



MINUTES

SECOND JOINT MEETING OF THE TAKING OF EVIDENCE STEERING COMMITTEE AND THE SERVICE OF DOCUMENTS STEERING COMMITTEE

23 July 2025

I. WELCOME AND INTRODUCTORY REMARKS

The Commission welcomed everyone and introduced the Commission members joining this meeting. The Commission presented the agenda, and the Committee adopted the agenda.

II. OVERVIEW OF PENDING CHANGE REQUESTS

The Commission introduced a list of pending change requests / possible improvements and an EU-Survey for Member States / Committee members to fill out. The EU-Survey was explained. It includes voting sliders for Member States to indicate which change requests are an urgent priority and which are not that important on a scale from one to five. The list of pending change requests includes a description of the issue, its impact and it also links to the relevant Jira ticket for more info.

Upon question, the Commission highlighted that the link to the Jira Ticket is only included in the list of pending change requests and not in the EU-Survey, which includes the ticket number only. Observers can also reply to the EU Survey.

It also clarified that every Member State can fill out the survey multiple times, for example by different practitioners. Another Member State voiced concern that if a Member State fills out the EU Survey multiple times that this Member State's input will have more impact on the result than a Member State that only fills out the survey once. The Commission has already taken this into consideration. It has not made a final decision on how to deal with this imbalance but will most likely collate the data from each Member State first, calculate the average score per Member State and then collate that data with the data from other Member States.

Another Member State asked if there is a “not applicable” option in the EU Survey and the Commission explained that it is possible to skip those questions.

The Member States will have until 8 August to share their ranking via the EU Survey. Then the numbers will be collated to see which issues are ranked the highest. Once the priorities are established, the technical team will do an analysis of the time frame needed to deal the issues and possible impacts.

A Member State asked whether there could be a written process on the change management process. The Commission replied that this will happen, and that this topic should be a separate point on the agenda of the upcoming meetings.

The Commission explained each change request on the list. It highlighted that some change requests might not be included in the list as they are already being worked on.

III. MEMBER STATES DEPLOYMENT STATUS UPDATE

The Member States reported on their progress. Currently, eleven Member States are at least partially live (1 more than in the previous meeting). The Member States that are live reported that everything works well, and they are sending and receiving messages. Of the remaining, six Member States reported to (partially) go live by the end of August, while four Member States aimed for September. At least four Member States will go live later than September (most aimed for end of October or early November). A couple of Member States were not able to provide any specific timings.

One Member State stated that they are facing issues with the use of the reference implementation, specifically having to do with the assigning of users to cases. They emphasized that this is impactful to their users and an urgent fix is needed. The Commission explained the technical issue behind this and reported that the problem has been identified and there is work in progress to test the solution, but it will likely require a new release of the reference implementation.

IV. NEXT STEPS AND ANY OTHER BUSINESS

The next Steering Committee meeting will be on the 3 September and the October meeting was changed to the 20 October 2025. The meeting on 20 October 2025 will be in person. The meeting on 3 September 2025 will be a half day meeting held in the afternoon and online.

The deadline for filling out the EU-Survey is 8 August.

From the 1 August the weekly technical meetings will become the technical sub-committee meetings. The Commission asked Member States who hadn’t done so yet to check who their participants in the weekly technical meetings are and consider if changes are needed.

The Commission reiterates the need for Member States to go live in a timely manner and expects Member States to be live by September. The Commission will reach out to MS not live by 3 September 2025 and will expect a written plan on the process to assess further actions.

LIST OF PARTICIPANTS

Commission

Austria

Bulgaria

Croatia

Czechia

Denmark

France

Germany

Greece

Hungary

Ireland

Italy

Luxembourg

Netherlands

Poland

Portugal

Romania

Slovakia

Spain

Sweden

EUBF