



EUROPEAN RESEARCH EXECUTIVE AGENCY (REA)

Steering Committee

# The European Research Executive Agency (REA)

## The Administrative Budget 2022

Final version

Adopted by the REA Steering Committee  
in its meeting of 08/12/2021

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The Administrative Budget of the European Research Executive Agency is structured in three budgetary titles:

- Title 1 is for STAFF EXPENDITURE;
- Title 2 is for INFRASTRUCTURE AND OPERATING EXPENDITURE;
- Title 3 is for PROGRAMME SUPPORT EXPENDITURE, which includes also other costs relating to the management of the programmes delegated to the Agency and to the Support Services provided by REA to the European Commission and other EU Institutions, Agencies and Bodies.

This takes into account the new mandate of REA for 2021-2027.

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**The European Research Executive Agency (REA)**

**THE INITIAL ADMINISTRATIVE BUDGET OF 2022**

**REVENUE**

Revenue Items	Official Name of the Revenue Budget Lines	Amended Budget 2020	Revenue established in 2020	Revenue cashed in 2020	Second Amended Budget 2021	Variation	Initial Budget 2022
<b>TOTAL REVENUE</b>		<b>79.709.765,00</b>	<b>79.386.453,84</b>	<b>79.864.886,85</b>	<b>88.474.455,00</b>	<b>9.917.185,00</b>	<b>98.391.640,00</b>
Item 2000	European Commission's Subsidy to the Research Executive Agency (REA)	79.211.830,62	79.208.856,79	79.208.856,79	88.440.215,60	9.951.424,40	98.391.640,00
Item 3000	Surplus available from the preceding financial year	p.m.	0,00	0,00	p.m.	0,00	p.m.
Item 4000	Revenue accruing from the supply of services and from payments connected with lettings for other institutions or bodies of the European Union	457.310,21	0,00	457.310,21	p.m.	0,00	p.m.
Item 5000	Revenue accruing from the provision of validation services (SEDIA) to other European Union's Institutions, Agencies and other Bodies — Assigned revenue	p.m.	0,00	0,00	p.m.	0,00	p.m.
Item 5100	Revenue accruing from the provision of ICT services to other European Union's Institutions, Agencies and other Bodies — Assigned revenue	p.m.	p.m.	p.m.	p.m.	0,00	p.m.
Item 9000	Miscellaneous revenue	40.624,17	177.597,05	198.719,85	34.239,40	-34.239,40	p.m.

**EXPENDITURE**

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines	Final Budget of 2020 (as of 31.12.2020)	CA Outturn (as of 31.12.2020)	PA Outturn (as of 31.12.2020)	Second Amended Budget 2021	Variation	Initial Budget 2022
<b>TOTAL EXPENDITURE</b>		<b>79.709.765,00</b>	<b>79.344.916,52</b>	<b>71.482.159,69</b>	<b>88.474.455,00</b>	<b>9.917.185,00</b>	<b>98.391.640,00</b>
Title 1	<b>STAFF EXPENDITURE</b>	<b>60.529.435,00</b>	<b>60.490.292,69</b>	<b>60.082.231,31</b>	<b>67.797.830,00</b>	<b>7.699.155,00</b>	<b>75.496.985,00</b>
Chapter 11	Remunerations, Allowances and Charges	57.747.855,00	57.725.904,96	57.627.042,51	64.833.175,00	7.064.860,00	71.898.035,00
Chapter 12	Professional Development and Social expenditure	2.781.580,00	2.764.387,73	2.455.188,80	2.964.655,00	634.295,00	3.598.950,00
Title 2	<b>INFRASTRUCTURE AND OPERATING EXPENDITURE</b>	<b>11.912.190,00</b>	<b>11.717.095,85</b>	<b>8.850.186,10</b>	<b>12.928.675,00</b>	<b>1.113.250,00</b>	<b>14.041.925,00</b>
Chapter 21	Building expenditure	8.157.115,00	8.087.153,29	6.094.530,78	7.985.330,00	763.395,00	8.748.725,00
Chapter 22	ICT expenditure	3.231.790,00	3.141.335,52	2.505.594,76	4.504.530,00	223.405,00	4.727.935,00
Chapter 23	Movable property and Current Operating expenditure	523.285,00	488.607,04	250.060,56	438.815,00	126.450,00	565.265,00
Title 3	<b>PROGRAMME SUPPORT EXPENDITURE</b>	<b>7.268.140,00</b>	<b>7.137.527,98</b>	<b>2.549.742,28</b>	<b>7.747.950,00</b>	<b>1.104.780,00</b>	<b>8.852.730,00</b>
Chapter 31	Programme Management expenditure	806.315,00	801.176,44	481.136,62	1.472.575,00	709.885,00	2.182.460,00
Chapter 32	Common Support Services expenditure	6.461.825,00	6.336.351,54	2.068.605,66	6.275.375,00	394.895,00	6.670.270,00

## DETAILED PRESENTATION OF THE BUDGET

### The European Research Executive Agency (REA)

### THE INITIAL ADMINISTRATIVE BUDGET OF 2022

### EXPENDITURE

Expenditure Titles, Chapters, Articles		Official Name of the Expenditure Budget Lines	Final Budget of 2020 (as of 31.12.2020)	CA Outturn (as of 31.12.2020)	PA Outturn (as of 31.12.2020)	Second Amended Budget 2021	Variation	Initial Budget 2022
<b>TOTAL EXPENDITURE</b>			<b>79.709.765,00</b>	<b>79.344.916,52</b>	<b>71.482.159,69</b>	<b>88.474.455,00</b>	<b>9.917.185,00</b>	<b>98.391.640,00</b>
<b>Title</b>	<b>1</b>	<b>STAFF EXPENDITURE</b>	<b>60.529.435,00</b>	<b>60.490.292,69</b>	<b>60.082.231,31</b>	<b>67.797.830,00</b>	<b>7.699.155,00</b>	<b>75.496.985,00</b>
<b>Chapter</b>	<b>11</b>	<b>Remunerations, Allowances and Charges</b>	<b>57.747.855,00</b>	<b>57.725.904,96</b>	<b>57.627.042,51</b>	<b>64.833.175,00</b>	<b>7.064.860,00</b>	<b>71.898.035,00</b>
<b>Article</b>	<b>111</b>	<b>Staff occupying an employment in the establishment plan</b>	<b>22.907.245,00</b>	<b>22.900.070,89</b>	<b>22.900.070,89</b>	<b>24.605.740,00</b>	<b>3.004.195,00</b>	<b>27.609.935,00</b>
Item	1111	Temporary Agents - Remuneration, Allowances and Charges	22.907.245,00	22.900.070,89	22.900.070,89	24.605.740,00	3.004.195,00	27.609.935,00
<b>Article</b>	<b>112</b>	<b>Contract Agents</b>	<b>34.264.010,00</b>	<b>34.258.373,05</b>	<b>34.258.373,05</b>	<b>39.494.170,00</b>	<b>3.982.055,00</b>	<b>43.476.225,00</b>
Item	1121	Contract Agents - Remuneration, Allowances and Charges	34.264.010,00	34.258.373,05	34.258.373,05	39.494.170,00	3.982.055,00	43.476.225,00
<b>Article</b>	<b>113</b>	<b>Other Staff Remunerations, Allowances and Charges</b>	<b>576.600,00</b>	<b>567.461,02</b>	<b>468.598,57</b>	<b>733.265,00</b>	<b>78.610,00</b>	<b>811.875,00</b>
Item	1131	Seconded National Experts - Allowances and Charges	0,00	0,00	0,00	0,00	0,00	p.m.
Item	1132	Interim supportive agents and Trainees	576.600,00	567.461,02	468.598,57	733.265,00	78.610,00	811.875,00
<b>Chapter</b>	<b>12</b>	<b>Professional Development and Social expenditure</b>	<b>2.781.580,00</b>	<b>2.764.387,73</b>	<b>2.455.188,80</b>	<b>2.964.655,00</b>	<b>634.295,00</b>	<b>3.598.950,00</b>
<b>Article</b>	<b>121</b>	<b>Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel</b>	<b>1.989.640,00</b>	<b>1.980.015,00</b>	<b>1.886.448,18</b>	<b>2.081.980,00</b>	<b>337.430,00</b>	<b>2.419.410,00</b>
Item	1211	Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel	1.989.640,00	1.980.015,00	1.886.448,18	2.081.980,00	337.430,00	2.419.410,00
<b>Article</b>	<b>122</b>	<b>Professional and Personal Development and Social expenses for Staff</b>	<b>775.440,00</b>	<b>768.466,23</b>	<b>553.736,68</b>	<b>872.175,00</b>	<b>244.865,00</b>	<b>1.117.040,00</b>
Item	1221	Training Courses for the Professional and Personal Development of Staff	363.715,00	356.742,38	315.712,12	378.300,00	175.120,00	553.420,00
Item	1222	Missions related to the Professional and Personal Development of Staff	14.155,00	14.155,00	9.615,62	0,00	0,00	0,00
Item	1223	Medical Service	178.225,00	178.225,00	118.058,93	248.935,00	49.330,00	298.265,00
Item	1224	Mobility and Other Social expenses	219.345,00	219.343,85	110.350,01	244.940,00	20.415,00	265.355,00
<b>Article</b>	<b>123</b>	<b>Representation expenses, Events and Internal meetings</b>	<b>16.500,00</b>	<b>15.906,50</b>	<b>15.003,94</b>	<b>10.500,00</b>	<b>52.000,00</b>	<b>62.500,00</b>
Item	1231	Representation expenses, Events and Internal meetings	16.500,00	15.906,50	15.003,94	10.500,00	52.000,00	62.500,00

Expenditure Titles, Chapters, Articles	Official Name of the Expenditure Budget Lines	Final Budget of 2020 (as of 31.12.2020)	CA Outturn (as of 31.12.2020)	PA Outturn (as of 31.12.2020)	Second Amended Budget 2021	Variation	Initial Budget 2022	
<b>Title</b>	<b>2</b>	<b>INFRASTRUCTURE AND OPERATING EXPENDITURE</b>	<b>11.912.190,00</b>	<b>11.717.095,85</b>	<b>8.850.186,10</b>	<b>12.928.675,00</b>	<b>1.113.250,00</b>	<b>14.041.925,00</b>
<b>Chapter</b>	<b>21</b>	<b>Building expenditure</b>	<b>8.157.115,00</b>	<b>8.087.153,29</b>	<b>6.094.530,78</b>	<b>7.985.330,00</b>	<b>763.395,00</b>	<b>8.748.725,00</b>
<b>Article</b>	<b>211</b>	<b>Rent / Usufruct instalments and Building Charges</b>	<b>8.157.115,00</b>	<b>8.087.153,29</b>	<b>6.094.530,78</b>	<b>7.985.330,00</b>	<b>763.395,00</b>	<b>8.748.725,00</b>
Item	2111	Rent / Usufruct instalments, Building Charges and associated expenses	8.157.115,00	8.087.153,29	6.094.530,78	7.985.330,00	763.395,00	8.748.725,00
<b>Chapter</b>	<b>22</b>	<b>ICT expenditure</b>	<b>3.231.790,00</b>	<b>3.141.335,52</b>	<b>2.505.594,76</b>	<b>4.504.530,00</b>	<b>223.405,00</b>	<b>4.727.935,00</b>
<b>Article</b>	<b>221</b>	<b>ICT Environment</b>	<b>2.719.115,00</b>	<b>2.628.660,52</b>	<b>2.240.231,89</b>	<b>3.867.275,00</b>	<b>149.135,00</b>	<b>4.016.410,00</b>
Item	2211	ICT Environment (Infrastructure, Systems and Services)	2.719.115,00	2.628.660,52	2.240.231,89	3.867.275,00	149.135,00	4.016.410,00
<b>Article</b>	<b>222</b>	<b>Data Processing and application development</b>	<b>512.675,00</b>	<b>512.675,00</b>	<b>265.362,87</b>	<b>637.255,00</b>	<b>74.270,00</b>	<b>711.525,00</b>
Item	2221	Data Processing and application development and associated expenditure	512.675,00	512.675,00	265.362,87	637.255,00	74.270,00	711.525,00
<b>Chapter</b>	<b>23</b>	<b>Movable property and Current Operating expenditure</b>	<b>523.285,00</b>	<b>488.607,04</b>	<b>250.060,56</b>	<b>438.815,00</b>	<b>126.450,00</b>	<b>565.265,00</b>
<b>Article</b>	<b>231</b>	<b>Furniture, Materials and Technical Installations</b>	<b>203.060,00</b>	<b>203.058,63</b>	<b>48.243,94</b>	<b>95.080,00</b>	<b>84.405,00</b>	<b>179.485,00</b>
Item	2311	Furniture, Materials and Technical Installations and associated expenditure	203.060,00	203.058,63	48.243,94	95.080,00	84.405,00	179.485,00
<b>Article</b>	<b>232</b>	<b>Current Operating expenditure</b>	<b>320.225,00</b>	<b>285.548,41</b>	<b>201.816,62</b>	<b>343.735,00</b>	<b>42.045,00</b>	<b>385.780,00</b>
Item	2321	Office Supplies and Other Current Operating expenditure	320.225,00	285.548,41	201.816,62	343.735,00	42.045,00	385.780,00

Expenditure Titles, Chapters, Articles	Official Name of the Expenditure Budget Lines	Final Budget of 2020 (as of 31.12.2020)	CA Outturn (as of 31.12.2020)	PA Outturn (as of 31.12.2020)	Second Amended Budget 2021	Variation	Initial Budget 2022	
<b>Title</b>	<b>3</b>	<b>PROGRAMME SUPPORT EXPENDITURE</b>	<b>7.268.140,00</b>	<b>7.137.527,98</b>	<b>2.549.742,28</b>	<b>7.747.950,00</b>	<b>1.104.780,00</b>	<b>8.852.730,00</b>
<b>Chapter</b>	<b>31</b>	<b>Programme Management expenditure</b>	<b>806.315,00</b>	<b>801.176,44</b>	<b>481.136,62</b>	<b>1.472.575,00</b>	<b>709.885,00</b>	<b>2.182.460,00</b>
<b>Article</b>	<b>311</b>	<b>Communication, Information and ICT expenditure related to the Management of Delegated Programmes</b>	<b>536.470,00</b>	<b>536.463,37</b>	<b>329.207,57</b>	<b>1.274.210,00</b>	<b>109.505,00</b>	<b>1.383.715,00</b>
Item	3111	Communication, Information, Publications, Linguistic Services and Training Courses for the Management of Programmes and associated expenses	38.665,00	38.661,57	36.692,55	490.945,00	75.055,00	566.000,00
Item	3112	ICT Infrastructure, Environment and Systems related to the Programme Management and associated expenses	497.805,00	497.801,80	292.515,02	783.265,00	34.450,00	817.715,00
<b>Article</b>	<b>312</b>	<b>External Audits, Missions and Other expenses related to the Management of Delegated Programmes</b>	<b>269.845,00</b>	<b>264.713,07</b>	<b>151.929,05</b>	<b>198.365,00</b>	<b>600.380,00</b>	<b>798.745,00</b>
Item	3121	External Audits	12.605,00	7.473,07	1.592,34	750,00	54.000,00	54.750,00
Item	3122	Missions and Other expenses related to the Administrative Management of Programmes	257.240,00	257.240,00	150.336,71	197.615,00	546.380,00	743.995,00
<b>Chapter</b>	<b>32</b>	<b>Common Support Services expenditure</b>	<b>6.461.825,00</b>	<b>6.336.351,54</b>	<b>2.068.605,66</b>	<b>6.275.375,00</b>	<b>394.895,00</b>	<b>6.670.270,00</b>
<b>Article</b>	<b>321</b>	<b>Common Support Services and Evaluation Platform – Building expenditure</b>	<b>5.317.175,00</b>	<b>5.317.170,54</b>	<b>1.680.711,06</b>	<b>5.324.505,00</b>	<b>-696.475,00</b>	<b>4.628.030,00</b>
Item	3211	Building Rent / Usufruct instalments, Building charges and associated expenses for the Common Support Services and Evaluation Platform	5.317.175,00	5.317.170,54	1.680.711,06	5.324.505,00	-696.475,00	4.628.030,00
<b>Article</b>	<b>322</b>	<b>Common Support Services and Evaluation Platform – ICT, Logistics, Information and Current Operating expenditure</b>	<b>1.108.150,00</b>	<b>991.912,82</b>	<b>360.626,42</b>	<b>927.260,00</b>	<b>953.480,00</b>	<b>1.880.740,00</b>
Item	3221	ICT, Logistics, Acquisition and Provision of Information, Current Operating expenditure and associated costs	1.108.150,00	991.912,82	360.626,42	927.260,00	953.480,00	1.880.740,00
<b>Article</b>	<b>323</b>	<b>Meetings of Experts</b>	<b>36.500,00</b>	<b>27.268,18</b>	<b>27.268,18</b>	<b>23.610,00</b>	<b>137.890,00</b>	<b>161.500,00</b>
Item	3231	Meetings of Experts and associated costs	36.500,00	27.268,18	27.268,18	23.610,00	137.890,00	161.500,00

TOTAL EXPENDITURE					
Budget Year 2020			Second Amended Budget 2021	Variation	Initial Budget 2022
Final Budget 2020	CA Outturn	PA Outturn			
79.709.765,00	79.344.916,52	71.482.159,69	88.474.455	9.917.185	98.391.640

Title 1 — STAFF EXPENDITURE					
Budget Year 2020			Second Amended Budget 2021	Variation	Initial Budget 2022
Final Budget 2020	CA Outturn	PA Outturn			
60.529.435,00	60.490.292,69	60.082.231,31	67.797.830	7.699.155	75.496.985

Chapter 11 — Remunerations, Allowances and Charges					
Budget Year 2020			Second Amended Budget 2021	Variation	Initial Budget 2022
Final Budget 2020	CA Outturn	PA Outturn			
57.747.855,00	57.725.904,96	57.627.042,51	64.833.175	7.064.860	71.898.035

### Figures

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines			Initial Budget 2022
<b>Chapter 11</b>	<b>Remunerations, Allowances and Charges</b>			<b>71.898.035</b>
<b>Article 111</b>	<b>Staff occupying an employment in the establishment plan</b>			<b>27.609.935</b>
Item 1111	Temporary Agents - Remuneration, Allowances and Charges			27.609.935
<b>Article 112</b>	<b>Contract Agents</b>			<b>43.476.225</b>
Item 1121	Contract Agents - Remuneration, Allowances and Charges			43.476.225
<b>Article 113</b>	<b>Other Staff Remunerations, Allowances and Charges</b>			<b>811.875</b>
Item 1131	Seconded National Experts - Allowances and Charges			0
Item 1132	Interim supportive agents and Trainees			811.875

### Remarks

The appropriations of this budget chapter cover the following expenditure with respect to seconded officials, temporary staff and contract staff as well as the seconded national experts:

- salaries, allowances and other payments relating to salaries,
- accident and sickness insurance as well as other social security charges,
- the cost of any adjustments to remuneration approved by the Council during the financial year,
- unemployment insurance for temporary staff,
- miscellaneous allowances and benefits paid directly to the staff member,
- allowances in the event of dismissal of a probationary staff for obvious inadequacy,
- allowances in the event of cancellation by the agency of the contract of a staff member,
- the cost of weightings applied to the part of remunerations transferred to a country other than the country of employment,
- travel allowance to the place of origin,
- installation allowances for staff changing their place of residence while taking up duty or leaving the agency and resettling elsewhere, paid directly to the staff member,
- household allowance,
- social security and pension expenses,
- expenses relating to professional insurance,
- all other expenses relating to the remuneration, the allowances and the charges for the Staff of the Agency paid directly to the staff member.

A general description of the salaries and other benefits is given in the ‘Working at the Commission’ webpage of DG HR.

The Council Regulation updating the salary scales of officials and other servants of all the EU institutions, including increments and allowances, is published every year in the Official Journal.

The Establishment Plan and other details are presented in the annex.

The appropriations of this budget chapter also cover expenditure of:

- interim supportive staff paid indirectly by the Agency through contracts made with an interim staff private company, and
- trainees (‘stagiaires’).

Revenues from Service-Level Agreements made with other EU Institutions, Agencies and Bodies and entered in Items 5 0 0 0 or 5 1 0 0 of the statement of revenue may give rise to the provision of additional appropriations in accordance with Article 15 of the Standard Financial Regulation for the Executive Agencies (Commission Regulation (EC) No 1653/2004 of 21 September 2004 as last amended by Commission Regulation (EC) No 651/2008 of 9 July 2008).

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Chapter 12 — Professional Development and Social expenditure					
Budget Year 2020			Second Amended Budget 2021	Variation	Initial Budget 2022
Final Budget 2020	CA Outturn	PA Outturn			
2.781.580,00	2.764.387,73	2.455.188,80	2.964.655	634.295	3.598.950

### Figures

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines		Initial Budget 2022
<b>Chapter 12</b>	<b>Professional Development and Social expenditure</b>		<b>3.598.950</b>
<b>Article 121</b>	<b>Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel</b>		<b>2.419.410</b>
Item 1211	Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel		2.419.410
<b>Article 122</b>	<b>Professional and Personal Development and Social expenses for Staff</b>		<b>1.117.040</b>
Item 1221	Training Courses for the Professional and Personal Development of Staff		553.420
Item 1222	Missions related to the Professional and Personal Development of Staff		0
Item 1223	Medical Service		298.265
Item 1224	Mobility and Other Social expenses		265.355
<b>Article 123</b>	<b>Representation expenses, Events and Internal meetings</b>		<b>62.500</b>
Item 1231	Representation expenses, Events and Internal meetings		62.500

### Remarks

The appropriations of this budget chapter cover the following expenditure:

The appropriations of the budget item 1211 cover:

- Specific Staff related charges such as:
  - travel expenses for staff (including their families) taking up duty or leaving the agency,
  - moving expenses for staff changing their place of residence while taking up duty or leaving the agency and resettling elsewhere,
  - expenditure for the staff as regards the "Centre de la Petite Enfance" like crèche, nursery, summer nursery, etc.,
  - expenditure for the staff as regards the school buses.
- Support services for the management of the payroll and defining the rights of newly recruited staff in terms of remunerations, allowances and charges.
- Expenditure relating to the Service-Level Agreement with PMO, as mentioned in its Part II B:
  - Section A – Sickness – Accidents – Occupational Disease,
  - Section B – Unemployment,
  - Section C – Pensions – Invalidity Allowance – Transfers – Severance Grant,
  - Section D – Salary Calculation and Payment,
  - Section E – Determination of Individual Entitlements - Allowances and Reimbursements on taking up appointment, transfer, during the career or leaving the service.
- Costs relating to the recruitment of staff such as:
  - costs relating to the recruitment interviews (including drinks provided during the panel meetings),
  - reimbursement of applicants' travelling costs (including subsistence costs for their venue for interview),
  - costs relating to medical visits prior to recruitment of new staff (Service-Level Agreement with DG HR / Medical Service),
  - expenses relating to the following section of Part II B of the Service-Level Agreement with PMO:
    - Section G – Reimbursement of expenses outside of the EU Staff Rules: Expenses of Experts and Candidates (in this budget item are only funded the expenses relating to the candidates part).

The appropriations of the budget item 1221 cover:

Expenses for general, managerial, language and IT training courses offered by DG HR, DIGIT, the European Administration School (EAS), any other EU institution or body as well as by any external provider to the staff of the Agency aiming at their professional and personal development:

- fees for experts employed to identify training needs, design, develop and hold courses as well as evaluate and monitor results,
- fees for consultants in various fields, in particular organisational methods, management, strategy, quality assurance and personnel management,

- expenditure incurred in designing, holding and evaluating the training organised by the Agency in the form of courses, seminars and conferences (course instructors/speakers and their travel and subsistence expenses, and teaching materials),
- the costs of attending external training or joining the relevant professional organisations,
- expenditure relating to the practical aspects of organising such courses and the use of premises and transport as well as the subsistence costs (food and accommodation) for the participants of residential courses,
- training expenditure relating to publications and information, associated internet sites and the purchase of teaching equipment, subscriptions and licences for distance teaching, books, press and multimedia products,
- purchase of teaching aids,
- the costs relating to the invitation of an external trainer for a specific staff training,
- costs for refreshments during trainings,
- costs relating to subscriptions for career and personal development of staff, including the related training courses and exams as well as the specialised subscriptions, training courses and exams (like for the Institute of Internal Auditors),
- expenditure relating to the support services provided by DG HR and by DIGIT for the training courses attended by the Agency staff,
- expenditure relating to the support services provided by the European Administration School (EAS) and its training for the upper line managers of the Agency.

The appropriations of the budget item 1222 cover:

Mission expenses of REA Staff relating to their professional and personal development:

- reimbursement of travel expenses, including ancillary costs relating to tickets and reservations, daily subsistence allowances and additional or exceptional expenditures while on mission for Agency staff,
- expenditure relating to services provided by PMO for the preparation of the liquidation of mission expenses and visa services under the following sections of Part II B of the Service-Level Agreement with PMO:
  - Section F – Determination of Mission Expenses under the EU Staff Rules,
  - Section I – Visa services;
- expenditure relating to mission insurance.

The appropriations of the budget item 1223 cover:

Expenditure relating to the annual and complementary medical visits for staff, the acceptance of medical certificates and the vaccination of the Agency staff by the Medical Service (Service-Level Agreement with DG HR / Medical Service).

The appropriations of the budget item 1224 cover:

- Expenses relating to the reimbursement of the costs for transport and mobility of the Agency's staff,
- Expenses relating to the reimbursement to the Agency's staff of home office ICT equipment and furniture for teleworking enhancement,
- All kinds of related costs linked directly or indirectly to social interactions with Agency's staff,
- Costs for any complementary assistance to the disabled staff members, their spouses or dependent children, subject to a Decision of REA,
- Costs for any complementary assistance to injured staff members victims of attacks, their spouses or dependent children, subject to a Decision of REA.

The appropriations of the budget item 1231 cover:

- Reimbursement of costs incurred by staff representing the Agency (expenses incurred in the performance of representation duties vis-à-vis staff of the Commission, other EU institutions and bodies and other external parties),
  - Cost of drinks and food served during internal meetings,
  - Cost of drinks and food served during special occasions and events.
-

Title 2 — INFRASTRUCTURE AND OPERATING EXPENDITURE					
Budget Year 2020			Second Amended Budget 2021	Variation	Initial Budget 2022
Final Budget 2020	CA Outturn	PA Outturn			
11.912.190,00	11.717.095,85	8.850.186,10	12.928.675	1.113.250	14.041.925

This budget title concerns expenditure relating to the Agency's working environment, excluding expenditure in direct support of the operational activities delegated to the Agency.

Chapter 21 — Building expenditure					
Budget Year 2020			Second Amended Budget 2021	Variation	Initial Budget 2022
Final Budget 2020	CA Outturn	PA Outturn			
8.157.115,00	8.087.153,29	6.094.530,78	7.985.330	763.395	8.748.725

### Figures

Expenditure Titles, Chapters, Articles and Items		Official Name of the Expenditure Budget Lines	Initial Budget 2022
Chapter	21	Building expenditure	8 748 725
Article	211	Rent / Usufruct instalments and Building Charges	8 748 725
Item	2111	Rent / Usufruct instalments, Building Charges and associated expenses	8 748 725

### Remarks

The appropriations of the budget item 2111 cover:

- Expenditure relating to the payment of the usufruct instalments, taxes and building charges,
- Building running costs for water, gas, electricity and heating as well as building maintenance,
- Office refurbishments, repairs and building works,
- Building and staff security related expenditure, repairs relating to security and USHT and other costs mentioned in the Service-Level Agreement with the Security Directorate HR.DS (like purchase and maintenance of fire-fighting equipment, cost of statutory inspections, costs relating to securing parking places, etc.),
- Building related insurances,
- Expenditure relating to building management support services provided by OIB (via a Service-Level Agreement) like the annual fee for office repartition works, building works and technical maintenance, internal moves, cleaning and removal of waste,
- Expenditure relating to the building's telecommunication network and equipment, notably purchase, hire, installation and maintenance of telephone switchboards and distributors, audio, videoconferencing, interphone and mobile phone systems for the building,
- Expenditure relating to the exploitation of the vending machines (via the Service-Level Agreement with OIB),
- Other building-related expenditure incurred via the Service-Level Agreement with OIB.

Revenues from Service-Level Agreements made with other EU Institutions, Agencies and Bodies and entered in Items 5 0 0 0 or 5 1 0 0 of the statement of revenue may give rise to the provision of additional appropriations in accordance with Article 15 of the Standard Financial Regulation for the Executive Agencies (Commission Regulation (EC) No 1653/2004 of 21 September 2004 as last amended by Commission Regulation (EC) No 651/2008 of 9 July 2008).

Chapter 22 — ICT expenditure					
Budget Year 2020			Second Amended Budget 2021	Variation	Initial Budget 2022
Final Budget 2020	CA Outturn	PA Outturn			
3.231.790,00	3.141.335,52	2.505.594,76	4.504.530	223.405	4.727.935

*Figures*

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines		Initial Budget 2022
<b>Chapter 22</b>	<b>ICT expenditure</b>		<b>4.727.935</b>
<b>Article 221</b>	<b>ICT Environment</b>		<b>4.016.410</b>
Item 2211	ICT Environment (Infrastructure, Systems and Services)		4.016.410
<b>Article 222</b>	<b>Data Processing and application development</b>		<b>711.525</b>
Item 2221	Data Processing and application development and associated expenditure		711.525

*Remarks*

The appropriations of the budget item 2211 cover:

- Acquisition, purchase, hire or leasing, renewal, installation, move and removal of the Informatics and Communication Technologies (ICT) equipment, material (hardware), including networks, related software and licences for the day-to-day running of the Agency, like:
  - personal computers (desktop and laptops) and tablet computers,
  - servers, terminals, peripherals, connection devices, ICT wiring,
  - copiers, printers,
  - mobile phones / PDAs, faxes,
  - software and licences for the using and functioning of the hardware;
- Acquisition, purchase, hire or leasing, renewal, installation and development of software, IT tools and IT licences,
- ICT office automation expenses,
- IT Helpdesks,
- Installation costs like ICT room installation and ICT network switches,
- ICT expenditure relating to specific Service-Level Agreements with the Commission's central services:
  - BUDG for ABAC (annual fee in based on the number of users and number of staff),
  - DIGIT for ABAC (IT hosting services for the ABAC System),
  - BUDG / DIGIT for ABAC Assets (annual fee in function of the number of the staff),
  - DIGIT (based on the number of staff),
  - DIGIT for data networks expenditure (equipment and maintenance) and associated services (management, support, documentation, installation and removal) as well as telecommunication related costs;
- Telecommunications expenses, notably audio and video-conferencing, and associated costs,
- Subscription charges and cabling costs (like land and mobile telephones, teleconferencing and video-conferencing).

Revenues from Service-Level Agreements made with other EU Institutions, Agencies and Bodies and entered in Items 5 0 0 0 or 5 1 0 0 of the statement of revenue may give rise to the provision of additional appropriations in accordance with Article 15 of the Standard Financial Regulation for the Executive Agencies (Commission Regulation (EC) No 1653/2004 of 21 September 2004 as last amended by Commission Regulation (EC) No 651/2008 of 9 July 2008).

The appropriations of the budget item 2221 cover:

Expenditure relating to external service providers offering support for data processing and application development.

Revenues from Service-Level Agreements made with other EU Institutions, Agencies and Bodies and entered in Items 5 0 0 0 or 5 1 0 0 of the statement of revenue may give rise to the provision of additional appropriations in accordance with Article 15 of the Standard Financial Regulation for the Executive Agencies (Commission Regulation (EC) No 1653/2004 of 21 September 2004 as last amended by Commission Regulation (EC) No 651/2008 of 9 July 2008).

Chapter 23 — Movable property and Current Operating expenditure					
Budget Year 2020			Second Amended Budget 2021	Variation	Initial Budget 2022
Final Budget 2020	CA Outturn	PA Outturn			
523.285,00	488.607,04	250.060,56	438.815	126.450	565.265

*Figures*

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines		Initial Budget 2022
<b>Chapter 23</b>	<b>Movable property and Current Operating expenditure</b>		<b>565.265</b>
<b>Article 231</b>	<b>Furniture, Materials and Technical Installations</b>		<b>179.485</b>
Item 2311	Furniture, Materials and Technical Installations and associated expenditure		179.485
<b>Article 232</b>	<b>Current Operating expenditure</b>		<b>385.780</b>
Item 2321	Office Supplies and Other Current Operating expenditure		385.780

*Remarks*

The appropriations of the budget item 2311 cover:

- Acquisition, purchase, hire or leasing, renewal, installation, move and removal, maintenance and repair of furniture and equipment for offices, meeting rooms, archives, libraries, canteen and cafeteria;
- Purchase, installation, maintenance and use of audio-visual equipment for meeting and training rooms, including facilities for video-conferencing and web-streaming;
- Expenses relating to the Service-Level Agreement with OIB for:
  - The acquisition of office furniture from OIB,
  - The inventory and disposal of office furniture,
  - office furniture maintenance provided by OIB,
- Handling and removal services.

The appropriations of the budget item 2321 cover:

- Purchase of office supplies and paper;
- Replacement of toners for printers, fax machines, photocopiers, scanners and micro-copiers;
- Acquisition and purchase of information, documentation and books, subscriptions to periodicals, newspapers and on-line publications for the Agency's 'library' (physical and virtual 'library' expenses);
- Costs of subscriptions and access to electronic information services and external databases and the acquisition of electronic media;
- Expenditure on data-transmission networks, telematics services, etc., and the purchase of directories;
- Expenditure directly made via the Service-Level Agreement with OIB:
  - for the use of the Commission's Historical Archives,
  - for the brochure "Commission en Directe",
  - for the use of mailing services (postal stamping, parcel transport, massive sending by bag / pallets) including express delivery postage;
- Bank charges and financial costs and charges,
- Insurance premiums for furniture, equipment and material inside the Agency's premises;
- Collective insurances premiums against accidents and death for non-statutory and special councillors;
- Legal assistance expenses, legal charges and damages;
- Acquisition, purchase, hire or leasing, renewal, installation, move, removal and maintenance of water dispensers;
- Miscellaneous royalties for telecommunications;
- Internal Communication, Information and Publication expenditure:
  - resulting from the Agency's internal communication to the Staff,
  - for services offered by OIB under a Service-Level Agreement for reproduction, printing and publication of documents, newsletters, offset, visit cards, etc., related to the internal communication (inside the Agency and the EU institutions and bodies),
  - for services offered by the Publications Office under a Service-Level Agreement for the publication of the Agency's Administrative Budget,
  - internal promotional material (inside the Agency and the EU institutions and bodies);
- Linguistic services, translation costs and interpretation expenditure incurred through the Service-Level Agreements with DG Translation and the Translation Centre for internal communication purposes and for the translation of the Agency's Administrative Budget.

Title 3 — PROGRAMME SUPPORT EXPENDITURE					
Budget Year 2020			Second Amended Budget 2021	Variation	Initial Budget 2022
Final Budget 2020	CA Outturn	PA Outturn			
7.268.140,00	7.137.527,98	2.549.742,28	7.747.950	1.104.780	8.852.730

This budget title concerns expenditure directly relating to the management of operational activities delegated to the Agency as well as the administrative management expenses related to the common evaluation platform and to the common support services provided by REA.

Chapter 31 — Programme Management expenditure					
Budget Year 2020			Second Amended Budget 2021	Variation	Initial Budget 2022
Final Budget 2020	CA Outturn	PA Outturn			
806.315,00	801.176,44	481.136,62	1.472.575	709.885	2.182.460

### Figures

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines			Initial Budget 2022
<b>Chapter 31</b>	<b>Programme Management expenditure</b>			<b>2.182.460</b>
<b>Article 311</b>	<b>Communication, Information and ICT expenditure related to the Management of Delegated Programmes</b>			<b>1.383.715</b>
Item 3111	Communication, Information, Publications, Linguistic Services and Training Courses for the Management of Programmes and associated expenses			566.000
Item 3112	ICT Infrastructure, Environment and Systems related to the Programme Management and associated expenses			817.715
<b>Article 312</b>	<b>External Audits, Missions and Other expenses related to the Management of Delegated Programmes</b>			<b>798.745</b>
Item 3121	External Audits			54.750
Item 3122	Missions and Other expenses related to the Administrative Management of Programmes			743.995

### Remarks

The appropriations of the budget item 3111 cover:

- External Communication, Information and Publication expenditure:
  - resulting from the Agency's external communication strategy (related to the programme management), including information days for programme applicants/beneficiaries,
  - for services offered by OIB under a Service-Level Agreement for reproduction, printing and publication of documents, newsletters, offset, etc. related to the external communication and to the programme management activities of the Agency,
  - for services offered by the Publications Office under a Service-Level Agreement related to the external communication and to the programme management activities of the Agency,
  - for promotional material related to the external communication and to the programme management activities of the Agency;
- Expenditure relating to the participation to Committees, seminars and conferences;
- Expenditure relating to the launch/publication of Calls for proposals;
- Expenditure for meetings with project consortia (including drinks and foods served during these meetings);
- Expenditure for specialised services contracted out to highly qualified experts;
- Linguistic services, translation costs and interpretation expenditure incurred through the Service-Level Agreements with DG Translation and the Translation Centre, related to the external communication and to the Programme Management activities of the Agency;
- Expenses for general and IT training courses offered by DG HR, DIGIT, the European Administration School (EAS) or any other EU body or Institution as well as by any external training provider to the staff of the Agency in order to improve their skills and performance for the management of the programmes and other operational activities delegated to the Agency:
  - fees for experts employed to identify training needs, design, develop and hold courses as well as evaluate and monitor results,
  - fees for consultants in various fields, in particular organisational methods, management, strategy, quality assurance and personnel management,
  - expenditure incurred in designing, holding and evaluating the training organised by the Agency in the form of courses, seminars and conferences (course instructors/speakers and their travel and subsistence expenses, and teaching materials),

- the cost of attending external training and of joining the relevant professional organisations,
- expenditure relating to the practical aspects of organising such courses and the use of premises and transport as well as the subsistence costs (food and accommodation) for the participants of residential courses,
- training expenditure relating the purchase of teaching equipment, subscriptions and licences for distance teaching, books, press and multimedia products,
- purchase of teaching aids,
- the costs relating to the invitation of an external trainer for a specific staff training,
- costs for refreshments during trainings,
- expenditure relating to the support services provided by DG HR and by DIGIT for the training courses attended by the Agency's staff and relating to the management of programmes.
- Costs for drinks and foods served during meetings of committees, conferences, seminars and training courses relating to the management of programmes delegated to the Agency.

The appropriations of the budget item 3112 cover:

Expenditure relating to external services providing data processing (consulting) for the ICT environment directly or indirectly linked to the Programmes management (programmes of which their implementation is delegated to the Agency).

Revenues from Service-Level Agreements made with other EU Institutions, Agencies and Bodies and entered in Items 5 0 0 0 or 5 1 0 0 of the statement of revenue may give rise to the provision of additional appropriations in accordance with Article 15 of the Standard Financial Regulation for the Executive Agencies (Commission Regulation (EC) No 1653/2004 of 21 September 2004 as last amended by Commission Regulation (EC) No 651/2008 of 9 July 2008).

The appropriations of the budget item 3121 cover:

Expenditure for ex-post audits of costs declared by beneficiaries outsourced to external audit firms.

The appropriations of the budget item 3122 cover:

- Mission expenses of REA staff travelling in the context of their management of the programmes delegated to the Agency:
    - travel expenses, including ancillary costs for tickets and reservations, daily subsistence allowances and additional or exceptional expenditures;
    - expenditure for services provided by PMO for the preparation of the liquidation of mission expenses and visa services under the following sections of Part II B of the Service-Level Agreement with PMO:
      - Section F – Determination of Mission Expenses under the EU Staff Rules,
      - Section I – Visa services;
    - Expenditure relating to mission insurance;
  - Other expenditure relating to the management of programmes delegated to the Agency, like (e.g.):
    - Legal assistance expenses, legal charges and damages related to the programme management of the Agency,
    - Other administrative support expenses related to the management of programmes delegated to the Agency.
-

Chapter 32 — Common Support Services expenditure					
Budget Year 2020			Second Amended Budget 2021	Variation	Initial Budget 2022
Final Budget 2020	CA Outturn	PA Outturn			
6.461.825,00	6.336.351,54	2.068.605,66	6.275.375	394.895	6.670.270

### Figures

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines			Initial Budget 2022
<b>Chapter 32</b>	<b>Common Support Services expenditure</b>			<b>6.670.270</b>
<b>Article 321</b>	<b>Common Support Services and Evaluation Platform – Building expenditure</b>			<b>4.628.030</b>
Item 3211	Building Rent / Usufruct instalments, Building charges and associated expenses for the Common Support Services and Evaluation Platform			4.628.030
<b>Article 322</b>	<b>Common Support Services and Evaluation Platform – ICT, Logistics, Information and Current Operating expenditure</b>			<b>1.880.740</b>
Item 3221	ICT, Logistics, Acquisition and Provision of Information, Current Operating expenditure and associated costs			1.880.740
<b>Article 323</b>	<b>Meetings of Experts</b>			<b>161.500</b>
Item 3231	Meetings of Experts and associated costs			161.500

### Remarks

This budget chapter concerns expenditure relating to the support services provided by the Agency to all FP7 / Horizon 2020 beneficiaries and EU managing services including call planning and publication, management of the common evaluation premises, participant validation services (including support for financial capacity checks) as well as processing of contracting and payment of the expert evaluators. Selected parts of these services are also offered to non-research programmes, in accordance with the Delegation Act.

The appropriations of the budget item 3211 cover:

Building rent / usufruct instalments, building charges and associated expenses relating to the common evaluation premises like:

- Expenditure relating to the payment of the usufruct instalments, taxes and building charges;
- Building running costs like water, gas, electricity, heating and building maintenance costs;
- Office refurbishment, repairs and building works;
- Building and staff security related expenditure, repairs relating to security and USHT and other costs mentioned in the Service-Level Agreement with the Security Directorate HR.DS (like purchase and maintenance of fire-fighting equipment, cost of statutory inspections, costs relating to securing parking places, etc.);
- Building related insurances;
- Expenditure relating to building management support services provided by OIB (via a Service-Level Agreement) like the annual fee for office repartition works, building works and technical maintenance, internal moves, cleaning and removal of waste;
- Expenditure relating to the building's telecommunication network and equipment, notably purchase, hire, installation and maintenance of telephone switchboards and distributors, audio, videoconferencing, interphone and mobile phone systems for the building;
- Expenditure relating to the exploitation of the vending machines (via the Service-Level Agreement with OIB);
- Other building-related expenditure made via the Service-Level Agreement with OIB.

The appropriations of the budget item 3221 cover:

Expenditure relating to validation services (including financial capacity checks) and processing of contracts and payments to expert evaluators, including:

- ICT expenditure (infrastructure, environment, systems, tools, hardware, software, licences, ICT developments, etc.),
- Logistics such as furniture, beamers, supplies for experts, etc.,
- Subscriptions to external data sources supporting the participant validation process,
- Communication, information and publications expenditure relating to the promotion of the Research Enquiry Service (RES)
- Linguistic services, translation costs and interpretation expenditure incurred through the Service-Level Agreements with DG Translation and the Translation Centre;
- Any other current operating expenditure relating to the support services offered by the Agency.



Where appropriate, this expenditure can be incurred under specific Service-Level Agreements with OIB and DIGIT.

Revenues from Service-Level Agreements made with other EU Institutions, Agencies and Bodies and entered in Items 5 0 0 0 or 5 1 0 0 of the statement of revenue may give rise to the provision of additional appropriations in accordance with Article 15 of the Standard Financial Regulation for the Executive Agencies (Commission Regulation (EC) No 1653/2004 of 21 September 2004 as last amended by Commission Regulation (EC) No 651/2008 of 9 July 2008).

The appropriations of the budget item 3231 cover:

Expenditure relating to meetings with expert evaluators, web-briefings, water dispensers, drinks and food for experts during central evaluations at the evaluation premises, etc.

**ANNEXES**

**TO THE**

**ADMINISTRATIVE BUDGET OF 2022**

## Annex I

<b>ESTABLISHMENT PLAN</b>			
<i>All Seconded Officials and Temporary Agents</i>			
Function Group and Category	2020 Filled in as of 31/12/2020	2021	2022
AD16			
AD15			
AD14	6	15	16
AD13	10	14	15
AD12	9	30	31
AD11	8	30	30
AD10	17	32	35
AD9	42	44	34
AD8	22	26	28
AD7	33	7	9
AD6	23	4	7
AD5	3		
<b>TOTAL AD</b>	<b>173</b>	<b>202</b>	<b>205</b>
AST11			
AST10	1	1	1
AST9	1	3	4
AST8	1	4	4
AST7	1	2	1
AST6	6		
AST5	2		
AST4			
AST3			
AST2			
AST1			
<b>TOTAL AST</b>	<b>12</b>	<b>10</b>	<b>10</b>
<b>GRAND TOTAL (AD+AST)</b>	<b>185</b>	<b>212</b>	<b>215</b>

The establishment plan accepts the following ‘ad personam’ appointments: seconded officials may occupy a post in the establishment plan of the executive agency at a higher grade provided that such higher grade corresponds to their own grade at the Commission. This exception applies only to seconded officials.

The delegation of the 2021-2027 programmes to EAs will increase the number of positions of responsibility in the agencies. These positions are as a general rule occupied by Commission officials seconded in the interest of the service. The staff establishment plans of the agencies have been revised to reflect the current grade structure of the seconded officials. The Commission staff that will be seconded on a post of responsibility in the agencies is unknown at this stage. Therefore, the grade structure of the additional seconded officials is based on the average grade structure of the existing middle and senior management at the Commission.

**Annex II**

**STAFF PLAN (EQUIVALENT ALLOWANCE OF POSTS IN APPROPRIATIONS)**

*Only Contract Agents*

<b>Function Group</b>	<b>2020 Filled in as of 31/12/2020</b>	<b>2021</b>	<b>2022</b>
<b>FG IV</b>	235	323	340
<b>FG III</b>	226	255	258
<b>FG II</b>	129	92	81
<b>FG I</b>	6	3	3
<b>TOTAL</b>	<b>596</b>	<b>673</b>	<b>682</b>
Of which			
- Financed from the contributions from the EU general budget:	593	636	645
- Financed from "Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2021-2027) as well as from "Appropriations accruing from contributions from the European Free Trade Agreement / European Economic Area (EFTA/EEA)":	3	37	37