



EUROPEAN COMMISSION
DIRECTORATE-GENERAL JUSTICE AND CONSUMERS

Director-General

**DECISION authorising the use of lump sums for actions under the
Citizens, Equality, Rights and Values Programme (2021-2027)**

Having regard to the Treaty on the Functioning of the European Union,

Having regard to Regulation (EU) 2021/692 of the European Parliament and of the Council of 28 April 2021 establishing the Citizens, Equality, Rights and Values Programme and repealing Regulation (EU) No 1381/2013 of the European Parliament and of the Council and Council Regulation (EU) No 390/2014 ('Regulation 2021/692')¹, and in particular Article 9.2 thereof,

Having regard to Regulation (EU, Euratom) No 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union², and in particular Articles 125 and 181 thereof,

Whereas:

- 1) The use of lump sums for actions under the Citizens engagement and participation strand and for Programme contact points under the Citizens, Equality, Rights and Values Programme was authorised by RAO Decision of 26/03/2021³. In view of the major simplifications arising from that Decision, the use of lump sums should be extended to actions funded under the Equality, Rights and Gender Equality strand and the Daphne strand. This is appropriate for the following: these strands finance mainly recurring activities such as trainings, awareness raising, dissemination activities, where the outputs are tangible and quantifiable;
- 2) The use of lump sums will simplify the reimbursement of these actions' costs, significantly decreasing the workload of both the beneficiaries and the Commission, as well as accelerate payment procedures and allow a focus on the outputs and deliverables. The use of lump sum should therefore be authorised for the listed actions in this Decision under the Citizens, Equality, Rights and Values Programme.

THE FOLLOWING HAS BEEN DECIDED:

Sole Article

The use of the Union contribution in the form of lump sum contributions is authorised for actions under the Equality, Rights and Gender Equality strand, the Citizens' engagement and participation strand, the Daphne strand and for actions funding Programme Contact Points under the Citizens, Equality, Rights and Values programme, for the reasons and under the conditions set out in the Annex.

¹ OJ L 156/21, 5.5.2021, p. 1-20.

² Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012 (OJ L 193, 30.7.2018, p.1).

³ Ref. Ares(2021)2140642

Done at Brussels,

Ana GALLEGO

Version	Adoption date	Changes
1.0	26-03-2021	<ul style="list-style-type: none"> ▪ Initial version.
2.0	xxxx	<ul style="list-style-type: none"> ▪ extension of the authorisation to actions funded under the Equality, Rights and Gender Equality strand and the Daphne strand under the Citizens, Equality, Rights and Values programme. ▪ For the Town Twinning action increase of the co-funding rate for the calculation of the lump sum and increase of the maximum amount granted. ▪ Clarification on the categories of costs covered by the lump sums

Annex

1. Form of Union contribution and categories of costs covered

The Union contribution shall exclusively take the form of lump sum contributions for the following actions:

A- Equality, Rights and Gender Equality strand

- Equality and anti-discrimination projects
- Gender equality projects
- Rights of the Child projects
- Data protection projects

B- Citizens' engagement and participation strand

- Remembrance Projects
- Civil Society Projects
- Town Twinning and Network of towns

C- Daphne strand

- Gender based violence and violence against children projects

D- Programme Contact Points

The following categories of eligible costs can be covered by the lump sums contributions

Personnel costs:

- Employees (or equivalent)
- Natural persons working under direct contract
- Seconded persons by a third party against payment
- SME owners and natural person beneficiaries
- Volunteer costs

Subcontracting costs

Purchase costs:

- Travel and subsistence costs
- Equipment (depreciation);
- Other goods, works and services

Other cost categories:

- Financial support to third parties (if any)

The amounts of the lump sum contributions to be used shall be calculated in accordance with point 3.

2. Justification

The use of lump sums will reduce the administrative burden and reduce the scope for error in the cost claims, will speed up the payment process and ensure an effective risk control, while focusing on the quality of the results.

Moreover it implies a reduction in administrative costs for participation in the programme and contribute to the prevention and reduction of financial errors (e.g. staff cost calculations). It also simplifies the calculation of grant amounts, while decreasing significantly the workload of both the beneficiaries and the granting authority (i.e complexity of verification of real costs through underlying supporting documents...). As consequence, the payment procedures are accelerated.

This system provides legal certainty to the beneficiaries and ensures a better quality of the applications.

The high number of applications together with a large number of relatively small grants justify the use of lump sums. It will facilitate a wider access to the grants because the rules for participation, implementation and reporting will be simpler and more comprehensive than the classical budget based mechanism.

The diversity of actions and beneficiaries (public bodies, cultural associations, non-profit organisations, designated bodies, etc.) within this programme makes the use of lump sums appropriate to facilitate the correct and complete implementation of the action.

The outputs of individual co-financed projects are tangible, qualifiable, and quantifiable (they include organisation of meetings, twinning, conferences, etc., the main chargeable factor being participant numbers) and are therefore particularly suitable for lump sum financing.

The *Citizens engagement and participation strand* of the Citizens, Equality, Rights and Values programme for 2021-2027 is the successor of the “Europe for Citizens programme” 2014-2020. Actions within the “Citizens engagement and participation strand” will to a large extent be the same as under the “Europe for Citizens programme” for which a simplified financing system was already used⁴. Experience of this system is that it worked well and allowed the programme to be managed effectively, which – given the high number of grants awarded – would have been difficult to ensure via a form of grant based on the reimbursement of eligible costs actually declared. Therefore as regards this part of the CERV programme, the present Decision presents an update of the system already used. Nevertheless, as the need of organising online events was identified during the implementation of the “Europe for Citizens programme”, a new lump sum has been established for this purpose.

As lump sum funding proved to be efficient under the Citizens engagement and participation strand, it will be extended to the actions funded under the Equality, Rights and Gender Equality, and Daphne strands. As these actions finance mainly recurring activities such as training courses, awareness raising and dissemination activities, lump sum funding is particularly appropriate. However, under the actions funded under the Equality, Rights and

⁴ Commission Decision C(2013)7180 final of 31.10.2013 established a simplified financing system for the following actions: Town Twinning, Network of Towns, Civil Society and Remembrance Projects and “Europe for citizens contact Points”.

Gender Equality and Daphne strands the lump sums are based on outputs proposed by the applicants in their proposals as detailed below point 3.2.

2.1. Nature of the supported actions

The Citizens, Equality, Rights and Values programme aims to protect and promote rights and values as enshrined in the Treaties, the Charter and in the applicable international human rights conventions. It supports civil society organisations and other stakeholders active at local, regional, national and transnational level, and encourages civic and democratic participation in order to sustain and further develop open, rights-based, democratic, equal and inclusive societies based on the rule of law.

The Citizens, Equality, Rights and Values programme is subdivided in four strands:

- (a) The “Union values strand” with the specific objective to protect and promote Union values;
- (b) The “Equality, Rights and Gender Equality strand” with the specific objective to promote rights, non-discrimination, equality, including gender equality, and advance gender and non-discrimination mainstreaming;
- (c) The “Citizens' engagement and participation strand” to promote citizens engagement and participation in the democratic life of the Union and exchanges between citizens of different Member States and to raise awareness of the common European history;
- (d) The “Daphne strand” to fight violence, including gender-based violence.

Furthermore, Article 21 foresees the establishment of Programme Contact Points at national level.

This Decision will apply to actions under:

A- Equality, Rights and Gender Equality strand

The actions support projects aimed at promoting equality and combatting discrimination based on sex, racial or ethnic origin, religion or belief, disability, age or sexual orientation, at promoting women’s full enjoyment of rights; gender equality, including work-life balance; women’s empowerment; and gender mainstreaming; at promoting non-discrimination and the mainstreaming thereof; at combating racism, xenophobia and all forms of intolerance, including homophobia, biphobia, transphobia, interphobia and intolerance on the basis of gender identity, both online and offline; at protecting and promoting the rights of the child; at protecting and promoting Union citizenship rights and the right to the protection of personal data.

The activities financed consist mainly in meetings, training courses, dissemination and awareness-raising, including social media or press campaigns, studies and analytical activities, data collection, surveys, monitoring and reporting of incidents of discrimination, hate speech and hate crime.

B- Citizens' engagement and participation strand:

- **Remembrance Projects**

This action supports projects aimed at commemorating defining events in modern European history, including the causes and consequences of authoritarian and totalitarian regimes, and at raising awareness among European citizens, of their common history, culture, cultural heritage and values, thereby enhancing their understanding of the Union, its origins, purpose, diversity and achievements and of the importance of mutual understanding and tolerance.

- Civil Society Projects

This action supports projects promoting citizens and representative associations' participation in and contribution to the democratic and civic life of the Union by making known and publicly exchanging their views in all areas on Union action.

- Network of Towns

This action aims at promoting exchanges between citizens of different countries so as to afford them practical experience of the wealth and diversity of the common heritage of the Union and to make them aware that these constitute the foundation for a common future.

The actions under A, B and C relate primarily to the organisation of various types of events, meetings, seminars, conferences, debates, networking activities and other types of exchange based, inter alia, on information and communication technologies and the social networks.

Events organised within those actions are divided into two main typologies: in-situ events and online events.

- Town Twinning

Like for Networks of Towns, this action aims at promoting exchanges between citizens of different countries so as to afford them practical experience of the wealth and diversity of the common heritage of the Union and to make them aware that these constitute the foundation for a common future.

The twinning of towns involves meetings with European themes of citizens from two or more towns, organised mainly on a voluntary basis.

C- Daphne strand

The actions support projects aimed at preventing and combating all forms of gender-based violence, at preventing and combating all forms of violence against children, young people, as well as violence against other groups at risk, such as LGBTIQ people and people with disabilities; at supporting and protecting all direct and indirect victims of such violence, such as domestic violence exerted within the family or violence in intimate relationships, including children orphaned by domestic crimes, and supporting and ensuring the same level of protection throughout the Union for victims of gender-based violence.

The activities financed consist mainly in meetings, training courses, dissemination and awareness-raising, including social media or press campaigns, studies and analytical activities, data collection, survey and establishing national, local, regional support centres, including in schools.

D- Programme Contact Points

Programme Contact Points are designated jointly by the Commission and the countries participating in the programme. They are in charge of providing impartial guidance, practical

information and assistance to applicants, stakeholders and beneficiaries of the programme with respect to all the aspects of the programme, including in relation to the application procedure, dissemination of user-friendly information and programme results, inquiries for partners, training and other formalities. Among other means, events are organised to reach those aims. Programme Contact Points shall carry out their functions independently.

2.2. Risks of irregularities and fraud and costs of control

The use of lumps sums reduces the risk of errors and irregularities as there is no reporting of actual costs and beneficiaries have no obligation to document the costs incurred for the action. Notwithstanding this, they remain subject to the compliance with the accounting rules under the applicable national law and the specific eligibility rules applicable for each programme.

The lump sums are output-based and therefore the main condition for payment is achievement of the pre-defined outputs. The granting authority will undertake checks at the time of preparation of the grant, during the implementation of the action and at the completion of the actions (through reports from funded projects, checks on milestones and deliverables, reviews and/or audits).

The risk of fraud and the cost of controls are limited, since the output on which payment is based is clearly defined and measurable. If the conditions for payment of the lump sum contributions have not been met (e.g. a particular work package has not been completed or not as defined), payment will not be made or the granting authority will be entitled to proportionally reduce the grant.

Checks, reviews and audits will focus on achievement of results and the proper implementation of the action, in particular on the fulfilment of the essential conditions for triggering payment of the lump sum contribution per work package.

Consequently, the simplified forms of financing are considered to be appropriate in view of the risks of irregularities and fraud.

3. Method to determine the amount of the Union contribution in the form of lump sum contributions

3.1 For the actions funded under the Citizens' engagement and participation strand and for Programme Contact Points

The simplified financing system established by Commission Decision C(2013)7180 final of 31.10.2013 proved to be successful and therefore it is reiterated for the "Citizens' engagement

and participation strand” of the Citizens, Equality, Rights and Values Programme (2021-2027), successor of the “Europe for citizens” Programme.

As foreseen by the Commission Decision C(2013)7180 final, the original amounts established in 2013 were subject to a mid-term update in 2017 by applying the cumulative rate of inflation over the 2014-2016 period to the 2014-2017 amounts (Eurostat data – EU average).

3.1.1 Methodology to update the lump sum for the actions European Remembrance, Civil Society Projects and Network of Towns for in situ events and determine the lump sums for online events

These three actions relate primarily to the organisation of various types of events, meetings, seminars, conferences, debates, networking activities and other types of exchange based, inter alia, on information and communication technologies and social networks. For 2021-2027, these actions are divided into two main typologies: in-situ events and online events.

For in-situ events, the lump sum amount is intended to cover staff costs, travel and subsistence, room rental/interpretation/translation/technical resources, communication/dissemination costs, costs for research and IT tools, and coordination costs. For online events, costs for travel and subsistence costs have been excluded.

Commission Decision C(2013)7180 set amounts for these actions based on number of participants and number of countries involved.

The method used for identifying those amounts was to a large extent identical to that used to determine the systems approved by the Commission in 2010 and 2011, adapted for 2012 and 2013 by Commission Decision C(2011) 6243, namely:

- identification of the real costs per project and per event on the basis of the final reports, representative sampling of 200 projects offering sufficient geographical coverage and diversity of scope;
- determination of an average cost per participant and of an average coordination cost per country involved;
- crossing of the two parameters, resulting in a sum which is a function of the above-mentioned diptych, generating amounts differentiated by number of participants and countries, since the costs are uniform for each bracket thus determined and the average cost remains stable.

The analysis of the results of final reports for the period 2014-2020 showed that the parameters used in the above-mentioned Decisions (number of participants and number of countries) are still relevant and that the cost structure has not changed and is adequately reflected by applying the inflation rate.

For the in-situ events the amounts set out in Commission Decision C(2013)7180 (updated in 2017) were updated in 2021⁵ by applying the cumulative rate of inflation over the 2017-2019 period to the 2014-2017 amounts (Eurostat data – EU average)⁶.

Each amount is rounded to the nearest 5 EUR.

For the online events:

⁵ Ref. Ares(2021)2140642 – 26/03/2021

⁶ According the Eurostat data, the EU-average cumulative rate of inflation over the 2017-2019 period corresponds to 4.8768%. Source: HICP Inflation rate. Inflation rate was 1.6 in 2017, 1.8% in 2018 and 1.4 % in 2019, i.e. a cumulative inflation rate of 4.8768%

The updated amounts for the in-situ events are reduced by the costs related to travel and overnight stay, as determined by the lump sums for town twinning (as they are the only eligible costs for that action).

It is possible to derive an average cost of travel and overnight stay per participant by calculating the minimum and the maximum costs deriving from the lump sums for Town twinning.

Town Twinning (international participants)	>175	26430	Town Twinning average cost per participant = 160EUR	average minimum	average maximum	Final average
	161/175	25370		151,0	151,0	
	146/160	23255		157,6	145,0	
	131/145	21145		159,3	145,3	
	116/130	19030		161,4	145,8	
	101/115	17440		164,1	146,4	
	86/100	15330		172,7	151,7	
	71/85	12685		178,3	153,3	
	56/70	10570		178,7	149,2	
	41/55	7930		188,8	151,0	
	25/40	5285		193,4	144,2	
				211,4	132,1	
				174,2	146,8	

Each amount for the in-situ events (see Table 1) is then reduced by the average costs of travel and overnight stay per participant, multiplied by the estimated number of non-local participants per tranche. The non-local participants are those participants for whom travel and subsistence costs are paid. Based on experience of implementing the actions, the estimated number of non-local participants is determined by considering half the median number of the participants per grouping.

Finally, the groupings of participants are widened to 100 participants per grouping and disregarding those of <100 participants in order to encourage the organisation of large scale events. Furthermore, online events taking place in the same country are not supported by this financing system because the Commission wishes to encourage exchanges at EU level.

ONLINE the amounts of the in situ events is reduced by the average costs of travel and overnight stay per participant, multiplied by the number of non-local participants per tranche.		101-200				201-300									
		25-50	51-75	76-100	101/125	126/150	151/175	176/200	101-200	201/225	226/250	251/275	276/300	201-300	>300
	2-3	10215	10815	11460	12105	12745	13390	14030	13.067,50 €	14675	15320	15960	16605	15.640,00 €	16605
	4-6	12855	13460	14105	14745	15390	16030	16675	15.710,00 €	17320	17960	18605	19245	18.282,50 €	19245
	7-9	15500	16105	16745	17390	18030	18675	19320	18.352,50 €	19960	20605	21245	21890	20.925,00 €	21890
	10-12	18145	18745	19390	20030	20675	21320	21960	20.997,50 €	22605	23245	23890	24530	23.567,50 €	24530
	13-15	20785	21390	22030	22675	23320	23960	24605	23.640,00 €	25245	25890	26530	27175	26.210,00 €	27175
	>15	23430	24030	24675	25320	25960	26605	27245	26.282,50 €	27890	28530	29175	29820	28.852,50 €	29820
	Travel and accommodation costs for non local participants to be deducted	3000	5040	7040	9040	11040	13040	15040	17040	19040	21040	23040	24000		
	number of non local participants	18,75	31,5	44	56,5	69	81,5	94	106,5	119	131,5	144	150		

Lastly, and in order to benchmark the methodology applied, the amounts resulting from this exercise were compared with the costs for the organisation of online events (i.e. communication campaigns, infodays, etc.) in 2020 within the framework of public procurements. They confirmed the validity of the table proposed, as their costs correspond to 70% of the lump sums defined for this typology.

Results are as follows (calculated in EUR):

Table 1 (REM, CIV, NT)

For in-situ events

	PARTICIPANTS											
	25/50	51/75	76/100	101/125	126/150	151/175	176/200	201/225	226/250	251/275	> 276	
COUNTRIES												
1-3	13.215	15.855	18.500	21.145	23.785	26.430	29.070	31.715	34.360	37.000	39.645	
4-6	15.855	18.500	21.145	23.785	26.430	29.070	31.715	34.360	37.000	39.645	42.285	
7-9	18.500	21.145	23.785	26.430	29.070	31.715	34.360	37.000	39.645	42.285	44.930	
10-12	21.145	23.785	26.430	29.070	31.715	34.360	37.000	39.645	42.285	44.930	47.570	
13-15	23.785	26.430	29.070	31.715	34.360	37.000	39.645	42.285	44.930	47.570	50.215	
>15	26.430	29.070	31.715	34.360	37.000	39.645	42.285	44.930	47.570	50.215	52.860	

Table 2

For online events

	PARTICIPANTS		
	101-200	201-300	>300
COUNTRIES			
2-3	13.070	15.640	16.605
4-6	15.710	18.285	19.245
7-9	18.355	20.925	21.890
10-12	21.000	23.570	24.530
13-15	23.640	26.210	27.175
>15	26.285	28.855	29.820

3.1.2 Methodology to update the lump sum for the action Town Twinning

This action aims at promoting exchanges between citizens of different countries so as to afford them practical experience of the wealth and diversity of the common heritage of the Union and to make them aware that these constitute the foundation for a common future.

The twinning of towns involves meetings with European themes of citizens from two or more towns, organised mainly on a voluntary basis. The Union contribution aims to reimburse travel and overnight stay costs and is based on the number of participants in the events.

This action has used lump sums since 2010 (Commission Decision C2010/5521), adapted for 2012 and 2013 by Commission Decision C(2011)6243 and finally revised by Commission Decision C(2013)7180).

The analysis of the results of final reports for the period 2014-2020 showed that the parameters used in the above-mentioned Decisions (number of participants) is still relevant and that the cost structure has not changed and is adequately reflected by applying the inflation rate.

The amounts foreseen by the Commission Decision C(2013)7180 (updated in 2017) are updated in the present Decision by applying the cumulative rate of inflation over the 2017-2019 period to the 2014-2017 amounts (Eurostat data – EU average). The ceiling of maximum 30.000 EUR for this action is applied. This is slightly increased in comparison to the previous Decision in order to cover events including a larger number of participants. Therefore, the numbers of participants have been increased consequently and proportionally as shown in the tables below (cfr cells highlighted in yellow). Each amount has been rounded to the nearest 5 EUR.

The analysis of the applications submitted under the 2021 and 2022 calls for proposals shows that the parameters used in the CERV decision Ares(2021)2140642 (number of participants) is still relevant and that the cost structure has not changed.

The co-finance rate set so far, for this scheme was 50%. Nevertheless, given the current pandemic crisis and the socio-political context where small municipalities have come increasingly under pressure facing a multitude of new challenges, like the Europe's migration crisis, unemployment and social exclusion, climate and demographic change, while promoting European identity and values through Town twinning projects, it is decided to increase the rate to 80% and to set the ceiling at maximum 60.000 EUR.

Results are as follows (calculated in €):

Table 3 (TT)

In-situ events

PARTICIPANTS	LUMP SUM
> 205	50.745,00
191/205	47.360,00
176/190	43.975,00
161/175	40.590,00
146/160	37.210,00
131/145	33.830,00
116/130	30.450,00
101/115	27.905,00
86/100	24.530,00

71/85	20.300,00
56/70	16.910,00
41/55	12.690,00
25/40	8.455,00

3.1.3 Methodology to update the lump sum for the action Programme Contact Points

Commission Decision C(2013)7180 sets out amounts for this action based on two parameters: number of participants and number of events. The lump sum covers staff costs, travel and accommodation, indirect costs (rental of offices, equipment, telephone, etc.), and rental of room/interpretation/translation/technical resources, etc.

Considering that in the above mentioned Decision:

- the lump-sum of 55 000 EUR was a contribution for 20 events and 751 participants and took account of a co-financing rate of 50% (the counterpart being paid by the Member State or country concerned in accordance with a contract);
- 12 events and 301 participants generated the lump-sum of 25 000 EUR and took account of a co-financing rate of 50% (the counterpart being paid by the Member State or country concerned in accordance with a contract);

and that:

- the results of final reports showed that total costs were respectively around 110 000 EUR and 50 000 EUR;
- the scope of the action was enlarged covering the whole Citizens, Equality, Rights and Values Programme and not only the strand Citizens engagement and participation;
- the numbers of minimum events and participants have been increased consequently and proportionally as shown in the tables below (cfr cells highlighted in yellow);
- the amounts set out in Commission Decision C(2013)7180 (updated in 2017) are updated here by applying the cumulative rate of inflation over the 2017-2019 period to the 2014- 2017 amounts (Eurostat data – EU average). Each amount is rounded to the nearest 5 EUR.

The result is the following:

<ul style="list-style-type: none"> • a lump sum of EUR 187 000 (for the five Member States with the largest population), linked to a minimum of 60 events being held per year, involving at least 5001 participants in total;
<ul style="list-style-type: none"> • a lump sum of EUR 85 000 (for the other countries), linked to a minimum of 40 events being held per year, involving at least 1901 participants in total.

The award of this grant is linked to a specific performance level, in accordance with the following parameters: on the one hand, the number of meetings, workshops, conferences and training sessions held; on the other hand, the number of participants at these events.

In the event of partial implementation (i.e fewer than envisaged number of events or fewer participants), the grant will be proportionally reduced as per Tables 4 and 5.

Table 4 (NCP)

For grants of EUR 85 000

Reductions applicable in the event of partial implementation

	EVENTS										
	<4	4-7	8-11	12-15	16-19	20-23	24-27	28-31	32-35	36-39	>39
PARTICIPANTS											
<=100	10.570	13.215	15.855	18.500	21.145	23.790	26.435	29.080	31.725	34.370	37.015
100-200	13.215	15.855	18.500	21.145	23.790	26.435	29.080	31.725	34.370	37.015	39.660
201-300	15.855	18.500	21.145	23.785	26.430	29.075	31.720	34.365	37.010	39.655	42.300
301-400	18.500	21.145	23.785	26.430	29.075	31.720	34.365	37.010	39.655	42.300	44.945
401-500	21.145	23.790	26.430	29.075	31.720	34.365	37.010	39.655	42.300	44.945	47.590
501-600	23.790	26.435	29.075	31.720	34.365	37.010	39.655	42.300	44.945	47.590	50.235
601-700	26.435	29.080	31.720	34.365	37.010	39.655	42.300	44.945	47.590	50.235	52.880
701-800	29.080	31.725	34.365	37.010	39.655	42.300	44.945	47.590	50.235	52.880	55.525
801-900	31.725	34.370	37.010	39.655	42.300	44.945	47.590	50.235	52.880	55.525	58.170
901-1000	34.370	37.015	39.655	42.300	44.945	47.590	50.235	52.880	55.525	58.170	60.815
1001-1100	37.015	39.660	42.300	44.945	47.590	50.235	52.880	55.525	58.170	60.815	63.460
1101-1200	39.660	42.305	44.945	47.590	50.235	52.880	55.525	58.170	60.815	63.460	66.105
1201-1300	42.305	44.950	47.590	50.235	52.880	55.525	58.170	60.815	63.460	66.105	68.750
1301-1400	44.950	47.595	50.235	52.880	55.525	58.170	60.815	63.460	66.105	68.750	71.395
1401-1500	47.595	50.240	52.880	55.525	58.170	60.815	63.460	66.105	68.750	71.395	74.040
1501-1600	50.240	52.885	55.525	58.170	60.815	63.460	66.105	68.750	71.395	74.040	76.685
1601-1700	52.885	55.530	58.170	60.815	63.460	66.105	68.750	71.395	74.040	76.685	79.330
1701-1800	55.530	58.175	60.815	63.460	66.105	68.750	71.395	74.040	76.685	79.330	81.975
1801-1900	58.175	60.820	63.460	66.105	68.750	71.395	74.040	76.685	79.330	81.975	84.620
> 1900	60.820	63.465	66.105	68.750	71.395	74.040	76.685	79.330	81.975	84.620	85.000

Table 5 (NCP)

For grants of EUR 187 000

Reductions applicable in the event of partial implementation

	EVENTS											
	<=10	11-14	15-19	20-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	>59
PARTICIPANTS												
<=250	29.070	31.715	37.000	42.285	47.570	52.855	58.140	63.425	68.710	73.995	79.280	84.565
251-500	31.715	37.000	42.285	47.570	52.855	58.140	63.425	68.710	73.995	79.280	84.565	89.850
501-750	37.000	42.285	47.570	52.860	58.145	63.430	68.715	74.000	79.285	84.570	89.855	95.140
751-1000	42.285	47.570	52.860	58.100	63.385	68.670	73.955	79.240	84.525	89.810	95.095	100.380
1001-1250	47.570	52.855	58.145	63.385	68.670	73.955	79.240	84.525	89.810	95.095	100.380	105.665
1251-1500	52.855	58.140	63.430	68.670	73.955	79.240	84.525	89.810	95.095	100.380	105.665	110.950
1501-1750	58.140	63.425	68.715	73.955	79.240	84.525	89.810	95.095	100.380	105.665	110.950	116.235
1751-2000	63.425	68.710	74.000	79.240	84.525	89.810	95.095	100.380	105.665	110.950	116.235	121.520
2001-2250	68.710	73.995	79.285	84.525	89.810	95.095	100.380	105.665	110.950	116.235	121.520	126.805
2251-2500	73.995	79.280	84.570	89.810	95.095	100.380	105.665	110.950	116.235	121.520	126.805	132.090
2501-2750	79.280	84.565	89.855	95.095	100.380	105.665	110.950	116.235	121.520	126.805	132.090	137.375
2751-3000	84.565	89.850	95.140	100.380	105.665	110.950	116.235	121.520	126.805	132.090	137.375	142.660
3001-3250	89.850	95.135	100.425	105.665	110.950	116.235	121.520	126.805	132.090	137.375	142.660	147.945
3251-3500	95.135	100.420	105.710	110.950	116.235	121.520	126.805	132.090	137.375	142.660	147.945	153.230
3501-3750	100.420	105.705	110.995	116.235	121.520	126.805	132.090	137.375	142.660	147.945	153.230	158.515
3751-4000	105.705	110.990	116.280	121.520	126.805	132.090	137.375	142.660	147.945	153.230	158.515	163.800
4001-4250	110.990	116.275	121.565	126.805	132.090	137.375	142.660	147.945	153.230	158.515	163.800	169.085
4251-4500	116.275	121.560	126.850	132.090	137.375	142.660	147.945	153.230	158.515	163.800	169.085	174.370
4501-4750	121.560	126.845	132.135	137.375	142.660	147.945	153.230	158.515	163.800	169.085	174.370	179.655
4751-5000	126.845	132.130	137.420	142.660	147.945	153.230	158.515	163.800	169.085	174.370	179.655	184.940
>5000	132.130	137.415	142.705	147.945	153.230	158.515	163.800	169.085	174.370	179.655	184.940	187.000

3.2 For the actions funded under the Equality, Rights and Gender Equality and Daphne strands

The lump sum contribution will be determined for each grant by the granting authority on the basis of the following principles:

- (a) The lump sum contribution must be an approximation of the beneficiaries underlying actual costs;
- (b) The applicants must propose the amount of the lump sum contribution on the basis of their estimated direct and indirect project costs;
- (c) The proposal must show the costs and categories of costs covered by the lump sum contribution, may contain only costs that would be eligible for an actual costs grant and must exclude costs that are ineligible under the CERV rules

1.1. Grant proposal

Applicants will provide an estimated budget for the work to be carried out under the action (using the submission form template).

The applicant must provide in its proposal a breakdown of the lump sum showing the share per work package (and, within each work package, the share assigned to each beneficiary);

The proposal must describe the activities covered by each work package;

It may include only costs that would be eligible for an actual costs grant and must exclude costs that are ineligible under the CERV programme.

Indirect costs should be calculated by applying a flat rate of 7% to the direct cost;

The co-financing rate will be applied to the total estimated eligible costs, using the funding rate set out in the call for proposals.

1.2. Evaluation

Proposals will be evaluated according to the standard evaluation procedures with the help of internal and/or external experts. The experts will assess the proposal against the usual award criteria: relevance, quality and impact.

Experts will have the necessary financial know-how and will check the estimated budget and verify whether the resources proposed, and the split of work packages, allow for the achievement of the activities and expected outputs. For each work package, the estimated budget will be assessed for accuracy and suitability of the resources proposed and whether the split of lump sum shares allow for achieving the activities and expected outputs, to be attained in the light of the proposed resources.

The experts will consult statistical, historical or any other appropriate data on costs and resources from previously comparable funded projects provided by the granting authority in order to benchmark the proposed costs, and will check that the correct indirect cost and co-financing rate have been correctly applied.

They might propose to remove some ineligible costs and/or actions from the proposal.

1.3. Determination of the lump sum amount

Following the evaluation, the authorising officer will establish the amount of the lump sum taking into account the findings of the assessment carried out (including in case of recommendations from the evaluation committee). If costs or activities need to be adapted, the lump sum and the lump sum breakdown are modified accordingly during grant preparation.

The final lump sum is included in the grant agreement as the maximum grant amount. It is calculated by applying the reimbursement rate set out in the call for proposals to the total estimated eligible costs in the detailed budget table.

4. Sound financial management and co-financing principles and absence of double financing

The absence of double funding can be ensured by clearly identifying in the call and in the grant all categories of eligible and ineligible the costs and activities covered, and subsequently by checking the overlap with other grants awarded to the same beneficiary through eGrants.

- For actions financed under the Citizens engagement and participation strand and for actions funding the Programme contact points

The principle of sound financial management is ensured as the lump sums are based on statistical and historical data. The amounts of lump sums are a reliable proxy of real costs because the data from previous actions (from 2010-2012 period) have been adapted using inflation. The application of the previous Decision showed that the co-financing principle is applied and that for the actions European Remembrance, Civil Society Projects and Network of Towns the average co-financing rate was around 63%, while for Town Twinning it was around 45%. The Programme Contact Points are co-financed by the Member States or country concerned by 50% in accordance with the contract.

Furthermore, during the analysis of the applications, the expert will assert that the activities presented in the budget and distributed in work packages correspond to the pre-defined lump sum tranche.

- For actions funded under the Equality, Rights and Gender Equality strand and the Daphne strands

Sound financial management is ensured because the cost estimate in the grant proposal is detailed and subject to an in-depth check by the evaluation committee to ensure it represents an approximation of actual eligible costs as described in point 3.2. Co-financing is ensured by applying the reimbursement rates set out in the calls for proposals.