

SECTION II. DESCRIPTION OF THE TYPE B ACTION
GRANT PROPOSAL 2025-2026 (EC/SCIC Conference Interpreter Training)

If your proposal is successful, this Section II will constitute the description of your proposed action and will therefore be part of your agreement. It may also be used for information purposes. Please fill in the form diligently as all the information provided will be assessed during the evaluation process. Failing to provide information may lead to a deduction of points.

Costs of each task and activity should be included in the budget.

If you want to request funding for several actions, please submit a separate grant proposal for each action (type).

*If the project is also implemented by partners, please indicate clearly each of their tasks.
If the questions are not relevant for your type of action, please indicate “not applicable”.*

B. ACTIONS IN FOSTERING COOPERATION AND DEVELOPING INNOVATIVE PROJECTS

In accordance with point 6.2 (b) of the Call for proposals, please select at least one of the activities to which your action relates:

- ☐ fostering cooperation among post-graduate and master’s level courses from different Member States, candidate countries and EFTA countries to improve training standards. This may include a limited number of post-graduate and masters and courses from third countries and EFTA countries offering languages of particular interest for the EU institutions;
- ☐ developing innovative projects in interpreter training and pedagogical research to advance interpreting pedagogy, and promoting the development of training resources and future-proof training methodology.

1. SHORT TITLE OF THE ACTION (with main information)

2. SHORT DESCRIPTION OF THE ACTION (around 100-150 maximum)

3. DURATION OF THE ACTION

Please indicate below the dates including the preparation and completion of the action (not limited to the start and end dates of the course). If costs indicated in the document “Section III. Budget details” fall outside the period indicated below, they are not eligible for co-funding.

Start and end dates of the action:
Please indicate the duration of the action, including any preparatory work and time required for completion of the action. 01/MM/2025 to DD/MM/2026. The action has to start the first day of the month (no earlier than the date of the submission of the proposal) and should end the last day of the month (no later than 31 July 2026 , except for reasons duly justified by the applicant and accepted by DG Interpretation).

4. OPERATIONAL AND TECHNICAL CAPACITY (e.g. staff, equipment) TO IMPLEMENT THE PROPOSED ACTION)

cf. Call for proposals Point 8. Selection Criteria

4.1 Staff:

Please attach short CVs of the main staff/externals participating in implementing the action (**maximum 5 pages**), preferably in the **Europass format**, to the **ANNEX 6 to the proposal**.

The CVs should clearly specify the staff members’ professional training and years of experience in fields relevant for the implementation of the action.

4.2 Technical Capacity

Please describe the available infrastructure or acquisition and/or use of equipment to implement the action:

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4.3 Partners, if any, should be listed in **ANNEX 5**

5. RELEVANCE TO THE OBJECTIVES

cf. Call for proposals Point 2 and Point 9. Grant award criteria 1 for Action type B

5.1 How does this action contribute to setting quality standards for interpreter training?

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5.2 Please explain how the action contributes to the employability of future interpreters:

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5.3 Please explain how the action contributes to the development of multidisciplinary skills of future interpreters:

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5.4 How will the action contribute to the training of future interpreters?

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6. INNOVATIVE CHARACTER OF THE ACTION

cf. Call for Proposals Point 9. Grant award criteria 2 for Action type B

6.1 How does this action advance interpreting pedagogy?

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6.2 How does this action contribute to the development of technological applications for interpreter training or its use in training?

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6.3. How does this action contribute to advancing or applying the results of scientific research to interpreter training?

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6.4 How does this action contribute to evidence-based pedagogical research?

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6.5. Additional remarks:

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7. MULTIPLIER EFFECT OF THE PROPOSED ACTION

cf. Call for Proposals Point 9. Grant award criteria 3 for Action type B

7.1 How do you plan to exchange and share best practices in interpreter training?

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7.2. What are planned outreach activities and their expected results?

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7.3. Describe briefly your communication and/or dissemination strategy:

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7.4 How does the proposed action promote the interpreting profession?

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7.5 Please describe the end user/target groups of the action

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7.6 How does the proposed action offer open access to its results?

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8. COOPERATION AND SYNERGIES

cf. Call for Proposals Point 9. Grant award criteria 4 for Action type B

8.1 Please describe the cooperation with other universities/entities (contribution of each partner)

The cost of each task performed by a partner institution should be clearly indicated in the budget.

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8.2 How does the action foster cooperation among post-graduate and master's level courses from different Member States, candidate countries and EFTA countries to improve training standards and create synergies?

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9. COST-EFFECTIVENESS

cf. Call for Proposals Point 9. Grant award criteria 5 for Action type B

9.1 Please describe the cost-effectiveness of the action

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9.2 Please describe the expected results and the estimated medium and long-term impact

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10. WORKPLAN OF THE ACTION, MONITORING AND EVALUATION

10.1 Please describe the workplan with the time schedule for deliverables, using for example a Gantt chart (including preparatory measures or pilot projects run to prepare this action, follow up etc).

Please indicate if you intend to carry out a follow-up action in the future which does not fall under this grant proposal.

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10.2 Monitoring and Evaluation

Please explain how the action will be monitored and evaluated.

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11. CONFERENCES, SEMINARS AND WORKSHOPS

Please indicate place, date, title and nature.

(If applicable, please include the related expenditure in the Section III Budget details, Category C1)

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12. VISIBILITY OF CO-FUNDING IF A GRANT IS AWARDED

Please explain how you will advertise the co-funding. Please refer to Point VI. of the Applicant's Guide for the obligations related to the visibility of funding.

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13. ADDITIONAL REMARKS

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Please note that DG Interpretation reserves the right to publish the outcome of the action.

Please refer to the Articles 16 of the Grant agreement template referring to the Intellectual property rights, background and results-access rights and rights of use.