



2012 annual work programme on grants
and contracts for the Preparatory Action
– European Partnership on Sports and
for the Pilot Project – Knowledge
Partnerships

C(2012)1979 of 29 March 2012

SUMMARY

Commission Implementing Decision on the adoption of the 2012 annual work programmes on grants and contracts for the Preparatory Action – European Partnership on Sports and for the Pilot Project – Knowledge Partnerships

Under Article 49(6) (a) and (b) of the Financial Regulation, appropriations for pilot projects and preparatory actions in the fields of application of the TFEU Treaty, designed to prepare proposals with a view to the adoption of future actions, may be implemented without a basic act. Under Article 75 of the Financial Regulation, the commitment of the expenditure shall be preceded by a financing decision adopted by the Commission. Under Article 110 of the Financial Regulation, grants are subject to an annual programme.

The annual work programmes on grants and contracts for the Preparatory Action - European Partnerships on Sport for a value of € 4,000,000 and for the Pilot Project –Knowledge Partnerships for a value of € 1,000,000 are proposed for adoption by the Commission.

The Preparatory Action - European partnerships on Sport will focus on testing the feasibility of financing actions through the compulsory use of third-party funding and it will test, as a priority, new activities in areas which have not yet been covered by earlier funding initiatives in the field of sport, such as the fight against match-fixing, the promotion of physical activity supporting active ageing, awareness-raising about effective ways of promoting sport at municipal level, and trans-frontier joint grassroots sport competitions in neighbouring regions and Member States. It will also finance studies, conferences and seminars to be organised in the field of sport.

The Pilot Project – Knowledge Partnerships proposes to fund additional Knowledge Alliances, which should be a structured coming together of businesses with higher education institutions to develop their innovation capacity by delivering new curricula, new courses and by developing new, innovative ways of delivering education and supporting learning. The Knowledge Alliances will strengthen the link between education and innovation and will bring value to the higher education institutions, to its staff and its students, and to the companies.

This Commission Implementing Decision serves as a financing decision within the meaning of Article 90 of the Implementing Rules of the financial regulation.

RÉSUMÉ

Décision d'exécution de la Commission relative à l'adoption des programmes de travail annuels 2012 en matière de subventions et de marchés au titre de l'action préparatoire «Partenariats européens dans le domaine du sport» et du projet pilote «Partenariats de la connaissance»

Conformément à l'article 49, paragraphe 6, points a) et b), du règlement financier, les crédits relatifs à des projets pilotes et des actions préparatoires dans les domaines d'application du traité sur le fonctionnement de l'Union européenne, destinés à préparer des propositions en vue de l'adoption d'actions futures, peuvent être exécutés sans acte de base. L'article 75 du règlement financier prévoit que l'engagement de toute dépense est précédé d'une décision de financement adoptée par la Commission. L'article 110 dudit règlement dispose que les subventions font l'objet d'une programmation annuelle.

Les programmes de travail annuels en matière de subventions et de marchés au titre de l'action préparatoire «Partenariats européens dans le domaine du sport» pour une valeur de 4 000 000 EUR et du projet pilote «Partenariats de la connaissance» pour une valeur de 1 000 000 EUR sont proposés pour adoption par la Commission.

L'action préparatoire «Partenariats européens dans le domaine du sport» visera à tester la faisabilité du financement des mesures par une participation financière obligatoire de tiers et testera en priorité de nouvelles activités dans des secteurs qui n'ont pas encore été couverts par des initiatives de financement précédentes dans le domaine du sport, tels que la lutte contre les matchs truqués, la promotion de l'activité physique en faveur du vieillissement actif, la sensibilisation aux moyens efficaces de promouvoir le sport au niveau municipal et les compétitions transfrontalières de sport pour tous dans les régions et États membres voisins. Elle financera également l'organisation d'études, de conférences et de séminaires concernant le sport.

Le projet pilote «Partenariats de la connaissance» propose de financer des «alliances de la connaissance» supplémentaires, qui devraient consister en un regroupement structuré d'entreprises et d'établissements d'enseignement supérieur afin de développer leur capacité d'innovation en produisant de nouveaux programmes et de nouveaux cours et en mettant au point des méthodes nouvelles et novatrices pour dispenser l'enseignement et promouvoir l'apprentissage. Les alliances de la connaissance renforceront le lien entre l'éducation et l'innovation et apporteront une valeur ajoutée aux établissements d'enseignement supérieur, à leurs enseignants et à leurs étudiants, ainsi qu'aux entreprises.

La décision d'exécution de la Commission ci-jointe vaut décision de financement au sens de l'article 90 des modalités d'exécution du règlement financier.

ZUSAMMENFASSUNG

Durchführungsbeschluss der Kommission zur Annahme der Jahresarbeitsprogramme 2012 für Finanzhilfen und öffentliche Aufträge für die vorbereitende Maßnahme „Europäische Partnerschaften im Bereich des Sports“ und das Pilotprojekt „Wissenspartnerschaften“

Gemäß Artikel 49 Absatz 6 Buchstaben a und b der Haushaltsordnung können Mittel für Pilotprojekte und vorbereitende Maßnahmen, die in den Anwendungsbereichen des Vertrags über die Arbeitsweise der Europäischen Union (AEUV) angesiedelt sind und auf die Erarbeitung von Vorschlägen für künftige Maßnahmen abstellen, ohne Basisrechtsakt verwendet werden. Gemäß Artikel 75 der Haushaltsordnung geht jeder Ausgabe ein Finanzierungsbeschluss der Kommission voraus. Gemäß Artikel 110 der Haushaltsordnung werden Finanzhilfen in ein Jahresarbeitsprogramm aufgenommen.

Entsprechend werden der Kommission die Jahresarbeitsprogramme 2012 für Finanzhilfen und öffentliche Aufträge für die vorbereitende Maßnahme „Europäische Partnerschaften im Bereich des Sports“ (Mittelausstattung: 4 000 000 EUR) und für das Pilotprojekt „Wissenspartnerschaften“ (Mittelausstattung: 1 000 000 EUR) zur Annahme vorgeschlagen.

Die vorbereitende Maßnahme „Europäische Partnerschaften im Bereich des Sports“ zielt darauf ab, die Durchführbarkeit der Finanzierung von Maßnahmen mit obligatorischer finanzieller Beteiligung Dritter zu prüfen. Prioritär sollen neue Aktivitäten in Bereichen erprobt werden, die bisher noch nicht durch Finanzierungsprogramme unterstützt werden konnten, z. B. Bekämpfung von Spielabsprachen, Förderung der körperlichen Betätigung zur Unterstützung des aktiven Alterns, Sensibilisierungsmaßnahmen für wirksame Methoden der Sportförderung auf lokaler Ebene und grenzüberschreitende Breitensportwettkämpfe in benachbarten Regionen und Mitgliedstaaten. Außerdem werden Studien, Konferenzen und Seminare im Bereich des Sports finanziert.

Das Pilotprojekt „Wissenspartnerschaften“ soll der Finanzierung zusätzlicher Wissensallianzen dienen, also strukturierter Zusammenschlüsse von Unternehmen und Hochschulen, die ihre Innovationsfähigkeit steigern wollen, indem sie neue Curricula und Lehrangebote erarbeiten und neue, innovative Wege zur Vermittlung von Bildungsinhalten und zur Unterstützung des Lernens entwickeln. Die Wissensallianzen werden die Verbindung zwischen Bildung und Innovation stärken und sowohl für die Hochschulen, ihr Personal und ihre Studierenden als auch für die Unternehmen einen Mehrwert erbringen.

Der Durchführungsbeschluss der Kommission gilt als Finanzierungsbeschluss im Sinne von Artikel 90 der Durchführungsbestimmungen zur Haushaltsordnung.

ANNEX 1

2012 Annual work programme on grants for the "Preparatory Action – European Partnerships on Sport"

Budget line: 15.05.20: (Preparatory Action - European Partnerships on Sport)

Legal basis: 15.05.20: Preparatory action in the field of application of the TFEU (Article 49(6)(b) of the Financial Regulation);

1. OBJECTIVES AND PRIORITIES

This new "Preparatory Action - European Partnerships on Sport " builds on the priorities set in the Communication "Developing the European Dimension in Sport" of January 2011, the Resolution of the Council on an EU Work Plan for Sport for 2011-2014 of May 2011, the Communication "A Budget for Europe 2020" of June 2011 and the proposal from the Commission for a Regulation of the European Parliament and the Council establishing "Erasmus for All", the Union programme for Education, Training, Youth and Sport, adopted on 23 November 2011. A number of actions foreseen in these new policy documents go beyond the experience and scope of the previous Preparatory Actions in the field of sport (2009-2011), which were based on the 2007 White Paper on Sport. They therefore require testing in terms of feasibility and usefulness.

The Preparatory Action - European partnerships on Sport will focus on testing the feasibility of financing actions through the compulsory use of third-party funding. This type of actions is foreseen in article 12 (2) of the Commission's proposal for the Regulation establishing "Erasmus for All", which states that "the sport activities supported shall, where appropriate, leverage supplementary funding through partnership with third parties such as private undertakings". The Preparatory Action will test as a priority new activities in areas which have not yet been covered by earlier funding initiatives in the field of sport, such as the fight against match-fixing, the promotion of physical activity supporting active ageing, awareness-raising about effective ways of promoting sport at municipal level, and trans-frontier joint grassroots sport competitions in neighbouring regions and Member States.

The Preparatory Action will also finance studies, conferences and seminars to be organised in the field of sport so as to create a basis for future EU partnerships, in particular the realisation of a feasibility study on a possible mobility programme facilitating the exchange of athletes enrolled at universities.

2. GRANTS

Priorities and foreseen results

Through calls for proposals, this preparatory action will test the feasibility and usefulness of existing ideas and concepts, aiming at developing the European dimension in sport. In particular it will test the feasibility of financing actions through the compulsory use of private third-party funding.

The action will test as a priority new activities in areas which have not yet been covered by earlier funding initiatives in the field of sport, such as:

- (1) The fight against match-fixing,
- (2) The promotion of physical activity supporting active ageing,
- (3) Awareness-raising about effective ways of promoting sport at municipal level,
- (4) Trans-frontier joint grassroots sport competitions in neighbouring regions and Member States.

Potential beneficiaries

Commission funding will be available for public authorities, sporting organisations, educational institutions and civil society organisations, insofar as they will be able to attract private third-party funding for the proposed activity covering at least 20% of the proposed activity's costs.

EU co-financing will be provided to a maximum of 60% of the total eligible costs. This means that the sum of private third-party funding and co-financing provided by the applicant must amount to at least 40% of the proposed activity's costs.

Applicants shall be non-profit organisations.

Selection criteria

- Adequate technical capacity: applicants must have the professional competencies and qualifications required to complete the proposed action or programme;
- Adequate financial capacity: applicants must show that they have stable and sufficient sources of funding to maintain their activity throughout the period during which the project is being carried out and to participate in its funding.

Award criteria

Eligible projects and/or networks will be assessed against the following award criteria:

- (1) Quality of the proposed activities [0 – 20]:
 - The compliance with the objectives of the call for proposals;
 - The thoroughness of the methodology;
 - The overall coherence of the activity programme;
 - The quality and innovative character of the proposed outputs.

- (2) Size of private third-party funding for the proposed activities, where the minimum third-party funding is set at 20% of the proposed activity's costs [0 – 10, where 0 corresponds to 20% of third-party private funding and each three additional percentage points of third-party private funding will translate in an additional award point, the maximum being 10 points for proposals having 50% or more third-party private funding];
- (3) Strength and relevance of the network [0 – 5];
- (4) Dissemination and exploitation strategy [0 - 5];
- (5) Long-lasting impact (sustainability) [0 - 5];
- (6) European added value [0 - 5].

3. CONTRACTS

Conferences and seminars will be carried out in order to support the Commission's structured dialogue with sport stakeholders in relation to the priorities set in the Communication "Developing the European Dimension in Sport" of January 2011, the Resolution of the Council on an EU Work Plan for Sport for 2011-2014 of May 2011 and the Communication "A Budget for Europe 2020" of June 2011 which proposes a sport chapter in the framework of the future Education programme.

The preparatory action will include a feasibility study on a possible mobility programme "Erasmus for sports", facilitating the exchange of athletes enrolled at universities and other institutes.

PREPARATORY ACTION - EUROPEAN PARTNERSHIPS ON SPORTS - 2012 WORK PROGRAMME

Budget Line 15.05.20

EUR 27

Total (*)

Title: European Partnerships on Sports

4.000.000

4.000.000

WPI	Actions	Budget	Mode of implementation	Number of grants / contracts	Average value of grants / contracts	Maximum rate of co-financing	Publication of calls for proposals / calls for tenders	Grant Agreement
1.10	Action 1: testing new forms of financing through innovative partnership agreements	3.500.000	CFP	23	150.000	60%	2nd quarter	AGR
1.20	Action 2: policy support to European partnerships on Sport through studies, conferences and seminars	500.000	PP	4	125.000	100%	2nd quarter	
Total:		4.000.000						

*Pursuant to article 83 of the Financial Regulation, the appropriations may also finance the payment of default interest

Mode of implementation:

AGR Grants covered by a written agreement

PP: Public Procurement

CFP: Grants awarded with a call for Proposals

ANNEX 2

2012 Annual work programme on grants for the Pilot Project "Knowledge Partnerships"

Budget line: 15.07.79 – Pilot Project – Knowledge Partnerships¹

Legal basis: Pilot Project within the meaning of Article 49(6)(a) of the Financial Regulation.

1. BACKGROUND

The integrated approach advocated in the Europe 2020 Strategy involves the development of synergies and combined actions between research, innovation and education policies (so-called "knowledge triangle"). The Europe 2020 Strategy and the Innovation Union flagship initiative make specific reference to relevant activities in supporting the development of such synergies ("The Commission will also support business-academia collaborations through the creation of **"Knowledge Alliances"** between education and business to develop **new curricula addressing innovation skills gaps**").

Many efforts have been devoted at EU level to strengthening the relations between research and innovation and between research and education. The EU has also shown the political determination to enhance relations between business and academia, e.g. as one of the core elements of the modernisation agenda for universities and in the context of the European Higher Education Area. But the concrete implementation has, so far, been less structured and systematic, leaving the relation between education and innovation as the somewhat neglected link of the knowledge triangle.

The University-Business Forum has opened a dialogue between the two worlds about how they can work more closely together and has shown that there is an appetite on both sides for partnership focused on education, with a view to ensuring that higher education delivers high-level and highly valued skills, underpinned at all times by high levels of adaptability, entrepreneurship and creative and innovative capacities.

¹

In the rest of the text the term "Knowledge Alliances" will be used instead of "Knowledge Partnership". Knowledge Partnership was the initial term used in the Europe 2020 Strategy, but has thereafter been replaced in the Innovation Union flagship initiative by "Knowledge Alliances".

2. GENERAL OBJECTIVES OF THE PILOT PROJECT

The proposed pilot project is a continuation of the action initiated in 2011. The call in 2011 (EAC/19/2011) met a huge interest. More than 90 proposals had been submitted; given the overall budget available (1 M€) and the average budget of the proposals, three projects were selected for co-funding.

The pilot project (budget 2012) proposes to fund additional Knowledge Alliances which should be a structured coming together of businesses with higher education institutions to develop their innovation capacity by delivering new curricula, new courses and by developing new, innovative ways of delivering education and supporting learning. The Knowledge Alliances will strengthen the link between education and innovation and will bring value to the higher education institutions, to its staff and its students, and to the companies.

The pilot projects will help preparing the roll-out of the Knowledge Alliances, foreseen as a specific action line in the Commission's proposals of the Erasmus for All programme.

The distribution of available appropriations among the actions funded by budget line 15.07.79 is shown in the table in **Appendix 1**.

3. GRANTS

Action grants shall be covered by a written agreement with each EU higher education institutions, research institutes and training institutions at national, central, regional or local level as well as with business and industries.

Furthermore, this action is within the scope of a call for proposals.

3.1. Priorities, objectives and foreseen results

Priority: to ensure that EU higher education institutions, research institutes and training institutions at national, central, regional or local level will set up structured consortium partnerships with business and industries, to develop their innovation capacity by delivering new curricula, new courses and by developing new, innovative ways of delivering education and supporting learning.

Objectives:

These structured partnerships should provide value to the higher education institutions, the professors, researchers and students, and to the companies.

- **Higher Education Institutions**: These cooperation projects on pan-european level should support higher education institutions in further developing innovative learning environments and in strengthening their role as innovation actors in the regional, national and global eco-environments.
- **Professors, researchers and students** should get more entrepreneurial and innovative enabling them to creatively respond to a complex and rapidly changing environment. Students in all fields should emerge from their education with in-depth knowledge of

specific research issues as well as with high levels of T-shaped skills, ensuring high employability, adaptability and entrepreneurial, creative and innovative attitudes.

- **Companies:** In addition to having access to students with the right mix of knowledge, skills and competences, the cooperation with higher education institutions and the increased flow of knowledge should support companies in assuring the professional development of its staff and in developing the companies' innovation capacity.

Foreseen results: to support up to a maximum of three EU projects involving higher education, research and training institutions in partnership with business and industries to develop their innovation capacity by delivering new curricula, new courses and new ways of delivering education. These projects, together with the ones contracted under the 2011 Pilot call will help preparing the roll-out of the Knowledge Alliances, foreseen as a specific action line in the Commission's proposals of the Erasmus for All programme.

3.2. Implementation

The duration of the actions implemented under the Pilot Project will cover a period between 12 months up to a maximum of 18 months.

3.3. Timetable

- March 2012: Publication of the call for proposals;
- June 2012: Application deadline;
- July-October 2012: Evaluation procedure and award decision;
- November 2012: Signature of legal commitments and start the implementation of the actions.

3.4. Maximum possible rate of co-financing.

The expenditure will be implemented on the basis of real costs and using lump sums and flat-rate financing taking into account the principle of non-profit.

For the actions covering expenses related with "Mobility" (Subsistence costs, preparation of mobility, sending organisations for the organisation of mobility") and also for "Staff Costs" related with Multilateral Projects, Networks, Accompanying Measures, Studies and Comparative Research, the reimbursement on the basis of lump sums and flat-rate financing will be applied.

The actions implemented by beneficiaries will be reimbursed on the basis of real costs incurred for the activities for which no lump sums and flat-rate financing are available on the basis of a maximum EU co-financing rate up to 75% of the total eligible costs.

The lump sums and flat-rate financing that can be used among the actions funded by budget line 15.07.79 are shown in **Appendix 2**.

3.5. Eligibility criteria

Only proposals satisfying all the criteria shall pass to the following evaluation stages:

- Applicants must be in conformity with Articles 93(1), 94 and 96(2)(a) of the Financial Regulation;
- Applicants must be legal persons properly constituted and registered in one of the EU Member States;
- Eligible applicants are: EU higher education institutions, research institutes and training institutions at national, central, regional or local level; business and industries²; relevant intermediary organisations;
- The proposal must have been submitted by the call deadline;
- The proposal must contain at least three independent partner organisations established in at least three Member States;
- The proposal must include at least one higher education establishment and one private company.

3.6. Selection criteria

Only organisations with the necessary financial and operational capacity may be awarded a grant.

- Financial capacity to carry out the action: the applicant must have access to solid and adequate funding to maintain its activities for the period of the action and to help finance it as necessary. (The verification of financial capacity will not apply to public bodies).
- Operational capacity to complete the proposed action: the applicant must have the operational resources (technical, management) and the professional skills and qualifications needed to successfully complete the proposed action, as well as the ability to implement it. The applicant must have a strong track record of competence and experience in the field and in particular in the type of action proposed.

3.7. Award criteria

The grants will be awarded following a comparative assessment of the proposals received, giving score points based on:

- Quality of the work programme / project and its relevance;
- Quality of the Partnership (appropriate balance of types of partners (HEIs / Business) and an appropriate involvement of the partners in the activities carried out);
- Innovative character;

² Consultancy companies are eligible on the understanding that they demonstrate experience and expertise in the relevant field as mentioned in the proposal.

- European added value;
- Expected impact;
- Cost-benefit ratio.

The selection list (including a reserve list) of the retained proposals will be adopted by the Evaluation Committee including the best ranked applications within, as far as possible, the available budgetary financial resources.

4. FORM OF THE GRANT AND AMOUNTS

The action grants may take any of the following forms:

- (a) Reimbursement of the eligible costs actually incurred on the basis of a maximum EU co-financing rate up to 75% of the total eligible costs;
- (b) Lump sums;
- (c) Flat-rate financing;
- (d) A combination of the forms referred to in points a), b) and c).

The flat rate financing and lump sums proposed are those used for the Lifelong Learning Programme for 2012-2013 (Commission Decision C(2011) 5502 of 4 August 2011).

APPENDIX 1

PROGRAMMING TABLE FOR 2012

Budget Line 15.07.79 – Pilot Project "Knowledge Partnerships"

EUR 27

TOTAL

1.000.000

1.000.000

WPI (*)	Action	Total Budget	Mode of implementation	Number of grants (maximum)	Average value of grants	Max rate of co-financing	Publication of the call	Legal instrument
1.10	Grants to EU higher education institutions, research institutes and training institutions at national, central, regional or local level; business and industries (including venture capitalises, incubation firms ...)	1.000.000	CFP	3	330.000	75%	March 2012	AGR
TOTAL		1.000.000						

CFP Grants awarded following a call for Proposals

AGR Grant covered by a written agreement

APPENDIX 2

LUMP SUMS AND FLAT-RATE FINANCING AUTHORISED FOR 2012 PILOT PROJECT KNOWLEDGE PARTNERSHIPS

1. JUSTIFICATION FOR HAVING RECOURSE TO LUMP SUMS AND FLAT-RATE FINANCING UNDER PILOT PROJECT "KNOWLEDGE PARTNERSHIPS"

Having recourse to lump sum and flat-rate financing simplifies the calculation of the grant amount considerably in comparison to the 'traditional' system of basing the amount of the grant on a detailed budget of eligible costs. It has in particular the following advantages:

- It enables applicants to take the pre-established lumps sums and flat-rate financing into account when submitting their applications for grants;
- Applying pre-established rates (adapted to apply to all applicants, where necessary), offers advantages in terms of transparency and equal treatment of beneficiaries;
- Financing on the basis of lump sums and flat-rate financing where an analysis of the cost base has been made ex-ante introduces an incentive for the beneficiary to use resources as economically as possible, as the final grant is based on the pre-established rates in function of the implementation of the action, without further adjustments of the grant amount based on realised financial information;
- The emphasis in managing grant agreements/decisions in application of lump sums and flat-rates is placed on the quality and level of achievement of measurable objectives, and is therefore focused on outputs rather than inputs. This implies that no ex-post reduction on the individual beneficiary level is foreseen where, for instance, the beneficiary has been able to make cost-savings or has been able to attract additional sources of financing;
- It therefore also reduces the level of uncertainty regarding the grant amount that a beneficiary might expect to receive;
- The approach offers a considerable reduction in administrative work for the beneficiary and a significant simplification in its reporting to the contracting authority;
- It significantly decreases the workload of the contracting authority (in comparison to the analysis of a detailed budget of eligible costs per cost category) and as a consequence speeds up the payment procedure.

The actions falling under the Pilot Project are particularly well suited to this approach, involving grants of a recurring nature.

The Union contribution provided is relatively low, ensuring the respect of the co-financing and non-profit rules. Therefore, significant gains can be drawn by establishing and applying harmonised lump sum and flat-rate schemes.

2. LUMP SUMS AND FLAT-RATE FINANCING AUTHORISED FOR APPLICATIONS IN 2011

The flat rate financing and lump sums proposed are those used for the Lifelong Learning Programme for 2012-2013 (Commission Decision C(2011) 5502 of 4 August 2011).

2.1. Lump Sums and Flat-Rate financing applied to Mobility Actions

The co-financed costs relate to the mobility of the individual (subsistence, travel, linguistic and cultural preparation) as well as to the management and the follow-up of the mobility action.

Scales of unit costs are well suited to the grants for the Pilot Project actions. They are of a recurring nature, are treated in large numbers and involve a homogenous cost structure and level.

2.1.1. Subsistence and travel costs

For all mobility actions other than students, the contribution to subsistence costs will be calculated as an overall amount on the basis of the duration of stay. Subsistence costs cover accommodation, meals, local travel, the cost of telecommunications, including fax and Internet, as well as other sundries.

For mobility actions with duration of up to and including 12 weeks, travel and costs are reimbursed on the basis of real costs.

For mobility actions with duration longer than 12 weeks, the lump sum constitutes an overall amount considered to include also travel costs. The principle of proportionality justifies the approach of including travel costs for mobility actions of duration longer than 12 weeks, as the contribution towards the travel costs represents only a minor part compared to the global amount for subsistence.

2.1.1.1. Mobility actions - Subsistence costs

Table 1: Maximum rates per host country and category of duration of stay for Subsistence Costs – Mobility actions (for student mobility see table 2) (in €)

	Excluding travel and visa costs									Including travel and visa costs	
	Total amount first week						Total amount		Additional amount per week (wks 3 - 12)*	Total amount for 13 full weeks **	Additional amount per week (wks 14 - 45)*
	1 day	2 days	3 days	4 days	5 days	6 days	One week (7 days)	Two weeks			
BE	170	340	510	680	850	1.020	1.190	1.666	190	4.286	190
BG	110	220	330	440	550	660	770	1.078	123	2.852	123
CZ	150	300	450	600	750	900	1.050	1.470	168	3.796	168
DK	230	460	690	920	1.150	1.380	1.610	2.254	258	5.806	258
DE	160	320	480	640	800	960	1.120	1.568	179	4.023	179
EE	130	260	390	520	650	780	910	1.274	146	3.342	146
EL	160	320	480	640	800	960	1.120	1.568	179	4.064	179
ES	170	340	510	680	850	1.020	1.190	1.666	190	4.293	190
FR	200	400	600	800	1.000	1.200	1.400	1.960	224	5.033	224
IE	190	380	570	760	950	1.140	1.330	1.862	213	4.766	213
IT	190	380	570	760	950	1.140	1.330	1.862	213	4.793	213
CY	150	300	450	600	750	900	1.050	1.470	168	3.788	168
LV	130	260	390	520	650	780	910	1.274	146	3.382	146
LT	130	260	390	520	650	780	910	1.274	146	3.348	146
LU	170	340	510	680	850	1.020	1.190	1.666	190	4.294	190
HU	140	280	420	560	700	840	980	1.372	157	3.607	157
MT	140	280	420	560	700	840	980	1.372	157	3.539	157
NL	180	360	540	720	900	1.080	1.260	1.764	202	4.528	202
AT	180	360	540	720	900	1.080	1.260	1.764	202	4.538	202
PL	130	260	390	520	650	780	910	1.274	146	3.301	146
PT	150	300	450	600	750	900	1.050	1.470	168	3.775	168
RO	120	240	360	480	600	720	840	1.176	134	3.104	134

	Excluding travel and visa costs								Including travel and visa costs		
	Total amount first week						Total amount		Additional amount per week (wks 3 - 12)*	Total amount for 13 full weeks **	Additional amount per week (wks 14 - 45)*
SI	160	320	480	640	800	960	1.120	1.568			
SK	140	280	420	560	700	840	980	1.372	157	3.539	157
FI	210	420	630	840	1.050	1.260	1.470	2.058	235	5.293	235
SE	210	420	630	840	1.050	1.260	1.470	2.058	235	5.295	235
UK	230	460	690	920	1.150	1.380	1.610	2.254	258	5.829	258

* For weeks 3-12 and 14-45, additional full weeks are counted on the basis of the amount indicated in the columns 'Additional amount for weeks 3-12 and 14-45'.

** This includes a special amount covering travel and visa costs as they are included from week 13 onwards.

The calculation method for an "incomplete" week is the number of additional days multiplied with 1/7 of the amount indicated in the columns 'Additional amount per week' for weeks 3-12 and 14-45. An exception is made for the second incomplete week for which the basis for calculation is the number of additional days multiplied by 1/7 of the difference between the amounts for one week and two weeks.

In the case of a stay with duration between 12 and 13 weeks (i.e. an incomplete 13th week) the basis for calculation will be the amount due for 12 weeks increased by 1/7 of the amount indicated in the columns 'Additional amount per week' for each additional day. The total amount thus obtained will be considered excluding travel and visa costs.

Table 2: Maximum rates per host country and category of duration of stay for Subsistence Costs – Mobility actions – Student Mobility Subsistence

The specific scale concerns mobility of students. The scale is adapted to the lower level of costs incurred by this category of beneficiaries, as well as to the longer duration of the stay.

A basic amount is calculated for Bulgaria (because it is the country with the lowest cost of living) on the basis of the analysis of statistical data on actual grants levels. The Eurostat cost of living index is then applied to arrive at the rates applicable to the other host countries.

The rates below do not include travel costs which can be reimbursed based on real cost.

HOST COUNTRY	Monthly rate €
Belgique/Belgie – BE	640
Bulgarija – BG	401
Česká republika – CZ	539
Danemark – DK	858
Deutschland – DE	607
Eesti – EE	484
Ellas – EL	607
España – ES	625
France – FR	743
Eire/Ireland – IE	698
Italia – IT	682
Kypros – CY	536
Latvija – LV	476
Lietuva – LT	464
Luxembourg – LU	640
Magyarország – HU	507
Malta – MT	526
Nederland – NL	666
Österreich – AT	680
Polska – PL	493
Portugal – PT	544
Romania – RO	445
Slovenija – SI	573
Slovensko – SK	512
Suomi/Finland – FI	764
Sverige – SE	759
United Kingdom – UK	860

2.1.2. *Costs for the organisation of mobility and courses*

A number of actions require the clear commitment from the sending or hosting organisation to ensure quality in all dimensions (pedagogic as well as logistic) of the mobility period. Such costs can be covered by either lump sums or scales of unit costs. This support is given to the organisation, not the individual, and is intended to cover a part of the costs relative to the organisation of the mobilities.

2.1.2.1. Grants for the preparation of mobility

The grant will be available for the following actions: internships, visits and exchanges, and workshops.

The grant is awarded to the sending organisation as a flat-rate financing amount, in function of the number of beneficiaries. The grant is available only in cases where linguistic preparation is considered necessary.

Table 3: Maximum flat-rate financing amount for the preparation of mobility

Preparation costs	Flat-rate financing for pedagogic, linguistic and cultural preparation per participant, if necessary/applicable	500 € / beneficiary
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2.1.2.2. Grants to sending organisations for the organisation of mobility

Scales are defined per group of outgoing persons and for incoming invited teaching staff from enterprises. The grant is intended to ensure quality of the mobility arrangements for student and staff.

The organisations sending people abroad incur a variety of costs required by a proper framework that guarantees quality in all dimensions (pedagogic as well as logistic) of the mobility period. This comprises information, definition of training plan, pedagogical, language and cultural preparation, monitoring and tutoring of the beneficiary, validation of competences and logistic support (assistance in accommodation, residence permits, social security and visas, provision of health insurance, finding suitable placements, etc.).

The grant is awarded as a flat-rate financing amount, in function of the number of beneficiaries and the rates per beneficiary. The rates were first established in 2006, on the basis of the real costs incurred by the National Agencies in 2005 for the organisation of mobility of Erasmus students. In 2007 these rates were extended to cover also the Leonardo da Vinci placements with a similar cost structure and level. The experience shows that the established rates remain appropriate.

Table 4: Maximum scale of unit cost applicable to sending organisations for the organisation of mobility

Scale 1 (1 st to 25 th person)	390 € / beneficiary
Scale 2 (26 th to 100 th person)	315 € / beneficiary
Scale 3 (101 st to 400 th person)	225 € / beneficiary
Scale 4 (> 400 th person)	180 € / beneficiary

2.2. Flat rate financing applied to Multilateral Projects, Networks and Accompanying Measures, Studies and Comparative Research

These co-financed costs relates to multilateral projects, networks, accompanying measures, studies and comparative research.

Scales of unit costs are well suited to the grants for the Pilot Project actions. They are of a recurring nature, are treated in large numbers and involve a homogenous cost structure and level.

2.2.1. *Staff Costs*

Eligible staff costs are calculated on the basis of scales of eligible unit costs. The unit cost covers cost of staff assigned to the action, either by the beneficiary or by the co-beneficiaries (partners), comprising actual salaries plus social security charges and other statutory costs included in the remuneration.

The staff cost rates are based on a study conducted by an independent research company in 2005. The rates have been updated on the basis of an index reflecting the annual rise in labour costs per country, adjusted with the currency exchange rate, where applicable. The table below comprises the maximum eligible daily rates, to which the EU co-financing percentage will be applied.

Table 5: Maximum eligible daily rates for Staff Costs – Multilateral Projects, Networks and Accompanying Measures – applicable to all sub-programmes and Key Activities under the Transversal Programme (in €)

Country			Manag er	Research er Teacher Trainer	Technic al	Administrat ive
Belgique/Belgie	BE	Belgium	460	360	240	214
Bulgarija	BG	Bulgaria	40	26	22	15
Česká republika	CZ	Czech Republic	134	88	72	53
Danemark	DK	Denmark	361	284	236	197
Deutschland	DE	Germany	419	310	221	203
Eesti	EE	Estonia	102	73	59	42
Ellas	EL	Greece	279	218	142	118
España	ES	Spain	321	212	163	117
France	FR	France	435	351	257	193
Eire	IE	Ireland	309	328	239	178
Italia	IT	Italy	454	298	200	174
Kypros	CY	Cyprus	316	217	142	96
Latvija	LV	Latvia	78	63	50	38
Lietuva	LT	Lithuania	75	55	42	34
Luxembourg	LU	Luxembourg	496	331	282	197
Magyarország	HU	Hungary	107	79	57	44
Malta	MT	Malta	119	99	74	58
Nederland	NL	Netherlands	305	262	212	170
Österreich	AT	Austria	449	302	244	194
Polska	PL	Poland	109	77	51	39
Portugal	PT	Portugal	258	181	122	77
Romania	RO	Romania	84	51	34	28
Slovenia	SI	Slovenia	240	161	109	89
Slovenská republika	SK	Slovakia	95	54	45	34
Suomi /Finland	FI	Finland	368	255	196	163
Sverige	SE	Sweden	360	256	226	176
United Kingdom	GB	United Kingdom	355	334	231	153

2.2.2. Subsistence Costs

The flat-rate financing scale approved by the Commission for accommodation and daily allowances for mission costs is applied, in accordance with Article 181.1(b) of the detailed rules for implementation of the Financial Regulation applicable to the general budget of the European Communities.

To ensure the respect of the co-financing and non-profit rules, the global co-financing percentage (maximum up to 75%) will be applied to these rates.

Table 6: Maximum eligible daily rates for Subsistence Costs – Multilateral Projects, Networks, Accompanying Measures, Studies and Comparative Research

Country			Daily rates (€)
Belgique/Belgie	BE	Belgium	232
Balgarija	BG	Bulgaria	145
Česká republika	CZ	Czech Republic	195
Danemark	DK	Denmark	311
Deutschland	DE	Germany	220
Eesti	EE	Estonia	175
Ellas	EL	Greece	220
España	ES	Spain	227
France	FR	France	269
Eire	IE	Ireland	253
Italia	IT	Italy	247
Kypros	CY	Cyprus	194
Latvija	LV	Latvia	172
Lietuva	LT	Lithuania	168
Luxembourg	LU	Luxembourg	232
Magyarország	HU	Hungary	184
Malta	MT	Malta	191
Nederland	NL	Netherlands	242
Österreich	AT	Austria	246
Polska	PL	Poland	179
Portugal	PT	Portugal	197
Romania	RO	Romania	161
Slovenia	SI	Slovenia	208
Slovenská republika	SK	Slovakia	186
Suomi/Finland	FI	Finland	277
Sverige	SE	Sweden	275
United Kingdom	GB	United Kingdom	312