



EUROPEAN COMMISSION
RESEARCH EXECUTIVE AGENCY

Steering Committee

The Research Executive Agency (REA)

Amended Administrative Budget 2021

Final version

Adopted by the REA Steering Committee
at its meeting of 24 March 2021

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The Administrative Budget of the Research Executive Agency is structured in three budgetary titles:

- Title 1 is for STAFF EXPENDITURE;
- Title 2 is for INFRASTRUCTURE AND OPERATING EXPENDITURE;
- Title 3 is for PROGRAMME SUPPORT EXPENDITURE, which includes also other costs relating to the management of the programmes delegated to the Agency and to the Support Services provided by REA to the European Commission and other EU Institutions, Agencies and Bodies.

This takes into account the new mandate of REA for 2021-2027.

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The Research Executive Agency (REA)

THE FIRST AMENDED ADMINISTRATIVE BUDGET 2021

REVENUE

Revenue Items	Official Name of the Revenue Budget Lines	Amended Budget 2020	Revenue established in 2020	Revenue cashed in 2020	Initial Budget 2021	Variation	The 1st Amended Budget 2021
TOTAL REVENUE		79 709 765.00	79 386 453.84	79 864 886.85	77 739 210.00	12 856 910.00	90 596 120.00
Item 2000	European Commission's Subsidy to the Research Executive Agency (REA)	79 211 830.62	79 208 856.79	79 208 856.79	77 739 210.00	12 856 910.00	90 596 120.00
Item 3000	Surplus available from the preceding financial year	p.m.	0.00	0.00	p.m.	0.00	p.m.
Item 4000	Revenue accruing from the supply of services and from payments connected with lettings for other institutions or bodies of the European Union	457 310.21	0.00	457 310.21	p.m.	0.00	p.m.
Item 5000	Revenue accruing from the provision of validation services (SEDIA) to other European Union's Institutions, Agencies and other Bodies — Assigned revenue	p.m.	0.00	0.00	p.m.	0.00	p.m.
Item 9000	Miscellaneous revenue	40 624.17	177 597.05	198 719.85	0.00	0.00	0.00

EXPENDITURE

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines	Final Budget of 2020	CA Outturn (as of 31.12.2020)	PA Outturn (as of 31.12.2020)	Initial Budget 2021	Variation	The 1st Amended Budget 2021
TOTAL EXPENDITURE		79 709 765.00	79 344 916.52	71 482 159.69	77 739 210.00	12 856 910.00	90 596 120.00
Title 1	STAFF EXPENDITURE	60 529 435.00	60 490 292.69	60 082 231.31	63 107 775.00	5 123 740.00	68 231 515.00
Chapter 11	Remunerations, Allowances and Charges	57 747 855.00	57 725 904.96	57 627 042.51	60 499 485.00	4 546 160.00	65 045 645.00
Chapter 12	Professional Development and Social expenditure	2 781 580.00	2 764 387.73	2 455 188.80	2 608 290.00	577 580.00	3 185 870.00
Title 2	INFRASTRUCTURE AND OPERATING EXPENDITURE	11 912 190.00	11 717 095.85	8 850 186.10	11 396 545.00	1 713 485.00	13 110 030.00
Chapter 21	Building expenditure	8 157 115.00	8 087 153.29	6 094 530.78	7 988 275.00	79 960.00	8 068 235.00
Chapter 22	ICT expenditure	3 231 790.00	3 141 335.52	2 505 594.76	3 019 895.00	1 547 700.00	4 567 595.00
Chapter 23	Movable property and Current Operating expenditure	523 285.00	488 607.04	250 060.56	388 375.00	85 825.00	474 200.00
Title 3	PROGRAMME SUPPORT EXPENDITURE	7 268 140.00	7 137 527.98	2 549 742.28	3 234 890.00	6 019 685.00	9 254 575.00
Chapter 31	Programme Management expenditure	806 315.00	801 176.44	481 136.62	770 590.00	1 342 330.00	2 112 920.00
Chapter 32	Common Support Services expenditure	6 461 825.00	6 336 351.54	2 068 605.66	2 464 300.00	4 677 355.00	7 141 655.00

DETAILED PRESENTATION OF THE BUDGET

The Research Executive Agency (REA)

THE FIRST AMENDED ADMINISTRATIVE BUDGET 2021

EXPENDITURE

Expenditure Titles, Chapters, Articles and	Official Name of the Expenditure Budget Lines	Final Budget of 2020	CA Outturn (as of 31.12.2020)	PA Outturn (as of 31.12.2020)	Initial Budget 2021	Variation "AB2020" - "IB2021" in €	The 1st Amended Budget 2021	
TOTAL EXPENDITURE		79 709 765.00	79 344 916.52	71 482 159.69	77 739 210.00	12 856 910.00	90 596 120.00	
Title	1	STAFF EXPENDITURE	60 529 435.00	60 490 292.69	60 082 231.31	63 107 775.00	5 123 740.00	68 231 515.00
Chapter	11	Remunerations, Allowances and Charges	57 747 855.00	57 725 904.96	57 627 042.51	60 499 485.00	4 546 160.00	65 045 645.00
Article	111	Staff occupying an employment in the establishment plan	22 907 245.00	22 900 070.89	22 900 070.89	23 541 580.00	1 463 055.00	25 004 635.00
Item	1111	Temporary Agents - Remuneration, Allowances and Charges	22 907 245.00	22 900 070.89	22 900 070.89	23 541 580.00	1 463 055.00	25 004 635.00
Article	112	Contract Agents	34 264 010.00	34 258 373.05	34 258 373.05	36 629 805.00	2 639 010.00	39 268 815.00
Item	1121	Contract Agents - Remuneration, Allowances and Charges	34 264 010.00	34 258 373.05	34 258 373.05	36 629 805.00	2 639 010.00	39 268 815.00
Article	113	Other Staff Remunerations, Allowances and Charges	576 600.00	567 461.02	468 598.57	328 100.00	444 095.00	772 195.00
Item	1131	Seconded National Experts - Allowances and Charges	0.00	0.00	0.00	p.m.	0.00	p.m.
Item	1132	Interim supportive agents and Trainees	576 600.00	567 461.02	468 598.57	328 100.00	444 095.00	772 195.00
Chapter	12	Professional Development and Social expenditure	2 781 580.00	2 764 387.73	2 455 188.80	2 608 290.00	577 580.00	3 185 870.00
Article	121	Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel	1 989 640.00	1 980 015.00	1 886 448.18	1 834 295.00	256 770.00	2 091 065.00
Item	1211	Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel	1 989 640.00	1 980 015.00	1 886 448.18	1 834 295.00	256 770.00	2 091 065.00
Article	122	Professional and Personal Development and Social expenses for Staff	775 440.00	768 466.23	553 736.68	758 465.00	273 840.00	1 032 305.00
Item	1221	Training Courses for the Professional and Personal Development of Staff	363 715.00	356 742.38	315 712.12	400 890.00	93 960.00	494 850.00
Item	1222	Missions related to the Professional and Personal Development of Staff	14 155.00	14 155.00	9 615.62	0.00	0.00	0.00
Item	1223	Medical Service	178 225.00	178 225.00	118 058.93	176 765.00	92 710.00	269 475.00
Item	1224	Mobility and Other Social expenses	219 345.00	219 343.85	110 350.01	180 810.00	87 170.00	267 980.00
Article	123	Representation expenses, Events and Internal meetings	16 500.00	15 906.50	15 003.94	15 530.00	46 970.00	62 500.00
Item	1231	Representation expenses, Events and Internal meetings	16 500.00	15 906.50	15 003.94	15 530.00	46 970.00	62 500.00

Expenditure Titles, Chapters, Articles and	Official Name of the Expenditure Budget Lines	Final Budget of 2020	CA Outturn (as of 31.12.2020)	PA Outturn (as of 31.12.2020)	Initial Budget 2021	Variation "AB2020" - "IB2021" in €	The 1st Amended Budget 2021	
Title	2	INFRASTRUCTURE AND OPERATING EXPENDITURE	11 912 190.00	11 717 095.85	8 850 186.10	11 396 545.00	1 713 485.00	13 110 030.00
Chapter	21	Building expenditure	8 157 115.00	8 087 153.29	6 094 530.78	7 988 275.00	79 960.00	8 068 235.00
Article	211	Rent / Usufruct instalments and Building Charges	8 157 115.00	8 087 153.29	6 094 530.78	7 988 275.00	79 960.00	8 068 235.00
Item	2111	Rent / Usufruct instalments, Building Charges and associated expenses	8 157 115.00	8 087 153.29	6 094 530.78	7 988 275.00	79 960.00	8 068 235.00
Chapter	22	ICT expenditure	3 231 790.00	3 141 335.52	2 505 594.76	3 019 895.00	1 547 700.00	4 567 595.00
Article	221	ICT Environment	2 719 115.00	2 628 660.52	2 240 231.89	2 563 870.00	1 338 965.00	3 902 835.00
Item	2211	ICT Environment (Infrastructure, Systems and Services)	2 719 115.00	2 628 660.52	2 240 231.89	2 563 870.00	1 338 965.00	3 902 835.00
Article	222	Data Processing and application development	512 675.00	512 675.00	265 362.87	456 025.00	208 735.00	664 760.00
Item	2221	Data Processing and application development and associated expenditure	512 675.00	512 675.00	265 362.87	456 025.00	208 735.00	664 760.00
Chapter	23	Movable property and Current Operating expenditure	523 285.00	488 607.04	250 060.56	388 375.00	85 825.00	474 200.00
Article	231	Furniture, Materials and Technical Installations	203 060.00	203 058.63	48 243.94	97 685.00	1 395.00	99 080.00
Item	2311	Furniture, Materials and Technical Installations and associated expenditure	203 060.00	203 058.63	48 243.94	97 685.00	1 395.00	99 080.00
Article	232	Current Operating expenditure	320 225.00	285 548.41	201 816.62	290 690.00	84 430.00	375 120.00
Item	2321	Office Supplies and Other Current Operating expenditure	320 225.00	285 548.41	201 816.62	290 690.00	84 430.00	375 120.00

Expenditure Titles, Chapters, Articles and	Official Name of the Expenditure Budget Lines	Final Budget of 2020	CA Outturn (as of 31.12.2020)	PA Outturn (as of 31.12.2020)	Initial Budget 2021	Variation "AB2020" - "IB2021" in €	The 1st Amended Budget 2021	
Title	3	PROGRAMME SUPPORT EXPENDITURE	7 268 140.00	7 137 527.98	2 549 742.28	3 234 890.00	6 019 685.00	9 254 575.00
Chapter	31	Programme Management expenditure	806 315.00	801 176.44	481 136.62	770 590.00	1 342 330.00	2 112 920.00
Article	311	Communication, Information and ICT expenditure related to the Management of Delegated Programmes	536 470.00	536 463.37	329 207.57	511 890.00	1 066 175.00	1 578 065.00
Item	3111	Communication, Information, Publications, Linguistic Services and Training Courses for the Management of Programmes and associated expenses	38 665.00	38 661.57	36 692.55	50 605.00	823 395.00	874 000.00
Item	3112	ICT Infrastructure, Environment and Systems related to the Programme Management and associated expenses	497 805.00	497 801.80	292 515.02	461 285.00	242 780.00	704 065.00
Article	312	External Audits, Missions and Other expenses related to the Management of Delegated Programmes	269 845.00	264 713.07	151 929.05	258 700.00	276 155.00	534 855.00
Item	3121	External Audits	12 605.00	7 473.07	1 592.34	0.00	30 750.00	30 750.00
Item	3122	Missions and Other expenses related to the Administrative Management of Programmes	257 240.00	257 240.00	150 336.71	258 700.00	245 405.00	504 105.00
Chapter	32	Common Support Services expenditure	6 461 825.00	6 336 351.54	2 068 605.66	2 464 300.00	4 677 355.00	7 141 655.00
Article	321	Common Support Services and Evaluation Platform – Building expenditure	5 317 175.00	5 317 170.54	1 680 711.06	1 633 950.00	3 584 240.00	5 218 190.00
Item	3211	Building Rent / Usufruct instalments, Building charges and associated expenses for the Common Support Services and Evaluation Platform	5 317 175.00	5 317 170.54	1 680 711.06	1 633 950.00	3 584 240.00	5 218 190.00
Article	322	Common Support Services and Evaluation Platform – ICT, Logistics, Information and Current Operating expenditure	1 108 150.00	991 912.82	360 626.42	783 350.00	1 068 115.00	1 851 465.00
Item	3221	ICT, Logistics, Acquisition and Provision of Information, Current Operating expenditure and associated costs	1 108 150.00	991 912.82	360 626.42	783 350.00	1 068 115.00	1 851 465.00
Article	323	Meetings of Experts	36 500.00	27 268.18	27 268.18	47 000.00	25 000.00	72 000.00
Item	3231	Meetings of Experts and associated costs	36 500.00	27 268.18	27 268.18	47 000.00	25 000.00	72 000.00

TOTAL EXPENDITURE					
Budget Year 2020			Initial Budget 2021	Variation	The 1st Amended Budget 2021
Final Budget 2020	CA Outturn	PA Outturn			
79 709 765.00	79 344 916.52	71 482 159.69	77 739 210	12 856 910	90 596 120

Title 1 — STAFF EXPENDITURE					
Budget Year 2020			Initial Budget 2021	Variation	The 1st Amended Budget 2021
Final Budget 2020	CA Outturn	PA Outturn			
60 529 435.00	60 490 292.69	60 082 231.31	63 107 775	5 123 740	68 231 515

Chapter 11 — Remunerations, Allowances and Charges					
Budget Year 2020			Initial Budget 2021	Variation	The 1st Amended Budget 2021
Final Budget 2020	CA Outturn	PA Outturn			
57 747 855.00	57 725 904.96	57 627 042.51	60 499 485	4 546 160	65 045 645

Figures

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines			The 1st Amended Budget 2021
Chapter 11	Remunerations, Allowances and Charges			65 045 645
Article 111	Staff occupying an employment in the establishment plan			25 004 635
Item 1111	Temporary Agents - Remuneration, Allowances and Charges			25 004 635
Article 112	Contract Agents			39 268 815
Item 1121	Contract Agents - Remuneration, Allowances and Charges			39 268 815
Article 113	Other Staff Remunerations, Allowances and Charges			772 195
Item 1131	Seconded National Experts - Allowances and Charges			0
Item 1132	Interim supportive agents and Trainees			772 195

Remarks

The appropriations of this budget chapter cover the following expenditure with respect to seconded officials, temporary staff and contract staff as well as the seconded national experts:

- salaries, allowances and other payments relating to salaries,
- accident and sickness insurance as well as other social security charges,
- the cost of any adjustments to remuneration approved by the Council during the financial year,
- unemployment insurance for temporary staff,
- miscellaneous allowances and benefits paid directly to the staff member,
- allowances in the event of dismissal of a probationary staff for obvious inadequacy,
- allowances in the event of cancellation by the agency of the contract of a staff member,
- the cost of weightings applied to the part of remunerations transferred to a country other than the country of employment,
- travel allowance to the place of origin,
- installation allowances for staff changing their place of residence while taking up duty or leaving the agency and resettling elsewhere, paid directly to the staff member,
- household allowance,
- social security and pension expenses,
- expenses relating to professional insurance,
- all other expenses relating to the remuneration, the allowances and the charges for the Staff of the Agency paid directly to the staff member.

A general description of the salaries and other benefits is given in the ‘Working at the Commission’ webpage of DG HR.

The Council Regulation updating the salary scales of officials and other servants of all the EU institutions, including increments and allowances, is published every year in the Official Journal.

The Establishment Plan and other details are presented in the annex.

The appropriations of this budget chapter also cover expenditure of:

- interim supportive staff paid indirectly by the Agency through contracts made with an interim staff private company, and
- trainees (‘stagiaires’).

Revenues from Service-Level Agreements made with other EU Institutions, Agencies and Bodies and entered in Item 5 0 0 0 of the statement of revenue may give rise to the provision of additional appropriations in accordance with Article 15 of the Standard Financial Regulation for the Executive Agencies (Commission Regulation (EC) No 1653/2004 of 21 September 2004 as last amended by Commission Regulation (EC) No 651/2008 of 9 July 2008).

Chapter 12 — Professional Development and Social expenditure					
Budget Year 2020			Initial Budget 2021	Variation	The 1st Amended Budget 2021
Final Budget 2020	CA Outturn	PA Outturn			
2 781 580.00	2 764 387.73	2 455 188.80	2 608 290	577 580	3 185 870

Figures

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines			The 1st Amended Budget 2021
Chapter 12	Professional Development and Social expenditure			3 185 870
Article 121	Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel			2 091 065
Item 1211	Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel			2 091 065
Article 122	Professional and Personal Development and Social expenses for Staff			1 032 305
Item 1221	Training Courses for the Professional and Personal Development of Staff			494 850
Item 1222	Missions related to the Professional and Personal Development of Staff			0
Item 1223	Medical Service			269 475
Item 1224	Mobility and Other Social expenses			267 980
Article 123	Representation expenses, Events and Internal meetings			62 500
Item 1231	Representation expenses, Events and Internal meetings			62 500

Remarks

The appropriations of this budget chapter cover the following expenditure:

The appropriations of the budget item 1211 cover:

- Specific Staff related charges such as:
 - travel expenses for staff (including their families) taking up duty or leaving the agency,
 - moving expenses for staff changing their place of residence while taking up duty or leaving the agency and resettling elsewhere,
 - expenditure for the staff as regards the "Centre de la Petite Enfance" like crèche, nursery, summer nursery, etc.,
 - expenditure for the staff as regards the school buses.
- Support services for the management of the payroll and defining the rights of newly recruited staff in terms of remunerations, allowances and charges.
- Expenditure relating to the Service-Level Agreement with PMO, as mentioned in its Part II B:
 - Section A – Sickness – Accidents – Occupational Disease,
 - Section B – Unemployment,
 - Section C – Pensions – Invalidity Allowance – Transfers – Severance Grant,
 - Section D – Salary Calculation and Payment,
 - Section E – Determination of Individual Entitlements - Allowances and Reimbursements on taking up appointment, transfer, during the career or leaving the service.
- Costs relating to the recruitment of staff such as:
 - costs relating to the recruitment interviews (including drinks provided during the panel meetings),
 - reimbursement of applicants' travelling costs (including subsistence costs for their venue for interview),
 - costs relating to medical visits prior to recruitment of new staff (Service-Level Agreement with DG HR / Medical Service),
 - expenses relating to the following section of Part II B of the Service-Level Agreement with PMO:
 - Section G – Reimbursement of expenses outside of the EU Staff Rules: Expenses of Experts and Candidates (in this budget item are only funded the expenses relating to the candidates part).

The appropriations of the budget item 1221 cover:

Expenses for general, managerial, language and IT training courses offered by DG HR, DIGIT, the European Administration School (EAS), any other EU institution or body as well as by any external provider to the staff of the Agency aiming at their professional and personal development:

- fees for experts employed to identify training needs, design, develop and hold courses as well as evaluate and monitor results,
- fees for consultants in various fields, in particular organisational methods, management, strategy, quality assurance and personnel management,

- expenditure incurred in designing, holding and evaluating the training organised by the Agency in the form of courses, seminars and conferences (course instructors/speakers and their travel and subsistence expenses, and teaching materials),
- the costs of attending external training or joining the relevant professional organisations,
- expenditure relating to the practical aspects of organising such courses and the use of premises and transport as well as the subsistence costs (food and accommodation) for the participants of residential courses,
- training expenditure relating to publications and information, associated internet sites and the purchase of teaching equipment, subscriptions and licences for distance teaching, books, press and multimedia products,
- purchase of teaching aids,
- the costs relating to the invitation of an external trainer for a specific staff training,
- costs for refreshments during trainings,
- costs relating to subscriptions for career and personal development of staff, including the related training courses and exams as well as the specialised subscriptions, training courses and exams (like for the Institute of Internal Auditors),
- expenditure relating to the support services provided by DG HR and by DIGIT for the training courses attended by the Agency staff,
- expenditure relating to the support services provided by the European Administration School (EAS) and its training for the upper line managers of the Agency.

The appropriations of the budget item 1222 cover:

Mission expenses of REA Staff relating to their professional and personal development:

- reimbursement of travel expenses, including ancillary costs relating to tickets and reservations, daily subsistence allowances and additional or exceptional expenditures while on mission for Agency staff,
- expenditure relating to services provided by PMO for the preparation of the liquidation of mission expenses and visa services under the following sections of Part II B of the Service-Level Agreement with PMO:
 - Section F – Determination of Mission Expenses under the EU Staff Rules,
 - Section I – Visa services;
- expenditure relating to mission insurance.

The appropriations of the budget item 1223 cover:

Expenditure relating to the annual and complementary medical visits for staff, the acceptance of medical certificates and the vaccination of the Agency staff by the Medical Service (Service-Level Agreement with DG HR / Medical Service).

The appropriations of the budget item 1224 cover:

- Expenses relating to the reimbursement of the costs for transport and mobility of the Agency's staff,
- Expenses relating to the reimbursement to the Agency's staff of home office ICT equipment and furniture for teleworking enhancement,
- All kinds of related costs linked directly or indirectly to social interactions with Agency's staff,
- Costs for any complementary assistance to the disabled staff members, their spouses or dependent children, subject to a Decision of REA,
- Costs for any complementary assistance to injured staff members victims of attacks, their spouses or dependent children, subject to a Decision of REA.

The appropriations of the budget item 1231 cover:

- Reimbursement of costs incurred by staff representing the Agency (expenses incurred in the performance of representation duties vis-à-vis staff of the Commission, other EU institutions and bodies and other external parties),
 - Cost of drinks and food served during internal meetings,
 - Cost of drinks and food served during special occasions and events.
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Title 2 — INFRASTRUCTURE AND OPERATING EXPENDITURE					
Budget Year 2020			Initial Budget 2021	Variation	The 1st Amended Budget 2021
Final Budget 2020	CA Outturn	PA Outturn			
11 912 190.00	11 717 095.85	8 850 186.10	11 396 545	1 713 485	13 110 030

This budget title concerns expenditure relating to the Agency's working environment, excluding expenditure in direct support of the operational activities delegated to the Agency.

Chapter 21 — Building expenditure					
Budget Year 2020			Initial Budget 2021	Variation	The 1st Amended Budget 2021
Final Budget 2020	CA Outturn	PA Outturn			
8 157 115.00	8 087 153.29	6 094 530.78	7 988 275	79 960	8 068 235

Figures

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines			The 1st Amended Budget 2021
Chapter	21	Building expenditure		8 068 235
Article	211	Rent / Usufruct instalments and Building Charges		8 068 235
Item	2111	Rent / Usufruct instalments, Building Charges and associated expenses		8 068 235

Remarks

The appropriations of the budget item 2111 cover:

- Expenditure relating to the payment of the usufruct instalments, taxes and building charges,
- Building running costs for water, gas, electricity and heating as well as building maintenance,
- Office refurbishments, repairs and building works,
- Building and staff security related expenditure, repairs relating to security and USHT and other costs mentioned in the Service-Level Agreement with the Security Directorate HR.DS (like purchase and maintenance of fire-fighting equipment, cost of statutory inspections, costs relating to securing parking places, etc.),
- Building related insurances,
- Expenditure relating to building management support services provided by OIB (via a Service-Level Agreement) like the annual fee for office repartition works, building works and technical maintenance, internal moves, cleaning and removal of waste,
- Expenditure relating to the building's telecommunication network and equipment, notably purchase, hire, installation and maintenance of telephone switchboards and distributors, audio, videoconferencing, interphone and mobile phone systems for the building,
- Expenditure relating to the exploitation of the vending machines (via the Service-Level Agreement with OIB),
- Other building-related expenditure incurred via the Service-Level Agreement with OIB.

Revenues from Service-Level Agreements made with other EU Institutions, Agencies and Bodies and entered in Item 5 0 0 0 of the statement of revenue may give rise to the provision of additional appropriations in accordance with Article 15 of the Standard Financial Regulation for the Executive Agencies (Commission Regulation (EC) No 1653/2004 of 21 September 2004 as last amended by Commission Regulation (EC) No 651/2008 of 9 July 2008).

Chapter 22 — ICT expenditure					
Budget Year 2020			Initial Budget 2021	Variation	The 1st Amended Budget 2021
Final Budget 2020	CA Outturn	PA Outturn			
3 231 790.00	3 141 335.52	2 505 594.76	3 019 895	1 547 700	4 567 595

Figures

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines		The 1st Amended Budget 2021
Chapter 22	ICT expenditure		4 567 595
Article 221	ICT Environment		3 902 835
Item 2211	ICT Environment (Infrastructure, Systems and Services)		3 902 835
Article 222	Data Processing and application development		664 760
Item 2221	Data Processing and application development and associated expenditure		664 760

Remarks

The appropriations of the budget item 2211 cover:

- Acquisition, purchase, hire or leasing, renewal, installation, move and removal of the Informatics and Communication Technologies (ICT) equipment, material (hardware), including networks, related software and licences for the day-to-day running of the Agency, like:
 - personal computers (desktop and laptops) and tablet computers,
 - servers, terminals, peripherals, connection devices, ICT wiring,
 - copiers, printers,
 - mobile phones / PDAs, faxes,
 - software and licences for the using and functioning of the hardware;
- Acquisition, purchase, hire or leasing, renewal, installation and development of software, IT tools and IT licences,
- ICT office automation expenses,
- IT Helpdesks,
- Installation costs like ICT room installation and ICT network switches,
- ICT expenditure relating to specific Service-Level Agreements with the Commission's central services:
 - BUDG for ABAC (annual fee in based on the number of users and number of staff),
 - DIGIT for ABAC (IT hosting services for the ABAC System),
 - BUDG / DIGIT for ABAC Assets (annual fee in function of the number of the staff),
 - DIGIT (based on the number of staff),
 - DIGIT for data networks expenditure (equipment and maintenance) and associated services (management, support, documentation, installation and removal) as well as telecommunication related costs;
- Telecommunications expenses, notably audio and video-conferencing, and associated costs,
- Subscription charges and cabling costs (like land and mobile telephones, teleconferencing and video-conferencing).

Revenues from Service-Level Agreements made with other EU Institutions, Agencies and Bodies and entered in Item 5 0 0 0 of the statement of revenue may give rise to the provision of additional appropriations in accordance with Article 15 of the Standard Financial Regulation for the Executive Agencies (Commission Regulation (EC) No 1653/2004 of 21 September 2004 as last amended by Commission Regulation (EC) No 651/2008 of 9 July 2008).

The appropriations of the budget item 2221 cover:

Expenditure relating to external service providers offering support for data processing and application development.

Chapter 23 — Movable property and Current Operating expenditure					
Budget Year 2020			Initial Budget 2021	Variation	The 1st Amended Budget 2021
Final Budget 2020	CA Outturn	PA Outturn			
523 285.00	488 607.04	250 060.56	388 375	85 825	474 200

Figures

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines		The 1st Amended Budget 2021
Chapter 23	Movable property and Current Operating expenditure		474 200
Article 231	Furniture, Materials and Technical Installations		99 080
Item 2311	Furniture, Materials and Technical Installations and associated expenditure		99 080
Article 232	Current Operating expenditure		375 120
Item 2321	Office Supplies and Other Current Operating expenditure		375 120

Remarks

The appropriations of the budget item 2311 cover:

- Acquisition, purchase, hire or leasing, renewal, installation, move and removal, maintenance and repair of furniture and equipment for offices, meeting rooms, archives, libraries, canteen and cafeteria;
- Purchase, installation, maintenance and use of audio-visual equipment for meeting and training rooms, including facilities for video-conferencing and web-streaming;
- Expenses relating to the Service-Level Agreement with OIB for:
 - The acquisition of office furniture from OIB,
 - The inventory and disposal of office furniture,
 - office furniture maintenance provided by OIB,
- Handling and removal services.

The appropriations of the budget item 2321 cover:

- Purchase of office supplies and paper;
- Replacement of toners for printers, fax machines, photocopiers, scanners and micro-copiers;
- Acquisition and purchase of information, documentation and books, subscriptions to periodicals, newspapers and on-line publications for the Agency's 'library' (physical and virtual 'library' expenses);
- Costs of subscriptions and access to electronic information services and external databases and the acquisition of electronic media;
- Expenditure on data-transmission networks, telematics services, etc., and the purchase of directories;
- Expenditure directly made via the Service-Level Agreement with OIB:
 - for the use of the Commission's Historical Archives,
 - for the brochure "Commission en Directe",
 - for the use of mailing services (postal stamping, parcel transport, massive sending by bag / pallets) including express delivery postage;
- Bank charges and financial costs and charges,
- Insurance premiums for furniture, equipment and material inside the Agency's premises;
- Collective insurances premiums against accidents and death for non-statutory and special councillors;
- Legal assistance expenses, legal charges and damages;
- Acquisition, purchase, hire or leasing, renewal, installation, move, removal and maintenance of water dispensers;
- Miscellaneous royalties for telecommunications;
- Internal Communication, Information and Publication expenditure:
 - resulting from the Agency's internal communication to the Staff,
 - for services offered by OIB under a Service-Level Agreement for reproduction, printing and publication of documents, newsletters, offset, visit cards, etc., related to the internal communication (inside the Agency and the EU institutions and bodies),
 - for services offered by the Publications Office under a Service-Level Agreement for the publication of the Agency's Administrative Budget,
 - internal promotional material (inside the Agency and the EU institutions and bodies);
- Linguistic services, translation costs and interpretation expenditure incurred through the Service-Level Agreements with DG Translation and the Translation Centre for internal communication purposes and for the translation of the Agency's Administrative Budget.

Title 3 — PROGRAMME SUPPORT EXPENDITURE					
Budget Year 2020			Initial Budget 2021	Variation	The 1st Amended Budget 2021
Final Budget 2020	CA Outturn	PA Outturn			
7 268 140.00	7 137 527.98	2 549 742.28	3 234 890	6 019 685	9 254 575

This budget title concerns expenditure directly relating to the management of operational activities delegated to the Agency as well as the administrative management expenses related to the common evaluation platform and to the common support services provided by REA.

Chapter 31 — Programme Management expenditure					
Budget Year 2020			Initial Budget 2021	Variation	The 1st Amended Budget 2021
Final Budget 2020	CA Outturn	PA Outturn			
806 315.00	801 176.44	481 136.62	770 590	1 342 330	2 112 920

Figures

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines				The 1st Amended Budget 2021
Chapter 31	Programme Management expenditure				2 112 920
Article 311	Communication, Information and ICT expenditure related to the Management of Delegated Programmes				1 578 065
Item 3111	Communication, Information, Publications, Linguistic Services and Training Courses for the Management of Programmes and associated expenses				874 000
Item 3112	ICT Infrastructure, Environment and Systems related to the Programme Management and associated expenses				704 065
Article 312	External Audits, Missions and Other expenses related to the Management of Delegated Programmes				534 855
Item 3121	External Audits				30 750
Item 3122	Missions and Other expenses related to the Administrative Management of Programmes				504 105

Remarks

The appropriations of the budget item 3111 cover:

- External Communication, Information and Publication expenditure:
 - resulting from the Agency's external communication strategy (related to the programme management), including information days for programme applicants/beneficiaries,
 - for services offered by OIB under a Service-Level Agreement for reproduction, printing and publication of documents, newsletters, offset, etc. related to the external communication and to the programme management activities of the Agency,
 - for services offered by the Publications Office under a Service-Level Agreement related to the external communication and to the programme management activities of the Agency,
 - for promotional material related to the external communication and to the programme management activities of the Agency;
- Expenditure relating to the participation to Committees, seminars and conferences;
- Expenditure relating to the launch/publication of Calls for proposals;
- Expenditure for meetings with project consortia (including drinks and foods served during these meetings);
- Expenditure for specialised services contracted out to highly qualified experts;
- Linguistic services, translation costs and interpretation expenditure incurred through the Service-Level Agreements with DG Translation and the Translation Centre, related to the external communication and to the Programme Management activities of the Agency;
- Expenses for general and IT training courses offered by DG HR, DIGIT, the European Administration School (EAS) or any other EU body or Institution as well as by any external training provider to the staff of the Agency in order to improve their skills and performance for the management of the programmes and other operational activities delegated to the Agency:
 - fees for experts employed to identify training needs, design, develop and hold courses as well as evaluate and monitor results,
 - fees for consultants in various fields, in particular organisational methods, management, strategy, quality assurance and personnel management,
 - expenditure incurred in designing, holding and evaluating the training organised by the Agency in the form of courses, seminars and conferences (course instructors/speakers and their travel and subsistence expenses, and teaching materials),

- the cost of attending external training and of joining the relevant professional organisations,
- expenditure relating to the practical aspects of organising such courses and the use of premises and transport as well as the subsistence costs (food and accommodation) for the participants of residential courses,
- training expenditure relating the purchase of teaching equipment, subscriptions and licences for distance teaching, books, press and multimedia products,
- purchase of teaching aids,
- the costs relating to the invitation of an external trainer for a specific staff training,
- costs for refreshments during trainings,
- expenditure relating to the support services provided by DG HR and by DIGIT for the training courses attended by the Agency's staff and relating to the management of programmes.
- Costs for drinks and foods served during meetings of committees, conferences, seminars and training courses relating to the management of programmes delegated to the Agency.

The appropriations of the budget item 3112 cover:

Expenditure relating to external services providing data processing (consulting) for the ICT environment directly or indirectly linked to the Programmes management (programmes of which their implementation is delegated to the Agency);

The appropriations of the budget item 3121 cover:

Expenditure for ex-post audits of costs declared by beneficiaries outsourced to external audit firms.

The appropriations of the budget item 3122 cover:

- Mission expenses of REA staff travelling in the context of their management of the programmes delegated to the Agency:
 - travel expenses, including ancillary costs for tickets and reservations, daily subsistence allowances and additional or exceptional expenditures;
 - expenditure for services provided by PMO for the preparation of the liquidation of mission expenses and visa services under the following sections of Part II B of the Service-Level Agreement with PMO:
 - Section F – Determination of Mission Expenses under the EU Staff Rules,
 - Section I – Visa services;
 - Expenditure relating to mission insurance;
 - Other expenditure relating to the management of programmes delegated to the Agency, like (e.g.):
 - Legal assistance expenses, legal charges and damages related to the programme management of the Agency,
 - Other administrative support expenses related to the management of programmes delegated to the Agency.
-

Chapter 32 — Common Support Services expenditure					
Budget Year 2020			Initial Budget 2021	Variation	The 1st Amended Budget 2021
Final Budget 2020	CA Outturn	PA Outturn			
6 461 825.00	6 336 351.54	2 068 605.66	2 464 300	4 677 355	7 141 655

Figures

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines			The 1st Amended Budget 2021
Chapter 32	Common Support Services expenditure			7 141 655
Article 321	Common Support Services and Evaluation Platform – Building expenditure			5 218 190
Item 3211	Building Rent / Usufruct instalments, Building charges and associated expenses for the Common Support Services and Evaluation Platform			5 218 190
Article 322	Common Support Services and Evaluation Platform – ICT, Logistics, Information and Current Operating expenditure			1 851 465
Item 3221	ICT, Logistics, Acquisition and Provision of Information, Current Operating expenditure and associated costs			1 851 465
Article 323	Meetings of Experts			72 000
Item 3231	Meetings of Experts and associated costs			72 000

Remarks

This budget chapter concerns expenditure relating to the support services provided by the Agency to all FP7 / Horizon 2020 beneficiaries and EU managing services including call planning and publication, management of the common evaluation premises, participant validation services (including support for financial capacity checks) as well as processing of contracting and payment of the expert evaluators. Selected parts of these services are also offered to non-research programmes, in accordance with the Delegation Act.

The appropriations of the budget item 3211 cover:

Building rent / usufruct instalments, building charges and associated expenses relating to the common evaluation premises like:

- Expenditure relating to the payment of the usufruct instalments, taxes and building charges;
- Building running costs like water, gas, electricity, heating and building maintenance costs;
- Office refurbishment, repairs and building works;
- Building and staff security related expenditure, repairs relating to security and USHT and other costs mentioned in the Service-Level Agreement with the Security Directorate HR.DS (like purchase and maintenance of fire-fighting equipment, cost of statutory inspections, costs relating to securing parking places, etc.);
- Building related insurances;
- Expenditure relating to building management support services provided by OIB (via a Service-Level Agreement) like the annual fee for office repartition works, building works and technical maintenance, internal moves, cleaning and removal of waste;
- Expenditure relating to the building's telecommunication network and equipment, notably purchase, hire, installation and maintenance of telephone switchboards and distributors, audio, videoconferencing, interphone and mobile phone systems for the building;
- Expenditure relating to the exploitation of the vending machines (via the Service-Level Agreement with OIB);
- Other building-related expenditure made via the Service-Level Agreement with OIB.

The appropriations of the budget item 3221 cover:

Expenditure relating to validation services (including financial capacity checks) and processing of contracts and payments to expert evaluators, including:

- ICT expenditure (infrastructure, environment, systems, tools, hardware, software, licences, ICT developments, etc.),
- Logistics such as furniture, beamers, supplies for experts, etc.,
- Subscriptions to external data sources supporting the participant validation process,
- Communication, information and publications expenditure relating to the promotion of the Research Enquiry Service (RES)
- Linguistic services, translation costs and interpretation expenditure incurred through the Service-Level Agreements with DG Translation and the Translation Centre;
- Any other current operating expenditure relating to the support services offered by the Agency.

Where appropriate, this expenditure can be incurred under specific Service-Level Agreements with OIB and DIGIT.

The appropriations of the budget item 3231 cover:

Expenditure relating to meetings with expert evaluators, web-briefings, water dispensers, drinks and food for experts during central evaluations at the evaluation premises, etc.

ANNEXES

TO THE

AMENDED ADMINISTRATIVE BUDGET OF 2021

Annex I

ESTABLISHMENT PLAN			
<i>All Seconded Officials and Temporary Agents</i>			
Function Group and Category	Initial Budget 2021	Variation	Amended Budget 2021
AD16			
AD15			
AD14	9	6	15
AD13	12	2	14
AD12	13	17	30
AD11	13	17	30
AD10	20	12	32
AD9	44		44
AD8	27	-1	26
AD7	23	-16	7
AD6	23	-19	4
AD5			
TOTAL AD	184	18	202
AST11			
AST10		1	1
AST9	4	-1	3
AST8	3	1	4
AST7	1	1	2
AST6			
AST5			
AST4			
AST3			
AST2			
AST1			
TOTAL AST	8	2	10
GRAND TOTAL (AD+AST)	192	20	212

The establishment plan accepts the following ‘ad personam’ appointments: seconded officials may occupy a post in the establishment plan of the executive agency at a higher grade provided that such higher grade corresponds to their own grade at the Commission. This exception applies only to seconded officials.

The delegation of the 2021-2027 programmes to EAs will increase the number of positions of responsibility in the agencies. These positions are as a general rule occupied by Commission officials seconded in the interest of the service. The staff establishment plans of the agencies have been revised to reflect the current grade structure of the seconded officials. The Commission staff that will be seconded on a post of responsibility in the agencies is unknown at this stage. Therefore, the grade structure of the additional seconded officials is based on the average grade structure of the existing middle and senior management at the Commission.

Annex II

STAFF PLAN (EQUIVALENT ALLOWANCE OF POSTS IN APPROPRIATIONS)			
<i>Only Contract Agents</i>			
Function Group	Initial Budget 2021	Variation	Amended Budget 2021
FG IV	262	61	323
FG III	257	-2	255
FG II	108	-16	92
FG I	3		3
TOTAL	630	43	673
Of which			
- Financed from the contributions from the EU General Budget	593	43	636
- Financed from Associated Third Countries' contributions	37	0	37