

# European small claims procedure

A fast, inexpensive procedure for cross-border claims of up to €2,000\*

## 1 Fill in the details of your claim in the standard "form A"

Select "form A" [here](#) in the language of the court you wish to address. Attach any relevant documents such as invoices, etc. to the application form.

## 2 Send your completed form A to the competent court

Normally, this is the court in the state where the defendant lives. However, it can be more complicated (see: [further information](#)).

[Find competent courts](#) and their addresses (Details of courts in all EU countries which deal with small claims procedures)

[Check format](#) in which the court accepts submissions. (Usually, by post but sometimes electronic submission is accepted)

## 3 AFTER THE COURT DECISION

### The decision is in your favour

Ask the court to fill in "Form D" (no fee required). To enforce the decision in any EU country, send the completed form D and a copy of the court judgment to the relevant court. [Find competent Courts](#).

### The decision is against you

You may be able to appeal; check [appeal courts in EU countries](#). This page tells you if appeals are allowed in small claims cases in the country concerned and if yes, where to address your appeal.

## WHAT THE COURT DOES



Within 14 days, the court informs the defendant. The defendant has 30 days to reply.

The court has a further 30 days to give a decision, or ask for more information.

If the court calls an oral hearing, it may be by video conference, and you do not need to be represented by a lawyer.\*

*\* Respect of these deadlines depends on the national judicial systems*

## THE COURT DELIVERS A JUDGMENT

*\*In November 2013, the European Commission proposed an amendment raising the claims threshold to €10,000*