

APPLICATION AMLA PROJECT\_BENEDETTO CROCE

02/11/2023

## INDEX

### INTRODUCTION

#### 1. GENERAL OVERVIEW

1. Geographical overview
2. Accessibility to the area

#### 2. PROPOSED BUILDINGS

1. Characteristics of the buildings
2. Tender data
3. Functional floor plans
4. Surface summary table
5. Technical characteristics and certifications of buildings

#### 3. RENDERING AND SIMULATIONS

1. Rendering representations



## INTRODUCTION

This document is drawn up in order to accompany the Italian Government's proposal for participation in the tender launched by the European Commission for the Seat selection procedure of the Anti-Money Laundering/Countering the Financing of Terrorism Authority (AMLA). This document therefore contains all the information useful for the complete description of the properties offered referring to the premises in via Benedetto Croce, with particular reference to the sizes, functions, plant equipment and preferential requirements of the tender. The premises dedicated to AMLA will be subject to adaptation and the completion works will be carried out in order to conform it to the needs expressed in the Notice.

# 1. GENERAL OVERVIEW



The premises designated to house AMLA at the time of its establishment in Rome are located in via Benedetto Croce, in the Southern area of Rome. They are two office buildings within a complex of buildings with the same destination. The buildings are owned by the Municipality of Rome, which purchased them from a leading state-owned company in 2023. They are in an excellent state of maintenance and equipped with the most advanced environmental and technological solutions.

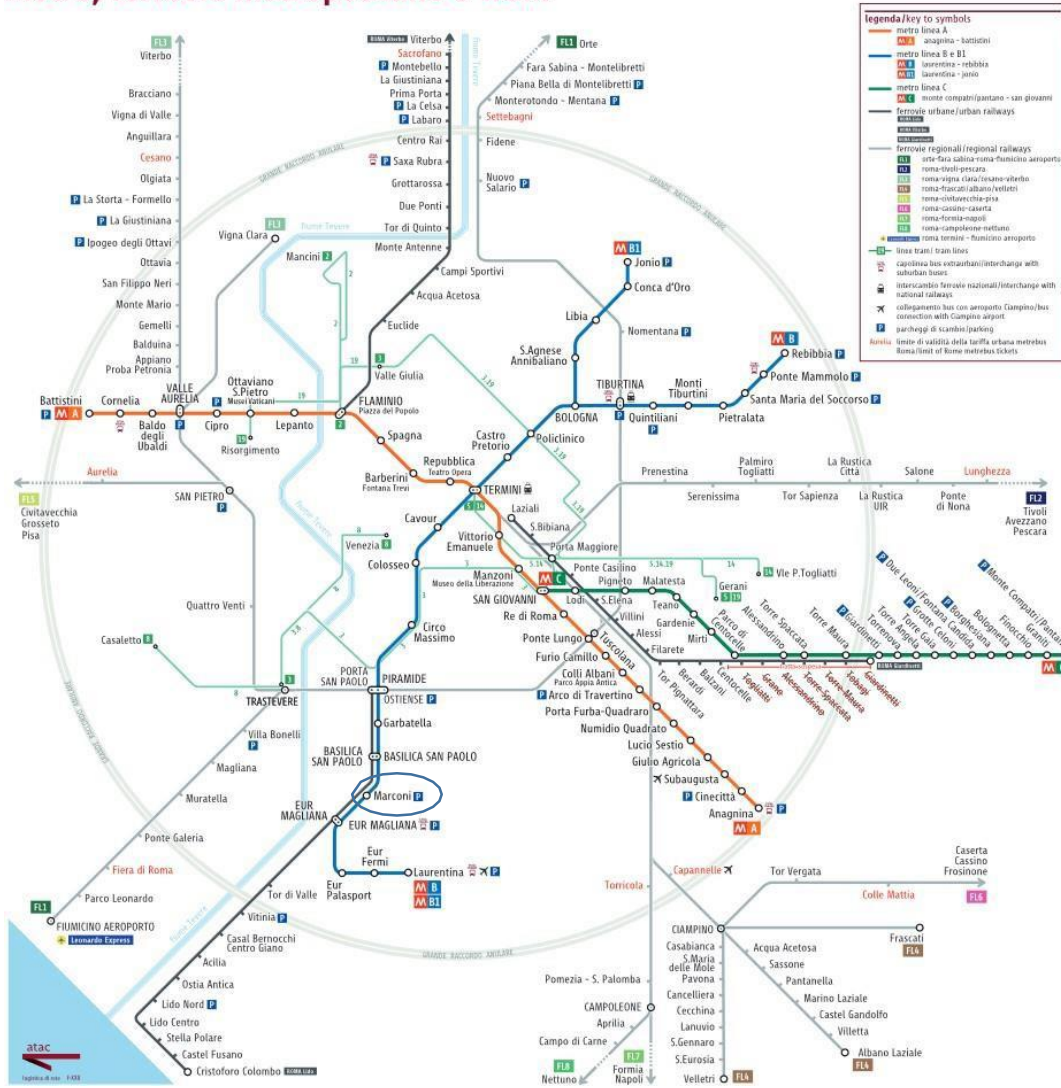
## 1.1 GEOGRAPHICAL OVERVIEW



The properties proposed for AMLA's headquarters are located within a building complex on Via Benedetto Croce in the Southern area of Rome. The neighbourhood in which the property is located is predominantly residential. The urban fabric is low-density residential with large green areas and several public parks in which six- to eight-storey high buildings are inserted. There is a wide range of public services, shopping centres, museums and sports centres.

## 1.2 ACCESSIBILITY TO THE AREA

### metro, ferrovie metropolitane e tram



The premises located in Via Benedetto Croce are strategically situated, providing easy accessibility due to their proximity to significant transport infrastructures, thereby connecting the upcoming AMLA premises to European capitals.

Rome's two international airports, Fiumicino and Ciampino, connected via daily flights with all the main European cities, are conveniently accessible via Metro and train connections in less than one hour.

The three major railway stations (Termini, Tiburtina, and Ostiense) are connected to, and swiftly reachable from, the AMLA premises in Via Benedetto Croce via the Metro B line (Marconi).

Moreover AMLA's headquarters are well-connected by an extensive bus network and easily accessible by road and by a comprehensive network of cycling paths.

## 2. PROPOSED BUILDINGS



This chapter represents in detail the architectural proposal offered to the European Commission, based on the design development carried out at the current stage, following the needs expressed in the tender as better reported and described below. The properties covered by the proposal will be subjected to adaptation and completion interventions in order to make them compatible with the requests of the tender and fully compliant with the relevant regulations regarding workplaces. It should be noted that the proposal represented here is based on preliminary analyses and insights and is therefore bound to subsequent design insights: additions or adjustments will be carried out in a natural design/construction development process and agreed with the tendering body in order to align the project final to the needs of the Notice. The property will be delivered to the Institution in compliance with the specific legal provisions for the intended use.

## 2.1 CHARACTERISTICS OF THE BUILDING

The premises proposed to house the AMLA headquarters are located in a larger complex of office buildings in via Benedetto Croce.

The premises intended for AMLA are made up of two buildings which are developed respectively through:

1. A building, called Building B, which is spread over 7 floors above ground, of which the first 4 will be assigned to AMLA
2. A building, called Building C, which is spread over 7 floors above ground, entirely assigned to AMLA

External spaces located on the ground floor, both green and paved, will be at the exclusive service of the sector dedicated to AMLA which will be fenced off from the public external spaces and separated from the other buildings of the complex in order to guarantee the necessary level of confidentiality and independence to the sector. The buildings will be served by a dedicated and exclusive external pedestrian entrance for AMLA which will lead to the entrance of the buildings. On the ground floor the security services, reception and appropriate gates will be located to guarantee access control.

The premises allocated to AMLA will be equipped with all the spaces indicated in the call for tenders for the full operation of the authority, although at an early stage it is to be expected that the staff will be smaller.

In building B you will find:

- on the first floor\_ the large meeting room with a 'refresh' room
- on the second, third and fourth floors\_ 30 individual offices for FIUs, three individual offices and different technical rooms (operational analysis rooms)

In building C you will find:

- on the first and second floors\_ a big meeting room and a medium sized meeting room for each floor
- from the third floor to the sixth floor\_ the office areas to accommodate the AMLA members organised with open office areas and an individual office dedicated to management for each floor
- on the seventh floor\_ the office areas to accommodate the AMLA members organized with open office areas and a small meeting room

Break areas, archives, services will then be located on all floors as well as where possible additional spaces to be dedicated to offices or meeting areas.

The parking spaces are located in the basement floor. External parking spaces will be available according to the needs of AMLA.

The following slides show the functional floor plans with indication for each floor of the square meters of useful surfaces of the functions present and the number of users expected per floor.



## 2.2 TENDER DATA

### Functional and dimensional needs

#### **Approach to the Space Planning Project**

The space planning project was addressed in the logic of leveraging the intrinsic characteristics of the building, its position within the area and the proportion in terms of pitch and depth of the buildings which are well suited to a distribution of spaces to office in their fundamental characteristics. The basic choice of the project as a whole was to place the main meeting room and the offices dedicated to the FIU in Building B. The offices and meeting rooms are located starting from the first floor above ground, thus enhancing and better using the open views of the surrounding landscape while enjoying views on all four sides. The volumetric development of Building C, on the other hand, is perfectly suited to hosting AMLA employees thanks to the clear and functional planimetric development. The AMLA offices are located from the first floor to the seventh floor, which enjoy double views and are organized with open plan work spaces and more private areas to best accommodate the possible plurality of uses, as well as the meeting rooms requirements. The space planning logic adopted according to the configuration of the buildings has been designed to guarantee a high degree of flexibility of the spaces which, depending on needs, can be easily adapted in the future.

#### **Summary of the main dimensional requirements required by the tender**

The requirement framework is represented by the summary reported in this paragraph which sets out the requirements and project requests on the basis of which the plans shown below were developed with the indication for each floor of the surfaces and the number of users intended for the various functions reported in the summary tables.

The following list shows the main tender requests that guided the project development in terms of allocation of functions:

- AMLA employees\_150 during the first year of operation, 300-350 members during the following years of operation, 400 in normal operation
- Approximate surface area required at full capacity\_ between 6,000 and 10,000 m<sup>2</sup>
- Parking spaces
- Possibility to accommodate an expansion and increase in staff
- Flexible approach to workspaces
- Very large meeting room with a total surface of ideally 240-280 m<sup>2</sup> \_ n°1
- Big meeting rooms (ideally seating more than 40 persons) \_ n°2
- Medium-sized meeting rooms (ideally seating 25-35 persons) \_ n°2
- Smaller meeting room (ideally seating 13-15 persons) \_ n°1
- Appropriate lounge area for lunch and/or dinner catering
- Individual FIU office\_ n°30
- Operational analysis facilities\_ n°3
- Support areas (meeting rooms, office spaces, washrooms, corridors, archive spaces, areas for specific uses, entrance halls,...)

## 2.2 FUNCTIONAL FLOOR PLANS

### GENERAL PLAN ENTIRE BENEDETTO CROCE COMPELX



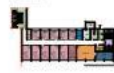
GENERAL PLAN ENTIRE BENEDETTO CROCE COMPLEX

BUILDING B: 30 (FIUs) + 3

142-seat meeting room



10 FIUs offices + 1 individual office for a manager + 1 operational analysis room



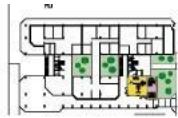
10 FIUs offices + 1 individual office for a manager + 1 operational analysis room



10 FIUs offices + 1 individual office for a manager + 1 operational analysis room



**TOTAL 30 (FIUs) + 3 workstations**

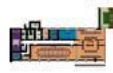


BUILDING C: 233

1 48-seat meeting room + 1 30-seat meeting room



1 48-seat meeting room + 1 30-seat meeting room



47 open space workstations + 1 individual office for a manager



38 open space workstations + 1 individual office for a manager + lunch room



50 open space workstations + 1 individual office for a manager



50 open space workstations + 1 individual office for a manager



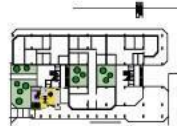
41 open space workstations + 1 individual office for a manager +  
1 office health&safety (2 workstations) + 1 15-seat meeting room



**TOTAL 233 workstations**



30 car park slot



The offices made available to AMLA will be spread across two buildings. The spaces will be set up to accommodate up to **236 (233+3) workstations, a scenario compatible with the evolution of AMLA's workforce over the time** it takes to complete the work on the EUR towers, where the offices will be moved when the Authority is at full capacity.

## BUILDING B

GROUND FLOOR

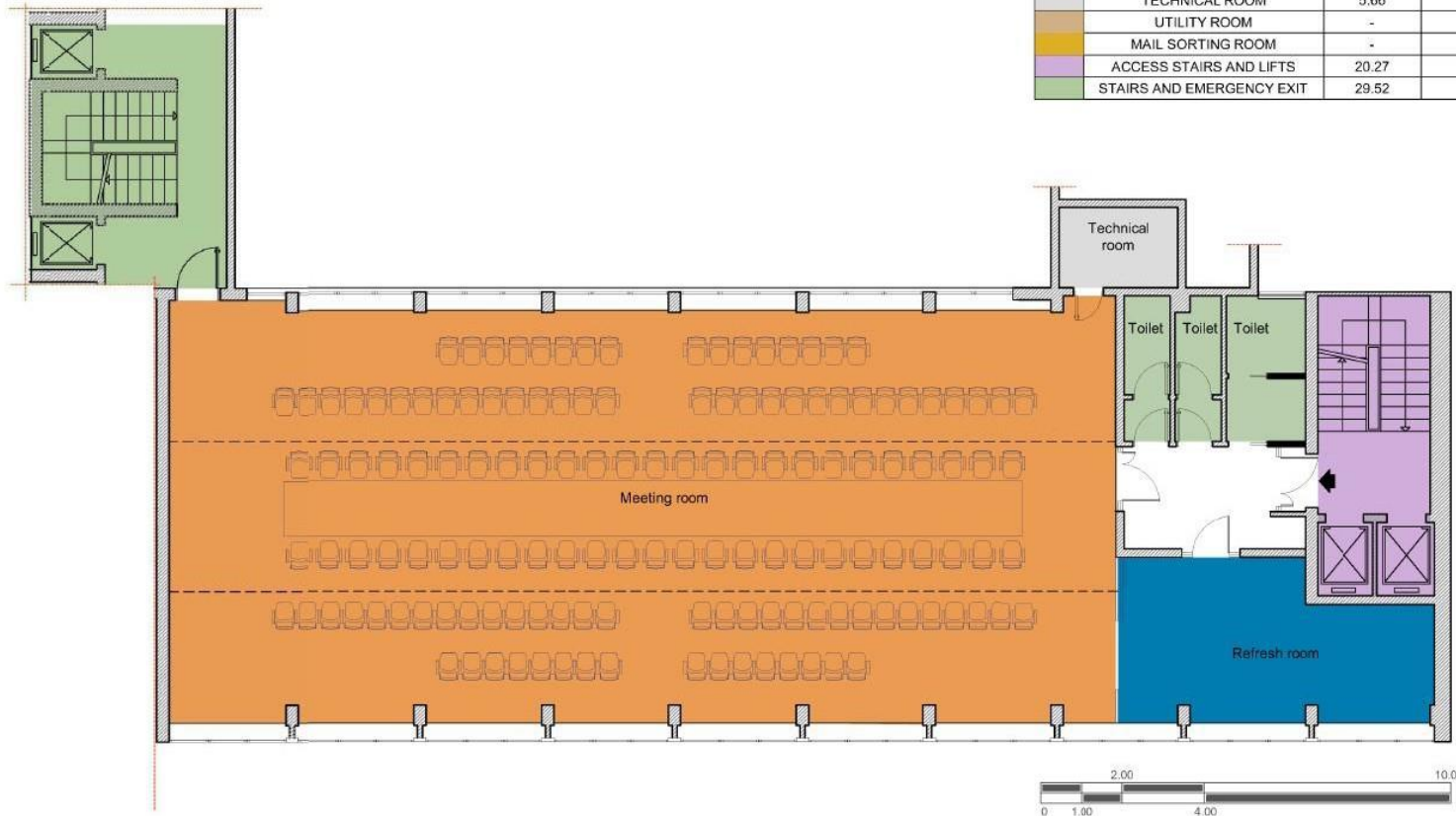


Building B will be accessible from the large outdoor area, reserved for AMLA, which separates it from the street. Access to the offices will be fully secured with appropriate security guards. On the ground floor of the Building B there will be the reception desk, as well as the access to elevators. The two lifts serve all floors of the building reserved for AMLA, with the possibility of restricting use to employees and authorized persons only. The entrance to the building will be fully accessible to people with reduced mobility.

FIRST FLOOR

BUILDING "B" - 1° Floor

LEGEND			
	FUNCTION	SQM (net)	USERS
	OFFICE (FIU)	-	-
	EXECUTIVE OFFICE	-	-
	OPEN SPACE	-	-
	MEETING ROOM	231.79	142
	KITCHENETTE/COFFEE AREA	27.17	-
	ARCHIVE	-	-
	TOILET	14.35	-
	TECHNICAL ROOM	5.66	-
	UTILITY ROOM	-	-
	MAIL SORTING ROOM	-	-
	ACCESS STAIRS AND LIFTS	20.27	-
	STAIRS AND EMERGENCY EXIT	29.52	-



The first floor of Building B will host the **meeting room** for the meetings of the General Board of the Authority, set up to accommodate 50 persons at the front row, 60 persons at the second row and 30 seats on the side. The meeting room will be set up in such a way as to ensure the best functionality and will also be extremely pleasant and bright due to the fully glazed conformation of the room. A **refreshment room** space will be set aside next to the meeting room for breaks during meetings.

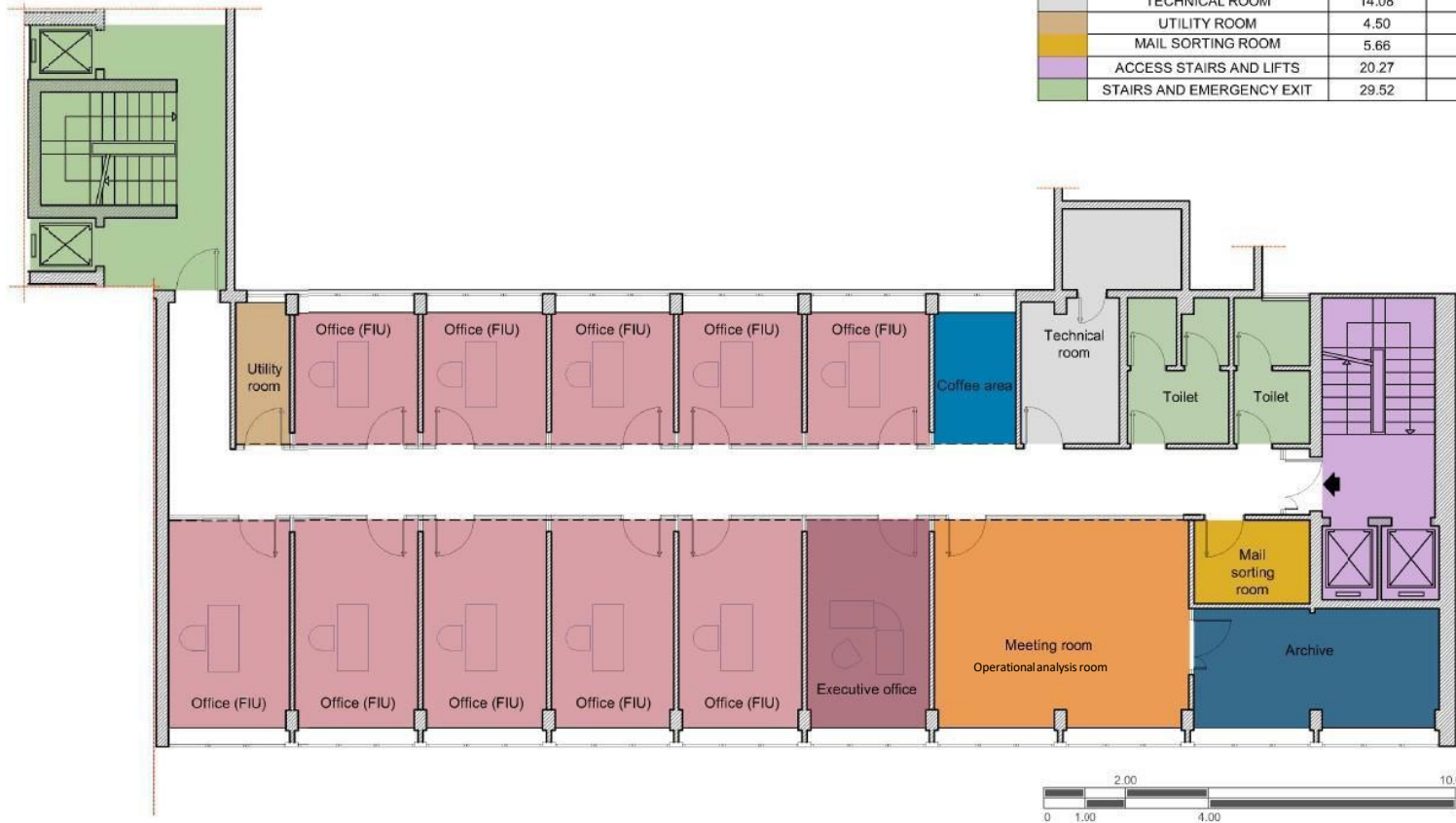
RENDERING REPRESENTATION OF THE GENERAL BOARD MEETING ROOM



SECOND, THIRD AND FOURTH FLOORS

BUILDING "B" - 2° Floor

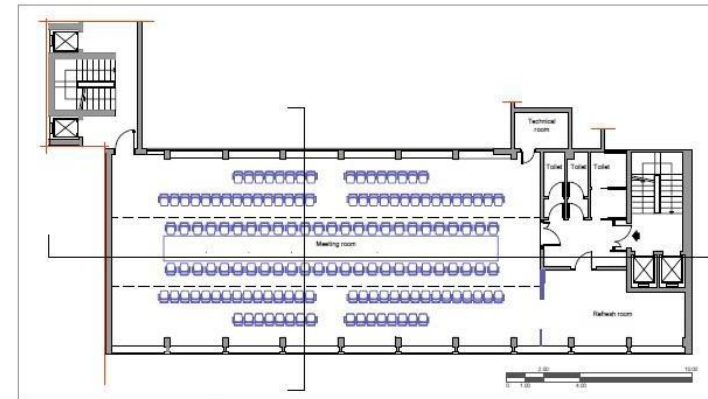
LEGEND			
	FUNCTION	SQM (net)	USERS
	OFFICE (FIU)	121.53	10
	EXECUTIVE OFFICE	14.98	1
	OPEN SPACE	-	-
	MEETING ROOM	30.84	15
	KITCHENETTE/COFFEE AREA	6.26	-
	ARCHIVE	17.00	-
	TOILET	14.51	-
	TECHNICAL ROOM	14.08	-
	UTILITY ROOM	4.50	-
	MAIL SORTING ROOM	5.66	-
	ACCESS STAIRS AND LIFTS	20.27	-
	STAIRS AND EMERGENCY EXIT	29.52	-



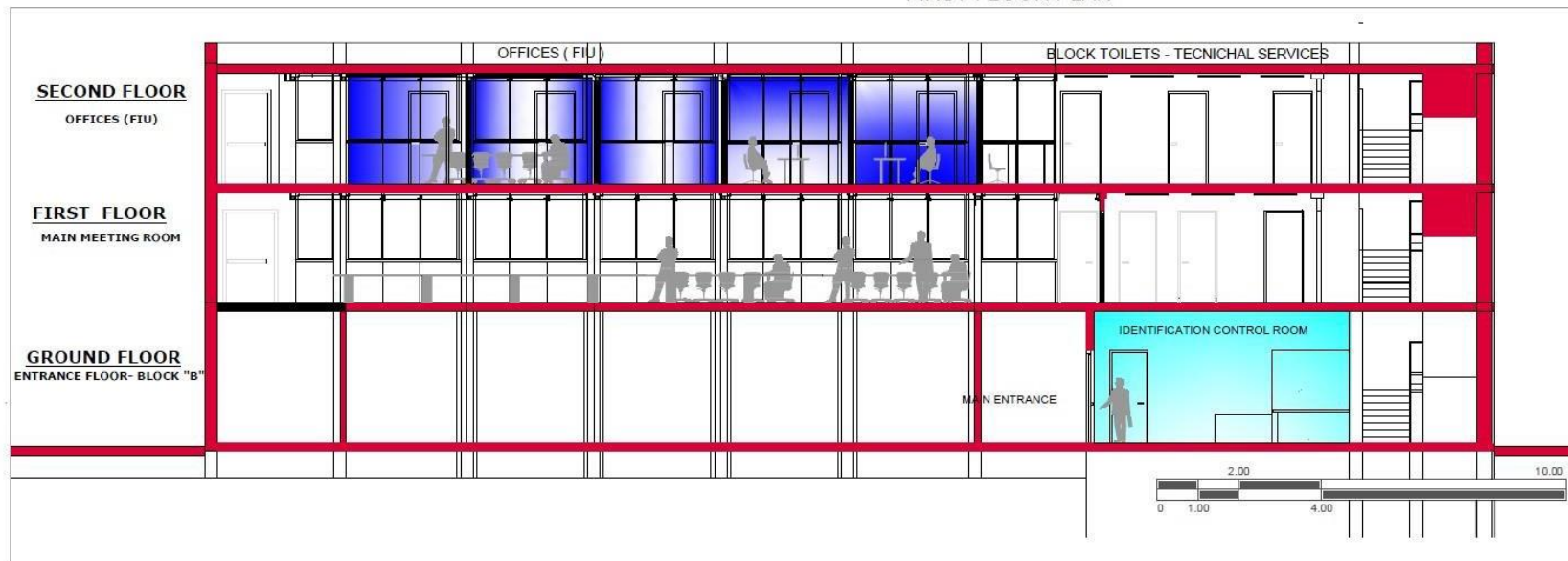
The **second, third and fourth** floors of the Building B will host the offices for the FIUs and individual rooms for managers, as well as archives and technical rooms. On each floor 10 rooms of about 12 m<sup>2</sup> will be assigned to **FIUs delegates**, for a total of **30 rooms**. In addition to this, each floor will host an **individual room** of about 15 m<sup>2</sup> for a manager, a 30-square-metre room that can be used as **operational analysis room**/facilities meeting room, as required by the tender, and a coffee area. With regard to support functions, there will be a **mailroom**, an **archive** and a **technical room on each floor**.



LONGITUDINAL SECTION

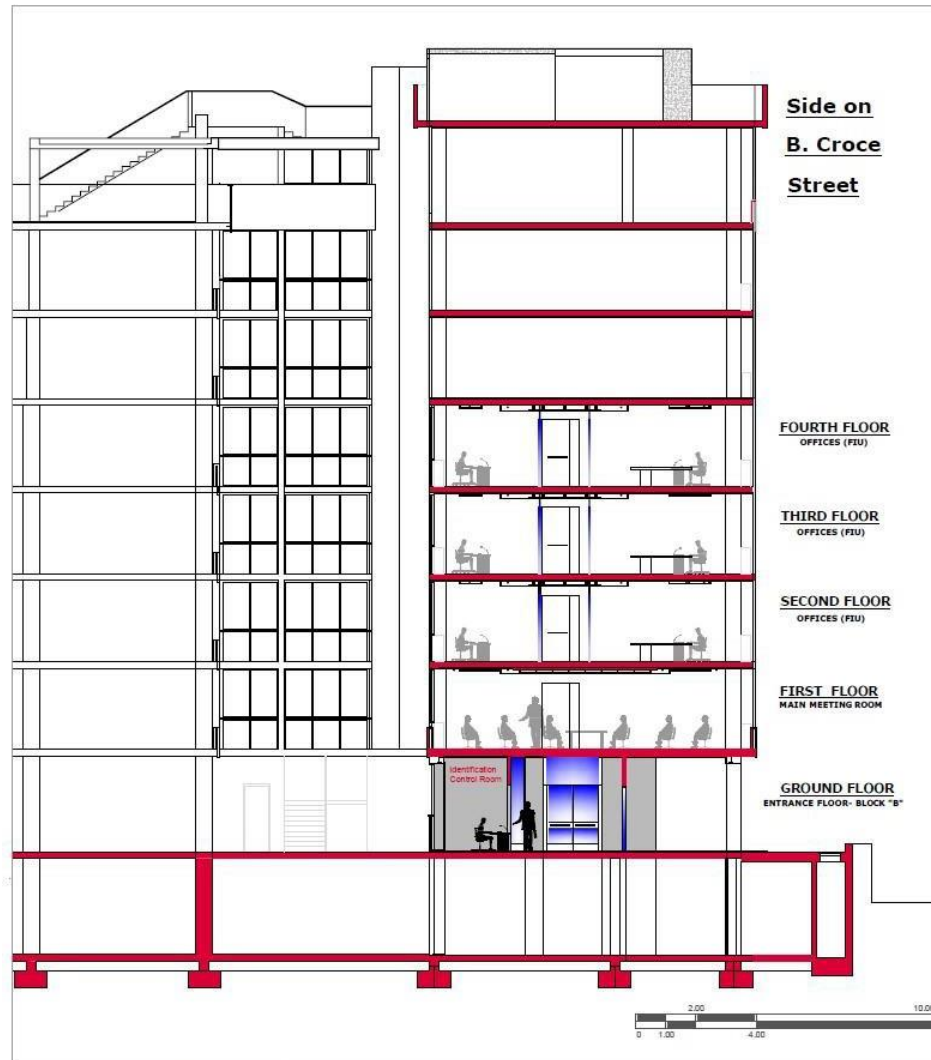


FIRST FLOOR PLAN

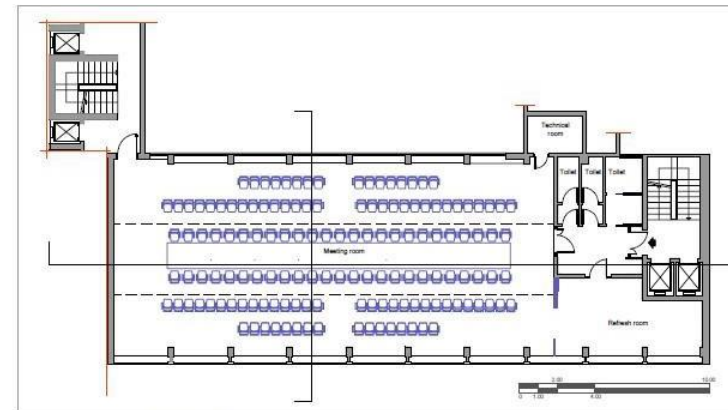


LONGITUDINAL SECTION block B - Ground, first and second floor

CROSS SECTION



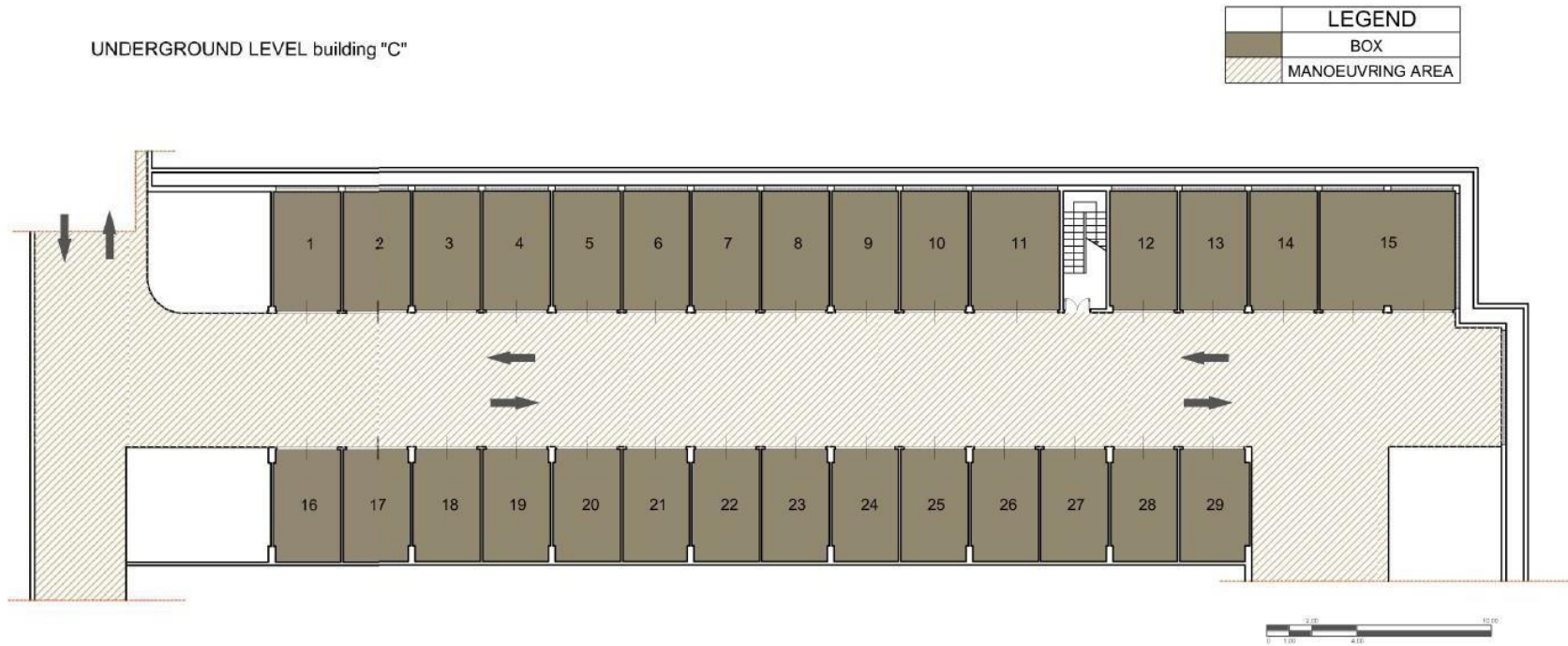
CROSS SECTION on entire block B



FIRST FLOOR PLAN

# BUILDING C

## BASEMENT



The basement of Building C hosts **30 parking spaces** (28 individual car boxes and one double car box), entirely dedicated to the AMLA staff. These parking spaces are directly connected to the upper floors. Additional parking spaces may be allocated to AMLA employees in the outdoor space, depending on their number.

GROUND FLOOR

LEGEND			
	FUNCTION	SQM (net)	USERS
	RECEPTION	21.26	-
	TECHNICAL ROOMS	14.17	-
	ACCESS STAIRS AND LIFTS	22.07	-
	GREEN AREA	-	-

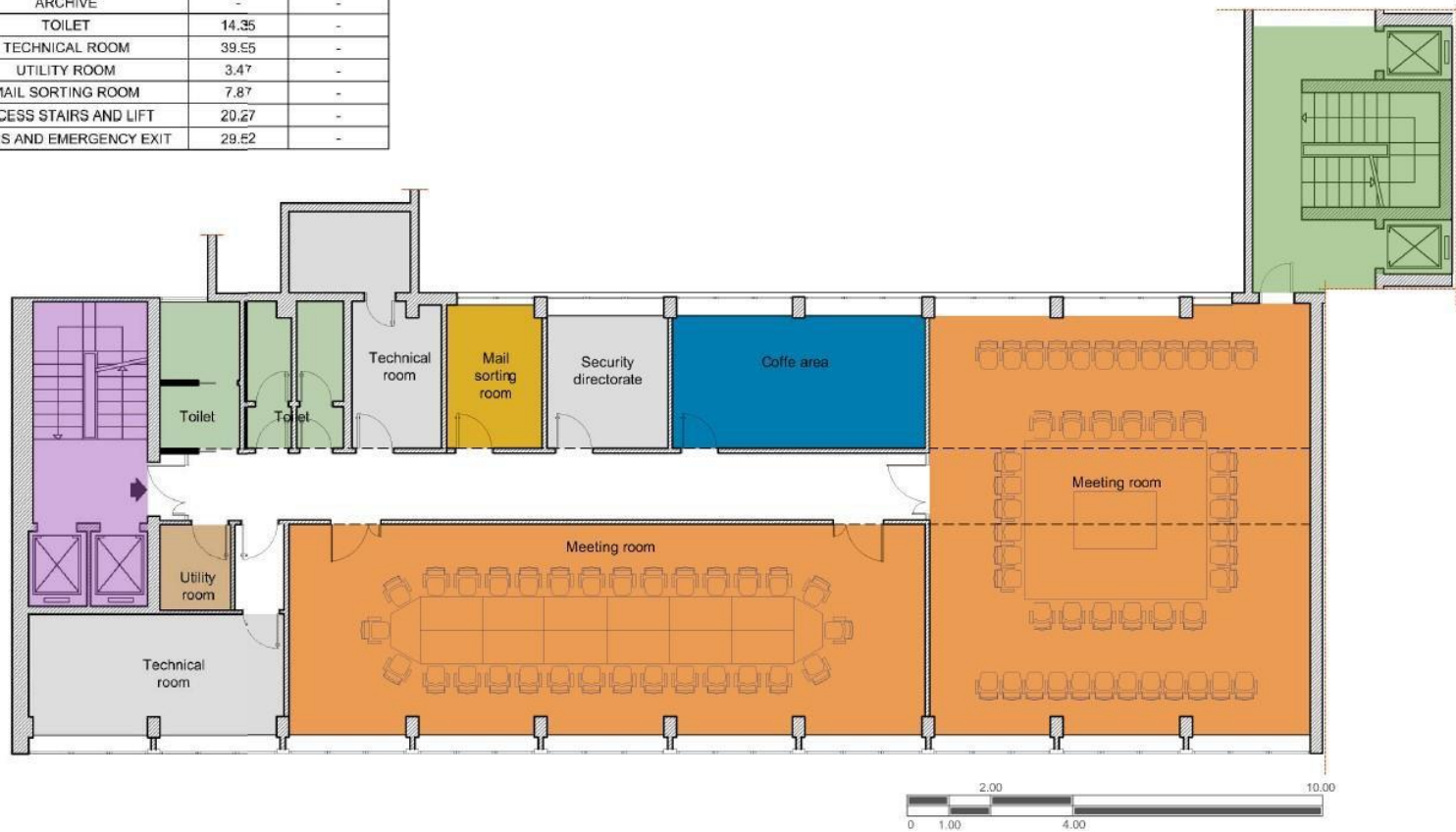


Building B will be accessible from the large outdoor area, reserved for AMLA, which separates it from the street. **Access to the offices will be fully secured with security guards.** On the ground floor of the Building B there will be the **reception desk**, as well as the access to the two lifts which serve all floors of the building. The entrance to the building will be fully accessible to people with reduced mobility.

FIRST AND SECOND FLOORS

LEGEND			
	FUNCTION	SQM (net)	USERS
	OFFICE	-	-
	EXECUTIVE OFFICE	-	-
	OPEN SPACE	-	-
	MEETING ROOM	169.16	78 (48+30)
	KITCHENETTE/COFFEE AREA	19.29	-
	ARCHIVE	-	-
	TOILET	14.35	-
	TECHNICAL ROOM	39.55	-
	UTILITY ROOM	3.47	-
	MAIL SORTING ROOM	7.87	-
	ACCESS STAIRS AND LIFT	20.27	-
	STAIRS AND EMERGENCY EXIT	29.52	-

BUILDING "C" - 1° Floor

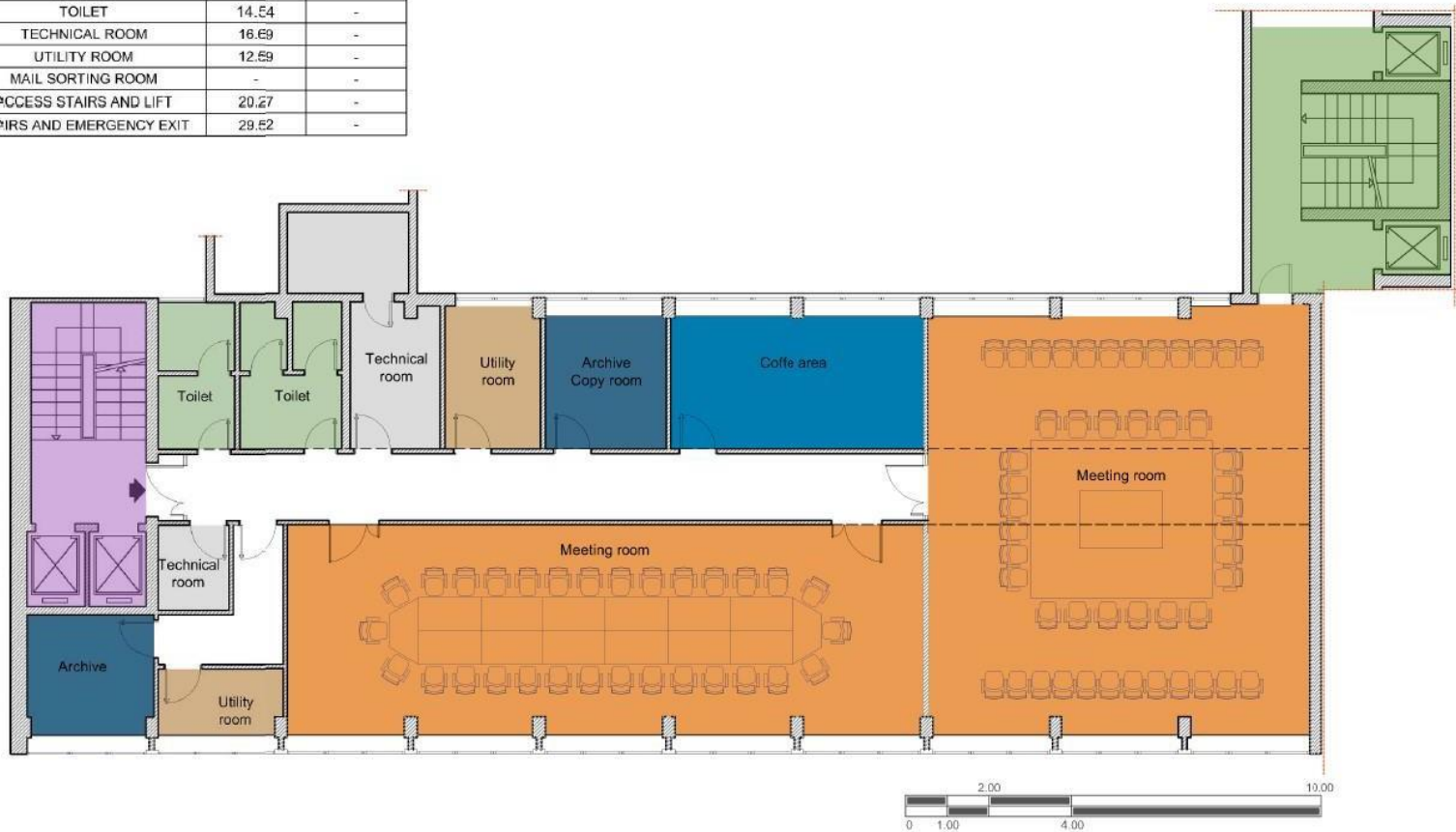


The **two big meeting rooms** (48 seats) and the **two medium-size meeting rooms** (30 seats) will be located on the first and second floors, which will each host one. The meeting rooms will be modern and functional, equipped with all the technology necessary for remote connection. On each floor a **coffee break room** will be located next to the meeting rooms. In addition, **technical rooms** and a **mailroom** will be created on each floor.

FIRST AND SECOND FLOORS

LEGEND			
	FUNCTION	SQM (net)	USERS
	OFFICE	-	-
	EXECUTIVE OFFICE	-	-
	OPEN SPACE	-	-
	MEETING ROOM	169.16	78 (48+30)
	KITCHENETTE/COFFEE AREA	19.29	-
	ARCHIVE	17.63	-
	TOILET	14.54	-
	TECHNICAL ROOM	16.69	-
	UTILITY ROOM	12.69	-
	MAIL SORTING ROOM	-	-
	ACCESS STAIRS AND LIFT	20.27	-
	STAIRS AND EMERGENCY EXIT	29.52	-

BUILDING "C" - 2° Floor



RENDERING REPRESENTATION OF THE LARGE MEETING ROOM (48 SEATS)





RENDERING REPRESENTATION OF THE MEDIUM-SIZED MEETING ROOM (30 SEATS)



THIRD FLOOR

LEGEND			
	FUNCTION	SQM (net)	USERS
	OFFICE	-	-
	EXECUTIVE OFFICE	15.02	1
	OPEN SPACE	150.85	47
	MEETING ROOM	-	-
	KITCHENETTE/COFFEE AREA	17.00	-
	ARCHIVE	11.02	-
	TOILET	14.51	-
	TECHNICAL ROOM	14.07	-
	UTILITY ROOM	5.67	-
	MAIL SORTING ROOM	-	-
	ACCESS STAIRS AND LIFT	20.27	-
	STAIRS AND EMERGENCY EXIT	29.52	-

BUILDING "C" - 3° Floor

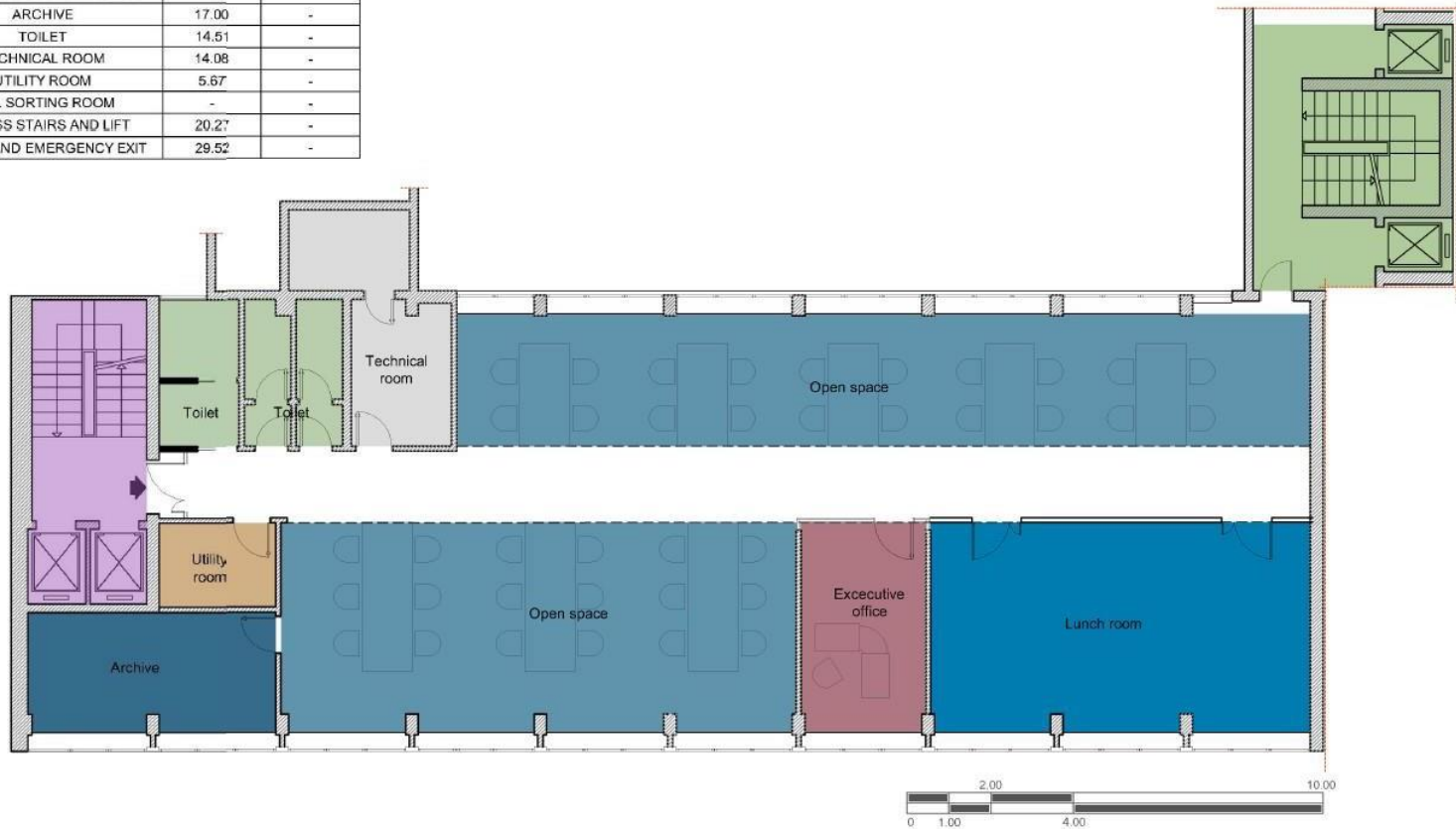


The third floor of the Building C will host **open spaces** that can accommodate up to 47 AMLA members for each floor. The workstations will be spacious and comfortable, with all the necessary equipment for the performance of work activities. An **individual room** of about 15 m<sup>2</sup> will be assigned to an AMLA manager and a coffee area will be made available to AMLA members. Also **technical rooms** and **archives** will be created.

FOURTH FLOOR

LEGEND			
	FUNCTION	SQM (net)	USERS
	OFFICE	-	-
	EXECUTIVE OFFICE	15.02	1
	OPEN SPACE	136.50	38
	MEETING ROOM	-	-
	KITCHENETTE/COFFEE AREA	45.83	-
	ARCHIVE	17.00	-
	TOILET	14.51	-
	TECHNICAL ROOM	14.08	-
	UTILITY ROOM	5.67	-
	MAIL SORTING ROOM	-	-
	ACCESS STAIRS AND LIFT	20.27	-
	STAIRS AND EMERGENCY EXIT	29.52	-

BUILDING "C" - 4° Floor



The fourth floor of the Building C will hosts **open spaces** that can accommodate up to 38 AMLA members. The workstations will be spacious and comfortable, with all the necessary equipment for the performance of work activities. Also on this floor, an **individual room** of about 15 m<sup>2</sup> will be assigned to an AMLA manager. The fourth floor will also host the larger **lunch room**, as well as **archives** and **technical rooms**.

FIFTH FLOOR

LEGEND			
	FUNCTION	SQM (net)	USERS
	OFFICE	-	-
	EXECUTIVE OFFICE	14.98	1
	OPEN SPACE	166.56	50
	MEETING ROOM	-	-
	KITCHENETTE/COFFEE AREA	17.01	-
	ARCHIVE	6.29	-
	TOILET	14.51	-
	TECHNICAL ROOM	14.07	-
	UTILITY ROOM	5.67	-
	MAIL SORTING ROOM	-	-
	ACCESS STAIRS AND LIFT	20.27	-
	STAIRS AND EMERGENCY EXIT	29.52	-

BUILDING "C" - 5° Floor



The fifth floor of the Building C will hosts open spaces that can accommodate up to 50 AMLA members. The workstations will be spacious and comfortable, with all the necessary equipment for the performance of work activities. Also on this floor, an individual room of about 15 m<sup>2</sup> will be assigned to an AMLA manager and a coffee area will be made available to AMLA members. Also technical rooms and archives will be created.

SIXTH FLOOR

LEGEND			
	FUNCTION	SQM (net)	USERS
	OFFICE	-	-
	EXECUTIVE OFFICE	15.00	1
	OPEN SPACE	166.56	50
	MEETING ROOM	-	-
	KITCHENETTE/COFFEE AREA	6.29	-
	ARCHIVE	8.71	-
	TOILET	14.51	-
	TECHNICAL ROOM	19.80	-
	UTILITY ROOM	4.50	-
	MAIL SORTING ROOM	-	-
	ACCESS STAIRS AND LIFT	20.27	-
	STAIRS AND EMERGENCY EXIT	29.52	-

BUILDING "C" - 6° Floor



The sixth floor of the Building C will hosts **open spaces** that can accommodate up to 50 AMLA members. The workstations will be spacious and comfortable, with all the necessary equipment for the performance of work activities. An **individual room** of about 15 m<sup>2</sup> will be assigned to an AMLA manager and a **coffee area** will be made available to AMLA members. Also **technical rooms** and **archives** will be created on this floor.

SEVENTH FLOOR

LEGEND			
	FUNCTION	SQM (net)	USERS
	OFFICE	17.07	2
	EXECUTIVE OFFICE	14.58	1
	OPEN SPACE	136.39	41
	MEETING ROOM	30.50	15
	KITCHENETTE/COFFEE AREA	6.23	-
	ARCHIVE	5.7	-
	TOILET	14.86	-
	TECHNICAL ROOM	14.08	-
	UTILITY ROOM	-	-
	MAIL SORTING ROOM	-	-
	ACCESS STAIRS AND LIFT	20.27	-
	STAIRS AND EMERGENCY EXIT	29.52	-

BUILDING "C" - 7° Floor



The seventh floor of the Building C will hosts **open spaces** that can accommodate up to 41 AMLA members. The workstations will be spacious and comfortable, with all the necessary equipment for the performance of work activities. This floor will also host the smallest **meeting rooms** required by the tender (15 seats). An **individual room** of about 15 m<sup>2</sup> will be assigned to an AMLA manager and a **coffee area** will be made available to AMLA members. Also **technical rooms, archives** and the **office reserved for the occupational safety officer**, required by Italian legislation, will be created on this floor.

## 2.4 SURFACE SUMMARY TABLE

Function	Users	Surface	Number
Open Spaces	226	757 m <sup>2</sup>	
General Board meeting room	142	232 m <sup>2</sup>	1
Big meeting rooms	48	104 m <sup>2</sup>	2
Medium-sized meeting rooms	30	65 m <sup>2</sup>	2
Small meeting room	15	14 m <sup>2</sup>	1
Individual offices	1	15 m <sup>2</sup>	8
FIUs offices	1	12 m <sup>2</sup>	30

## 2.5 TECHNICAL CHARACTERISTICS AND CERTIFICATIONS OF BUILDING

### Structures

The two buildings are made up of reinforced concrete and comply with the anti-seismic regulation.

### Flexibility

The layout of the buildings is characterized by a regular grid with a constant pitch.

Large areas of the floor plan free from load-bearing structures will allow for easy and ergonomic spatial organization, resulting in high efficiency in relation to the intended use as an office.

Specifically, the symmetry of the buildings, the rhythm of the windows and the modularity of the spaces that are repeated within the floors will make any layout easily reconfigurable.

The space planning solution designed for both buildings will allow the size of the open space offices, meeting rooms, archive spaces and single offices to be managed efficiently, taking advantage of a structural/spatial step in line with the most recent international standards recognized for office spaces.

To guarantee layout flexibility and adaptation to work needs, some specific solutions will be adopted to guarantee adequate distribution flexibility.

The following will then be carried out:

- inspectable false ceilings with modular false ceilings for the inspection of the plant layouts and the machines integrated therein;
- floating flooring with different finishes based on the intended use of the rooms;
- possibility of providing movable acoustic walls to divide the meeting rooms for flexibility of use;
- provision of full or glass acoustic partition walls for the separation of offices and meeting rooms where required
- dry partitions with soundproofing material interposed in the service rooms

### Facade and finishes

The architectural project was developed in line with the compositional needs of the building by studying the elevations in terms of openings.

The study of the facades is aimed at better using the overall volumes using a coherent language for the entire complex.



### Office

The spaces intended for offices inside the buildings will be characterized by existing structural partitions, which will allow for open but at the same time separate work areas. The point-like structural mesh inside the buildings will make the work spaces large and fluid. The areas will be finished according to the destinations using:

- Screeds
- Floating flooring with finish
- Partitions in plasterboard, concrete and brick
- Modular package walls and glass walls
- Glazed and/or honeycomb doors depending on the environments
- Fire doors with anti-panic handle for escape routes
- Inspectable and sound-absorbing false ceilings

### Common spaces

Between the two buildings on the ground floor, the external areas will constitute the natural continuation of the internal spaces and are structured with green and paved areas which allow for diversified and complete use for the different periods of the year.

### Underground parking

The condominium car parks will be located on the basement floor.

There will be parking areas reserved for the AMLA sector which will include stalls for cars, motorcycles, bicycles, charging stations and stalls for electric cars according to the latest sustainable mobility standards.

### Elevator systems

Each building is served by 2 elevator systems.

The elevators will be operated by a destination control system as well as being equipped with an electrical power generation system.

### Energy and environmental sustainability

The complex meets national and regional legal requirements regarding energy saving and use of renewable sources.

### Architectural Barriers

The properties comply with current legislation (national and regional) regarding accessibility and overcoming architectural barriers. All spaces are designed to guarantee their use by people with disabilities regarding the characteristics of the equipment, types of dedicated toilets, accessibility of the different floors of the buildings.

In addition to use by the physically disabled, all measures will be taken for the use of the spaces also by the visually impaired, such as the installation of tactile paths and dedicated signs.

### Plant safety

Technological systems of a mechanical and electrical nature in general such as:

- Air conditioning systems,
- Sanitary water systems,
- Fire prevention systems,
- Electrical systems,
- Lighting systems,
- Security and surveillance systems,
- Regulation and control systems,
- Special systems in general, to be designed and built in compliance with current safety regulations.

### Health & Safety

The property will comply with the "Workplace Requirements" referred to in Annex IV of Legislative Decree No. 81/2008 and the whole applicable national, regional and local hygiene and health regulations regarding the protection of health and safety in the workplace.



Data	Roma 06/11/2023	Spett.le:	ROMA CAPITALE
NS. RIF	CITRM/220086/FLL	Att.ne	Dott. CARLO MAZZEI
		DIPARTIMENTO PATRIMONIO E POLITICHE ABITATIVE DI ROMA CAPITALE PIAZZA GIOVANNI DA VERRAZZANO, 7	
			00154 Roma (RM)
			ITA

CC:

OGGETTO Convalida Dichiarazione Ambientale

Si attesta che il DIPARTIMENTO PATRIMONIO E POLITICHE ABITATIVE DI ROMA CAPITALE, con sede in Piazza Giovanni da Verrazzano, 7 - 00154 Roma (Rm), contratto n° 2023/CITRM/381 del 27/10/2023:  
 - in data 31/10/2023 ha superato positivamente l'audit certificativo svolto sul Sistema di Gestione Ambientale ai sensi del Reg. CE 1221/09 (EMAS) e ss.mm.ii.  
 - la Dichiarazione Ambientale, richiesta da Reg. CE 1221/09 (EMAS) e ss.mm.ii., è in fase di analisi da parte del Comitato Tecnico per la convalida, cui seguirà l'iter di registrazione presso il Comitato EMAS Italia.

Restando a disposizione per ogni eventuale chiarimento, porgiamo

Distinti saluti.

AMILCARE RINI

Area Rome Management System Certification  
 Tel. 39 06 54228658  
 Fax  
 E-mail [Francesca.Colella@rina.org](mailto:Francesca.Colella@rina.org)

RINA Services S.p.A.  
 Società coordinata dal Socio unico RINA S.p.A.  
 Via Corsica, 12 - 16128 Genova  
 Tel. +39 010 53851 - Fax +39 010 5351000 - [www.rina.org](http://www.rina.org)  
 C.F. / P. Iva / R.I. Genova N. 03487840104  
 Cap. Soc. Eur 35.000.000,00 i.v.



Data	09/11/2023	NS. RIF	CITRM/997500/FBE
Da	Italy Certification Operations Decision Maker		

A	Att.	N° FAX / INDIRIZZO
ROMA CAPITALE	Sig. CARLO MAZZEI	

CC:

OGGETTO Convalida Dichiarazione Ambientale  
 Contratto 2023/CITRM/381  
 Pratica 23 RM 265 ME

Con riferimento alla verifica ispettiva effettuata sul Vostro Sistema di Gestione Ambientale, Vi confermiamo che le Vostre proposte di azione correttive sono state accettate.

Inoltre, abbiamo il piacere di confermarVi che, a seguito dell'esame da parte del nostro Comitato Tecnico Ambiente, è stata approvata la proposta di convalida della Vostra Dichiarazione Ambientale per conformità al Regolamento (CE) EMAS 1221/2009 e ss.mm.ii. in data 09/11/2023.

Si ricorda con l'occasione che è compito dell'Organizzazione stessa assicurarsi che l'Organismo Competente riceva entro 60 giorni dalla data di convalida, sia copia dell'aggiornamento della D.A. nella versione convalidata dal RINA che vi sarà inviato in formato elettronico, che la documentazione necessaria per il mantenimento della registrazione EMAS.

RINA, appena ricevuto il file (in formato .pdf) della D.A. comprensivo delle risposte ad eventuali osservazioni emerse in sede di Comitato Tecnico, provvederà alla convalida ed all'invio del file stesso alla casella di posta indicata dall'Organizzazione.

L'indirizzo di posta cui inoltrare il file della D.A. è quello del personale RINA riportato a fondo pagina.

Ci congratuliamo con Voi per il risultato raggiunto.

Distinti saluti.

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## GENERAL COMPLIANCE WITH THE MANUAL OF STANDARD BUILDING SPECIFICATIONS, INCLUDING FOR THE ENVIRONMENT PERFORMANCE STANDARDS OF THE PREMISES

The buildings intended for AMLA offices on Via Benedetto Croce underwent extensive renovations in 2020, bringing the buildings up to the latest technological and energy efficiency standards. The buildings largely comply with the Manual of Standard Building Specifications, the remaining work required does not require excessive effort.

The ground floor includes the presence of pedestrian access and an entrance to the underground floors for cars and adaptable for bicycles inside and outside. The height of the rooms is suitable for the intended uses and complies with local rules and regulations. The internal compartment is fully accessible and usable for disabled people. The entrance to the underground car park will include an area dedicated to the AMLA compartment box and a public outdoor area also accessible to visitors, both monitored by the control/guard service positioned at the entrance on the ground floor. The main requirements relating to user safety are respected in relation to the anti-slip level of the floors, the opening regulation devices of the windows, the paths. All openings guarantee the necessary level of anti-intrusion security. The choice of materials and building components (internal walls, doors, ...) makes it possible to satisfy the acoustic standards according to the different functional areas, while the compartment is equipped with the appropriate solar protection systems.

The different functional areas respond to regulatory requirements relating to dimensional and finishing requirements. The areas used for primary functions (offices, meeting rooms, ...) are equipped with removable false ceilings and the spaces organized as much as possible with flexible layouts and movable partitions. The internal and external doors are equipped with the appropriate locking systems and the choice of finishes compliant with the intended uses. The spaces are equipped with the appropriate information and signage systems, including safety signage and that dedicated to disabled people. The internal vertical distribution of users will be guaranteed by internal stairwells and elevators including those accessible to disabled people. There will be fire-fighting elevators. On the ground floor, both separate entrances to buildings B and C include a control reception desk and a room for storing and sorting mail on the upper floors. Rooms dedicated to toilets and rooms for maintenance/cleaning are uniformly distributed. The buildings guarantee the highest standards of energy efficiency.

Renovation works will be monitored through construction site environmental management plans, environmental investigations, air quality control and construction waste management plans.

Regarding HVAC system, the design meets the general occupational well-being objectives as per NBN EN 15251 both for hygrothermal comfort and for the speed range of airflow stream.

The design value for fresh air flow rate in ventilation system complies with space occupation as per fire prevention design and the maximum occupation of the building.

Ventilation of the car park are programmable and regulated by a carbon monoxide detection system.

Water based fire suppression system are installed based on risk assessment.

On each floor the lighting threshold level will be chosen based on the UNI EN 12464-1 standard. An automated system that offers a wide range of control strategies and capabilities to manage all the lights in buildings will be installed.

Both buildings will be controlled by a Building Management System (BMS) which will manage all alarms from both the mechanical and electrical systems but will also incorporate an energy management system.

### 3. RENDERING AND SIMULATIONS





