



Annual Activity Report 2020

Annexes

**I.D.E.A. - Inspire,
Debate, Engage and
Accelerate Action**

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ANNEX 1: Statement of the Director(s) in charge of Risk Management and Internal Control

“I hereby certify that the information provided in Section 1 of the present Annual Activity Report and in its annexes is, to the best of my knowledge, accurate and complete.”

Sonia Vila Núñez

Head of Unit I.D.E.A. 01 – Management and Resources

Brussels, e-signed in Ares

ANNEX 2: Performance tables

Please refer to part 1 of 2020 AAR - Key results and progress towards the achievement of the Commission's General Objectives and DG'S specific objectives

ANNEX 3: Draft annual accounts and financial reports

AAR 2020 Version 21.2

Annex 3 Financial Reports - DG IDEA - Financial Year 2020

Table 1 : Commitments

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Table 12 : Summary of Procedures

Table 13 : Building Contracts

Table 14 : Contracts declared Secret

Table 15 : FPA duration exceeds 4 years

Additional comments

TABLE 1: OUTTURN ON COMMITMENT APPROPRIATIONS IN 2020 (in Mio €) for DG IDEA					
			Commitment appropriations authorised	Commitments made	%
			1	2	3=2/1
Title 25 Commission's policy coordination and legal advice					
25	25 01	Administrative expenditure of the 'Commission's policy coordination and legal advice' policy area	0,72	0,05	7,02 %
Total Title 25			0,72	0,05	7,02 %
Total DG IDEA			0,72	0,05	7,02 %

Commitment appropriations authorised include, in addition to the budget voted by the legislative authority, appropriations carried over from the previous exercise, budget amendments as well as miscellaneous commitment appropriations for the period (e.g. internal and external assigned revenue).

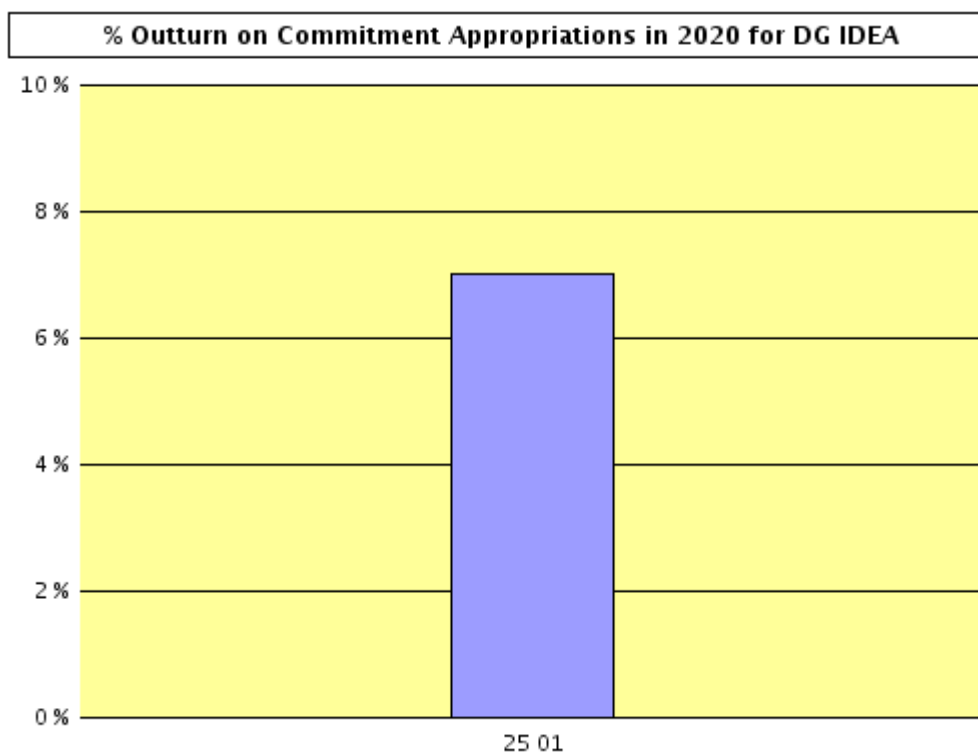


TABLE 2: OUTTURN ON PAYMENT APPROPRIATIONS in 2020 (in Mio €) for DG IDEA					
			Payment appropriations authorised *	Payments made	%
			1	2	3=2/1
Title 25 Commission's policy coordination and legal advice					
25	25 01	Administrative expenditure of the 'Commission's policy coordination and legal advice' policy area	0,74	0,00	0,18 %
Total Title 25			0,74	0,00	0,18%
Total DG IDEA			0,76	0,00	0,18 %

* Payment appropriations authorised include, in addition to the budget voted by the legislative authority, appropriations carried over from the previous exercise, budget amendments as well as miscellaneous payment appropriations for the period (e.g. internal and external assigned revenue).

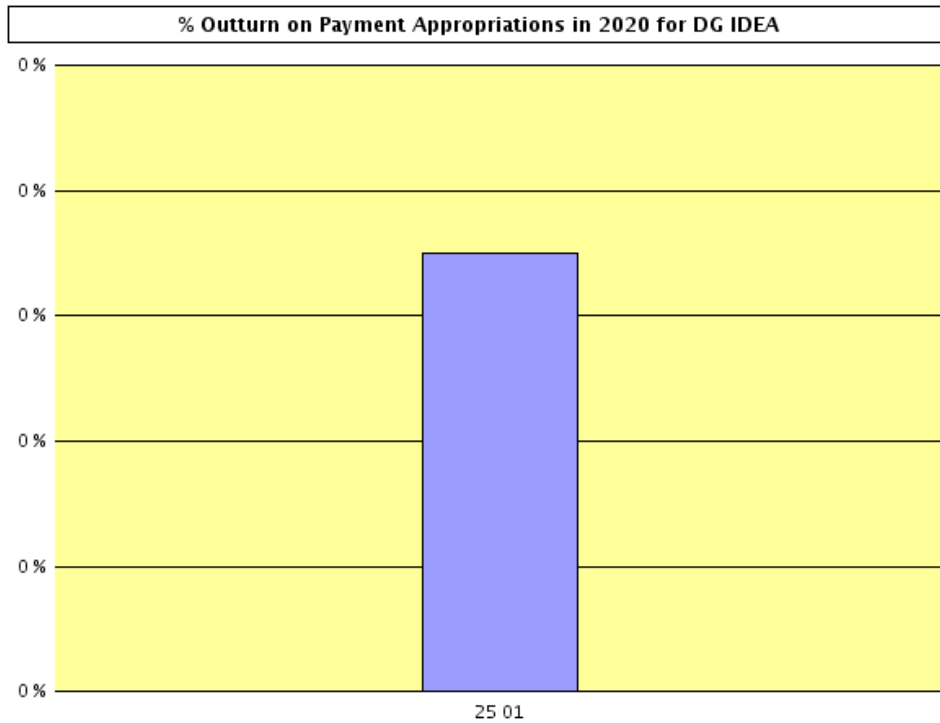


TABLE 3 : BREAKDOWN OF COMMITMENTS TO BE SETTLED AT 31/12/2020 (in Mio €) for DG IDEA									
Chapter			Commitments to be settled				Commitments to be settled from financial years previous to 2019	Total of commitments to be settled at end of financial year 2020	Total of commitments to be settled at end of financial year 2019
			Commitments	Payments	RAL	%to be settled			
			1	2	3=1-2	4=1-2/1	5	6=3+5	7
25	25 01	Administrative expenditure of the 'Commission's policy coordination and legal advice' policy area	0,05	0,00	0,05	98,82%	0,00	0,05	0,02
Total Title 25			0,05	0,00	0,05	98,82%	0,00	0,05	0,02
Total for DG IDEA			0,0505514	0,00	0,04995493	98,82 %	0	0,04995493	0,01988232

Breakdown of Commitments Remaining to be Settled (in Mio EUR) at 31/12/2019 for DG IDEA

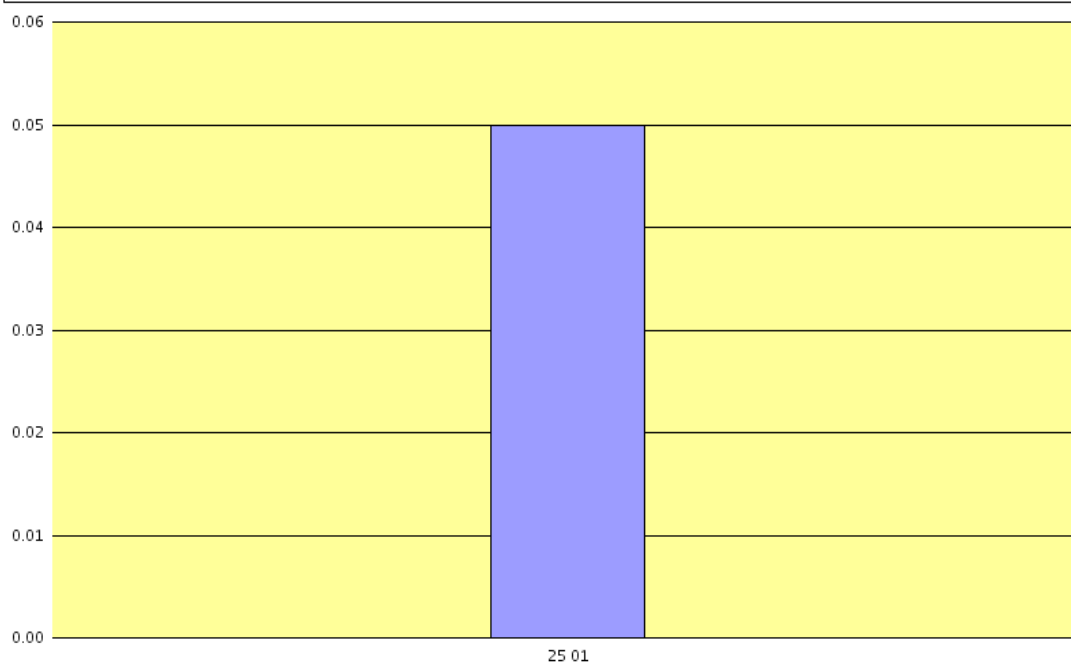


TABLE 4 : BALANCE SHEET for DG IDEA

BALANCE SHEET	2020	2019
P.II. CURRENT LIABILITIES	0	0
P.II.4. Current Payables	0,00	0,00
LIABILITIES	0	0
NET ASSETS (ASSETS less LIABILITIES)	0	0,00

P.III.2. Accumulated Surplus/Deficit	3.367.242,17	3060320,3
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Non-allocated central (surplus)/deficit*	-3.367.242,17	-3060320,3
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TOTAL DG IDEA	0,00	0,00
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TABLE 5 : STATEMENT OF FINANCIAL PERFORMANCE for DG IDEA

STATEMENT OF FINANCIAL PERFORMANCE	2020	2019
II.1 REVENUES		14550,12
II.1.2. EXCHANGE REVENUES		14550,12
II.1.2.2. OTHER EXCHANGE REVENUE		14.550,12
II.2. EXPENSES	1296,47	292371,75
II.2. EXPENSES	1296,47	292371,75
II.2.10.OTHER EXPENSES	1.296,47	292.371,75
STATEMENT OF FINANCIAL PERFORMANCE	1.296,47	306.921,87

TABLE 5bis : OFF BALANCE SHEET for DG IDEA

OFF BALANCE	2020	2019
OB.4. Balancing Accounts	0	0
OB.4. Balancing Accounts	0,00	0,00
OFF BALANCE	0,00	0,00

TABLE 6: AVERAGE PAYMENT TIMES in 2020 for IDEA

Legal Times				
Maximum Payment Time (Days)	Total Number of Payments	Nbr of Payments within Time Limit	Percentage	Average Payment Times (Days)
30	3	3	100,00 %	11,33333333

Total Number of Payments	3	3	100,00 %	
Average Net Payment Time	11,33333333			11,33333333
Average Gross Payment Time	11,33333333			11,33333333

Suspensions							
Average Report Approval Suspension Days	Average Payment Suspension Days	Number of Suspended Payments	% of Total Number	Total Number of Payments	Amount of Suspended Payments	% of Total Amount	Total Paid Amount
				3			1.296,47

DG	GL Account	Description	Amount (Eur)

TABLE 7 : SITUATION ON REVENUE AND INCOME in for DG IDEA							
Chapter	Revenue and income recognized			Revenue and income cashed from			Outstanding balance
	Current year RO	Carried over RO	Total	Current Year RO	Carried over RO	Total	
	1	2	3=1+2	4	5	6=4+5	7=3-6
Total DG							

**TABLE 8 : RECOVERY OF PAYMENTS in for DG IDEA
(Number of Recovery Contexts and corresponding Transaction Amount)**

Year of Origin (commitment)	Total undue payments recovered		Total transactions in recovery context(incl. non-qualified)		% Qualified/Total RC	
	Nbr	RO Amount	Nbr	RO Amount	Nbr	RO Amount
Sub-Total						

EXPENSES BUDGET	Irregularity		OLAF Notified		Total undue payments recovered		Total transactions in recovery context(incl. non-qualified)		% Qualified/Total RC	
	Nbr	Amount	Nbr	Amount	Nbr	Amount	Nbr	Amount	Nbr	Amount
INCOME LINES IN INVOICES										
NON ELIGIBLE IN COST CLAIMS										
CREDIT NOTES										
Sub-Total										
GRAND TOTAL										

TABLE 9: AGEING BALANCE OF RECOVERY ORDERS AT 31/12/2020 for DG IDEA

	Number at 01/01/2020	Number at 31/12/2020	Evolution	Open Amount (Eur) at 01/01/2020	Open Amount (Eur) at 31/12/2020	Evolution

TABLE 10 :Recovery Order Waivers >= 60 000 € in 2020 for DG IDEA

	Waiver Central Key	Linked RO Central Key	RO Accepted Amount (Eur)	LE Account Group	Commission Decision	Comments

Total DG IDEA	
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Number of RO waivers	
-----------------------------	--

TABLE 11 : Negotiated Procedures in 2020 for DG IDEA

Negotiated Procedure Legal base	Number of Procedures	Amount (€)
Total		

TABLE 12 : Summary of Procedures in 2020 for DG IDEA

Procedure Legal base	Number of Procedures	Amount (€)
Total		

TABLE 13 : BUILDING CONTRACTS in 2020 for DG IDEA

Legal Base	Procedure subject	Contract Number	Contractor Name	Contract Subject	Amount (€)

TABLE 14 : CONTRACTS DECLARED SECRET in 2020 for DG IDEA

Legal Base	Procedure subject	LC Date	Contract Number	Contractor Name	Contract Subject	Amount (€)

TABLE 15 : FPA duration exceeds 4 years - DG IDEA

None of your FPA (if any) exceeds 4 years

TABLE 16 : Commitments co-delegation type 3 in 2020 for DG IDEA

ANNEX 4 : Financial Scorecard

DG IDEA

The Annex 4 of each Commission service summarises the annual result of the standard financial indicators measurement. Annexed to the Annual Activity Report 2020, 6 standard financial indicators are presented below, each with its objective, category, definition, and result for the Commission service and for the EC as a whole (for benchmarking purposes)¹:

- Commitment Appropriations (CA) Implementation
- CA Forecast Implementation
- Payment Appropriations (PA) Implementation
- PA Forecast Implementation
- Global Commitment Absorption
- Timely Payments

For each indicator, its value (in %) for the Commission service is compared to the common target (in %). The difference between the indicator's value and the target is colour coded as follows:

- 100 – >95% of the target: dark green
- 95 – >90% of the target: light green
- 90 – >85% of the target: yellow
- 85 – >80% of the target: light red
- 80 – 0% of the target: dark red

The Commission services are invited to provide commentary behind each indicator's result in the dedicated boxes below as this can help the reader to understand the Commission's service context. In cases when the indicator's value achieves 80% or less of the target, the comment becomes mandatory.

¹ If the EC service did not perform any transaction in the area measured by the indicator or the information is not available in the central financial system, the indicator is not calculated (i.e. displayed as “-”) in this Annex.

Indicator	CA Implementation
Category	Efficiency Controls / Budget
Objective	Ensure efficient use of commitment appropriations
Result	<p>DG IDEA achieved 7% compared to the EC result of 99%</p> <p>0% 20% 40% 60% 80% 100%</p> <p>7% EC (99%)</p>
Comment	<p>It is important to underline that the sanitary crisis and public health safety measures imposed to combat the pandemic deeply affected the mission and conference expenses of the Service, which represent the major part of its budget's consumption.</p> <p>As a result of the specific situation of I.D.E.A. described in the body of the AAR., the Service's score is very low. However, this does not impact the EC overall result as the amounts are not material.</p>
Definition	<p>Formula: Value A / Value B</p> <ul style="list-style-type: none"> - Value A: Committed L1 Accepted Amount + Direct Committed L2 Accepted Amount (Eur) - Value B: Credit Accepted Com Amount (Eur) <p>Scope:</p> <p>Commitments on all relevant Fund Sources, except for:</p> <ul style="list-style-type: none"> - Internal assigned revenue in first year (C4) - Internal assigned revenue from lettings and sale of buildings and lands (CL) - Repaid advances (structural funds) (C6) - External assigned revenue except for EFTA (FCA ,FRT, PO, RO, TCA, TF5, TFC)

Indicator	PA Implementation
Category	Efficiency Controls / Budget
Objective	Ensure efficient use of payment appropriations
Result	<p>DG IDEA achieved 0% compared to the EC result of 99%</p> <p>0% 20% 40% 60% 80% 100%</p> <p>0% EC (99%)</p>
Comment	<p>It is important to underline that the sanitary crisis and public health safety measures imposed to combat the pandemic deeply affected the mission and conference expenses of the Service, which represent the major part of its budget's consumption.</p> <p>As a result of the specific situation of I.D.E.A. described in the body of the AAR., the Service's score is very low. However, this does not impact the EC overall result as the amounts are not material.</p>
Definition	<p>Formula: Value A / Value B</p> <ul style="list-style-type: none"> - Value A: Payment Accepted Amount (Eur) - Value B: Credit Accepted Pay Amount (Eur) <p>Scope:</p> <p>Payments on all relevant Fund Sources, except for:</p> <ul style="list-style-type: none"> - Internal assigned revenue in first year (C4) - Internal assigned revenue from lettings and sale of buildings and lands (CL) - Repaid advances (structural funds) (C6) - External assigned revenue except for EFTA (FCA ,FRT, PO, RO, TCA, TF5, TFC) - Payments stemming from C1, C5, E0 outstanding commitments on the non-staff budget positions that will be carried-forward as C8 to the next financial year

Indicator	CA Forecast Implementation
Category	Efficiency Controls / Budget
Objective	Ensure the cumulative alignment of the commitment implementation with the commitment forecast in a financial year
Result	<p>DG IDEA achieved 7% compared to the EC result of 98%</p>
Comment	<p>It is important to underline that the sanitary crisis and public health safety measures imposed to combat the pandemic deeply affected the mission and conference expenses of the Service, which represent the major part of its budget's consumption.</p> <p>As a result of the specific situation of I.D.E.A. described in the body of the AAR, the Service's score is very low. However, this does not impact the EC overall result as the amounts are not material.</p>
Definition	<p>Formula: Value A / Value B*,**</p> <ul style="list-style-type: none"> - Value A: Committed L1 Accepted Amount + Direct Committed L2 Accepted Amount (Eur) - Value B: Commitment Forecast Amount (Eur) <p style="margin-left: 40px;">*if Value A / Value B between 100 and 200% then the result indicator will be equal to 1 - (ABS(Value B - Value A) / Value B)</p> <p style="margin-left: 40px;">**if Value A / Value B > 200 % then the result indicator will be equal to 0%</p> <p>Scope:</p> <ul style="list-style-type: none"> - Commitments on all relevant Fund Sources - Commitment Forecast Amount (Eur) from the most up to date forecast version (Initial Mar-Aug, Revised Sep-Dec)

Indicator	PA Forecast Implementation
Category	Efficiency Controls / Budget
Objective	Ensure the cumulative alignment of the payment implementation with the commitment forecast in a financial year
Result	<p>DG IDEA achieved 0% compared to the EC result of 99%</p>
Comment	<p>It is important to underline that the sanitary crisis and public health safety measures imposed to combat the pandemic deeply affected the mission and conference expenses of the Service, which represent the major part of its budget's consumption.</p> <p>As a result of the specific situation of I.D.E.A. described in the body of the AAR., the Service's score is very low. However, this does not impact the EC overall result as the amounts are not material.</p>
Definition	<p>Formula: Value A / Value B*,**</p> <ul style="list-style-type: none"> - Value A: Payment Accepted Amount (Eur) - Value B: Payment Forecast Amount (Eur) <p>*if Value A / Value B between 100 and 200% then the result indicator will be equal to $1 - (ABS(Value B - Value A) / Value B)$</p> <p>**if Value A / Value B > 200 % then the result indicator will be equal to 0%</p> <p>Scope:</p> <ul style="list-style-type: none"> - Payments on all relevant Fund Sources - Payment Forecast Amount (Eur) from the most up to date forecast version (Initial Mar-Aug, Revised Sep-Dec)

Indicator	Global Commitment Absorption
Category	Efficiency Controls / Absorption
Objective	Ensure efficient use of already earmarked commitment appropriations (at L1 level)
Result	<p>DG IDEA achieved - compared to the EC result of 98%</p>
Comment	The indicator is not applicable for DG IDEA in 2020 due to the lack of underlying transactions recorded by DG IDEA in 2020.
Definition	<p>Formula:</p> <ul style="list-style-type: none"> - Value A: Com L1 Consumption amount (Eur) - Value B: Com L1 Initial amount (Eur) + Com L1 Complementary Amount (Eur) + (Com L1 Decommitment Amount (Eur) on all Fund Sources except for C8 and C9) <p>Scope:</p> <ul style="list-style-type: none"> - Com L1 with FDC ILC date from 01/01 to 31/12 of the current year - No movements to the Com L1 Consumption amount (Eur) after the FDC ILC date is taken into account (Generally decommitments of L2 which decrease the Com L1 consumption) <p>Remark: Due to technical limitation, the indicator does not take into account the Com L1 Consumption between the FDC ILC date and the FA FDI allowed as an exception in the external actions for Com L1 of type GF, i.e. with Financing Agreement, under the FR2018 Article 114.2. As a result, the actual Indicator score may be slightly higher than the one reported for DGs using the GF commitments.</p>

Indicator	<u>Timely Payments</u>
Category	Efficiency Controls / Timeliness
Objective	Ensure efficient processing of payments within the legal deadlines
Result	<p>DG IDEA achieved - compared to the EC result of 99%</p> <p>0% 20% 40% 60% 80% 100%</p> <p>EC (99%)</p>
Comment	The indicator is not applicable for DG IDEA in 2020 due to the lack of underlying transactions recorded by DG IDEA in 2020.
Definition	<p>Formula: Value A / Value B</p> <ul style="list-style-type: none"> - Value A: Payment Accepted Amount (Eur) in time <ul style="list-style-type: none"> o In Time: Payment Bank Value Date < = Payment legal deadline - Value B: Payment Accepted Amount (Eur) <p>Scope:</p> <ul style="list-style-type: none"> - Payments made in the current year - Payments valid for payment statistics (DWH Flag "Payment Time Status OK?" = "Y")

ANNEX 5: Materiality criteria

In quantitative terms:

In line with the internal guideline agreed centrally, DG I.D.E.A. (EX-EPSC) applies the recommended threshold of 2% of the total payment budget.

In qualitative terms:

When assessing the significance of any deficiency from a qualitative point of view, DG I.D.E.A. (EX-EPSC) takes into account the potential reputational consequences of its close relation with the President and his Cabinet.

The other elements analysed are:

- The ex-ante controls,
- The degree of effectiveness of the internal control systems in place based on the results of the audit performed by IAS and the annual assessment of the Internal Control Framework,
- The analysis of the exceptions/non-compliance events of the register of exceptions.

"Since 2019², a 'de minimis' threshold for financial reservations has been introduced. Quantified AAR reservations related to residual error rates above the 2% materiality threshold, are deemed not substantial for segments representing less than 5% of a DG's total payments and with a financial impact below EUR 5 million. In such cases, quantified reservations are no longer needed."

² Agreement of the Corporate Management Board of 30/4/2019.

ANNEX 6: Relevant Control System(s) for budget implementation (RCSs)

Procurement in direct management

DG I.D.E.A. (EX-EPSC) is managing a small budget falling under heading 5 "Administrative expenditure": the procurement procedures are in general low value contracts (negotiated procedures under the threshold of 15,000 euro) for the production of reflection papers based on a specific expertise or for the provision of services in the frame of conferences organisation. Nevertheless, DG I.D.E.A. (EX-EPSC) is mainly using existing framework contracts for its regular activities, in particular for conferences' organisation;

STAGE 1: Programming, evaluation and selection of proposals

A- Needs analysis and planning (ex-ante control)

Main internal control objectives: Effectiveness, efficiency and economy

Main risks It may happen (again) that...	Mitigating controls	Coverage, frequency and depth of controls	Cost-Effectiveness indicators (three E's)
The needs are not well defined given the flexible approach to planning resulting from the mandate of I.D.E.A.	Decisions taken during management meetings and meetings with the Cabinet Validation by AO(s)D of justification based on a detailed note addressed to the management	Coverage/Frequency: 100 % of the forecast procurements	<u>Effectiveness</u> : Number of planned tenders cancelled <u>Benefits</u> : non-quantifiable benefits <u>Efficiency</u> : average cost per tender <u>Economy</u> : single global indicator = overall cost of control/payments made during the year (%)

B- Needs assessment & definition of needs (ex-ante control)

Main internal control objectives: Effectiveness, efficiency and economy. Compliance (legality and regularity)

Main risks It may happen (again) that...	Mitigating controls	Coverage, frequency and depth of controls	Cost-Effectiveness indicators (three E's)
The needs are not well defined (operationally and/or economically) in the draft tender specifications documents)	<p>AOsD supervision and approval of the tender specifications</p> <p>Standard templates updated regularly for the preparation of tender specifications</p> <p>Additional supervisory verification of the tender documents by Management and Resources Unit for all procedures launched</p>	Coverage/Frequency: 100 % of the forecast procurements	<p><u>Effectiveness:</u> Number of requests for clarification regarding the tender</p> <p><u>Benefits :</u> limit the risk of litigation</p> <p><u>Efficiency:</u> Estimated average cost of a procurement procedure</p> <p><u>Economy:</u> single global indicator = overall cost of control/payments made during the year (%)</p>

C- Selection of the offer & evaluation (ex-ante control)

Main internal control objectives: Effectiveness, efficiency and economy. Compliance (legality and regularity). Fraud prevention and detection

Main risks It may happen (again) that...	Mitigating controls	Coverage, frequency and depth of controls	Cost-Effectiveness indicators (three E's)
The evaluation process of the submitted offers by the contractor is biased or inaccurate or "unfair"	<p>Documented evaluation by Management and Resources Unit of all offers received</p> <p>Staff in charge of the evaluation signs the declaration of absence of conflict of interests</p>	Coverage/Frequency: 100 % - all documents transmitted are analysed	<p><u>Effectiveness:</u> Numbers of "valid" complaints or litigations cases</p> <p><u>Benefits :</u> compliance with FR</p> <p>Amount of contracts for which the control prevented the risk of litigation or fraud</p> <p><u>Efficiency:</u> number of complaints or litigations cases</p> <p><u>Economy:</u> single global indicator = overall cost of control/payments made during the year (%)</p>

STAGE 2: CONTRACTING AND IMPLEMENTATION

Main internal control objectives: Ensuring that the implementation of the contract is in compliance with the signed contract (**ex-ante control**)

Main risks It may happen (again) that...	Mitigating controls	Coverage, frequency and depth of controls	Cost-Effectiveness indicators (three E's)
<p>The services delivered by the contractor are not, totally or partially in compliance with the contractual terms and/or the amount to be paid is not correct with the applicable contractual provisions.</p>	<p>Operational and financial steps performed in accordance with the financial circuits (segregation of duties)</p> <p>Ex-ante verification performed centrally by Management and Resources Unit based on detailed check-lists</p>	<p>Coverage/Frequency: 100% of the contracts and payments are controlled</p>	<p><u>Effectiveness:</u> minimum error rate (0.5%)</p> <p><u>Benefits</u> : non-quantifiable qualitative benefits (reputational damage)</p> <p><u>Efficiency:</u> Time to payment, Late interest payment and damages paid by the Commission</p> <p><u>Economy:</u> single global indicator = overall cost of control/payments made during the year (%)</p>

STAGE 3: SUPERVISORY MEASURES

Main internal control objectives: Ensuring that any weakness in the procedures (tender and financial transactions) is detected and corrected (**ex-post control**)

Main risks It may happen (again) that...	Mitigating controls	Coverage, frequency and depth of controls	Cost-Effectiveness indicators (three E's)
<p>An error or non-compliance with regulatory and contractual provisions, including technical specifications, or a fraud is not prevented, detected or corrected by ex-ante controls, prior to payment or prior to the awarding decision</p>	<p>Review of any events/problem signalled</p> <p>Review of exceptions and non-compliance reports reported</p>	<p>Review of any significant problem</p> <p>100% at least once a year</p>	<p><u>Effectiveness:</u> amounts associated with errors detected (related to fraud, irregularities and error) in % over total checked.</p> <p><u>Benefits</u> : systematic weaknesses corrected to improve procedures and to better address related risks (not quantifiable)</p> <p><u>Efficiency:</u> Average cost of an ex-post control</p> <p><u>Economy:</u> single global indicator = overall cost of control/payments made during the year (%)</p>

ANNEX 7: Specific annexes related to "Financial Management"

Title of the Relevant Control System (RCS)	Ex ante controls			Ex post controls			Total***	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
	EC total costs	<i>related funds managed/concerned*</i>	Ratio (%)** <i>(a)/(b)</i>	EC total costs	total value verified and/or audited	Ratio (%) <i>(d)/(e)</i>	EC total estimated cost of controls <i>(a)+(d)</i>	Ratio (%)** <i>(g)/(b)</i>
Procurement	0.5 FTE	1 296.47 EUR		N/A	N/A	N/A	N/A	
OVERALL total estimated cost of control at EC level		1 296.47 EUR						

“For the financial year 2020, IDEA is unable to quantify its cost of controls given the exceptional circumstances. Please refer to subsection 3 - Economy = the estimated cost of controls of point 2.1 Financial Management and Internal Control for more explanation”

ANNEX 8: Specific annexes related to "Assessment of the effectiveness of the internal control systems"

Not applicable for I.DE.A.

ANNEX 9: Reporting – Human resources, digital transformation and information management and sound environmental management

Human Resource management

Objective: I.D.E.A. employs a competent and engaged workforce and contributes to gender equality at all levels of management to effectively deliver on the Commission's priorities and core business. Indicator

Indicator 1: Number and percentage of first female appointments to middle management positions Source of data: P(2019) 5

Baseline	Target	Latest known results
(12/2019)	(2022)	2020
100%	The Commission has not adopted any target for I.D.E.A. regarding female middle management positions	1 first female appointment in middle management

Indicator 2:IDEA staff engagement Source of data: Commission staff survey

Baseline	Target	Latest known results
2018	2024	2020
78%%	Maintain	81%

Main outputs in 2020:

Description	Indicator	Target	Latest known results
Keep a very high score of staff engagement	Staff engagement index in staff survey	Maintain 78 %	81%
I.D.E.A local HR strategy	Delivery	Q2 2021	In progress
Promote learning and development activities to build the internal culture of Service	Number of corporate trainings followed by new staff members	At least 1 corporate training per member of staff before end of the year.	1 corporate training per new staff member

Digital Transformation and information management

Objective: I.D.E.A is using innovative, trusted digital solutions for better policy-shaping, information management and administrative processes to forge a truly digitally transformed, user-focused and datadriven Commission

Indicator 1 degree of implementation of the digital strategy principles by the most important IT solutions'

Source of data: SG

Baseline	Target	Latest known results
2018	2024	2020
Refer to SG SPP	Refer to SG SPP	No result due to the on-going start-up phase

Indicator 3: Percentage of staff attending awareness raising activities on data protection compliance

Source of data: I.D.E.A.

Baseline	Target	Latest known results
2020	2024	2020
All staff newly recruited should be trained as well as current staff 0%	100%	See results below

Main outputs in 2020:

Description	Indicator	Target	Latest known results
Training of staff on data protection awareness	Percentage of I.D.E.A staff attending	20% of staff	10%
Document management processes	Implementation of qualified signature in Ares	End 2020	Implementation postponed due to the current situation of the Service

Sound Environmental Management

Objective: Service I.D.E.A. takes full account of its environmental impact in all its actions and actively promotes measures to reduce the related day-to-day impact of the administration and its work

Main results and outputs in 2020:

Description	Indicator	Target	Latest known results
Appoint an EMAS correspondent (ECOR)	Name of Staff	2020	Mihaela Moldovan
Bottle top collection	N° of bottle top collection boxes	>=1	I.D.E.A.'s major part of staff members were teleworking due to the pandemic. This output will therefore be part of the 2021 outputs.
Improve IDEAS's Waste Management	Implementation of Sorting Stations	End 2020	The floor occupied by IDEA is now equipped with Waste Sorting Stations

ANNEX 10: Implementation through national or international public-sector bodies and bodies governed by private law with a public sector mission (if applicable)

N/A

ANNEX 11: EAMR of the Union Delegations (if applicable)

N/A

ANNEX 12: Decentralised agencies and/or EU Trust Funds (if applicable)

N/A