



DRAFT GENERAL BUDGET OF THE EUROPEAN UNION

for the financial year 2018



Working Document Part III

Bodies set up by the EU having legal personality and Public-Private Partnership

**Draft General Budget
of the European Union
for the Financial Year 2018**

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Draft Budget Working Documents

The 2018 Draft Budget is accompanied by twelve ‘Working Documents’, as follows:

Part I: Programme Statements of operational expenditure

Working Document I contains Programme Statements, which constitute the main instrument for justifying the operational appropriations requested by the Commission in the Draft Budget. These Statements are coherent with the corresponding legal bases and provide details on the resources which are dedicated to each spending Programme.

Part II: Commission Human Resources

Working Document II presents information on Commission human resources, both for the establishment plans and for external personnel, across all headings of the multiannual financial framework. Moreover, pursuant to Article 38(3)(b)(v) of the Financial Regulation, it provides a summary table for the period 2014 – 2017 which shows the number of full-time equivalents for each category of staff and the related appropriations for all institutions and bodies referred to in Article 208 of the Financial Regulation.

Part III: Bodies set up by the European Union having legal personality and Public-private partnership

Working Document III presents detailed information relating to all decentralised agencies, executive agencies and Public-Private Partnerships (joint undertakings and joint technology initiatives), with a transparent presentation of revenue, expenditure and staff levels of various Union bodies, pursuant to Articles 208 and 209 of the Financial Regulation.

Part IV: Pilot projects and preparatory actions

Working Document IV presents information on all pilot projects and preparatory actions which have budget appropriations (commitments and/or payments) in the 2018 Draft Budget, pursuant to Article 38(3)(c) of the Financial Regulation.

Part V: Budget implementation and assigned revenue

Working Document V presents the budget implementation forecast for 2017, information on assigned revenue implementation in 2016, and a progress report on outstanding commitments (RAL) and managing potentially abnormal RAL (PAR) for 2016.

Part VI: Commission Administrative Expenditure

This document encompasses administrative expenditure under all budgets (heading 5) to be implemented by the Commission in accordance with Article 317 of the Treaty on the Functioning of the European Union, as well as the budgets of the Offices (OP, OLAF, EPSO, OIB, OIL and PMO).

Part VII: Commission buildings

Working Document VII presents information on buildings under Section III - Commission, pursuant to Article 203(3) of the Financial Regulation.

Part VIII: Expenditure related to the external action of the European Union

Working Document VIII presents information on human resources and expenditure related to the external action of the European Union.

Part IX: Funding to international organisations

Working Document IX presents funding provided to international organisations, across all MFF headings, pursuant to Article 38(3)(d) of the Financial Regulation.

Part X: Financial Instruments

Working Document X presents the use made of financial instruments, pursuant to Article 38(5) of the Financial Regulation.

Part XI: EU Trust funds

Working Document XI presents the activities supported by EU Trust Funds, their implementation and performance.

Part XII: Payment schedules (*on-line publication only*)

Working Document XII presents summary statements of the schedule of payments due in subsequent years to meet budgetary commitments entered into in previous years, pursuant to Article 38(3)(f) of the Financial Regulation.

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INTRODUCTION

1 GENERAL CONTEXT

The tenth edition of this Draft Budget (DB) Working Document aims at presenting key budgetary information for all types of European Union bodies, so as to respond in a coherent manner to repeated requests of the Budgetary Authority for more information and transparency with regard to revenue, expenditure and staff levels of various EU bodies which actually receive a contribution charged to the EU budget.

As explained in more detail below, this 'agency' document should mainly be seen in the context of:

- The budgetary Trilogues of April 2007, July 2007, July 2008 and November 2009, which resulted in (joint) statements of the European Parliament and the Council on various agency issues;
- The inter-institutional working group on decentralised agency governance, which concluded its work in July 2012;
- The inter-institutional working group on decentralised agency resources, as agreed in November 2013 as part of the Conciliation on the 2014 budget;
- The Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020, as adopted in July 2013;
- The revision of the Framework Financial Regulation for bodies under Article 208 of the General Financial Regulation, which entered into force on 1 January 2014, and the adoption of the Model Financial Regulation for bodies under Article 209 of the General Financial Regulation, which entered into force on 8 February 2014;
- The public-private partnerships and public-public partnerships with Member States established under Horizon 2020, as adopted in May and June 2014, and
- The extension of the mandate of executive agencies to cover the management of the new generation of spending programmes under the 2014-2020 multiannual financial framework, for which the Commission presented its 'delegation package' to the European Parliament and the Council in October 2013.

These various occasions illustrate the importance the Budgetary Authority attaches to issues regarding agency governance, budgeting and staffing. This Working Document therefore provides detailed information on the various types of EU bodies and their (budgetary) evolution.

Section 2 of this Introduction presents the main types of EU bodies, as used throughout this document. Subsequently, Part I of the Working Document provides detailed information on bodies set up by the European Union and having legal personality ('agencies'), whereas Part II provides similarly detailed information on joint undertakings and joint technology initiatives ('PPP bodies'). The PPP bodies are presented separately in this Working Document, so as to respond to Article 38 (4) of the General Financial Regulation. Each Part contains a description of the main budgetary trends for the main types of bodies, as well as detailed budgetary financial statements for each EU body individually.

2 TYPES OF EU BODIES

This section presents the main types of EU bodies¹:

- Decentralised agencies (33 established decentralised agencies in DB 2018);
- European institute of innovation and technology (EIT);
- Executive agencies (6 in DB 2018);
- ITER joint undertaking (F4E) and SESAR joint undertaking (SESAR2); and
- Joint technology initiatives (6 in DB 2018).

As mentioned above, the joint undertakings and joint technology initiatives are presented separately in this Working Document, so as to respond to Article 38 (4) of the General Financial Regulation.

2.1 Decentralised agencies

2.1.1 Decentralised agencies: set-up

Legal bases of decentralised agencies

Most decentralised agencies are either created by the Council on the basis of Article 352 of the Treaty on the Functioning of the European Union, or by the Parliament and the Council (ordinary legislative procedure) on the basis of a specific Treaty provision. Currently, 33 decentralised agencies have been established on this basis, over a period of 40 years.

Furthermore, three decentralised agencies have been set up to carry out very specific technical, scientific and management tasks within the framework of the Common Foreign and Security Policy (CFSP). However, these three² agencies fall outside the scope of this Working Document, as these agencies (including their financing) are entirely inter-governmental.

Tasks

The tasks of decentralised agencies are diverse, inter alia:

- Some decentralised agencies have the power to adopt binding rules and/or individual decisions with direct effect (so-called 'regulatory' agencies, such as EUIPO, *European Union Intellectual Property Office*);
- Other decentralised agencies provide assistance to the Commission, and where necessary to the Member States, in the interest of the Union, in the form of technical or scientific opinions and/or inspection reports (e.g. EFSA, *European Food Safety Authority*); whereas
- Other decentralised agencies focus on networking between competent national authorities and on organising cooperation between them in the interest of the Union with a view to gathering, exchanging and comparing information and good practices (e.g. ENISA, *European Network and Information Security Agency*).

Creation

Decentralised agencies were created to meet specific needs on a case-by-case basis, starting from 1975, and mostly in two large 'waves', following the Brussels European Councils of October 1993 and December 2003. The European Council also decides on the location ('seat') of the decentralised agencies, which are spread throughout the territory of the Union.

Governing structure

The decentralised agencies are governed by an Administrative Board, which as a rule is composed of representatives of all Member States, and which has the following key roles: defining the agency's operating guidelines within the legal framework established by the legislator; in particular, the Administrative Board is responsible for the adoption of the agency work programme and rules of procedure. Furthermore, the Board plays a central role in the adoption of the agency's budget, which is independent from the EU budget. As the decentralised agencies have a separate legal personality, their budgets are published separately in the EU Official Journal, under their own responsibility.

2.1.2 Decentralised agencies: budgetary and financial arrangements

Decentralised agencies in the EU budget

In addition to the information contained in the agency budgets, the EU budget also includes detailed information on decentralised agencies, such as the authorised EU contribution to the agencies and the agency establishment plans.

¹ This Working Document does not include information on administrative Offices (OP, OLAF, EPSO, PMO, OIB and OIL), as these do not have their own legal personality. More information on the Offices is given in DB Working Document VI (Administrative expenditure under Heading 5).

² European Defence Agency (EDA), European Union Institute for Security Studies (ISS) and European Union Satellite Centre (EUSC).

The EU contribution appears in the general budget, under the policy area concerned, on a dedicated budget line from operational appropriations. Accordingly, the amount of the EU contribution entered into the budget and the establishment plan are subject to the approval of the Budgetary Authority.

For decentralised agencies, as from the 2014 budget, the dedicated agency budget line is no longer divided into two items, so as to reflect more clearly the unity of the EU contribution. Nonetheless, the structure of the agency budgets remains unchanged, in order to present the running costs of the agency (Titles 1 and 2) separately from the operational activities (Title 3).

Financing structure

Most decentralised agencies are funded entirely by contributions from the EU budget, as described above. Some agencies, however, depend fully or partially on other revenue, such as revenue received from industry (fees):

- Partially self-financed agencies: *European Chemicals Agency (ECHA)*³, *European Aviation Safety Agency (EASA)* and *European Medicines Agency (EMA)*;
- Fully self-financed agencies: *European Union Intellectual Property Office (EUIPO)*, *Community Plant Variety Office (CPVO)*, *Single Resolution Board (SRB)* and *Translation Centre for the Bodies of the European Union (CdT)*; and
- Agencies partially co-financed by national public authorities: *European Banking Authority (EBA)*, *European Insurance and Occupational Pensions Authority (EIOPA)* and *European Securities and Markets Authority (ESMA)*.

The financing structure as outlined above also has an impact on the annual budgetary procedure, in particular as regards three of the fully self-financed agencies: in the case of EUIPO, CPVO and SRB, the effective control over revenue, expenditure and staffing issues is exercised by their respective Boards, rather than by Parliament and Council. As a consequence, this Working Document mostly presents some general information on EUIPO, CPVO and SRB in the overview tables for decentralised agencies; a less detailed budgetary financial statement is included for these self-financed bodies, reflecting the information received from these bodies.

Framework Financial Regulation

Article 208(1) of the General Financial Regulation⁴ lays down that the 'Commission shall be empowered to adopt a Framework Financial Regulation by means of a delegated act in accordance with Article 210 for bodies which are set up under the TFEU and the Euratom Treaty and which have legal personality and receive contributions charged to the budget. The financial rules of those bodies shall not depart from the Framework Financial Regulation except where their specific operating needs so require and with the Commission's prior consent'.

The Commission has revised the Framework Financial Regulation⁵, notably with a view to aligning the text with the new General Financial Regulation and to respond to certain new developments surrounding decentralised agencies. The revised version of the Framework Financial Regulation has entered into force on 1 January 2014.

Discharge procedure

The financing structure of agencies (whether or not they actually receive contributions from the EU budget) also has an impact on the discharge procedure applicable, as laid down in Article 208(2) of the General Financial Regulation: with the exception of two fully self-financed agencies⁶, all decentralised agencies are subject to discharge for the implementation of their budgets by the European Parliament on the recommendation of the Council.

³ Between 2011 and 2015, ECHA was fully self-financed for its chemicals activities under heading 1a, on a temporary basis only. In addition, as from 2012 an EU contribution is foreseen in view of its biocides (partially self-financed as from 2013) and PIC activities under heading 2, as set out in more detail in Part I section 1.1.4.

⁴ Regulation (EU, Euratom) No. 966/2012 of 25 October 2012 on the Financial Regulation applicable to the general budget of the Union.

⁵ Commission Delegated Regulation (EU) No 1271/2013 of 30 September 2013, OJ L 328, 7.12.2013.

⁶ European Union Intellectual Property Office (EUIPO) and Community Plant Variety Office (CPVO) are subject to discharge of their governing boards only.

Single Programming Documents

Article 32 of the Framework Financial Regulation as revised in September 2013 requires agencies to prepare a ‘programming document’ containing multiannual and annual programming. This single programming document applied for the first time for the years 2017-2019, and integrates previous documents such as annual work programmes, multiannual work programmes and the staff policy plan, with a view to providing a consolidated presentation of agency activities and resources needs. The Commission opinion on the single programming documents looks amongst others at the conformity of general staff policy with the Staff Regulations (including implementing rules), the Commission policy and the Commission guidelines, conformity with the multi-annual financial programming, justification of any additional posts on the basis of new tasks assigned by the legislative authority, workload indicators and past implementation, recruitment at basic grades and promotion rates.

Evaluations

In their joint statements of 13 July 2007, the European Parliament and the Council also requested the Commission to present information on ongoing and planned evaluations of decentralised agencies, each year at the October budgetary Trilogue at the latest. The evaluation of decentralised agencies depends on the legal act applicable. Usually, the responsibility for these evaluations, which are often required every five years, lies with the agency's board. As a follow-up to the joint declaration of July 2007, information on agency evaluations has been included in the individual budgetary financial statements (Part I section 2.2.1).

Decentralised agency governance: the inter-institutional working group

The wider issue of decentralised agency governance has attracted much attention in recent years. Further to a Commission Communication of March 2008⁷, the Parliament and the Council agreed to set up an inter-institutional working group, which had its first meeting at political level on 10 March 2009 in Strasbourg. The inter-institutional working group concluded its work in July 2012, which resulted in endorsement of a Common Approach on decentralised agencies, notably with a view to addressing a series of governance issues surrounding the growing number of agencies, at a time when streamlining of activities and improved performance are expected to contribute to efficiency gains. The Common Approach has been translated into a dedicated Roadmap, on which the Commission has regularly informed the European Parliament and the Council, in particular in December 2013 and April 2015.

Communication programming of human and financial resources for decentralised agencies 2014-2020

In order to complete the comprehensive approach towards decentralised agencies agreed between the Institutions in July 2012, in July 2013 the Commission adopted a Communication⁸ setting out a programming of the staffing and subsidy levels of each decentralised agency under the 2014-2020 multiannual financial framework (MFF). The Communication aimed at reducing total staffing levels in agencies by 5 % over five years, as laid down in point 27 of the Inter-institutional Agreement of 2 December 2013⁹, while still allowing certain agencies to increase their staffing numbers in order to carry out their new tasks.

Decentralised agency resources: the inter-institutional working group

During the Conciliation on the 2014 budget, the European Parliament, the Council and the Commission agreed on the creation of an inter-institutional working group on decentralised agencies' resources, with a view to defining a clear development path for agencies, based on objective criteria. Thus far the working group has met six times, in March 2014, April 2014, September 2015, March 2016, October 2016 and March 2017. The next meeting is foreseen in October 2017, in particular with a view to examine the draft Recommendations prepared and proposed by the Commission on six specific topics.

Application of IIA point 31

Point 31 of the Inter-institutional Agreement of 2 December 2013 on budgetary discipline, cooperation in budgetary matters and on sound financial management foresees a procedure for the two arms of the budgetary authority (Parliament and Council) to assess the budgetary impact of the creation of new agencies and to arrive at a timely agreement on the financing of the agency, as proposed by the Commission.

- Firstly, the Commission shall systematically present any proposal for setting up a new agency to the first trilogue following the adoption of its proposal, and shall present the financial statement accompanying the draft legal act proposing the creation of the agency and shall illustrate the consequences thereof for the remaining period of the financial programming.

⁷ 'European agencies – the way forward', COM(2008) 135 final, 11 March 2008.

⁸ COM(2013) 519, 10 July 2013.

⁹ OJ C 373, 20.12.2013.

- Secondly, during the legislative process, the Commission shall assist the legislator in assessing the financial consequences of the amendments proposed. Those financial consequences should be considered during the relevant legislative trilogues;
- Thirdly, before the conclusion of the legislative process, the Commission shall present an updated financial statement taking into account potential modifications by the legislator; this final financial statement shall be placed on the agenda of the final legislative trilogue and formally endorsed by the legislator. It shall also be placed on the agenda of a subsequent budgetary trilogue (in urgent cases, in simplified form), in view of reaching an agreement on the financing;
- Fourthly, the agreement reached during a trilogue, taking into account the Commission's budgetary assessment with regard to the content of the legislative process, shall be confirmed in a joint declaration. That agreement shall be subject to approval by the European Parliament and the Council, each in accordance with its own rules of procedure.

The same procedure would be applied to any amendment to a legal act concerning an agency in question which would have an impact on the resources of the agency in question. Should the tasks of an agency be modified substantially without an amendment to the legal act setting up the agency in question, the Commission shall inform the European Parliament and the Council by means of a revised financial statement, so as to allow the European Parliament and the Council to arrive at a timely agreement on the financing of the agency.

Most recently the IIA point 31 procedure has been concluded in September 2016 related to the transformation of FRONTEX into the European Borders and Coast Guard Agency.

2.2 European institute of innovation and technology (EIT)

2.2.1 EIT: set-up

Legal base of EIT

The legal base (Regulation 294/2008) of EIT, adopted on the basis of Article 173 TFEU (ordinary legislative procedure), has been amended in December 2013 (Regulation 1292/2013), notably in view of integrating the 'knowledge triangle' (higher education, research and innovation) within Horizon 2020.

Tasks

In short, the task of EIT is to reinforce the innovation capacity of the Union and the Member States, by bringing together the best actors operating in the 'knowledge triangle' (higher education, research and innovation).

2.2.2 EIT: budgetary and financial arrangements

In terms of budgetary and financial arrangements, EIT follows largely the example of the decentralised agencies as described in section 2.1.2 above. This applies in particular as regards:

- The inclusion of information in the EU budget;
- The budget structure: one article, plus (unlike the decentralised agencies) one article for completion;
- The application of the Framework Financial Regulation (albeit with some derogations, in view of the special character of EIT);
- The single programming document;
- The discharge procedure;
- The principle of periodic evaluations.

EIT has become financially autonomous in June 2011.

The individual budgetary financial statement for EIT is presented in Part I section 2.2.3.

2.3 Executive agencies

Firstly, this section recalls the reasons for the setting up of executive agencies, as part of the major Commission reform of 1999 / 2000. This section then looks at practical experience with the current six executive agencies, in terms of actual set-up of the agency, recruitment of staff, impact on the human resources of the Commission, cost savings generated, buildings policy and evaluations. The section ends with an overview of the use of executive agencies under the 2014 - 2020 multiannual financial framework, on the basis of the 'delegation package' presented by the Commission in October 2013. Individual budgetary financial statements for all executive agencies are presented in Part I section 2.2.4.

2.3.1 *Executive agencies: context of creation*

Commission reform – guidelines on externalisation policy

In December 1999, the Commission undertook a major review of its externalisation policy¹⁰, in order to correct the shortcomings detected previously due to the poor control of some technical administrative support offices (TAOs, also known under the French acronym of BATs). Essentially, the guidelines aimed to re-focus the Commission's attention and staff on its core tasks, i.e. the development and monitoring of policies under the Treaty, and to define acceptable forms of externalisation, including a new type of implementing bodies: executive agencies.

Main features of executive agencies: autonomy and dependence

The fundamental features of executive agencies are autonomy and dependence:

- Autonomy, as these bodies have their own legal personality and hence the ability to adopt legal acts (such as agreements, contracts and individual decisions) themselves when managing projects; they have their own operating budget and are subject to a separate discharge in respect of its implementation.
- Dependence, as these structures are set up only to perform the tasks entrusted by the Commission,
 - In accordance with strict rules determined by the Commission, laying down the tasks, the conditions and the arrangements for performing them in such a way as to comply with the objectives set by the Commission, and the institutional restrictions in the performance of the tasks, in particular the absence of any margin of discretion implying political choices;
 - With managing organs appointed by the Commission (steering committee and director), and administered, at least in part, by Commission staff, given that positions of responsibility are to be filled by EU officials on secondment; and
 - Under the control and responsibility of the Commission.

Desirability of establishing an executive agency

Whether an agency should be set up, or whether the mandate of an existing agency should be extended, will depend on a number of factors, such as:

- The need for a high level of technical and financial expertise throughout the project's cycle;
- Clear separation between programming stages (the Commission's core business), for which the Commission remains fully responsible, and back-up for implementation of technical projects, where no political decision-making implying discretionary powers is involved;
- The possibilities of economies of scale through a high level of specialisation or the regrouping of similar programmes or activities within one agency; achieving economies will depend to a large degree on the ability of agencies to recruit contract staff, on renewable contract;
- The need for the Commission to focus on legislative and strategic tasks in policy making and monitoring, including those connected to EU programmes;
- The need to carry out certain activities with increased visibility without any intervention by third parties as intermediaries.

These factors must appear in detail in the required cost-benefit analysis, which guides the choice of the appropriate organisational solution (see also section 2.3.3 below on cost savings and evaluations).

Legal framework of executive agencies

The principle of executive agencies was already laid down in the recasting of the General Financial Regulation adopted by the Council on 25 June 2002 (Articles 54 and 55 of Regulation (EC, Euratom) No. 1605/2002).

Council Regulation (EC) No. 58/2003 of 19 December 2002 ('the Framework Regulation') 'lays down the statute of executive agencies to which the Commission, under its own control and responsibility, may entrust certain tasks relating to the management of Community programmes' (Article 1 of the Framework Regulation).

Furthermore, executive agencies have a 'Standard Financial Regulation' which applies to their own operating budget (Commission Regulation (EC) No. 1653/2004, as last amended by Commission Regulation (EC) No. 651/2008 of 9 July 2008).

¹⁰ Guidelines for the Commission's externalisation policy; Communication of Mrs Schreyer and Mr Kinnock, SEC (1999) 2051, 14 December 1999.

2.3.2 Executive agencies: set-up

State of play

All six executive agencies are fully operational, as shown in the table below:

Acronym	Name	Fully operational as from
EASME	Executive Agency for Small and Medium-sized Enterprises (EASME) ¹¹	01/01/2006
EACEA	Executive Agency for Education, Audiovisual and Culture (EACEA)	01/01/2006
CHAFEA	Consumers, Health and Food Executive Agency (CHAFEA) ¹²	01/01/2007
INEA	Innovation and Networks Executive Agency (INEA) ¹³	15/04/2008
ERCEA	European Research Council Executive Agency (ERCEA)	15/07/2009
REA	Research Executive Agency (REA)	15/06/2009

In this context, 'fully operational' is defined as 'full operational and accounting autonomy', in terms of both management of operational programmes and management of the operating budget of the agency. However, agencies are already operational before full autonomy is granted, for instance in the launch of the call for proposals.

The time needed to plan and set up executive agencies is substantial, due to the need for drafting and getting the delegation instrument agreed, implementing internal control standards, putting in place robust financial circuits, recruiting temporary or contract agents and seconding officials. A key step in this regard is the appointment of the Director of the agency, after which the recruitment of agency personnel can start.

Staff recruitment

Executive agency personnel consists of two main groups, with different characteristics and different recruitment procedures applicable:

- Temporary Agents, either Commission officials seconded to positions of responsibility, or external temporary agents recruited by the agency;
- Contract Agents and Seconded National Experts, recruited by the agency.

2.3.3 Executive agencies: impact on posts and administrative resources

Impact on human resources of the Commission: freed and frozen posts

As foreseen in the Framework Regulation 58/2003, the creation of executive agencies has a two-fold impact on the Commission human resources:

- 'Freed' posts (Art. 13 § 6c): tasks transferred from Commission services to executive agencies free Commission resources for redeployment to other priorities in the annual allocation of human resources. In accordance with the budgetary procedure and the principle of transparency, until 2013 the Commission used to inform the Budgetary Authority of its intentions as regards the redeployment of those freed administrative resources to other tasks in the Commission. However, as described in more detail in section 2.3.4 below, for the delegation of tasks to executive agencies for the 2014-2020 period, freed posts have been deleted from the Commission establishment plans, in order to guarantee the budgetary neutrality of the delegation exercise.
- 'Frozen' posts (Art. 18 § 2b): in accordance with Article 38.c of the Staff Regulations, the posts of Commission officials seconded to executive agencies remain vacant in the Commission during their secondment (i.e., the posts are 'frozen'). A corresponding number of posts are without budgetary coverage in the establishment plan of the Commission. This generates a corresponding reduction of administrative appropriations in the Commission Budget.

Essentially, the question whether and to what extent the creation of an executive agency leads to freed and frozen posts depends on whether the executive agency takes over the responsibility for an existing programme from the Commission services; and whether the budget to be managed for a given programme grows significantly, as compared to the past.

¹¹ This agency was initially set up as the Intelligent Energy Executive Agency (IEEA), after which its name was changed to Executive Agency for Competitiveness and Innovation (EACI). Its new name, as from 2014, reflects the extension of its mandate to new programmes.

¹² This agency was initially set up as the Public Health Executive Agency (PHEA), after which its name was changed to Executive Agency for Health and Consumers (EAHC). Its new name, as from 2014, reflects the extension of its mandate to new programmes.

¹³ This agency was initially set up as TEN T-EA. Its new name, as from 2014, reflects the extension of its mandate to new programmes.

Between 2005 and 2013, freed posts have been redeployed to serve the priorities identified by the Commission and by the Budgetary Authority during the various budget procedures. This has enabled the Commission to meet new priorities without any new request for additional posts. Accordingly, the redeployment of freed posts has been a decisive element for managing human resources efficiently: the Commission re-focuses its attention and staff on its core tasks, i.e. the development and monitoring of policies under the Treaty, whereas implementation of programmes or programme strands, where no political decision-making implying discretionary powers is involved, is delegated to dedicated executive agencies.

In accordance with Article 38.c of the Staff Regulations, at the end of every six months, the official concerned may request that his secondment be terminated. Upon return of the previously seconded official, the 'frozen' post in the establishment plan of the Commission is 'unfrozen', and added to the pool of freed posts available for redeployment. A decrease of the total number of Commission officials seconded to the executive agencies in this regard means that the official has not been and will not be replaced by another Commission official, and therefore the post has been or will be freed from the perspective of the Commission.

More details on freed and frozen posts by executive agency in 2018 are given at section 1.3.7, and in the individual budgetary financial statements (section 2.2.4).

Cost savings generated by the establishment of executive agencies

As mentioned above, the primary reason for the creation of executive agencies was to re-focus the Commission's attention on its core tasks as well as to improve the management and implementation of certain operational programmes, through dedicated bodies with a high level of technical and financial expertise. Nonetheless, the establishment of executive agencies should also lead to some cost savings as compared to the alternative costs that would have been required for 'in-house' Commission management, as indicated in the cost-benefit analyses made when setting up individual agencies. Such cost savings are also relevant in the context of ensuring the budgetary neutrality of the delegation of tasks to executive agencies. The cost-benefit analysis (CBA) to be carried out as part of the obligatory three-yearly evaluation of agencies (see below) should, inter alia, take into account savings within the EU budget, as was done in the *ex ante* cost-benefit analysis.

Buildings policy

In accordance with the Framework Regulation 58/2003 (Art. 5 § 1), agencies are located at the place where the Commission and its departments are located. In practice, this means that the agencies are located in Brussels, with the exception of CHAFAEA (Luxembourg). More details on buildings for individual agencies can be found in the budgetary financial statements (section 2.2.4).

External evaluations of executive agencies

The Framework Regulation 58/2003 (Art. 25) requires the Commission to draw up an external evaluation report on the first three years of operation of each executive agency. This evaluation, which has to include a cost-benefit analysis, is to be submitted to the steering committee of the executive agency, to the European Parliament, to the Council and to the Court of Auditors. The evaluation then has to be repeated every three years, under the same conditions.

More details on external evaluations of executive agencies are given in the budgetary financial statements (section 2.2.4).

Court of Auditors Special Report on executive agencies

In November 2009, the Court of Auditors published a Special Report on executive agencies¹⁴. Overall, the report presented positive findings, especially as regards the quality of the work carried out by the agencies, as well as from the point of view of cost savings generated. However, the Court was more critical with regard to governance and supervision issues and the quality of the cost-benefit analyses. The Commission ensures the follow-up to the recommendations contained in the Court's report, in particular by having integrated further methodological improvements in the CBA.

2.3.4 Executive agencies: the 2014-2020 multiannual financial framework

As part of its proposals for the 2014-2020 multiannual financial framework¹⁵, the Commission expressed its intention to use the option of more extensive recourse to existing executive agencies, in view of their service delivery and visibility in the management of EU programmes. Subsequently, and as foreseen in the Framework Regulation 58/2003, in its proposals for the new legal bases for the operational programmes of the post-2013 programming period, the Commission indicated for each programme whether it intended to delegate budget implementation tasks to executive agencies.

¹⁴ European Court of Auditors, Special Report 13/2009, "Delegating implementing tasks to executive agencies: a successful option?", Luxembourg, 20 November 2009.

¹⁵ COM(2011)500, 29.6.2011, point 6.1.3.

In 2012/2013, the Commission carried out a cost-benefit analysis for the externalisation of post-2013 spending programmes to the current six executive agencies, with a view to presenting the file to the Committee for Executive Agencies (CEA) and the European Parliament ('working arrangements') in time before the start of the new programming period. The CBA highlighted the following comparative advantages of delegating certain 2014-2020 programmes to the executive agencies:

- As a result of their experience and specialisation in specifically defined tasks, the agencies guarantee a high quality of programme management and better service delivery in terms of faster contracting, faster approval procedures for technical and financial reports and quicker payments.
- Giving the agencies coherent programme portfolios will create synergies between closely related policy domains and foster knowledge spill-over. For example, pooling all aspects of the small and medium-sized enterprises (SME) instrument that falls under the Framework Programme for Research and Innovation (Horizon 2020) is expected to result in economies of scale, easier coordination and consistency in delivery of services. At the same time, all potential beneficiaries will have a single entry point.
- The new programmes can capitalise on the agencies' existing communication and outreach channels, which have developed over time to keep them close to beneficiaries and to improve the EU's visibility as the promoter of the programmes. In particular, the agencies provide an increased level of direct exchanges with beneficiaries through 'info days', kick-off meetings for larger and multi-annual projects, and monitoring visits.
- Continuous simplification of processes and procedures (e.g. simplified forms of grants, proportionate controls and electronic application forms) results in higher productivity, which should further increase with simpler procedures for the new programmes.
- The lower number of full-time equivalents (FTEs) required to manage the programmes and the scope for recruiting a larger percentage of contract agents at the executive agencies than at the Commission entails significant savings compared with the in-house scenario.

The CBA compared four scenarios depicting varying levels of programme delegation: *an in-house scenario* in which new programmes would be managed by the Commission while EAs would remain responsible for the delivery of legacy work (2007–2013 programmes); *an initial scenario* for delegation defined by the Commission; and *two alternative scenarios* exploring options for delegation different from that of the initial scenario.

The CBA pointed to the 'alternative scenario 2'¹⁶ as the most efficient in terms of cost savings and qualitative benefits than the other scenarios taken into consideration. Since the EAs will benefit from economies of scale as they become larger, this scenario would lead to the highest estimated efficiency gains (EUR 509 million at present value¹⁷ over the 2014-2020 period) in relation to the in-house scenario.

On the basis of the cost-benefit analysis, the Commission proposed to make increased use of executive agencies in the management of the new spending programmes for the period 2014-2020, by delegating implementing tasks to executive agencies when they can bring higher efficiency and effectiveness as compared to 'in-house' management in the Commission. To this end, the Commission defined an overall approach for the delegation of the management of operational programmes to the executive agencies. Besides taking into account the latest major developments in the negotiations between the European Parliament and the Council on the legal acts of programmes to be delegated, the Commission placed particular emphasis on the safeguarding of two key objectives in the delegation process:

- **Productivity:** to ensure a sustained or improved level of underlying productivity in each of the agencies compared to 2013, the staffing numbers of all agencies have been reviewed;
- **5 % staff reduction:** to reconcile the staffing levels of the executive agencies with the overall 5 % staff reduction in all EU institutions and bodies, a 5 % reduction has been applied to the 2013 staffing levels of all executive agencies, to be spread evenly over the 2014-2020 period, and to be compared with the initial assessment of the resources to be allocated to each agency. As for all EU institutions and bodies, the 5 % staff reduction is accompanied by the increase in working hours from 37,5 to 40 hours per week.

¹⁶ Within the 'boundary conditions' set by the Commission of keeping the current number of executive agencies unchanged and having broadly similar-sized agencies (in terms of their staffing), the contractor developed a scenario in which certain programmes would be managed by other agencies compared to the 'initial scenario', as follows: the new Space programme and the societal challenge Food security, sustainable agriculture, marine and maritime research and bio-economy under Horizon 2020 would be delegated to REA, whereas EASME would manage the second and third generation of the Intelligent Energy programme, the entire SME instrument under Horizon 2020 as well as the Integrated Maritime Policy, Control and Scientific Advice actions under the EMFF.

¹⁷ Calculated following the Commission's guidelines for impact assessments for policy proposals (SEC(2009) 92), applying the standard discount rate of 4 % to future benefits to calculate their net present value.

The expected efficiency gains of the delegation scenario chosen and the resources to be freed in the Commission departments by delegating tasks to executive agencies allowed a bigger budget to be implemented with fewer resources compared to the in-house scenario while guaranteeing a high quality of programme management. For these reasons, the Commission proposed to delegate these tasks to the executive agencies. However, the savings in the Commission resulting from the 'freed' and 'frozen' posts identified in the CBA were insufficient to fully offset the additional expenditure to cover the running costs of the executive agencies. To achieve budget neutrality over the period, the Commission decided to offset the increase in expenditure on additional human resources in executive agencies by further reducing its own human resources (officials and contract agents) beyond the 'freed' and 'frozen' posts identified in the CBA. The review of its own internal organisation enabled the Commission to propose to increase the number of 'freed' and 'frozen' posts, leading to a total number of 'freed' and 'frozen' posts as shown in the table below:

'Freed' and 'frozen' posts: ensuring budgetary neutrality in 2014-2020	Establishment plan posts	Contract agents (FTE)
Total	549	164

As mentioned above, the proposed reduction in the number of posts in the Commission establishment plans corresponding to the posts 'freed' in the Commission comes on top of the general 5 % staff reduction in the Commission over the period 2013-2017.

The Commission proposed to keep the same number of executive agencies, while adapting the names of three of the six agencies to reflect the extended scope of their mandates, namely:

- The Executive Agency for Competiveness and Innovation (EACI) became the Executive Agency for Small and Medium-sized Enterprises (EASME);
- The Executive Agency for Health and Consumers (EAHC) became the Consumers, Health and Food Executive Agency (CHAFEA); and
- The Trans-European Transport Network Executive Agency (TEN-T EA) became the Innovation and Networks Executive Agency (INEA).

The Commission described the proposed scenario for the delegation of certain parts of 2014-2020 spending programmes to the executive agencies, and the corresponding budgetary and human resources impact (including to take into account the application of the 5 % staff reduction target in the executive agencies), in an information note which was sent to the European Parliament and the Council on 4 October 2013.

Further to the agreement on the delegation reached in November 2013, the six executive agencies have been re-established through Commission implementing Decisions in December 2013¹⁸.

2.4 Joint undertakings / joint technology initiatives ('PPP bodies')

2.4.1 Joint undertakings / joint technology initiatives ('PPP bodies'): set-up

Legal bases of joint undertakings / joint technology initiatives ('PPP bodies')

The legal bases of the current two joint undertakings and the six joint technology initiatives are either created on the basis of the Euratom Treaty or the Treaty on the Functioning of the European Union (Art. 187, 188), as follows:

- Euratom: ITER – Fusion for Energy (F4E) joint undertaking;
- TFEU – Council Decision / Regulation: SESAR joint undertaking, IMI, FCH, Clean Sky, ECSEL, BBI, and Shift2Rail joint technology initiatives under 'Horizon 2020'.

Tasks

In short, the tasks of the joint undertakings and joint technology initiatives are:

- ITER – Fusion for Energy (F4E): to implement an international agreement on the development of Fusion Energy;
- Single European Sky – Air Traffic Management Research (SESAR2): to ensure the coordination of research and innovation in view of modernising Air Traffic Management in Europe;

¹⁸ EASME (OJ L 341, 18.12.2013); CHAFEA (OJ L 341, 18.12.2013); EACEA (OJ L 343, 19.12.2013); REA (OJ L 346, 20.12.2013); ERCEA (OJ L 346, 20.12.2013); and INEA (OJ L 352, 24.12.2013).

- Innovative Medicines Initiative (IMI2): to improve European citizens' health and wellbeing by providing new and more effective diagnostics and treatments such as new antimicrobial treatments;
- Fuel Cells and Hydrogen (FCH2): to develop commercially viable, clean, solutions that use hydrogen as an energy carrier and of fuel cells as energy converters;
- Clean Sky (Clean Sky 2): to radically reduce the environmental impact of the next generation of aircraft;
- Electronic Components and Systems for European Leadership (ECSEL): to keep Europe at the forefront of electronic components and systems and bridge faster the gap to exploitation;
- Bio-Based Industries (BBI): to develop new and competitive bio-based value chains that replace the need for fossil fuels and have a strong impact on rural development;
- Shift2Rail (S2R): to ensure the coordination of research and innovation in view of supporting the completion of the Single European Railway Area and increasing the competitiveness of the EU rail sector vis-à-vis the other transport modes and vis-à-vis foreign competition.

Creation

Essentially, the joint undertakings and joint technology initiatives have been set up to attract public and private knowledge and capital, as public-private partnerships and public-public partnerships with Member States in key areas where research and development could contribute to Europe's wider competitiveness goals and where traditional instruments are not adequate. The bodies will lead to the formation of wide partnerships that will involve a large number of players from industry, including notably SMEs, the research community and wider society.

All legal bases for the first generation of joint undertakings and joint technology initiatives have been adopted in 2007 and 2008, and have been amended in December 2013 (ITER), May 2014 (BBI, IMI2, Clean Sky2, FCH2 and ECSEL) and June 2014 (SESAR2 and S2R). Consequently, the joint undertakings and joint technology initiatives have reached 'cruising speed', e.g. in terms of recruitment activities and financial autonomy, as shown in the table below.

<i>Joint Undertaking</i>	<i>Financially autonomous as from</i>
<i>ITER – F4E</i>	<i>16/03/2008</i>
<i>IMI</i>	<i>16/11/2009</i>
<i>FCH</i>	<i>15/11/2010</i>
<i>Clean Sky</i>	<i>17/11/2009</i>
<i>ARTEMIS</i>	<i>26/10/2009</i>
<i>ENIAC</i>	<i>03/05/2010</i>
<i>SESAR</i>	<i>01/01/2009</i>
<i>BBI</i>	<i>26/10/2015</i>
<i>S2R</i>	<i>24/05/2016</i>

2.4.2 Joint undertakings / joint technology initiatives ('PPP bodies'): budgetary and financial arrangements

Joint undertakings / joint technology initiatives ('PPP bodies') in the EU budget

In addition to the information contained in the budgets of the joint undertakings and the joint technology initiatives, the EU budget also includes detailed information on these bodies, such as the authorised EU contributions and the authorised establishment plans of the joint undertakings.

For the joint technology initiatives, the EU contribution is typically broken down in two budget articles, in order to separate the fresh appropriations from completion projects.

For ITER-F4E, the split between operational and support expenditure is made in a similar way as for research expenditure under Horizon 2020 (support expenditure lines 32 01 05).

Financing structure

The joint undertakings and joint technology initiatives are typically funded by contributions from the EU budget on the one hand and public / private parties on the other (the latter both in appropriations and in kind). This concerns both the operational expenditure and the running costs of the bodies.

Framework Financial Regulation and Model Financial Regulation

As for the decentralised agencies (see section 2.1.2 above), the Framework Financial Regulation for bodies under Article 208 of the Financial Regulation applies to the joint undertakings. This means that 'the financial rules of these bodies may not depart from the Framework Regulation except where their specific operating needs so require and with the

Commission's prior consent'. However, the Model Financial Regulation for bodies under Article 209 of the Financial Regulation¹⁹ applies to joint technology initiatives, in order to take account of their specific situation.

Discharge procedure

In accordance with Article 208(2) of the General Financial Regulation, the joint undertakings are subject to discharge for the implementation of their budgets by the European Parliament on the recommendation of the Council. In accordance with their respective founding Regulations, the same discharge procedure applies to the joint technology initiatives.

Single Programming Documents

As for the decentralised agencies (see section 2.1.2 of the Introduction above), Single Programming Documents are drawn up for the Joint Undertakings under Article 208 of the Financial Regulation (ITER-F4E and SESAR).

Evaluations

The evaluation of the joint undertakings and joint technology initiatives depends on the legal act applicable, bearing in mind also that the joint undertakings and the joint technology initiatives have been set up for a limited period (typically until 2024, with the exception of ITER – F4E). Information on evaluations of joint undertakings and joint technology initiatives is included in the individual budgetary financial statements (Part II section 2.2).

¹⁹ Commission Delegated Regulation (EU) No 110/2014 of 30 September 2013, OJ L 38, 7.2.2014.

2.5 Types of EU bodies: comparison table

	Decentralised agencies	Joint undertakings and joint technology initiatives ('PPP bodies') and EIT	Executive agencies
Number of EU bodies included in DB 2018	– 33 established decentralised agencies	2 joint undertakings and 6 joint technology initiatives (PPP bodies) + EIT	6 executive agencies
Legal base	Dedicated basic acts – currently, 33 decentralised agencies established by Council (Art. 352 TFEU) or Parliament and Council (ordinary legislative procedure)	Dedicated basic acts – Euratom: ITER – F4E – Council Decision / Regulation (Art. 187, 188 TFEU): IMI, FCH, Clean Sky, ECSEL, BBI, Shift2Rail and SESAR – Ordinary legislative procedure (Art. 173 TFEU): EIT	Basic act for the operational programme whose implementation they support Commission decision in order to delegate the implementation of all or part of an EU programme(s)
Financial Regulation	Framework Financial Regulation for the bodies referred to in Article 208 of the General Financial Regulation	Framework Financial Regulation for the bodies referred to in Article 208 of the General Financial Regulation; Model Financial Regulation for the bodies referred to in Article 209 of the General Financial Regulation	Standard Financial Regulation for Executive Agencies
Tasks	– Power to adopt binding rules and/or individual decisions with direct legal effect – Provide assistance to the Commission and where necessary to the Member States in the interest of the Union in the form of technical or scientific opinions and/or inspections reports – Focus on networking between national competent authorities and on organising between them in the interest of the Union with a view of gathering, exchanging and comparing information and good practices	– Efficient execution of EU research, technological development and demonstration programmes – Reinforce innovation capacity of the Union and the Member States	Tasks in the management of EU programmes – executive and operational tasks, not involving 'political choices'
Transfer of Commission tasks	In general, no	Partially yes (but pooling with other actors)	Yes (certain implementation tasks), often combined with growing programmes
Procedure for creation			Reference in the explanatory memorandum of the proposal for the basic act of the programme to be managed
Preparatory actions	Prior to Commission proposal: impact assessment study and ex-ante evaluation	Prior to Commission proposal: impact assessment study and ex-ante evaluation	Cost-benefit analysis prior to Commission decision covering, in accordance with Art 3§1 of Regulation 58/2003, factors such as identification of tasks justifying outsourcing, cost of coordination & checks, impact on HR, possible savings within the general budgetary framework, efficiency and flexibility in the implementation of tasks outsourced, simplification of the procedures used, proximity of outsourced activities to final beneficiaries, visibility of the Union as promoter of the EU programme concerned and the need to maintain an adequate level of know-how inside the Commission
Involvement of the Budgetary Authority	Council and Parliament are involved in accordance with the legislative procedure applicable and respecting the provisions of IIA point 31	Council and Parliament are involved in accordance with the legislative procedure applicable and respecting the provisions of IIA point 31	Needs approval from the Committee for Executive Agencies (CREA) and prior information of the budget authority (code of conduct convened with the Parliament as revised in 2007)
Budget – financing structure	Most decentralised agencies: EU funded Exception: EMA, EASA and ECHA: combination of EU contributions and self-financing (fees)	Joint undertakings / PPP bodies: funding from Horizon 2020 budgets together with other external sources (partially in kind) EIT: combination of EU and other contributions	Fully subsidised as a part of the financial envelope of the operational programme concerned

	Decentralised agencies	Joint undertakings and joint technology initiatives ('PPP bodies') and EIT	Executive agencies
	EUIPO, CPVO, SRB and CdT: fully self-financed (fees) EBA, EIOPA and ESMA: partially co-financed by national public authorities		
Discharge procedure	Subject to discharge of the Parliament on recommendation of the Council Exception: EUIPO and CPVO (subject to governing discharge only)	Subject to discharge of the Parliament on recommendation of the Council	Subject to discharge of the Parliament on recommendation of the Council (executive agency operating budget only – operational programmes remain part of the Commission discharge)
Evaluation	Depending on legal act applicable	Depending on legal act applicable	First evaluation (including retro-active cost-benefit analysis) after three years of operation; then to be repeated every three years.
Key budgetary information	Budgets published individually in OJ C Each year in DB detailed information on EU contribution, overall budgets and establishment plans	OJ C – EU budget More justification in working documents accompanying the DB	OJ C – EU budget Each year in DB documents detailed information on budget and staff aspects.

PART I – BODIES SET UP BY THE EUROPEAN UNION AND HAVING LEGAL PERSONALITY

1 MAIN BUDGETARY TRENDS 2018

1.1 Decentralised agencies

This section on 'main budgetary trends' starts with a historical table (section 1.1.1) showing the evolution, over the period 2000 – 2016, of decentralised agency budget contributions and staff (authorised establishment plans). The historical table is followed by an updated classification of agencies ('start-up phase', 'new tasks' or 'cruising speed', section 1.1.2) and a method for determining the EU contribution to the agencies, taking into account agency assigned revenues and cancellation of appropriations in the budgets of the agencies (section 1.1.3). This leads to the budgetary and staffing highlights for 2018, in text (section 1.1.4), tables (section 1.1.5) and graphs (section 1.1.6). Finally, this section presents overview tables on Commission budget implementation for decentralised agencies in 2016 (section 1.1.7) and on staffing issues (establishment plan posts, contract agents and seconded national experts actually filled by year-end 2016, section 1.1.8).

1.1.1 *Historical table 2000 - 2016*

Tables below show, by financial framework heading, the historical evolution of the decentralised agencies over the period 2000 – 2016, in terms of EU budget contribution to and authorised staff levels of the agencies. This historical table should be seen as a complement to the overview tables in 1.1.5 below, which show the EU contribution and staff levels for the years 2017 and 2018.

1.1.1.1 Historical table 2000-2016: Decentralised agencies of heading 1a – Competitiveness for growth and jobs

(in million EUR)

Name of the decentralised agency	Budget line	Location	Year of creation	EU budget contribution / authorised establishment plan																
				2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
European Chemicals Agency (ECHA) – Chemicals legislation	02 03 03	Helsinki	2006								15,294	62,619	64,529	35,150	p.m.	p.m.	p.m.	p.m.	p.m.	72,805
<i>Authorised establishment plan</i>											101	220	324	426	456	456	451	441	431	420
European GNSS Agency (GSA)	02 05 11	Prague	2004						1,657	8,050	9,425	10,560	5,800	5,135	8,200	11,840	13,660	24,587	26,840	28,350
<i>Authorised establishment plan</i>		(Brussels)							15	39	46	50	23	28	29	44	77	96	102	113
European Foundation for the Improvement of Living and Working Conditions (EUROFOUND)	04 03 11	Dublin	1975	14,700	15,000	16,500	16,500	18,000	18,600	19,000	19,600	20,000	19,450	19,067	20,210	20,289	20,371	20,371	20,371	20,371
<i>Authorised establishment plan</i>				85	85	88	88	91	94	94	94	101	101	101	101	101	101	99	97	95
European Agency for Safety and Health at Work (EU-OSHA)	04 03 12	Bilbao	1994	6,700	6,800	9,000	13,375	9,375	13,200	13,200	14,000	14,400	13,800	13,743	14,316	14,570	14,678	14,095	14,679	14,679
<i>Authorised establishment plan</i>				26	26	31	33	38	40	40	42	44	44	44	44	44	44	43	42	41
European Centre for the Development of Vocational Training (CEDEFOP)	04 03 13	Thessaloniki	1975	12,900	13,200	13,750	14,500	15,800	16,100	16,400	16,730	17,060	15,910	16,920	15,742	17,009	17,434	17,434	17,434	17,434
<i>Authorised establishment plan</i>				81	81	83	83	88	91	95	97	99	101	101	101	101	100	98	96	94
European Aviation Safety Agency (EASA)	06 02 02	Köln	2002			2,300	9,500	11,050	18,930	23,114	24,530	30,000	31,540	32,879	33,316	33,297	34,862	34,236	36,370	36,370
<i>Authorised establishment plan</i>						50	80	95	200	336	467	452	506	570	574	634	692	685	679	676
European Maritime Safety Agency (EMSA)	06 02 03	Lisbon	2002			1,700	4,500	12,600	35,300	44,630	48,100	44,300	24,435	52,449	50,696	53,229	55,892	50,453	52,656	53,379
<i>Of which anti-pollution measures</i>	06 02 03 02							2,000	17,800	23,800	25,000	18,000	18,900	20,500	23,000	20,000	22,663	19,675	20,600	21,600
<i>Authorised establishment plan</i>						40	40	55	95	132	153	181	192	200	208	213	213	210	207	202
European Union Agency for Railways (ERA)	06 02 04	Lille	2004					4,900	13,670	14,455	16,645	18,000	16,060	23,260	24,375	24,487	25,007	25,007	25,613	26,000
<i>Authorised establishment plan</i>		Valenciennes						30	72	95	110	116	124	139	144	144	143	140	137	135
European Union Agency for Network and Information Security (ENISA)	09 02 03	Heraklion	2004					3,500	6,800	6,800	8,000	8,160	7,800	7,288	7,188	8,244	8,335	8,821	9,156	10,120
<i>Authorised establishment plan</i>								15	38	44	44	44	44	44	44	47	47	48	48	48
Body of European Regulators for Electronic Communications – Office (BEREC – Office)	09 02 04	Riga	2009										p.m.	3,470	3,579	4,293	4,191	4,163	4,017	4,246
<i>Authorised establishment plan</i>														10	12	16	16	16	15	15
European Banking Authority	12 02 04	London	2010												5,073	8,299	10,387	13,000	12,606	14,678

Part I – Bodies set up by the European Union and having legal personality

Name of the decentralised agency	Budget line	Location	Year of creation	EU budget contribution / authorised establishment plan																	
				2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
(EBA)																					
<i>Authorised establishment plan</i>															46	68	93	111	120	127	
European Insurance and Occupational Pensions Authority (EIOPA)	12 02 05	Frankfurt	2010												4,267	6,262	8,812	8,866	8,206	8,257	
<i>Authorised establishment plan</i>															46	69	80	87	90	93	
European Securities and Markets Authority (ESMA)	12 02 06	Paris	2010												6,784	7,120	8,766	12,618	9,703	10,203	
<i>Authorised establishment plan</i>															58	75	121	133	137	140	
Agency for the Cooperation of Energy Regulators (ACER)	32 02 10	Ljubljana	2009											pm	2,000	5,000	7,242	8,941	10,880	11,266	15,873
<i>Authorised establishment plan</i>															25	40	43	49	54	54	69
Total decentralised agencies of heading 1a				34,300	35,000	43,250	58,375	75,225	124,257	145,649	172,324	225,099	199,324	211,362	198,745	216,181	231,336	244,531	248,917	332,765	
<i>Of which anti-pollution measures</i>								2,000	17,800	23,800	25,000	18,000	18,900	20,500	23,000	20,000	22,663	19,675	20,600	21,600	
<i>Authorised establishment plan</i>				192	192	292	324	412	645	875	1 154	1 307	1 459	1 688	1 903	2 055	2 227	2 261	2 255	2 268	

1.1.1.2 Historical table 2000-2016: Decentralised agencies of heading 2 – Sustainable growth: natural resources

(in million EUR)

Name of the decentralised agency	Budget line	Location	Year of creation	EU budget contribution / authorised establishment plan																	
				2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
European Chemicals Agency (ECHA) — Activities in the field of legislation on import and export of dangerous chemicals	07 02 05	Helsinki	2012														1,456	1,562	1,297	1,222	1,151
<i>Authorised establishment plan</i>																	3	5	6	6	6
European Environment Agency (EEA)	07 02 06	Copenhagen	1990	18,000	19,000	19,380	21,380	27,200	26,900	27,650	28,950	31,672	34,560	35,258	35,105	35,727	36,309	36,309	36,309	38,309	
<i>Authorised establishment plan</i>				76	80	83	111	115	115	115	116	123	133	133	134	136	138	135	133	130	
European Fisheries Control Agency (EFCA)	11 06 64	Vigo	2005						1,000	4,900	5,000	7,300	5,704	7,695	12,665	9,031	9,217	9,217	9,217	9,217	
<i>Authorised establishment plan</i>									0	38	38	49	55	53	53	54	54	53	52	51	
European Chemicals Agency (ECHA) — Activities in the field of biocides legislation	17 04 07	Helsinki	2012												p.m.	2,728	6,071	5,064	5,789	0,780	
<i>Authorised establishment plan</i>																11	47	48	47	39	
Total decentralised agencies of heading 2				18,000	19,000	19,380	21,380	27,200	27,900	32,550	33,950	38,972	40,264	42,953	47,770	48,942	53,159	51,887	52,537	47,457	
<i>Authorised establishment plan</i>				76	80	83	111	115	115	153	154	172	188	186	187	204	244	242	238	226	

1.1.1.3 Historical table 2000-2016: Decentralised agencies of heading 3 – Security and citizenship

(in million EUR)

Name of the decentralised agency	Budget line	Location	Year of creation	EU budget contribution / authorised establishment plan																
				2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
European Centre for Disease Prevention and Control (ECDC)	17 03 10	Stockholm	2004						4,753	16,800	26,500	39,100	48,100	56,255	52,770	56,727	56,727	56,766	56,766	56,766
<i>Authorised establishment plan</i>									29	50	90	130	170	200	200	200	198	194	190	186
European Food Safety Authority (EFSA)	17 03 11	Parma	2002			7,500	16,493	26,885	36,700	46,600	57,000	63,500	70,700	69,041	72,333	75,080	76,000	77,333	77,333	77,333
<i>Authorised establishment plan</i>						45	49	138	194	250	300	335	355	355	355	355	351	344	337	330
European Medicines Agency (EMA)	17 03 12	London	1993	13,200	14,000	14,000	22,500	25,000	25,400	30,000	41,000	38,000	36,390	32,780	32,943	28,966	39,23	39,23	33,015	16,524
<i>Of which special contribution for orphan medicinal products</i>	17 03 12 02				1,300	3,300	3,300	3,500	3,700	4,000	6,000	6,000	5,500	4,500	4,901	6,000	6,000	6,000	6,800	9,972
<i>Authorised establishment plan</i>				210	210	251	313	314	379	424	441	481	530	567	567	590	611	599	599	602
European Agency for the Management of Operational Cooperation at the External Borders (FRONTEX)	18 02 03	Warsaw	2004						6,157	15,540	33,980	68,000	78,000	83,000	108,000	88,500	79,500	82,910	133,528	230,686
<i>Authorised establishment plan</i>									17	28	49	94	117	143	143	143	153	152	227	225
European Police Office (EUROPOL)	18 02 04	The Hague	1995											79,724	83,469	82,505	82,121	84,290	94,860	102,242
<i>Authorised establishment plan</i>														453	457	457	457	450	483	505
European Union agency for law enforcement training (CEPOL)	18 02 05	Budapest	2005						3,000	4,500	7,439	8,700	7,800	7,800	8,000	8,451	8,450	8,305	8,471	8,641
<i>Authorised establishment plan</i>		(Bramshill)							18	22,5	22,5	22,5	26	26	26	28	28	27	27	28
European Agency for the operational management of large-scale IT systems in the area of freedom, security and justice (eu.LISA)	18 02 07	Tallinn-Strasbourg	2011												5,450	19,800	41,000	59,380	67,599	80,022
<i>Authorised establishment plan</i>															75	75	120	120	120	118
European Asylum Support Office (EASO)	18 03 02	Valletta	2010											5,250	8,000	10,000	12,000	14,656	15,586	19,440
<i>Authorised establishment plan</i>														24	38	38	45	51	89	91
European Monitoring Centre on Racism and Xenophobia (EUMC)		Vienna	1997	4,750	5,300	6,100	6,500	7,800	8,189	8,800	9,881									
<i>Authorised establishment plan</i>				25	35	28	30	34	37	37										
European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	18 06 02	Lisbon	1993	8,250	8,750	9,000	9,300	11,730	12,000	12,100	13,000	13,400	14,150	14,800	15,170	14,565	15,550	14,794	14,794	14,794
<i>Authorised establishment plan</i>				48	55	59	65	77	77	77	82	82	82	84	84	84	84	82	80	79

Name of the decentralised agency	Budget line	Location	Year of creation	EU budget contribution / authorised establishment plan																
				2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
European Union Agency for Fundamental Rights (FRA) ⁽¹⁾	33 02 06	Vienna	2007								4,619	15,000	17,000	19,100	20,000	20,196	21,246	21,229	21,229	21,359
<i>Authorised establishment plan</i>											46	49	61	72	72	75	78	75	73	74
European Institute for Gender Equality (EIGE)	33 02 07	Vilnius	2006								4,500	6,430	6,860	6,940	7,530	5,901	7,478	7,340	7,628	7,628
<i>Authorised establishment plan</i>											15	20	20	25	27	30	30	29	29	28
European Union's Judicial Cooperation Unit (EUROJUST)	33 03 04	The Hague	2002			3,500	8,000	9,000	13,000	14,700	18,414	22,240	24,800	30,163	29,776	31,670	32,359	33,665	32,994	43,540
<i>Authorised establishment plan</i>							53	76	87	112	147	175	185	185	186	213	213	209	205	203
Total decentralised agencies of heading 3				26,200	28,050	40,100	62,793	80,415	109,199	149,040	216,333	274,370	305,050	404,853	443,441	442,361	471,661	499,898	563,803	686,974
<i>Of which special contribution for orphan medicinal products</i>					1,300	3,300	3,300	3,500	3,700	4,000	6,000	6,000	5,500	4,500	4,901	6,000	6,000	6,000	6,800	9,972
<i>Authorised establishment plan</i>				283	300	383	510	639	838	1 001	1 193	1 389	1 546	2 134	2 230	2 288	2 368	2 332	2 459	2 469

⁽¹⁾ Former European Monitoring Centre on Racism and Xenophobia created in 1997.

1.1.1.4 Historical table 2000-2016: Decentralised agencies of heading 4 – Global Europe

(in million EUR)

Name of the decentralised agency	Budget line	Location	Year of creation	EU budget contribution / authorised establishment plan																
				2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
European Training Foundation (ETF)	04 03 14	Turin	1990	16,200	16,800	16,800	17,200	17,193	18,500	19,450	19,700	17,984	14,772	18,282	20,350	20,045	20,144	20,144	20,144	20,145
<i>Authorised establishment plan</i>	(15 02 12)			130	130	130	104	104	104	105	105	96	96	96	96	96	96	94	92	90
Budget lines contribution to the European Agency for Reconstruction		Thessaloniki	2000	682,326	400,000	495,615	358,614	376,129	321,912	270,228	[24,559]	-	-	-						
<i>Authorised establishment plan</i>	(22 02 05 07) (22 02 05 08)			51	123	122	122	114	114	115	108	91	-	-						
Total decentralised agencies of heading 4				16,200	16,800	16,800	17,200	17,193	18,500	19,450	19,700	17,984	14,772	18,282	20,350	20,045	20,144	20,144	20,144	20,145
<i>Authorised establishment plan</i>				181	253	252	226	218	218	220	213	187	96	96	96	96	96	94	92	90

The amount indicated in square brackets was already committed in 2006. The agency has been closed by end-2008.

1.1.1.5 Historical table 2000-2016: Decentralised agencies of heading 5 – Administration

(in million EUR)

Name of the decentralised agency	Budget line	Location	Year of creation	EU budget contribution / authorised establishment plan																
				2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Translation Centre for the bodies of the European Union	31 01 10	Luxembourg	1994	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm
<i>Authorised establishment plan</i>				144	158	158	158	181	181	189	200	233	233	233	225	215	206	203	200	197
Total decentralised agencies of heading 5				pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm
<i>Authorised establishment plan</i>				144	158	158	158	181	181	189	200	233	233	233	225	215	206	203	200	197

1.1.1.6 Historical table 2000-2016: Fully self-financed decentralised agencies

(in million EUR)

Name of the decentralised agency	Budget line	Location	Year of creation	EU budget contribution / authorised establishment plan																	
				2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
Single Resolution Board (SRB)	12 02 07	Brussels	2015															p.m.	3,3	pm	
<i>Authorised establishment plan</i>																			122	230	
European Union Intellectual Property Office (EUIPO)		Alicante	1993	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm
<i>Authorised establishment plan</i>				580	630	847	715	675	675	675	647	642	643	644	628	775	861	844	827	810	
Community Plant Variety Office (CPVO)		Angers	1994	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm
<i>Authorised establishment plan</i>				30	30	33	33	37	38	41	42	43	46	46	45	46	48	47	46	45	
Total self-financed decentralised agencies				pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	pm	3,3	pm
<i>Authorised establishment plan</i>				610	660	880	748	712	713	716	689	685	689	690	673	821	909	891	995	1 085	

1.1.1.7 Historical table 2000-2016: Total decentralised agencies

(in million EUR)

Name of the decentralised agency	Budget line	Location	Year of creation	EU budget contribution / authorised establishment plan																
				2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Total decentralised agencies				94,700	98,850	119,530	159,748	200,033	279,856	346,689	442,307	556,425	559,410	677,450	710,306	727,529	776,300	816,460	888,701	1 087,342
<i>Authorised establishment plan</i>				1 486	1 643	2 048	2 077	2 277	2 710	3 154	3 603	3 974	4 211	5 011	5 373	5 679	6 050	6 023	6 239	6 335
Total decentralised agencies (excl. fully self-financed agencies)				94,700	98,850	119,530	159,748	200,033	279,856	346,689	442,307	556,425	559,410	677,450	710,306	727,529	776,300	816,460	885,401	1 087,342
<i>Authorised establishment plan</i>				876	983	1 168	1 329	1 565	1 997	2 438	2 914	3 288	3 522	4 337	4 641	4 858	5 141	5 132	5 244	5 250

1.1.2 Classification of decentralised agencies

The proposed level of the EU contribution to and the staffing level of individual agencies reflects their stage of development. The classification of agencies as '*cruising speed*', '*new tasks*' and '*start-up phase*' agencies impacts on the growth of their EU contributions and staffing levels: typically, agencies which have been recently created or have recently been assigned new tasks require additional appropriations and additional staff, to carry out tasks related to their new or newly extended mandates, whereas cruising speed agencies have stable structures and budgets. The consequences of the updated classification of individual agencies on human and financial resources as proposed in the 2018 Draft Budget are set out in more detail below.

The table below presents, by financial framework heading, a revised grouping of the decentralised agencies in the 2018 DB, as compared to their respective positions in DB 2017. As mentioned above, the classification as 'cruising speed' agency in principle implies stable EU contributions (typically constant in nominal terms) and reduced staffing levels. The classification as 'new tasks' agency required, as a general rule, a modification of the legal basis extending the scope of the agency's responsibilities. The period during which an agency can be classified as having 'new' tasks depends essentially on what has been announced in a legislative financial statement when presenting its extension. In this regard, 'new tasks' should be distinguished from growing workload at constant responsibilities.

Heading	Decentralised agency	Location	Year of creation	Classification used in DB 2017	Classification used in DB 2018	Agency funding structure in DB 2018
1A	ECHA	Helsinki	2006	Cruising speed	Cruising speed	Partially by fees
1A	EUROFOUND	Dublin	1975	Cruising speed	Cruising speed	EU funded
1A	EU-OSHA	Bilbao	1994	Cruising speed	Cruising speed	EU funded
1A	CEDEFOP	Thessaloniki	1975	Cruising speed	Cruising speed	EU funded
1A	BEREC	Riga	2009	Cruising speed	Cruising speed	EU funded
1A	ENISA	Heraklion	2004	Cruising speed	Cruising speed	EU funded
1A	ACER	Ljubljana	2009	Cruising speed	Cruising speed	EU funded
2	ECHA	Helsinki	2012	Cruising speed	Cruising speed	Partially by fees
2	EEA	Copenhagen	1990	Cruising speed	Cruising speed	EU funded
3	ECDC	Stockholm	2004	Cruising speed	Cruising speed	EU funded
3	EFSA	Parma	2002	Cruising speed	Cruising speed	EU funded
3	CEPOL	Bramshill	2005	New tasks	Cruising speed	EU funded
3	EMCDDA	Lisbon	1993	New tasks	Cruising speed	EU funded
3	FRA	Vienna	2007	Cruising speed	Cruising speed	EU funded
3	EUROJUST	The Hague	2002	Cruising speed	Cruising speed	EU funded
3	EIGE	Vilnius	2006	Cruising speed	Cruising speed	EU funded
4	ETF	Turin	1990	Cruising speed	Cruising speed	EU funded
5	CdT	Luxembourg	1994	Cruising speed	Cruising speed	Self-financed
1A	GSA	Brussels	2005	New tasks	New tasks	EU funded
1A	EASA	Köln	2002	New tasks	New tasks	Partially by fees
1A	EMSA	Lisbon	2002	New tasks	New tasks	EU funded
1A	ERA	Lille-Valenciennes	2002	New tasks	New tasks	EU funded
1A	EBA	London	2010	New tasks	New tasks	National co-financing
1A	EIOPA	Frankfurt	2010	New tasks	New tasks	National co-financing
1A	ESMA	Paris	2010	New tasks	New tasks	National co-financing
2	EFCA	Vigo	2005	New tasks	New tasks	EU funded
3	EMA	London	1993	New tasks	New tasks	Partially by fees
3	FRONTEX	Warsaw	2005	New tasks	New tasks	EU funded
3	EUROPOL	The Hague	1995	New tasks	New tasks	EU funded
3	EASO	Valletta	2010	New tasks	New tasks	EU funded
3	eu.LISA	Tallinn – Strasbourg	2011	New tasks	New tasks	EU funded
	SRB	Brussels	2015	New tasks	New tasks	Self-financed
	EUIPO	Alicante	1993	Cruising speed	Cruising speed	Self-financed
	CPVO	Angers	1994	Cruising speed	Cruising speed	Self-financed

1.1.3 Determining the EU contribution: cancellation of appropriations and assigned revenue

In the 2018 draft budget, the Commission continues its policy to deduct assigned revenues stemming from the recovery of decentralised agency surpluses for the year 2016 from the 2018 EU contribution to the agencies in question, so as to adjust the need for ‘fresh appropriations’ entered in the 2018 DB accordingly. Moreover, when assessing the decentralised agency’s needs for the financial year 2018, the Commission has taken into account the cancellation of commitments and payments (including on payment appropriations carried over from 2015) in 2016. In doing so, the Commission responds to the requirements of the Framework Financial Regulation, as revised in 2013²⁰.

The question whether the cancellation of agency appropriations for the year 2016 was relatively large, has been assessed as follows:

- For under-execution of commitment appropriations of more than 5 %, a reduction of 2 % as compared to the level otherwise foreseen (after deduction of the assigned revenue stemming from the 2016 surplus).
- For cancellation of payment appropriations (including payment appropriations carried over from 2015) of more than 5 %, a reduction of 2 % as compared to the level otherwise foreseen (after deduction of the assigned revenue stemming from the 2016 surplus).
- For both under-execution of commitment appropriations and cancellation of payment appropriations (including payment appropriations carried over from 2015) of more than 5 %, a reduction of 4 % as compared to the level otherwise foreseen (after deduction of the assigned revenue stemming from the 2016 surplus).

Based on this assessment, penalties have been applied as follows:

- 2 % reduction for under-execution of commitment appropriations of more than 5 %: N/A;
- 2 % reduction for cancellation of payment appropriations of more than 5 %: CEPOL;
- 4 % reduction for both under-execution of commitment appropriations and cancellation of payment appropriations of more than 5 %: ECHA-PIC.

1.1.4 Budgetary and staffing highlights 2018: decentralised agencies

1.1.4.1 EU contribution and staffing levels – Overall

As part of the preparation of the 2018 DB, the Commission has made a thorough assessment of the needs for each decentralised agency. The proposed level of the EU contribution and the staffing level of individual agencies reflect their stage of development. The classification of agencies as ‘cruising speed’, ‘new tasks’ and ‘start-up phase’ agencies has an impact on the growth of their EU contributions and staffing levels: typically, agencies which have recently been created or have recently been assigned new tasks require additional appropriations and additional staff, to carry out tasks related to their new or recently extended mandates, whereas cruising speed agencies have stable structures and budgets, and should therefore pursue rationalisation efforts (even when confronted by new policy developments). The 2018 DB only contains ‘cruising speed’ and ‘new tasks’ agencies, now that the recently-created agencies have completed their initial phasing-in process. The draft budget does not contain new bodies.

The 2018 DB request for decentralised agency staffing and appropriations uses as a starting point the Commission Communication on the programming of human and financial resources for decentralised agencies 2014-2020²¹. This is with the aim of reducing total staffing levels in agencies by 5 % over five years, as laid down in point 27 of the Interinstitutional Agreement of 2 December 2013, while still allowing certain agencies to increase their staffing numbers in order to carry out their new tasks.

Establishment plan posts: new developments – comparison with 2017

In preparing the 2018 DB, the Commission has taken account of the following developments:

- Migration and security response: the 2018 DB consolidates the additional posts authorised in the 2015, 2016 and 2017 budgets for the agencies most concerned by the migration and security response (Frontex, EASO and Europol). Taking into account the entry into force of the Borders Package and the legislative proposals concerning EASO and eu-LISA, the total number of posts for the migration response increases from 383 posts authorised for this purpose in the 2017 budget to 522 posts in the 2018 DB. Moreover, the total number of posts for the security response increases from 67 posts authorised in the 2017 budget to 91 posts in the 2018 DB. The migration and security response is a new policy development which is not included in the 5 % staff reduction target.

²⁰ OJ L 328, 7.12.2013.

²¹ COM(2013) 519, 10.7.2013.

- EASA pilot case: the treatment of the European Aviation Safety Agency (EASA) as a pilot case to allow for some flexibility in its annual number of fee-financed posts to respond to fluctuations in workload from industry, has led to 23 additional posts in the 2017 budget. Taking into account EASA's expected workload in 2018, the number of additional posts increases to 36 in the 2018 DB.
- Top-ups agreed by the Council and the European Parliament: the outcome of the annual budget procedures 2014-2017 led to an overall net increase of 56 posts compared to number of posts set out in the Commission Communication for 2017.

As shown in more detail in the decentralised agency overview table, the total number of establishment plan posts across all agencies²² foreseen for 2018 amounts to 6 502.

The additional posts requested as part of the migration response increase from the 383 posts authorised in the 2017 budget for this purpose to 522 posts in the 2018 DB, broken down as follows:

- The transformation of Frontex into the European Border and Coast Guard Agency requires 67 additional posts in 2018. This is a substantial increase compared to the 206 posts authorised for this purpose in the 2017 budget. Moreover, migration-related posts are requested in the 2018 draft budget for EMSA (17, i.e. three posts more than in 2017) and EFCA (13, i.e. one post more than in 2017).
- As per the Commission proposal to transform EASO into the EU Agency for Asylum, 59 migration-related posts are requested for EASO in the 2018 draft budget. This is a substantial increase compared to the 98 posts authorised for this purpose in the 2017 budget.
- As per the Commission proposal for the ETIAS, 7 migration-related posts are requested in the 2018 draft budget for eu-LISA. This comes over and above the 14 additional posts authorised in the 2017 budget for the Entry/Exit system, as well as the two migration-related posts authorised in view of the revision of the Eurodac regulation.
- Two migration-related posts are requested for Europol's Migrants Smuggling Centre, to disrupt the migrants smuggling networks. This comes over and above the 33 additional posts authorised for this purpose in the 2017 budget.
- The number of migration-related posts requested for CEPOL (3) and Eurojust (1) in the 2018 draft budget remains stable at the 2017 level.

The additional posts requested as part of the security response increase from the 67 posts authorised in the 2017 budget to 91 posts in the 2018 draft budget, broken down as follows:

- A total of 86 security-related posts are requested for Europol (19 more than in the 2017 budget). This is mostly due to:
 - Ongoing security challenges in the field of counter-terrorism, as part of which 4 additional posts are requested for Europol's Counter-Terrorism Centre;
 - The reinforced need to strengthen cybersecurity and to respond to cybercrime requires a substantial reinforcement of security related posts (15 posts in total), of which 12 posts for Europol's Cybercrime Centre, 2 posts for the Internet Referral Unit and 1 post related to online financial crime;
- In addition, 5 security-related posts are requested for the European GNSS Agency (GSA), with a view to mitigating potential risks of cyber-attacks on the Galileo and EGNOS programmes, which are both operational now. Underlying threat assessments carried out in the context of the security accreditation to start providing Galileo Initial Services in December 2016 showed that cyber-attacks may have serious security consequences, including on security-critical civil and military operations using the Galileo Public Regulated Service, but also on critical infrastructures relying on Galileo timing services (such as power plants, energy grids, telecommunications networks or financial transactions) or on aviation safety in airports using the EGNOS Safety-of-life service for landing of planes.

As part of the treatment of EASA as a pilot case for a new approach to measure the evolution of the staffing needs of fee-financed agencies, the Commission proposes 454 fee-financed posts in EASA (i.e. an increase of four posts compared to the 2017 budget). This reflects the Commission's assessment of the forecast workload evolution in fee-financed activities in 2018, and in particular the additional workload coming from Airbus Helicopters. More details on the workload assessment are set out in the EASA budgetary financial statement.

²² Including the two fully self-financed agencies 'European Union Intellectual Property Office' (EUIPO, formerly OHIM) and 'Community Plant Variety Office' (CPVO).

Table 1 below shows for each agency concerned the variation of the number of posts in the 2017 budget which are carried forward into the 2018 draft budget as well as the further reinforcements of agency posts proposed in the 2018 draft budget, taking into account the top-ups agreed by the budgetary authority in previous budget procedures, the migration and security response and the EASA pilot case:

Agency	Migration response		Security response		Pilot case fee-financed agencies		Top-ups Council & Parliament		Other new legislative proposals and adjustments		Total	
	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018
ACER							15				15	
CEPOL	3						1				4	
CVPO										1		1
EASA fee-financed					23	13					23	13
EASA EU-financed									5		5	
EASO	98	59					6				104	59
ECHA-Biocides							-3			3	-3	3
EEA							1			-1	1	-1
EFCA	12	1									12	1
EIGE							1				1	
EMA							3				3	
EMSA	14	3									14	3
ESMA										-7		-7
EU-LISA	16	7									16	7
EUROJUST	1						12				13	
EUROPOL	33	2	67	19			18				118	21
FRA							2				2	
FRONTEX	206	67									206	67
GSA				5								5
Annual total	383	139	67	24	23	13	56	0	5	-4	534	172
Cumulative total	522		91		36		56		1		706	

* The variation shown for 2018 is additional to the 2017 variation.

Finally, table 1 also shows the following proposed adjustments to the profile for 2018:

- The workload assessment for ECHA-Biocides has shown a need to return to the originally programmed number of posts for 2018 (47), following a number of years in which workload from industry remained below the original forecast.
- The number of posts for EEA can now be aligned with the original programming (124 posts): retirement planning for 2018 means that the temporary allocation of one post granted in 2015 can be phased out.
- The originally planned additional posts for ESMA for 2018 (13) are proposed to be phased in over two years (of which six in 2018 and seven in 2019).
- Taking into account the expected timing of a vacant post becoming available and the importance of avoiding early termination of contracts, it is proposed to postpone the final reduction of one post for CPVO by one year to 2019.

Establishment plan posts: comparison with original staff reduction target

The total number of agency posts authorised in the 2013 budget (6 050) provides the baseline for the 5 % staff reduction target to be achieved. Therefore, the 5 % reduction would have translated into a target number of posts to be reduced of 303. However, the reduction of 27 posts in ECHA-Chemicals activities, EMSA, ERA, ECDC, EFSA and the Translation Centre (CdT) in 2013 led to a total target for the period 2014-2020 of -276 posts. Out of these 276 posts to be reduced, 30 posts are gradually being transferred from the Commission to the European GNSS Agency (GSA), in light of its new tasks in the management of the Galileo and EGNOS programmes. 22 of these 30 posts will have been transferred by 2018 and consequently, the reduction target for 2018 amounts to **-254** posts.

Overall, the combined effect of the new policy developments concerning the migration/security response, new legislative proposals, specific top-ups agreed by Council and Parliament in the annual budget procedure, and EASA pilot case with fee-financed activities, lead to a combined request of **706** additional posts compared to the initial programming. These new developments concern roughly half of the 32 agencies; in other words, for the other half of the agencies the original Commission programming has been followed.

Table 2 below gives an overview of the evolution of the total number of posts since 2013, showing the impact of the new developments outlined above: without the additional posts related to the migration and security response and the EASA pilot case, a total number of **197** posts have been reduced, i.e. **80 %** of the total target set in the Communication (including the full transfer to the GSA) of **246** posts. When also excluding the top-ups agreed by Parliament and Council in the annual budget procedures, the staff reduction target is reached with one exception: the additional post for CPVO, which can only be reduced in 2019.

Table 2 also shows the substantial impact of the migration and security response since 2015.

	Budget	2013 Final	2014 Final	2015 Final	2016 Final	2017 (incl. AB1 & DAB2-3)	2018 Draft Budget
A	Posts programmed in July 2013 Communication	6 050	5 996	5 939	5 885	5 822	5 796
	Post authorised in the annual budget						
B	Without the additional posts related to the migration and security response	6 050	6 023	5 974	5 936	5 906	5 889
C	Without the additional posts related to the migration and security response and the EASA pilot case	6 050	6 016	5 967	5 922	5 883	5 853
D	Without the additional posts related to the migration and security response, the EASA pilot case and the top-ups in annual budget procedures	6 050	6 012	5 953	5 891	5 822	5 797
E	Including the additional posts related to the migration and security response, the EASA pilot case and the top-ups in annual budget procedures	6 050	6 023	6 117	6 155	6 356	6 502
	Difference with programming (D-A)	-	16	14	6	0	1
	<i>Without additional posts</i> (%)		0,27 %	0,24 %	0,10 %	0,00 %	0,02 %
	Variation compared to previous year (row D)		-38	-59	-62	-69	-25
	(%)		-0,63 %	-0,98 %	-1,04 %	-1,17 %	-0,43 %
	Variation compared to 2013 (row D – year 2013)		-38	-97	-159	-228	-253
	(%)		-0,63 %	-1,60 %	-2,63 %	-3,77 %	-4,18 %
	Difference with programming (E-A)	-	27	178	270	534	706
	<i>Including additional posts</i> (%)		0,45 %	3,00 %	4,59 %	9,17 %	12,18 %
	Variation compared to previous year (row E)		-27	94	38	201	146
	(%)		-0,45 %	1,56 %	0,62 %	3,27 %	2,30 %
	Variation compared to 2013 (row E – year 2013)		-27	67	105	306	452
	(%)		-0,45 %	1,11 %	1,74 %	5,06 %	7,47 %

For each of the agencies, table 3 below shows the state of play of the staff evolution as compared to the initial Commission programming and the number of posts authorised in the 2013 budget.

Agency	Programming (Communication July 2013) (1)						Authorised in annual budgets (2)						Variation vs programming (3=2-1)						Variation 2018 vs 2013 (4)						
	2013		2014		2015		2016		2017		DB 2018	2013		2014		2015		2016		2017		DB 2018	COM	DB	COM/DB
ACER	49	54	54	54	53	52	49	54	54	69	68	67	0	0	0	15	15	15	3	18	15				
BEREC	16	16	15	15	14	14	16	16	15	15	14	14	0	0	0	0	0	0	-2	-2	0				
CDT	206	203	200	197	195	193	206	203	200	197	195	193	0	0	0	0	0	0	-13	-13	0				
CEDEFOP	100	98	96	94	92	91	100	98	96	94	92	91	0	0	0	0	0	0	-9	-9	0				
CEPOL	28	27	27	27	27	28	28	27	27	28	31	32	0	0	0	1	4	4	0	4	4				
EASA	692	678	672	662	650	639	692	685	679	676	678	680	0	7	7	14	28	41	-53	-12	41				
EASO	45	49	51	51	51	51	45	51	89	91	155	214	0	2	38	40	104	163	6	169	163				
EBA	93	103	111	125	134	145	93	111	120	127	134	145	0	8	9	2	0	0	52	52	0				
ECDC	198	194	190	186	182	180	198	194	190	186	182	180	0	0	0	0	0	0	-18	-18	0				

Table 3: evolution of agency posts 2013-2018 compared to Commission Communication 2013																						
Agency	Programming (Communication July 2013) (1)						Authorised in annual budgets (2)						Variation vs programming (3=2-1)						Variation 2018 vs 2013 (4)			
	2013	2014	2015	2016	2017	2018	2013	2014	2015	2016	2017	DB 2018	2013	2014	2015	2016	2017	DB 2018	COM	DB	COM/ DB	
ECHA-BIO	47	48	48	47	47	47	47	48	47	39	44	47	0	0	-1	-8	-3	0	0	0	0	
ECHA-CHEM	451	441	431	420	410	404	451	441	431	420	410	404	0	0	0	0	0	0	-47	-47	0	
ECHA-PIC	5	6	6	6	6	7	5	6	6	6	6	7	0	0	0	0	0	0	2	2	0	
EEA	138	135	132	129	126	124	138	135	133	130	127	124	0	0	1	1	1	0	-14	-14	0	
EFCA	54	53	52	51	49	48	54	53	52	51	61	61	0	0	0	0	12	13	-6	7	13	
EFSA	351	344	337	330	323	319	351	344	337	330	323	319	0	0	0	0	0	0	-32	-32	0	
EIGE	30	29	28	27	26	26	30	29	29	28	27	27	0	0	1	1	1	1	-4	-3	1	
EIOPA	80	84	87	92	101	112	80	87	90	93	101	112	0	3	3	1	0	0	32	32	0	
EMA	611	599	599	599	593	588	611	599	599	602	596	591	0	0	0	3	3	3	-23	-20	3	
EMCDDA	84	82	80	79	77	76	84	82	80	79	77	76	0	0	0	0	0	0	-8	-8	0	
EMSA	213	210	207	202	198	195	213	210	207	202	212	212	0	0	0	0	14	17	-18	-1	17	
ENISA	47	48	48	48	48	47	47	48	48	48	48	47	0	0	0	0	0	0	0	0	0	
ERA	143	140	137	134	139	148	143	140	437	135	139	148	0	0	0	1	0	0	5	5	0	
ESMA	121	128	133	138	150	163	121	133	137	140	150	156	0	5	4	2	0	-7	42	35	-7	
ETF	96	94	92	90	88	86	96	94	92	90	88	86	0	0	0	0	0	0	-10	-10	0	
EU-LISA	120	120	120	118	115	113	120	120	120	118	131	136	0	0	0	0	16	23	-7	16	23	
EU-OSHA	44	43	42	41	40	40	44	43	42	41	40	40	0	0	0	0	0	0	-4	-4	0	
EUROFOUND	101	99	97	95	93	91	101	99	97	95	93	91	0	0	0	0	0	0	-10	-10	0	
EUROJUST	213	209	205	200	195	191	213	209	205	203	208	204	0	0	0	3	13	13	-22	-9	13	
EUROPOL	457	448	443	439	432	427	457	450	483	505	550	566	0	2	40	66	118	144	-30	109	139	
FRA	78	75	73	72	70	70	78	75	73	74	72	72	0	0	0	2	2	2	-8	-6	2	
FRONTEX	153	152	151	149	146	145	153	152	227	275	352	418	0	0	76	126	207	273	-8	265	273	
GSA	77	96	102	113	116	118	77	96	102	113	116	123	0	0	0	0	0	5	41	46	5	
Sub-total	5 141	5 105	5 066	5 030	4 986	4 978	5 141	5 132	5 244	5 300	5 520	5 683	0	27	178	270	534	705	-163	542	705	
EUIPO	861	844	827	810	792	775	861	844	827	810	792	775	0	0	0	0	0	0	-86	-86	0	
CPVO	48	47	46	45	44	43	48	47	46	45	44	44	0	0	0	0	0	1	-5	-4	1	
Total	6 050	5 996	5 939	5 885	5 822	5 796	6 050	6 023	6 117	6 155	6 356	6 502	0	27	178	270	534	706	-254	452	706	

EU contributions: comparison with 2017

The decentralised agency overview table also shows that the total EU contribution in 2018 to all decentralised agencies combined amounts to EUR 1 363,8 million. This overall amount is composed of the amounts entered in the 2018 DB (EUR 1 322,2 million) and the assigned revenues stemming from the recovery of the 2016 surplus (EUR 41,6 million), which will be carried over to 2017 and deducted from the 'fresh appropriations' to be entered in the 2018 DB. Moreover, when assessing the decentralised agencies' needs for the financial year 2018, the Commission has taken into account the cancellation of commitments and payments (including on payment appropriations carried over from 2015) in 2016. In so doing, the Commission responds to the requirements of the Framework Financial Regulation as revised in 2013²³.

Overall, expenditure for all decentralised agencies combined increases by 3,8 % (EUR 49,7 million) as compared to the 2017 budget. This is mostly due to the migration response, in particular as regards:

- The transformation of the Frontex agency into the European Border and Coast Guard Agency increases the EU contribution to the agency by EUR 17,0 million as compared to the authorised 2017 budget. In addition, the Borders Package also contains a reinforcement of the European Maritime Safety Agency (EMSA) of EUR 7,3 million.
- The increase in the EU contribution to eu-LISA of EUR 47,3 million as compared to the 2017 budget in view of the agency's new tasks as per the Commission proposal to establish an Entry/Exit System²⁴, the Commission proposal for Eurodac²⁵ and the Commission proposal for the revised Dublin Regulation²⁶ as well as the ETIAS proposal and the proposals related to the Schengen Information System (SIS). The increased EU contribution to eu-LISA is offset by a corresponding reduction of appropriations under the Internal Security Fund (ISF).

²³ Commission Delegated Regulation (EU) No 1271/2013 of 30 September 2013 on the framework financial regulation for the bodies referred to in Article 208 of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council (OJ L 328, 7.12.2013, p. 42.)

²⁴ COM(2016) 194, 6.4.2016.

²⁵ COM(2016) 272, 4.5.2016.

²⁶ COM(2016) 270, 4.5.2016.

- The Commission proposal to transform EASO into the EU Agency for Asylum²⁷, which requires a reinforcement of the EU contribution to the current EASO agency by EUR 17,8 million as compared to the 2017 budget.

On the other hand, the EU balancing contribution to the Chemicals activities of the European Chemicals Agency (ECHA) is proposed to be reduced by EUR -39,0 million compared to the 2017 budget in the light of the forecast increase in fee income in 2018. Moreover, the EU contribution to EUROJUST can be reduced by EUR -11,6 million compared to the 2017 budget, now that the additional expenditure for its new building is being phased out.

As presented in more detail in the individual budgetary financial statements (section 2.2.1), the total staffing of all the decentralised agencies combined (including the self-financed agencies EUIPO and CPVO but excluding the SRB) foreseen for 2018 would be as follows:

Authorised establishment plan (posts)		Contract Agents ²⁸		Seconded National Experts		Total Staff (FTE)	
2017	2018	2017	2018	2017	2018	2017	2018
6 356	6 502	1 657	1 782	608	596	8 621	8 880

1.1.4.2 EU contribution and staffing levels – Individual agencies

As explained above (sections 1.1.2 and 1.1.3), the proposed level of the EU contribution to and the staffing level of individual agencies reflects their stage of development, and taking into account surpluses and assigned revenues. The classification of agencies as ‘cruising speed’, ‘new tasks’ and ‘start-up phase’ agencies impacts on the growth of their EU contributions and staffing levels: typically, agencies which have been recently created or have recently been assigned new tasks require additional appropriations and additional staff, to carry out tasks related to their new or newly extended mandates, whereas cruising speed agencies have stable budgets and staffing levels.

The sections below summarise the main new developments in 2018, in particular as regards ‘new tasks’ agencies.

– European GNSS Agency – GSA

Regulation (EU) No 1285/2013 on the implementation and exploitation of European satellite navigation systems put forward a new governance structure for the EGNOS and Galileo programmes and their financing for the period 2014-2020, and assigned ‘new tasks’ to the GSA over the period 2014-2018. The new GSA Regulation (EU) No 512/2014 sets out the tasks that the GSA will carry out under the new governance model. In view of its new tasks related to the exploitation of the GNSS systems, the Commission proposes to grant the 2 additional posts programmed on top of the 2017 authorised level and to further increase the number of establishment plan posts of the agency by 5 in view of cyber-security concerns, reaching a total of 123 posts in 2018, as well as to increase the corresponding appropriations for staff. The increased contribution to the GSA will be charged on the financial envelope of the Galileo programme.

– European Aviation Safety Agency – EASA

EASA continues to be considered as a ‘new tasks’ agency in 2018, notably due to the Commission proposal (COM 2015/613) to review the Agency's founding act, which amongst others includes new tasks concerning the use of drones and a proposal to introduce a mechanism that will allow flexibility in the adjustment of the Agency's establishment plan related to fees and charges to industry demand (COM 2015/613). EASA is also phasing in new tasks concerning Third Country Operators, as foreseen in the founding Regulation, and Remotely Piloted Aircraft Systems. Moreover, compared to the initial programming, a total of 36 additional fee-financed posts are foreseen in 2018 as per the proposal for flexibility in order to respond to fluctuations in industry demand.

– European Banking Authority – EBA

EBA's start-up phase ended in 2014. However, in 2018 the agency will require additional resources to carry out new tasks in the field of the Capital Requirements legislation (CRDIV/CRR), the review of the European Deposit Insurance Scheme, new tasks in the securitisation area under the Capital Market Union Commission proposal, changes arising from the review of the European System of Financial Supervision, Anti Money Laundering, and also having in mind the evolution of the agency's existing tasks. In view of its new tasks, the Commission proposes to reinforce the number of establishment plan posts of the agency from 134 posts in 2017 to 145 posts in 2018. The EU contribution takes account of the staff increase.

²⁷ COM(2016) 271, 4.5.2016.

²⁸ The estimated overall number of contract agents is based on the information received from the decentralised agencies, as presented in more detail in the individual budgetary financial statements.

- European Insurance and Occupational Pensions Authority – EIOPA
 EIOPA's start-up phase ended in 2014. However, in 2018 the agency will require additional resources to carry out new tasks, notably arising from the development of main supervisory tasks, consumer protection and financial stability (reporting under Solvency II Directive), the contribution to the Capital Markets Union (CMU), and in 2018 additional staff will be allocated to work on the Pan-European Personal Pension product (PEPP). In view of its new tasks, the Commission proposes to increase the number of establishment plan posts of the agency to 112 posts in 2018. The EU contribution for 2018 takes account of the staff increase.
- European Securities and Markets Authority – ESMA
 ESMA's start-up phase ended in 2014. However, in 2018 the agency will require additional resources to carry out new tasks generated by the CMU which are related to providing technical advice to the Commission and drafting Technical Standards under the Prospectus Regulation, expand the current Prospectus register, build EU Securitisation markets by drafting the Technical standards under the Simple Transparent and Standardised (STS) Securitisation Regulation and other new tasks under the Money Market Fund Regulation. In view of its new tasks, the Commission proposes to increase the number of establishment plan posts of the agency to 156 posts in 2018. The EU contribution for 2018 takes account of the staff increase.
- European Medicines Agency – EMA
 EMA is a 'new tasks agency' in view of the phasing in of additional activities assigned to the agency under the major revision of the pharmacovigilance legal framework in 2010, which is applicable as of July 2012 (Regulation (EU) No 1235/2010 and Directive 2010/84/EU). The European Parliament and the Council added tasks that require additional resources as compared to the initial financial statement, notably in terms of competences for nationally authorised medicines and reinforced competences for centrally authorised medicines. In view of its new tasks, the Commission proposes 591 establishment plan posts in 2018, thereby carrying forward the three additional posts added in the 2016 budget.
- European Agency for the Management of Operational Cooperation at the External Borders – FRONTEX
 FRONTEX continues to be considered as a 'new tasks agency' in 2018 in view of the Regulation (EU) 2016/1624 establishing the European Border and Coast Guard Agency. The Commission proposal annexed to this Regulation (2015/671) entails an additional 197 establishment plan posts in 2018 with a view to increasing the total staff of the Agency to 1 000 FTE in 2020. Frontex was already significantly reinforced in 2015 and 2016 to address the migration crisis. This brings the Agency 273 posts above the programming for 2018. The EU contribution to the Agency will increase accordingly from EUR 281 million in 2017 to EUR 298 million in 2018.
- European Maritime Safety Agency – EMSA
 EMSA is listed as a 'new tasks' agency in 2018 for receiving new responsibilities related to European Cooperation on Coast Guard functions assigned to the Agency by the Regulation (EU) 2016/1625. The Commission proposal (COM 2015/667) annexed to this Regulation entails a reinforcement of EMSA with 17 new posts in 2018 and an increase in the EU contribution of EUR 23 million compared to Commission Communication 2013/519.
- European Fisheries Control Agency – EFCA
 Following the Commission proposal (COM 2015/669 of 15 December 2015) and the Regulation (EU) 2016/1626 of 16.09.2016), the European Fisheries Control Agency received as of 2017 several new tasks in the context of the reinforcement of the Europe's external borders, including European cooperation on coastguard functions. Main new tasks linked to this function are: providing surveillance and communication services to the Member States, acquisition, sharing and analysing data and increasing inspection capacity. 2017 is the first year of the implementation of the budget higher by EUR 7,9 million (+85%) and increases the number of Temporary Agent posts by 12. The impact of the new tasks on the Agency resources in 2018 is the following; reinforcement of the number of posts by 13, i.e. 1 post more than in 2017, as well as an increase of the EU contribution by EUR 7,6 million to the total level of EUR 16,8 million.
- European Union Agency for Railways - ERA
 ERA is considered as a 'new tasks agency' in 2018 as the Agency has been entrusted by its new Regulation (EU) 2016/796 with the development of an ICT system with a "one stop shop" functionality for the issue of certificates and authorisation for railway undertakings and vehicles as from 16 June 2019. The Commission supports additional EU subsidy of EUR 2 million in 2018 compared to the programming foreseen by COM 2013/519.

– European Police Office – EUROPOL

EUROPOL is considered as a ‘new tasks’ agency further to the amendment of its founding Regulation. The legislative financial statement accompanying the original Commission proposal was updated before the conclusion of the negotiations in December 2015 to take account of the changes during the legislative procedure to strengthen the Agency's Financial Intelligence Unit, the Internet Referral Unit and the European Multidisciplinary Platform against Criminal Threats. EUROPOL generally plays a central role in addressing the migration and security crisis. As a consequence, it has been reinforced on several occasions in the annual budgets 2015-2017. The total reinforcement of EUROPOL in the Draft Budget 2018 compared to the programming amounts to 139 additional establishment plan posts.

– European Asylum Support Office – EASO

EASO is a "new tasks" agency as per the the Commission proposal to create a European Union Agency for Asylum (COM 2016/271). The proposal entails a progressive increase in staff from the present to 500 FTE in 2020. The reinforcements in the Commission proposal are in addition to a number of previous reinforcements of EASO's operational capacity to support frontline Member States in 2015 and 2016. This results in EASO being 163 posts above the programming in 2018.

– European Agency for the operation management of large-scale IT systems in the area of freedom, security and justice – eu-LISA

Eu-LISA is listed as a 'new tasks' agency in view of the new tasks assigned to the Agency by the Commission proposals on the Entry-Exit System (COM 2016/194), Eurodac (COM 2016/468), Dublin II (COM 2016/270), ETIAS (COM 2016/731) and the SIS II package (COM 2016/881, 882 and 883). The Commission proposals entail a reinforcement of eu-LISA with 23 posts and an additional EU subsidy of EUR 115 million compared to the initial programming for 2018.

1.1.5 Decentralised agency overview table 2018 / 2017

1.1.5.1 Overview table 2018 / 2017: Decentralised agencies of heading 1a – Competitiveness for growth and jobs

(in million EUR)

Name of the decentralised agency	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾				Draft budget (DB) 2018					Variation 2018 / 2017		Classification DB 2018
				Total revenues of the Agency	EU contribution			Revenues estimated by the Agency	Of which Agency contribution request	Foreseen EU contribution			EU contribution	DB / Budget	
					Total EU contribution	Of which budget	Of which assigned revenues			Total EU contribution	Of which DB	Of which assigned revenues			
European Chemicals Agency (ECHA) — Chemicals legislation	02 03 03	Helsinki	2006	97,682	69,490	69,490	0,000	102,000	35,328	30,517	25,722	4,795	-56,1%	-63,0%	Cruising speed
<i>Authorised establishment plan</i>					410				410	404			-6		
European GNSS Agency (GSA) ⁽²⁾	02 05 11	Prague	2004	28,468	27,847	26,523	1,324	31,956	32,596	31,193	30,994	0,199	12,0%	16,9%	New tasks
<i>Authorised establishment plan</i>					116				141	123			7		
European Foundation for the Improvement of Living and Working Conditions (Eurofound)	04 03 11	Dublin	1975	20,571	20,371	20,364	0,007	20,571	20,371	20,371	20,371	0,000	0,0%	0,0%	Cruising speed
<i>Authorised establishment plan</i>					93				92	91			-2		
European Agency for Safety and Health at Work (EU-OSHA)	04 03 12	Bilbao	1994	15,198	14,679	14,514	0,165	15,501	14,973	14,973	14,884	0,089	2,0%	2,5%	Cruising speed
<i>Authorised establishment plan</i>					40				40	40			0		
European Centre for the Development of Vocational Training (Cedefop)	04 03 13	Thessaloniki	1975	17,869	17,434	17,375	0,059	17,869	17,434	17,434	17,100	0,334	0,0%	-1,6%	Cruising speed
<i>Authorised establishment plan</i>					92				91	91			-1		
European Aviation Safety Agency (EASA)	06 02 02	Köln	2002	188,646	35,985	34,184	1,801	186,962	36,915	36,915	36,915	0,000	2,6%	8,0%	New tasks
<i>Authorised establishment plan</i>					678				691	680			2		
European Maritime Safety Agency (EMSA)	06 02 03	Lisbon	2002	74,545	72,359	71,398	0,961	82,017	80,186	79,686	78,896	0,791	10,1%	10,5%	New tasks
<i>Of which anti-pollution measures</i>	06 02 03 02			22,800	22,800	22,800		24,675	24,675	24,675	24,675		8,2%	8,2%	
<i>Authorised establishment plan</i>					212				212	212			0		
European Union Agency for Railways (ERA)	06 02 04	Lille Valenciennes	2004	30,732	30,000	29,643	0,357	28,821	28,700	28,135	27,757	0,378	-6,2%	-6,4%	New tasks
<i>Authorised establishment plan</i>					139				148	148			9		
European Union Agency for Network and Information Security (ENISA)	09 02 03	Heraklion	2004	11,245	10,322	10,242	0,080	11,425	13,362	10,529	10,491	0,038	2,0%	2,4%	Cruising speed

Name of the decentralised agency	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾				Draft budget (DB) 2018						Variation 2018 / 2017		Classification DB 2018
				Total revenues of the Agency	EU contribution			Revenues estimated by the Agency	Of which Agency contribution request	Foreseen EU contribution			EU contribution	DB / Budget		
					Total EU contribution	Of which budget	Of which assigned revenues			Total EU contribution	Of which DB	Of which assigned revenues				
<i>Authorised establishment plan</i>					48				53	47			-1			
Body of European Regulators for Electronic Communications (BEREC) — Office	09 02 04	Riga	2009	4,246	4,246	4,026	0,220	4,331	4,331	4,331	4,124	0,207	2,0%	2,4%	Cruising speed	
<i>Authorised establishment plan</i>					14				14	14			0			
European Banking Authority (EBA)	12 02 04	London	2010	38,775	14,543	14,391	0,152	41,904	15,318	15,100	14,459	0,641	3,8%	0,5%	New tasks	
<i>Authorised establishment plan</i>					134				147	145			11			
European Insurance and Occupational Pensions Authority (EIOPA)	12 02 05	Frankfurt	2010	23,999	8,946	8,736	0,210	25,367	9,571	9,365	9,258	0,107	4,7%	6,0%	New tasks	
<i>Authorised establishment plan</i>					101				112	112			11			
European Securities and Markets Authority (ESMA)	12 02 06	Paris	2010	42,185	11,020	10,844	0,176	43,977	11,768	11,768	11,637	0,132	6,8%	7,3%	New tasks	
<i>Authorised establishment plan</i>					150				156	156			6			
Agency for the Cooperation of Energy Regulators (ACER)	32 02 10	Ljubljana	2009	13,272	13,272	12,520	0,752	13,562	19,596	13,562	13,033	0,529	2,2%	4,1%	Cruising speed	
<i>Authorised establishment plan</i>					68				98	67			-1			
Total decentralised agencies - heading 1a				607,433	350,513	344,249	6,264	626,262	340,449	323,880	315,640	8,240	-7,6%	-8,3%		
<i>Of which anti-pollution measures</i>				22,800	22,800	22,800		24,675	24,675	24,675	24,675		8,2%	8,2%		
<i>Authorised establishment plan</i>					2 295				2 405	2 330			35			

(1) Budget 2017 includes amending budget 1 and draft amending budgets 2 and 3.

(2) This excludes the amount delegated to GSA in 2017 and 2018.

1.1.5.2 Overview table 2018 / 2017: Decentralised agencies of heading 2 – Sustainable growth: Natural Resources

(in million EUR)

Name of the decentralised agency	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾				Draft budget (DB) 2018						Variation 2018 / 2017		Classification DB 2018
				Total revenues of the Agency	EU contribution			Revenues estimated by the Agency	Of which Agency contribution request	Foreseen EU contribution			EU contribution	DB / Budget		
					Total EU contribution	Of which budget	Of which assigned revenues			Total EU contribution	Of which DB	Of which assigned revenues				
European Chemicals Agency (ECHA) — PIC activities	07 02 05	Helsinki	2012	1,183	1,183	1,140	0,043	1,096	1,096	1,096	1,021	0,076	-7,3%	-10,4%	Cruising speed	
<i>Authorised establishment plan</i>					6				7	7			1			

Name of the decentralised agency	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾				Draft budget (DB) 2018						Variation 2018 / 2017		Classification DB 2018
				Total revenues of the Agency	EU contribution			Revenues estimated by the Agency	Of which Agency contribution request	Foreseen EU contribution			EU contribution	DB / Budget		
					Total EU contribution	Of which budget	Of which assigned revenues			Total EU contribution	Of which DB	Of which assigned revenues				
European Environment Agency (EEA)	07 02 06	Copenhagen	1990	41,689	36,309	35,166	1,143	43,063	37,063	37,724	37,311	0,413	3,9%	6,1%	Cruising speed	
<i>Authorised establishment plan</i>					127				124	124			-3			
European Fisheries Control Agency (EFCA)	11 06 64	Vigo	2005	17,113	17,113	17,021	0,092	16,813	16,813	16,813	16,745	0,068	-1,8%	-1,6%	New tasks	
<i>Authorised establishment plan</i>					61				61	61			0			
European Chemicals Agency (ECHA) — Biocides activities	17 04 07	Helsinki	2012	10,358	4,500	1,450	3,050	11,921	2,545	2,226	1,857	0,369	-50,5%	28,1%	Cruising speed	
<i>Authorised establishment plan</i>					44				47	47			3			
Total decentralised agencies - heading 2				70,343	59,105	54,777	4,328	72,894	57,517	57,860	56,934	0,925	-2,1%	3,9%		
<i>Authorised establishment plan</i>					238				239	239			1			

(1) Budget 2017 includes amending budget 1 and draft amending budgets 2 and 3.

1.1.5.3 Overview table 2018 / 2017: Decentralised agencies of heading 3 – Security and citizenship

(in million EUR)

Name of the decentralised agency	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾				Draft budget (DB) 2018						Variation 2018 / 2017		Classification DB 2018
				Total revenues of the Agency	EU contribution			Revenues estimated by the Agency	Of which Agency contribution request	Foreseen EU contribution			EU contribution	DB / Budget		
					Total EU contribution	Of which budget	Of which assigned revenues			Total EU contribution	Of which DB	Of which assigned revenues				
European Centre for Disease Prevention and Control (ECDC)	17 03 10	Stockholm	2004	58,043	56,766	51,687	5,079	58,103	56,766	56,766	54,127	2,639	0,0%	4,7%	Cruising speed	
<i>Authorised establishment plan</i>					182				180	180			-2			
European Food Safety Authority (EFSA)	17 03 11	Parma	2002	79,231	77,333	76,595	0,738	79,230	78,200	77,333	76,891	0,442	0,0%	0,4%	Cruising speed	
<i>Authorised establishment plan</i>					323				319	319			-4			
European Medicines Agency (EMA)	17 03 12	London	1993	322,103	28,892	16,125	12,767	333,917	40,174	32,000	21,885	10,115	10,8%	35,7%	New tasks	
<i>Of which special contribution for orphan medicinal products</i>	17 03 12 02			13,687	13,687	13,687		13,105	13,105	13,105	13,105		-4,3%	-4,3%		
<i>Authorised establishment plan</i>					596				607	591			-5			
European Border and Coast Guard Agency (Frontex)	18 02 03	Warsaw	2004	302,029	281,267	281,267	0,000	320,198	298,286	298,286	292,321	5,965	6,1%	3,9%	New tasks	
<i>Authorised establishment plan</i>					352				418	418			66			
European Police Office	18 02 04	The Hague	1995	114,624	114,624	113,727	0,897	118,556	130,622	118,556	116,687	1,868	3,4%	2,6%	New tasks	

Name of the decentralised agency	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾				Draft budget (DB) 2018					Variation 2018 / 2017		Classification DB 2018
				Total revenues of the Agency	EU contribution			Revenues estimated by the Agency	Of which Agency contribution request	Foreseen EU contribution			EU contribution	DB / Budget	
					Total EU contribution	Of which budget	Of which assigned revenues			Total EU contribution	Of which DB	Of which assigned revenues			
(Europol)															
<i>Authorised establishment plan</i>					550				611	566			16		
European Union Agency for Law Enforcement Training (CEPOL)	18 02 05	Budapest	2005	9,280	9,280	8,721	0,559	9,217	12,005	9,217	8,664	0,553	-0,7%	-0,7%	Cruising speed
<i>Authorised establishment plan</i>					31				40	32			1		
European Agency for the operational management of large-scale IT systems in the area of freedom, security and justice (eu-LISA)	18 02 07	Tallinn – Strasbourg	2011	153,334	153,334	153,334		200,666	167,946	200,666	191,849	8,817	30,9%	25,1%	New tasks
<i>Authorised establishment plan</i>					131				136	136			5		
European Asylum Support Office (EASO)	18 03 02	Valletta	2010	69,206	69,206	69,206		86,971	86,972	86,971	85,837	1,134	25,7%	24,0%	New tasks
<i>Authorised establishment plan</i>					155				214	214			59		
European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	18 06 02	Lisbon	1993	15,807	15,136	15,082	0,054	16,132	15,446	15,446	15,230	0,215	2,0%	1,0%	Cruising speed
<i>Authorised establishment plan</i>					77				77	76			-1		
European Union Agency for Fundamental Rights (FRA)	33 02 06	Vienna	2007	22,705	22,567	22,463	0,104	22,350	23,774	22,180	21,977	0,203	-1,7%	-2,2%	Cruising speed
<i>Authorised establishment plan</i>					72				78	72			0		
European Institute for Gender Equality (EIGE)	33 02 07	Vilnius	2006	7,628	7,628	7,458	0,170	7,781	7,781	7,781	7,614	0,167	2,0%	2,1%	Cruising speed
<i>Authorised establishment plan</i>					27				27	27			0		
The European Union's Judicial Cooperation Unit (Eurojust)	33 03 04	The Hague	2002	48,379	48,379	47,782	0,597	36,762	39,626	36,762	36,506	0,255	-24,0%	-23,6%	Cruising speed
<i>Authorised establishment plan</i>					208				220	204			-4		
Total decentralised agencies - heading 3				1 202,369	884,412	863,447	20,965	1 289,883	957,596	961,963	929,589	32,373	8,8%	7,7%	
<i>Of which special contribution for orphan medicinal products</i>				13,687	13,687	13,687		13,105	13,105	13,105	13,105		-4,3%	-4,3%	
<i>Authorised establishment plan</i>					2 704				2 927	2 835			131		

(1) Budget 2017 includes amending budget 1 and draft amending budget 2 and 3.

1.1.5.4 Overview table 2018 / 2017: Decentralised agency of heading 4 – Global Europe

(in million EUR)

Name of the decentralised agency	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾				Draft budget (DB) 2018					Variation 2018 / 2017		Classification DB 2018
				Total revenues of the Agency	EU contribution			Revenues estimated by the Agency	Of which Agency contribution request	Foreseen EU contribution			EU contribution	DB / Budget	
					Total EU contribution	Of which budget	Of which assigned revenues			Total EU contribution	Of which DB	Of which assigned revenues			
European Training Foundation (ETF)	04 03 14	Turin	1990	20,144	20,144	19,771	0,373	20,144	20,144	20,144	20,056	0,088	0,0%	1,4%	Cruising speed
<i>Authorised establishment plan</i>					88				86	86			-2		
Total decentralised agencies - heading 4				20,144	20,144	19,771	0,373	20,144	20,144	20,144	20,056	0,088	0,0%	1,4%	
<i>Authorised establishment plan</i>					88				86	86			-2		

(1) Budget 2017 includes amending budget 1 and draft amending budgets 2 and 3.

1.1.5.5 Overview table 2018 / 2017: Decentralised agency of heading 5 – Administration

(in million EUR)

Name of the decentralised agency	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾				Draft budget (DB) 2018					Variation 2018 / 2017		Classification DB 2018
				Total revenues of the Agency	EU contribution			Revenues estimated by the Agency	Of which Agency contribution request	Foreseen EU contribution			EU contribution	DB / Budget	
					Total EU contribution	Of which budget	Of which assigned revenues			Total EU contribution	Of which DB	Of which assigned revenues			
Translation Centre for the Bodies of the European Union	31 01 10	Luxembourg	1994	48,508	0,000	0,000	0,000	47,700	0,000	0,000	0,000	0,000	0,0%	0,0%	Cruising speed
<i>Authorised establishment plan</i>					195				195	193			-2		
Total decentralised agencies - heading 5				48,508	0,000	0,000	0,000	47,700	0,000	0,000	0,000	0,000	0,0%	0,0%	
<i>Authorised establishment plan</i>					195				195	193			-2		

(1) Budget 2017 includes amending budget 1 and draft amending budgets 2 and 3.

1.1.5.6 Overview table 2018 / 2017: Fully self-financed decentralised agencies

(in million EUR)

Name of the decentralised agency	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾				Draft budget (DB) 2018					Variation 2018 / 2017		Classification DB 2018
				Total revenues of the Agency	EU contribution			Revenues estimated by the Agency	Of which Agency contribution request	Foreseen EU contribution			EU contribution	DB / Budget	
					Total EU contribution ⁽²⁾	Of which budget	Of which assigned revenues			Total EU contribution ⁽²⁾	Of which DB	Of which assigned revenues			
European Union Intellectual Property Office (EUIPO)		Alicante	1993	400,667	0,000	0,000		393,092	0,000	0,000	0,000		0,0%	0,0%	Cruising speed

Name of the decentralised agency	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾				Draft budget (DB) 2018					Variation 2018 / 2017		Classification DB 2018
				Total revenues of the Agency	EU contribution			Revenues estimated by the Agency	Of which Agency contribution request	Foreseen EU contribution			EU contribution	DB / Budget	
					Total EU contribution ⁽²⁾	Of which budget	Of which assigned revenues			Total EU contribution ⁽²⁾	Of which DB	Of which assigned revenues			
<i>Authorised establishment plan</i>					792				913	775			-17		
Community Plant Variety Office (CPVO)		Angers	1994	16,241	0,000	0,000		16,635	0,000	0,000	0,000		0,0%	0,0%	Cruising speed
<i>Authorised establishment plan</i>					44				45	44			0		
Single Resolution Board (SRB)	(12 02 07)	Brussels	2014	6 562,073	0,000	0,000		6 706,624	0,000	0,000	0,000		0,0%	0,0%	New tasks
<i>Authorised establishment plan</i>					350				350	350			0		
Total self-financed decentralised agencies				6 978,981	0,000	0,000		7 116,351	0,000	0,000	0,000		0,0%	0,0%	
<i>Authorised establishment plan</i>					1 186				1 308	1 169			-17		

(1) Budget 2017 includes amending budget 1 and draft amending budgets 2 and 3.

(2) The Commission does not include the establishment plans of the fully self-financed agencies EUIPO (former OHIM) and CPVO in the official volumes of the draft budget. However, the Commission is of the opinion that the 5 % staff reduction applicable to EU institutions and bodies should be applied to all decentralised agencies, irrespective of their funding structure. This is why a reduction in the number of posts for EUIPO is shown in the column 'Foreseen EU contribution' for 2018. For CPVO, the number of posts shown for 2018 corresponds to the agency's own draft estimates.

1.1.5.7 Overview table 2018 / 2017: Total of decentralised agencies

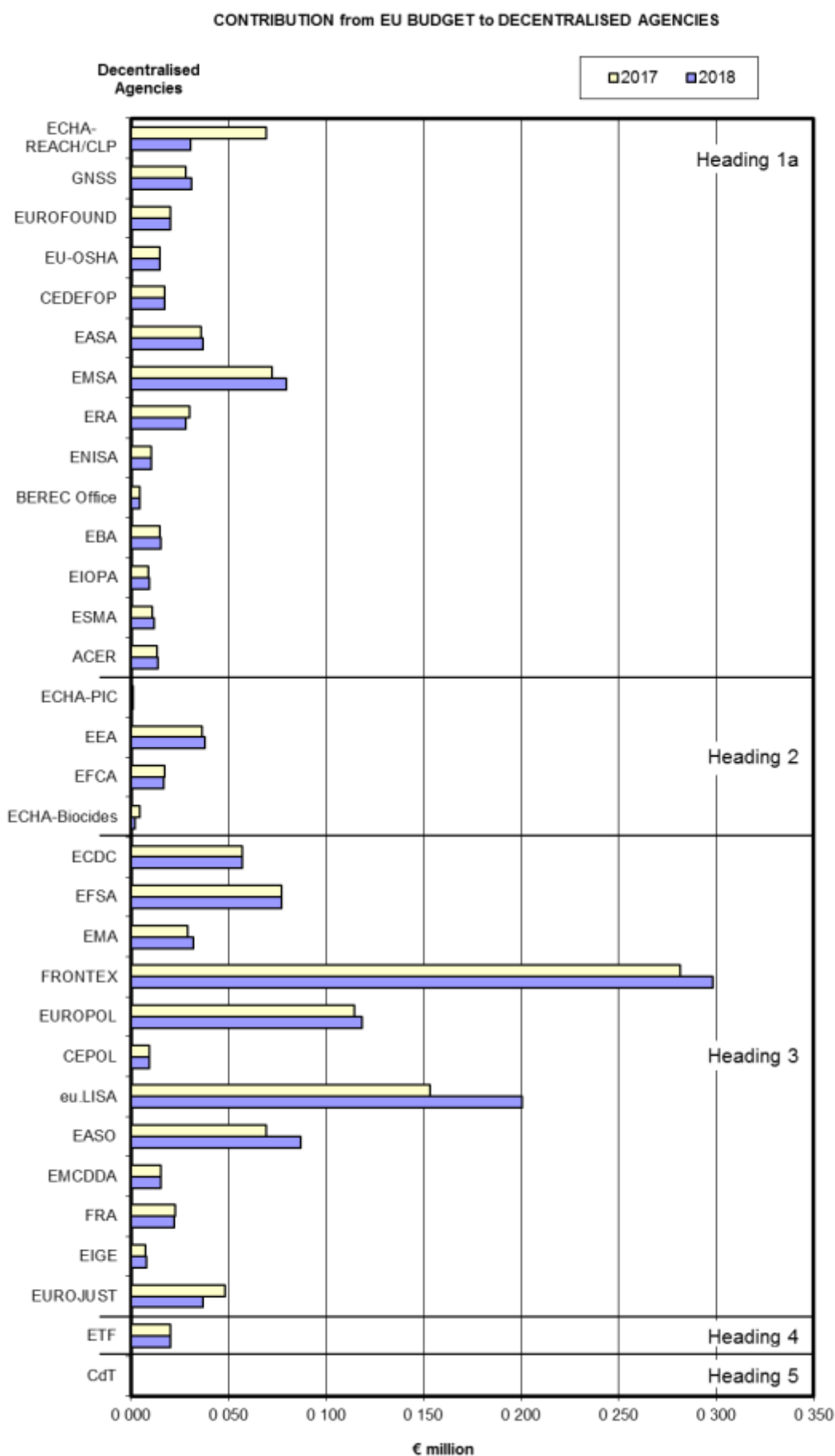
(in million EUR)

Name of the decentralised agency	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾				Draft budget (DB) 2018					Variation 2018 / 2017		Classification DB 2018
				Total revenues of the Agency	EU contribution			Revenues estimated by the Agency	Of which Agency contribution request	Foreseen EU contribution			EU contribution	DB / Budget	
					Total EU contribution	Of which budget	Of which assigned revenues			Total EU contribution	Of which DB	Of which assigned revenues			
Total decentralised agencies				8 927,778	1 314,174	1 282,244	31,930	9 173,233	1 375,706	1 363,846	1 322,219	41 627	3,8%	3,1%	
<i>Authorised establishment plan</i>					6 706				7 160	6 852			146		
Total decentralised agencies (excl. Single Resolution Board)				2 365,704	1 314,174	1 282,244	31,930	2 466,609	1 375,706	1 363,846	1 322,219	41 627	3,8%	3,1%	
<i>Authorised establishment plan</i>					6 356				6 810	6 502			146		
Of which 'cruising speed' decentralised agencies				543,038	449,039	435,845	13,194	538,758	419,840	398,392	386,980	11 412	-11,3%	-11,2%	
<i>Authorised establishment plan</i>					2 145				2 198	2 121			-24		
Of which 'new tasks' decentralised agencies				1 405,759	865,135	846,399	18,737	1 518,124	955,867	965,455	935,239	30,215	11,6%	10,5%	
<i>Authorised establishment plan</i>					3 375				3 654	3 562			187		

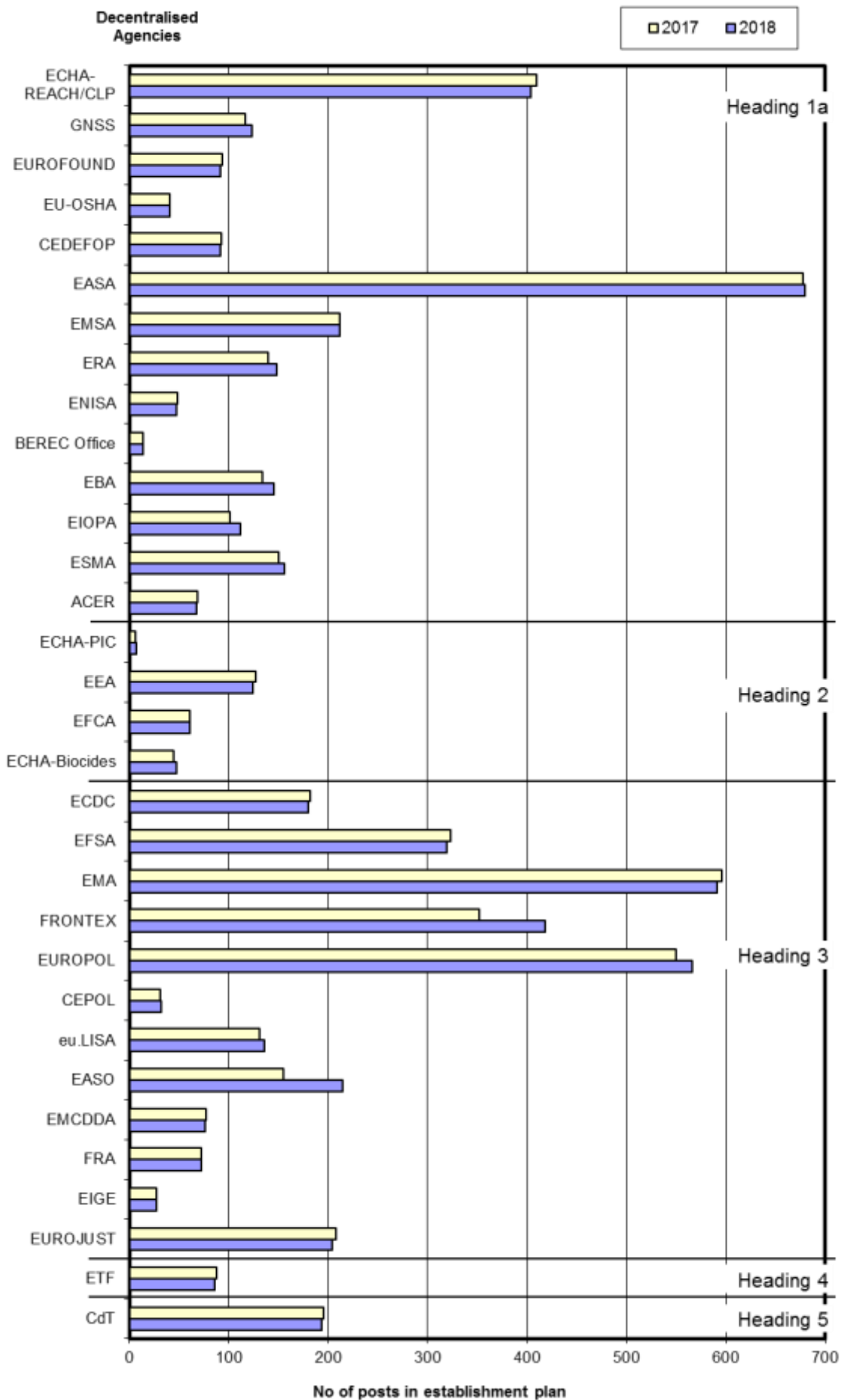
Name of the decentralised agency	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾				Draft budget (DB) 2018					Variation 2018 / 2017		Classification DB 2018
				Total revenues of the Agency	EU contribution			Revenues estimated by the Agency	Of which Agency contribution request	Foreseen EU contribution			EU contribution	DB / Budget	
					Total EU contribution	Of which budget	Of which assigned revenues			Total EU contribution	Of which DB	Of which assigned revenues			
Total decentralised agencies (excl. fully self-financed agencies EUIPO, CPVO and SRB)				1 948,797	1 314,174	1 282,244	31,930	2 056,882	1 375,706	1 363,846	1 322,219	41 627	3,8%	3,1%	
<i>Authorised establishment plan</i>					5 520				5 852	5 683			163		

(1) Budget 2017 includes amending budget 1 and draft amending budget 2 and 3.

1.1.6 Decentralised agency graphic overview 2018 / 2017



NUMBER of POSTS in ESTABLISHMENT PLANS of DECENTRALISED AGENCIES



1.1.7 Table Commission budget implementation for decentralised agencies 2016

1.1.7.1 Budget implementation 2016: Decentralised agencies of heading 1a – Competitiveness for growth and jobs

(in million EUR)

Name of the decentralised agency	Budget line	Authorised appropriations 2016		Commitments made 2016			Payments made 2016			Carry-over of assigned revenue to 2017		Appropriations cancelled 2016	
		Commitments	Payments	Total	Of which voted budget	Of which assigned revenues	Total	Of which voted budget	Of which assigned revenues	Commitments	Payments	Commitments	Payments
European Chemicals Agency (ECHA) – Chemicals legislation	02 03 03	60,545	60,545	60,545	58,535	2,009	60,545	58,535	2,009				0,001
European GNSS Agency (GSA)	02 05 11	30,414	30,414	29,086	27,888	1,198	29,086	27,888	1,198	1,327	1,327		
European Foundation for the Improvement of Living and Working Conditions (EUROFOUND)	04 03 11	20,378	20,378	20,371	20,360	0,011	20,371	20,360	0,011	0,007	0,007		
European Agency for Safety and Health at Work (EU-OSHA)	04 03 12	15,249	15,249	15,068	14,663	0,405	14,463	14,058	0,405	0,165	0,165	0,016	0,621
European Aviation Safety Agency (EASA)	06 02 02	39,236	39,236	37,331	34,819	2,512	37,331	34,819	2,512	1,905	1,905		
European Maritime Safety Agency (EMSA)	06 02 03	55,753	52,147	54,791	51,149	3,642	51,185	47,648	3,537	0,962	0,962		
European Railway Agency (ERA)	06 02 04	27,753	27,753	27,396	25,913	1,483	27,396	25,913	1,483	0,357	0,357		
European Network and Information Security Agency (ENISA)	09 02 03	10,398	10,398	10,398	10,070	0,328	10,398	10,070	0,328				
Body of European Regulators for Electronic Communications – Office (BEREC – Office)	09 02 04	4,246	4,246	4,246	4,072	0,174	4,246	4,072	0,174				
European Banking Authority (EBA)	12 02 04	14,624	14,624	14,243	13,959	0,284	14,243	13,959	0,284	0,381	0,381		
European Insurance and Occupational Pensions Authority (EIOPA)	12 02 05	8,988	8,988	8,461	8,122	0,339	8,461	8,122	0,339	0,526	0,526		
European Securities and Markets Authority (ESMA)	12 02 06	10,642	10,642	10,203	10,203		10,203	10,203		0,439	0,439		
Single Resolution Board (SRB)	12 02 07												
European Centre for Development of Vocational Training (CEDEFOP)	15 02 11												
	04 03 13	18,694	18,694	18,635	17,051	1,584	17,434	15,850	1,584	0,059	0,059		1,201
Agency for the Cooperation of Energy Regulators (ACER)	32 02 10	16,626	16,626	15,873	15,165	0,708	15,873	15,165	0,708	0,752	0,752	0,001	0,001
Total decentralised agencies – heading 1a		333,546	329,940	326,647	311,968	14,678	321,235	306,662	14,573	6,882	6,882	0,018	1,824

1.1.7.2 Budget implementation 2016: Decentralised agencies of heading 2 – Sustainable growth: natural resources

(in million EUR)

Name of the decentralised agency	Budget line	Authorised appropriations 2016		Commitments made 2016			Payments made 2016			Carry-over of assigned revenue to 2017		Appropriations cancelled 2016	
		Commitments	Payments	Total	Of which voted budget	Of which assigned revenues	Total	Of which voted budget	Of which assigned revenues	Commitments	Payments	Commitments	Payments
European Chemicals Agency (ECHA)	07 02 05	1,197	1,197	1,151	1,040	0,111	1,151	1,040	0,111	0,046	0,046		
European Environment Agency (EEA)	07 02 06	42,830	42,830	41,687	35,557	6,131	41,687	35,557	6,131	1,143	1,143		
European Fisheries Control Agency (EFCA)	11 06 64	9,163	9,163	9,070	9,070		9,070	9,070		0,093	0,093		

Part I – Bodies set up by the European Union and having legal personality

Name of the decentralised agency	Budget line	Authorised appropriations 2016		Commitments made 2016			Payments made 2016			Carry-over of assigned revenue to 2017		Appropriations cancelled 2016	
		Commitments	Payments	Total	Of which voted budget	Of which assigned revenues	Total	Of which voted budget	Of which assigned revenues	Commitments	Payments	Commitments	Payments
European Chemicals Agency (ECHA)	17 04 07	3,849	3,849	0,864	0,442	0,422	0,864	0,442	0,422	2,978	2,978	0,007	0,007
Total decentralised agencies – heading 2		57,040	57,040	52,773	46,109	6,664	52,773	46,109	6,664	4,260	4,260	0,008	0,008

1.1.7.3 Budget implementation 2016: Decentralised agencies of heading 3 – Security and citizenship

(in million EUR)

Name of the decentralised agency	Budget line	Authorised appropriations 2016		Commitments made 2016			Payments made 2016			Carry-over of assigned revenue to 2017		Appropriations cancelled 2016	
		Commitments	Payments	Total	Of which voted budget	Of which assigned revenues	Total	Of which voted budget	Of which assigned revenues	Commitments	Payments	Commitments	Payments
European Centre for Disease Control (ECDC)	17 03 10	63,328	63,328	58,249	53,683	4,566	58,248	53,682	4,566	5,080	5,080		0,001
European Food Safety Authority (EFSA)	17 03 11	80,153	79,979	79,415	76,244	3,171	79,240	76,074	3,166	0,738	0,738		0,001
European Medicines Agency (EMA)	17 03 12	29,967	29,598	17,182	14,557	2,625	16,813	14,187	2,625	12,767	12,767	0,018	0,018
European Agency for the Management of Operational Cooperation at the External Borders (FRONTEX)	18 02 03	218,686	218,686	218,686	218,686		218,686	218,686					
Europol	18 02 04	103,140	103,140	102,242	99,660	2,582	102,242	99,660	2,582	0,898	0,898		
European Police College (CEPOL)	18 02 05	9,200	9,200	8,641	8,411	0,230	8,641	8,411	0,230	0,559	0,559		
European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	18 06 02	14,849	14,849	14,794	14,724	0,070	14,794	14,724	0,070	0,054	0,054		
Agency for the operational management of large scale IT systems in the area of freedom, security and justice (eu.LISA)	18 02 07	80,022	95,218	80,022	80,022		95,218	95,218					
European Asylum Support Office (EASO)	18 03 02	41,892	29,464	41,760	40,986	0,774	29,464	28,690	0,774			0,133	
European Union Agency for Fundamental Rights (FRA)	33 02 06	21,464	21,464	21,359	21,203	0,156	21,359	21,202	0,157	0,104	0,104	0,001	0,001
European Institute for Gender Equality (EIGE)	33 02 07	7,799	7,799	7,628	7,527	0,101	7,628	7,527	0,101	0,170	0,170		
European Union's Judicial Cooperation Unit (EUROJUST)	33 03 04	44,200	44,200	43,540	42,949	0,591	43,540	42,795	0,745	0,598	0,507	0,063	0,154
Total decentralised agencies – heading 3a		714,700	716,925	693,516	678,651	14,866	695,872	680,855	15,017	20,968	20,877	0,216	0,176

1.1.7.4 Budget implementation 2016: Decentralised agencies of heading 4 – Global Europe

(in million EUR)

Name of the decentralised agency	Budget line	Authorised appropriations 2016		Commitments made 2016			Payments made 2016			Carry-over of assigned revenue to 2017		Appropriations cancelled 2016	
		Commitments	Payments	Total	Of which voted budget	Of which assigned revenues	Total	Of which voted budget	Of which assigned revenues	Commitments	Payments	Commitments	Payments
European Training Foundation (ETF)	04 03 14	20,518	20,518	20,144	19,956	0,188	20,144	19,956	0,188	0,373	0,373		
Total decentralised agencies – heading 4		20,518	20,518	20,144	19,956	0,188	20,144	19,956	0,188	0,373	0,373		

1.1.7.5 Budget implementation 2016: Decentralised agencies of heading 5 – Administration

(in million EUR)

Name of the decentralised agency	Budget line	Authorised appropriations 2016		Commitments made 2016			Payments made 2016			Carry-over of assigned revenue to 2017		Appropriations cancelled 2016	
		Commitments	Payments	Total	Of which voted budget	Of which assigned revenues	Total	Of which voted budget	Of which assigned revenues	Commitments	Payments	Commitments	Payments
Translation Centre for the Bodies of the European Union (CdT)	31 01 10												
Total decentralised agencies – heading 5													

1.1.7.6 Budget implementation 2016: Decentralised agencies – Total

(in million EUR)

Name of the decentralised agency	Budget line	Authorised appropriations 2016		Commitments made 2016			Payments made 2016			Carry-over of assigned revenue to 2017		Appropriations cancelled 2016	
		Commitments	Payments	Total	Of which voted budget	Of which assigned revenues	Total	Of which voted budget	Of which assigned revenues	Commitments	Payments	Commitments	Payments
Total decentralised agencies		1.125,804	1.124,423	1.093,080	1.056,684	36,396	1.090,024	1.053,582	36,442	32,483	32,392	0,241	2,008

The budget implementation tables for decentralised agencies should be read as follows:

- Authorised appropriations include voted budget appropriations as well as assigned revenues (both EFTA credits and recovery of agency surpluses from previous years);
- Authorised appropriations 2016 minus commitments (or payments) made 2016 minus carry-over of assigned revenue to 2017 leads to appropriations cancelled (on the Commission side);
- The carry-over of assigned revenue to 2017 (stemming from the recovery of agency surpluses for the financial year 2015) has been taken into account when calculating the EU contribution for 2017 (see also overview table 1.1.5 and DB 2017 Working Document III).

All budget implementation 2016 data in this document are based on provisional accounting closure (April 2017).

1.1.8 Table decentralised agency staffing overview 2016

1.1.8.1 Staffing overview 2016: Decentralised agencies of heading 1a – Competitiveness for growth and jobs

Name of the decentralised agency	Year of creation	Establishment Plan Posts		Contract Agents		Seconded National Experts (END)		Total personnel	
		Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Budget 2016	Actually filled 31/12/2016
European Chemicals Agency (ECHA) – Chemicals legislation	2006	420	409	100	100	15	8	535	517
European GNSS Agency (GSA)	2004	113	113	33	40	2	4	148	157
European Foundation for the Improvement of Living and Working Conditions (EUROFOUND)	1975	95	93	14	11	0	0	109	104
European Agency for Safety and Health at Work (EU-OSHA)	1994	41	39	24	24	0	0	65	63
European Aviation Safety Agency (EASA)	2002	676	676	102	80	24	19	802	775
European Maritime Safety Agency (EMSA)	2002	202	195	33	32	18	16	253	243
European Railway Agency (ERA)	2004	135	133	30	29	4	3	169	165
European Network and Information security Agency (ENISA)	2004	48	44	33	24	3	1	84	69
Body of European Regulators for Electronic Communications (BEREC) — Office	2009	15	14	8	9	4	4	27	27
European Banking Authority (EBA)	2010	127	126	31	32	31	11	189	169
European Insurance and Occupational Pensions Authority (EIOPA)	2010	93	89	35	34	27	16	155	139
European Securities and Markets Authority (ESMA)	2010	140	136	44	45	21	23	205	204
European Centre for Development of Vocational Training (CEDEFOP)	1975	94	92	25	25	4	3	123	120
Agency for the Cooperation of the Energy Regulators (ACER)	2009	69	60	19	26	4	4	92	90
Total decentralised agencies – heading 1a		2 268	2 219	531	511	157	112	2 956	2 842

1.1.8.2 Staffing overview 2016: Decentralised agencies of heading 2 – Sustainable growth: natural resources

Name of the decentralised agency	Year of creation	Establishment Plan Posts		Contract Agents		Seconded National Experts (END)		Total personnel	
		Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Budget 2016	Actually filled 31/12/2016
European Environment Agency (EEA)	1990	130	129	66	67	20	12	216	208
European Chemicals Agency (ECHA) - Biocides activities	2012	39	40	9	13	1	1	49	54
European Chemicals Agency (ECHA) - PIC activities	2012	6	6	1	1	0	0	7	7
European Fisheries Control Agency (EFCA)	2005	51	51	7	5	2	3	60	59
Total decentralised agencies – heading 2		226	226	83	86	23	16	332	328

1.1.8.3 Staffing overview 2016: Decentralised agencies of heading 3 – Security and citizenship

Name of the decentralised agency	Year of creation	Establishment Plan Posts		Contract Agents		Seconded National Experts (END)		Total personnel	
		Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Budget 2016	Actually filled 31/12/2016
European Centre for Disease Prevention and Control (ECDC)	2004	186	165	100	97	5	3	291	265
European Food Safety Authority (EFSA)	2002	330	320	125	120	15	10	470	450
European Medicines Agency (EMA)	1993	602	587	160	143	25	36	787	766
European Agency for the Management of Operational Cooperation at the External Borders (FRONTEX)	2004	275	197	106	93	86	75	467	365
Agency for the operational management of large scale IT systems in the area of freedom, security and justice (eu.LISA)	2011	118	115	12	26	8	6	138	147
European Asylum Support Office (EASO)	2010	91	86	27	27	12	7	130	120
European Police Office (EUROPOL)	1995	505	505	135	107	65	65	705	677
European Police College (CEPOL)	2005	28	25	10	19	6	7	44	51
European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	1993	79	73	30	28	1	0	110	101
European Union Agency for Fundamental Rights (FRA)	2007	74	70	31	30	9	5	114	105
European Institute for Gender Equality (EIGE)	2006	28	27	10	14	5	4	43	45
European Union's Judicial Cooperation Unit (EUROJUST)	2002	203	196	15	31	35	21	253	248
Total decentralised agencies – heading 3		2 519	2 366	761	735	272	239	3 552	3 340

1.1.8.4 Staffing overview 2016: Decentralised agencies of heading 4 – Global Europe

Name of the decentralised agency	Year of creation	Establishment Plan Posts		Contract Agents		Seconded National Experts (END)		Total personnel	
		Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Budget 2016	Actually filled 31/12/2016
European Training Foundation (ETF)	1990	90	89	39	40	1	1	130	130
Total decentralised agencies – heading 4		90	89	39	40	1	1	130	130

1.1.8.5 Staffing overview 2016: Decentralised agencies of heading 5 – Administration

Name of the decentralised agency	Year of creation	Establishment Plan Posts		Contract Agents		Seconded National Experts (END)		Total personnel	
		Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Budget 2016	Actually filled 31/12/2016
Translation Centre for the Bodies of the European Union (CdT)	1994	197	195	35	30	0	0	232	225
Total decentralised agencies – heading 5		197	195	35	30	0	0	232	225

1.1.8.6 Staffing overview 2016: Self-financed decentralised agencies

Name of the decentralised agency	Year of creation	Establishment Plan Posts		Contract Agents		Seconded National Experts (END)		Total personnel	
		Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Budget 2016	Actually filled 31/12/2016
European Union Intellectual Property Office (EUIPO)	1993	827	723	98	125	71	62	996	910
Community Plant Variety Office (CPVO)	1994	45	44	0	0	0	0	45	44
Single Resolution Board (SRB)	2014	230	164	0	0	25	13	255	177
Total decentralised agencies – Self-financed		1 102	931	98	125	96	75	1 296	1 131

1.1.8.7 Staffing overview 2016: Decentralised agencies – Total

Name of the decentralised agency	Year of creation	Establishment Plan Posts		Contract Agents		Seconded National Experts (END)		Total personnel	
		Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Budget 2016	Actually filled 31/12/2016
Total decentralised agencies		6 402	6 026	1 547	1 527	549	443	8 498	7 996
<i>Total decentralised agencies (excl. fully self-financed agencies)</i>		<i>5 300</i>	<i>5 095</i>	<i>1 449</i>	<i>1 402</i>	<i>453</i>	<i>368</i>	<i>7 202</i>	<i>6 865</i>

1.2 European institute of innovation and technology (EIT)

This section on 'main budgetary trends' presents the budgetary and staffing highlights for 2018 for EIT, in text (section 1.2.1) and tables (section 1.2.2). Furthermore, this section presents a table on Commission budget implementation for EIT in 2016 (section 1.2.3), which is followed by a table on staffing issues (establishment plan posts, contract agents and seconded national experts actually filled by year-end 2016, section 1.2.4).

1.2.1 Budgetary and staffing highlights 2018: EIT

In line with the financial programming, the foreseen EU contribution to EIT increases from EUR 300,4 million in 2017 to EUR 396,2 million in the 2018 DB. The staffing level of EIT increases by three posts to 44 posts in 2018, which reflects the programmed increase of the staffing level.

The EU contribution to the EIT relates largely to operational expenditure, principally through the Knowledge and Innovation Communities (KICs), set up to promote and integrate higher education, research and innovation of the highest standards. Under Horizon 2020, six KICs became operational in 2016, focused on sustainable energy (KIC InnoEnergy), climate change mitigation and adaptation (Climate KIC), information and communication technologies (EIT Digital), healthy living and active ageing (EIT Health), sustainable exploration, extraction, processing, recycling and substitution (EIT Raw Materials), Food4Future – sustainable supply chain from resources to consumers (EIT Food). Two remaining KICs in the fields of added-value manufacturing (EIT Manufacturing) and urban mobility are expected to be created in 2018.

As presented in more detail in the individual budgetary financial statement (section 2.2.2), the total staffing of EIT foreseen for 2018 would be as follows:

<i>Authorised establishment plan (posts)</i>		<i>Contract Agents</i>		<i>Seconded National Experts</i>		<i>Total Staff (FTE)</i>	
2017	2018	2017	2018	2017	2018	2017	2018
41	44	22	22	2	2	65	68

1.2.2 EIT overview table 2018 / 2017

(in million EUR)

European Institute of Innovation and Technology (EIT)	Budget line	Location	Year of creation	Budget		Draft budget (DB)			Variation EU contribution
				2017 ⁽¹⁾		2018			
				Total revenues of the EIT	Of which EU contribution	Revenues estimated by the EIT	Of which EIT contribution request	EU contribution (DB 2018)	2018 / 2017
European Institute of Innovation and Technology (EIT)	15 03 05	Budapest	2008	337,006	300,427	413,487	396,248	396,194	31,9%
<i>Authorised establishment plan</i>					41		44	44	3

(1) Budget 2017 includes amending budget 1 and draft amending budgets 2 and 3.

1.2.3 Table Commission budget implementation for EIT 2016

(in million EUR)

European Institute of Innovation and Technology (EIT)	Budget line	Authorised appropriations 2016		Commitments made 2016			Payments made 2016			Carry-over of assigned revenue to 2017		Appropriations cancelled 2016	
		Commitments	Payments	Total	Of which voted budget	Of which assigned revenues	Total	Of which voted budget	Of which assigned revenues	Commitments	Payments	Commitments	Payments
European Institute of Innovation and Technology (EIT)	15 03 05	263,789	268,943	263,733	249,594	14,139	263,616	254,014	9,602			0,055	5,326
European Institute of Innovation and Technology (EIT) Completion line	15 03 53												
Total EIT		263,789	268,943	263,733	249,594	14,139	263,616	254,014	9,602			0,055	5,326

1.2.4 Table EIT staffing overview 2016

European Institute of Innovation and Technology	Year of creation	Establishment Plan Posts		Contract Agents		Seconded National Experts (END)		Total personnel	
		Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Budget 2016	Actually filled 31/12/2016
European Institute of Innovation and Technology	2008	39	36	22	21	2	2	63	59
Total EIT		39	36	22	21	2	2	63	59

1.3 Executive agencies

This section on 'main budgetary trends' starts with a historical table (section 1.3.1) showing the evolution, over the period 2004 –2016, of executive agency contributions and staff. The historical table is followed by the budgetary and staffing highlights for 2018 for the current six executive agencies, in text (section 1.3.2), tables (section 1.3.3) and graphs (section 1.3.4). Furthermore, this section presents an overview table on Commission budget implementation for executive agencies in 2016 (section 1.3.5), which is followed by an overview table on staffing issues (establishment plan posts, contract agents and seconded national experts actually filled by year-end 2016, section 1.3.6) and tables on 'freed' and 'frozen' posts (section 1.3.7).

1.3.1 *Historical table 2004 – 2016*

Table 1.3.1 below shows the historical evolution of the executive agencies over the period 2004 –2016, in terms of EU contribution to and authorised staff levels of the agencies. This historical table should be seen as a complement to the overview table 1.3.3 below, which shows the EU contribution and authorised / requested staff levels for the years 2017 and 2018.

(in million EUR)

Name of the executive agency	Operating Budget line	Location	Year of creation	EU contribution / Staffing													
				2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
Executive Agency for Small and Medium-sized Enterprises (EASME)		Brussels	2004														
Contribution from Competitiveness of enterprises and small and medium-sized enterprises (COSME)	02 01 06 01						3,082	6,936	7,319	7,342	7,544	7,583	7,583	7,025	8,154	8,786	
Contribution from Connecting Europe Facility (CEF)	06 01 06 02						0,870	1,353	1,405	1,425	1,555	1,555	1,555				
Contribution from LIFE	07 01 06 01													3,476	5,609	4,472	
Contribution from Horizon 2020	08 01 06 03				2,770	5,133	5,064	5,737	6,684	6,676	6,633	6,601	6,542	6,542	19,055	21,056	24,877
Contribution from European Maritime and Fisheries Fund (EMFF)	11 01 06 01													0,783	1,906	2,578	
Total EU contribution EASME					2,770	5,133	5,064	9,689	14,973	15,400	15,400	15,700	15,680	15,680	30,339	36,726	40,713
Total staffing EASME					33	46	46	112	144	147	152	156	158	159	308	394	437
Education, Audiovisual and Culture Executive Agency (EACEA)		Brussels	2005														
Contribution from Erasmus+	15 01 06 01				18,540	17,880	17,925	19,982	19,766	21,199	21,444	21,444	21,395	25,897	26,312	26,112	
Contribution from Erasmus+	15 01 06 01				0,650	0,650	0,400	0,520	0,640	0,597	0,600	0,600	0,263				
Contribution from Creative Europe	15 01 06 02					8,200	10,126	9,327	9,891	15,839	15,644	15,572	16,030	12,192	12,164	12,199	
Contribution from the programme Europe for Citizens	18 01 06 01				5,330	7,250	9,073	8,250	8,860	3,370	3,370	3,370	3,370	2,191	2,203	2,203	
Contribution from the Partnership Instrument	19 01 06 01				0,140	0,184	0,240	2,885	3,794	4,320	4,621	4,579	5,825	0,274	0,163	0,230	
Contribution from Development Cooperation Instruments (DCIs)	21 01 06 01													2,296	2,035	2,332	
Contribution from the Instrument for Pre-accession Assistance	22 01 06 01							0,966	1,410	1,343	1,219	1,133	1,129	1,050	0,885	0,820	
Contribution from European Neighbourhood Instrument (ENI)	22 01 06 02													3,113	2,956	2,550	
Contribution from EU Aid Volunteers initiative	23 01 06 01													0,529	0,897	0,989	
Total EU contribution EACEA					24,660	34,164	37,764	41,930	44,361	46,668	46,898	46,698	48,012	47,542	47,615	47,435	
Total staffing EACEA					296	296	334	406	407	412	416	416	431	436	441	442	
Consumer, Health, Agriculture and Food Executive Agency (CHAFEA)		Luxembourg	2005														
Contribution from the agricultural promotion programme	05 01 06 01														0,166	1,448	
Contribution from the 'Third programme for the Union's action in the field of health (2014-2020)	17 01 06 02				4,756	5,800	5,800	4,100	5,620	6,000	5,800	5,900	5,900	4,209	4,209	4,209	
Contribution in the field of food and feed safety, animal health, animal welfare and plant health	17 01 06 03								1,100	1,100	1,100	1,170	1,170	1,170	1,170	1,170	
Contribution from the Consumer programme	33 01 06 01													1,691	1,691	1,691	

Name of the executive agency	Operating Budget line	Location	Year of creation	EU contribution / Staffing													
				2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
Total EU contribution CHAFEA					4,756	5,800	5,800	4,100	6,720	7,100	6,900	7,070	7,070	7,070	7,236	8,518	
<i>Total staffing CHAFEA</i>					24	37	37	37	50	50	50	50	50	50	51	60	
Innovation and Networks Executive Agency (INEA)		Brussels	2006														
Contribution from Connecting Europe Facility (CEF)	06 01 06 01					6,715	8,617	10,213	9,794	9,794	9,900	9,805	9,805	12,260	14,413	15,010	
Contribution from the Cohesion Fund	06 01 06 03														1,396	4,153	
Contribution from Horizon 2020	08 01 06 04													1,916	3,969	4,849	
Total EU contribution INEA						6,715	8,617	10,213	9,794	9,794	9,900	9,805	9,805	14,176	19,778	24,012	
<i>Total staffing INEA</i>						42	44	99	99	99	99	99	100	162	197	247	
European Research Council Executive Agency (ERCEA)	08 01 06 01	Brussels	2007					19,994	32,410	32,110	35,115	39,000	39,000	39,415	37,573	40,981	
Total EU contribution ERCEA								19,994	32,410	32,110	35,115	39,000	39,000	39,415	37,573	40,981	
<i>Total staffing ERCEA</i>								220	300	330	360	389	389	389	413	447	
Research Executive Agency (REA)	08 01 06 02	Brussels	2007					14,601	31,032	31,993	37,602	47,339	49,300	56,369	57,579	59,972	
Total EU contribution REA								14,601	31,032	31,993	37,602	47,339	49,300	56,369	57,579	59,972	
<i>Total staffing REA</i>								274	349	424	468	513	558	580	630	649	
Total EU contribution Executive Agencies					2,770	34,549	51,743	61,870	105,811	139,717	143,065	152,115	165,592	168,867	194,911	206,506	221,631
<i>Total staffing Executive Agencies</i>					33	366	421	527	1 180	1 352	1 467	1 549	1 625	1 687	1 925	2 126	2 282

1.3.2 Budgetary and staffing highlights 2018: executive agencies

In 2018, the Commission will maintain intensive use of executive agencies in the management of the 2014-2020 spending programmes, by delegating implementing tasks to executive agencies when they can bring higher efficiency and effectiveness as compared to 'in-house' management in the Commission. The staffing and subsidy levels foreseen for the agencies in the 2018 DB are in line with the Commission's 'delegation package'²⁹ for the 2014-2020 period, taking account of the following new developments:

- The additional delegation of activities in previous years, specifically the delegation to CHAFEA³⁰ and EASME³¹ as from 2015; to EACEA³² and REA³³ as from 2016.
- The delegation of the implementation of 'EU Classified' projects from DG HOME to REA; and the centralisation and delegation of the Single Electronic Data Interchange Area (SEDIA) to REA as from 2018.
- The 2018 DB also takes account of the impact of the EFSI on the envelopes of operational appropriations to be managed by the agencies.

The necessary additional staff increase in the agencies following the planned delegation of new tasks (30 FTEs for SEDIA and 3 FTEs for 'EU Classified' projects) is compensated by a reduction of human resources in the Commission (32 FTEs for SEDIA and 3 FTEs for 'EU Classified' projects, as explained in section 5.2.2 on Commission human resources). As a consequence, the proposed number of staff in the executive agencies increases to 2 463 FTE in 2018 (+ 104 FTE, of which 24 temporary agents and 77 contract agents and 3 seconded national experts), and the total EU contribution amounts to EUR 239,3 million (an increase of EUR 5,0 million, or 2,1 %). Overall, the total staff increase is three FTE above the total number initially foreseen in the delegation package. This is due to the net result of the EFSI impact, which reduced the operational appropriations managed by the agencies as compared to the original planning, and the further delegation of new tasks in 2018, notably SEDIA. More details on the revised staffing levels by agency are shown in the table below:

EFSI and SEDIA impact on staffing levels in executive agencies	Initially foreseen staffing levels for 2018 (as per 'delegation package')		Revised staffing levels as requested in DB 2018	
	Establishment plan posts	Contract agents (FTE)	Establishment plan posts	Contract agents (FTE)
EASME	115	343	115	347
EACEA	110	331	109	328
CHAFEA	18	53	18	53
INEA	73	222	71	208
ERCEA	122	362	122	362
REA	178	533	179	551
Total	616	1 844	615	1 848
Grand Total	2 460		2 463	

²⁹ The Commission described the proposed scenario for the delegation of certain parts of 2014-2020 spending programmes to the executive agencies, and the corresponding budgetary and human resources impact (including to take into account the application of the 5 % staff reduction target in the executive agencies), in an information note which was sent to the European Parliament and the Council on 4 October 2013. Further to the agreement on the delegation reached in November 2013, the six executive agencies have been re-established through Commission implementing Decisions in December 2013, as follows: EASME (OJ L 341, 18.12.2013); CHAFEA (OJ L 341, 18.12.2013); EACEA (OJ L 343, 19.12.2013); REA (OJ L 346, 20.12.2013); ERCEA (OJ L 346, 20.12.2013); and INEA (OJ L 352, 24.12.2013).

³⁰ COM 2014/927/EU of 17.12.2014, Extension of CHAFEA mandate by the Agricultural Promotion programme and transforming the 'Consumers, Health and Food Executive Agency' into the 'Consumers, Health, Agriculture and Food Executive Agency'.

³¹ C(2014)6944 of 2.10.2014, amending Decision (2013)9414 adding the 'Fast Track to Innovation pilot scheme to the EASME mandate.

³² C(2016)401 Commission Decision amending Commission Decision C(2013)9189 delegating powers to the Education, Audiovisual and Culture Executive Agency with a view to performance of tasks linked to the implementation of Union Programmes in the field of education, audiovisual and culture, comprising, in particular, implementation of appropriations entered in the general budget of the Union and of the EDF allocations. This relates to DG DEVCO delegating to EACEA the implementation of the Intra-ACP Academic Mobility Scheme, financed under the Pan Africa programme (Development and Cooperation Instrument).

³³ C(2015)8754 of 11.12.2015, Commission Decision amending Decision C(2013)9418 on delegating powers to the Research Executive Agency with a view to performance of tasks linked to the implementation of Union programmes in the field of research and innovation comprising, in particular, implementation of appropriations entered in the general budget of the Union. This relates to the use of REA IT-services by DG HOME, DG JUST and DG AGRI.

The increase in the staffing levels and related administrative expenditure in the executive agencies in 2018 linked to the delegation of tasks is more than compensated by a further reduction of 111 FTE in the Commission (of which 63 ‘freed’³⁴ posts in the establishment plans and 48 contract agents), as well as a reduction of one post and five contract agents in the executive agencies. The total number of ‘freed’ and ‘frozen’ posts is shown in the table below:

‘Freed’ and ‘frozen’ posts: ensuring budgetary neutrality	Total number of freed and frozen posts in 2017		Total number of freed and frozen posts in 2018	
	Establishment plan posts	Contract agents (FTE)	Establishment plan posts	Contract agents (FTE)
Total ‘freed’	40	22	63	48
Total ‘frozen’	2	-	-	-
Total	42	22	63	48
Grand Total	64		111	

The reduction of the corresponding Commission administrative expenditure (EUR 11,6 million, calculated on a full year basis) more than offsets the increase for the executive agencies, leading to net savings with the delegation of tasks to executive agencies. The table below shows the way in which the increases in expenditure to cover the running costs of the executive agencies will be offset through a compensating reduction in staff expenditure at the Commission:

Offsetting of expenditure related to delegation to executive agencies	Number of FTE	Value (in EUR million) ³⁵
Additional staff in executive agencies in the 2018 draft budget		
Additional establishment plan posts	+ 24	+ 3,14
Additional contract agents and seconded national experts	+ 80	+ 5,95
Total additional full-time equivalents (FTE)	+ 104	+ 9,09
Compensating reduction of staff expenditure in the Commission		
Compensating reduction of establishment plan posts (‘freed’ and ‘frozen’)	- 63	- 8,25
Compensating reduction of contract agents and seconded national experts (‘freed’)	- 48	- 3,38
Total compensating reduction of full-time equivalents (FTE)	- 111	- 11,63
Difference: net savings due to delegation to executive agencies		- 2,55

Section 1.3.3 presents an overview for the executive agencies, both for the EU contribution to the agencies from operational programmes managed, and for the establishment plans and external personnel.

As presented in more detail in the individual budgetary financial statements (section 2.2.3), the total staffing of the executive agencies foreseen for 2018 increase as compared to the level of 2017, as follows:

Authorised establishment plan (posts)		Contract Agents		Seconded National Experts		Total Staff (FTE)	
2017	2018	2017	2018	2017	2018	2017	2018
590	614	1 753	1 830	16	19	2 359	2 463

Of the 614 posts included in the executive agency establishment plans for 2018, a total of 160 will be occupied by officials seconded from the Commission, as shown in more detail in section 1.3.7 below.

³⁴ Tasks transferred from Commission services to executive agencies lead to ‘freed’ posts in the Commission, which have been deleted from the Commission establishment plans in order to guarantee the budgetary neutrality of the delegation exercise. The posts of Commission officials seconded to executive agencies remain vacant in the Commission (i.e. ‘frozen’) during their secondment. This generates a corresponding reduction of administrative appropriations in the Commission’s budget.

³⁵ This calculation uses the same cost levels as in the Information note to the Committee for Executive Agencies on the delegation of the management of the 2014-2020 programmes to executive agencies (annex 3 ‘Overall compensation mechanism demonstrating budget neutrality’).

1.3.3 Executive agency overview table 2018 / 2017

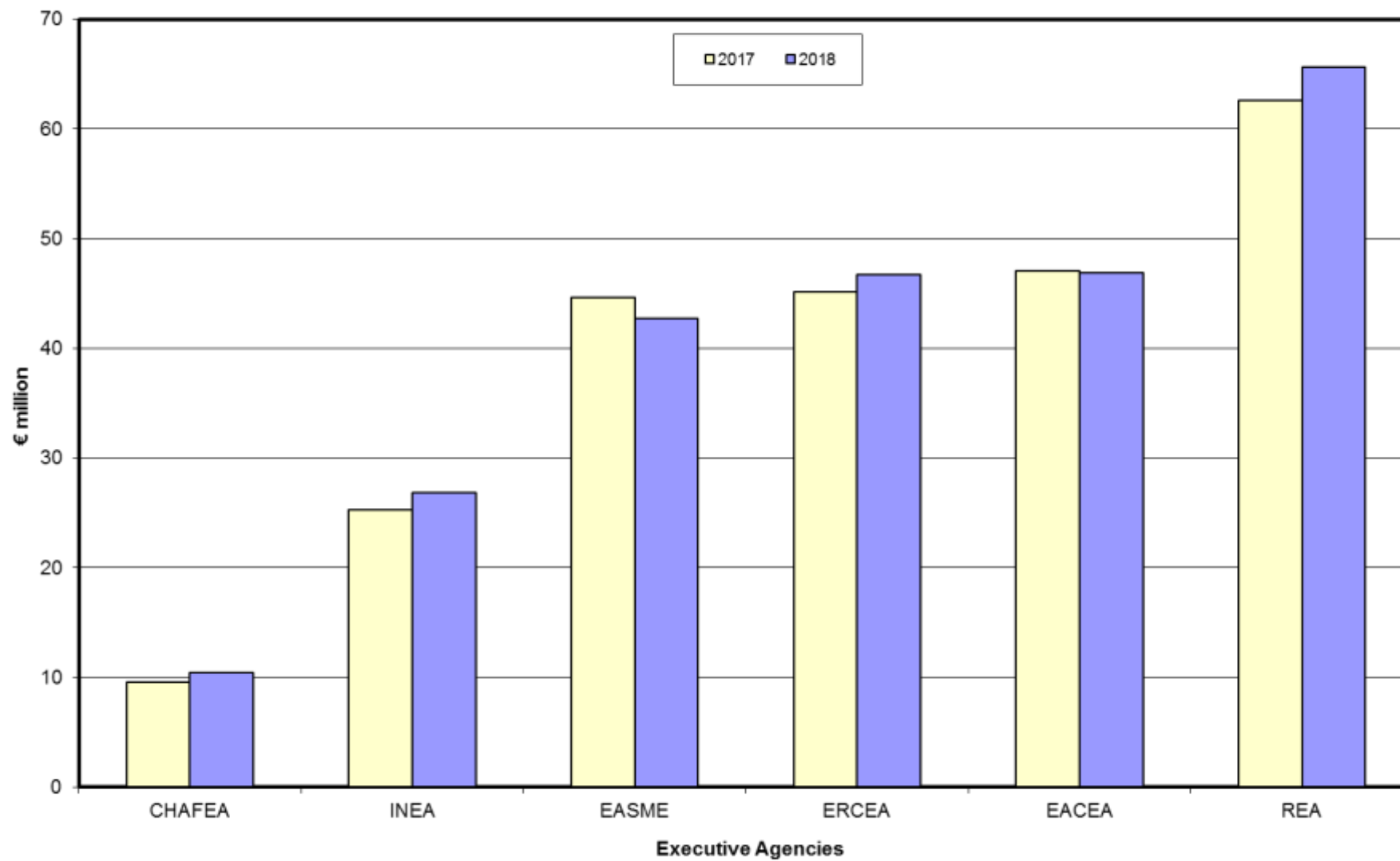
(in million EUR)

Name of the executive agency	Operating budget line	Location	Year of creation	EU contribution to the Agency's operating budget		Variation in % DB 2018 / 2017	Staffing of the executive agency							
				Budget 2017 ⁽¹⁾	DB 2018		Authorised establishment plan		Contract agents ⁽²⁾		Seconded national experts ⁽²⁾		Total staff ⁽²⁾	
				Budget 2017 ⁽¹⁾	DB 2018	Budget 2017 ⁽¹⁾	DB 2018	Budget 2017 ⁽¹⁾	DB 2018	Budget 2017 ⁽¹⁾	DB 2018	Budget 2017 ⁽¹⁾	DB 2018	
Executive Agency for Small and Medium-sized Enterprises (EASME)		Brussels	2004											
Executive Agency for Small and Medium-sized Enterprises — Contribution from Competitiveness of enterprises and small and medium-sized enterprises (COSME)	02 01 06 01			9,024	9,489	5,2%								
Executive Agency for Small and Medium-sized Enterprises — Contribution from LIFE	07 01 06 01			5,286	3,869	-26,8%								
Executive Agency for Small and Medium-sized Enterprises — Contribution from Horizon 2020	08 01 06 03			27,390	26,328	-3,9%								
Executive Agency for Small and Medium-sized Enterprises — Contribution from European Maritime and Fisheries Fund (EMFF)	11 01 06 01			2,948	3,047	3,4%								
Total EASME				44,648	42,732	-4,3%	110	115	337	347	0	0	447	462
Executive Agency for Education, Audiovisual and Culture (EACEA)		Brussels	2005											
Education, Audiovisual and Culture Executive Agency — Contribution from Erasmus+	15 01 06 01			25,615	25,846	0,9%								
Education, Audiovisual and Culture Executive Agency — Contribution from Creative Europe	15 01 06 02			12,176	12,177	0,0%								
Education, Audiovisual and Culture Executive Agency — Contribution from the programme 'Europe for citizens'	18 01 06 01			2,203	2,215	0,5%								
Education, Audiovisual and Culture Executive Agency — Contribution from the Partnership Instrument	19 01 06 01			0,194	0,106	-45,4%								
Education, Audiovisual and Culture Executive Agency — Contribution from Development Cooperation Instruments (DCIs)	21 01 06 01			2,650	2,472	-6,7%								
Education, Audiovisual and Culture Executive Agency — Contribution from the Instrument for Pre-accession Assistance	22 01 06 01			0,789	0,729	-7,6%								
Education, Audiovisual and Culture Executive Agency — Contribution from European Neighbourhood Instrument (ENI)	22 01 06 02			2,415	2,287	-5,3%								
Education, Audiovisual and Culture Executive Agency — Contribution from EU Aid Volunteers initiative	23 01 06 01			1,039	1,093	5,2%								

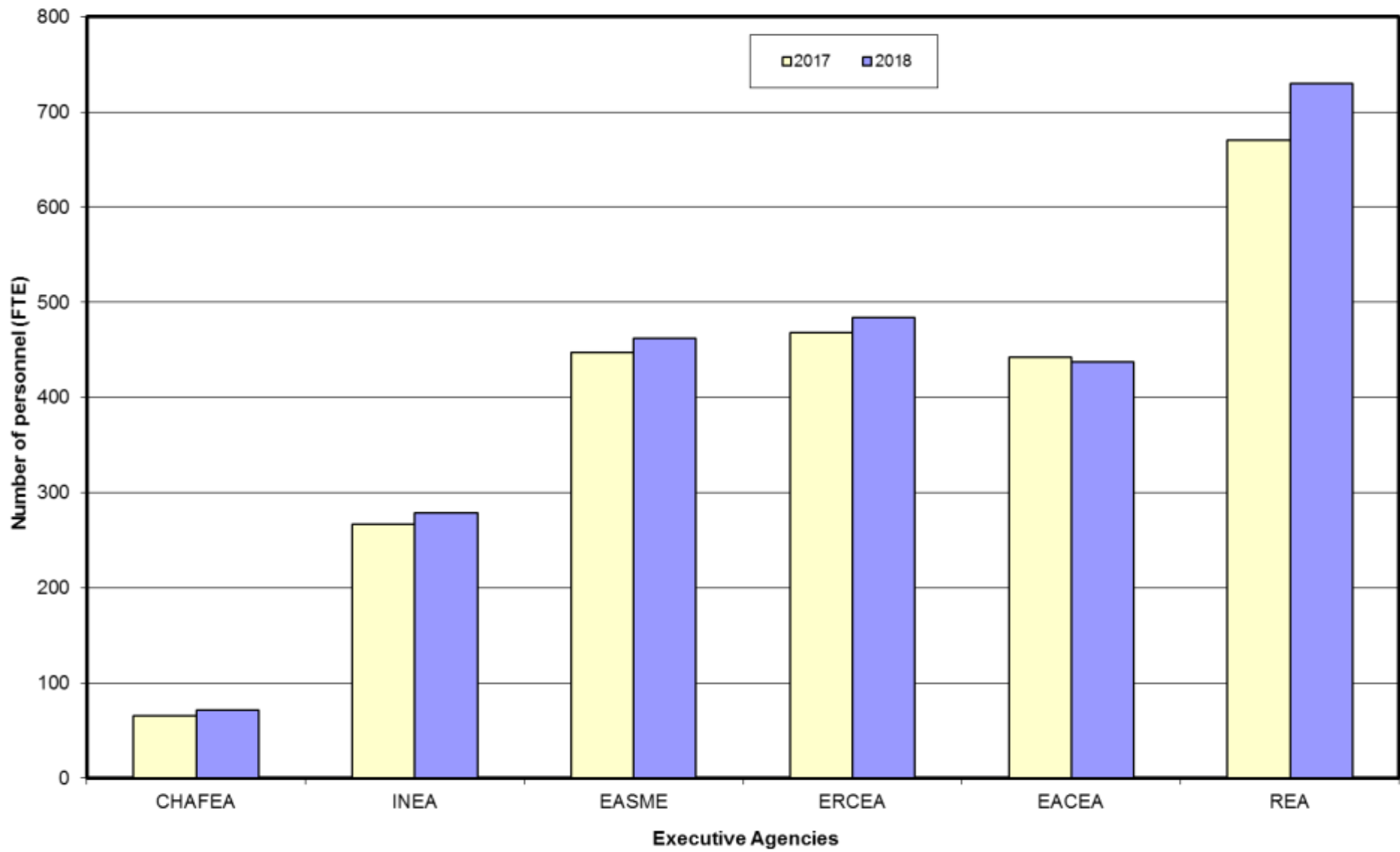
Name of the executive agency	Operating budget line	Location	Year of creation	EU contribution to the Agency's operating budget		Variation in % DB 2018 / 2017	Staffing of the executive agency							
				Budget 2017 ⁽¹⁾	DB 2018		Authorised establishment plan		Contract agents ⁽²⁾		Seconded national experts ⁽²⁾		Total staff ⁽²⁾	
				Budget 2017 ⁽¹⁾	DB 2018	Budget 2017 ⁽¹⁾	DB 2018	Budget 2017 ⁽¹⁾	DB 2018	Budget 2017 ⁽¹⁾	DB 2018	Budget 2017 ⁽¹⁾	DB 2018	
Total EACEA				47,081	46,925	-0,3%	110	109	332	328	0	0	442	437
Consumers, Health and Food Executive Agency (Chafea)		Luxembourg	2005											
Consumer, Health, Agriculture and Food Executive Agency — Contribution from the agricultural promotion programme	05 01 06 01			2,500	3,080	23,2%								
Consumers, Health, Agriculture and Food Executive Agency — Contribution from the 'Third programme for the Union's action in the field of health (2014-2020)'	17 01 06 02			4,209	4,407	4,7%								
Consumers, Health, Agriculture and Food Executive Agency — Contribution in the field of food and feed safety, animal health, animal welfare and plant health	17 01 06 03			1,170	1,195	2,1%								
Consumers, Health, Agriculture and Food Executive Agency — Contribution from the Consumer programme	33 01 06 01			1,691	1,741	3,0%								
Total CHAFAEA				9,570	10,423	8,9%	17	18	48	53	0	0	65	71
Innovation and Networks Executive Agency (INEA)		Brussels	2006											
Innovation and Networks Executive Agency — Contribution from Connecting Europe Facility (CEF)	06 01 06 01			14,832	14,272	-3,8%								
Innovation and Networks Executive Agency — Contribution from the Cohesion Fund	06 01 06 03			5,101	5,755	12,8%								
Innovation and Networks Executive Agency — Contribution from Horizon 2020	08 01 06 04			5,352	6,855	28,1%								
Total INEA				25,284	26,881	6,3%	68	71	199	208	0	0	267	279
European Research Council Executive Agency (ERCEA)		Brussels	2007											
European Research Council Executive Agency — contribution from Horizon 2020	08 01 06 01			45,122	46,681	3,5%								
Total ERCEA				45,122	46,681	3,5%	118	122	334	343	16	19	468	484
Research Executive Agency (REA)		Brussels	2007											
Research Executive Agency — Contribution from Horizon 2020	08 01 06 02			62,627	64,590	3,1%								
Research Executive Agency — Contribution from Non-Research Programmes	08 01 06 05				1,065	100,0%								
Total REA				62,627	65,655	4,8%	167	179	503	551	0	0	670	730
Total executive agencies				234,332	239,298	2,1%	590	614	1 753	1 830	16	19	2 359	2 463

Name of the executive agency	Operating budget line	Location	Year of creation	EU contribution to the Agency's operating budget		Variation in % DB 2018 / 2017	Staffing of the executive agency							
				Budget	DB		Authorised establishment plan		Contract agents ⁽²⁾		Seconded national experts ⁽²⁾		Total staff ⁽²⁾	
				2017 ⁽¹⁾	2018	Budget	DB	Budget	DB	Budget	DB	Budget	DB	Budget
(1) Budget 2017 includes amending budget 1 and draft amending budgets 2 and 3. (2) Estimate (full-time equivalents), on the basis of average costs.														

EU BUDGET CONTRIBUTION to EXECUTIVE AGENCIES



NUMBER of PERSONNEL (FTE) in EXECUTIVE AGENCIES



1.3.5 Table Commission budget implementation for executive agencies 2016

(In million EUR)

Name of the executive agency	Budget line	Authorised appropriations 2016		Commitments made 2016			Payments made 2016			Carry over to 2017		Appropriations cancelled 2016	
		Commitments	Payments	Total	Of which voted budget	Of which assigned revenues	Total	Of which voted budget	Of which assigned revenues	Commitments	Payments	Commitments	Payments
Executive Agency for Small and Medium-sized Enterprises (EASME)													
Contribution from Competitiveness of enterprises and small and medium-sized enterprises (Cosme)	02 01 06 01	7,420	7,420	7,005	6,997	0,008	7,005	6,997	0,008			0,414	0,414
Contribution from Connecting Europe Facility (CEF)	06 01 06 02												
Contribution from LIFE	07 01 06 01	4,472	4,472	4,472	4,472		4,472	4,472					
Contribution from Horizon 2020	08 01 06 03	21,887	21,887	21,799	21,120	0,679	21,799	21,120	0,679			0,088	0,088
Contribution from European Maritime and Fisheries Fund (EMFF)	11 01 06 01	2,578	2,578	2,573	2,573		2,573	2,573				0,005	0,005
Total EASME		36,356	36,356	35,849	35,162	0,687	35,849	35,162	0,687			0,507	0,507
Innovation and Networks Executive Agency (INEA)													
Contribution from Connecting Europe Facility (CEF)	06 01 06 01	12,934	12,934	12,934	12,913	0,021	12,934	12,913	0,021				
Contribution from the Cohesion Fund	06 01 06 03	4,153	4,153	4,153	4,153		4,153	4,153					
Contribution from Horizon 2020	08 01 06 04	4,596	4,596	4,596	4,355	0,241	4,596	4,355	0,241				
Total INEA		21,683	21,683	21,683	21,422	0,262	21,683	21,422	0,262				
European Research Council Executive Agency (ERCEA)													
European Research Council Executive Agency (ERCEA) Contribution from Horizon 2020	08 01 06 01	42,100	42,100	42,100	40,981	1,119	42,100	40,981	1,119				
Total ERCEA		42,100	42,100	42,100	40,981	1,119	42,100	40,981	1,119				
Research Executive Agency (REA)													
Research Executive Agency (REA) Contribution from Horizon 2020	08 01 06 02	59,697	59,697	59,697	58,060	1,637	59,697	58,060	1,637				
Total REA		59,697	59,697	59,697	58,060	1,637	59,697	58,060	1,637				
Education, Audiovisual and Culture Executive Agency (EACEA)													
Contribution from Erasmus+	15 01 06 01	26,969	26,969	26,923	25,060	1,863	26,923	25,060	1,863			0,047	0,047
Contribution from Creative Europe	15 01 06 02	13,017	13,017	12,791	12,199	0,592	12,791	12,199	0,592			0,226	0,226
Contribution from Europe for Citizens	18 01 06 01	2,209	2,209	2,163	2,163		2,163	2,163				0,046	0,046
Contribution from the Partnership Instrument (PI)	19 01 06 01	0,230	0,240	0,230	0,230		0,221	0,221					0,019
Contribution from Development Cooperation Instruments (DCI)	21 01 06 01	2,398	2,446	2,314	2,250	0,064	2,326	2,214	0,113			0,084	0,120

(In million EUR)

Name of the executive agency	Budget line	Authorised appropriations 2016		Commitments made 2016			Payments made 2016			Carry over to 2017		Appropriations cancelled 2016	
		Commitments	Payments	Total	Of which voted budget	Of which assigned revenues	Total	Of which voted budget	Of which assigned revenues	Commitments	Payments	Commitments	Payments
Contribution from European Neighbourhood Instrument (ENI)	22 01 06 02	2,574	2,644	2,482	2,412	0,070	2,552	2,412	0,141			0,092	0,092
Contribution from Pre-accession Assistance programme	22 01 06 01	0,828	0,840	0,798	0,776	0,023	0,810	0,776	0,034			0,030	0,030
Contribution from European Voluntary Humanitarian Aid Corps EU Aid Volunteers (EUAV)	23 01 06 01	0,989	0,989	0,989	0,989		0,989	0,989					
Total EACEA		49,214	49,355	48,690	46,078	2,612	48,776	46,033	2,743			0,524	0,579
Consumer, Health and Food Executive Agency													
Contribution for Agriculture	05 01 06 01	1,558	1,558	1,558	1,558		1,558	1,558					
Contribution from Consumer programme	33 01 06 01	1,737	1,737	1,737	1,691	0,046	1,737	1,691	0,046				
Contribution from Health for Growth programme	17 01 06 02	4,324	4,324	4,324	4,209	0,115	4,324	4,209	0,115				
Contribution in the field of Food and feed safety, animal health, animal welfare and Plant health	17 01 06 03	1,170	1,170	1,170	1,170		1,170	1,170					
Total CHAFEA		8,789	8,789	8,789	8,628	0,161	8,789	8,628	0,161				
Total executive agencies		217,840	217,980	216,809	210,331	6,478	216,894	210,286	6,608			1,031	1,086

The budget implementation tables for executive agencies should be read as follows:

- Authorised appropriations include voted budget appropriations as well as assigned revenues (EFTA, candidate country and third country appropriations);
- Authorised appropriations 2016 minus commitments (or payments) made 2016 minus carry-over of assigned revenue (stemming from candidate countries and third countries) and automatic carry-over to 2017 leads to appropriations cancelled (on the Commission side).

All budget implementation 2016 data in this document are based on provisional accounting closure (April 2017).

1.3.6 Table executive agency staffing overview 2016

Name of the executive agency	Year of creation	Establishment Plan Posts		Contract Agents		Seconded National Experts (END)		Total personnel	
		Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Budget 2016	Actually filled 31/12/2016
EACEA	2005	110	104	332	314	0	0	442	418
EASME	2004	108	94	329	323	0	0	437	417
CHAFEA	2005	15	14	45	45	0	0	60	59
INEA	2006	63	57	184	165	0	0	247	222
ERCEA	2007	112	112	319	324	16	11	447	447
REA	2007	163	146	486	482	0	0	649	628
Total executive agencies		571	527	1 695	1 653	16	11	2 282	2 191

1.3.7 Table executive agency frozen posts

As explained in the section 2.3.3 of the Introduction, the creation of executive agencies leads to so-called 'freed' and 'frozen' posts.

The 2018 DB contains 160 posts frozen in the Commission establishment plan (Budget 2017: 160 frozen posts), due to the secondment of Commission officials to executive agencies.

More details on frozen posts by executive agency are presented in the tables below, and in the individual budgetary financial statements (Part I section 2.2.4).

Table of posts frozen in the Commission establishment plan

	Executive Agency	Budget 2017	DB 2018
Operating budget	EASME	14	14
	EACEA	34	34
	CHAFEA	8	8
	INEA	13	12
	Total - Operating Budget	69 ⁽²⁾	68 ⁽¹⁾
Research budget	ERCEA	20	20
	REA	42	42
	EASME	19	19
	INEA	10	11
	Total - Research Budget	91	92
Total for all Executive Agencies		160	160
⁽¹⁾ Giving rise to a reduction of corresponding budget appropriations under Heading 5 (see 'Abatement agences executives' in Working Document II accompanying the 2018 DB – Budget financial statement XX 01 01 01 01).			
⁽²⁾ Giving rise to a reduction of corresponding budget appropriations under Heading 5 (see 'Abatement agences executives' in Working Document II accompanying the 2017 DB – Budget financial statement XX 01 01 01 01).			

2 INDIVIDUAL BUDGETARY FINANCIAL STATEMENTS

2.1 Content of the budgetary financial statements

2.1.1 Decentralised agencies

The individual budgetary financial statements include, by agency, information on the set-up of the agency, the EU contribution to and the budget of the agency (revenue and expenditure), the estimated surplus of 2016, the establishment plan, contract agents and Seconded National Experts, buildings, privileges and immunities, and evaluations.

2.1.2 European Institute of Innovation and Technology (EIT)

Similar to the decentralised agency budgetary financial statements, the individual budgetary financial statement for EIT includes information on the set-up of EIT, the EU contribution to and the budget of EIT (revenue and expenditure), the estimated surplus of 2016, the establishment plan, contract agents and Seconded National Experts, buildings, privileges and immunities, and evaluations.

2.1.3 Executive agencies

The individual budgetary financial statements for executive agencies include information on the set-up of the agency (including possible extensions of the mandate), the operational programmes managed by the agency, the EU contribution to and the operating budget of the agency (revenue and expenditure), the estimated surplus of 2016, the establishment plan, contract agents and Seconded National Experts, freed and frozen posts, buildings, and evaluations.

All budget implementation 2016 data in this document are based on provisional accounting closure (April 2017).

2.2 Individual budgetary financial statements

2.2.1 Decentralised Agency

2.2.1.1 Decentralised Agency of heading 1A - Competitiveness for growth and jobs

2.2.1.1.1 European Chemicals Agency - ECHA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
<p>Regulation (EC) No. 1907/2006 of 18 December 2006, concerning the Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH), establishing a European Chemicals Agency</p> <p>Regulation (EC) No. 1272/2008 of 16 December 2008 on classification, labelling and packaging of substances and mixtures</p>	<p>18/12/2006</p> <p>16/12/2008</p>	<p>-Manage and carry out technical, scientific and administrative aspects of REACH and CLP Regulations</p> <p>-The REACH and CLP processes are designed to ensure a high level of protection of human health and the environment, including the promotion of alternative methods for assessment of hazards of substances, as well as the free circulation of substances on the internal market while enhancing competitiveness and innovation</p> <p>-Provide the Member States and the institutions of the Union with the best possible scientific and technical advice on questions relating to chemicals which fall under REACH or CLP</p> <p>-Manage IT based guidance documents, tools and data bases</p> <p>-Support national helpdesk and run a helpdesk for registrants</p> <p>-Make information on chemicals publicly accessible</p>
<p>Regulation (EU) No 528/2012 of the European Parliament and the Council of 22 May 2012 concerning the making available on the market and use of biocidal products</p>	<p>22/05/2012</p>	<p>- Manage and carry out technical, scientific, and administrative aspects of the Biocidal Products Regulation</p> <p>- The purpose of the Biocides Regulation is to improve the functioning of the internal market through the harmonisation of the rules on the placing on the market and use of biocidal products, whilst ensuring a high level of protection of both human and animal health and the environment. The provisions of the Regulation are underpinned by the precautionary principle, the aim of which is to safeguard the health of humans, animals and the environment.</p> <p>- Establish and maintain the Register for Biocidal Products</p> <p>- Coordinate and manage the processing and evaluation of the applications covered by the Regulation (including active substance approval, Union authorisation, data sharing, technical equivalence, alternative suppliers)</p> <p>- Provide guidance, support national helpdesks and assist and advise application (through the ECHA Helpdesk)</p> <p>- Make information on biocides publicly accessible.</p>
<p>Regulation of the European Parliament and of the Council of 4 July 2012 concerning the export and import of hazardous chemicals</p>	<p>04/07/2012</p>	<p>- Manage and carry out technical, scientific, and administrative aspects related to export and import of dangerous chemicals under the PIC Regulation</p> <p>- The objectives of the PIC Regulation are to implement the Rotterdam Convention on the Prior Informed Consent Procedure for Certain Hazardous Chemicals and Pesticides in International Trade, and to promote shared responsibility and cooperative efforts in the international movement of hazardous chemicals in order to protect human health and the environment from potential harm. Through its provisions it contributes to the environmentally sound use of hazardous chemicals.</p> <p>- Manage the tasks related to and the cooperation with Member States on export notifications and explicit import consents</p> <p>- Manage guidance documents and IT tools</p> <p>- Make information publicly available</p>
<p>Remark</p>		<p>The Agency, established on 1 June 2007, will manage the registration, evaluation, authorisation and restriction processes for chemical substances as well the classification and labelling of substances and mixtures to ensure consistency across the European Union. These REACH processes are designed to provide additional information on chemicals, to ensure their safe use, and to ensure competitiveness of the European industry.</p> <p>In its decision-making the Agency will take the best available scientific and</p>

Decision	Date	Mission/ Tasks / Functions
		<p>technical data and socio-economic information into account. It will also provide information on chemicals and technical and scientific advice.</p> <p>Under the Biocidal Products Regulation, adopted in 2012, ECHA is responsible for specific tasks with regard to applications for active substance approval and Union authorisation and other related tasks such as data sharing inquiries. The Biocidal products Committee has been established within the Agency to provide opinions to the Commission on scientific and technical matters relating to applications under the Regulation.</p> <p>The recast PIC Regulation, adopted in 2012, further adds to the remit of the Agency, and complements it with scientific, technical, and administrative tasks related to export and import of dangerous chemicals.</p>

1.2 Seat

Helsinki

1.3 Budget Line

02 03 03 : European Chemicals Agency — Chemicals legislation

07 02 05 : European Chemicals Agency — Activities in the field of legislation on import and export of dangerous chemicals

17 04 07 : European Chemicals Agency — Activities in the field of biocides legislation

1.4 Human Resources overview

1.4.1 Human Resources Overview ECHA

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	336	331	337	337
Establishment plan posts : AST	129	124	123	121
Establishment plan posts : AST/SC				
Total Establishment plan posts	465	455	460	458
Contract Agents	110	114	116	126
Seconded National Experts	16	9	16	7
TOTAL STAFF	591	578	592	591

1.4.2 Human Resources Overview (REACH / CLP)

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	303	299	301	298
Establishment plan posts : AST	117	110	109	106
Establishment plan posts : AST/SC				
Total Establishment plan posts	420	409	410	404
Contract Agents	100	100	100	110
Seconded National Experts	15	8	15	5
TOTAL STAFF	535	517	525	519

1.4.3 Human Resources Overview (BIOCIDES)

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	32	31	35	38

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AST	7	9	9	9
Establishment plan posts : AST/SC				
Total Establishment plan posts	39	40	44	47
Contract Agents	9	13	15	15
Seconded National Experts	1	1	1	2
TOTAL STAFF	49	54	60	64

1.4.4 Human Resources Overview (PIC)

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	1	1	1	1
Establishment plan posts : AST	5	5	5	6
Establishment plan posts : AST/SC				
Total Establishment plan posts	6	6	6	7
Contract Agents	1	1	1	1
Seconded National Experts				
TOTAL STAFF	7	7	7	8

1.5 Financial Resources overview

1.5.1 Financial Resources Overview ECHA

1.5.1.1 Revenues Overview ECHA

1.5.1.1.1 General revenues ECHA

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	75 172 500	33 839 320
Other Revenue	34 050 890	81 177 787
TOTAL REVENUES	109 223 390	115 017 107

1.5.1.1.2 Additional EU funding: ad hoc grants and delegation agreements ECHA

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
Ad hoc grants		
Delegation agreements	600 000	600 000
TOTAL REVENUES	600 000	600 000

1.5.1.2 Expenditure Overview ECHA

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	69 105 290	69 105 290	74 314 850	74 314 850
Title 2 - Infrastructure and operating expenditure	15 085 831	15 085 831	16 587 110	16 587 110
Title 3 - Operational expenditure	23 380 002	23 327 785	22 137 121	22 061 721
Title 4 - Operational expenditure	1 967 208	1 967 208	2 447 080	2 447 080

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 5 - Operational expenditure	337 276	337 276	222 530	222 530
Title 9 – Reserve				
TOTAL EXPENDITURE	109 875 607	109 823 390	115 708 691	115 633 291

1.5.2 Financial Resources Overview (REACH / CLP)

1.5.2.1 Revenues Overview (REACH / CLP)

1.5.2.1.1 General revenues (REACH / CLP)

REVENUES	2017		2018	
	Revenues estimated by the agency		Budget Forecast	
EU contribution	69 489 500		30 517 000	
Other Revenue	28 192 890		71 482 597	
TOTAL REVENUES	97 682 390		101 999 597	

1.5.2.1.2 Additional EU funding: ad hoc grants and delegation agreements (REACH / CLP)

REVENUES	2017		2018	
	Revenues estimated by the agency		Budget Forecast	
Ad hoc grants				
Delegation agreements	600 000		600 000	
TOTAL REVENUES	600 000		600 000	

1.5.2.2 Expenditure Overview (REACH / CLP)

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	61 505 966	61 505 966	65 989 860	65 989 860
Title 2 - Infrastructure and operating expenditure	13 448 639	13 448 639	14 564 200	14 564 200
Title 3 - Operational expenditure	23 380 002	23 327 785	22 137 121	22 061 721
Title 9 – Reserve				
TOTAL EXPENDITURE	98 334 607	98 282 390	102 691 181	102 615 781

1.5.3 Financial Resources Overview (BIOCIDES)

1.5.3.1 Revenues Overview (BIOCIDES)

1.5.3.1.1 General revenues (BIOCIDES)

REVENUES	2017		2018	
	Revenues estimated by the agency		Budget Forecast	
EU contribution	4 500 000		2 226 000	
Other Revenue	5 858 000		9 695 190	
TOTAL REVENUES	10 358 000		11 921 190	

1.5.3.1.2 Additional EU funding: ad hoc grants and delegation agreements (BIOCIDES)

REVENUES	2017		2018	
	Revenues estimated by the agency		Budget Forecast	
TOTAL REVENUES				

1.5.3.2 Expenditure Overview (BIOCIDES)

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	6 931 428	6 931 428	7 645 800	7 645 800
Title 2 - Infrastructure and operating expenditure	1 459 364	1 459 364	1 828 310	1 828 310
Title 4 - Operational expenditure	1 967 208	1 967 208	2 447 080	2 447 080
TOTAL EXPENDITURE	10 358 000	10 358 000	11 921 190	11 921 190

1.5.4 Financial Resources Overview (PIC)

1.5.4.1 Revenues Overview (PIC)

1.5.4.1.1 General revenues (PIC)

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	1 183 000	1 096 320
Other Revenue	0	0
TOTAL REVENUES	1 183 000	1 096 320

1.5.4.1.2 Additional EU funding: ad hoc grants and delegation agreements (PIC)

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES		

1.5.4.2 Expenditure Overview (PIC)

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	667 896	667 896	679 190	679 190
Title 2 - Infrastructure and operating expenditure	177 828	177 828	194 600	194 600
Title 5 - Operational expenditure	337 276	337 276	222 530	222 530
TOTAL EXPENDITURE	1 183 000	1 183 000	1 096 320	1 096 320

2 Human Resources

2.1 Establishment plan posts

2.1.1 Establishment plan posts ECHA

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1		1		1		1		
AD 14		4		4		5		6		8
AD 13		15		7		15		15		16
AD 12		22		13		20		20		21
AD 11		34		17		34		34		34

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 10		36		24		39		42		43
AD 9		54		43		54		55		56
AD 8		60		54		62		61		63
AD 7		57		69		64		66		64
AD 6		45		74		35		31		27
AD 5		8		25		8		9		5
AD TOTAL		336		331		337		340		337
AST 11										
AST 10								1		1
AST 9		6		3		5		4		5
AST 8		9		2		7		6		8
AST 7		15		5		14		14		15
AST 6		16		11		15		18		18
AST 5		34		23		34		30		34
AST 4		14		29		22		28		22
AST 3		23		38		18		20		17
AST 2		7		11		5		3		1
AST 1		5		2		3				
AST TOTAL		129		124		123		124		121
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		465		455		460		464		458
GRAND TOTAL		465		455		460		464		458

2.1.2 Establishment plan posts (REACH / CLP)

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts (1)	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1		1		1		1		
AD 14		4		4		5		6		8

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts (1)	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 13		15		7		15		15		16
AD 12		20		12		18		18		19
AD 11		31		16		31		31		31
AD 10		33		23		36		38		39
AD 9		48		42		48		49		50
AD 8		50		50		49		48		50
AD 7		52		62		59		61		59
AD 6		41		62		31		25		21
AD 5		8		20		8		9		5
AD TOTAL		303		299		301		301		298
AST 11										
AST 10								1		1
AST 9		6		3		5		4		5
AST 8		9		2		7		6		8
AST 7		12		5		11		11		12
AST 6		16		10		15		18		18
AST 5		31		20		31		27		31
AST 4		12		27		19		23		17
AST 3		19		30		13		16		13
AST 2		7		11		5		3		1
AST 1		5		2		3				
AST TOTAL		117		110		109		109		106
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		420		409		410		410		404
GRAND TOTAL		420		409		410		410		404

(1) Including 1 TA under recruitment

2.1.3 Establishment plan posts (BIOCIDES)

Function group and grade	2016		2017		2018	
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Request of the Agency	Draft Budget Request	

	Permanent posts	Temporary posts	Permanent posts	Temporary posts (1)	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14										
AD 13										
AD 12		2		1		2		2		2
AD 11		3		1		3		3		3
AD 10		3		1		3		4		4
AD 9		6		1		6		6		6
AD 8		9		4		12		12		12
AD 7		5		7		5		5		5
AD 6		4		12		4		6		6
AD 5				4						
AD TOTAL		32		31		35		38		38
AST 11										
AST 10										
AST 9										
AST 8										
AST 7		1				1		1		1
AST 6										
AST 5		3		2		3		3		3
AST 4		2		2		2		3		3
AST 3		1		5		3		2		2
AST 2										
AST 1										
AST TOTAL		7		9		9		9		9
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		39		40		44		47		47
GRAND TOTAL		39		40		44		47		47

(1) including one post for Nov-Dec 2016 in accordance with Art.38(2) of ECHA's Financial Regulation

2.1.4 Establishment plan posts (PIC)

Function group and grade	2016		2017	2018	
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Request of the Agency	Draft Budget Request

	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14										
AD 13										
AD 12										
AD 11										
AD 10										
AD 9										
AD 8		1				1		1		1
AD 7										
AD 6										
AD 5				1						
AD TOTAL		1		1		1		1		1
AST 11										
AST 10										
AST 9										
AST 8										
AST 7		2				2		2		2
AST 6				1						
AST 5				1						
AST 4						1		2		2
AST 3		3		3		2		2		2
AST 2										
AST 1										
AST TOTAL		5		5		5		6		6
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		6		6		6		7		7
GRAND TOTAL		6		6		6		7		7

2.2 External personnel

2.2.1 External personnel ECHA

2.2.1.1 Contract Agents ECHA

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
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Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	23	24	24	28
Function Group III	68	63	72	72
Function Group II	19	27	20	26
Function Group I				
TOTAL	110	114	116	126

2.2.1.2 Seconded National Experts ECHA

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	16	9	16	7

2.2.2 External personnel (REACH /CLP)

2.2.2.1 Contract Agents (REACH /CLP)

Contract agents	Authorised 2016 (2)	Recruited as of 31/12/2016 (1)	2017 estimate (3)(2)	Draft Budget 2018 estimate (3)
Function Group IV	18	17	17	20
Function Group III	64	58	65	66
Function Group II	18	25	18	24
Function Group I				
TOTAL	100	100	100	110

(1) including 4 staff under recruitment

(2) the Management Board amended this number in June 2016, by adding 2 additional CA posts for the work related to IUCLID as a service, while decreasing the number of SNEs by 2. Therefore the final number of approved CAs for 2016 and 2017 was 102

(3) this number does not include the 3 additional Contract Agents approved for delegated tasks - EU Observatory for Nanomaterials

2.2.2.2 Seconded National Experts (REACH / CLP)

Seconded National Experts	Authorised 2016 (1)	Recruited as of 31/12/2016	2017 estimate (1)	Draft Budget 2018 estimate (2)
TOTAL	15	8	15	5

(1) the Management Board amended this number in June 2016, as 2 additional CA posts were approved for the IUCLID as a service related work. The total number of approved SNEs in REACH is therefore 13 for 2016 and 2017

(2) Not all posts will be filled

2.2.3 External personnel (BIOCIDES)

2.2.3.1 Contract Agents (BIOCIDES)

Contract agents	Authorised 2016 (2)	Recruited as of 31/12/2016 (1)	2017 estimate	Draft Budget 2018 estimate
Function Group IV	4	7	6	7
Function Group III	4	5	7	6
Function Group II	1	1	2	2
Function Group I				
TOTAL	9	13	15	15

(1) including 1 staff under recruitment

(2) for 2016, as the number of TAs in the approved budget was lower than necessary to address the workload, it was agreed that the number of CAs would be increased (discussions in September-November 2015)

2.2.3.2 Seconded National Experts (BIOCIDES)

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	1	1	1	2

2.2.4 External personnel (PIC)

2.2.4.1 Contract Agents (PIC)

Contract agents	Authorised 2016	Recruited as of 31/12/2016 (1)	2017 estimate	Draft Budget 2018 estimate
Function Group IV	1		1	1
Function Group III				
Function Group II		1		
Function Group I				
TOTAL	1	1	1	1

(1) including 1 staff under recruitment

2.2.4.2 Seconded National Experts (PIC)

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL				

3 Financial Resources

3.1 Financial Resources ECHA

3.1.1 Revenues ECHA

3.1.1.1 General revenues ECHA

REVENUES	General revenues ECHA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES	49 828 534	32 247 800	80 279 795	80 279 795	148,95%
2 EU CONTRIBUTION	60 920 188	75 172 500	38 969 015	33 839 320	-54,98%
- Of which assigned revenues deriving from previous years' surpluses	441 492	3 093 463	5 255 881	5 239 696	69,38%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	1 767 954	1 803 090	905 860	897 992	-50,20%
- Of which EEA/EFTA (excl. Switzerland)	1 767 954	1 803 090	905 860	897 992	-50,20%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS	558 995				
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	113 075 671	109 223 390	120 154 670	115 017 107	5,30%

3.1.1.2 Additional EU funding: ad hoc grants and delegation agreements ECHA

REVENUES	Additional EU funding: ad hoc grants and delegation agreements ECHA

	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)	900 000	600 000	600 000	600 000	0,00%
TOTAL	900 000	600 000	600 000	600 000	0,00%

3.1.2 Expenditure ECHA

3.1.2.1 Commitment appropriations ECHA

EXPENDITURE	Commitment appropriations ECHA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	65 766 996	69 105 290	74 929 420	74 314 850	7,54%
Salaries & allowances	58 725 434	60 928 357	63 960 400	63 411 900	4,08%
<i>- Of which establishment plan posts</i>	<i>52 190 034</i>	<i>53 516 757</i>	<i>55 331 600</i>	<i>55 119 500</i>	<i>2,99%</i>
<i>- Of which external personnel</i>	<i>6 535 400</i>	<i>7 411 600</i>	<i>8 628 800</i>	<i>8 292 400</i>	<i>11,88%</i>
Expenditure relating to Staff recruitment	501 285	688 801	606 860	583 190	-15,33%
Employer's pension contributions	2 032 375	2 321 400	5 613 000	5 613 000	141,79%
Mission expenses	41 015	60 000	63 010	63 010	5,02%
Socio-medical infrastructure	1 608 168	1 920 667	1 783 690	1 770 490	-7,82%
Training	892 323	1 150 332	980 340	980 340	-14,78%
External Services	1 959 654	2 015 733	1 904 110	1 874 910	-6,99%
Receptions, events and representation	6 742	20 000	18 010	18 010	-9,95%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	14 686 305	15 085 831	16 608 660	16 587 110	9,95%
Rental of buildings and associated costs	7 642 657	7 459 243	7 765 060	7 753 270	3,94%
Information, communication technology and data processing	6 319 557	6 969 820	7 668 760	7 659 000	9,89%
Movable property and associated costs	489 369	371 073	870 950	870 950	134,71%
Current administrative expenditure	225 765	279 695	291 760	291 760	4,31%
Postage / Telecommunications					
Meeting expenses	8 957	6 000	12 130	12 130	102,17%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	26 723 612	23 380 002	26 732 100	22 137 121	-5,32%
Registration, data-sharing and dissemination	533 989	1 097 000	2 561 500	2 561 500	133,50%
Evaluation	1 295 374	260 000	145 000	145 000	-44,23%
Risk Management	435 522	900 000	850 000	850 000	-5,56%
Classification and labelling	13 194	170 000	240 000	240 000	41,18%

EXPENDITURE	Commitment appropriations ECHA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Advice and assistance through guidance and helpdesk	161 401	223 000	256 250	256 250	14,91%
Scientific IT tools	14 854 250	10 951 836	13 938 360	9 343 381	-14,69%
Scientific and technical advice to EU institutions	103 371	551 000	350 000	350 000	-36,48%
Committees and Forum	2 146 960	1 442 500	1 150 500	1 150 500	-20,24%
Board of appeal	68 936	83 000	96 000	96 000	15,66%
Communications including translations	4 115 603	3 886 140	2 313 580	2 313 580	-40,47%
International cooperation					
Management Board and management of the Agency	925 125	1 132 826	1 525 910	1 525 910	34,70%
Missions	515 284	594 100	573 000	573 000	-3,55%
External training					
Refunds					
Committees and Forum (multiannual)	212 927	1 188 600	1 732 000	1 732 000	45,72%
Cooperation with international organisations	1 164 794	300 000	400 000	400 000	33,33%
IPA programme 2009/214-524					
IPA programme 2012/291-934	27 909				
IPA programme according to agreement 2015/361-049	148 973				
Delegated tasks		600 000	600 000	600 000	0,00%
Title 4 - Operational expenditure	1 934 801	1 967 208	2 447 080	2 447 080	24,39%
Substances, products and technical equivalence		50 000	50 000	50 000	0,00%
Refunds pursuant to Article 13 of the Regulation (EU) 564/2013					
Submissions, datasharing and dissemination					
Advice and assistance through guidance and helpdesk	30 091	31 650	51 750	51 750	63,51%
Scientific IT tools	1 361 881	1 095 953	1 440 770	1 440 770	31,46%
Scientific and technical advice to EU institutions					
Biocidal products Committee and Forum	307 374	489 200	613 000	613 000	25,31%
Board of appeal	5 521	15 500	17 000	17 000	9,68%
Communications including translations	113 093	99 714	105 410	105 410	5,71%
Management Board and management of the Agency	58 264	118 591	100 150	100 150	-15,55%
Missions	58 577	66 600	69 000	69 000	3,60%
External training					
Cooperation with international organisations for IT programs					
Preparatory work BPR 13/3938 Norwegian					
Title 5 - Operational expenditure	363 916	337 276	258 490	222 530	-34,02%
Studies and consultants					
Advice and assistance through guidance and helpdesk					

EXPENDITURE	Commitment appropriations ECHA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Scientific IT tools	331 036	305 974	226 670	203 530	-33,48%
Meeting with the dans and expert groups on PIC implementation					
Communications including translations	20 267	17 402	17 820	5 000	-71,27%
Missions	12 613	13 900	14 000	14 000	0,72%
External training					
Title 9 - Reserve					
TOTAL	109 475 630	109 875 607	120 975 750	115 708 691	5,31%

3.1.2.2 Payment appropriations ECHA

EXPENDITURE	Payment appropriations ECHA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	65 327 970	69 105 290	74 929 420	74 314 850	7,54%
Salaries & allowances	58 725 434	60 928 357	63 960 400	63 411 900	4,08%
- Of which establishment plan posts	52 190 034	53 516 757	55 331 600	55 119 500	2,99%
- Of which external personnel	6 535 400	7 411 600	8 628 800	8 292 400	11,88%
Expenditure relating to Staff recruitment	458 287	688 801	606 860	583 190	-15,33%
Employer's pension contributions	2 032 375	2 321 400	5 613 000	5 613 000	141,79%
Mission expenses	39 088	60 000	63 010	63 010	5,02%
Socio-medical infrastructure	1 525 685	1 920 667	1 783 690	1 770 490	-7,82%
Training	797 837	1 150 332	980 340	980 340	-14,78%
External Services	1 742 617	2 015 733	1 904 110	1 874 910	-6,99%
Receptions, events and representation	6 647	20 000	18 010	18 010	-9,95%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	12 874 515	15 085 831	16 608 660	16 587 110	9,95%
Rental of buildings and associated costs	7 261 619	7 459 243	7 765 060	7 753 270	3,94%
Information, communication technology and data processing	5 129 998	6 969 820	7 668 760	7 659 000	9,89%
Movable property and associated costs	284 639	371 073	870 950	870 950	134,71%
Current administrative expenditure	189 623	279 695	291 760	291 760	4,31%
Postage / Telecommunications					
Meeting expenses	8 636	6 000	12 130	12 130	102,17%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	15 858 447	23 327 785	26 656 700	22 061 721	-5,43%
Registration, datasharing and dissemination	416 937	1 097 000	2 561 500	2 561 500	133,50%

EXPENDITURE	Payment appropriations ECHA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Evaluation	183 335	260 000	145 000	145 000	-44,23%
Risk Management	256 544	900 000	850 000	850 000	-5,56%
Classification and labelling	13 194	170 000	240 000	240 000	41,18%
Advice and assistance through guidance and helpdesk	161 401	223 000	256 250	256 250	14,91%
Scientific IT tools	8 056 703	10 951 836	13 938 360	9 343 381	-14,69%
Scientific and technical advice to EU institutions	78 176	551 000	350 000	350 000	-36,48%
Committees and Forum	1 444 924	1 442 500	1 150 500	1 150 500	-20,24%
Board of appeal	23 376	83 000	96 000	96 000	15,66%
Communications including translations	3 376 075	3 886 140	2 313 580	2 313 580	-40,47%
International cooperation					
Management Board and management of the Agency	598 377	1 132 826	1 525 910	1 525 910	34,70%
Missions	466 300	594 100	573 000	573 000	-3,55%
External training					
Refunds					
Committees and Forum (multiannual)	12 950	336 243	1 406 600	1 406 600	318,33%
Cooperation with international organisations	644 759	1 100 140	650 000	650 000	-40,92%
IPA programme 2009/214-524					
IPA programme 2012/291-934	27 909				
IPA programme according to agreement 2015/361-049	97 487				
Delegated tasks		600 000	600 000	600 000	0,00%
Title 4 - Operational expenditure	746 547	1 967 208	2 447 080	2 447 080	24,39%
Substances, products and technical equivalence		50 000	50 000	50 000	0,00%
Refunds pursuant to Article 13 of the Regulation (EU) 564/2013					
Submissions, datasharing and dissemination					
Advice and assistance through guidance and helpdesk	30 091	31 650	51 750	51 750	63,51%
Scientific IT tools	187 600	1 095 953	1 440 770	1 440 770	31,46%
Scientific and technical advice to EU institutions					
Biocidal products Committee and Forum	258 894	489 200	613 000	613 000	25,31%
Board of appeal	175	15 500	17 000	17 000	9,68%
Communications including translations	49 346	99 714	105 410	105 410	5,71%
Management Board and management of the Agency	46 916	118 591	100 150	100 150	-15,55%
Missions	51 544	66 600	69 000	69 000	3,60%
External training					
Cooperation with international organisations for IT programs					
Preparatory work BPR 13/3938 Norwegian	121 981				

EXPENDITURE	Payment appropriations ECHA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 5 - Operational expenditure	233 458	337 276	258 490	222 530	-34,02%
Studies and consultants					
Advice and assistance through guidance and helpdesk					
Scientific IT tools	218 165	305 974	226 670	203 530	-33,48%
Meeting with the dans and expert groups on PIC implementation					
Communications including translations	4 424	17 402	17 820	5 000	-71,27%
Missions	10 869	13 900	14 000	14 000	0,72%
External training					
Title 9 - Reserve					
TOTAL	95 040 937	109 823 390	120 900 350	115 633 291	5,29%

3.2 Financial Resources (REACH / CLP)

3.2.1 Revenues (REACH / CLP)

3.2.1.1 General revenues (REACH / CLP)

REVENUES	General revenues (REACH / CLP)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES	42 216 388	26 476 500	70 728 837	70 728 837	167,14%
2 EU CONTRIBUTION	58 919 188	69 489 500	35 328 163	30 517 000	-56,08%
<i>- Of which assigned revenues deriving from previous years' surpluses</i>			4 811 163	4 794 979	100%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	1 625 575	1 716 390	753 760	753 760	-56,08%
<i>- Of which EEA/EFTA (excl. Switzerland)</i>	1 625 575	1 716 390	753 760	753 760	-56,08%
<i>- Of which candidate countries</i>					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS	532 369				
<i>- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)</i>					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	103 293 520	97 682 390	106 810 760	101 999 597	4,42%

3.2.1.2 Additional EU funding: ad hoc grants and delegation agreements (REACH / CLP)

REVENUES	Additional EU funding: ad hoc grants and delegation agreements (REACH / CLP)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR	900 000	600 000	600 000	600 000	0,00%

REVENUES	Additional EU funding: ad hoc grants and delegation agreements (REACH / CLP)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Art.8)					
TOTAL	900 000	600 000	600 000	600 000	0,00%

3.2.2 Expenditure (REACH /CLP)

3.2.2.1 Commitment appropriations (REACH / CLP)

EXPENDITURE	Commitment appropriations (REACH / CLP)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	59 681 251	61 505 966	66 189 860	65 989 860	7,29%
Salaries & allowances	53 549 656	54 684 057	56 763 000	56 563 000	3,44%
- Of which establishment plan posts	47 840 156	48 355 457	49 529 000	49 329 000	2,01%
- Of which external personnel	5 709 500	6 328 600	7 234 000	7 234 000	14,31%
Expenditure relating to Staff recruitment	445 210	529 631	459 720	459 720	-13,20%
Employer's pension contributions	1 845 602	1 926 400	4 988 000	4 988 000	158,93%
Mission expenses	37 461	53 160	55 260	55 260	3,95%
Socio-medical infrastructure	1 470 637	1 701 710	1 564 280	1 564 280	-8,08%
Training	819 745	1 016 400	859 440	859 440	-15,44%
External Services	1 506 737	1 576 668	1 484 160	1 484 160	-5,87%
Receptions, events and representation	6 203	17 940	16 000	16 000	-10,81%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	13 780 565	13 448 639	14 564 200	14 564 200	8,29%
Rental of buildings and associated costs	7 191 430	6 666 638	6 801 980	6 801 980	2,03%
Information, communication technology and data processing	5 922 266	6 188 803	6 725 400	6 725 400	8,67%
Movable property and associated costs	444 837	331 294	763 810	763 810	130,55%
Current administrative expenditure	213 825	256 588	262 380	262 380	2,26%
Postage / Telecommunications					
Meeting expenses	8 207	5 316	10 630	10 630	99,96%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	26 723 612	23 380 002	26 732 100	22 137 121	-5,32%
Registration, datasharing and dissemination	533 989	1 097 000	2 561 500	2 561 500	133,50%
Evaluation	1 295 374	260 000	145 000	145 000	-44,23%
Risk Management	435 522	900 000	850 000	850 000	-5,56%
Classification and labelling	13 194	170 000	240 000	240 000	41,18%
Advice and assistance through guidance and helpdesk	161 401	223 000	256 250	256 250	14,91%

EXPENDITURE	Commitment appropriations (REACH / CLP)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Scientific IT tools	14 854 250	10 951 836	13 938 360	9 343 381	-14,69%
Scientific and technical advice to EU institutions	103 371	551 000	350 000	350 000	-36,48%
Committees and Forum	2 146 960	1 442 500	1 150 500	1 150 500	-20,24%
Board of appeal	68 936	83 000	96 000	96 000	15,66%
Communications including translations	4 115 603	3 886 140	2 313 580	2 313 580	-40,47%
International cooperation					
Management Board and management of the Agency	925 125	1 132 826	1 525 910	1 525 910	34,70%
Missions	515 284	594 100	573 000	573 000	-3,55%
External training					
Refunds					
Committees and Forum (multiannual)	212 927	1 188 600	1 732 000	1 732 000	45,72%
Cooperation with international organisations	1 164 794	300 000	400 000	400 000	33,33%
IPA programme 2009/214-524					
IPA programme 2012/291-934	27 909				
IPA programme according to agreement 2015/361-049	148 973				
Delegated tasks		600 000	600 000	600 000	0,00%
Title 9 - Reserve					
TOTAL	100 185 428	98 334 607	107 486 160	102 691 181	4,43%

3.2.2.2 Payment appropriations (REACH / CLP)

EXPENDITURE	Payment appropriations (REACH / CLP)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	59 315 824	61 505 966	66 189 860	65 989 860	7,29%
Salaries & allowances	53 549 656	54 684 057	56 763 000	56 563 000	3,44%
- Of which establishment plan posts	47 840 156	48 355 457	49 529 000	49 329 000	2,01%
- Of which external personnel	5 709 500	6 328 600	7 234 000	7 234 000	14,31%
Expenditure relating to Staff recruitment	402 252	529 631	459 720	459 720	-13,20%
Employer's pension contributions	1 845 602	1 926 400	4 988 000	4 988 000	158,93%
Mission expenses	35 749	53 160	55 260	55 260	3,95%
Socio-medical infrastructure	1 395 614	1 701 710	1 564 280	1 564 280	-8,08%
Training	733 382	1 016 400	859 440	859 440	-15,44%
External Services	1 347 453	1 576 668	1 484 160	1 484 160	-5,87%
Receptions, events and representation	6 116	17 940	16 000	16 000	-10,81%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	12 077 777	13 448 639	14 564 200	14 564 200	8,29%
Rental of buildings and associated costs	6 825 908	6 666 638	6 801 980	6 801 980	2,03%

EXPENDITURE	Payment appropriations (REACH / CLP)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Information, communication technology and data processing	4 805 132	6 188 803	6 725 400	6 725 400	8,67%
Movable property and associated costs	258 737	331 294	763 810	763 810	130,55%
Current administrative expenditure	180 082	256 588	262 380	262 380	2,26%
Postage / Telecommunications					
Meeting expenses	7 918	5 316	10 630	10 630	99,96%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	15 858 447	23 327 785	26 656 700	22 061 721	-5,43%
Registration, datasharing and dissemination	416 937	1 097 000	2 561 500	2 561 500	133,50%
Evaluation	183 335	260 000	145 000	145 000	-44,23%
Risk Management	256 544	900 000	850 000	850 000	-5,56%
Classification and labelling	13 194	170 000	240 000	240 000	41,18%
Advice and assistance through guidance and helpdesk	161 401	223 000	256 250	256 250	14,91%
Scientific IT tools	8 056 703	10 951 836	13 938 360	9 343 381	-14,69%
Scientific and technical advice to EU institutions	78 176	551 000	350 000	350 000	-36,48%
Committees and Forum	1 444 924	1 442 500	1 150 500	1 150 500	-20,24%
Board of appeal	23 376	83 000	96 000	96 000	15,66%
Communications including translations	3 376 075	3 886 140	2 313 580	2 313 580	-40,47%
International cooperation					
Management Board and management of the Agency	598 377	1 132 826	1 525 910	1 525 910	34,70%
Missions	466 300	594 100	573 000	573 000	-3,55%
External training					
Refunds					
Committees and Forum (multiannual)	12 950	336 243	1 406 600	1 406 600	318,33%
Cooperation with international organisations	644 759	1 100 140	650 000	650 000	-40,92%
IPA programme 2009/214-524					
IPA programme 2012/291-934	27 909				
IPA programme according to agreement 2015/361-049	97 487				
Delegated tasks		600 000	600 000	600 000	0,00%
Title 9 - Reserve					
TOTAL	87 252 048	98 282 390	107 410 760	102 615 781	4,41%

3.2.3 Budget Outturn (REACH / CLP)

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 4 794 979

3.3 Financial Resources (BIOCIDES)

3.3.1 Revenues (BIOCIDES)

3.3.1.1 General revenues (BIOCIDES)

REVENUES	General revenues (BIOCIDES)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES	7 612 146	5 771 300	9 550 958	9 550 958	65,49%
2 EU CONTRIBUTION	850 000	4 500 000	2 544 532	2 226 000	-50,53%
- Of which assigned revenues deriving from previous years' surpluses	330 372	3 050 000	368 932	368 932	-87,90%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	142 379	86 700	152 100	144 232	66,36%
- Of which EEA/EFTA (excl. Switzerland) (1)	142 379	86 700	152 100	144 232	66,36%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS	13 588				
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	8 618 113	10 358 000	12 247 590	11 921 190	15,09%

(1) This items includes also the contributions the Swiss Confederation pays based on separate agreement.

3.3.1.2 Additional EU funding: ad hoc grants and delegation agreements (BIOCIDES)

REVENUES	Additional EU funding: ad hoc grants and delegation agreements (BIOCIDES)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.3.2 Expenditure (BIOCIDES)

3.3.2.1 Commitment appropriations (BIOCIDES)

EXPENDITURE	Commitment appropriations (BIOCIDES)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	5 513 120	6 931 428	7 972 200	7 645 800	10,31%
Salaries & allowances	4 677 114	5 713 000	6 565 300	6 238 900	9,21%
- Of which establishment plan posts	3 892 214	4 675 000	5 214 300	5 214 300	11,54%
- Of which external personnel	784 900	1 038 000	1 351 000	1 024 600	-1,29%
Expenditure relating to Staff recruitment	46 712	119 236	108 470	108 470	-9,03%
Employer's pension contributions	186 773	395 000	625 000	625 000	58,23%

EXPENDITURE	Commitment appropriations (BIOCIDES)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Mission expenses	3 085	6 120	6 930	6 930	13,24%
Socio-medical infrastructure	130 338	195 909	196 210	196 210	0,15%
Training	64 301	119 227	107 530	107 530	-9,81%
External Services	404 258	380 876	360 750	360 750	-5,28%
Receptions, events and representation	539	2 060	2 010	2 010	-2,43%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	759 440	1 459 364	1 828 310	1 828 310	25,28%
Rental of buildings and associated costs	376 025	705 297	861 290	861 290	22,12%
Information, communication technology and data processing	333 738	697 189	843 600	843 600	21,00%
Movable property and associated costs	38 660	35 591	95 810	95 810	169,20%
Current administrative expenditure	10 366	20 675	26 270	26 270	27,06%
Postage / Telecommunications					
Meeting expenses	651	612	1 340	1 340	118,95%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 4 - Operational expenditure	1 934 801	1 967 208	2 447 080	2 447 080	24,39%
Substances, products and technical equivalence		50 000	50 000	50 000	0,00%
Refunds pursuant to Article 13 of the Regulation (EU) 564/2013					
Submissions, datasharing and dissemination					
Advice and assistance through guidance and helpdesk	30 091	31 650	51 750	51 750	63,51%
Scientific IT tools	1 361 881	1 095 953	1 440 770	1 440 770	31,46%
Scientific and technical advice to EU institutions					
Biocidal products Committee and Forum	307 374	489 200	613 000	613 000	25,31%
Board of appeal	5 521	15 500	17 000	17 000	9,68%
Communications including translations	113 093	99 714	105 410	105 410	5,71%
Management Board and management of the Agency	58 264	118 591	100 150	100 150	-15,55%
Missions	58 577	66 600	69 000	69 000	3,60%
External training					
Cooperation with international organisations for IT programs					
Preparatory work BPR 13/3938 Norwegian					
TOTAL	8 207 361	10 358 000	12 247 590	11 921 190	15,09%

3.3.2.2 Payment appropriations (BIOCIDES)

EXPENDITURE	Payment appropriations (BIOCIDES)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	5 465 646	6 931 428	7 972 200	7 645 800	10,31%
Salaries & allowances	4 677 114	5 713 000	6 565 300	6 238 900	9,21%
- Of which establishment plan posts	3 892 214	4 675 000	5 214 300	5 214 300	11,54%
- Of which external personnel	784 900	1 038 000	1 351 000	1 024 600	-1,29%
Expenditure relating to Staff recruitment	46 677	119 236	108 470	108 470	-9,03%
Employer's pension contributions	186 773	395 000	625 000	625 000	58,23%
Mission expenses	2 899	6 120	6 930	6 930	13,24%
Socio-medical infrastructure	123 868	195 909	196 210	196 210	0,15%
Training	57 281	119 227	107 530	107 530	-9,81%
External Services	370 503	380 876	360 750	360 750	-5,28%
Receptions, events and representation	531	2 060	2 010	2 010	-2,43%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	667 770	1 459 364	1 828 310	1 828 310	25,28%
Rental of buildings and associated costs	363 093	705 297	861 290	861 290	22,12%
Information, communication technology and data processing	273 278	697 189	843 600	843 600	21,00%
Movable property and associated costs	22 493	35 591	95 810	95 810	169,20%
Current administrative expenditure	8 283	20 675	26 270	26 270	27,06%
Postage / Telecommunications					
Meeting expenses	623	612	1 340	1 340	118,95%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 4 - Operational expenditure	746 547	1 967 208	2 447 080	2 447 080	24,39%
Substances, products and technical equivalence		50 000	50 000	50 000	0,00%
Refunds pursuant to Article 13 of the Regulation (EU) 564/2013					
Submissions, datasharing and dissemination					
Advice and assistance through guidance and helpdesk	30 091	31 650	51 750	51 750	63,51%
Scientific IT tools	187 600	1 095 953	1 440 770	1 440 770	31,46%
Scientific and technical advice to EU institutions					
Biocidal products Committee and Forum	258 894	489 200	613 000	613 000	25,31%
Board of appeal	175	15 500	17 000	17 000	9,68%
Communications including translations	49 346	99 714	105 410	105 410	5,71%
Management Board and management of the Agency	46 916	118 591	100 150	100 150	-15,55%

EXPENDITURE	Payment appropriations (BIOCIDES)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Missions	51 544	66 600	69 000	69 000	3,60%
External training					
Cooperation with international organisations for IT programs					
Preparatory work BPR 13/3938 Norwegian	121 981				
TOTAL	6 879 963	10 358 000	12 247 590	11 921 190	15,09%

3.3.3 Budget Outturn (BIOCIDES)

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 368 931.58

3.4 Financial Resources (PIC)

3.4.1 Revenues (PIC)

3.4.1.1 General revenues (PIC)

REVENUES	General revenues (PIC)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	1 151 000	1 183 000	1 096 320	1 096 320	-7,33%
- Of which assigned revenues deriving from previous years' surpluses	111 120	43 463	75 786	75 785	74,37%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)					
- Of which EEA/EFTA (excl. Switzerland)					
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS	13 038				
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	1 164 038	1 183 000	1 096 320	1 096 320	-7,33%

3.4.1.2 Additional EU funding: ad hoc grants and delegation agreements (PIC)

REVENUES	Additional EU funding: ad hoc grants and delegation agreements (PIC)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.4.2 Expenditure (PIC)

3.4.2.1 Commitment appropriations (PIC)

EXPENDITURE	Commitment appropriations (PIC)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	572 625	667 896	767 360	679 190	1,69%
Salaries & allowances	498 664	531 300	632 100	610 000	14,81%
- Of which establishment plan posts	457 664	486 300	588 300	576 200	18,49%
- Of which external personnel	41 000	45 000	43 800	33 800	-24,89%
Expenditure relating to Staff recruitment	9 363	39 934	38 670	15 000	-62,44%
Employer's pension contributions					
Mission expenses	469	720	820	820	13,89%
Socio-medical infrastructure	7 193	23 048	23 200	10 000	-56,61%
Training	8 277	14 705	13 370	13 370	-9,08%
External Services	48 659	58 189	59 200	30 000	-48,44%
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	146 300	177 828	216 150	194 600	9,43%
Rental of buildings and associated costs	75 202	87 308	101 790	90 000	3,08%
Information, communication technology and data processing	63 553	83 828	99 760	90 000	7,36%
Movable property and associated costs	5 872	4 188	11 330	11 330	170,53%
Current administrative expenditure	1 574	2 432	3 110	3 110	27,88%
Postage / Telecommunications					
Meeting expenses	99	72	160	160	122,22%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 5 - Operational expenditure	363 916	337 276	258 490	222 530	-34,02%
Studies and consultants					
Advice and assistance through guidance and helpdesk					
Scientific IT tools	331 036	305 974	226 670	203 530	-33,48%
Meeting with the dans and expert groups on PIC implementation					
Communications including translations	20 267	17 402	17 820	5 000	-71,27%
Missions	12 613	13 900	14 000	14 000	0,72%
External training					
TOTAL	1 082 841	1 183 000	1 242 000	1 096 320	-7,33%

3.4.2.2 Payment appropriations (PIC)

EXPENDITURE	Payment appropriations (PIC)
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	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	546 500	667 896	767 360	679 190	1,69%
Salaries & allowances	498 664	531 300	632 100	610 000	14,81%
- <i>Of which establishment plan posts</i>	457 664	486 300	588 300	576 200	18,49%
- <i>Of which external personnel</i>	41 000	45 000	43 800	33 800	-24,89%
Expenditure relating to Staff recruitment	9 358	39 934	38 670	15 000	-62,44%
Employer's pension contributions					
Mission expenses	440	720	820	820	13,89%
Socio-medical infrastructure	6 203	23 048	23 200	10 000	-56,61%
Training	7 174	14 705	13 370	13 370	-9,08%
External Services	24 661	58 189	59 200	30 000	-48,44%
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	128 968	177 828	216 150	194 600	9,43%
Rental of buildings and associated costs	72 618	87 308	101 790	90 000	3,08%
Information, communication technology and data processing	51 588	83 828	99 760	90 000	7,36%
Movable property and associated costs	3 409	4 188	11 330	11 330	170,53%
Current administrative expenditure	1 258	2 432	3 110	3 110	27,88%
Postage / Telecommunications					
Meeting expenses	95	72	160	160	122,22%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 5 - Operational expenditure	233 458	337 276	258 490	222 530	-34,02%
Studies and consultants					
Advice and assistance through guidance and helpdesk					
Scientific IT tools	218 165	305 974	226 670	203 530	-33,48%
Meeting with the dans and expert groups on PIC implementation					
Communications including translations	4 424	17 402	17 820	5 000	-71,27%
Missions	10 869	13 900	14 000	14 000	0,72%
External training					
TOTAL	908 926	1 183 000	1 242 000	1 096 320	-7,33%

3.4.3 Budget Outturn (PIC)

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 75 785.55

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human Resources

REACH/CLP

The current estimations foresee about 60 000 registration dossiers in 2018 which will generate a considerable workload. However, the Commission considers that the request by ECHA to back-load the reduction of temporary agents (EPP) foreseen in COM(2013)519 to after the last registration deadline is not justified. The staff planning for ECHA has been made with the final REACH registration deadline in mind, which means that there is no new element to justify a deviation at present. The increase of CAs shall be compensated by a reduction of SNEs.

The Establishment Plan should not include an AD 15 grade. The vacancy notice of the future executive director who will take up his duties as from 1 January 2018 was published at AD 14 grade.

Biocides

The Commission considers that the staffing as foreseen in the Commission Communication of July 2013 is to be respected. In this context, the number of Temporary Agents is 47. The number of contract agents should be limited to 15.

Financial Resources

REACH/CLP

The requested subsidy is in line with the programming in the MFF. 2018 is the last registration deadline under REACH Regulation targeting chemicals in the low tonnage band with the lowest monetary value in terms of fee income. This deadline will produce the largest amount of registrations. The current working estimation foresees 60 000 registrations submitted to ECHA in 2018 (covering 25 000 substances). The registrations by SMEs will range between 30% to 40% of all the registrations according to the forecast by ECHA. ECHA believes that variations in the number of incoming registrations would not only influence the fee income, but would also have an impact on the workload. However, a higher subsidy is not justified. ECHA's fee forecasts have proven less than accurate over the years, leading to overestimated needs for the EU balancing subsidy, which in turn makes it difficult for the Commission to justify going beyond the financial programming for 2018. A feasibility study commissioned by ECHA is currently ongoing and is expected to contribute to a better future estimation of the fee forecast. Concerning the poison centre information (a task stemming from an implementing regulation to the CLP Regulation), the request of the agency is not justified: in addition to the already planned IT tools to be finalised and maintained by ECHA, Member States and industry have requested the development of a one-stop notification tool. Its development cost is estimated at 3 M€ (subject to an ongoing feasibility study) with two additional contract agents (200000€) to manage the work. The Commission considers that the final cost estimate for the poison notification system is still outstanding. The agreement was that this would be financed within the existing financial programming and thus there is no need for additional resources. Therefore, the Commission believes that the 2016 budget outturn (presently estimated to be € 4.8 million) needs to be offset against the ECHA subsidy for REACH / CLP in 2018 amounting to EUR 30.5 million.

Biocides

The EU contribution requested by the ECHA- Biocides activities, exceeds the amount foreseen in the Commission Communication (2.226.000 EUR). The Commission does not agree with the proposed increase and limits its contribution to what was foreseen in the Communication.

PIC

Requested numbers for staffing and financial resources are in line with the amounts foreseen in the Commission Communication of July 2013 before reduction of 45.680 EUR penalties because of under-implementation in 2016.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

4.1.1.1 Number of staff requested (REACH / CLP)

A detailed account of the Agency's REACH/CLP staffing needs is available in the Single Programming Document (SPD) for the period of 2018-2020. While ECHA's workload will remain high, and increase in certain activities (for example, to ensure the effective management of the 2018 registration deadline), the Agency will continue to adapt to an overall reduction in financial and staff resources during the period of 2018-2020, in line with COM(2013)519, by reducing 6 EP

posts in 2018. The amount of contract agents (expressed in FTE) will increase by 10, of which 8 have shorter term contracts to process registrations for the 2018 deadline. It also includes two additional CA posts for the development of the central IT Portal for industry notifications to the Poison Centers to be rolled out by year end. These additional 10 CA posts will be balanced with a decrease in the number of SNEs.

ECHA is also currently undertaking different negotiations with the COM with regard to a number of delegated tasks that may result in additional human and financial resources needs, which were not included in the presented human resources planning process. It is currently also unclear whether the Commission would take a legislative initiative to formally transfer work on occupational safety to ECHA which would require additional resources.

4.1.1.2 Number of staff requested (BIOCIDES)

The Biocides Temporary Agent staffing follows in 2018, the Commission Communication - COM(2013)519. A detailed account of the Agency's Biocides staffing needs is available in the Single Programming Document (SPD) for the period of 2018-2020.

ECHA is currently undertaking negotiations with the COM, with regard to the endocrine disruptors, and additional work associated with Union authorisations and approval of active substances that may result in additional human and financial resources needs, which were not included in the presented human resources planning process.

4.1.1.3 Number of staff requested (PIC)

A detailed account of the Agency's PIC staffing needs is available in the Single Programming Document (SPD) for the period of 2018-2020. The number of TAs increased by 1 in accordance with the Commission communication - COM(2013)519.

ECHA is currently undertaking negotiations with the COM with regard to certain administrative, technical and scientific tasks for the implementation of the Regulation (EC) No 850/2004 on Persistent Organic Pollutants (POPs) that may result in additional human and financial resources needs, which were not included in the presented human resources planning process.

4.1.2 Vacancy rate as of end 2016

4.1.2.1 Vacancy rate as of end 2016 (REACH / CLP)

ECHA achieved a vacancy rate of 2% for REACH/CLP establishment plan posts.

4.1.2.2 Vacancy rate as of end 2016 (BIOCIDES)

ECHA achieved its recruitment target for Biocides posts for 2016 in full and, thus, the vacancy rate for Biocides posts was 0% at end 2016.

4.1.2.3 Vacancy rate as of end 2016 (PIC)

ECHA achieved its recruitment target for PIC posts for 2016 in full and, thus, the vacancy rate for PIC posts was 0% at end 2016.

4.1.3 Standard abatement ('abatement forfaitaire') applied

N/A

4.1.4 Salary assumption for calculating salary line (% applied)

For each section: salary indexation applied: +1.8% increase per year (as of 2016 situation before July indexation).

4.1.5 Correction coefficient used

For each section: 119.3 %

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - Agency request

4.2.1 Title 1

4.2.1.1 Title 1 (REACH /CLP)

The year 2018 will be the year for the third REACH registration deadline, which will impact a large number of companies in Europe and the highest number of Small and Medium Sized Enterprises so far. The current estimated volume of workload (60,000 dossiers) is significant, and ECHA requested not having to reduce by six Temporary Agent posts in 2018 and postpone this reduction until 2019.

The estimated fees do not contain any prudency margin and are subject to significant uncertainty. Based on the scenarios built, the fee income estimates range from c. € 50 million to over € 80 million depending on the number of dossiers received and the proportion of SME registrants. Revenues are also negatively affected by the absence of any final submission dates for authorisation applications in 2018, as no new substances have been added to the Authorisation List for a number of years.

The bulk of fee income is, therefore, estimated to come from registration fees, which relies heavily on registration of high-volume chemicals unrelated to the deadline. In fact, registrations by SMEs of low- volume chemicals generate minimal amounts of fee income and a surge of these registrations would generate much more work for relatively little revenue.

ECHA requested the additional staff costs, totalling € 200 000, to be financed by ECHA's REACH/CLP budget outturn of 2016, which is presently estimated to be € 4.8 million. In addition, the balance of the 2016 budget outturn could be used to facilitate ECHA in applying a prudency margin to its 2018 fee income estimates. However, the Commission does not agree to the Agency's request not to offset the budget outturn of 2016 against the ECHA subsidy for REACH / CLP in 2018.

For 2018, the needs for staff-related expenditure (Title 1) will increase to c. € 66 million. The increase stems mainly from the indexation of salaries and from the employer's contribution to the pension scheme, which is paid based on the proportion of the revenues without the EU subsidy, and the total revenues. As the fee income in 2018 is significantly higher than in 2017, due to the final registration deadline, the employer's pension contribution also increases.

It is to be noted that salaries represent 93% of the total Title 1 budget, while other staff-related expenditure accounts for 7% of the total.

4.2.1.2 Title 1 (BIOCIDES)

The total amount for staff-related expenditure under BPR in 2018 is estimated at c. € 7.9 million, representing an increase of 14% in comparison with 2017. This increase is stemming mainly from the additional 9 posts (6 TAs and 3 CAs) for 2018. Direct salary costs affected by indexation represent 83% of the total staff-related expenditure at € 6.6 million, while other staff costs constitutes 17% at € 1.3 million.

4.2.1.3 Title 1 (PIC)

The total amount for staff-related expenditure under PIC is estimated at c. € 0.8 million. This represents an increase of 15% compared to 2017, stemming from the additional post received in 2018 and indexation of salaries. The direct salaries represent c. € 0.63 million (82%) and other staff costs c. € 0.135 million (18%).

4.2.2 Title 2

4.2.2.1 Title 2 (REACH / CLP)

The overall REACH/CLP Title 2 (infrastructure and operating expenditure) for 2018 amounts to c. € 14.6 million, which is 8% higher than in 2017.

Chapters 20 (Rental of buildings and associated costs) and 22 (Movable property and associated costs) increase compared to 2017 following the need to accommodate the preparations for the future office building.

Chapter 21 (Information and communication technology) includes the hosting services for which a transition from the first generation outsourced hosting services and managed services is foreseen in 2018, resulting in increased expenditure in that year.

4.2.2.2 Title 2 (BIOCIDES)

The overall Biocides Title 2 (infrastructure and operating expenditure) for 2018 amounts to c. € 1.8 million, which is 25% higher than in 2017. The Title 2 related costs are allocated to the different Regulations proportionally, based on the estimated number of staff.

Chapters 20 (Rental of buildings and associated costs) and 22 (Movable property and associated costs) increase compared to 2017 following the need to accommodate the preparations for the future office building.

Chapter 21 (Information and communication technology) includes the hosting services for which a transition from the first generation outsourced hosting services and managed services is foreseen in 2018, resulting in increased expenditure in that year.

4.2.2.3 Title 2 (PIC)

The overall PIC Title 2 (infrastructure and operating expenditure) for 2018 amounts to c. € 0.2 million, which is 22% higher than in 2017. The Title 2 related costs are allocated to the different Regulations proportionally, based on the

estimated number of staff, and therefore, following the increase in PIC staff numbers, the percentage increase in Title 2 is relatively larger compared to REACH/CLP.

Chapters 20 (Rental of buildings and associated costs) and 22 (Movable property and associated costs) increase compared to 2017 following the need to accommodate the preparations for the future office building.

Chapter 21 (Information and communication technology) includes the hosting services for which a transition from the first generation outsourced hosting services and managed services is foreseen in 2018, resulting in increased expenditure in that year.

4.2.3 Operational Title

4.2.3.1 Title 3 (REACH / CLP)

2018 is the year of the last registration deadline for the phase-in substances, resulting in a significant peak-in-workload and a requirement to increase the workforce, with an associated cost increase. Therefore, the expenditure for registration foreseen for 2018 is significantly higher than in the other years of the planning period. In addition, the need for legal support and litigation costs are expected to increase due to the deadline, resulting in a significant increase in the corresponding expenditure line 'Management Board and management of the Agency'.

The demand for communication activities to reach out to new registrants, particularly to SMEs, with more support and, where possible, simplified and shorter information, should normally increase, but cannot and will now reduce.

Substance evaluation is expected to start increasing again in 2018, with ca. 40 substances to be evaluated, and further increase in 2019. The evaluation work is undertaken by Member States Competent Authorities and, in line with the Fee Regulation, a proportion of funds is transferred to them to compensate for part of the work carried out.

The IT costs in Title 3 are intended to cover all the costs for developing and maintaining IT tools such as REACH-IT, IUCLID, Cloud Services for SMEs, CHESAR, RIPE, Dynamic Case, Portal Dashboard, ODYSSEY and other ECM Programme tools quality assurance services for the afore-mentioned applications and other services. In addition, the costs related to Data Management and Dissemination of REACH/CLP data fall under Title 3.

Title 3 includes critical software development services for which a transition of framework contract is foreseen in 2018 (e.g. software development services for the REACH dossier preparation and dossier submission tools), resulting in a special absorption of resources in that year.

The ECM Programme will complete the objectives on archiving. Funds are reserved for the implementation of the new ECHAinteract roadmap, aimed at establishing a single interface for Competent Authorities and Committees with easy access to all case and substance information, and standardised interactions with ECHA Processes.

4.2.3.2 Title 4 (BIOCIDES)

The main expenditure item in 2018 for BPR is related to the development of IT tools. In relation to the IT tools for Authorities, it is expected that in 2018 ECHA will take over the development of EUSES for biocides and support the enforcement in the BPR. The expenditure foreseen for R4BP service is maintained at the financial fiche. However, for the R4BP project, provided that funds are made available in 2017, the development part can be completed during 2017. The application is expected to go into maintenance mode by end-2018. In addition, there may be increased budget needs, subject to agreement on the manner of implementation of the adopted criteria on endocrine disrupting properties.

Another significant expenditure item relates to the Biocidal Products Committee and the Forum BPR Sub-Group. Through the Committee, ECHA continues delivering opinions for the European Commission to support decision-making on biocidal active substances and products. In fact, ECHA is not only coordinating the evaluation of active substances and the Union-wide authorisation of biocidal products; it is also the central hub for all applications, establishment of technical equivalence, assessment of applications for alternative suppliers, resolution of data sharing disputes, dissemination, preparation of guidance, and communication.

4.2.3.3 Title 5 (PIC)

The largest portion of the PIC budget for 2018 is allocated to the maintenance of the IT tools related to the support of the export notifications and the import consents. Other main elements are allocated to communications activities, particularly translating materials into 22 languages.

4.3 Ad hoc grants and delegation agreements

4.3.1 Ad hoc grants and delegation agreements (REACH / CLP)

The Commission and ECHA have signed, on 7 December 2016, a Delegation Agreement on the European Union Observatory for Nanomaterials and the European Union Chemical Legislation Finder.

4.3.2 Ad hoc grants and delegation agreements (BIOCIDES)

4.3.3 Ad hoc grants and delegation agreements (PIC)

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Annankatu 18 Bulevardi 7 Lonnrotinkatu12	
Surface area (in square metres) Of which office space Of which non-office space	Total: 24 809 15 823 8 986	Office space : Annankatu – 12 963 Bulevardi- 2 422 Lonnrotinkatu - 438 Non-office space : Annankatu- 8 986
Annual rent (in EUR)	EUR 6 007 733	
Type and duration of rental contract	Lease contract until 31.12.2019 (with a purchase option until 30.06.2019)	
Host country grant or support	No	
Present value of the building	The Agency does not own the building	

An additional 438sqm of office space has been rented in an adjoining building in 2016.

5.1.2 Building project in the planning phase

As a result of the forthcoming the expiration of the current lease contract of ECHA's present office building by 31.12.2019, a market prospection of the local market was finalised in 2016. A negotiated procedure based on extensive consultation was launched in December 2016. Negotiations are currently foreseen to be concluded by end-2017.

5.1.3 Building projects submitted to the European Parliament and the Council

The current planning foresees the submission of a proposed building project to the Budgetary Authority at the earliest in mid-2017.

5.2 European schools

In reference to Commission's Decision C(2013)4886 of 01/08/2013 and additional written communication provided by the Commission in respect to allocation of costs related to Type II European Schools, ECHA's 2018 PDB includes the European School contribution amounts related to ECHA's staff pupils. More specifically, it is used to pay the EU subsidy for the European School Helsinki, following the conclusion of a Mandate and Service Agreement with the European Commission and also partially covers, pursuant to Article 1e of the Staff Regulations, costs for after-school activities, special educational needs, the school nurse and private day care services for dependent children within the meaning of the Staff Regulations who are too young to be admitted to municipality nurseries.

5.3 Evaluation

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
VAT exemption via reimbursement	Diplomatic status to all non-Finnish Directors	
	- Protocol of Privileges and Immunities	- Access to the Finnish day care system without paying social security contributions at a fee fixed at a level equivalent to that of the local population
	- Exemption of vehicle surtax	

2.2.1.1.2 European GNSS Agency - GSA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Regulation (EU) No 912/2010 of the European Parliament and of the Council setting up the European GNSS Agency, repealing Council Regulation (EC) No 1321/2004 on the establishment of structures for the management of the European satellite radio navigation programmes and amending Regulation (EC) No 683/2008 of the European Parliament and of the Council	22/09/2010	To bring the provisions of Council regulation No 1321/2004 in line with those of regulation (EC) n°683/2008. New task: the operation of the Galileo security centre. To set up the European GNSS Agency.
GNSS Regulation No 1285/2013 of the European Parliament and of the Council of 11 December 2013 on the implementation and exploitation of European satellite navigation systems and repealing Council Regulation (EC) No 876/2002 and Regulation (EC) No 683/2008 of the European Parliament and of the Council.	20/12/2013	New governance for the exploitation phase of the GNSS programmes. GSA to become responsible for the exploitation of EGNOS and Galileo as from 01/01/2014. Preparatory actions were required in 2013.
Regulation (EU) No 512/2014 of the European Parliament and of the Council of 16 April 2014 amending Regulation (EU) No 912/2010 setting up the European GNSS Agency	20/05/2014	Exploitation of EGNOS and Galileo systems. With the provisions of initial services, the agency will progressively manage exploitation related activities including development activities and the operation of the first constellation of satellites. GSA will ensure coordination of all the tasks related to the exploitation of the systems such as maintenance, operations, service provision and implementation of future generation of systems, as well as supporting the definition of systems requirements for future systems by providing feedback on changing operational needs and users' requirements.

1.2 Seat

Prague (The Czech Republic)

1.3 Budget Line

02 05 11 : European GNSS Agency

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	108	108	111	118
Establishment plan posts : AST	5	5	5	5
Establishment plan posts : AST/SC				
Total Establishment plan posts	113	113	116	123
Contract Agents	33	40	34	34
Seconded National Experts	2	4	2	2
TOTAL STAFF	148	157	152	159

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast

EU contribution	27 847 000	31 193 000
Other Revenue	620 648	762 738
TOTAL REVENUES	28 467 648	31 955 738

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES	328 122 370	494 797 385

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	16 267 161	16 267 161	17 721 832	17 721 832
Title 2 - Infrastructure and operating expenditure	5 800 487	5 800 487	6 822 906	6 822 906
Title 3 - Operational expenditure	6 400 000	6 400 000	7 411 000	7 411 000
TOTAL EXPENDITURE	28 467 648	28 467 648	31 955 738	31 955 738

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14		1		1		1		1		1
AD 13		1		1		2		4		3
AD 12		5		5		5		7		6
AD 11		5		5		6		7		7
AD 10		12		12		13		16		14
AD 9		12		12		12		16		13
AD 8		30		30		30		36		32
AD 7		34		34		34		40		34
AD 6		8		8		8		7		7
AD 5		0		0		0		2		1
AD TOTAL		108		108		111		136		118
AST 11										
AST 10										
AST 9										
AST 8										
AST 7										
AST 6		1		1		2		2		2
AST 5		2		2		1		1		1

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST 4		1		1		1		1		1
AST 3								1		1
AST 2		1		1		1				
AST 1										
AST TOTAL		5		5		5		5		5
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		113		113		116		141		123
GRAND TOTAL	113		113		116		141		123	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	23	31	23	23
Function Group III	7	6	7	7
Function Group II	3	3	4	4
Function Group I				
TOTAL	33	40	34	34

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	2	4	2	2

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	28 350 073	27 847 000	32 595 624	31 193 000	12,02%
- Of which assigned revenues deriving from previous years' surpluses	461 673	1 323 564	199 476	199 475	-84,93%

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	736 254	620 648	762 738	762 738	22,89%
- Of which EEA/EFTA (excl. Switzerland)	736 254	620 648	762 738	762 738	22,89%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	29 086 327	28 467 648	33 358 362	31 955 738	12,25%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)	111 612 683	328 122 370	494 797 385	494 797 385	50,80%
TOTAL	111 612 683	328 122 370	494 797 385	494 797 385	50,80%

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	14 986 612	16 267 161	19 124 456	17 721 832	8,94%
Salaries & allowances	12 646 198	14 185 161	16 277 000	14 874 376	4,86%
- Of which establishment plan posts	9 862 376	11 186 161	12 923 938	11 521 314	3,00%
- Of which external personnel	2 783 822	2 999 000	3 353 062	3 353 062	11,81%
Expenditure relating to Staff recruitment	123 000	50 000	116 000	116 000	132,00%
Employer's pension contributions					
Mission expenses	1 346 200	1 100 000	1 307 456	1 307 456	18,86%
Socio-medical infrastructure	20 000	30 000	33 000	33 000	10,00%
Training	215 000	100 000	239 000	239 000	139,00%
External Services	525 500	300 000	300 000	300 000	0,00%
Receptions, events and representation	714	2 000	2 000	2 000	0,00%
Social welfare	110 000	500 000	850 000	850 000	70,00%
Other Staff related expenditure					
Title 2 - Infrastructure and operating	6 167 084	5 800 487	6 822 906	6 822 906	17,63%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
expenditure					
Rental of buildings and associated costs	2 668 349	2 835 000	3 381 000	3 381 000	19,26%
Information, communication technology and data processing	1 910 435	1 385 487	1 663 606	1 663 606	20,07%
Movable property and associated costs	117 156	30 000	100 000	100 000	233,33%
Current administrative expenditure	721 479	760 000	863 000	863 000	13,55%
Postage / Telecommunications	245 604	385 000	405 300	405 300	5,27%
Meeting expenses	49 795	55 000	60 000	60 000	9,09%
Running costs in connection with operational activities	454 266	350 000	350 000	350 000	0,00%
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	7 932 631	6 400 000	7 411 000	7 411 000	15,80%
Operations and studies	3 727 659	2 215 000	3 100 000	3 100 000	39,95%
Security accreditation expenditure	649 552	1 050 000	1 050 000	1 050 000	0,00%
Galileo Security Monitoring Centres (GSMCs)	3 555 420	3 135 000	3 261 000	3 261 000	4,02%
TOTAL	29 086 327	28 467 648	33 358 362	31 955 738	12,25%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	14 986 612	16 267 161	19 124 456	17 721 832	8,94%
Salaries & allowances	12 646 198	14 185 161	16 277 000	14 874 376	4,86%
- Of which establishment plan posts	9 862 376	11 186 161	12 923 938	11 521 314	3,00%
- Of which external personnel	2 783 822	2 999 000	3 353 062	3 353 062	11,81%
Expenditure relating to Staff recruitment	123 000	50 000	116 000	116 000	132,00%
Employer's pension contributions					
Mission expenses	1 346 200	1 100 000	1 307 456	1 307 456	18,86%
Socio-medical infrastructure	20 000	30 000	33 000	33 000	10,00%
Training	215 000	100 000	239 000	239 000	139,00%
External Services	525 500	300 000	300 000	300 000	0,00%
Receptions, events and representation	714	2 000	2 000	2 000	0,00%
Social welfare	110 000	500 000	850 000	850 000	70,00%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	6 167 084	5 800 487	6 822 906	6 822 906	17,63%
Rental of buildings and associated costs	2 668 349	2 835 000	3 381 000	3 381 000	19,26%
Information, communication technology and data processing	1 910 435	1 385 487	1 663 606	1 663 606	20,07%
Movable property and associated costs	117 156	30 000	100 000	100 000	233,33%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Current administrative expenditure	721 479	760 000	863 000	863 000	13,55%
Postage / Telecommunications	245 604	385 000	405 300	405 300	5,27%
Meeting expenses	49 795	55 000	60 000	60 000	9,09%
Running costs in connection with operational activities	454 266	350 000	350 000	350 000	0,00%
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	7 932 631	6 400 000	7 411 000	7 411 000	15,80%
Operations and studies	3 727 659	2 215 000	3 100 000	3 100 000	39,95%
Security accreditation expenditure	649 552	1 050 000	1 050 000	1 050 000	0,00%
Galileo Security Monitoring Centres (GSMCs)	3 555 420	3 135 000	3 261 000	3 261 000	4,02%
TOTAL	29 086 327	28 467 648	33 358 362	31 955 738	12,25%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 199,475.78

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human Resources

The Commission partially supports the request of the Agency, by granting 5 additional establishment plan posts as of 2018, on top of the original programming for 2018. This reinforcement has become necessary to guarantee the proper functioning of GSA further to the delegation of extensive new tasks concerning the exploitation of the Galileo and EGNOS systems. These tasks involve crucial security issues which require qualified workforce within the agency. They should normally not be outsourced, also for security reasons. In addition, resorting to external consultants might prove considerably more expensive.

Financial Resources

The Commission partially supports the request for additional financial resources for GSA, in order to cover the costs of the 5 additional posts (see above). The corresponding appropriations are transferred from the programme administrative and operational lines, so that the increase for the agency would have no budgetary impact outside the programme.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

To execute tasks relating to the exploitation of the systems and its preparation GSA should be adequately and timely staffed. The Agency requested an additional 46 temporary agents over 2018 and 2019 (23 in each year) at any average grade of AD8 and with an average starting date of 1 July. The request for these posts is in addition to those already included in the EC Communication of July 2013 (i.e. 2 new temporary agents for 2018 and 1 new post for 2019).

The exploitation of Galileo is starting with the declaration of the Initial Services by the Commission which took place on 15 Dec 2016. The GSA will take on the Galileo exploitation activities by mid-2017 through the Galileo Service Operation contract, procured by the GSA for €1.5 billion. In addition the GSA will manage with ESA industrial procurements through the Galileo Working Arrangement worth €1.4 billion, following signature of the Working Arrangement also on 15 Dec 2016. The exploitation of EGNOS has started in 2014, with the GSA managing already the EGNOS service provider and the EGNOS Working Arrangement worth EUR 700M. This proposal prepares the terrain for the GSA to continue to develop as the Galileo and EGNOS exploitation entity which will gradually provide services to citizens

worldwide. In order to achieve this ambitious goal, the GSA must continue to build up its competences as rapidly as possible.

4.1.2 Vacancy rate as of end 2016

There was a 0% vacancy rate as of 31/12/2016. 113 out of 113 establishment plan posts were filled, including offers accepted, by the end of the year.

4.1.3 Standard abatement ('abatement forfaitaire') applied

For the calculation costs of new recruits, estimates are based on previous recruitment experience and a detailed analysis per individual staff member. As an average, the Agency estimates 1 July 2017 as the date of entry into service of new staff, taking into account the current effectiveness of the GSA recruitment procedures and the current availability of several valid reserve lists.

4.1.4 Salary assumption for calculating salary line (% applied)

Salary assumptions are based on existing real costs of the GSA per grade and staff. Current correction coefficients for the place of living have been applied for the staff located in the Czech Republic, France, Netherlands and the United Kingdom. Part of the staff costs are linked to the installation and one-off costs for all new staff, in accordance with the Staff Regulations of Officials of the European Communities and Conditions of Employment of other Servants of the European Communities.

4.1.5 Correction coefficient used

The correction coefficient used to estimate the salary needs for 2017 is based on the current correction coefficients for the Czech Republic, France, Netherlands and the UK which are 73.2%, 113.8%, 108% and 141.8% respectively.

4.1.6 Exchange rate used (if applicable)

4.2 Financial Resources - Agency request

4.2.1 Title 1

The Agency requested 23 additional Temporary Agents in 2018 and intends to request a further 23 in 2019, knowing that the consequence of not being able to address properly the new security tasks bears important operational risk for the programme.

Recruitment costs will be significantly lower in 2017 compared with 2016 due to the slower pace of increase in establishment plan posts (only 3 new posts in 2017 in comparison with 11 in 2016) and are projected to slightly increase again in 2018 and 2019 in light of the request for enhanced human resources. Multilingual tuition costs for children increase in proportion to the number of staff and are estimated based on a thorough analysis and extrapolation of present-day costs.

It should be noted that mission costs remain relatively stable, despite increasing staff figures and an increasing level of delegated activities for which no missions' budget is allocated and yet requires a very intense missions schedule. This is possible due to increasingly efficient mission management with videoconferencing being utilised wherever appropriate and due to effective advance planning of missions.

Training costs for 2018 will return to normal levels, with consideration also of the number of new staff, following the need to restrict the 2017 allocation due to limited budget availability. Effective and financially efficient training methods have been continuously sought by the Agency, such as grouping training sessions for staff where appropriate and holding training on-site in order to avoid mission costs and taking advantage wherever possible of "in-house" training, passing on knowledge effectively between staff members.

Social welfare measures, as approved by the Agency's Administrative Board, were introduced in the second half of 2016, having limited impact on the budget. The budgetary needs will increase in 2017 and 2018 both in proportion to the number of staff and the number of individual measures and amount of time they will be in force.

4.2.2 Title 2

In January 2015 the Agency took over the entire building in Prague which it previously shared with the Czech Ministry of Finance. The rent was set at a symbolic 1 EUR annually for the first five years of the lease agreement, with the Agency obliged to pay 25% of the market rate as of September 2017. Following an expert analysis, the estimated amount for the 4 months ending in December 2017 is EUR 60,000. As of 2018, the Agency will pay 25% of the market rate for the full 12 month period at a cost that is currently estimated at around EUR 200,000. Utility consumption costs are expected to increase only in proportion to the number of additional staff in future years. Facility management, reception, hosting services and security services for all sites are indexed and so will also increase to a minor extent on an annual basis.

The fact that the Agency has several separate locations, coupled with the fact that it is a highly technical Agency, places a necessary budgetary burden upon the Agency in terms of administrative costs, however new IT applications and videoconferencing have been set up by the Agency in order to limit rising costs. These investments and their maintenance costs are reflected in the Data Processing and in the Telecommunications budgets.

Needs for 2017 for movable property are minimal and an increase will be necessary in 2018 to not only provide furniture for new staff but this request also reflects a need for maintenance or replacement of the current furniture and equipment.

Current administration costs are estimated to rise slightly in line with the increase in staff. Also, the Service Level Agreement with the EU CERT (Computer Emergency Response Team) for an annual fee of EUR 65,000 which was previously funded under the GSMC operational budget on Title 3 will henceforth be funded under current administration, thereby increasing the overall administration budget.

In compliance with the global EU effort to reduce costs, a 1% reduction in the regular administrative costs of the Agency has already been applied for 2018 in the revised financial statement annexed to the GSA Regulation.

4.2.3 Title 3

Title 3 operational core budget covers the Agency's core tasks as stipulated in the GNSS Regulation 1285/2013.

Market development applications, contribution to the commercialization and awareness of Galileo and EGNOS, communication and promotion activities are in total expected to require a budget of approximately EUR 3,100,000 per year for this reporting period. The increasing tasks of the GSA will require intense communication and promotion activities towards industry and all GNSS stakeholders. These activities include sector specific event support and promotion of EGNOS and Galileo in aviation, high precision, agriculture, road, maritime, rail and surveying markets; market monitoring, web development, E-communication and publications, promotional events and video to represent and increase visibility of the programmes. Market development tasks in 2018 will concentrate primarily on increasing Galileo and EGNOS penetration in all market segments, monitoring the GNSS market, user requirements and GNSS technology.

The SAB budget of EUR 1,050,000 will be used for accreditation support contracts to perform technical activities linked to the security accreditation process and, in particular, to the on-going preparation of the upcoming Galileo system accreditation milestones e.g. Authorisations to Launch. This includes:

- Review of technical security documentation;
- Analysis of the compliance with system security requirements;
- Analysis of GNSS security risks methodology, tools and assessments and of risk treatment plans;
- Contribution to independent security test plans and procedures and to performance of system security assessments;
- Access to independent experts for in-depth technical reviews;
- Support to the setting of new tasks requested by the SAB and associated with the new GSA regulation;
- Monitoring of the security perception and performance of the EU GNSS in the public domain and user communities

These support contracts are essential in order to provide the expected level of support to the Security Accreditation Board, as stipulated by the current GSA Regulation 912/2010 amended by 512/2014.

For the operation of the Galileo Security Monitoring Centre (GSMCs), operational support contracts will be required for 2018 for an estimated amount of EUR 3,261,000. These support contracts will be crucial in ensuring operational, technical and security activities supporting GSMC services for both GSMC sites (France and the United Kingdom). In more specific terms, the contracts will be necessary to cover the following essential actions:

- GSMC Operations Engineering Processes to support the progressive deployment of GSMC capabilities, including the design and documentation of all the operations procedures through testing phases and managing the technical processes lifecycle;
- Provision of quality management support services to the GSA, including in particular the ISO 9001 certificate renewal and maintenance and product assurance at GSMC level;
- GSMC Operations Processes, including the support needed for the monitoring of the security and health status of the Galileo System, including the capability to react to all security incidents and the associated technological surveillance;
- Acquisition and maintenance of classified (CONFIDENTIEL-UE) voice network based on Sectra Tiger phones, supporting the escalation of critical security incidents affecting Galileo.

4.3 Ad hoc grants and delegation agreements

In 2018, in addition to its own operational core budget, the Agency will manage a significant volume of contracts and grants delegated by the European Commission. Delegated tasks are increasing significantly now that the Agency has become entrusted with the exploitation of the GNSS programmes (EGNOS and Galileo) and with the management of Horizon 2020 grants and contracts.

The delegated budget for Horizon 2020 in 2014 was 67.13 million EUR and 27 million EUR for 2015 with 35 million EUR expected to be signed in new grants and contracts in 2017.

The EGNOS Delegation Agreement was signed in April 2014 for a total delegated budget of 1.45 billion foreseen for the period to 2021. In 2016 the EGNOS DA was updated to include additional funding for v3 initial operations and maintenance and a study on the extension of EGNOS services to Africa. The GSA was delegated a further EUR 102 million for these purposes, making a new total delegated amount of EUR 1.552 billion.

The Galileo DA was signed in October 2014 for a total budget of EUR 490 million up to 2021 with this amount already increased in December 2015 to EUR 790 million and further increased in late 2016 by EUR 1,610 million, bringing the total delegated amount under the Galileo DA to EUR 2.4 billion. The GSA will therefore be entrusted with most of the budget allocated to the Galileo Programme under the GNSS Regulation.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Prague, Czech Republic GSA Headquarters Janovskeho 438/2	
Surface area (in square metres)	14,176 sq.m.	
Of which office space	3,925 sq.m.	
Of which non-office space	10,251 sq.m.	
Annual rent (in EUR)	Estimated 200,000 EUR per annum	GSA to pay also all related admin costs, utilities, IT and infrastructure Utilities estimated at 260.000 EUR.
Type and duration of rental contract	Indefinite	
Host country grant or support	Yes	
Present value of the building	N/A	

	Name, location and type of building	Other Comment
Information to be provided per building:	St. Germain en Laye, France GSMC	Galileo Security Monitoring Centre
Surface area (in square metres)	812.35 sq.m.	
Of which office space	640.55 sq.m.	
Of which non-office space	171.8 sq.m.	
Annual rent (in EUR)		no actual rent to be paid but GSA to cover associated costs such as utilities, facility management, security guards, furniture and IT. A GSMC FR short term extension (+360 msq, 450 K€ paid by the program, delivery planned mid 2017) A GSMC FR long term extension (+900 msq, 4,500 K€ paid by the programme, delivery planned in 2020)
Type and duration of rental contract	Agreement signed with FR Min. of	

	Defence, valid until 31/12/2030.	
Host country grant or support	Partial support by MS	
Present value of the building	N/A	

	Name, location and type of building	Other Comment
Information to be provided per building:	Swanwick UK	Galileo Security Monitoring Centre – NATS
Surface area (in square metres)	328.44 sq.m	
Of which office space	159.26 sq.m.	
Of which non-office space	169.18 sq.m.	
Annual rent (in EUR)	£ 275,207 per year (2013) with indexation	Hosting services and site manager to be paid by the GSA
Type and duration of rental contract	Lease signed with the UK Secretary of State for Business, Innovation and Skills (BIS), valid until 31/12/2030.	
Host country grant or support	Partial support by MS	
Present value of the building	N/A	

	Name, location and type of building
Information to be provided per building:	GSA/CNES Toulouse EGNOS
Surface area (in square metres)	228.72 sq. m.
Annual rent (in EUR)	62,000 EUR
Type and duration of rental contract	Indefinite
Host country grant or support	N/A
Present value of the building	N/A
Other comment	Rental fee = 117 EUR p.sq.m. Utilities & services fee = 151 EUR p.sq.m.

	Name, location and type of building
Information to be provided per building:	GSA Brussels, BE OED Office/GSA remote office
Surface area (in square metres)	35 sq.m.
Annual rent (in EUR)	30,000 EUR
Type and duration of rental contract	Indefinite
Host country grant or support	N/A
Present value of the building	N/A

Other comment	BREY 178 and BREY 152 SLA
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5.1.2 Building project in the planning phase

N/A

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 European Schools

N/A

5.3 Evaluation

An evaluation of the agency is expected to be submitted to the European Parliament and the Council in mid-2017.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
Prague: VAT exemption	Headquarters agreement granting VAT exemption up to 100,000 CZK p.a. (approx.. 3,600 EUR) but not diplomatic status (with the exception of the Executive Director)	Local infrastructure is used for medical care and multilingual tuition for children of staff.
St. Germain en Laye	No special privileges	Local infrastructure is used for medical care and multilingual tuition for children of staff.
Toulouse	No special privileges	Local infrastructure is used for medical care.
Swanwick	No special privileges	Local infrastructure is used for medical care and multilingual tuition for children of staff.

2.2.1.1.3 European Foundation for the improvement of Living and Working conditions - EUROFOUND

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Regulation (EEC) no 1365/75 of the Council of 26 May 1975 on the creation of a European Foundation for the improvement of living and working conditions	26/05/1975	Contribute to the planning and establishment of better living and working conditions through action designed to increase and disseminate knowledge likely to assist this development. It should deal with the following issues: Man at work; organisation of work and particularly job design; problems peculiar to certain categories of workers; long-term aspects of improvement to the environment; distribution of human activities in space and time
Extension of activities	1977	Launch of the European Industrial Relations Observatory (EIRO) on a proposal from the European Commission adopted by the Administrative Board
Extension of activities	2001	Launch of the European Monitoring Centre on Change (EMCC) on a proposal from the European Commission endorsed by the Presidency Conclusions of the Nice European Council and adopted by the Administrative Board
Modification to the Founding Regulation	2003	Amendments to various administrative procedures and adjustment to new Financial Regulation; Modification to governance provisions; adjustment to new Staff Regulations

1.2 Seat

Dublin, Ireland

1.3 Budget Line

04 03 11 : European Foundation for the Improvement of Living and Working Conditions

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	50	48	50	49
Establishment plan posts : AST	45	45	43	42
Establishment plan posts : AST/SC				
Total Establishment plan posts	95	93	93	91
Contract Agents	14	11	14	13
Seconded National Experts	0	0	0	1
TOTAL STAFF	109	104	107	105

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	20 371 000	20 371 000
Other Revenue	200 000	200 000
TOTAL REVENUES	20 571 000	20 571 000

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
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	Revenues estimated by the agency	Budget Forecast
Ad hoc grants		
Delegation agreements	200 000	200 000
TOTAL REVENUES	200 000	200 000

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	13 020 000	13 020 000	13 270 000	13 270 000
Title 2 - Infrastructure and operating expenditure	1 400 000	1 400 000	1 350 000	1 350 000
Title 3 - Operational expenditure	6 151 000	6 151 000	5 951 000	5 951 000
TOTAL EXPENDITURE	20 571 000	20 571 000	20 571 000	20 571 000

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1				1		1		1
AD 14		1		2		1		1		1
AD 13		4		2	1	4	2	4	2	4
AD 12	2	8	2	3	2	7	1	7	1	7
AD 11	1	5	1	5	0	5	1	5	1	5
AD 10	1	4			2	4	1	4	1	4
AD 9	1	3	1	3	1	3	1	4	1	4
AD 8	1	5	2	5	1	6	1	7	1	7
AD 7	2	5	1	7	1	6		5		5
AD 6		5		7		4		3		3
AD 5	0	1		7		1		1		1
AD TOTAL	8	42	7	41	8	42	7	42	7	42
AST 11								1		1
AST 10		2		2		2		1		1
AST 9		7		3		5		5		5
AST 8		8		4		8		8		7
AST 7	1	10		8	2	8	2	8	2	8
AST 6	3	0	1	5	3	1	3	2	3	2
AST 5	2	8	3	3	1	8	1	7	1	7
AST 4	1			5	1	1		2		2
AST 3				3		1		1		1
AST 2	1	1		4	1			1		1

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST 1	0	1	3	1		1		1		1
AST TOTAL	8	37	7	38	8	35	6	37	6	36
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL	16	79	14	79	16	77	13	79	13	78
GRAND TOTAL	95		93		93		92		91	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	3	3	3	4
Function Group III	4	3	4	3
Function Group II	5	3	5	4
Function Group I	2	2	2	2
TOTAL	14	11	14	13

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	0	0	0	1

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	20 531 000 (1)	20 371 000	20 371 000	20 371 000	0,00%
- Of which assigned revenues deriving from previous years' surpluses	11 078	7 000		488	-93,03%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)					
- Of which EEA/EFTA (excl. Switzerland)					

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS	11 251	18 000	18 000	18 000	0,00%
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)	195	15 000	15 000	15 000	0,00%
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT	153 067	182 000	182 000	182 000	0,00%
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	20 695 318	20 571 000	20 571 000	20 571 000	0,00%

(1) Includes 160,000 EUR from DG Enlargement for IPA programme.

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)		200 000 (1)	200 000 (2)	200 000	0,00%
TOTAL		200 000	200 000	200 000	0,00%

(1) Outside of Eurofound budget 2017

(2) Outside of Eurofound budget 2018

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	12 616 404	13 020 000	13 270 000	13 270 000	1,92%
Salaries & allowances	11 661 887	11 808 500	11 983 000	11 983 000	1,48%
- Of which establishment plan posts	11 280 716	11 348 500	11 515 000	11 515 000	1,47%
- Of which external personnel	381 171	460 000	468 000	468 000	1,74%
Expenditure relating to Staff recruitment	105 030	142 000	217 000	217 000	52,82%
Employer's pension contributions					
Mission expenses	293 939 (1)	330 000	320 000 (3)	320 000	-3,03%
Socio-medical infrastructure	160 302	190 000	170 000	170 000	-10,53%
Training	94 647	160 000	160 000	160 000	0,00%
External Services (4)	300 599	389 500	420 000	420 000	7,83%
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 2 - Infrastructure and operating expenditure	1 341 998	1 400 000	1 350 000	1 350 000	-3,57%
Rental of buildings and associated costs	601 272	656 000	621 000	621 000	-5,34%
Information, communication technology and data processing	565 481	560 000	550 000	550 000	-1,79%
Movable property and associated costs	102 483	102 000	92 000	92 000	-9,80%
Current administrative expenditure	13 643	20 000	20 000	20 000	0,00%
Postage / Telecommunications	59 119	62 000	67 000	67 000	8,06%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	6 820 659 (2)	6 151 000	5 951 000	5 951 000	-3,25%
TOTAL	20 779 061	20 571 000	20 571 000	20 571 000	0,00%

(1) All commitments made from C1, C4 and new R0 appropriations.

(2) All commitments made from C1, C4 and new R0 appropriations.

(3) Due to severe budget restrictions in 2016 the increase in 2017 and 2018 reflects a normalisation of the budget figures for missions.

(4) This chapter includes, amongst others, fees for SLAs for Commission's services, trainees and seconded national expert (SNE). The increase in 2017 and 2018 is mainly due to the filling of a SNE post in March 2017

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	12 531 977	13 020 000	13 270 000	13 270 000	1,92%
Salaries & allowances	11 661 887	11 808 500	11 983 000	11 983 000	1,48%
- Of which establishment plan posts	11 280 716	11 348 500	11 515 000	11 515 000	1,47%
- Of which external personnel	381 171	460 000	468 000	468 000	1,74%
Expenditure relating to Staff recruitment	104 922	142 000	217 000	217 000	52,82%
Employer's pension contributions					
Mission expenses	293 033 (1)	330 000	320 000 (3)	320 000	-3,03%
Socio-medical infrastructure	123 928	190 000	170 000	170 000	-10,53%
Training	70 041	160 000	160 000	160 000	0,00%
External Services (4)	278 166	389 500	420 000	420 000	7,83%
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 110 208	1 400 000	1 350 000	1 350 000	-3,57%
Rental of buildings and associated costs	447 064	656 000	621 000	621 000	-5,34%
Information, communication technology and	506 235	560 000	550 000	550 000	-1,79%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
data processing					
Movable property and associated costs	87 002	102 000	92 000	92 000	-9,80%
Current administrative expenditure	12 842	20 000	20 000	20 000	0,00%
Postage / Telecommunications	57 065	62 000	67 000	67 000	8,06%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	3 784 331 (2)	6 151 000	5 951 000	5 951 000	-3,25%
TOTAL	17 426 516	20 571 000	20 571 000	20 571 000	0,00%

(1) All payments made from C1, C4 and new R0 appropriations.

(2) All payments made from C1, C4 and new R0 appropriations.

(3) Due to severe budget restrictions in 2016, the figures in 2017 and 2018 show normalisations of this budget line

(4) This chapter includes, amongst others, fees for SLAs for Commission's services, trainees and Seconded National Expert (SNE). The increase in 2017 and 2018 is mainly due to the filling of a SNE post in March 2017

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 488.92

4 Justification of needs

Commission assessment

In line with the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human and Financial Resources

As regards the staff reduction exercise, a reduction of Eurofound's establishment plan in 2018 by 2 posts was foreseen in the Communication. However, the number of posts requested for 2018 by the agency is 92 instead of 91 in order to avoid any early termination of contract. Therefore the Agency intends to achieve the final 1% reduction (1 post) in Q1 2019.

In the Commission's understanding, however, the requested delay in achieving the final reduction would in practice be 2 years, not 1. Given that the Agency could have planned the staff reduction for a few years in advance already, the Commission does not support the Agency's request to postpone the achievement of staff reduction target.

The EU subsidy to Eurofound in 2018 is kept stable at the level authorised in 2017

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

Requested number of staff for 2018 is 92. The achievement of up to 10% staff cuts by 2018 is extremely difficult due to the fact that the agency had a policy of offering contracts of indefinite duration to all Temporary Agents until 2013. Since then TA staff are employed on initial contract of five years duration, indefinite on first renewal. The flexibility that might be available to other agencies in regards to management of contract exists to a very limited degree, particularly since the management of reductions through inclusion of Contract Agents has been ruled out. With the current staff situation, implementation of the full 10% by 2018 would be highly disruptive and not in accordance with the criteria set out in the programming document as regards staff cuts. Therefore it is intended to achieve the final 1% reduction (1 post) in Q1 2019. If new opportunities arise in the meantime, this reduction would be advanced to 2018.

4.1.2 Vacancy rate as of end 2016

95 posts out of 95 posts available for 2016 were filled at the end of 2016. This corresponds to 100%. This includes 2AD TA posts offered in 2016 and to be filled in early 2017.

4.1.3 Standard abatement ('abatement forfaitaire') applied

No abatement is applied for 2018 since it is planned to have all posts filled.

4.1.4 Salary assumption for calculating salary line (% applied)

It is assumed that the new 'method' currently used will lead to an increase of about 1.5%.

4.1.5 Correction coefficient used

For staff in Ireland - 118.3.

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - Agency request

4.2.1 Title 1

Title 1 shows a small increase of 1.9 %. Potential salary increases and promotions are expected to be balanced by staff reduction according to multi-annual staff policy plan and savings in other budget lines

4.2.2 Title 2

Title 2 appropriations are expected to be reduced by 50,000 EUR (-3.6 %). Savings efforts will be made in building, maintenance and utility charges related expenditure. The planning puts a lot of efforts to reduce the administrative expenditure in order to maintain the available budget for core operational activities and staff resources

4.2.3 Title 3

General appropriations available for Title 3 will be 200,000 EUR (-3.3 %) lower compared to 2017.

4.3 Ad hoc grants and delegation agreements

200,000 EUR is expected to be received within the current Delegation Agreement for project on the Future on Manufacturing in 2018. The project runs until mid-2019.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	DUBLIN Main building & Conference centre	
Surface area (in square metres) Of which office space Of which non-office space	approx. 2 500 sqm 2 000 sqm 500 sqm Conference Centre	
Annual rent (in EUR)	0	Eurofound doesn't pay an annual rent
Type and duration of rental contract	n/a	The grounds and Loughlinstown House are on a 99 year lease which started in 1999.
Host country grant or support	n/a	There is no regular host country grant or support (in financial terms) available to Eurofound.
Present value of the building	EUR 692,851	as of 31 December 2016

	Name, location and type of building	Other Comment
Information to be provided per building:	DUBLIN Loughlinstown House and grounds (historical, listed building)	
Surface area (in square metres)	approx. 500 sqm	

Of which office space	350 sqm	
Of which non-office space	150 sqm meeting rooms	
Annual rent (in EUR)	None; EUR 250 000 were paid in 2000 for a 99-year lease (from 2001 on)	
Type and duration of rental contract	99-year lease	
Host country grant or support	n/a	
Present value of the building	n/a	

	Name, location and type of building	Other Comment
Information to be provided per building:	BRUSSELS 18, avenue d'Auderghem	Brussels Liaison Office
Surface area (in square metres)	100 sqm	
Of which office space		
Of which non-office space		
Annual rent (in EUR)	EUR 21, 492	in 2016
Type and duration of rental contract	Lease agreement with annual termination clause	
Host country grant or support	n/a	
Present value of the building	n/a	

5.1.2 Building project in the planning phase

No new buildings or building extensions planned; no change of surface area.

5.1.3 Building projects submitted to the European Parliament and the Council

EUROFOUND does not plan any building projects likely to have significant financial implications which will be submitted to the European Parliament and the Council. Nor are there building projects submitted previously in accordance with Article 203 of the Financial Regulation.

5.2 European Schools

EUROFOUND is considering the establishment of a European School as part of the discussions on a seat agreement with the Irish Government.

5.3 Evaluation

The ongoing evaluation of EUROFOUND is expected to be finalised by early 2018.

5.4 Privileges and immunities

The Irish government and Eurofound concluded a Seat Agreement and a related Memorandum of Understanding on 10 November 2015. It entered into effect on 19 July 2016. These documents replaced previous arrangements that were based on written correspondence between Eurofound and the services of the Irish government.

The new Seat Agreement and Memorandum of Understanding are based on the Vienna Convention (Protocol on privileges and immunities), as well as guidelines and templates prepared by the Commission and the Agencies' Legal Network.

Agency privileges	Privileges granted to staff	
	Protocol on privileges and immunities/diplomatic status	Education/day care
<p>The Agency has diplomatic status.</p> <p>In common with other EU institutions, Eurofound is exempt from VAT.</p> <p>Eurofound meets the full cost of office furniture, security and infrastructure.</p> <p>There is no contribution by ministries</p>	<p>No staff member has diplomatic status, but senior staff are entitled to a Laisser-Passer document to facilitate travel; however, this privilege is currently not availed of. The Protocol on privileges and immunities is applicable to all staff recruited under the Staff Regulations. This entitles them and their families to enter Ireland without being subject to the usual immigration procedures, for staff to travel to and from work without hindrance, for staff to transfer residence to Ireland without</p>	<p>There is no access to subsidised day-care facilities for staff.</p> <p>Educational allowances are paid to staff in accordance with the provisions of the Staff Regulations.</p>

Agency privileges	Privileges granted to staff	
and regional governments.	<p>payment of import duty on their effects and motor cars. Staff are exempt from national income tax on their earning on the basis that they are liable to a tax for the benefit of the Communities on salaries, wages and emoluments paid to them by the Communities.</p> <p>There are no continuous VAT exemptions for staff, with the exception of the director.</p> <p>Staff recruited from outside Ireland may purchase up to two cars without payment of tax or import charges. They may also purchase household goods free of VAT during the first 24 months after moving to Ireland.</p>	<p>School fees are not paid directly by Eurofound. Staff sending their children to private schools may qualify for the non-flat-rate education allowance (the child must be at least six years of age) in accordance with the provisions of the Staff Regulations.</p>

2.2.1.1.4 European Agency for safety and Health at work - EUOSHA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Council Regulation (EC) No 2062/94	18/07/1994	Workers and employers need to be made aware of the risks that they face, and how to manage them. But health and safety bodies in the individual EU Member States cannot do this alone. That is why the European Agency for Safety and Health at Work was set up, in 1994.
Council Regulation (EC) No 1643/95	29/06/1995	Our mission is to make Europe's workplaces safer, healthier and more productive. We do this by bringing together and sharing knowledge and information, to promote a culture of risk prevention. Located in Bilbao, Spain, we have a dedicated staff of occupational safety and health (OSH), communication and administrative specialists. At the national level, we are represented through a network of focal points, which are usually the lead OSH bodies in the individual Member States. The Agency is a tripartite organisation, this means that we work with governments, employers and workers representatives. We are a single reference point for OSH information. We collect, analyse and disseminate technical, scientific and economic information on OSH risks. We share good practice, and communicate information in a variety of ways to reach workers and workplaces. Our awareness raising activities include our two-year Healthy Workplaces campaigns. We also provide information on our website, via our electronic newsletter OSH mail, and in a range of printed publications. We help to explain European legislation on OSH. And we look out for risks which may only be emerging, due to the fast pace of change in the workplace. Our European Risk Observatory aims to identify new and emerging risks. Initiatives such as the Agency's European Survey of Enterprises on New and Emerging Risks (ESENER) help to give an overview of safety and health at work in Europe, describe the trends and underlying factors, and anticipate changes in work and their likely consequences for safety and health. Additionally, The Observatory aims to stimulate debate and reflection among the Agency's stakeholders and to provide a platform for debate between policy-makers at various levels.
Council Regulation (EC) No 1654/2003	18/06/2003	Updating of the Agency's regulation in accordance with new EU financial and public document access provisions
Council Regulation (EC) No 1112/2005	24/06/2005	Modification of the Agency's government and management structures

1.2 Seat

Bilbao, Spain

1.3 Budget Line

04 03 12 : European Agency for Safety and Health at Work

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	24	23	24	24
Establishment plan posts : AST	17	16	16	16
Establishment plan posts : AST/SC				
Total Establishment plan posts	41	39	40	40
Contract Agents	24	24	24	25
Seconded National Experts	0	0	0	0

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
TOTAL STAFF	65	63	64	65

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	14 679 000	14 973 000
Other Revenue	518 600	527 700
TOTAL REVENUES	15 197 600	15 500 700

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
Ad hoc grants	147 817	p.m.
Delegation agreements	370 891	p.m.
TOTAL REVENUES	518 708	p.m.

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	5 705 100	5 705 100	5 927 600	5 927 600
Title 2 - Infrastructure and operating expenditure	1 375 310	1 375 310	1 375 310	1 375 310
Title 3 - Operational expenditure	8 117 190	8 117 190	8 197 790	8 197 790
Title 4 - Specific projects ad hoc grants, delegation agreement (R0)	518 708	518 708	p.m.	p.m.
TOTAL EXPENDITURE	15 716 308	15 716 308	15 500 700	15 500 700

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14		1		1		1		2		2
AD 13		1		2		2		1		1
AD 12		2		1		2		2		2
AD 11		1		1		1		1		1
AD 10		3		2		3		3		3
AD 9		1		1		3		3		3

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 8		7		7		5		7		7
AD 7		5		5		7		5		5
AD 6		3		3						
AD 5										
AD TOTAL		24		23		24		24		24
AST 11										
AST 10										
AST 9		1		1		1		1		1
AST 8										
AST 7		1						1		1
AST 6		3		2		3		3		3
AST 5		4		8		6		7		7
AST 4		4		2		2		1		1
AST 3		3		2		4		3		3
AST 2		1		1						
AST 1										
AST TOTAL		17		16		16		16		16
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		41		39		40		40		40
GRAND TOTAL	41		39		40		40		40	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	2	2	2	2
Function Group III	12	13	12	13
Function Group II (1)	10	9	10	10
Function Group I				
TOTAL	24	24	24	25

(1) On top of the authorised temporary agents and contract agents financed on EU budget, EU-OSHA also employs a local staff (1) which will be converted in CA in 2018 after her retirement.

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	0	0	0	0

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	14 074 754	14 679 000	14 973 000	14 973 000	2,00%
- Of which assigned revenues deriving from previous years' surpluses	16 000	165 000	89 332	89 332	-45,86%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	388 021	358 500	367 600	367 600	2,54%
- Of which EEA/EFTA (excl. Switzerland) (1)	388 021	358 500	367 600	367 600	2,54%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS (2)	100 100	160 100	160 100	160 100	0,00%
5 ADMINISTRATIVE OPERATIONS	4 569	p.m.	p.m.	p.m.	
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)	0	p.m.	p.m.	p.m.	
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT	0	p.m.	p.m.	p.m.	
7 CORRECTION OF BUDGETARY IMBALANCES	0	p.m.	p.m.	p.m.	
TOTAL	14 567 444	15 197 600	15 500 700	15 500 700	1,99%

(1) Joint Committee Decision 160/2009 amending Protocol 31 to the EEA Agreement, this amount will increase the final annual appropriations as voted by budget authority.

(2) From local authorities: Kingdom of Spain & Basque Regional Government

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)	0	147 817	p.m.	p.m.	-100%
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8) (1)	0	370 891	p.m.	p.m.	-100%
TOTAL	0	518 708	p.m.	p.m.	-100%

(1) The additional EU funding in 2017 is not to be cashed in 2017 but is the result of the carry-over/carry forward of unspent appropriations 2016.

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	5 450 668	5 705 100	5 927 600	5 927 600	3,90%
Salaries & allowances	4 985 248	5 321 100	5 549 000	5 549 000	4,28%
- Of which establishment plan posts	3 845 634	4 086 100	4 205 000	4 205 000	2,91%
- Of which external personnel	1 139 614	1 235 000	1 344 000	1 344 000	8,83%
Expenditure relating to Staff recruitment	43 311	45 000	18 000	18 000	-60,00%
Employer's pension contributions					
Mission expenses					
Socio-medical infrastructure	26 225	19 000	19 600	19 600	3,16%
Training	180 723	120 000	120 000	120 000	0,00%
External Services	215 161	200 000	221 000	221 000	10,50%
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 373 039	1 375 310	1 375 310	1 375 310	0,00%
Rental of buildings and associated costs	611 533	633 260	618 410	618 410	-2,35%
Information, communication technology and data processing	577 471	542 800	544 800	544 800	0,37%
Movable property and associated costs	10 253	36 150	42 000	42 000	16,18%
Current administrative expenditure	46 610	54 500	61 100	61 100	12,11%
Postage / Telecommunications	127 172	108 600	109 000	109 000	0,37%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	7 799 897	8 117 190	8 197 790	8 197 790	0,99%
Communication, Campaigning and Promotion	3 955 187	8 014 690 (1)	8 093 190	8 093 190	0,98%
Networking and Coordination	1 345 480	102 500	104 600	104 600	2,05%
Prevention and Research	2 499 230				
Title 4 - Specific projects ad hoc grants, delegation agreement (R0)	1 127 207	518 708	p.m.	p.m.	-100%
IPA III (2)	215 985	299 855	p.m.	p.m.	-100%
Older workers	841 696	147 817	p.m.	p.m.	-100%
ENPI	69 526	71 036	p.m.	p.m.	-100%
TOTAL	15 750 811	15 716 308	15 500 700	15 500 700	-1,37%

(1) EU-OSHA changed its structure for the Title 3 of expenditure in 2017 in order to align its budget document to the Annual Work programme prepared on the Activity Based Budgeting basis. Chapter 30: Priority areas & operational activities. Chapter 31: Support to operational activities.

(2) IPA III (chapter 46) is closed when NEW IPA II is part of EU-OSHA budget since 2015 (chapter 49). Figures introduced are for NEW IPA II.

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	5 296 893	5 705 100	5 927 600	5 927 600	3,90%
Salaries & allowances	4 985 248	5 321 100	5 549 000	5 549 000	4,28%
- Of which establishment plan posts	3 845 634	4 086 100	4 205 000	4 205 000	2,91%
- Of which external personnel	1 139 614	1 235 000	1 344 000	1 344 000	8,83%
Expenditure relating to Staff recruitment	42 942	45 000	18 000	18 000	-60,00%
Employer's pension contributions					
Mission expenses					
Socio-medical infrastructure	10 989	19 000	19 600	19 600	3,16%
Training	73 414	120 000	120 000	120 000	0,00%
External Services	184 300	200 000	221 000	221 000	10,50%
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	956 221	1 375 310	1 375 310	1 375 310	0,00%
Rental of buildings and associated costs	519 749	633 260	618 410	618 410	-2,35%
Information, communication technology and data processing	320 809	542 800	544 800	544 800	0,37%
Movable property and associated costs	5 844	36 150	42 000	42 000	16,18%
Current administrative expenditure	21 184	54 500	61 100	61 100	12,11%
Postage / Telecommunications	88 635	108 600	109 000	109 000	0,37%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	4 429 281	8 117 190	8 197 790	8 197 790	0,99%
Communication, Campaigning and Promotion (1)	3 003 428	8 014 690	8 093 190	8 093 190	0,98%
Networking and Coordination	786 784	102 500	104 600	104 600	2,05%
Prevention and Research	639 069				
Title 4 - Specific projects ad hoc grants, delegation agreement (R0)	970 646	518 708	p.m.	p.m.	-100%
IPA III	110 145	299 855	p.m. (2)	p.m.	-100%
Older workers	793 478	147 817	p.m.	p.m.	-100%
ENPI	67 023	71 036	p.m.	p.m.	-100%
TOTAL	11 653 041	15 716 308	15 500 700	15 500 700	-1,37%

(1) EU-OSHA changed its structure for the Title 3 of expenditure in 2017 in order to align its budget document to the Annual Work programme prepared on the Activity Based Budgeting basis. Chapter 30: Priority areas & operational activities. Chapter 31: Support to operational activities.

(2) Ch. 46 - IPA III ended in 2015. Ch. 49 - NEW IPA II started in 2015

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 89 331.92.

4 Justification of needs

Commission assessment

In line with the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human and Financial Resources

Having implemented the programmed reduction in establishment plan posts, the agency maintains the number of temporary agents at 40 in line with the Communication.

Following retirement of a local staff, the related post will be converted into a contract agent post in 2018. Besides, EU-OSHA is asking for an additional Contract Agent CA III totalling 26 posts.

The Commission accepts the request for only 1 additional Contract Agent.

The EU contribution to EU-OSHA in 2018 is in line with the Communication which envisages a small increase compared to 2017 (+ EUR 300 000).

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

Having implemented the cumulative 10% cut in establishment plan posts (Temporary Agents (TA)) over the previous five years, EU-OSHA anticipates this staff resource remaining stable over the period 2018-2020. Non-establishment plan staffing is also expected to remain largely stable over the planning period, following an increase by one Contract Agent and replacement of the one member of Local Staff following retirement by a further Contract Agent in 2018. As a result, the agency may count on a staff resource totalling 66 full time equivalent in 2018 (40 TA and 26 CA).

4.1.2 Vacancy rate as of end 2016

Overall, the vacancy rate at the end of 2016 stood at 3%. The 2 TA non occupied posts in 2016 are due to:

- 1 agent taking up duties on 16 January 2017;
- 1 post left vacant (as from September 2016) in order to meet the staff cut 2017 as per programming of human and financial resources for decentralised agencies 2014-2020 COM(2013)519

4.1.3 Standard abatement ('abatement forfaitaire') applied

No abatement is applied since it is planned to have all posts filled and no further cuts in staff population.

4.1.4 Salary assumption for calculating salary line (% applied)

In the light of the budget execution 2016 (occupation in FTE of 39 TA, 24 LA and 1 LS) and the assumption that all posts requested for 2018 will be filled, the calculation of the appropriations for the Title 1 of the Agency's budget (made on the basis of a negative weighting factor estimated at - 10%) might therefore be sufficient for covering salary indexation of 1.5%, promotions in steps and planned reclassification exercise.

Estimated weighting factor 2018: 90.0% (minus 10% compared with Brussels)

Salary indexation: 3.3% as from 1/7/2016; 2% as from 1/7/2017 and 1.5% as from 1/7/2018

Subject to budgetary constraint, estimated reclassifications: 8 for TA + 5 for CA.

4.1.5 Correction coefficient used

Estimated weighting factor 2018: 90.0% (minus 10% compared with Brussels)

4.1.6 Exchange rate used (if applicable)

n/a

4.2 Financial Resources - Agency request

4.2.1 Title 1

The Agency doesn't foresee any additional reduction of its Temporary Agents posts as it has already contributed to the 5% + 5% staff reduction (- 4 Establishment Plan Posts) during the period 2013-2017 in line with the provisions of programming of human and financial resources for decentralised agencies 2014-2020.

The Agency request for Title 1 is EUR 5 927 600 for covering:

- An Establishment Plan of 40 Temporary Agents and the employment of contract agents and local agent staff for a total of 26 FTE;
- A minimal indexation linked to annual reclassification exercise and increase in steps;
- The assumption that there will be a 1,5% yearly adaptation of salary and Spanish weighting factor evaluated at 90% in 2018 (88,1% for the period July 2016 – June 2017);
- Other costs & related services (e.g. training policy, PMO) and support (interim staff) .

4.2.2 Title 2

Since January 2014, the Agency is located in new premises. Occupation of new building generated significant savings mainly on rental costs since 2014. Compared to former years, the average reduction in the total appropriations for Title 2 is 20%.

In 2018, the requested appropriations will remain at a similar level than the preceding years i.e. EUR 1 375 100.

These appropriations are basically requested in order to cover not only the building but also equipment, miscellaneous operating expenditure, and office facilities related costs.

4.2.3 Title 3

2018 will be the fifth year in EU-OSHA's multi annual strategic programme 2014-2020, which was developed in close collaboration with DG EMPL and the Advisory Committee on Safety and Health at Work and aims to support implementation of the European strategy 2020 as well as the EU strategic framework on health and safety at work and the 2017 Commission Communication 'Safer and Healthier Work for All – Modernisation of the EU Occupational Safety and Health Legislation and Policy.

Title 3 resources are required to finance the actions in pursuit of the agency's strategic objectives.

The total appropriations for the title 3 of the agency's expenditure is EUR 8 197 790 (EUR 8 117 190 in 2017).

4.3 Ad hoc grants and delegation agreements

In 2017, EU-OSHA runs special projects (3) following signature of ad hoc grants and delegation agreements with the European Commission. Funds (income and expenditure) are earmarked (i.e. corresponding to the mechanism: uncommitted/unpaid amounts in a year are automatically subject to carry-over/carry forward at year-end to next year).

Delegation agreement 30-CE-0535286/00-84 "Pilot Project - Health & Safety at Work of Older Workers" which aim is to finance measures on identification, exchange and sharing of good practices on the occupational safety and health and older. Start date: 04/12/2012. Duration: 33 months. Total costs: EUR 2 000 000 funded 100% via DG EMPL. The remaining appropriations in 2017 are EUR 147 817. The Pilot Project is expected to be terminated in 2017 pending final payments to contractors and final assessment by OSHA and responsible DG (DG EMPL)

Grant contract ENPI/2013/325-489 (ENPI) for the implementation of the action "Preparatory measures for the collaboration of ENP countries with EU-OSHA. Start date: 01/02/2014. Duration: 24 months. Total costs: EUR 373 424 funded 100% via DG NEAR. One CA, not part of the estimated external staff, was contracted for the project management. Salary and related costs were part of the agreement costs. The remaining appropriations in 2017 are EUR 71 036. The grant contract is expected to be terminated in 2017 pending final assessment by responsible DG (DG NEAR).

Grant contract NEW IPAlI 2015/367-495 for the implementation of the action "Preparatory measures for the participation of Western Balkans and Turkey in the European Agency for Safety and Health at Work". Start date: 01/12/2015. Duration: 24 months. Total costs: EUR 410.000 funded 100% via DG NEAR. One CA, not part of the estimated external staff, is contracted for the project management. Salary and related costs are part of the agreement costs. The remaining appropriations in 2017 are EUR 299 855. The grant contract is as such expected to be ended in 2017 but with pending legal obligation and final assessment in 2018.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Miribilla Building Santiago de Compostella 12 E-48003 Bilbao - Spain	As from 01/01/2014
Surface area (in square metres) Of which office space Of which non-office space	Built: 2.653 M2 Net floor: 2.385M2 1.018M2 1.367 M2	
Annual rent (in EUR)	- EUR 269 180 (rent of office space and one parking slot) - EUR 51 320 (communal charges)	
Type and duration of rental contract	8 years	
Host country grant or support	EUR 160 100	Effectively cashed 100 100 EUR in 2015 & 2016 and budgets amended accordingly
Present value of the building	n/a	

	Name, location and type of building	Other Comment
Information to be provided per building:	Multiburo - NCI Brussels Liaison office (BLO) located in 38/40 Square de Meeùs BE 1000 Brussels Belgium	
Surface area (in square metres) Of which office space Of which non-office space	30 M2 Not provided	
Annual rent (in EUR)	EUR 46 600 (fully serviced) EUR 3 500 (running costs)	
Type and duration of rental contract	Renewal on a yearly basis	
Host country grant or support	n/a	
Present value of the building	n/a	

5.1.2 Building project in the planning phase

The Agency moved to new premises in 2014 and has no new building plan for the future.

5.1.3 Building projects submitted to the European Parliament and the Council

n/a

5.2 European Schools

There is no European school in Bilbao. Consequently the Agency reimburses the education allowance in line with the provisions of the Staff Regulations. No extra allowance is allocated to its staff in this regard.

In addition to local schools in Basque language, several international schools are located within the city and its outskirts and these help the Agency attract a more diverse workforce. Meetings between the Agency and international schools' directors have facilitated the registration of staff members' children, however they are not ready to sign service level agreements with the Agency

5.3 Evaluation

An evaluation of the agency has been submitted to the Budgetary Authority by 24 February 2012

The main findings of the latest evaluation available are as follows:

The Agency operates with limited resources in a complex environment. It has heterogeneous target audiences located across 27 diverse Member States. Despite these challenges it is felt to do a difficult job very well and to have competent and responsive staff. The information provided by the Agency is seen as credible and offering good quality OSH content. Further, the Agency is viewed as capable of designing, developing and conducting its own data collection e.g through ESENER. The objectives of the Agency's strategy and the balance of its activities across the four main mission-related areas are appropriate.

The relevance and usefulness of the Agency's activities to its target audiences are generally felt to be high, particularly amongst researchers and policy-makers. The difficulty of reaching employers (and particular SMEs) is widely acknowledged but the Agency has also made progress in this area in its work on OiRA. There is clear European added value across its four mission-related areas, although this tends to be greatest in Member States with less in the way of OSH resources, or experience of the framework directive.

Full report can be found at:

https://osha.europa.eu/en/publications/evaluation_reports/mid-term-evaluation-euosha-strategy_2009-2013_en.pdf

A new evaluation of the agency is carried out in 2017

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
The Agency receive an annual subsidy of EUR 160 000 from local and national authority	In 2016 EUR 100 100 was received.	
Seat agreement	A seat agreement has been signed with the Kingdom of Spain on 31 March 2014	
VAT Exemption	The Agency's staff is accredited with the Spanish Ministry of Foreign Affairs with non-diplomatic status with the exception of the Director	

2.2.1.1.5 European Centre for the Development of Vocational Training - CEDEFOP

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission / Tasks / Functions
Regulation 337/75	10 February 1975	Regulation (EEC) No 337/75 of the Council of 10 February 1975 establishing a European Centre for the Development of Vocational Training
Regulation 1946/93	30 June 1993	Council Regulation (EEC) No 1946/93 of 30 June 1993 amending Regulation (EEC) No 337/75 establishing a European Centre for the Development of Vocational Training
Regulation 1131/94	16 May 1994	Council Regulation (EC) No 1131/94 of 16 May 1994 amending Regulation (EEC) No 337/75 establishing a European Centre for the Development of Vocational Training
Regulation 251/95	6 February 1995	Council Regulation (EC) No 251/95 of 6 February 1995 amending Regulation (EEC) No 337/75 establishing a European Centre for the Development of Vocational Training
Regulation 354/95	20 February 1995	Council Regulation (EC) No 354/95 of 20 February 1995 amending Regulation (EEC) No 337/75 establishing a European Centre for the Development of Vocational Training
Regulation 1655/2003	18 June 2003	Council Regulation (EC) No 1655/2003 of 18 June 2003 amending Regulation (EEC) No 337/75 establishing a European Centre for the Development of Vocational Training and repealing Regulation (EEC) No 1416/76
Regulation 2051/2004	25 October 2004	Council Regulation (EC) No 2051/2004 of 25 October 2004 amending Regulation (EEC) No 337/75 establishing a European Centre for the Development of Vocational Training

1.2 Seat

Thessaloniki - Greece

1.3 Budget Line

04 03 13 : European Centre for the Development of Vocational Training (Cedefop)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	48	46	48	48
Establishment plan posts : AST	46	46	44	43
Establishment plan posts : AST/SC				
Total Establishment plan posts	94	92	92	91
Contract Agents	25	25	25	25
Seconded National Experts	4	3	4	4
TOTAL STAFF	123	120	121	120

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	17 434 000	17 434 000
Other Revenue	435 389	435 389

TOTAL REVENUES	17 869 389	17 869 389
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1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	10 603 500	10 603 500	10 901 000	10 901 000
Title 2 - Infrastructure and operating expenditure	1 512 440	1 512 440	1 463 440	1 463 440
Title 3 - Operational expenditure	5 753 449	5 753 449	5 504 949	5 504 949
TOTAL EXPENDITURE	17 869 389	17 869 389	17 869 389	17 869 389

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1		1		1		1		1
AD 14		1		1		1		1		1
AD 13		2		2		2		2		2
AD 12	5	4	4	4	4	4	4	4	4	4
AD 11		10		9		10		10		10
AD 10		9		10		10		10		10
AD 9		5		5		5		5		5
AD 8		5		5		5		5		5
AD 7		4		4		4		4		4
AD 6		2		1		2		2		2
AD 5										
AD TOTAL	5	43	4	42	4	44	4	44	4	44
AST 11		1		1		1		1		1
AST 10	1	1	1	1	1	1	1	1	1	1
AST 9		2		2		2	1	2	1	2
AST 8	2	2	2	2	2	2	1	2	1	2
AST 7	3	7	3	7	3	7	3	7	3	7
AST 6	4	5	4	5	4	5	3	5	3	5
AST 5	2	6	2	6	1 (1)	6		6		6
AST 4		10		10		9		10		10
AST 3		0								

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST 2										
AST 1										
AST TOTAL	12	34	12	34	11	33	9	34	9	34
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL	17	77	16	76	15	77	13	78	13	78
GRAND TOTAL	94		92		92		91		91	

(1) On 1 January 2017, there are 2 permanent AST5 posts, one of which will be cut upon retirement of 1 staff member in 2017.

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	5	5	5	5
Function Group III	6	6	6	6
Function Group II	10	10	10	10
Function Group I	4	4	4	4
TOTAL	25	25	25	25

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	4	3	4	4

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	17 434 000	17 434 000	17 434 000	17 434 000	0,00%
- Of which assigned revenues deriving from previous years' surpluses	383 635	59 000	60 000	333 763	465,70%
3 THIRD COUNTRIES CONTRIBUTION	475 949	425 389	425 389	425 389	0,00%

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
(incl. EEA/EFTA and candidate countries)					
- Of which EEA/EFTA (excl. Switzerland)	475 949	425 389	425 389	425 389	0,00%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT	10 000	10 000	10 000	10 000	0,00%
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	17 919 949	17 869 389	17 869 389	17 869 389	0,00%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)	100 000				
TOTAL	100 000				

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	10 070 268	10 603 500	10 901 000	10 901 000	2,81%
Salaries & allowances	9 349 546	9 930 000	10 245 000	10 245 000	3,17%
- Of which establishment plan posts	7 908 141	8 405 000	8 653 000	8 653 000	2,95%
- Of which external personnel	1 441 405	1 525 000	1 592 000	1 592 000	4,39%
Expenditure relating to Staff recruitment	174 731	147 500	147 500	147 500	0,00%
Employer's pension contributions					
Mission expenses	91 187	100 000	100 000	100 000	0,00%
Socio-medical infrastructure	142 866	174 500	173 000	173 000	-0,86%
Training	149 973	120 000	120 000	120 000	0,00%
External Services	126 710	125 500	100 500	100 500	-19,92%
Receptions, events and representation	35 255	6 000	15 000	15 000	150,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 625 988	1 512 440	1 463 440	1 463 440	-3,24%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Rental of buildings and associated costs	738 470	634 000	634 000	634 000	0,00%
Information, communication technology and data processing	598 502	569 440	569 440	569 440	0,00%
Movable property and associated costs	7 728	31 000	31 000	31 000	0,00%
Current administrative expenditure	94 614	100 000	100 000	100 000	0,00%
Postage / Telecommunications	178 592	165 000	116 000	116 000	-29,70%
Meeting expenses	8 082	13 000	13 000	13 000	0,00%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	6 321 566	5 753 449	5 504 949	5 504 949	-4,32%
Transversal activities (1)	6 321 566	5 753 449	5 504 949	5 504 949	-4,32%
Research and Policy Analysis					
Enhanced Cooperation in VET and LLL					
Information, Communications and Dissemination					
TOTAL	18 017 822	17 869 389	17 869 389	17 869 389	0,00%

(1) The names of Title 3 chapters have been replaced by new names in 2015. The total amount of Title 3 is introduced in Transversal Activities.

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	10 070 268	10 603 500	10 901 000	10 901 000	2,81%
Salaries & allowances	9 349 546	9 930 000	10 245 000	10 245 000	3,17%
- Of which establishment plan posts	7 908 141	8 405 000	8 653 000	8 653 000	2,95%
- Of which external personnel	1 441 405	1 525 000	1 592 000	1 592 000	4,39%
Expenditure relating to Staff recruitment	174 731	147 500	147 500	147 500	0,00%
Employer's pension contributions					
Mission expenses	91 187	100 000	100 000	100 000	0,00%
Socio-medical infrastructure	142 866	174 500	173 000	173 000	-0,86%
Training	149 973	120 000	120 000	120 000	0,00%
External Services	126 710	125 500	100 500	100 500	-19,92%
Receptions, events and representation	35 255	6 000	15 000	15 000	150,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 625 988	1 512 440	1 463 440	1 463 440	-3,24%
Rental of buildings and associated costs	738 470	634 000	634 000	634 000	0,00%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Information, communication technology and data processing	598 502	569 440	569 440	569 440	0,00%
Movable property and associated costs	7 728	31 000	31 000	31 000	0,00%
Current administrative expenditure	94 614	100 000	100 000	100 000	0,00%
Postage / Telecommunications	178 592	165 000	116 000	116 000	-29,70%
Meeting expenses	8 082	13 000	13 000	13 000	0,00%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	6 321 566	5 753 449	5 504 949	5 504 949	-4,32%
Transversal activities (1)	6 321 566	5 753 449	5 504 949	5 504 949	-4,32%
Research and Policy Analysis					
Enhanced Cooperation in VET and LLL					
Information, Communications and Dissemination					
TOTAL	18 017 822	17 869 389	17 869 389	17 869 389	0,00%

(1) The names of Title 3 have been replaced by new names in 2015. The total amount of Title 3 is introduced in Transversal Activities.

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 333 763,76.

4 Justification of needs

Commission assessment

In line with the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human and Financial Resources

Cedefop's establishment plan 2018 foresees 91 posts for 2018 which is in line with the Communication. Cedefop will have, thus, achieved the staff cut exercise successfully. The EU contribution to Cedefop in 2018 is kept stable at the level authorised for 2017.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

Cedefop has set negative priorities in the core business to adjust its activities to human resources.

These negative priorities will be further expanded in light of the Commission confirmation that no additional human resources will be granted to Cedefop until 2020. Thus, the scope of the following growing activities will need to be readjusted in line with available resources:

- Policy monitoring and reporting in the process of EU cooperation in VET
- Support to the European Alliance on Apprenticeships
- Analysis of real-time labour market data
- Support to Member States, social partners and other stakeholders in the context of implementing EU policies.

4.1.2 Vacancy rate as of end 2016

92 out of 94 posts were filled on 31 December 2016. This is a vacancy rate of 2% (2/94) at year end. The recruitment procedures for both positions were close to finalisation at year end.

4.1.3 Standard abatement ('abatement forfaitaire') applied

Cedefop foresees that 4 persons will leave in 2017. The estimate is based on past experience and already known turnover. On the basis of this estimate, the HR cost abatement is approximately 1%.

4.1.4 Salary assumption for calculating salary line (% applied)

For the purposes of salary projections, Cedefop has used as a basis a combination of the weighting factor (see caveat under 4.1.5) and the inflation rate for 2017 and 2018. Staff costs have been calculated on the basis of foreseeable increases in step and the cost of a projected number of promotions.

4.1.5 Correction coefficient used

As set out above, the evolution of the weighting factor has become increasingly unpredictable in recent years and experience is no longer a reliable guide. For the purposes of salary projections, Cedefop used the weighting factor in place in December 2016.

4.1.6 Exchange rate used (if applicable)

Not applicable.

4.2 Financial Resources - Agency request

4.2.1 Title 1

Title 1 appropriations will increase, compared to 2017 by 2,81% and reach the amount of EUR 10 901 000.

The estimate is based on the provisions for the establishment plan and its occupation. It takes into account turnover and retirements, and the staff resources needed for the implementation of Cedefop's activities. Salary and allowances costs are calculated based on the November 2016 update of the salary scale of officials and other employees of the European Union institutions and bodies applicable as of 1 July 2016. For the years till 2017, Cedefop's budget estimates for salary costs were based on the assumption of a 2% increase every year, linked to staff career progression (automatic step increase every two years as provided for by the EU Staff Regulation). However, taking into account the 3,3% increase of the salaries and allowances applicable as of 2016 and the 0,6% decrease of the relevant weighting factor applicable to salaries of staff posted in Greece, there is an increasing pressure on Title 1, as the MFF provides no increase in EU contribution for 2018 compared to 2017. Given that the cap of MFF 2014-2020 needs to be respected and most staff costs are inelastic, Cedefop will have to absorb the increase in staff expenditure by refocusing and reducing its activities and deliverables (negative priorities) in Titles 1, 2 and 3.

Salaries and allowances of staff and external personnel will increase by 2,81% compared to 2017, as a result of the increase of the salary scale in November 2016 (by 3,3%).

In order to mitigate the increase of salaries and allowances, the following figures were reduced in Title1:

Training expenditure has been reduced already in 2017 by 20%, as compared to 2016, and will remain stable in the years 2017 and 2018.

Finally, external services are reduced by 20% compared to 2017, as two surveys, for Governing Board and staff, planned for 2017, will not be repeated in 2018.

4.2.2 Title 2

As regards Title 2, appropriations will decrease by 3,24% compared to 2017 and reach the amount of EUR 1 463 440. They will just cover basic running costs and maintenance needs of the building. Projects such as energy management, energy savings, green initiatives and ICT Infrastructure upgrades may only be taken forward on a case-by-case basis subject to budgetary availability.

ICT infrastructure expenditure, funded by Chapter 24 of the budget, will be cut down by 29,70% in order to arrive to the global Title 2 savings mentioned above.

4.2.3 Title 3

As regards Title 3, appropriations will decrease from 2017 to 2018 by 4,32% and reach the amount of EUR 5 504 949. This is the result of the increasing pressure of staff costs, which cannot be absorbed by the 2% increase of overall appropriations provided in the MFF for the years 2018-2020.

Negative priorities have been identified in the Draft Programming Document 2018-2020.

4.3 Ad hoc grants and delegation agreements

The Delegation Agreement No VS/2013/0554 of 18.12.2013 with DG EMPL for the implementation of 'Labour skills demand and supply – anticipation tools – studies', of a total amount of EUR 1 100 000, adopted by Cedefop's Governing Board as Supplementary and Amending Budget (BRS) on 19.12.2013, provided additional funds over 3 years (2014 – 2016) to develop the European Skills Panorama. The third and last instalment of the additional funds was received and committed in 2016.

In consequence, any future costs related to further development of the EU Skills Panorama from 2017 onwards are fully borne by Cedefop.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Cedefop building - Thessaloniki		
Surface area (in square metres)	6 714,72	Useful space
	9 565,28	Useful space plus basement
- Of which office space	3 520,75	(deducted from useful space)
- Of which non-office space	3 193,97	
Host country grant or support	n.a.	
Present value of the building (in million EUR)	€ 2,6	Four storey building set in its own grounds on the outskirts of the city. (Net Book Value as per 2015 Financial Statements)
Cedefop Liaison office - Brussels		
Annual rent (in EUR)	16 554,81	
Type and duration of rental contract	SLA with OIB (covers period 15.01.2016-31.12.2016)	45,4 sqm (office space and common space)

5.1.2 Building project in the planning phase

Not applicable.

5.1.3 Building projects submitted to the European Parliament and the Council

Not applicable.

5.2 European Schools

There is no European School in Thessaloniki. In its absence, Cedefop implements specific policies to support schooling costs of staff's children

5.3 Evaluation

The periodic external evaluation of Cedefop required by the Financial Regulation was completed in December 2013. It examined Cedefop's role in supporting European VET policy makers between 2007 and 2012 and its response to new demands resulting from developments in European VET policy during that period.

The evaluation concluded that Cedefop had been highly successful in implementing its objectives. Cedefop's work on modernising VET systems and analysing skills is highly esteemed and Cedefop is also recognised as a leading centre of expertise worldwide on qualifications frameworks and skills. Cedefop has had an important impact on strengthening cooperation between VET policy stakeholders in Europe. The evaluation also examined possible synergies between Cedefop, the ETF, Eurofound and EU-OSHA and concluded that Cedefop does not duplicate activities of any other actors at European, national or international level. The report is available at:

http://ec.europa.eu/dgs/education_culture/more_info/evaluations/docs/education/cedefop2013_en.pdf

An action plan to follow up the evaluation was presented to the Bureau in April 2014. In agreement with the Governing Board 22 out of 23 recommendations in the action plan to follow up the external evaluation were closed by the end of 2016.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities of the European Union	Education / day care
<p>The Agency has the status of a diplomatic mission in Greece – only the two official cars and the private cars of the Director and Deputy Director can obtain a diplomatic car plate; yearly VAT exemption is only granted to the Agency (in line with the Protocol) and not to staff members.</p> <p>The Greek state contributed to the Centre's installation costs, in the form of necessary infrastructure works for the new premises to be constructed and to become operational in a mission building in Athens (Greece).</p>	<p>As regards VAT exemption for staff, the Protocol on privileges and immunities is applicable to EU staff, except for those who were resident in Greece before employment in the Agency. VAT and customs duties exemption applies to such staff during one year from their taking up functions at CEDEFOP, as provided for in the Headquarters Agreement.</p>	<p>Nothing provided by the state or the host city.</p> <p>CEDEFOP has been in regular contact in the past with the Greek government in order to set up a European school in Thessaloniki. However, due to various constraints from the Greek side, this never materialised.</p>

2.2.1.1.6 European Aviation Safety Agency - EASA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
<p>OLD BASIC REGULATION: REGULATION (EC) No 1592/2002 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 15 July 2002 on common rules in the field of civil aviation and establishing a European Aviation Safety Agency (REPEALED)</p>	<p>15 July 2002 27 September 2002 (Entry into force)</p>	<p>Airworthiness; Environmental compatibility. The original Agency's responsibilities include: expert advice to the EU for drafting new legislation; inspections, training and standardisation programmes; safety and environmental type-certification of aircraft, engines, parts, appliances and continuous monitoring of their airworthiness; approval of organisations involved in the design of aeronautical products, as well as foreign production, maintenance and training organisations; EASA is also responsible for the collection and exchange of information on the safety of aircraft using Community airports and the management of the information system as specified in Commission Regulation (EC) No 768/2006</p>
<p>Regulation (EC) No 2111/2005 on the establishment of a Community list of air carriers subject to an operating ban within the Community.</p>	<p>14 December 2015</p>	<p>The competencies of EASA have been extended in respect of improving the quality and quantity of safety inspections of third country aircrafts, EASA shall communicate to the Commission all information that may be relevant in the context of updating the Community list.</p>
<p>NEW BASIC REGULATION: REGULATION (EC) No 216/2008 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 20 February 2008 on common rules in the field of civil aviation and establishing a European Aviation Safety Agency, and repealing Council Directive 91/670/EEC, Regulation (EC) No 1592/2002 and Directive 2004/36/EC</p>	<p>20 February 2008 08 April 2008 (Entry into force)</p>	<p>Airworthiness; Environmental compatibility; Flight Crew Licensing (FCL); Operation of Aircraft; Safety of foreign operators Extended competences of the Agency: development of regulations in the fields of air operations (OPS), flight crew licensing (FCL) and the oversight of third country operators (TCO). As well as to carry out (according to Regulation 736/2006) standardisation inspections for air operations, flight crew licensing and flight simulators and to perform the certification of foreign synthetic training devices, pilot training organisations and aero medical centres, and certification tasks linked to the authorisation to third country operators.</p>
<p>Last amended by REGULATION (EC) No 1108/2009 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 21 October 2009 amending Regulation (EC) No 216/2008 in the field of aerodromes, air traffic management and air navigation services and repealing Directive 2006/23/EC</p>	<p>21 October 2009 14 December 2009 (Entry into force)</p>	<p>Aerodromes; Air Traffic Management (ATM); Air Navigation Services (ANS). The Regulation extended EASA's competencies to cover the safety of aerodromes, air traffic management and air navigation services. EASA's new tasks cover rulemaking and standardisation inspections. In addition, as far as safety and technical issues are concerned, it will be necessary to coordinate rulemaking activities with the Single European Sky framework, including the related research (SESAR) and implementing rules as well as the new objectives set for its implementation.</p>
<p>Regulation EU No 996/2010 on the investigation and prevention of accident and incidents in civil aviation,</p>	<p>20 October 2010</p>	<p>EASA participates in safety investigations and in cooperation with the competent authorities of the Member States in the exchange and analysis of information within the occurrence reporting systems</p>
<p>Regulation EU No 376/2014 on the reporting, analysis and follow-up of occurrences in civil aviation</p>	<p>03 April 2014</p>	<p>EASA is involved in the evaluation, processing or analysis of occurrences that have a significant role to play in the identification of safety hazards and safety deficiencies. EASA shall establish mandatory and voluntary reporting systems to facilitate the collection of details of occurrences. The Agency and the Commission should provide technical support for the interoperability of the Aircraft Incident Reporting Systems (ECCAIRS) and with the ADREP taxonomy</p>

1.2 Seat

Cologne, Germany

1.3 Budget Line

06 02 02 : European Aviation Safety Agency

1.4 Human Resources overview

1.4.1 Human Resources overview EASA

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	548	551	552	557
Establishment plan posts : AST	128	125	126	123
Establishment plan posts : AST/SC				
Total Establishment plan posts	676	676	678	680
Contract Agents	102	80	106	106
Seconded National Experts	24	19	24	24
TOTAL STAFF	802	775	808	810

1.4.2 Human Resources overview (Fees and charges)

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	373	373	373	378
Establishment plan posts : AST	78	78	77	76
Establishment plan posts : AST/SC				
Total Establishment plan posts	451	451	450	454
Contract Agents	60	47	60	60
Seconded National Experts	0	0	0	0
TOTAL STAFF	511	498	510	514

1.4.3 Human Resources overview (EU Contribution)

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	175	178	179	179
Establishment plan posts : AST	50	47	49	47
Establishment plan posts : AST/SC				
Total Establishment plan posts	225	225	228	226
Contract Agents	42	33	46	46
Seconded National Experts	24	19	24	24
TOTAL STAFF	291	277	298	296

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	35 985 000	36 915 000
Other Revenue	152 661 000	150 046 801
TOTAL REVENUES	188 646 000	186 961 801

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017		2018	
	Revenues estimated by the agency		Budget Forecast	
Ad hoc grants	p.m.		p.m.	
Delegation agreements	p.m.		p.m.	
TOTAL REVENUES	p.m.		p.m.	

1.5.2 Expenditure Overview

1.5.2.1 Expenditure Overview EASA

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	93 136 000	93 136 000	98 368 801	98 368 801
Title 2 - Infrastructure and operating expenditure	16 798 000	16 798 000	16 452 000	16 452 000
Title 3 - Operational expenditure	78712000	78712000	72141000	72141000
TOTAL EXPENDITURE	188 646 000	188 646 000	186 961 801	186 961 801

1.5.2.2 Expenditure Overview (Fees and charges)

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	63 919 000	63 919 000	67 872 000	67 872 000
Title 2 - Infrastructure and operating expenditure	11 145 000	11 145 000	10 914 000	10 914 000
Title 3 - Operational expenditure	75 186 000	75 186 000	68 802 000	68 802 000
TOTAL EXPENDITURE	150 250 000	150 250 000	147 588 000	147 588 000

1.5.2.3 Expenditure Overview (EU Contribution)

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	29 217 000	29 217 000	30 496 801	30 496 801
Title 2 - Infrastructure and operating expenditure	5 653 000	5 653 000	5 538 000	5 538 000
Title 3 - Operational expenditure	3 526 000	3 526 000	3 339 000	3 339 000
TOTAL EXPENDITURE	38 396 000	38 396 000	39 373 801	39 373 801

2 Human Resources

2.1 Establishment plan posts

2.1.1 Establishment plan posts EASA

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1		1		1		1		1
AD 14		25		5		25		28		26

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 13		32		9		32		35		33
AD 12		53		20		53		64		57
AD 11		76		33		76		81		81
AD 10		98		73		98		103		103
AD 9		117		99		117		119		119
AD 8		77		134		77		80		80
AD 7		47		103		52		44		44
AD 6		20		52		20		13		13
AD 5		2		22		1		0		0
AD TOTAL		548		551		552		568		557
AST 11										
AST 10										
AST 9		1				1		1		1
AST 8		4				4		4		4
AST 7		13		1		14		13		13
AST 6		23		8		25		27		27
AST 5		33		22		33		34		34
AST 4		25		35		24		23		23
AST 3		17		31		16		17		17
AST 2		10		23		8		4		4
AST 1		2		5		1		0		0
AST TOTAL		128		125		126		123		123
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		676		676		678		691		680
GRAND TOTAL		676		676		678		691		680

2.1.2 Establishment plan posts (Fees and charges)

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1		1		1		1		1
AD 14		16		3		16		18		16
AD 13		21		6		21		23		21
AD 12		33		15		33		40		33
AD 11		49		27		49		53		53
AD 10		65		48		65		69		69
AD 9		82		54		82		85		85
AD 8		56		82		56		59		59
AD 7		35		79		36		32		32
AD 6		14		42		13		9		9
AD 5		1		16		1		0		0
AD TOTAL		373		373		373		389		378
AST 11										
AST 10										
AST 9		1				1		1		1
AST 8		2				2		2		2
AST 7		7		1		7		7		7
AST 6		12		3		12		13		13
AST 5		20		11		20		21		21
AST 4		16		26		16		15		15
AST 3		12		18		12		13		13
AST 2		7		15		7		4		4
AST 1		1		4				0		0
AST TOTAL		78		78		77		76		76
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		451		451		450		465		454
GRAND TOTAL		451		451		450		465		454

2.1.3 Establishment plan posts (UE Contribution)

Function group and grade	2016	2017	2018
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	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		0		0						
AD 14		9		2		9		10		10
AD 13		11		3		11		12		12
AD 12		20		5		20		24		24
AD 11		27		6		27		28		28
AD 10		33		25		33		34		34
AD 9		35		45		35		34		34
AD 8		21		52		21		21		21
AD 7		12		24		16		12		12
AD 6		6		10		7		4		4
AD 5		1		6		0		0		0
AD TOTAL		175		178		179		179		179
AST 11										
AST 10										
AST 9										
AST 8		2				2		2		2
AST 7		6				7		6		6
AST 6		11		5		13		14		14
AST 5		13		11		13		13		13
AST 4		9		9		8		8		8
AST 3		5		13		4		4		4
AST 2		3		8		1		0		0
AST 1		1		1		1				
AST TOTAL		50		47		49		47		47
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		225		225		228		226		226
GRAND TOTAL	225		225		228		226		226	

2.2 External personnel

2.2.1 External personnel EASA

2.2.1.1 Contract Agents EASA

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	34	26	36	36
Function Group III	68	54	70	70
Function Group II	0			
Function Group I	0			
TOTAL	102	80	106	106

2.2.1.2 Seconded National Experts EASA

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	24	19	24	24

2.2.2 External personnel (Fees and charges)

2.2.2.1 Contract Agents (Fees and charges)

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	20	11	20	20
Function Group III	40	36	40	40
Function Group II				
Function Group I				
TOTAL	60	47	60	60

2.2.2.2 Seconded National Experts (Fees and charges)

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	0	0	0	0

2.2.3 External personnel (EU Contribution)

2.2.3.1 Contract Agents (EU Contribution)

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	14	15	16	16
Function Group III	28	18	30	30
Function Group II	0			
Function Group I	0			
TOTAL	42	33	46	46

2.2.3.2 Seconded National Experts (EU Contribution)

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	24	19	24	24

3 Financial Resources

3.1 Revenues EASA

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES	93 059 653	100 834 000	99 626 000	99 626 000	-1,20%
2 EU CONTRIBUTION	36 370 000	35 985 000	36 915 000	36 915 000	2,58%
- Of which assigned revenues deriving from previous years' surpluses	1 459 725	1 801 000	0	0	-100,00%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	2 063 675	2 048 000	2 044 801	2 044 801	-0,16%
- Of which EEA/EFTA (excl. Switzerland)	2 063 675	2 048 000	2 044 801	2 044 801	-0,16%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	7 249 671				
5 ADMINISTRATIVE OPERATIONS	789 465	793 000	943 000	943 000	18,92%
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)	174 934				
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT		100 000	100 000	100 000	0,00%
7 CORRECTION OF BUDGETARY IMBALANCES	58 020 000	48 886 000	47 333 000	47 333 000	-3,18%
TOTAL	197 552 464	188 646 000	186 961 801	186 961 801	-0,89%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)	3 000 000	p.m.	p.m.	p.m.	
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)	4 249 671	p.m.	p.m.	p.m.	
TOTAL	7 249 671	p.m.	p.m.	p.m.	

3.2 Expenditure

3.2.1 Expenditure EASA

3.2.1.1 Commitment appropriations EASA

EXPENDITURE	Commitment appropriations EASA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	87 967 525	93 136 000	98 368 801	98 368 801	5,62%
Salaries & allowances	73 972 128	77 718 000	82 965 801	82 965 801	6,75%
- Of which establishment plan posts	67 777 501	70 884 000	75 293 801	75 293 801	6,22%
- Of which external personnel	6 194 627	6 834 000	7 672 000	7 672 000	12,26%
Expenditure relating to Staff recruitment	1 136 681	1 067 000	931 000	931 000	-12,75%
Employer's pension contributions	8 119 286	8 757 000	9 022 000	9 022 000	3,03%

EXPENDITURE	Commitment appropriations EASA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Mission expenses					
Socio-medical infrastructure	66 210	151 000	155 000	155 000	2,65%
Training	546 044	714 000	580 000	580 000	-18,77%
External Services	303 544	300 000	300 000	300 000	0,00%
Receptions, events and representation	120 942	101 000	98 000	98 000	-2,97%
Social welfare	3 702 690	4 328 000	4 317 000	4 317 000	-0,25%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	24 321 763	16 798 000	16 452 000	16 452 000	-2,06%
Rental of buildings and associated costs	14 003 230	9 729 000	9 537 000	9 537 000	-1,97%
Information, communication technology and data processing	6 361 710	5 442 000	5 399 000	5 399 000	-0,79%
Movable property and associated costs	2 463 566	434 000	389 000	389 000	-10,37%
Current administrative expenditure	1 241 307	947 000	921 000	921 000	-2,75%
Postage / Telecommunications	251 950	246 000	206 000	206 000	-16,26%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	40 297 755	78 712 000	72 141 000	72 141 000	-8,35%
Certification activities	23 147 765	25 275 000	24 162 000	24 162 000	-4,40%
Standardisation activities	224 362	204 000	210 000	210 000	2,94%
Development data base	824 149	1 183 000	833 000	833 000	-29,59%
Communication and publication	414 807	425 000	525 000	525 000	23,53%
Meeting expenses	630 907	636 000	842 000	842 000	32,39%
Translations and interpretation costs	42 172	111 000	176 000	176 000	58,56%
Rulemaking activities	1 481 207	624 000	524 000	524 000	-16,03%
Mission, entertainment and representation expenditure	5 821 399	5 782 000	6 012 000	6 012 000	3,98%
Technical training	504 728	649 000	725 000	725 000	11,71%
ED activities	1 088 159	590 000	290 000	290 000	-50,85%
Special Operations Programmes	6 118 100				
Other expenditure		43 233 000	37 842 000	37 842 000	-12,47%
TOTAL	152 587 043	188 646 000	186 961 801	186 961 801	-0,89%

3.2.1.2 Payment appropriations EASA

EXPENDITURE	Payment appropriations EASA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	87 643 134	93 136 000	98 368 801	98 368 801	5,62%

EXPENDITURE	Payment appropriations EASA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Salaries & allowances	73 868 914	77 718 000	82 965 801	82 965 801	6,75%
- Of which establishment plan posts	67 777 501	70 884 000	75 293 801	75 293 801	6,22%
- Of which external personnel	6 091 413	6 834 000	7 672 000	7 672 000	12,26%
Expenditure relating to Staff recruitment	1 127 581	1 067 000	931 000	931 000	-12,75%
Employer's pension contributions	8 119 286	8 757 000	9 022 000	9 022 000	3,03%
Mission expenses					
Socio-medical infrastructure	61 846	151 000	155 000	155 000	2,65%
Training	362 774	714 000	580 000	580 000	-18,77%
External Services	300 134	300 000	300 000	300 000	0,00%
Receptions, events and representation	99 909	101 000	98 000	98 000	-2,97%
Social welfare	3 702 690	4 328 000	4 317 000	4 317 000	-0,25%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	18 203 618	16 798 000	16 452 000	16 452 000	-2,06%
Rental of buildings and associated costs	10 817 980	9 729 000	9 537 000	9 537 000	-1,97%
Information, communication technology and data processing	3 931 767	5 442 000	5 399 000	5 399 000	-0,79%
Movable property and associated costs	2 310 131	434 000	389 000	389 000	-10,37%
Current administrative expenditure	970 396	947 000	921 000	921 000	-2,75%
Postage / Telecommunications	173 344	246 000	206 000	206 000	-16,26%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	23 660 836	78 712 000	72 141 000	72 141 000	-8,35%
Certification activities	12 543 680	25 275 000	24 162 000	24 162 000	-4,40%
Standardisation activities	171 093	204 000	210 000	210 000	2,94%
Development data base	335 717	1 183 000	833 000	833 000	-29,59%
Communication and publication	233 216	425 000	525 000	525 000	23,53%
Meeting expenses	396 605	636 000	842 000	842 000	32,39%
Translations and interpretation costs	1 417	111 000	176 000	176 000	58,56%
Rulemaking activities	328 309	624 000	524 000	524 000	-16,03%
Mission,entertainment and representation expenditure	5 479 663	5 782 000	6 012 000	6 012 000	3,98%
Technical training	404 567	649 000	725 000	725 000	11,71%
ED activities	194 566	590 000	290 000	290 000	-50,85%
Special Operations Programmes	3 572 003				
Other expenditure		43 233 000	37 842 000	37 842 000	-12,47%
TOTAL	129 507 588	188 646 000	186 961 801	186 961 801	-0,89%

3.2.2 Expenditure (Fees and charges)

3.2.2.1 Commitment appropriations (Fees and charges)

EXPENDITURE	Commitment appropriations (Fees and charges)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	59 678 063	63 919 000	67 872 000	67 872 000	6,18%
Salaries & allowances	47 973 570	50 630 000	54 413 000	54 413 000	7,47%
- Of which establishment plan posts	44 872 217	47 100 000	50 316 000	50 316 000	6,83%
- Of which external personnel	3 101 353	3 530 000	4 097 000	4 097 000	16,06%
Expenditure relating to Staff recruitment	542 779	816 000	802 000	802 000	-1,72%
Employer's pension contributions	8 119 286	8 757 000	9 022 000	9 022 000	3,03%
Mission expenses					
Socio-medical infrastructure	42 497	100 000	103 000	103 000	3,00%
Training	350 181	473 000	386 000	386 000	-18,39%
External Services	193 849	199 000	199 000	199 000	0,00%
Receptions, events and representation	77 597	79 000	76 000	76 000	-3,80%
Social welfare	2 378 304	2 865 000	2 871 000	2 871 000	0,21%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	16 836 944	11 145 000	10 914 000	10 914 000	-2,07%
Rental of buildings and associated costs	9 662 019	6 458 000	6 310 000	6 310 000	-2,29%
Information, communication technology and data processing	4 025 903	3 610 000	3 600 000	3 600 000	-0,28%
Movable property and associated costs	2 240 805	297 000	265 000	265 000	-10,77%
Current administrative expenditure	746 412	617 000	602 000	602 000	-2,43%
Postage / Telecommunications	161 805	163 000	137 000	137 000	-15,95%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	35 289 589	75 186 000	68 802 000	68 802 000	-8,49%
Certification activities	22 977 766	25 275 000	24 162 000	24 162 000	-4,40%
Standardisation activities	37 987	65 000	65 000	65 000	0,00%
Development data base	529 297	664 000	440 000	440 000	-33,73%
Communication and publication	276 050	330 000	408 000	408 000	23,64%
Meeting expenses	431 086	357 000	510 000	510 000	42,86%
Translations and interpretation costs	33 977	78 000	89 000	89 000	14,10%
Rulemaking activities	103 945	53 000	53 000	53 000	0,00%
Mission, entertainment and representation expenditure	4 470 379	4 699 000	4 761 000	4 761 000	1,32%
Technical training	311 002	432 000	472 000	472 000	9,26%
ED activities					

EXPENDITURE	Commitment appropriations (Fees and charges)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Special Operations Programmes	6 118 100				
Other expenditure		43 233 000	37 842 000	37 842 000	-12,47%
TOTAL	111 804 596	150 250 000	147 588 000	147 588 000	-1,77%

3.2.2.2 Payment appropriations (Fees and charges)

EXPENDITURE	Payment appropriations (Fees and charges)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	59 480 755	63 919 000	67 872 000	67 872 000	6,18%
Salaries & allowances	47 915 631	50 630 000	54 413 000	54 413 000	7,47%
- Of which establishment plan posts	44 872 217	47 100 000	50 316 000	50 316 000	6,83%
- Of which external personnel	3 043 414	3 530 000	4 097 000	4 097 000	16,06%
Expenditure relating to Staff recruitment	539 416	816 000	802 000	802 000	-1,72%
Employer's pension contributions	8 119 286	8 757 000	9 022 000	9 022 000	3,03%
Mission expenses					
Socio-medical infrastructure	39 696	100 000	103 000	103 000	3,00%
Training	232 649	473 000	386 000	386 000	-18,39%
External Services	191 671	199 000	199 000	199 000	0,00%
Receptions, events and representation	64 102	79 000	76 000	76 000	-3,80%
Social welfare	2 378 304	2 865 000	2 871 000	2 871 000	0,21%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	12 510 743	11 145 000	10 914 000	10 914 000	-2,07%
Rental of buildings and associated costs	7 219 188	6 458 000	6 310 000	6 310 000	-2,29%
Information, communication technology and data processing	2 489 999	3 610 000	3 600 000	3 600 000	-0,28%
Movable property and associated costs	2 102 600	297 000	265 000	265 000	-10,77%
Current administrative expenditure	587 633	617 000	602 000	602 000	-2,43%
Postage / Telecommunications	111 323	163 000	137 000	137 000	-15,95%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	21 271 638	75 186 000	68 802 000	68 802 000	-8,49%
Certification activities	12 538 598	25 275 000	24 162 000	24 162 000	-4,40%
Standardisation activities	37 833	65 000	65 000	65 000	0,00%
Development data base	215 609	664 000	440 000	440 000	-33,73%
Communication and publication	155 203	330 000	408 000	408 000	23,64%
Meeting expenses	270 992	357 000	510 000	510 000	42,86%

EXPENDITURE	Payment appropriations (Fees and charges)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Translations and interpretation costs	1 142	78 000	89 000	89 000	14,10%
Rulemaking activities	23 020	53 000	53 000	53 000	0,00%
Mission, entertainment and representation expenditure	4 207 953	4 699 000	4 761 000	4 761 000	1,32%
Technical training	249 285	432 000	472 000	472 000	9,26%
ED activities					
Special Operations Programmes	3 572 003				
Other expenditure		43 233 000	37 842 000	37 842 000	-12,47%
TOTAL	93 263 136	150 250 000	147 588 000	147 588 000	-1,77%

3.2.3 Expenditure (EU Contribution)

3.2.3.1 Commitment appropriations (EU Contribution)

EXPENDITURE	Commitment appropriations (EU Contribution)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	28 289 462	29 217 000	30 496 801	30 496 801	4,38%
Salaries & allowances	25 998 558	27 088 000	28 552 801	28 552 801	5,41%
- Of which establishment plan posts	22 905 284	23 784 000	24 977 801	24 977 801	5,02%
- Of which external personnel	3 093 274	3 304 000	3 575 000	3 575 000	8,20%
Expenditure relating to Staff recruitment	593 902	251 000	129 000	129 000	-48,61%
Employer's pension contributions					
Mission expenses					
Socio-medical infrastructure	23 713	51 000	52 000	52 000	1,96%
Training	195 863	241 000	194 000	194 000	-19,50%
External Services	109 695	101 000	101 000	101 000	0,00%
Receptions, events and representation	43 345	22 000	22 000	22 000	0,00%
Social welfare	1 324 386 (1)	1 463 000	1 446 000	1 446 000	-1,16%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	7 484 819	5 653 000	5 538 000	5 538 000	-2,03%
Rental of buildings and associated costs	4 341 211	3 271 000	3 227 000	3 227 000	-1,35%
Information, communication technology and data processing	2 335 807	1 832 000	1 799 000	1 799 000	-1,80%
Movable property and associated costs	222 761	137 000	124 000	124 000	-9,49%
Current administrative expenditure	494 895	330 000	319 000	319 000	-3,33%
Postage / Telecommunications	90 145	83 000	69 000	69 000	-16,87%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					

EXPENDITURE	Commitment appropriations (EU Contribution)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 3 - Operational expenditure	5 008 166	3 526 000	3 339 000	3 339 000	-5,30%
Certification activities	169 999				
Standardisation activities	186 375 (2)	139 000	145 000	145 000	4,32%
Development data base	294 852	519 000	393 000	393 000	-24,28%
Communication and publication	138 757	95 000	117 000	117 000	23,16%
Meeting expenses	199 821	279 000	332 000	332 000	19,00%
Translations and interpretation costs	8 195	33 000	87 000	87 000	163,64%
Rulemaking activities	1 377 262	571 000	471 000	471 000	-17,51%
Mission, entertainment and representation expenditure	1 351 020 (3)	1 083 000	1 251 000	1 251 000	15,51%
Technical training	193 726	217 000	253 000	253 000	16,59%
ED activities	1 088 159	590 000	290 000	290 000	-50,85%
Special Operations Programmes					
Other expenditure					
TOTAL	40 782 447	38 396 000	39 373 801	39 373 801	2,55%

(1) C4 funds not including: €2 244

(2) C4 funds not included: €2 538

(3) C4 Funds not included: € 63

3.2.3.2 Payment appropriations (EU Contribution)

EXPENDITURE	Payment appropriations (EU Contribution)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	28 162 379	29 217 000	30 496 801	30 496 801	4,38%
Salaries & allowances	25 953 283	27 088 000	28 552 801	28 552 801	5,41%
- Of which establishment plan posts	22 905 284	23 784 000	24 977 801	24 977 801	5,02%
- Of which external personnel	3 047 999	3 304 000	3 575 000	3 575 000	8,20%
Expenditure relating to Staff recruitment	588 165	251 000	129 000	129 000	-48,61%
Employer's pension contributions					
Mission expenses					
Socio-medical infrastructure	22 150	51 000	52 000	52 000	1,96%
Training	130 125	241 000	194 000	194 000	-19,50%
External Services	108 463	101 000	101 000	101 000	0,00%
Receptions, events and representation	35 807	22 000	22 000	22 000	0,00%
Social welfare	1 324 386	1 463 000	1 446 000	1 446 000	-1,16%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	5 692 875	5 653 000	5 538 000	5 538 000	-2,03%
Rental of buildings and associated costs	3 598 792	3 271 000	3 227 000	3 227 000	-1,35%
Information, communication technology and data processing	1 441 768	1 832 000	1 799 000	1 799 000	-1,80%
Movable property and associated costs	207 531	137 000	124 000	124 000	-9,49%

EXPENDITURE	Payment appropriations (EU Contribution)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Current administrative expenditure	382 763	330 000	319 000	319 000	-3,33%
Postage / Telecommunications	62 021	83 000	69 000	69 000	-16,87%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	2 389 198	3 526 000	3 339 000	3 339 000	-5,30%
Certification activities	5 082				
Standardisation activities	133 260	139 000	145 000	145 000	4,32%
Development data base	120 108	519 000	393 000	393 000	-24,28%
Communication and publication	78 013	95 000	117 000	117 000	23,16%
Meeting expenses	125 613	279 000	332 000	332 000	19,00%
Translations and interpretation costs	275	33 000	87 000	87 000	163,64%
Rulemaking activities	305 289	571 000	471 000	471 000	-17,51%
Mission, entertainment and representation expenditure	1 271 710	1 083 000	1 251 000	1 251 000	15,51%
Technical training	155 282	217 000	253 000	253 000	16,59%
ED activities	194 566	590 000	290 000	290 000	-50,85%
Special Operations Programmes					
Other expenditure					
TOTAL	36 244 452	38 396 000	39 373 801	39 373 801	2,55%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU Budget (as assigned revenue): EUR 0.

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM (2013)519 of 10.7.2013).

Human and Financial Resources

EU-financed posts: in line with the initial programming, taking into account the LFS attached to the revised basic Regulation.

Fee-financed posts: As per the methodology set out in the Commission contribution on the EASA pilot case submitted to the Interinstitutional Working Group on resources of decentralised agencies of 19 October 2016, the Commission has made an assessment of the evolution of EASA's workload. EASA's workload on fee-financed services is estimated to increase from 469 establishment plan posts in 2017 (as estimated at the time of the preparation of the 2017 draft budget) to 492 posts in 2017, corresponding to an increase of 4.9%. The baseline number of establishment plan posts for 2018 is 441 – the 418 posts set out in COM 2013/519 plus the 14 additional establishment plan posts approved by the budget authority in the budget for 2016, as well as the 9 additional workload-related establishment plan posts approved by the budget authority in the budget for 2017. In the Commission contribution on the EASA pilot case, the Commission proposes to introduce an annual threshold of 2% efficiency gains, which must be achieved before any increases in workload would justify additional posts. Therefore, the baseline figure of 441 establishment plan posts is increased by 2.9% (i.e. the 4.9% increase in workload minus 2% efficiency gains), thereby leading to 454 fee-financed establishment plan posts for EASA in 2018 which corresponds to an increase of 4 posts compared to the 450 posts in 2017. As

compared to the workload estimate made at the time of the Commission contribution on the EASA pilot case (September 2016), EASA's workload has evolved as follows: 2017 workload estimate has been revised upwards, from 469 posts to 484 posts; 2018 workload estimate has been revised upwards as well, from 484 posts to 492 posts. This is reflected in the request for DB 2018: the Commission contribution on the EASA pilot included an estimate of 446 posts for 2018, whereas the 2018 DB includes a request of 454 posts. The net upward revision of workload for both years is mostly due to additional workload related to an application received at the end of 2016 from Airbus Helicopters for a Single Production Organisation Approval under the oversight of EASA. This implies that EASA is taking over the responsibility from the individual countries acting as the only competent authority. The main effect of this demand on Airbus is a rationalisation of their operations because on a worldwide basis they will only deal with one authority.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

4.1.1.1 Number of staff requested (Fees and charges)

The requested 465 posts for 2018 correspond to an increase of 15 posts compared to 2017. In total, the workload for 2017 increased to 484 posts, from originally planned 469 posts due to e.g. Airbus POA and earlier arrival of emerging markets applications. This may create backlog in 2017 that will be phased over to 2018; adding to the workload planned for 2018. The main changing factors driving the workload evolution and activities mixed are as follows:

Initial Airworthiness: (Delta'17 plans: -4 FTEs; new 2017 to new 2018 plan: +5 FTEs) The 'new entrants' seeking validation for novel products gave confirmative indications or have already submitted the expected Initial Airworthiness applications, pertinent to 2017. As a result of sequencing and increasing number of open, time intensive projects, there is a delay across affected certificates categories. The increase in workload can be partly offset by a reduction in workload following the new dynamics in the EU-USA mutual recognition negotiations. The workload may potentially increase following recent agreements between DG MOVE and Ukraine, where the Agency might be required to validate and oversee Ukrainian products (e.g. Antonov). The revision of EASA's remit may increase the Agency's workload related to the broader scope on the certification of Drones and/or State Aircraft.

Continued Airworthiness: (Delta'17 plans: -1 FTE; new 2017 to new 2018 plan: +/-0 FTEs) In 2016 46 FTEs were dedicated to Continued Airworthiness, compared to 61 FTEs planned for 2016 required to cope with the level of airworthiness surveillance of the growing (+300 certificates for major categories between 2015 and 2016), diversifying and aging pool of aircrafts in operation. Continued airworthiness (meaning incidents/risks/weaknesses' pro-active analysis) was only carried-out to 75% of the baseline figure (based on actual 2016 figures), which is the minimum amount of hours needed, to ensure that the risk is controlled at an acceptable level. In 2016, available staff was prioritized to meet further industry demands for new product certification. This effect may reoccur in 2017 as well. Organisation Approval (Delta'17 plans: +16 FTEs; new 2017 to new 2018 plan: +4 FTEs) Airbus Helicopters updated its plan and applied for a Single Production Organisation Approval worldwide. EASA workload increase is mainly due to this event, which has limited possibilities to be compensated via outsourcing.

Certification Standards (Delta'17 plans: +8 FTEs; new 2017 to new 2018 plan: +1 FTE) Multilateral negotiations to achieve convergence of major EU commercial partners toward EU Certification Standards through BASA negotiations (especially with China and Japan) have a stronger dynamic than expected.

Based on the above justifications and workload estimations, EASA requests 15 additional posts for 2018 compared to the current 450 including 2% baseline mandatory reduction.

4.1.1.2 Number of staff requested (UE Contribution)

The subsidy establishment plan posts will be reduced to 226 (-2 post -0.9%) from 228 in 2017 as set in COM (2013) 519 for 2018, including 5 more AD posts under the New Regulation. CA and SNE figures remain stable as in 2017.

4.1.2 Vacancy rate as of end 2016

4.1.2.1 Vacancy rate as of end 2016 (Fees and charges)

In 2016 the Agency filled all the posts. The actual grades of the staff are on average lower than planned so the distribution of grades in the Establishment plan allows room for reclassification.

4.1.2.2 Vacancy rate as of end 2016 (UE Contribution)

In 2016 the Agency filled all the posts. The actual grades of the staff are on average lower than planned so the distribution of grades in the Establishment plan allows room for reclassification.

4.1.3 Standard abatement ('abatement forfaitaire') applied

N/A

4.1.4 Salary assumption for calculating salary line (% applied)

In 2018 the salary assumptions have been based on average annual salary adjustment (1.50 %), salary adjustments for inflation (1 %), automatic seniority (2.1 %), career development/promotion (0.4 %) and average vacancy rate (-2 %)

4.1.5 Correction coefficient used

96.1 %

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - Agency request

4.2.1 Title 1

4.2.1.1 Title 1 (Fees and charged)

The 2018 budget takes into account 15 posts more than 2017 (based on six months estimation assuming that the recruitments will take place all over the year). Regarding revenue, the Agency did not apply any increase in the tariffs to absorb the pension contribution that is fully paid by the Agency since 2016. On the Expenditure side, the increase from 2017 to 2018 reflects the increase in staff plus the salary evolution and promotion.

4.2.1.2 Title 1 (UE Contribution)

The staff costs include reduction by 2 posts from 2017 to 2018 following the 2% reduction target set in COM (2013) 519. The effect of EASA's New Regulation is already reflected in 2017 budget with increases of 5TA and 4CA.

4.2.2 Title 2

4.2.2.1 Title 2 (Fees and charges)

The decrease between 2017 and 2018 in Title 2 is marked by two events. The one off costs for the move to the new building terminate in 2016 and the IT reorganisation starts to impact the operational costs that are decreasing.

4.2.2.2 Title 2 (UE Contribution)

The decrease between 2017 and 2018 in Title 2 is marked by two events. The completion of all remaining works related with the setup of the Agency on the new building (moved in July 2016) and the IT reorganisation impacting the operational costs which decrease.

4.2.3 Title 3

4.2.3.1 Title 3 (Fees and charges)

The operational expenditures reduce with savings in the outsourcing of certification activities and reduction too in the IT Data base development after the peak in 2017.

4.2.3.2 Title 3 (UE Contribution)

The operational expenditures slightly decrease by EUR 187 000 (-5%), driven by the decrease on the data base development after the investment peak in 2017 as well as reduction on the rulemaking related expenses

4.3 Ad hoc grants and delegation agreements

4.3.1 Ad hoc grants and delegation agreements (Fees and charges)

N/A

4.3.2 Ad hoc grants and delegation agreements (UE Contributions)

EASA is signing contracts with DG DEVCO, DG MOVE, DG FPI, DG ENLARG and EU Delegations to perform technical cooperation projects and promote/improve the level of aviation safety. The Agency receives “earmarked” funds to finance the projects activities. These projects may take different contractual forms but have been done mostly through grants. Nine projects have been already signed with a total value of 33 250 000 and total annual budgets of EUR 10 300 000 for 2017 and EUR 11 100 000 for 2018 for the provision of assistance on civil aviation safety for North and Central African countries, EU accession countries, Eastern partnership countries, China and South Asia, Malawi etc. Negotiations are ongoing for other ten civil aviation support projects with a total estimated value of EUR 33 650 000 and total annual budgets of 10 350 000 for 2017 and EUR 14 300 000 for 2018.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

The Agency has moved to a new headquarters in Cologne on 06.06.2016.

The project was approved by the Council (06.06.2013) and the European Parliament (27.06.2013).

	Name, location and type of building	Name, location and type of building
Information to be provided per building:	Neue Direktion Köln, Konrad-Adenauer-Ufer 3, Cologne	Office in Brussels: Avenue de Cortenberg 100; 1040 Brussels
Surface area (in square metres)	22.958	944,39
Of which office space	22.077	540,66
Of which other spaces (e.g. archive, storage area)	881	403,73 (the non-office space consists of meeting rooms on level 0)
Annual rent (in EUR)	6.528.284	333.011
Type and duration of rental contract	Rental period 01.07.2016-30.06.2036 with 2 months handover period (01.05.2016-30.06.2016)	Rental 01.03.2012-28.02.2021
Host country grant or support	No	No
Present value of the building	Not applicable	Not applicable
Other comments		dilapidation and removal costs are foreseen in 2017 and 2018 in case of termination by each of the parties (clause included in the rental agreement) as of the end Feb 2018.

5.1.2 Building project in the planning phase

N/A

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 European schools

EASA has signed service contracts with 5 international schools in the Cologne area as there is no European School in the Cologne area. The agency is financing within the established ceilings for the school year 2015/2016 (yearly revised) the attendance fees of EUR 12 928 per child in primary school and EUR 15 665 per child in secondary school.

5.3 Evaluation

Based on the last evaluation of EASA completed in 2013, an action plan with a timetable together with the findings and recommendations were made public: <https://www.easa.europa.eu/system/files/dfu/Article%2062%20Report.pdf>

Next evaluation is expected to be carried out by the end 2018

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
Brussels	12 months VAT free for certain types of purchases (electrical goods, furniture, car etc.) based on the same agreement between the EC and the Belgium Minister of Foreign Affairs	Access to the crèche / kindergarten, garderie post-scolaire and European Schools of the EU institutions
In the absence of a European School in Cologne, EASA signed service contracts with international schools in the Cologne area	EASA is paying the school fees for children attending primary and secondary school in the international schools with which a service contract has been signed within the limit of a ceiling established per school year (13.178 EUR for primary school and 15.696 EUR for secondary school for the school year 2016-2017)	
Agreement between EASA & KVB (the company offering public	EASA staff members can benefit (as any other employees working for a company located in the Cologne area) from a cheaper price for the public	

Agency privileges	Privileges granted to staff	
transport services in the Cologne area)	transport season ticket. The cost of the season ticket is deducted on a monthly basis from the EASA employees' salaries who have subscribe via EASA for the public transport season ticket	
FWC between EASA and a relocation company	EASA staff members can benefit from the services of a relocation company (once for 20hrs) to help them finding an accommodation and settling in the Cologne area.	

2.2.1.1.7 European Maritime Safety Agency - EMSA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission / Tasks / Functions
Regulation 1406/2002	27/06/2002	EMSA has to ensure high level of maritime safety and security, prevention of pollution and response to pollution by ships within the Community; technical and scientific assistance to the Member States and the Commission and high level of expertise in order to help them to apply Community legislation properly in the above-mentioned fields, to monitor its implementation and to evaluate the effectiveness of the measures in place.
Regulation 1644/2003	22/07/2003	The amendments refer to the right of access to documents, implementation and control of the budget.
Regulation 724/2004	31/03/2004	Maritime security (limited to ship, relevant companies and Recognised Security Organisations) and response to pollution by ships have been included within the mandate of the Agency. A specific new task, "to support with additional means in a cost efficient way the national pollution response actions in case of accidental or deliberate pollution caused by ships, upon request" has been added.
Regulation 100/2013, amending Regulation 1406/2002	15/01/2013	The mandate of the Agency is enlarged with prevention and response to marine pollution caused by oil and gas installations. The Agency shall cooperate with the Member States and the Commission and provide them also with operational assistance in the relevant fields of activities. The Agency shall contribute to the overall efficiency of maritime traffic and maritime transport so as to facilitate the establishment of a European maritime transport space without barriers. The tasks are divided in core and ancillary.
Regulation 911/2014 on the multiannual funding for the action of EMSA in the field of response to marine pollution caused by ships and oil and gas installations, replacing Regulation 2038/2006	23/07/2014	The regulation lays down the arrangements for the financial contribution of the Union to EMSA budget for the implementation of the tasks assigned to it in the field of response to marine pollution caused by ships and oil and gas installations
Regulation 2016/1625 of the European Parliament and of the Council, amending Regulation (EC) 1406/2002	14/09/2016	The regulation improves the cooperation and coordination between the relevant EU agencies in order to enhance synergies between their respective services, thus allowing them to provide more efficient and cost effective multipurpose services to national authorities carrying out coastguard functions.

1.2 Seat

Lisbon, Portugal

1.3 Budget Line

06 02 03 01 : European Maritime Safety Agency

06 02 03 02 : European Maritime Safety Agency — Anti-pollution measures

06 02 53 : Completion of anti-pollution measures

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	139	136	152	152
Establishment plan posts : AST	63	59	60	60
Establishment plan posts : AST/SC				
Total Establishment plan posts	202	195	212	212
Contract Agents	33	32	33	33

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Seconded National Experts	18	16	18	18
TOTAL STAFF	253	243	263	263

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues EMSA

REVENUES	2017		2018	
	Revenues estimated by the agency		Budget Forecast	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
EU contribution	72 358 565	63 857 014	79 686 415	81 398 362
Other Revenue	2 186 404	1 976 416	2 330 341	2 372 626
TOTAL REVENUES	74 544 969	65 833 430	82 016 756	83 770 988

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements EMSA

REVENUES	2017		2018	
	Revenues estimated by the agency		Budget Forecast	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Ad hoc grants	4 120 000	4 120 000	4 000 000	4 000 000
Delegation agreements	6 771 000	6 771 000	7 161 000	7 161 000
TOTAL REVENUES	10 891 000	10 891 000	11 161 000	11 161 000

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	22 334 000	22 334 000	23 540 800	23 540 800
Title 2 - Infrastructure and operating expenditure	4 125 036	4 125 036	4 352 417	4 352 417
Title 3 - Operational expenditure	25 285 933	19 129 262	29 448 539	29 094 489
Title 4 - Anti-pollution measures	22 800 000	20 245 132	24 675 000	26 783 282
Title 5 - Project Financed Actions				
TOTAL EXPENDITURE	74 544 969	65 833 430	82 016 756	83 770 988

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1				1		1		1
AD 14		1		2		1		1		1

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 13	1	3		2	1	4	1	4	1	4
AD 12	1	10	1	5	1	10	1	10	1	10
AD 11		14		10		14		14		14
AD 10	1	18	1	18	1	19	1	19	1	19
AD 9		28		28		28		28		28
AD 8	1	24		28		29		31		31
AD 7		24	1	16		26		26		26
AD 6		12		20		12		8		8
AD 5				4		5		7		7
AD TOTAL	4	135	3	133	3	149	3	149	3	149
AST 11										
AST 10		1				1		1		1
AST 9				1						
AST 8		1				1		1		1
AST 7		4		2		4		4		4
AST 6		11		10		15		19		19
AST 5		18		15		20		20		20
AST 4		16		18		16		12		12
AST 3		12		11		3		3		3
AST 2		0		2						
AST 1		0								
AST TOTAL		63		59		60		60		60
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL	4	198	3	192	3	209	3	209	3	209
GRAND TOTAL	202		195		212		212		212	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	11	10	11	11

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group III	4	4	4	4
Function Group II	16	16	16	16
Function Group I	2	2	2	2
TOTAL	33	32	33	33

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	18	16	18	18

3 Financial Resources

3.1 Revenues

3.1.1 General Revenues

3.1.1.1 Commitment appropriations

REVENUES	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES	381 588	300 000	300 000	300 000	0,00%
2 EU CONTRIBUTION	52 281 418	72 358 565	80 186 415	79 686 415	10,13%
- Of which assigned revenues deriving from previous years' surpluses	2 230 340	961 000	790 699	790 699	-17,72%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	1 442 967	1 755 404	1 952 691	1 940 341	10,54%
- Of which EEA/EFTA (excl. Switzerland)	1 442 967	1 755 404	1 952 691	1 940 341	10,54%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	154 739	131 000	90 000	90 000	-31,30%
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT	10 924 731				
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	65 185 443	74 544 969	82 529 106	82 016 756	10,02%

3.1.1.2 Payment appropriations

REVENUES	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES	381 588	300 000	300 000	300 000	0,00%
2 EU CONTRIBUTION	52 991 522	63 857 014	81 794 697	81 794 697	28,09%
- Of which assigned revenues deriving from previous years' surpluses	2 230 340	961 000	790 699	790 699	-17,72%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	1 462 566	1 545 416	1 982 626	1 982 626	28,29%
- Of which EEA/EFTA (excl. Switzerland)	1 462 566	1 545 416	1 982 626	1 982 626	28,29%

REVENUES	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	156 255	131 000	90 000	90 000	-31,30%
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT	7 006 623				
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	61 998 554	65 833 430	84 167 323	84 167 323	27,85%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

3.1.2.1 Commitment appropriations

REVENUES	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)	1 868 246	4 120 000	4 000 000	4 000 000	-2,91%
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)	4 454 000	6 771 000	7 161 000	7 161 000	5,76%
TOTAL	6 322 246	10 891 000	11 161 000	11 161 000	2,48%

3.1.2.2 Payment appropriations

REVENUES	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)	1 358 584	4 120 000	4 000 000	4 000 000	-2,91%
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)	1 494 203	6 771 000	7 161 000	7 161 000	5,76%
TOTAL	2 852 787	10 891 000	11 161 000	11 161 000	2,48%

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	21 043 764	22 334 000	23 540 800	23 540 800	5,40%
Salaries & allowances	19 476 396	21 089 000	22 268 800	22 268 800	5,59%
- Of which establishment plan posts	19 476 396	21 089 000	22 268 800	22 268 800	5,59%
- Of which external personnel					
Expenditure relating to Staff recruitment	252 658	410 000	305 000	305 000	-25,61%
Employer's pension contributions					

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Mission expenses	99 697	70 000	75 000	75 000	7,14%
Socio-medical infrastructure	20 689	20 000	22 000	22 000	10,00%
Training	249 964	260 000	260 000	260 000	0,00%
External Services					
Receptions, events and representation	17 860	25 000	30 000	30 000	20,00%
Social welfare	926 500	460 000	580 000	580 000	26,09%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	3 843 486	4 125 036	4 352 417	4 352 417	5,51%
Rental of buildings and associated costs	3 206 970	3 246 841	3 435 989	3 435 989	5,83%
Information, communication technology and data processing	330 421	447 000	467 428	467 428	4,57%
Movable property and associated costs	43 756	52 500	37 000	37 000	-29,52%
Current administrative expenditure	65 692	122 500	130 500	130 500	6,53%
Postage / Telecommunications	78 647	146 195	156 500	156 500	7,05%
Meeting expenses	118 000	110 000	125 000	125 000	13,64%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	8 644 288	25 285 933	29 960 889	29 448 539	16,46%
Information Services & Databases	4 460 536	4 471 333	4 431 449	4 355 439	-2,59%
Information and Communication	138 885	175 000	175 000	170 802	-2,40%
Operational Workshops & Training	1 358 771	1 369 600	1 198 100	1 177 942	-13,99%
Studies in support of the Agency's operations	530 970	473 000	462 840	453 508	-4,12%
Operational missions	652 156	610 000	615 000	603 695	-1,03%
L.R.I.T.	1 502 970	1 637 000	1 576 500	1 548 993	-5,38%
Cooperation on Coast Guard Functions		16 550 000	21 502 000	21 138 160	27,72%
Title 4 - Anti-pollution measures	20 729 174	22 800 000	24 675 000	24 675 000	8,22%
Pollution Response Services	15 891 808	16 315 800	17 199 555	17 199 555	5,42%
CleanSeaNet	4 538 116	6 230 000	7 188 445	7 188 445	15,38%
Co-operation & Co-ordination and Information	299 250	254 200	287 000	287 000	12,90%
Title 5 - Project Financed Actions	17 246 978				
Maritime Information Services	12 143				
Assistance to Candidate and ENP Countries	2 080 116				
FRONTEX SLA	9 503 238				
CleanSeaNet Services to Third Parties	431 633				
COPERNICUS	4 454 000				
EQUASIS	586 176				

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
THETIS Modules	179 672				
Coast Guard Pilot Project					
TOTAL	71 507 690	74 544 969	82 529 106	82 016 756	10,02%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	20 859 569	22 334 000	23 540 800	23 540 800	5,40%
Salaries & allowances	19 404 143	21 089 000	22 268 800	22 268 800	5,59%
- Of which establishment plan posts	19 404 143	21 089 000	22 268 800	22 268 800	5,59%
- Of which external personnel					
Expenditure relating to Staff recruitment	205 035	410 000	305 000	305 000	-25,61%
Employer's pension contributions					
Mission expenses	94 259	70 000	75 000	75 000	7,14%
Socio-medical infrastructure	9 335	20 000	22 000	22 000	10,00%
Training	232 926	260 000	260 000	260 000	0,00%
External Services					
Receptions, events and representation	12 385	25 000	30 000	30 000	20,00%
Social welfare	901 486	460 000	580 000	580 000	26,09%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	3 454 697	4 125 036	4 352 417	4 352 417	5,51%
Rental of buildings and associated costs	2 974 444	3 246 841	3 435 989	3 435 989	5,83%
Information, communication technology and data processing	257 750	447 000	467 428	467 428	4,57%
Movable property and associated costs	38 232	52 500	37 000	37 000	-29,52%
Current administrative expenditure	39 569	122 500	130 500	130 500	6,53%
Postage / Telecommunications	41 361	146 195	156 500	156 500	7,05%
Meeting expenses	103 341	110 000	125 000	125 000	13,64%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	8 456 423	19 129 262	29 490 824	29 490 824	54,17%
Information Services & Databases	4 606 306	4 959 076	5 711 884	5 711 884	15,18%
Information and Communication	113 672	175 000	175 000	175 000	0,00%
Operational Workshops & Training	1 014 514	1 400 186	1 198 100	1 198 100	-14,43%
Studies in support of the Agency's operations	611 263	313 000	612 840	612 840	95,80%
Operational missions	594 175	610 000	615 000	615 000	0,82%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
L.R.I.T.	1 516 493	1 742 000	1 657 000	1 657 000	-4,88%
Cooperation on Coast Guard Functions		9 930 000	19 521 000	19 521 000	96,59%
Title 4 - Anti-pollution measures	22 221 241	20 245 132	26 783 282	26 783 282	32,29%
Pollution Response Services	18 581 672	13 651 930	18 765 368	18 765 368	37,46%
CleanSeaNet	3 387 277	6 165 290	7 770 834	7 770 834	26,04%
Co-operation & Co-ordination and Information	252 292	427 912	247 080	247 080	-42,26%
Title 5 - Project Financed Actions	9 859 410				
Maritime Information Services	12 143				
Assistance to Candidate and ENP Countries	1 499 845				
FRONTEX SLA	5 916 156				
CleanSeaNet Services to Third Parties	338 696				
COPERNICUS	1 494 203				
EQUASIS	473 855				
THETIS Modules	124 512				
Coast Guard Pilot Project					
TOTAL	64 851 340	65 833 430	84 167 323	84 167 323	27,85%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 790 699

4 Justification of needs

Commission Assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM (2013)519 of 10.7.2013

Human and Financial Resources

The Commission supports EMSA request for 212 establishment plan posts that is in line with the Commission Communication for 2018: three statutory posts will be cut through redeployment and internal mobility with no impact on the delivery of operational activities offsetting the creation of three additional posts for EMSA's new tasks related to European cooperation on Coast Guard functions (set by Regulation 2016/1625) with the new European Border and Coast Agency (FRONTEX) and the European Fisheries Control Agency (EFCA). The number of contract agents (CA) and seconded national experts (SNE) will be kept stable at 2017 levels. The Agency's request for financial resources complies with the ceiling fixed in COM (2013)519 and the additional resources from the legislative financial statement (COM (2015) 667) accompanying Regulation 2016/1625 on the new Coast Guard function of EMSA. However the Commission proposes a reduction in the subsidy level by EUR 500 000 compared to the financial programming for 2018 in view of the under-execution in commitments of EUR 1 million and the accumulated surplus of EUR 790 000 EUR for 2016. For 'anti-pollution measures', the subsidy is in line with the Commission proposal for 2018 on multiannual funding for EMSA in the field of response to pollution (COM(2013)174) and will allow to maintain the CleanSeaNet service and the network of vessels on stand-by, equipment stockpiles and dispersants capability as well as to continue developing the Equipment Assistance Service.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

In line with Communication COM (2013)519, EMSA is implementing the additional cut on existing tasks as requested with -4 posts achieved in 2017 and -3 posts proposed for 2018. The Agency will perform the relevant tasks with the remaining 195 posts, through internal mobility and redeployment and creation of task forces as relevant. At the same time and in line with its enlarged mandate under Regulation (EU) No 2016/1625, the Agency was allocated 14 posts in 2017 and 3 more posts in 2018. Therefore, for 2018, as outlined in its Single Programming Document 2018-2020, the Agency

requests 212 establishment plan posts. The level of CAs and SNE financed by the annual EU subsidy needs to be increased in order to support the enlarged mandate of the Agency, by additional 2 SNE and 1 CA .

4.1.2 Vacancy rate as of end 2016

The vacancy rate at the end of 2016 is 1,51 % of 198 existing establishment plan posts.

4.1.3 Standard abatement ('abatement forfaitaire') applied

3%

4.1.4 Salary assumption for calculating salary line (% applied)

Annual adjustment and coefficient corrector impact: of 1.0% for 2018

4.1.5 Correction coefficient used

80.6% weighting for Portugal at 01.2017

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - Agency request

4.2.1 Title 1

The increase of 5,40 % compared to 2017 corresponds to the higher staff needs (EUR 1 423 000) under the European Border and Coastguard Regulation for 2018. This title covers also the expenses for salaries of the statutory staff (permanent and temporary agents) and the non-statutory staff (SNE and CA), training actions (languages, specific training, personal and professional development) and social measure for ensuring access to multilingual tuition.

4.2.2 Title 2

The increase of 5,51 % compared to 2017 is related to the European border and coastguard package (EUR 182 000). The biggest part of title 2 costs (78,9 %) are for rental of the Agency's premises, amounting to EUR 3 435 989.

4.2.3 Title 3

The increase of 18,49 % compared to 2017 is mainly due to "Cooperation on Coast Guard Functions" (EUR 21 502 000), a new chapter 3.9 since 2017, which increase of 29,92% contrasts with the small decrease of 3,17% of the other chapters under Title 3. 86 % of this budget (EUR 18 550 000) is to finance Remotely Piloted Aircraft System (RPAS) services to support Member States with the execution of Coast Guard functions, a joint capability for EMSA, Frontex and EFCA. The Agency will also provide Satellite-AIS data (EUR 2 000 000) and data fusion services (EUR 400 000). EUR 422 000 are envisaged for capacity building through training, distant learning, exchange of best practices. The second biggest expenditure under title 3 (EUR 4 431 449) is related to Information Services & Databases needed for annual ICT maintenance (Hardware, Software, Hosting requirements, Business Continuity Facility). The Agency hosts not only its own internal processes, applications and systems (under Title 2 funding), but is also a major ICT hosting centre for European and Global maritime applications with stringent 24/7 Service Level Agreements for its most critical Maritime Applications. 30 % (EUR 1 307 412) of the ICT costs will be needed for development of the new ICT Architecture for the Integrated Maritime Services (i.e. Common Graphical User Interface for the maritime applications, further integration of SafeSeaNet, earth observation services and IMDatE and reference databases). In addition annual growth forecasts for total number of users, traffic per user and database growth needs to be covered by extra hardware and software licenses and some IT equipment need replacement in 2018. The "Operational workshops & Trainings" (EUR 1 198 100) has decreased by 12,52 % compared to 2017 as additional initiatives in the field of Capacity Building will be financed under Chapter 3.9. The budget for "Operational Missions" will be increased by EUR 5 000 for carrying out visits and inspections to monitor the implementation of EU legislation upon the request of the Commission (Recognised Organisations, Systems for Maritime education, training and certification of seafarers, Port State Control, Marine Equipment, Sulphur Directive and possibly Passenger Ship Safety).

EMSA major projects in compliance with its Founding Regulation and Single Programming Document under title 3:

a) Maritime Applications and related projects: SafeSeaNet system, for monitoring the movement of ships along the EU coasts based on AIS information, including regional servers for the Baltic, the North and the Mediterranean Sea; EU LRIT (Long Range Identification and Tracking) Data Centre for monitoring the movement of ships under EU flags and along EU coasts through satellite ; LRIT IDE (Long Range Identification and Tracking International Data Exchange); THETIS, the information system to support the inspection regime foreseen by the recast Directive on Port State Control; MaKC (Maritime Knowledge Centre) an operating platform supporting the EMSA PSC training programme, including the Distant Learning Package, a series of distance learning modules about different aspects of PSC practice and other relevant legislation; RuleCheck, a documentation reference tool for Port State Control Officers; STCW Information System, to

collect information in the field of education, training and certification of seafarers; CleanSeaNet Service, a satellite-based monitoring tool; MAR-ICE Service for marine intervention in chemical emergencies; IMDatE (Integrated Maritime Data Environment); EMCIP (European Marine Casualty Information Platform), which includes a database related to marine casualty investigation and a number of analytical tools Satellite AIS and maritime surveillance projects, including testing the potential of RPAS (remotely piloted aircraft systems) operations, services for data analysis, fusion and sharing, and capacity building activities in support of Coast Guard functions.

b) Maritime Databases for Marine Equipment, Maritime Information and Statistics ('MARINFO'), Central HAZMAT; MAR-CIS chemical datasheets; databases for Central Ship; Central Organisations, STMID and LRIT Ship.

c) In addition, the Agency assists the Commission in the implementation of the EU legislation through inspections and visits, technical assistance through horizontal analyses, studies, reports, and offers extensive training to Member States.

4.2.4 Title 4

For Anti-Pollution Measures (APM), the proposal for commitment appropriations is in line with Communication (2013) 519 as agreed by Regulation (EU) No 911/2014 but it is above this Communication for payment appropriations mainly due to the cut in the APM budget 2015 by EUR 3 million compared to the initial forecast under the same Communication. In addition, unforeseen events (bankruptcy of one vessel contractor, non-renewal of a vessel contract, renewal of a contract for a shorter period and change in the EMSA pollution response strategy) had an impact on the annual distribution of payments. This change in the initial schedule of commitments requires extra payment appropriations in 2018 to rebalance payments and commitments. The APM budget regarding pollution response arrangements is composed of approximately 20 multiannual contracts with high values (e.g. between EUR 2,5 and 5 million per vessel arrangement depending on the tender outcome). Some projects have not been implemented in the initially planned year, resulting in re-scheduling of the planned expenditure or new approaches were agreed in the Annual EMSA Work Programmes. In 2018 the Agency will provide the following anti-pollution measures:

Item	Anti-pollution measures	Commitment appropriations	Payment appropriations
4100	Pollution Response Services, of which:	17 199 555	18 765 368
	At sea oil recovery service network (contracts, improvements, vessels exercises)	16 542 985	18 218 118
	Equipment Assistance Service	576 570	467 250
	Missions	80 000	80 000
4200	CleanSeaNet, of which:	7 188 445	7 770 834
	CleanSeaNet activities	3 838 000	4 430 389
	Meetings	60 000	50 000
	Missions	35 000	35 000
	RPAS activities	3 255 445	3 255 445
4300	Cooperation & Coordination and Information, of which:	287 000	247 080
	Cooperation & Coordination and Information	67 000	62 000
	Meetings	200 000	165 080
	Missions	20 000	20 000
Total		24 675 000	26 783 282

4.2.5 Title 5

This title represents project financing earmarked for specific actions entered as p.m.

4.3 Ad hoc grants and delegation agreements

Two grant agreements with DG NEAR for the management of the following actions: SAFEMED IV, EuroMed Maritime Safety Project" (total budget of EUR 4 000 000 from 01.01.2017 to 21.03.2021); Maritime Safety, Security and Environmental Protection in the Black and Caspian Sea Regions" (total budget of EUR 4 000 000 from 01.11.2016 to 28.03.2021). Copernicus Delegation Agreement with DG GROW: EMSA is entrusted to organise and coordinate the

Copernicus Security Services for Maritime Surveillance. The indicative amount (in commitments) for 2018 is EUR 7 161 000 (total budget of EUR 40 000 000 from 2015 to 2020).

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Name, location and type of building	Name, location and type of building
Information to be provided per building:	EMSA HQ, Lisbon	Conference Centre (shared with EMCDDA), Lisbon	Palacete (shared with EMCDDA), Lisbon
Surface area (in square metres)	10 667 m ²	2 116,26 m ²	1 933,9 m ²
Of which office space	10 180 m ²		
Of which non-office space	486,84 m ²		
Annual rent (in EUR)	1 875 000 (including indexation)	310 000 (including indexation)	90 000 (including indexation)
Type and duration of rental contract	Lease Agreement signed on 01/05/2009 for 25 years	Lease Agreement signed on 01/05/2009 for 25 years	Service Level Agreement with EMCDDA
Host country grant or support	n/a	n/a	n/a
Present value of the building	n/a	n/a	n/a
Other comment	Calculations based on SLA with EMCDDA and lease agreement with APL	Calculations based on SLA with EMCDDA and lease agreement with APL	Calculations based on SLA with EMCDDA and Lease Agreement between EMCDDA and APL
	Name, location and type of building	Name, location and type of building	
Information to be provided per building:	Underground parking (101 spots), Lisbon	External parking (49 spots), Lisbon	
Surface area (in square metres)	n/a	n/a	
Of which office space			
Of which non-office space			
Annual rent (in EUR)	145 000 (including indexation)	n/a	
Type and duration of rental contract	Lease Agreement signed on 01/05/2009 for 25 years	Lease agreement	
Host country grant or support	n/a	n/a	
Present value of the building	n/a	n/a	
Other comment	Calculations based on SLA with EMCDDA and lease agreement with APL	The current lease agreement with APL is temporarily suspended. However APL has reached the agreement with Camera Municipal de Lisboa and it is planned to proceed with construction works of external parking (the date has not been indicated yet).	

5.1.2 Building project in the planning phase

N/A

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 European schools

Not Applicable to EMSA, as there are no European Schools in Lisbon. The Agency is actively exploring with the competent Portuguese authorities the possibility of setting up an Accredited European School in Lisbon.

5.3 Evaluation

Based on EMSA first evaluation in 2008, the mandate of the agency has been revised and extended with new tasks in 2013. The latest revision of the Agency's Founding Regulation, adopted in September 2016, is part of a set of measures to reinforce the protection of Europe's external borders, including European cooperation on coastguard functions. A new

evaluation of the agency has been launched by the EMSA's Administrative Board in 2016 and is expected to be completed by mid-2017, in line with article 22 of its Founding Regulation 1406/2020. Furthermore, a progress report is foreseen under article 22a: “By 2 March 2018, and taking into account the evaluation report referred to in Article 22, the Commission shall submit a report to the European Parliament and the Council setting out how the Agency has undertaken the additional responsibilities assigned by this Regulation with a view to identifying further efficiency gains and, if necessary, the case for modifying its objectives and tasks.”

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
In July 2004, the Protocol between the Government of the Portuguese Republic and EMSA was signed covering the relations between the Agency and Portugal as its host State. Privileges granted; Exemption from direct taxes; Exemption from purchase tax on goods and services; Exemption from customs duties and from any taxes on imports and exports; Exemption from any duties and any import restrictions on vehicles of official use; Exemption from road tax for vehicles under “special registration” (diplomatic plates); Exemption from taxation on fuel and lubricants; Replacement of official vehicles every 5 years; Special status of the Agency Headquarters (Similar to Diplomatic mission); Security staff with special authorisation to carry firearms; Exemption from any charges for Visas and other authorisations for EMSA guests.	Comparable category of the members of diplomatic corps in Portugal; Exemption from national taxes on earning, salaries and respective payments paid by the Agency; Immunity from jurisdiction as regards acts carried out by the staff member in official capacity; Exemption from purchase tax on goods and services (VAT); Exemption from customs duties and from any taxes on imports and exports (duty-free); Exemption from any duties and any import restrictions on vehicles of official/private use; Exemption from road tax for vehicles under “special registration” (diplomatic plates); Exemption from taxation on fuel and lubricants; Replacement of official/private vehicles once after 4 years	Providing access to schools in the mother tongue of the staff member is an issue that the Agency has taken seriously and therefore in 2005 the Agency has adopted a social measure "multilingual tuition for children of EMSA staff" in Lisbon. Under this social measure EMSA currently assists in providing access to English, French, German, Spanish and Swedish schools. The Agency covers the school fees through direct agreements between the Agency and the relevant schools. This social measure is taken upon the Agency's own initiative and is paid by the Agency budget (no involvement of the hosting State). This social measure is not intended to replace the educational allowance, as provided by the Staff Regulations. Educational allowances are duly determined and paid when due.

2.2.1.1.8 European Union Agency for Railways - ERA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission / Tasks / Functions
Regulation (EC) No 881/2004 (repealed)	29/04/2004	The Agency has to contribute, at technical level, to the implementation of the EU legislation for improving the competitive position of the rail sector by reinforcing the interoperability between railways systems and at developing a common approach in terms of safety of the European railways in order to contribute to the creation of a European rail open space, without borders and offering a high level of safety.
Regulation (EC) No 1335/2008 amending regulation 881/2004	16/12/2008	New tasks allocated to the Agency: overseeing the mutual recognition of vehicle authorisation (cross acceptance) including the specification of the parameters to be checked for authorisation to place vehicles in service and a full classification of the equivalence or otherwise of the national rules of the Member States used for vehicle authorisation; providing technical opinions on the equivalence of national rules, refusals of authorisation to place into service, urgent modifications to the TSIs and the conformity of projects with TSIs; recommending a system of certification of the Entity in Charge of Maintenance for railway vehicles; make recommendations on the mechanisms for implementing the Train Drivers (licensing) Directive; drawing up specifications for registers of vehicles, vehicle types, and infrastructure; managing the European Rail Traffic Management System (ERTMS) change control, version management and test specifications. Evaluating the certification process of ERTMS, the costs and benefits of centralising verification and testing at community level and maintaining consistency between Notified Bodies involved in ERTMS
Regulation (EC) No 454/2011 (Telematic applications for passenger services (TAP TSI)) Regulation (EC) No 1335/2008 amending regulation 881/2004 Regulation (EC) No 1371/2007)	05/05/2011 16/12/2008 23/10/2007	New or permanent tasks allocated to the Agency: ensure the development of new technical specifications for advanced ticketing (ticket on departure and manifest on list) and for intermodal timetables and fares; monitor the development and implementation of TAP target system (according to delivered master plans) and liaisons with EU member states and smaller railways/ticket vendors; publish reference files necessary to implement the future TAF target system; ensure the controlled change of the technical interface descriptions and to inform EC about these changes by managing a web based registry which contains above changes; assess the compliance of IT solutions developed for the future TAF target system.
Regulation (EC) No 328/2012 amending regulation 62/2006 (Telematic applications for freight services (TAF TSI)) Regulation (EC) No 1335/2008 amending regulation 881/2004	17/04/2012 16/12/2008	New or permanent tasks allocated to the Agency: review of Regulation 328/2012 in order to ensure that the data provision needs of professional freight customers are met appropriately; monitor the development and implementation of TAF target system and liaisons with EU member states and smaller railways/professional freight customers; publish various reference files necessary to implement the future TAF target system; ensure the controlled change of the technical interface descriptions which are mandatory annexes to the Regulation 328/2012 and to inform EC about these changes, management of a web based registry which contains above changes; assess the compliance of IT solutions developed for the future TAP target system.
Council Regulation establishing the Shift2Rail joint undertaking	Regulation adopted on 16/06/2014	The Agency receives observer status on the Governing Board and shall contribute to the definition and implementation of the S2R Master Plan by performing advisory tasks: (a) Proposing possible amendments to the S2R Master Plan and to the annual work plans, (...) (b) Proposing (...) technical standards for research, development and validation activities with the view to guaranteeing the interoperability and safety results; (c) Reviewing the common developments for the future system and contributing to defining target systems in regulatory requirements and (d) Reviewing project activities and results (...).
Regulation (EU) N° 2016/796	11/05/2016	Agency's objectives: contribute to the further development and effective functioning of a single European railway area without frontiers, by guaranteeing a high level of railway safety and interoperability, while improving the competitive position of the railway sector; contribute, on technical matters, to the implementation of Union legislation by developing a common approach to safety on the Union rail system and by enhancing the level of interoperability on the Union rail system; follow the development of national railway rules in order to support the performance of national authorities acting in the fields of railway safety and interoperability and to promote the optimisation of procedures; perform the role of Union authority responsible for issuing authorisations for the placing on the market of railway vehicles and vehicle types and for issuing single safety certificates for railway undertakings; take full account of the process of enlargement of the Union and of the specific constraints relating to rail links with third countries

Regulation (EU) N° 2016/796	11/05/2016	ERA will be empowered to issue single EU-wide safety certificates to railway undertakings and vehicle authorisations for operation in more than one country to train manufacturers, in cooperation with National Safety Authorities (NSAs) after a three year transition period, sign cooperation agreements with all NSAs based on a cooperation arrangement framework subject to adoption by the Agency's Management Board; develop a common information and communication platform with a virtual One-Stop-Shop functionality in cooperation with NSAs, on the basis of a draft prepared by the Agency, taking into account the results of a cost-benefit analysis, and will be adopted by the Agency's Management Board; grant pre-approval for European Rail Traffic Management System (ERTMS) infrastructure before this infrastructure being authorised by the NSA, in order to enable seamless cross-border traffic on the European continent; facilitate cooperation between the NSAs, the national investigating bodies and representative bodies from the railway sector acting at Union level in order to promote good practice, the exchange of relevant information and the collection of railway-related data, and to monitor the overall safety performance of the Union rail system.
Directive (EU) 2016/798 on railway safety (Recast)	11/05/2016	
Directive (EU) 2016/797 on the interoperability of the rail system within the European Union (recast)	11/05/2016	
Regulation (EU) N° 2016/796	11/05/2016	The agency shall act as the system authority to ensure the coordinated development of telematics applications in the Union, in accordance with relevant TSIs; define, publish and apply the procedure for managing requests for changes to specifications for telematics applications; set up, maintain and update a register of requests for changes; develop and maintain the technical tools for managing the different versions of specifications for telematics applications and to ensure backward compatibility; assist the Commission in the monitoring of deployment of specifications for telematics applications in accordance with relevant TSIs.
Regulation (EC) No 1371/2007	23/10/2007	

1.2 Seat

Valenciennes and Lille, France

1.3 Budget Line

06 02 04 : European Union Agency for Railways

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	99	97	103	111
Establishment plan posts : AST	36	36	36	37
Establishment plan posts : AST/SC				
Total Establishment plan posts	135	133	139	148
Contract Agents	30	29	42	40
Seconded National Experts	4	3	4	4
TOTAL STAFF	169	165	185	192

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	30 000 000	28 135 398
Other Revenue	732 000	685 602
TOTAL REVENUES	30 732 000	28 821 000

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
Ad hoc grants	1 050 639	p.m.
Delegation agreements		

TOTAL REVENUES	1 050 639	p.m.
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1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	18 372 200	18 372 200	18 821 000	18 821 000
Title 2 - Infrastructure and operating expenditure	2 750 000	2 750 000	2 750 000	2 750 000
Title 3 - Operational expenditure	9 609 800	9 609 800	7 250 000	7 250 000
TOTAL EXPENDITURE	30 732 000	30 732 000	28 821 000	28 821 000

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14		1		1		1		1		1
AD 13										
AD 12						1		2		2
AD 11		6		3		5		6		6
AD 10		14		12		18		18		18
AD 9		31		25		33		32		32
AD 8		20		16		21		22		22
AD 7		13		20		14		15		15
AD 6		14		20		10		15		15
AD 5										
AD TOTAL		99		97		103		111		111
AST 11										
AST 10										
AST 9		3		2		3		3		3
AST 8		4		1		5		5		5
AST 7		4		1		4		4		4
AST 6		3		3		3		3		3
AST 5		7		7		8		8		8
AST 4		6		6		9		9		9
AST 3		6		10		3		4		4
AST 2		3		6		1		1		1
AST 1										
AST TOTAL		36		36		36		37		37
AST/SC 6										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		135		133		139		148		148
GRAND TOTAL	135		133		139		148		148	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	15	12	21	19
Function Group III	5	8	8	8
Function Group II	7	6	10	10
Function Group I	3	3	3	3
TOTAL	30	29	42	40

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	4	3	4	4

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	25 912 984	30 000 000	28 700 441	28 135 398	-6,22%
- Of which assigned revenues deriving from previous years' surpluses	787 016	357 000	378 215	378 214	5,94%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	695 879	732 000	699 559	685 602	-6,34%
- Of which EEA/EFTA (excl. Switzerland)	695 879	732 000	699 559	685 602	-6,34%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the					

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
<i>Commission by way of the EU contribution (FFR Art. 58)</i>					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	26 608 863	30 732 000	29 400 000	28 821 000	-6,22%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)	159 361	1 050 639	p.m.	p.m.	-100%
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL	159 361	1 050 639	p.m.	p.m.	-100%

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	17 772 205	18 372 200	19 400 000	18 821 000	2,44%
Salaries & allowances	17 101 754	17 512 200	18 500 000	17 921 000	2,33%
<i>- Of which establishment plan posts</i>	16 830 903	15 462 200	16 350 000	15 771 000	2,00%
<i>- Of which external personnel</i>	270 851	2 050 000	2 150 000	2 150 000	4,88%
Expenditure relating to Staff recruitment	109 074	225 000	225 000	225 000	0,00%
Employer's pension contributions					
Mission expenses	125 500	140 000	140 000	140 000	0,00%
Socio-medical infrastructure	48 288	40 000	40 000	40 000	0,00%
Training	213 978	300 000	330 000	330 000	10,00%
External Services	171 541	150 000	160 000	160 000	6,67%
Receptions, events and representation	2 070	5 000	5 000	5 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	2 488 787	2 750 000	2 750 000	2 750 000	0,00%
Rental of buildings and associated costs	1 223 942	1 350 000	1 350 000	1 350 000	0,00%
Information, communication technology and data processing	798 421	700 000	700 000	700 000	0,00%
Movable property and associated costs	105 323	295 000	295 000	295 000	0,00%
Current administrative expenditure	228 896	220 000	220 000	220 000	0,00%
Postage / Telecommunications	132 205	185 000	185 000	185 000	0,00%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Meeting expenses	0	0	0	0	◆
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	6 942 898	9 609 800	7 250 000	7 250 000	-24,56%
TOTAL	27 203 890	30 732 000	29 400 000	28 821 000	-6,22%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	17 772 205	18 372 200	19 400 000	18 821 000	2,44%
Salaries & allowances	17 101 754	17 512 200	18 500 000	17 921 000	2,33%
- Of which establishment plan posts	16 830 903	15 462 200	16 350 000	15 771 000	2,00%
- Of which external personnel	270 851	2 050 000	2 150 000	2 150 000	4,88%
Expenditure relating to Staff recruitment	109 074	225 000	225 000	225 000	0,00%
Employer's pension contributions					
Mission expenses	125 500	140 000	140 000	140 000	0,00%
Socio-medical infrastructure	48 288	40 000	40 000	40 000	0,00%
Training	213 978	300 000	330 000	330 000	10,00%
External Services	171 541	150 000	160 000	160 000	6,67%
Receptions, events and representation	2 070	5 000	5 000	5 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	2 488 787	2 750 000	2 750 000	2 750 000	0,00%
Rental of buildings and associated costs	1 223 942	1 350 000	1 350 000	1 350 000	0,00%
Information, communication technology and data processing	798 421	700 000	700 000	700 000	0,00%
Movable property and associated costs	105 323	295 000	295 000	295 000	0,00%
Current administrative expenditure	228 896	220 000	220 000	220 000	0,00%
Postage / Telecommunications	132 205	185 000	185 000	185 000	0,00%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	6 942 898	9 609 800	7 250 000	7 250 000	-24,56%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
TOTAL	27 203 890	30 732 000	29 400 000	28 821 000	-6,22%

3.3 Budget Outturn

First estimate of the 2017 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 378 215

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM (2013)519 of 10.7.2013).

Human and Financial Resources

The Commission supports additional EUR 1 950 000 for the testing of the future "one stop shop" IT system foreseen in Regulation (2016/796) plus related staff costs of EUR 621 000 (based on average costs for 6 months presence) on top of Communication (2013/519) for 2018 and acknowledges that ERA should explore efficiency gains. The Commission proposes that external staff is kept at 2017 level in order to support the Agency to carry out its new certification and authorisation tasks for railway undertakings and vehicles according the Regulation (2016/796) under the 4th Railway package. The development and testing of the "One-Stop-Shop" IT system is planned as from June 2018 with the actual delivery of certificates as from to 16th June 2019, when the 3 years transition period will expire. The Agency should be ready to assess the files for certifications in cooperation with national safety authorities as from mid-2018 in the context of "shadow running" to meet the objective of 16th June 2019.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

The 2018 resource need for ERA includes 148 temporary agents (TA), 42 contract agents (CA) - keeping the 12 agreed additional contract agents in 2017 and 4 Seconded national experts (SNE) – stable compared to 2017.

Staff needs for 2018 related to further new tasks stemming from the 4th Railway package or agency's mandates:

- Ramping up for the shadow running (including the One Stop shop and Occurrence reporting): the Agency intends to recruit 4 CAs in 2017 to start this activity and needs to secure these 4 CAs in 2018. The 9 fee-financed posts foreseen in the 2013 Communication for 2018 will be used for strengthening the team for the 3 central new authority tasks: issue of safety certificates, issue of vehicle and vehicle type authorisations and approval of ERTMS track-side equipment projects. 2 of the 9 fee-financed posts will be used for the Board of appeal and for the OSS management.
- New governance and appeal boards (preparation and management): 1 CA agreed in 2017 needs to be secured in 2018.
- Administrative support for "fees and charges": the building-up of the F&C system in cooperation with the stakeholders requires the 1 CA as of 2017 to be secured in 2018 (and the following years)
- The development of the new safety culture work is estimated at 3 staff members, even if ERA can work through national partners. ERA received in 2017 three additional CA for this activity and need to secure them in 2018.

4.1.2 Vacancy rate as of end 2016

1.48%

4.1.3 Standard abatement ('abatement forfaitaire') applied

Not applicable

4.1.4 Salary assumption for calculating salary line (% applied)

4.1.5 Correction coefficient used

113.8

4.1.6 Exchange rate used (if applicable)

Not applicable

4.2 Financial Resources - Agency request

4.2.1 Title 1

The agency requests an additional subsidy of EUR 3.15 million on top of the Communication (2013/519) for 2018 to ensure the implementation of the new tasks allocated by the its new Regulation (2016/796). The additional funding is needed for the shadow running of the "One stop shop" IT system (EUR 1 950 000) and Safety occurrence reporting (EUR 200 000) and an extraordinary subsidy (EUR 1 million) that is not covered by fees (as the legal text stands now, revenue from fees and charges will be generated when ERA starts with handling the applications in 2019).

4.2.2 Title 2

The infrastructure and operating expenditure in 2018 keeps the same level as in 2017.

4.2.3 Title 3

These expenses cover the main operational activities including EUR 1 200 000 for the development/maintenance of the OSS and EUR 200 000 for the Safety occurrence reporting (including dissemination and maintenance of the tool). The 4th Railway Package foresees a three year transition phase (until 16th June 2019) before ERA can take up its full role as European authority. Together with DG MOVE, the agency has developed a preparation programme for shadow running from mid-2018, i.e. to treat in parallel real applications submitted to National Safety Authorities for safety certificates and vehicle (type) authorisations and to take over the full responsibility for treating such applications as from 2019. The Agency should be ready to receive any application even earlier as the transition regime could theoretically start on the 01/01/2019, meaning that the whole structure (staff and IT tools) must be in place and operational at the latest mid-2018. The staff recruitment and IT development processes will start in 2017 and the agency's budget for 2017 has been aligned with the new responsibilities which were not included at the time of the adoption of Communication (2013/519), namely the Safety Occurrence reporting, the One-Stop-Shop application:

- One Stop Shop (OSS): to be tested in 2018 (shadow running) and operational by 16th June 2019. ERA should establish and later run an ICT system with a virtual One Stop Shop functionality that will treat all applications (via the Agency or a national safety authority) for a single safety certificate, a vehicle (type) authorisation or ERTMS trackside specification approval. The OSS development costs are estimated at EUR 1,95 million (plus staff costs) for 2018.
- Occurrence reporting: ERA will be involved in the development of new IT tools to record and share occurrences and safety information (currently no tool exists at a European level). Based on the experience of EASA, Eurocontrol and EMSA, ERA has estimated a yearly budget of EUR 140 000 for workshops, training and on-line tutorials and a joint work with national prosecutors in the field of rail; EUR 60 000 /year for the maintenance of the tool to support sharing of safety information; EUR 500 000 for a study of the national legislative obstacles to a positive safety culture and EUR 360 000 for the development of the tool to support sharing of safety information.

4.3 Ad hoc grants and delegation agreements

Grant agreements with DG NEAR:

- EUR 300 000 for IPA received in December 2015 for the years 2016 and 2017
- EUR 2 000 000 for ENI for 2 years
- EUR 910 000 for EUMEDRAIL received in January 2017 for the years 2017 and 2018 and staff (2 CA for IPA and 3 CA for ENI). These extra resources need to be managed by existing internal ERA resources via internal reorganization and efficiency gains to absorb this extra work.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Name, location and type of building
Information to be provided per building:	ERA HQ, Valenciennes, 120 rue Marc Lefrancq	ERA meeting premises, 299, Boulevard de Leeds – Lille
Surface area (in square metres) Of which office space Of which non-office space	5.250 M ² de Surface Hors Oeuvre Nette (S.H.O.N)	602,62 M ²
Annual rent (in EUR)	In 2016: EUR 419 654 HT/year	In 2016: EUR 108 052 HT/year

Type and duration of rental contract	1 year with tacit renewal	Contract will end on 31/12/2023.
Host country grant or support	No	No
Present value of the building	If the agency owns the building	If the agency owns the building
Other comment	ERA is the only tenant of the building The INSEE indicator will be updated in the 1st Quarter 2017.	The INSEE indicator will be updated in the 1st Quarter 2017.

	Name, location and type of building	Name, location and type of building
Information to be provided per building:	Rental of 8 parking places from Espace International	Rental of 90 parking places from SAEM Valenciennes
Surface area (in square metres) Of which office space Of which non-office space	8 parking places	90 parking places
Annual rent (in EUR)	In 2016: EUR 20 181 HT/year	In 2017: EUR 24 300 HT/year
Type and duration of rental contract	Contract will end on 31/12/2023.	1 year with tacit renewal
Host country grant or support	No	No
Present value of the building	If the agency owns the building	If the agency owns the building
Other comment	The INSEE indicator will be updated in the 1st Quarter 2017.	

5.1.2 Building project in the planning phase

Since the French authorities did not find any alternative and viable solution for the Agency, a new lease agreement for the current Lille premises has been signed.

5.1.3 Building projects submitted to the European Parliament and the Council

5.2 European Schools

N/A

5.3 Evaluation

According to Article 82 of Regulation (2016/796), an evaluation of ERA has to be carried out no later than 16 June 2020 and every 5 years thereafter, with the purpose to assess, in particular, the impact, effectiveness and efficiency of the Agency and its working practices, taking into account all relevant work by the Court of Auditors and the views and recommendations of relevant stakeholders, including national safety authorities, representatives of the railway sector, social partners and consumer organisations. By 16 June 2023 the Commission shall assess the functioning of the dual system for vehicle authorisation and safety certification, the one-stop shop related thereto and the harmonised implementation of ERTMS in the Union and shall forward the evaluation report together with its conclusions thereon to the European Parliament, the Council and the Management Board. The findings of the evaluation shall be made public.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
NO SEAT AGREEMENT	NO SEAT AGREEMENT	NO SEAT AGREEMENT
VAT EXEMPTION	DIPLOMATIC STATUS FOR DIRECTOR ONLY	
	PROTOCOL OF PRIVILEGES AND IMMUNITIES APPLICABLE TO STAFF	

2.2.1.1.9 European Network and Information Security Agency - ENISA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission / Tasks / Functions
Regulation (EC) No 460/2004 of 10 March 2004 establishing the European Network and Information Security Agency	10/03/2004	This regulation establishing an European Network and Information Security Agency, has been repealed by Regulation 526/2013.
Regulation (EU) No 526/2013 of the European Parliament and of the Council of 21 May 2013, concerning the European Union Agency for Network and Information Security (ENISA) and repealing Regulation (EC) No 460/2004, OJ L165/41 of 18.6.2013	21/05/2013	This Regulation establishes an European Union Agency for Network and Information Security to undertake the tasks assigned to it for the purpose of contributing to a high level of network and information security within the Union and in order to raise awareness of network and information security and to develop and promote a culture, of network and information security in society for the benefit of citizens, consumers, enterprises and public sector organisations in the Union, thus contributing to the establishment and proper functioning of the internal market.

1.2 Seat

Heraklion, Greece

1.3 Budget Line

09 02 03 : European Union Agency for Network and Information Security (ENISA)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	34	29	34	34
Establishment plan posts : AST	14	15	14	13
Establishment plan posts : AST/SC				
Total Establishment plan posts	48	44	48	47
Contract Agents	33	24	33	33
Seconded National Experts	3	1	10	10
TOTAL STAFF	84	69	91	90

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	10 322 000	10 529 000
Other Revenue	922 679	895 970
TOTAL REVENUES	11 244 679	11 424 970

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017	2018

	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	6 387 979	6 387 979	6 536 283	6 536 283
Title 2 - Infrastructure and operating expenditure	1 770 700	1 770 700	1 687 500	1 687 500
Title 3 - Operational expenditure	3 086 000	3 086 000	3 201 187	3 201 187
TOTAL EXPENDITURE	11 244 679	11 244 679	11 424 970	11 424 970

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1		1		1		1		1
AD 14										
AD 13										
AD 12		3		2		3		3		3
AD 11				1						
AD 10		5		2		5		5		5
AD 9		9		2		10		10		10
AD 8		9		5		15		17		15
AD 7		7		2						
AD 6				13				4		
AD 5				1						
AD TOTAL		34		29		34		40		34
AST 11										
AST 10										
AST 9										
AST 8										
AST 7				1		2		2		2
AST 6		3		1		5		5		5
AST 5		5		2		5		5		5
AST 4		1		5		2		1		1
AST 3		3		6						
AST 2		2								
AST 1										
AST TOTAL		14		15		14		13		13
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		48		44		48		53		47
GRAND TOTAL	48		44		48		53		47	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	16	12	28	28
Function Group III	15	11	5	5
Function Group II	1			
Function Group I	1	1		
TOTAL	33	24	33	33

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	3	1	10	10

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	10 120 000	10 322 000	13 361 500	10 529 000	2,01%
- Of which assigned revenues deriving from previous years' surpluses	50 269	80 000	38 436	38 436	-51,96%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	277 932	282 679	280 000	255 970	-9,45%
- Of which EEA/EFTA (excl. Switzerland)	277 932	282 679	280 000	255 970	-9,45%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	616 379	640 000	640 000	640 000	0,00%
5 ADMINISTRATIVE OPERATIONS	19 663				
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	11 033 974	11 244 679	14 281 500	11 424 970	1,60%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	6 012 002	6 387 979	7 550 500	6 536 283	2,32%
Salaries & allowances	4 587 794	5 184 279	5 964 738	5 182 088	-0,04%
- Of which establishment plan posts	3 574 271	3 776 979	4 224 938	3 746 642	-0,80%
- Of which external personnel	1 013 523	1 407 300	1 739 800	1 435 446	2,00%
Expenditure relating to Staff recruitment	167 568	283 600	436 762	283 600	0,00%
Employer's pension contributions					
Mission expenses					
Socio-medical infrastructure	31 457	35 000	41 000	40 000	14,29%
Training	86 595	142 000	164 000	86 595	-39,02%
External Services	1 138 588	743 100	944 000	944 000	27,04%
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 965 414	1 770 700	1 736 000	1 687 500	-4,70%
Rental of buildings and associated costs	1 152 253	1 031 500	1 001 000	1 000 500	-3,01%
Information, communication technology and data processing	668 286	610 200	585 000	565 000	-7,41%
Movable property and associated costs	81 449	69 000	80 000	60 000	-13,04%
Current administrative expenditure	63 426	60 000	70 000	62 000	3,33%
Postage / Telecommunications					
Meeting expenses					
Running costs in connection with operational activities					

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	3 056 558	3 086 000	4 995 000	3 201 187	3,73%
TOTAL	11 033 974	11 244 679	14 281 500	11 424 970	1,60%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	5 631 392	6 387 979	7 550 500	6 536 283	2,32%
Salaries & allowances	4 587 794	5 184 279	5 964 738	5 182 088	-0,04%
- Of which establishment plan posts	3 574 271	3 776 979	4 224 938	3 746 642	-0,80%
- Of which external personnel	1 013 523	1 407 300	1 739 800	1 435 446	2,00%
Expenditure relating to Staff recruitment	162 883	283 600	436 762	283 600	0,00%
Employer's pension contributions					
Mission expenses					
Socio-medical infrastructure	21 496	35 000	41 000	40 000	14,29%
Training	62 435	142 000	164 000	86 595	-39,02%
External Services	796 784	743 100	944 000	944 000	27,04%
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 455 031	1 770 700	1 736 000	1 687 500	-4,70%
Rental of buildings and associated costs	904 039	1 031 500	1 001 000	1 000 500	-3,01%
Information, communication technology and data processing	453 382	610 200	585 000	565 000	-7,41%
Movable property and associated costs	36 497	69 000	80 000	60 000	-13,04%
Current administrative expenditure	61 113	60 000	70 000	62 000	3,33%
Postage / Telecommunications					
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	2 768 988	3 086 000	4 995 000	3 201 187	3,73%
TOTAL	9 855 411	11 244 679	14 281 500	11 424 970	1,60%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 38 436

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM (2013) 519 of 10.7.2013).

Human and Financial Resources

The EU Contribution for 2018 is in line with the Communication (2013) 519. The Commission notes that the request made by ENISA for additional establishment posts to support the implementation of the Network and Information Security Directive (NIS Directive) and work related to the CSIRT networks cannot be met within the established budgetary constraints. In order to remain within the programmed budget for 2018, the Commission has decreased the envelope for budget items compared to the Agency's request.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

For 2018 two scenarios are presented, based on a proposed prioritisation of work in order to cover the new tasks coming from the NIS directive and upcoming work on Cooperation Group, CSIRT networks as well as activities related to Blueprint and CEF. In the first scenario, only priority 1 activities are considered where the budget and resources allocations are in line with the COM (2013) 519. In the second scenario, marked as Priority 2, a budget increase by EUR 2,5 million and additional 6 posts are proposed by the Management Board and Permanent Stakeholder group.

4.1.2 Vacancy rate as of end 2016

The vacancy rate at the end of 2016 is 8,3 %, 44 posts were filled out of the authorised 48 establishment plan posts (EPP) and recruitment procedures are to be launched for the vacant posts. The differences between the grades of posts in the establishment plan and the actual staff grades are due to recruitments at grades lower than the authorised in the establishment plan. This approach serves the purpose of allowing for one promotion to take place without having to request additional authorisation for modification of the Establishment Plan and results in savings of the salary costs.

4.1.3 Standard abatement ('abatement forfaitaire') applied

The Agency applies an abatement rate at 3% for its salary costs to factor in the turnover of personnel, based on past experience (comparison of initial to executed Salaries' appropriations) to mitigate the potential corresponding surplus (because salary costs are estimated based on a full establishment plan). Savings due to staff turnover are directed to recruitment of interim staff with the exception of senior management or sensitive posts. Staff unavailability might lead to increased costs e.g. in case of exercising rights in SR and CEOS, such as maternity leave for a staff member who is replaced by an interim agent or temporary contract agent, or for staff in a long term sick leave.

4.1.4 Salary assumption for calculating salary line (% applied)

The salary calculation is based on the actual staff already in service at the time of budget preparation, staff planned to be recruited in the current year and in the financial year in question (new posts), the actual individual rights of staff in service, the actual months in the year for staff that is due to be recruited and full years for staff that is already on board, the correction coefficient applicable to Greece

4.1.5 Correction coefficient used

The correction coefficient, valid since 01/07/2016, has dropped down to 79,3% compared to 94,8% in 2013, which constitutes a deterring factor for new recruitments or to retain the existing staff. ENISA has raised the issue in 2015 within the Correction Coefficient Working Group established by the Coordination of the Network of EU Agencies.

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - Agency request

4.2.1 Title 1

The agency has presented two different scenarios for the staffing numbers. Scenario 1 covers the available allocated resources and budget and an alternate scenario 2 with 6 more posts (TA) and budget increases. The yearly salary adjustment, the current weighting factor for Greece, which recently dropped to 79,30% and the maturity of staff (reclassifications and steps awarded) are also considered. The recruitment of the 6 additional TA, foreseen in scenario 2 will steeply increase the salary costs: EUR 436 762 will be needed for the recruitment, relevant installation and daily subsistence allowances, as well removal costs. Both scenarios include increases in social medical infrastructure expenditure for the annual medical check-ups in two locations as an outcome of staff increase along with increases in the

training expenditures in view of the new tasks resulting from ENISA's revised mandate and keeping the level of knowledge of the existing staff up-to-date. Scenario 1 foresees a slight increase of 'External Services' compared to 2017 with amounts still much lower than 2016 and 2015. Scenario 2 includes higher increase compared to 2017 due to staff increase. Depending on the recruitment plan implementation costs for Interim Services during the year can arise.

4.2.2 Title 2

This title covers costs related to: rental of buildings and associated costs, movable property and associated costs, current administrative and ICT expenditure. Since 2013, the Greek Government is subsidising the hosting needs of ENISA in Heraklion and Athens, for a maximum annual amount of EUR 640 000. The Agency settles the rent with the owners of the buildings. In both scenarios it is foreseen that the costs for Title 2 will remain at roughly the same levels as in 2017 with a small decrease of 4,70% in Scenario 1 and 1,96% in Scenario 2.

4.2.3 Title 3

This title finances the operational objectives of ENISA as defined in its annual work programme. The estimated impact of the recent adoption of the NIS Directive and the other legal framework changes on the 2018 Work Programme and the likely growth of requirements in the area of capacity building will have as a result the increase of appropriations allocated to Core Operational Department activities by EUR 289 000 in Scenario 1 and EUR 1 909 000 in Scenario 2.

4.3 Ad hoc grants and delegation agreements

N/A

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Heraklion, Office building	Athens, Marousi ,Office building
Surface area (in square metres)	1 387 m ²	2 416 m ²
Of which office space		
Of which non-office space	N/A	N/A
Annual rent (in EUR)	EUR 203 819	EUR 436 181
Type and duration of rental contract	annual lease agreement, renewable	lease agreement extended until February 2018
Host country grant or support	The Greek Government subsidises the rent of the offices in full	The Greek Government subsidises the rent of the offices in full
Present value of the building	N/A	N/A
Other comment	The Greek Government subsidises the rent of the office in full. Removal to the new building of ENISA in Heraklion is expected.	This new office is occupied as of 01/03/2013, hosting the Core Operational activities of ENISA. The Greek Government subsidises the rent of the office in full.

5.1.2 Building project in the planning phase

N/A

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 European Schools

A public school of European Education, type 2, was founded in 2005 by the Greek government in Heraklion, Crete for the children of ENISA's staff. There is no European School operating in Athens. Schooling requirements of the Staff in Athens are met by service level agreements that have been concluded with a number of international schools.

5.3 Evaluation

An evaluation of the agency has been submitted to the Budgetary Authority in July 2011. The main findings of the latest evaluation available are as follows: "The role of ENISA in contributing to a coherent and enhanced structure of network and information security in the EU and internationally", reference PE 464.432: [http://www.europarl.europa.eu/RegistreWeb/search/resultDetail.htm?language=EN&reference=IPOLITRE_ET\(2011\)464_432&lg=EN&fragDocu=PAR00?epbox](http://www.europarl.europa.eu/RegistreWeb/search/resultDetail.htm?language=EN&reference=IPOLITRE_ET(2011)464_432&lg=EN&fragDocu=PAR00?epbox). The next evaluation of the agency has to be carried out by 20 June 2018 according Article 32 of Regulation (EU) No 526/2013 of the European Parliament and of the Council of 21 May 2013.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
In accordance with Art. 23 of Regulation (EU) No 526/2013, the protocol No 7 on the privileges and immunities of the European Union annexed to the TEU and the TFEU applies to the Agency and its staff.	In accordance with Article 23 of Regulation (EU) No 526/2013, the protocol No 7 on the privileges and immunities of the European Union annexed to the TEU and the TFEU applies to the Agency and its staff. The Greek Government and ENISA signed a Seat Agreement in April 2005, which was ratified by Greek Law 3572/2007 and is applicable to ENISA and its staff.	A public School of European Education, Type 2, was founded in 2005 by the Greek government in Heraklion – Crete for the children of ENISA's staff. No European School is operating in Athens.

2.2.1.1.10 Office of the Body of European Regulators for Electronic Communications - BEREC

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Regulation (EC) No 1211/2009 of the European Parliament and of the Council establishing the Body of European Regulators for Electronic Communications (BEREC) and the Office	25/11/2009	To provide professional and administrative support to BEREC, to collect, exchange and transmit NRAs information, to disseminate regulatory best practices, to assist the Chair of the Board of Regulators and to set up and provide support to Expert Working Groups.

1.2 Seat

Riga, Latvia

1.3 Budget Line

09 02 04 : Body of European Regulators for Electronic Communications (BEREC) — Office

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	11	11	11	11
Establishment plan posts : AST	4	3	3	3
Establishment plan posts : AST/SC				
Total Establishment plan posts	15	14	14	14
Contract Agents	8	9	8	8
Seconded National Experts	4	4	4	4
TOTAL STAFF	27	27	26	26

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	4 246 000	4 331 000
Other Revenue	0	0
TOTAL REVENUES	4 246 000	4 331 000

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
Ad hoc grants	0	0
Delegation agreements	0	0
TOTAL REVENUES	0	0

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	2 448 123	2 448 123	2 485 435	2 485 435

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 2 - Infrastructure and operating expenditure	389 714	389 714	433 160	433 160
Title 3 - Operational expenditure	1 408 163	1 408 163	1 412 405	1 412 405
TOTAL EXPENDITURE	4 246 000	4 246 000	4 331 000	4 331 000

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14		1		1		1		1		1
AD 13										
AD 12										
AD 11								1		1
AD 10		1		1		1		1		1
AD 9		1		1		1		2		2
AD 8		2		2		2		1		1
AD 7		1		1		1		2		2
AD 6		2		1		4		3		3
AD 5		3		4		1				
AD TOTAL		11		11		11		11		11
AST 11										
AST 10										
AST 9										
AST 8										
AST 7										
AST 6										
AST 5								1		1
AST 4		2		1		3		2		2
AST 3		2		2						
AST 2										
AST 1										
AST TOTAL		4		3		3		3		3
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		15		14		14		14		14
GRAND TOTAL	15		14		14		14		14	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	6	7	7	7
Function Group III	1	1		
Function Group II	1	1	1	1
Function Group I				
TOTAL	8	9	8	8

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	4	4	4	4

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	4 246 000	4 246 000	4 331 000	4 331 000	2,00%
- Of which assigned revenues deriving from previous years' surpluses	174 458	220 000	206 664	206 664	-6,06%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	0	p.m.	p.m.	p.m.	
- Of which EEA/EFTA (excl. Switzerland)	0	p.m.	p.m.	p.m.	
- Of which candidate countries	0	p.m.	p.m.	p.m.	
4 OTHER CONTRIBUTIONS	0	p.m.	p.m.	p.m.	
5 ADMINISTRATIVE OPERATIONS	176	p.m.	p.m.	p.m.	
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)	156	p.m.	p.m.	p.m.	
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT	0	p.m.	p.m.	p.m.	

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
7 CORRECTION OF BUDGETARY IMBALANCES	0	p.m.	p.m.	p.m.	
TOTAL	4 246 176	4 246 000	4 331 000	4 331 000	2,00%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)	0	0	0	0	◆
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)	0	0	0	0	◆
TOTAL	0	0	0	0	◆

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	2 324 386	2 448 123	2 485 435	2 485 435	1,52%
Salaries & allowances	1 573 781	1 805 028	1 838 623	1 838 623	1,86%
- Of which establishment plan posts	1 073 245	1 197 178	1 188 479	1 188 479	-0,73%
- Of which external personnel	500 536	607 850	650 144	650 144	6,96%
Expenditure relating to Staff recruitment	45 824	74 095	71 984	71 984	-2,85%
Employer's pension contributions					
Mission expenses	234 223	220 000	222 640	222 640	1,20%
Socio-medical infrastructure	3 000	5 000	4 060	4 060	-18,80%
Training	84 107	76 000	76 912	76 912	1,20%
External Services	378 303	238 000	221 096	221 096	-7,10%
Receptions, events and representation	5 148	10 000	10 120	10 120	1,20%
Social welfare		20 000	40 000	40 000	100,00%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	361 393	389 714	433 160	433 160	11,15%
Rental of buildings and associated costs	81 715	115 868	126 027	126 027	8,77%
Information, communication technology and data processing	150 184	177 001	203 319	203 319	14,87%
Movable property and associated costs	8 693	6 050	8 111	8 111	34,07%
Current administrative expenditure	106 423	67 968	70 648	70 648	3,94%
Postage / Telecommunications	3 013	12 500	14 625	14 625	17,00%
Meeting expenses	11 365	10 327	10 430	10 430	1,00%
Running costs in connection with operational activities					

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	1 398 796	1 408 163	1 412 405	1 412 405	0,30%
Support to implementation of BEREC WP	641 366	558 677	561 200	561 200	0,45%
Other support activities to BEREC and NRAs	757 430	849 486	851 205	851 205	0,20%
TOTAL	4 084 575	4 246 000	4 331 000	4 331 000	2,00%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	2 072 243	2 448 123	2 485 435	2 485 435	1,52%
Salaries & allowances	1 573 781	1 805 028	1 838 623	1 838 623	1,86%
- Of which establishment plan posts	1 073 245	1 197 178	1 188 479	1 188 479	-0,73%
- Of which external personnel	500 536	607 850	650 144	650 144	6,96%
Expenditure relating to Staff recruitment	40 178	74 095	71 984	71 984	-2,85%
Employer's pension contributions					
Mission expenses	203 244	220 000	222 640	222 640	1,20%
Socio-medical infrastructure	0	5 000	4 060	4 060	-18,80%
Training	31 860	76 000	76 912	76 912	1,20%
External Services	218 652	238 000	221 096	221 096	-7,10%
Receptions, events and representation	4 528	10 000	10 120	10 120	1,20%
Social welfare		20 000	40 000	40 000	100,00%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	256 787	389 714	433 160	433 160	11,15%
Rental of buildings and associated costs	61 496	115 868	126 027	126 027	8,77%
Information, communication technology and data processing	119 319	177 001	203 319	203 319	14,87%
Movable property and associated costs	7 009	6 050	8 111	8 111	34,07%
Current administrative expenditure	56 514	67 968	70 648	70 648	3,94%
Postage / Telecommunications	1 084	12 500	14 625	14 625	17,00%
Meeting expenses	11 365	10 327	10 430	10 430	1,00%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	948 517	1 408 163	1 412 405	1 412 405	0,30%
Support to implementation of BEREC WP	411 861	558 677	561 200	561 200	0,45%

EXPENDITURE	Payment appropriations				VAR 2018/2017 (%)
	Executed Budget 2016	Budget 2017	Draft Budget 2018		
			Agency request	Budget forecast	
Other support activities to BEREC and NRAs	536 656	849 486	851 205	851 205	0,20%
TOTAL	3 277 547	4 246 000	4 331 000	4 331 000	2,00%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 206 664

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM (2013)519 of 10.7.2013).

Human and Financial Resources

The Commission proposes 14 establishment plan posts in line with the Commission Communication for 2018. The Commission considers that the financial resources are in line with the activities to be performed by the Agency in 2018.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

In 2018, the establishment plan of the BEREC Office includes 14 Temporary Agents (TA) : 11 in the AD category and 3 in the AST category. BEREC Office has cut one post (Budget Assistant (AST4)) as of January 2017. In 2016 BEREC Office signed a SLA with the Commission for the use of the Sysper2 (HR management IT system) and EU-LEARN.

4.1.2 Vacancy rate as of end 2016

On 31/12/2016 all posts were filled in (including temporary agents, contract agents and seconded national experts), with the exception of the post of the Budget Assistant (AST4), which became vacant in September 2016 and was cut as of January 2017 as mentioned in section 4.1.1.

4.1.3 Standard abatement ('abatement forfaitaire') applied

The amounts entered for salaries in DB 2018 have been calculated on the basis of the average costs.

4.1.4 Salary assumption for calculating salary line (% applied)

The methodology applied for calculating the salaries and the allowances for staff of BEREC Office is based on the the average annual costs per employee in each category.

4.1.5 Correction coefficient used

73 (as from 01/07/2016)

4.1.6 Exchange rate used (if applicable)

n/a

4.2 Financial Resources - Agency request

4.2.1 Title 1

The budget has been adjusted to take into account the reduction of 1 AST post as of 1 January 2017. The slightly increases for 2018, 2019 and 2020 in the salary costs reflect the estimated budgetary impact of salary adjustments.

The budget for missions and training in 2018 is also slightly increased in order to take into account the inflation rate and any increase in the price of a new contract for language trainings to be established in 2018. External services include interim staff (planned decrease of costs) and trainees, financing of multilingual tuition by international schools in Latvia for the children of staff, the payment of grants, Internal Control Coordinator assistance (under a SLA with ENISA) and technical HR services and translation of vacancy notices in all official languages of the EU.

4.2.2 Title 2

This expenditure has been planned taking into account the inflation rates, the expected increase of office space and the higher rent of the premises for accommodating the trainees and structural service providers. ICT technology spending will increase for paying external data processing services provided to BEREC Office by the Commission such as: hosting of

ABAC, HAN, Sysper2, IT security services (provided by the EU-CERT), access to DG DIGIT procurement procedures, etc. due to regular up-dating of their cost based on the increase of the actual expenditure. The costs for publications, expenditure under movable property will reduce as actual costs have decreased. In addition to legal expenses, office supplies and bank charges the 'Current administrative expenditure' includes expenditure related to BEREC Office budget publications in the Official Journal, translations and/or other language requests related to the BEREC Office documents, budgetary and legal issues and the outsourcing the services of the Accounting Officer.

4.2.3 Title 3

The expenditure under 'Support to BEREC Expert Working Groups (EWG)' reflects the actual spending in 2016 including the planned maintenance and extension of the contract for the audio-video and conference facility and continuing the full support to EWGs already provided by the Programme Management Unit, including reimbursement of experts' participation in EWG meetings, workshops or other events organised by the EWGs. The expenditure under 'Support to BEREC and NRAs' is slightly increased and includes the costs for support to the BEREC and Vice-Chairs, plenary and CN meetings, stakeholder and international events, and addressing public transparency and accountability obligations. This chapter will be used also for covering potential costs for update and maintenance of the BERECnet collaboration tool, BEREC website and other IT support to BEREC, as well as the necessity to reply to the request to provide electronic communications regulatory training to NRA's staff.

4.3 Ad hoc grants and delegation agreements

N/A

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Z.A.Meierovicabulv. 14, 2nd floor, Riga, Latvia	
Surface area (in square metres)	772.50	BEREC can use free of charge in addition to the main surface area 1 covered and 5 open parking spaces in the inner yard and 2 open air parking spaces in front of the main entrance of the premises according to the MoU with the Latvian Government. Additional parking places can be used against payment upon BEREC Office request. Discussions ongoing with the property manager on additional office space requested by BEREC Office; the budgetary impact can be addressed within the planned appropriations.
Of which office space	772.50	
Of which non-office space	0	
Annual rent (in EUR)	42 698	Monthly rent of EUR 3 558 based on a Regulation for the state and local government property leasing arrangements, which will cover the lessor's expenditure for the leased object without any profit.
Type and duration of rental contract	Lease agreement with State owned joint-stock company Valsts nekustamie īpašumi, signed on 01/08/2011, effective until 31/03/2021 (with a possibility of renewal)	The monthly rent can be reviewed if new taxes are implemented or existing taxes are increased or starting with the date of change of real estate tax rate or amount. It also can be changed 1 time in 2 years for the next period of lease provided that planned property management costs have changed and the lease fee difference comprises 2% at least.
Host country grant or support	Not applicable for the programming period	
Present value of the building	Not applicable	The BEREC Office does not own the building

5.1.2 Building project in the planning phase

N/A

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 European Schools

Currently the host Member State Latvia does not have an accredited European School in Riga and children of BEREC staff attend English, French or Latvian speaking schools. As established in the Seat Agreement (Article 18) between the Latvian Government and the Office, negotiations are ongoing since November 2010 with the Government (The Ministry

of Education and Science) on possibilities of establishing an accredited European School within the public school network in Latvia or within the private school network.

.3 Evaluation

In September 2016 the EC published an evaluation of the regulatory framework for electronic communications (SWD (2016) 313), which among others also contains a Screening of the BEREC Regulation based on an external study published by the EC in 2013. The evaluation has concluded that the work carried out and supported by the BEREC Office is relevant and has an impact on stakeholders but the organisational structure of the BEREC Office is not in line with the Common Approach (CA) agreed between the EP, the Council and the EC. Article 10(3) of the BEREC Regulation provides that the power of the Appointing Authority should be exercised by the Vice-Chair of the MC and only a limited list of tasks is delegated to the Administrative Manager, thus unnecessary administrative burden is created. Therefore, this aspect of the day-to-day operation of the Agency has been identified as an area for improvement both in the EC legislative proposal and by BEREC opinion on the telecom review. Furthermore, it is emphasised that, in order to allow the Management Board to focus on the core business, the powers of the Appointing Authority for all the staff should be delegated to the executive director (who must also be authorised to sub-delegate those powers). The role of BEREC Office, which is limited to administrative and professional support, and its small size (as regards staff number) creates some inefficiency. The Office has to comply with the same resource-intensive procedures as much bigger Agencies and the professional support it provides to BEREC is still rather limited, as identified through experience and pointed out in the Evaluation Study. This has created difficulties in order to recruit and retain qualified staff as well as challenges in ensuring such basic requirements as the segregation of duties in the financial circuits or ensuring that certain functions could be performed in an independent way (this is one of the reasons why recently the accounting officer function has been delegated to the Commission).

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
In accordance with Art.23 of Regulation 1211/2009 of the European Parliament and of the Council establishing the Body of European Regulators for Electronic Communications (BEREC) and the Office, the Protocol on the privileges and immunities of the European Communities shall apply to the Office. In order to ensure practice implementation of the afore-mentioned Protocol on 24 February 2011 the BEREC Office and the Government of the Republic of Latvia signed a Seat Agreement, which further details the right and obligation of the BEREC Office staff and host Member State.		
Inviolability and Immunity		According to the Seat Agreement the Latvian Government has undertaken the responsibility jointly with the BEREC Office to find the best solution possible for schooling for the children of the BEREC Office staff. Currently there is no accredited European School in Latvia. The Latvian Government has committed itself to facilitate access to the existing private and public international schools for the children of the BEREC Office staff in English, French and German. In the absence of European schools in Riga the BEREC Office supports the provision of multilingual tuition for the children of the BEREC Office staff. Currently the BEREC Office has in place 3 agreements with
The seat of the BEREC Office, irrespective of ownership, is inviolable	The BEREC Office staff is covered under the Protocol on the Privileges and Immunities of the EU and enjoy immunity from legal proceedings in respect of acts performed by them in their official capacity.	
The BEREC seat is exempt from search, requisition, confiscation or expropriation.	Together with their spouses and dependents of their families, not be subject to immigration restrictions or to formalities for the registration of aliens.	
The property and assets of BEREC Office cannot be subject to any administrative or legal measure of constraint, whether by executive, administrative, judicial or legislative action without the authorisation of the Court of Justice of the EU.	The Administrative Manager and the members of his/her family, who have not been nationals or permanent residents of Latvia before being employed by the BEREC Office, are accorded with the privileges and immunities, exemptions and facilities accorded to the heads of diplomatic missions and the members of their family in accordance with the Vienna Convention on Diplomatic Relations of 18 April 1961.	
Communications and transmission of all BEREC Office documents are treated in the same way as documents and communications of diplomatic missions.		
Exemption from taxes, duties, national, regional and municipal charges.		
The Agency is exempt from:	BEREC Office staff are exempt from:	
- all direct taxes on its assets, revenues and other property	Salaries, wages, emoluments, SNEs' allowances, retirement, invalidity and survivor's pensions paid by the BEREC Office or by the EU are exempted from national taxes.	
- all national, regional and municipal excise duties, sales charges and other taxes for substantial purchases for official use (e.g. for any amount above EUR 177.86); exemption from VAT, excise duty and other indirect taxes is provided by means of a tax refund.	The VAT included in the price of articles listed in an annex to the Seat Agreement, including 1 vehicle for personal use, acquired by the BEREC Office staff in the Latvia within 1 year from taking up their post in Latvia is reimbursed to the staff and SNEs provided that the single article price is not less than 53 EUR. This rule is not applicable for nationals or permanent residents of Latvia.	

Agency privileges	Privileges granted to staff	
<p>- imports and exports customs duties, taxes, prohibitions or restrictions on goods for official use, including vehicle and spare parts.</p>	<p>BEREC Office staff has the right to import free of duty and without prohibitions or restrictions, in respect of initial establishment, within 2 years of taking up their appointments within the BEREC Office and in maximum 2 shipments, furniture and personal effects, including vehicles purchased under market conditions. BEREC Office staff is entitled to export, after the date of cessation of functions at the BEREC Office, without prohibitions or restrictions, personal and household effects, including vehicles they use and which are in their possession.</p>	<p>Latvian schools with an international dimension.</p>
<p>- vehicle exploitation tax for BEREC Office official vehicles registered under a special series.</p>	<p>The BEREC Office Administrative Manager is exempt from vehicle exploitation tax.</p>	

2.2.1.1.11 European Banking Authority - EBA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Regulation (EU) No 1093/2010 of the European Parliament and the Council of 24 November 2010 establishing a European Supervisory Authority (European Banking Authority), amending Decision N 716/2009/EC and repealing Commission Decision 2009/78/EC	24/11/2010	The European Union decided to establish the European Banking Authority (EBA) with the objectives of preventing regulatory arbitrage, guaranteeing a level playing field, strengthening international supervisory coordination, promoting supervisory convergence and providing advice to the EU institutions in the areas of banking, payments and e-money regulation as well as on issues related to corporate governance, auditing and financial reporting.
Regulation (EU) No 1022/2013 of the European Parliament and of the Council of 22 October 2013 amending Regulation (EU) No 1093/2010 establishing a European Supervisory Authority (European Banking Authority) as regards the conferral of specific tasks on the European Central Bank pursuant to Council Regulation (EU) No 1024/2013.	29/10/2013	Added: together with the compilation of a European supervisory handbook.

1.2 Seat

London, UK

1.3 Budget Line

12 02 04 : European Banking Authority (EBA)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	116	117	123	134
Establishment plan posts : AST	11	9	11	11
Establishment plan posts : AST/SC		0	0	0
Total Establishment plan posts	127	126	134	145
Contract Agents	31	32	31	42
Seconded National Experts	31	11	31	16
TOTAL STAFF	189	169	196	203

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	14 543 000	15 100 000
Other Revenue	24 232 000	26 804 248
TOTAL REVENUES	38 775 000	41 904 248

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	26 436 000	26 436 000	29 435 462	29 435 462
Title 2 - Infrastructure and operating expenditure	5 954 000	5 954 000	5 883 000	5 883 000
Title 3 - Operational expenditure	6 385 000	6 385 000	6 585 786	6 585 786
TOTAL EXPENDITURE	38 775 000	38 775 000	41 904 248	41 904 248

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16		1		1		1		1		1
AD 15		1		1		1		1		1
AD 14		2		0		2		2		2
AD 13		2		2		2		2		2
AD 12		7		3		7		8		8
AD 11		11		6		12		12		12
AD 10		11		9		11		12		12
AD 9		14		17		15		18		18
AD 8		19		14		20		26		26
AD 7		20		29		21		20		20
AD 6		14		26		16		19		18
AD 5		14		9		15		15		14
AD TOTAL		116		117		123		136		134
AST 11										
AST 10										
AST 9										
AST 8										
AST 7										
AST 6		1				1		3		3
AST 5		4		3		4		4		4
AST 4		3		2		3		2		2
AST 3		2		3		2		1		1
AST 2		1		1		1		1		1
AST 1										
AST TOTAL		11		9		11		11		11
AST/SC 6										
AST/SC 5										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		127		126		134		147		145
GRAND TOTAL	127		126		134		147		145	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	19	19	19	27
Function Group III	12	13	12	15
Function Group II			0	
Function Group I			0	
TOTAL	31	32	31	42

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	31	11	31	16

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	14 072 660	14 543 000	15 317 501	15 100 000	3,83%
- Of which assigned revenues deriving from previous years' surpluses	113 701	152 496		640 596	320,07%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)		355 445	374 375	374 375	5,33%
- Of which EEA/EFTA (excl. Switzerland)		355 445	374 375	374 375	5,33%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	22 419 419	23 876 555	26 756 124	26 429 873	10,69%
5 ADMINISTRATIVE OPERATIONS	11 176				
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	36 503 255	38 775 000	42 448 000	41 904 248	8,07%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	24 106 886	26 436 000	29 717 000	29 435 462	11,35%
Salaries & allowances	21 113 657	22 428 000	24 960 000	24 678 462	10,03%
- Of which establishment plan posts	17 735 472	18 839 520	20 693 065	20 411 527	8,34%
- Of which external personnel	3 378 185	3 588 480	4 266 935	4 266 935	18,91%
Expenditure relating to Staff recruitment	205 972	581 000	486 000	486 000	-16,35%
Employer's pension contributions	1 302 752	1 443 000	1 608 000	1 608 000	11,43%
Mission expenses	68 264	70 000	70 000	70 000	0,00%
Socio-medical infrastructure	646 059	799 000	972 000	972 000	21,65%
Training	189 953	265 000	366 000	366 000	38,11%
External Services	571 652	823 000	1 228 000	1 228 000	49,21%
Receptions, events and representation	8 577	27 000	27 000	27 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	7 025 149	5 954 000	5 883 000	5 883 000	-1,19%
Rental of buildings and associated costs	4 030 038	3 322 000	3 383 000	3 383 000	1,84%
Information, communication technology and data processing	2 116 291	1 809 000	1 671 000	1 671 000	-7,63%
Movable property and associated costs					
Current administrative expenditure	243 850	230 000	228 000	228 000	-0,87%
Postage / Telecommunications	189 173	235 000	245 000	245 000	4,26%
Meeting expenses					

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Running costs in connection with operational activities					
Information and publishing	445 797	358 000	356 000	356 000	-0,56%
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	7 081 860	6 385 000	6 848 000	6 585 786	3,14%
General Operat. Cost: seminar for NSA, meetings, missions, consultation services, publication	2 796 336	2 534 000	2 545 000	2 545 000	0,43%
Collection of information, developing and maintenance of a central European database	4 285 524	3 851 000	4 303 000	4 040 786	4,93%
IT solution assesment					
TOTAL	38 213 895	38 775 000	42 448 000	41 904 248	8,07%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	24 106 886	26 436 000	29 717 000	29 435 462	11,35%
Salaries & allowances	21 113 657	22 428 000	24 960 000	24 678 462	10,03%
- Of which establishment plan posts	17 735 472	18 839 520	20 693 065	20 411 527	8,34%
- Of which external personnel	3 378 185	3 588 480	4 266 935	4 266 935	18,91%
Expenditure relating to Staff recruitment	205 972	581 000	486 000	486 000	-16,35%
Employer's pension contributions	1 302 752	1 443 000	1 608 000	1 608 000	11,43%
Mission expenses	68 264	70 000	70 000	70 000	0,00%
Socio-medical infrastructure	646 059	799 000	972 000	972 000	21,65%
Training	189 953	265 000	366 000	366 000	38,11%
External Services	571 652	823 000	1 228 000	1 228 000	49,21%
Receptions, events and representation	8 577	27 000	27 000	27 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	7 025 149	5 954 000	5 883 000	5 883 000	-1,19%
Rental of buildings and associated costs	4 030 038	3 322 000	3 383 000	3 383 000	1,84%
Information, communication technology and data processing	2 116 291	1 809 000	1 671 000	1 671 000	-7,63%
Movable property and associated costs					
Current administrative expenditure	243 850	230 000	228 000	228 000	-0,87%
Postage / Telecommunications	189 173	235 000	245 000	245 000	4,26%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing	445 797	358 000	356 000	356 000	-0,56%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	7 081 860	6 385 000	6 848 000	6 585 786	3,14%
General Operat. Cost: seminar for NSA, meetings, missions, consultation services, publication	2 796 336	2 534 000	2 545 000	2 545 000	0,43%
Collection of information, developing and maintenance of a central European database	4 285 524	3 851 000	4 303 000	4 040 786	4,93%
IT solution assesment					
TOTAL	38 213 895	38 775 000	42 448 000	41 904 248	8,07%

3.3 Budget Outturn

The 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 640 596 (out of the total outturn of EUR 1 602 487, calculated on the basis of 40% EU financing)

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human Resources

The Commission agrees with the exercise carried out by EBA to reprioritise the work programme and to focus on strategic areas, and align new and existing tasks to legislative developments. Additional tasks to be undertaken by EBA, as outlined by the agency, justify the 11 additional posts envisaged in the Commission Communication on the programming of human and financial resources for decentralised agencies 2014-2020. More details will be provided in the opinion of the Single Programming Document 2018-2020. EBA's request of 13 additional posts is not justified taking into account the reprioritisation exercise carried out. Concerning the 2 posts above MFF being requested to support EBA's data collection project (expand data infrastructure and analytical capabilities), the Commission is of the opinion that taking into account the uncertainties regarding the EBA's location following the BREXIT, it may not be the right timing to expand the IT infrastructure. In addition such tasks, related to IT data collection and analysis can be carried out by CAs and/or outsourced to consultants. Consequently there is not sufficient justification for these 2 TAs posts above MFF for 2018.

The Commission supports EBA's budget request for 11 more CA positions, to substitute for the 15 SNE posts that are proving impossible to fill; and which will be even more difficult due to the political context following the BREXIT.

Financial Resources

Financial Resources should be provided in line with the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013). Title 1 provides for the proposed increase in staff; Title 2 includes mainly fixed costs for infrastructure and Title 3 includes operational expenditure, mainly related to information systems to support EBA's projects.

The Commission supports an alignment of the financial resources to the Commission Communication, therefore reducing the budget to expand the data collection project, and the budget requested for 2 TAs above the MFF. However, the consequences of the BREXIT will have to be monitored closely and the Commission will analyse any additional budget needs resulting from actions (such as relocation) becoming unavoidable following decisions taken at high political level.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

During the past years the EBA has carried out a reprioritisation exercise previous to the application of the Work Programme due to budget and resources constraints focussing its efforts on the strategic areas for its future development.

For 2018, the EBA has adapted its demand to the multi-annual financial framework, focusing on the new tasks, the data infrastructure project and taking into account the difficulties from previous years of recruiting SNEs.

The EBA's new and existing tasks have experienced recent changes as a result of various legislative developments in the EU financial regulatory environment. The application date of some legislation is still unknown and therefore the work programme will be amended accordingly in the future. In detail:

New tasks for the EBA

- Revision CRD/CRR: Envisaged new regulatory mandates coming from the BCBS revision of the trading book, which will require amendments to the CRD /CRR.
- Proportionality: Envisaged modulated regulation in small banks, sign posting
- Review of the European Deposit Insurance Scheme: Envisaged changes in the revision of EDIS that will provide a stronger and more uniform degree of insurance cover for all retail depositors in the banking union
- New securitisation framework: Tasks mandated in the securitisation³⁶ area under the Commission's Capital Market Union proposal
- Review of the European System of Financial Supervision: Envisaged changes
- Macro prudential framework: Envisaged changes coming in Q1 2017
- AMLD update: Envisaged changes to strengthen transparency rules to tackle terrorism financing, tax avoidance and money laundering
- Brexit follow-up: Follow-up on Brexit discussion and possible consequences to the EBA

Evolution of existing tasks:

- Prudential regulatory framework: The EBA's plans to continue working in the in the European Union to be fully compliant with the Basel III standard. This includes the implementation of the IRB approach for credit risk in light of the permanent partial use exemptions for various types of credit exposures, the concessionary risk weights extended to small and medium-sized enterprise exposures and the counterparty credit risk component
- Financial innovation and fintech related activities: The EBA will continue monitoring innovative uses of consumer data and the impact of changing financial technology (fintech) innovations on consumer protection, financial institutions and supervision
- Q&As: The EBA plans to enhance its production of Q&As, given the implementation of the CRDIV-CRR framework and also the BRRD, DGSD, etc
- Data collection: The EBA aspires to expand its data infrastructure and analytical capabilities via a major project that will start in 2017 and will be implemented along the 2018. Two extra TA above the MFF are requested to support this project.
- Benchmark and assessment of supervisory practices: The EBA plans to continue and extend the work on consistency of the supervisory review and evaluation process by reviews, benchmarking and assessment of supervisory practices covering broad scope of supervisory activities as part of its supervisory convergence mandate
- Resolution colleges: The EBA plans to expand its work in resolution colleges monitoring the application of the Single Rulebook and communicating best practices with Resolution Authorities
- Single supervisory handbook: The EBA plans to work on the single supervisory handbook, where only two chapters have been developed and the overall project has been delayed, so as to gradually cover the majority of supervisory topics and additional Guidelines for achieving supervisory convergence
- Financial Conglomerates Directive Evaluation: The EBA, together with the other ESAs, stands ready to assist in any due follow-up to on the European Commission's Financial Conglomerates Directive Evaluation³⁷ (2011/89/EC amending 2002/87/EC) envisaged in 2016
- Training programme: The EBA plans to extend its training programme and range of training tools to contribute to a consistent implementation of the Single Rulebook and building the common supervisory culture

³⁶ http://ec.europa.eu/finance/securities/docs/securitisation/com-2015-472_en.pdf

³⁷ Source: Commission Work Programme 2016 - No time for business as usual

In addition, there are a number of delayed tasks from the 2016 and 2017 Work Programme that are being assessed after the reception of the 2017 final budget.

Negative priorities and decrease of existing tasks: The EBA plans to re-assess its 2018 priorities once the 2018 budget has been approved by the Commission.

Redeployment: In line with the 2014-2020 Multiannual Financial Framework the EBA is considered a ‘new tasks’ agency. The EBA is expected to reach the cruising speed in 2019.

The 2017 estimates shown above in 2.2.1 and 2.2.2 are outdated. The 2017 adopted budget authorized 33 contract agents (CA) and 17 seconded national experts (SNE). In line with 2017, the EBA is requesting budget for 11 more Contract Agent (CA) positions, to substitute for the 15 Seconded National Experts (SNE) posts that are proving impossible to fill.

4.1.2 Vacancy rate as of end 2016

Temporary agents (TA): 126 positions occupied of 127, giving a 0.79% vacancy rate.

4.1.3 Standard abatement ('abatement forfaitaire') applied

The EBA does not apply the standard abatement. For 2018, the EBA expects:

- 95.6% occupancy rate for TA positions. This is based on starting the year with 134 positions of the 2017 establishment plan filled, then recruiting the +13 positions over the year according to a detailed recruitment plan;
- 89% occupancy rate for CA positions, due to the timing of the recruitment of the increased number of CA;
- 100% occupancy rate for SNE positions, due to the reduced expectations regarding the number of SNE that it is possible for the EBA to recruit.

4.1.4 Salary assumption for calculating salary line (% applied)

The cost of the existing TA & CA posts is based on the actual costs for existing positions at the end of 2016, adjusted for the changing correction coefficient, reclassifications and step increases + salary indexation of 1.5%;

The calculation of the cost of the new posts is based on the actual grade per new post and all new posts being occupied by July 2018; EBA must fund 60% of the employer's pension contributions from its budget, calculated as EUR 1 608 000 in 2018 (for TA and CA);

The cost of education contribution (for primary and secondary schools) is NOT included in Chapter 11, having been moved to Chapter 14.

4.1.5 Correction coefficient used

139.76 on average (141.8 for first semester; 137.72 for second semester)

4.1.6 Exchange rate used (if applicable)

EUR:GBP = 0.85

EUR:USD = 1.10

Roughly 80% of the EBA budget is affected by the EUR:GBP exchange rate. The EBA estimates that each one-point drop in the rate increases the charge to the annual budget by approximately EUR 70 000, without incorporating any change in the salary correction coefficient.

EBA is monitoring the EUR:GBP exchange rate since January 2011. Since May 2015, it was clear that there will be an overall downward trend on exchange rate with significant volatility.

When selecting the exchange rate for 2017 and 2018, the EBA reviewed available predictions from organisations including large investment banks, financial newspapers and international organisations; however, no useful consensus was found as predictions range from a return to the 0.75 to a drop to EUR:GBP parity.

Consequently, EBA concluded that there is so much uncertainty around the Brexit that a significant strengthening of the Pound is unlikely. However, a rate of at least 0.85 is likely and this rate was chosen for the establishment of the Budget 2018. It is also worth noting that the exchange rates were the following during the first quarter 2017: 0.853 – 0.84935 and 0.8528 from January to March; what plead in favour of the exchange rate chosen by EBA.

4.2 Financial Resources - Agency request

4.2.1 Title 1

Underpinning ALL the figures for future years is the assumption of business as usual, because of the absence of any concrete information on the implications for the EBA of the British government's decision on the outcome of the June 2016 referendum vote. If necessary, the EBA will request amending budgets to cover incremental costs arising in particular from a legislated change in the location of the EBA.

The increase in Title I cost from 2017 to 2018 is driven primarily by the increase in the average staffing level, offset to a small extent by a projected drop in the salary correction coefficient from 141.8 to 139.8 (which arises from the assumption that the EUR:GBP exchange rate will average 0.85). Socio-medical infrastructure includes the EBA education contribution; previously this was included in Chapter 11. Training costs will increase both with the increase in staff and as the EBA moves to a more development-oriented training policy. There will be an increase in external services costs reflecting changing profiles for administrative interims, with more specialised profiles being recruited at higher hourly rates.

4.2.2 Title 2

Title II shows only a very small increase (0.6%) from 2017 to 2018. Reduced building costs, resulting from the GBP exchange rate are offset by small increases in expenditure in other chapters. The most significant of these in nominal terms in IT, where the cost level is driven by the on-going development of the EBA's electronic document management system (eDEN). All other Title II costs are in line with 2017.

Assumptions:

- Rental cost is fixed in pounds sterling (GBP);
- Other building costs (predominantly in GBP) are subject to inflationary cost increases;
- IT costs include a one-off cost of 500 000 euros for on-going implementation of eDEN;
- Administrative and postage/telecommunications expenditure is driven to a large extent by the number of staff and rises accordingly;
- Information and publishing costs and cost for website evolutionary changes will stay roughly the same as in the preceding years.

4.2.3 Title 3

Chapter 31

General operating costs include the costs of training for external entities, EBA-hosted meetings (banking stakeholders group, Board of Supervisors, sub-groups and working groups) and EBA staff missions, where the increase in costs results from an increase in activity/staff, a minor inflation element and an element arising from the EUR:GBP exchange rate as many these costs are denominated in GBP. As in 2017, training for external entities includes EUR 230 000 for the development of online training courses. Chapter 31 also includes subscriptions to data services, where the services are stable but costs have shown a tendency to rise year-on-year with little scope for the EBA to influence the costs given the type of service (e.g. Bloomberg, Moody's). It is hoped that an ECFIN data services framework contract, joined by the EBA but not yet awarded, may give opportunities to reduce costs of some products in this area. This Chapter also includes increased costs for operational consulting, including in particular work on improving internal workflows, on support for the benchmarking and stress test exercises, and support in the development of proportionality and impact assessments. Costs of editing and translations have been budgeted to decrease significantly however this can be affected by delays in finalising the documentation for editing and translation.

Chapter 32

Collection of information, developing and maintenance of a central European database comprises IT costs for ongoing running and further development of the EBA's business and effective solutions i.e. the European supervisory platform (ESP), E-gate, EBA extranet and supervisory colleges. The increase in costs in this area are driven in particular by the data collection project and include 330 000 euros of expenditure postponed from 2017 due to budgetary constraints.

4.3 Ad hoc grants and delegation agreements

None

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Name, location, type of building	1 Canada Square, Canary Wharf, London, E14 5AA	High-rise, multi-tenancy building
Surface area in sq/m	Net office space 44,673 square feet = 4,150 square meters L45-1459 sq/m L46-2691 sq/m	EBA occupies level 46 in its entirety and half of Level 45
Annual rent	£40 per square foot Annual cost = £ 1,786,920	
Type and duration of rental contract	12-year lease	Breakout option after 6th year, after provision of 9 months' notice
Host country grant support	The EBA is benefitting from a diplomatic status, and as such is eligible to 94% discount on business rates	The local borough invoices are sent to Valuation Office Agency (VOA) who settles the invoice on EBA's behalf; subsequently EBA refunds VOA 6% of the total costs
Present value of the building	N/A- EBA is not the owner of 1 Canada Square	

There are no building projects in planning phase.

5.1.2 Building project in the planning phase

None.

5.1.3 Building projects submitted to the European Parliament and the Council

None.

5.2 European Schools

The EBA does not contribute to the financing of European schools.

5.3 Evaluation

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
Refunds of Value Added Tax (VAT) for purchases of goods and services for the Agency, including vehicles.	Importation of personal effects free of customs duty and VAT; Purchase of a VAT free motor vehicle within 12 months of first entry of the official; Exemption from road tax; Special vehicle registration plates; A diplomatic driving licence, A Foreign and Commonwealth Office issued Identity Card.	The UK has not provided specific/particular education/day care facilities for EBA staff.

2.2.1.1.12 European Insurance and Occupational Pensions Authority - EIOPA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Regulation (EU) No. 1094/2010 of the European Parliament and the Council of 24 November 2010 establishing a European Supervisory Authority (European Insurance and Occupational Pensions Authority), amending Decision 716/2009/EC and repealing Commission Decision 2009/79/EC	24/11/2010	The Authority shall act within the powers conferred by this Regulation and within the scope of Directive 2009/138/EC with the exception of Title IV thereof, of Directives 2002/92/EC, 2003/41/EC, 2002/87/EC, 64/225/EEC, 73/239/EEC, 73/240/EEC, 76/580/EEC, 78/473/EEC, 84/641/EEC, 87/344/EEC, 88/357/EEC, 92/49/EEC, 98/78/EC, 2001/17/EC, 2002/83/EC, 2005/68/EC and, to the extent that those acts apply to insurance undertakings, reinsurance undertakings, institutions for occupational retirement provision and insurance intermediaries, within the relevant parts of Directives 2005/60/EC and 2002/65/EC, including all directives, regulations, and decisions based on those acts, and of any further legally binding Union act which confers tasks on the Authority

1.2 Seat

Frankfurt am Main, Germany

1.3 Budget Line

12 02 05 : European Insurance and Occupational Pensions Authority (EIOPA)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	78	76	85	96
Establishment plan posts : AST	15	13	16	16
Establishment plan posts : AST/SC				
Total Establishment plan posts	93	89	101	112
Contract Agents	35	34	35	35
Seconded National Experts	27	16	25	25
TOTAL STAFF	155	139	161	172

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	8 946 404	9 365 000
Other Revenue	15 052 852	16 001 621
TOTAL REVENUES	23 999 256	25 366 621

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017	2018

	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	15 872 447	15 872 447	17 712 162	17 712 162
Title 2 - Infrastructure and operating expenditure	3 352 666	3 352 666	3 216 600	3 216 600
Title 3 - Operational expenditure	4 774 143	4 774 143	4 437 859	4 437 859
TOTAL EXPENDITURE	23 999 256	23 999 256	25 366 621	25 366 621

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16		1		1		1		1		1
AD 15		1		1		1		1		1
AD 14		1		1		1		1		1
AD 13		3		3		3		4		4
AD 12		6		6		8		11		11
AD 11		9 (3)		9		10		14		14
AD 10		9		10		10 (1)		13		13
AD 9		10		10		12		15		15
AD 8		11		10		12		14		14
AD 7		12		10		12		11		11
AD 6		10		10		11		9		9
AD 5		5		5		4		2		2
AD TOTAL		78		76		85		96		96
AST 11										
AST 10		1 (4)		0		1 (2)		1		1
AST 9		1		1		1		1		1
AST 8		2		2		2		3		3
AST 7		2		2		3		3		3
AST 6		3		3		3		3		3
AST 5		2		2		3		3		3
AST 4		2		1		2		2		2
AST 3		2		2		1		0		0
AST 2										
AST 1										
AST TOTAL		15		13		16		16		16
AST/SC 6										
AST/SC 5										
AST/SC 4										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		93		89	0	101		112		112
GRAND TOTAL	93		89		101		112		112	

(1) +1 as approved by EIOPA Board of Supervisors under the flexibility rule

(2) -1 as approved by EIOPA Board of Supervisors under the flexibility rule

(3) +1 as approved by EIOPA Board of Supervisors under the flexibility rule

(4) -1 as approved by EIOPA Board of Supervisors under the flexibility rule

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	11	10	11	11
Function Group III	6 (1)	8	6	16
Function Group II	18 (2)	16	18	8
Function Group I	0	0	0	0
TOTAL	35	34	35	35

(1) +1 as approved by EIOPA Board of Supervisors under the flexibility rule

(2) -1 as approved by EIOPA Board of Supervisors under the flexibility rule

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	27	16	25	25

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	8 461 389	8 946 404	9 570 895	9 365 000	4,68%
- Of which assigned revenues deriving from previous years' surpluses	339 389	210 103		107 253	-48,95%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	367 428	407 092	680 309	680 309	67,11%

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
- Of which EEA/EFTA (excl. Switzerland)	367 428	407 092	680 309	680 309	67,11%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	12 955 499	14 645 760	15 630 155	15 321 312	4,61%
5 ADMINISTRATIVE OPERATIONS	17 460				
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	21 801 776	23 999 256	25 881 359	25 366 621	5,70%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	13 750 028	15 872 447	17 712 162	17 712 162	11,59%
Salaries & allowances	11 591 173	13 335 167	15 125 162	15 125 162	13,42%
- Of which establishment plan posts	9 178 062	10 456 667	12 140 896	12 140 896	16,11%
- Of which external personnel	2 413 111	2 878 500	2 984 266	2 984 266	3,67%
Expenditure relating to Staff recruitment	378 709	262 000	300 000	300 000	14,50%
Employer's pension contributions	1 014 581	1 260 000	1 300 000	1 300 000	3,17%
Mission expenses	129 000	115 000	115 000	115 000	0,00%
Socio-medical infrastructure	152 744	245 000	245 000	245 000	0,00%
Training	171 675	220 530	220 000	220 000	-0,24%
External Services	304 149	428 000	400 000	400 000	-6,54%
Receptions, events and representation	7 997	6 750	7 000	7 000	3,70%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	3 739 642	3 352 666	3 216 600	3 216 600	-4,06%
Rental of buildings and associated costs	2 321 365	2 379 181	2 332 600	2 332 600	-1,96%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Information, communication technology and data processing	730 680	375 725	380 000	380 000	1,14%
Movable property and associated costs	21 662	30 000	30 000	30 000	0,00%
Current administrative expenditure	133 723	163 260	167 000	167 000	2,29%
Postage / Telecommunications	255 479	131 800	197 000	197 000	49,47%
Meeting expenses	143 786	212 500	50 000	50 000	-76,47%
Running costs in connection with operational activities					
Information and publishing	132 947	60 200	60 000	60 000	-0,33%
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	4 203 640	4 774 143	4 952 597	4 437 859	-7,04%
TOTAL	21 693 310	23 999 256	25 881 359	25 366 621	5,70%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	13 750 028	15 872 447	17 712 162	17 712 162	11,59%
Salaries & allowances	11 591 173	13 335 167	15 125 162	15 125 162	13,42%
- Of which establishment plan posts	9 178 062	10 456 667	12 140 896	12 140 896	16,11%
- Of which external personnel	2 413 111	2 878 500	2 984 266	2 984 266	3,67%
Expenditure relating to Staff recruitment	378 709	262 000	300 000	300 000	14,50%
Employer's pension contributions	1 014 581	1 260 000	1 300 000	1 300 000	3,17%
Mission expenses	129 000	115 000	115 000	115 000	0,00%
Socio-medical infrastructure	152 744	245 000	245 000	245 000	0,00%
Training	171 675	220 530	220 000	220 000	-0,24%
External Services	304 149	428 000	400 000	400 000	-6,54%
Receptions, events and representation	7 997	6 750	7 000	7 000	3,70%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	3 739 642	3 352 666	3 216 600	3 216 600	-4,06%
Rental of buildings and associated costs	2 321 365	2 379 181	2 332 600	2 332 600	-1,96%
Information, communication technology and data processing	730 680	375 725	380 000	380 000	1,14%
Movable property and associated costs	21 662	30 000	30 000	30 000	0,00%
Current administrative expenditure	133 723	163 260	167 000	167 000	2,29%
Postage / Telecommunications	255 479	131 800	197 000	197 000	49,47%
Meeting expenses	143 786	212 500	50 000	50 000	-76,47%
Running costs in connection with operational activities					

EXPENDITURE	Payment appropriations				VAR 2018/2017 (%)
	Executed Budget 2016	Budget 2017	Draft Budget 2018		
			Agency request	Budget forecast	
Information and publishing	132 947	60 200	60 000	60 000	-0,33%
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	4 203 640	4 774 143	4 952 597	4 437 859	-7,04%
TOTAL	21 693 310	23 999 256	25 881 359	25 366 621	5,70%

3.3 Budget Outturn

First estimate of the 2016 budget surplus that should be reimbursed to the EU budget (as assigned revenue) is EUR 107 253.

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human Resources

Additional tasks to be undertaken by EIOPA, as outlined by the agency, justify the 11 additional posts envisaged in the Commission Communication on the programming of human and financial resources for decentralised agencies 2014-2020. Most additional tasks to be carried out by EIOPA will contribute to the Capital Market Union and sufficient human resources should be devoted to these actions. More details will be provided in the opinion of the Single Programming Document 2018-2020, regarding the work programme for 2018.

Financial Resources

EIOPA's request being of 9.570.895€ and the Commission Communication (COM(2013)519 of 10.7.2013) providing for a budget of 9.4 M€ in 2018; the provisional assigned revenues deriving from 2016 being of 268.135€, the request for fresh credits (9.302.760€) remaining under the ceiling of the Communication would allow EIOPA to carry out the various operational projects planned for 2018.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

EIOPA is requesting 11 additional posts in 2018, as already foreseen in the Multi-annual Financial Framework (MFF), as published by the Commission in 2013. The additional resources are needed to carry out new tasks, notably related to the development of main supervisory tasks, consumer protection and financial stability (i.e. reporting under the Solvency II Directive). Growth will support EIOPA's contribution to the Capital Markets Union (CMU) and the goal of unlocking investment in Europe's companies and infrastructure. In 2018, additional staff will be allocated to work on the Pan-European Personal Pension product (PEPP). The 2015 Commission Green Paper on retail financial services explicitly refers to a standardised personal pension product and EIOPA's 2016 advice to the Commission on the possible features and feasibility of a PEPP has supported its further consideration in the context of CMU. EIOPA stands ready to undertake legislative initiatives in this area with a focus on consumer protection in 2018.

EIOPA's efforts to enhance supervisory convergence will also contribute to CMU and will also be strengthened in 2018. The Authority will increase levels of direct engagement with National Competent Authorities and Colleges of Supervisors in support of leading in convergence towards a consistent implementation of Solvency II across Europe to achieve consistent and high-quality supervision of insurers. In addition, further chapters will be drafted for the Supervisory Handbook to share Solvency II risk based supervisory good practices.

EIOPA will also increase its work on the developing issue of 'InsurTech'. In the context of the increasing globalisation of financial services, InsurTech is likely to become a key competitive factor. EU authorities should play an active role in encouraging innovation in the European insurance and pension sector, while ensuring a well-functioning consumer protection framework and the financial soundness of financial markets. EIOPA's approach to InsurTech is to understand the benefits and risks arising from financial innovations both for consumers as well as for the insurance undertakings. This will inform EIOPA's activities in 2018, which aim to ensure a well-functioning consumer protection framework and

the financial soundness of insurance undertakings, while at the same time allowing and encouraging market participants to harness the benefits that arise from financial innovation.

4.1.2 Vacancy rate as of end 2016

The fulfilment rate of the Establishment Plan in 2016 was 95.7%, with 4 open vacancies at the end of the year.

4.1.3 Standard abatement ('abatement forfaitaire') applied

N/A

4.1.4 Salary assumption for calculating salary line (% applied)

In terms of staff cost, the budget has been calculated based on the assumption that the establishment plan 2017 is fulfilled at the beginning of 2018 and all newcomers will work on average four months in 2018. Salaries and related staff costs have been calculated on the averages remuneration of six staff categories (AST, Experts, Senior Experts, Management, Contract Agents and SNEs) projected into the future.

The following increase factors have been also taken into account:

- Salary adjustment 2018: 3%
- Reclassification: 1%
- Correction coefficient increase: 1.2%
- SNE allowances increase due to correction coefficient: 1.2%

4.1.5 Correction coefficient used

For 2018 an increase of the correction coefficient by 1.2% has been considered.

4.1.6 Exchange rate used (if applicable)

4.2 Financial Resources - Agency request

4.2.1 Title 1

Title I represents costs related to staff expenditure. 11 additional Temporary Agent posts (same figure as stated in the multi-financial framework) give rise in the budget expenditure by 12 % in comparison to 2017 to cover possible salary and coefficient increase.

4.2.2 Title 2

Title II represents to a large extent fixed costs. For the budget 2017, the costs for infrastructure and general administrative costs have reduced by 4 % as compared to 2017, as the budget lines for Stakeholder Groups, Board of Supervisors and Board of Appeals have been shifted from Title II to Title III.

4.2.3 Title 3

EIOPA will continue to invest in projects underpinning its core operational objectives of consumer protection, ensuring the functioning of the internal market through convergent supervision and financial stability. Growth is foreseen in EIOPA's work representing the Authority's contribution to the Capital Markets Union (CMU). This includes EIOPA's efforts to achieve greater supervisory convergence in order to ensure coherent application of EU legislation, a level playing field, preventing regulatory arbitrage and a similar level of protection to all policyholders and beneficiaries in the European Union. In 2018, EIOPA will continue to invest in its comprehensive information system based on the data collected under Solvency II reporting from all EU Member States, reinforcing efficiency of both micro and macro supervision in the European Union. EIOPA will also seek to strengthen, through further automation, its production of the risk free interest rate (RFR) term structures to be applied by all companies in the calculation of their technical provisions, the symmetric adjustment of the equity capital charge based on the behaviour of an equity index the methodology to derive the ultimate forward rate (UFR) to capture the changes in longterm expectations of interest rates in an objective and transparent way.

Having built the tools to collect and manage Solvency II reporting data, EIOPA must also ensure the continued high levels of protection for this potentially market sensitive information. The Authority will therefore also invest in enhancing its information security. This will protect the information EIOPA holds, and also provide confidence to National Competent Authorities and undertakings alike that EIOPA is handling their information securely and appropriately. EIOPA will also invest in enhancing physical security at its headquarters, reflecting the apparent increase in terror related activity in the European Union.

In total, the budget expenditure rises by 4 % as compared with the 2017 budget, as the budget lines for Stakeholder Groups, Board of Supervisors, Board of Appeals from Title 2 to Title 3. Expenditure for operational projects remain stable overall.

EIOPA has followed the EU MFF for its FTE request. The budget slightly exceeds the funds that are foreseen in the EU MFF planning for 2018, i.e. +205,895 EUR as major work is envisaged to support the further development of the Capital Markets Union and as EIOPA will also invest in strengthening the security of the organisation, in all its facets.

4.3 Ad hoc grants and delegation agreements

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Westhafen Tower, Westhafen Platz 1, Frankfurt am Main, Germany	
Surface area (in square metres) Of which office space Of which non-office space	EIOPA occupies per 1 January 2017 5 floors (2nd , 25th, 26th, 27th, 28th). 4,261 square metre: office space 50 square metre: basement and parking space	
Annual rent (in EUR)	1,634,019 € estimated for 2018 based on the last indexation received, however does not include possible future indexation costs (+/-).	
Type and duration of rental contract	Every building unit (namely the half floors of 25th, 26th and 27th floor and the whole floors 2nd and 28th) has a contract with a duration of 10-years. The contract defines the price per square metre, which is subject to indexation. The contract allows to gradually extending the office space in line with the actual growth of the Authority and real needs for office space. The occupation of the 28th floor in 2014 was the final office extension. In February 2015, a contract amendment was signed to secure the occupancy of the 14th floor (expiring on 30 November 2016) until the end of November 2026. The contract amendment foresees a 10-month lease-free period and 26 additional months with a 25% reduction on rent fees. In March 2016 a new amendment was signed for exchange of 14th floor with 2nd floor as of 1 December 2016 until the end of November 2026.	
Host country grant or support	N/A	
Present value of the building	N/A	

5.1.2 Building project in the planning phase

None

5.1.3 Building projects submitted to the European Parliament and the Council

5.1.3 – Building projects submitted to the European Parliament and the Council

No new project submitted to the European Parliament and the Council – information on building policy was provided on 1st July 2016 according to Article 87 of the EIOPA Financial Regulations.

5.2 European Schools

N/A (No legal basis exists to cover 60% of the school fees through the member states as it would prove very difficult to obtain an agreement from the member states to pay additional funds).

5.3 Evaluation

An annual evaluation of the agency will be submitted to the Budgetary Authority before 15 June 2017, in line with Art. 43.5 of EIOPA's Founding Regulation and Art.47 of EIOPA's Financial Regulation.

The following link presents the most recent Annual Activity Report of the Authority:

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
EIOPA benefits from the privileges granted by the Protocol of Privileges and Immunities to EU organisations and institutions (mainly from the VAT exemption of supplier invoices).	Headquarter agreement has been signed with Government of the German Federal Republic on 18 October 2011.	

2.2.1.1.13 European Securities and Market Authority - ESMA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Regulation (EU) No 1095/2010 of the European Parliament and of the Council of 24 November 2010 establishing a European Supervisory Authority (European Securities and Markets Authority), amending Decision No 716/2009/EC and repealing Commission Decision 2009/77/EC	24/11/2010	ESMA is an independent EU Authority that contributes to safeguarding the stability of the European Union's financial system by ensuring the integrity, transparency, efficiency and orderly functioning of securities markets, as well as enhancing investor protection.
Regulation (EU) N° 513/2011 of the European Parliament and of the Council of 11 May 2011 amending Regulation (EC) No 1060/2009 on credit rating agencies	11/05/2011	Grant ESMA competence for the direct supervision of Credit Rating Agencies in the EU.
Regulation (EU) No 648/2012 of the European Parliament and of the Council of 4 July 2012 on OTC derivatives, central counterparties and trade repositories (EMIR)	4/7/2012	Grants ESMA competence for the direct supervision of Trade Repositories in the EU.

1.2 Seat

Paris, France

1.3 Budget Line

12 02 06 : European Securities and Markets Authority (ESMA)

1.4 Human Resource Overview ESMA

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	127	123	137	144
Establishment plan posts : AST	13	13	13	12
Establishment plan posts : AST/SC				
Total Establishment plan posts	140	136	150	156
Contract Agents	44	45	50	56
Seconded National Experts	21	23	25	20
TOTAL STAFF	205	204	225	232

1.5 Financial Resources Overview

1.5.1 Financial Resources Overview ESMA

1.5.1.1 Revenues Overview ESMA

1.5.1.1.1 General revenues ESMA

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	11 019 552	11 768 296
Other Revenue	31 165 367	32 208 674
TOTAL REVENUES	42 184 919	43 976 970

1.5.1.1.2 Additional EU funding: ad hoc grants and delegation agreements ESMA

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast

Ad hoc grants	0	0
Delegation agreements	0	0
TOTAL REVENUES	0	0

1.5.1.2 Expenditure Overview ESMA

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	23 983 967	23 983 967	26 018 890	26 018 890
Title 2 - Infrastructure and operating expenditure	6 496 000	6 496 000	6 725 000	6 725 000
Title 3 - Operational expenditure	10010000	10010000	9143080	9143080
Title 4 - Delegated tasks	1694952	1694952	2090000	2090000
TOTAL EXPENDITURE	42 184 919	42 184 919	43 976 970	43 976 970

1.5.2 Financial Resources Overview (Fees from CRA and TR)

1.5.2.1 Revenues Overview (Fees from CRA and TR)

1.5.2.1.1 General revenues (Fees from CRA and TR)

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution		
Other Revenue	0	0
TOTAL REVENUES	0	0

1.5.2.1.2 Additional EU funding: ad hoc grants and delegation agreements (Fees from CRA and TR)

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
Ad hoc grants	0	0
Delegation agreements	0	0
TOTAL REVENUES	0	0

1.5.2.2 Expenditure Overview (Fees from CRA and TR)

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure				
Title 2 - Infrastructure and operating expenditure				
Title 3 - Operational expenditure				
Title 4 - Delegated tasks				
TOTAL EXPENDITURE				

1.5.3 Financial Resources Overview (EU, NCA, NCA for delegated tasks)

1.5.3.1 Revenues Overview (EU, NCA, NCA for delegated tasks)

1.5.3.1.1 General revenues (EU, NCA, NCA for delegated tasks)

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	11 019 552	11 768 296

Other Revenue	31 165 367	32 208 674
TOTAL REVENUES	42 184 919	43 976 970

1.5.3.1.2 Additional EU funding: ad hoc grants and delegation agreements (UE, NCA, NCA for delegated tasks)

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
Ad hoc grants	0	0
Delegation agreements	0	0
TOTAL REVENUES	0	0

1.5.3.2 Expenditure Overview (EU, NCA, NCA for delegated tasks)

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	23 983 967	23 983 967	26 018 890	26 018 890
Title 2 - Infrastructure and operating expenditure	6 496 000	6 496 000	6 725 000	6 725 000
Title 3 - Operational expenditure	10 010 000	10 010 000	9 143 080	9 143 080
Title 4 - Delegated tasks	1 694 952	1 694 952	2 090 000	2 090 000
TOTAL EXPENDITURE	42 184 919	42 184 919	43 976 970	43 976 970

2 Human Resources

2.1 Establishment plan posts ESMA

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16		1		1		1		1		1
AD 15		1		1		1		1		1
AD 14										
AD 13		2		1		2		2		2
AD 12		4		1		5		6		6
AD 11		7		3		8		9		9
AD 10		10		7		13		14		14
AD 9		22		14		26		28		28
AD 8		29		32		28		28		28
AD 7		24		30		26		26		26
AD 6		17		20		14		14		14
AD 5		10		13		13		15		15
AD TOTAL		127		123		137		144		144
AST 11										
AST 10										
AST 9										
AST 8						1		2		2
AST 7		2				2		2		2

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST 6		2				3		3		3
AST 5		4		2		4		4		4
AST 4		4		6		3		1		1
AST 3		1		2						
AST 2				1						
AST 1				2						
AST TOTAL		13		13		13		12		12
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		140		136		150		156		156
GRAND TOTAL		140		136		150		156		156

2.2 External personnel ESMA

2.2.1 Contract Agents ESMA

Contract agents	Authorised 2016	Recruited as of 31/12/2016 (1)	2017 estimate	Draft Budget 2018 estimate
Function Group IV	16	22	23	36
Function Group III	28	22	27	20
Function Group II		1		
Function Group I				
TOTAL	44	45	50	56

(1) Furthermore, as of 31.12.2016, 9 new CAs accepted an offer of employment (known newcomers).

2.2.2 Seconded National Experts ESMA

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	21	23	25	20

3 Financial Resources

3.1 Financial Resources ESMA

3.1.1 Revenues ESMA

3.1.1.1 General revenues

REVENUES	General revenues			
	Executed Budget	Budget 2017	Draft Budget 2018	VAR

	2016		Agency request	Budget forecast	2018/2017 (%)
1 REVENUE FROM FEES AND CHARGES	10 550 293	11 799 281	11 334 458	11 334 458	-3,94%
2 EU CONTRIBUTION	10 203 000	11 019 552	11 768 296	11 768 296	6,79%
- Of which assigned revenues deriving from previous years' surpluses	0	175 555		131 681	-24,99%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	446 968	481 220	523 443	523 443	8,77%
- Of which EEA/EFTA (excl. Switzerland)	446 968	481 220	523 443	523 443	8,77%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	15 733 282	16 938 947	18 425 189	18 425 189	8,77%
5 ADMINISTRATIVE OPERATIONS	3 364				
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT		300 000			-100%
7 CORRECTION OF BUDGETARY IMBALANCES					
8 CONTRIBUTION FOR DELEGATED TASKS	2 461 199	1 645 919	1 925 584	1 925 584	16,99%
TOTAL	39 398 106	42 184 919	43 976 970	43 976 970	4,25%

3.1.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL	0	0	0	0	◆

3.1.2 Expenditure ESMA

3.1.2.1 Commitment appropriations ESMA

EXPENDITURE	Commitment appropriations ESMA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	21 227 198	23 983 967	26 018 890	26 018 890	8,48%
Salaries & allowances	18 574 672	21 013 047	22 648 890	22 648 890	7,78%
- Of which establishment plan posts	18 291 672	20 863 047	22 498 890	22 498 890	7,84%
- Of which external personnel	283 000	150 000	150 000	150 000	0,00%
Expenditure relating to Staff recruitment	283 868	300 000	300 000	300 000	0,00%
Employer's pension contributions	1 656 228	1 830 920	2 135 000	2 135 000	16,61%
Mission expenses					
Socio-medical infrastructure	362 840	535 000	630 000	630 000	17,76%
Training	339 073	300 000	300 000	300 000	0,00%
External Services					
Receptions, events and representation	10 517	5 000	5 000	5 000	0,00%

EXPENDITURE	Commitment appropriations ESMA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	7 530 507	6 496 000	6 725 000	6 725 000	3,53%
Rental of buildings and associated costs	5 259 739	5 556 000	5 575 000	5 575 000	0,34%
Information, communication technology and data processing	1 978 308	360 000	300 000	300 000	-16,67%
Movable property and associated costs					
Current administrative expenditure	292 460	580 000	850 000	850 000	46,55%
Postage / Telecommunications					
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	8 015 130	10 010 000	9 143 080	9 143 080	-8,66%
Training for a common supervisory culture	87 053	80 000	50 000	50 000	-37,50%
Collection of information : IT projects	5 411 615	7 660 000	7 322 080	7 322 080	-4,41%
Legal advice	81 780	100 000	100 000	100 000	0,00%
Access to data for Economic Research	464 120	475 000	350 000	350 000	-26,32%
Mission expenses, travel and incidental expenses	706 400	600 000	600 000	600 000	0,00%
Communications	673 118	655 000	346 000	346 000	-47,18%
Meeting expenses	308 544	315 000	315 000	315 000	0,00%
Services on operational matters	282 500	125 000	60 000	60 000	-52,00%
Title 4 - Delegated tasks	2 511 342	1 694 952	2 090 000	2 090 000	23,31%
TOTAL	39 284 177	42 184 919	43 976 970	43 976 970	4,25%

3.1.2.2 Payment appropriations ESMA

EXPENDITURE	Payment appropriations ESMA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	21 227 198	23 983 967	26 018 890	26 018 890	8,48%
Salaries & allowances	18 574 672	21 013 047	22 648 890	22 648 890	7,78%
- Of which establishment plan posts	18 291 672	20 863 047	22 498 890	22 498 890	7,84%
- Of which external personnel	283 000	150 000	150 000	150 000	0,00%
Expenditure relating to Staff recruitment	283 868	300 000	300 000	300 000	0,00%
Employer's pension contributions	1 656 228	1 830 920	2 135 000	2 135 000	16,61%
Mission expenses					
Socio-medical infrastructure	362 840	535 000	630 000	630 000	17,76%
Training	339 073	300 000	300 000	300 000	0,00%

EXPENDITURE	Payment appropriations ESMA				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
External Services					
Receptions, events and representation	10 517	5 000	5 000	5 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	7 530 507	6 496 000	6 725 000	6 725 000	3,53%
Rental of buildings and associated costs	5 259 739	5 556 000	5 575 000	5 575 000	0,34%
Information, communication technology and data processing	1 978 308	360 000	300 000	300 000	-16,67%
Movable property and associated costs					
Current administrative expenditure	292 460	580 000	850 000	850 000	46,55%
Postage / Telecommunications					
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	8 015 130	10 010 000	9 143 080	9 143 080	-8,66%
Training for a common supervisory culture	87 053	80 000	50 000	50 000	-37,50%
Collection of information : IT projects	5 411 615	7 660 000	7 322 080	7 322 080	-4,41%
Legal advice	81 780	100 000	100 000	100 000	0,00%
Access to data for Economic Research	464 120	475 000	350 000	350 000	-26,32%
Mission expenses, travel and incidental expenses	706 400	600 000	600 000	600 000	0,00%
Communications	673 118	655 000	346 000	346 000	-47,18%
Meeting expenses	308 544	315 000	315 000	315 000	0,00%
Services on operational matters	282 500	125 000	60 000	60 000	-52,00%
Title 4 - Delegated tasks	2 511 342	1 694 952	2 090 000	2 090 000	23,31%
TOTAL	39 284 177	42 184 919	43 976 970	43 976 970	4,25%

3.2 Financial Resources (Fees from CRA and TR)

3.2.1 Revenues (Fees from CRA and TR)

3.2.1.1 General revenues (Fees from CRA and TR)

REVENUES	General revenues (Fees from CRA and TR)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION					
- Of which assigned revenues deriving from previous years' surpluses					
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)					

REVENUES	General revenues (Fees from CRA and TR)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
- Of which EEA/EFTA (excl. Switzerland)					
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
8 CONTRIBUTION FOR DELEGATED TASKS					
TOTAL					

3.2.1.2 Additional EU funding: ad hoc grants and delegation agreements (Fees from CRA and TR)

REVENUES	Additional EU funding: ad hoc grants and delegation agreements (Fees from CRA and TR)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2.2 Expenditure (Fees from CRA and TR)

3.2.2.1 Commitment appropriations (Fees from CRA and TR)

EXPENDITURE	Commitment appropriations (Fees from CRA and TR)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure					
Salaries & allowances					
- Of which establishment plan posts					
- Of which external personnel					
Expenditure relating to Staff recruitment					
Employer's pension contributions					
Mission expenses					
Socio-medical infrastructure					
Training					
External Services					
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					

EXPENDITURE	Commitment appropriations (Fees from CRA and TR)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 2 - Infrastructure and operating expenditure					
Rental of buildings and associated costs					
Information, communication technology and data processing					
Movable property and associated costs					
Current administrative expenditure					
Postage / Telecommunications					
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure					
Training for a common supervisory culture					
Collection of information : IT projects					
Legal advice					
Access to data for Economic Research					
Mission expenses, travel and incidental expenses					
Communications					
Meeting expenses					
Services on operational matters					
Title 4 - Delegated tasks					
TOTAL					

3.2.2.2 Payment appropriations (Fees from CRA and TR)

EXPENDITURE	Payment appropriations (Fees from CRA and TR)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure					
Salaries & allowances					
- Of which establishment plan posts					
- Of which external personnel					
Expenditure relating to Staff recruitment					
Employer's pension contributions					
Mission expenses					
Socio-medical infrastructure					
Training					
External Services					
Receptions, events and representation					

EXPENDITURE	Payment appropriations (Fees from CRA and TR)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure					
Rental of buildings and associated costs					
Information, communication technology and data processing					
Movable property and associated costs					
Current administrative expenditure					
Postage / Telecommunications					
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure					
Training for a common supervisory culture					
Collection of information : IT projects					
Legal advice					
Access to data for Economic Research					
Mission expenses, travel and incidental expenses					
Communications					
Meeting expenses					
Services on operational matters					
Title 4 - Delegated tasks					
TOTAL					

3.2.3 Budget Outturn (Fees from CRA and TR)

3.3 Financial Resources (UE, NCA, NCA for delegated tasks)

3.3.1 Revenues (UE, NCA, NCA for delegated tasks)

3.3.1.1 General revenues (UE, NCA, NCA for delegated tasks)

REVENUES	General revenues (UE, NCA, NCA for delegated tasks)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES	10 550 293	11 799 281	11 334 458	11 334 458	-3,94%
2 EU CONTRIBUTION	10 203 000	11 019 552	11 768 296	11 768 296	6,79%
- Of which assigned revenues deriving from previous years' surpluses	0	175 555		131 681	-24,99%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	446 968	481 220	523 443	523 443	8,77%
- Of which EEA/EFTA (excl. Switzerland)	446 968	481 220	523 443	523 443	8,77%

REVENUES	General revenues (UE, NCA, NCA for delegated tasks)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	15 733 282	16 938 947	18 425 189	18 425 189	8,77%
5 ADMINISTRATIVE OPERATIONS	3 364				
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT		300 000			-100%
7 CORRECTION OF BUDGETARY IMBALANCES					
8 CONTRIBUTION FOR DELEGATED TASKS	2 461 199	1 645 919	1 925 584	1 925 584	16,99%
TOTAL	39 398 106	42 184 919	43 976 970	43 976 970	4,25%

3.3.1.2 Additional EU funding: ad hoc grants and delegation agreements (UE, NCA, NCA for delegated tasks)

REVENUES	Additional EU funding: ad hoc grants and delegation agreements (UE, NCA, NCA for delegated tasks)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.3.2 Expenditure (UE, NCA, NCA for delegated tasks)

3.3.2.1 Commitment appropriations (UE, NCA, NCA for delegated tasks)

EXPENDITURE	Commitment appropriations (UE, NCA, NCA for delegated tasks)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	21 227 198	23 983 967	26 018 890	26 018 890	8,48%
Salaries & allowances	18 574 672	21 013 047	22 648 890	22 648 890	7,78%
- Of which establishment plan posts	18 291 672	20 863 047	22 498 890	22 498 890	7,84%
- Of which external personnel	283 000	150 000	150 000	150 000	0,00%
Expenditure relating to Staff recruitment	283 868	300 000	300 000	300 000	0,00%
Employer's pension contributions	1 656 228	1 830 920	2 135 000	2 135 000	16,61%
Mission expenses					
Socio-medical infrastructure	362 840	535 000	630 000 (1)	630 000	17,76%
Training	339 073	300 000	300 000	300 000	0,00%
External Services					
Receptions, events and representation	10 517	5 000	5 000	5 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	7 530 507	6 496 000	6 725 000	6 725 000	3,53%

EXPENDITURE	Commitment appropriations (UE, NCA, NCA for delegated tasks)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Rental of buildings and associated costs	5 259 739	5 556 000	5 575 000	5 575 000	0,34%
Information, communication technology and data processing	1 978 308	360 000	300 000	300 000	-16,67%
Movable property and associated costs					
Current administrative expenditure	292 460	580 000	850 000 (2)	850 000	46,55%
Postage / Telecommunications					
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	8 015 130	10 010 000	9 143 080	9 143 080	-8,66%
Training for a common supervisory culture	87 053	80 000	50 000	50 000	-37,50%
Collection of information : IT projects	5 411 615	7 660 000	7 322 080	7 322 080	-4,41%
Legal advice	81 780	100 000	100 000	100 000	0,00%
Access to data for Economic Research	464 120	475 000	350 000	350 000	-26,32%
Mission expenses, travel and incidental expenses	706 400	600 000	600 000	600 000	0,00%
Communications	673 118	655 000	346 000	346 000	-47,18%
Meeting expenses	308 544	315 000	315 000	315 000	0,00%
Services on operational matters	282 500	125 000	60 000	60 000	-52,00%
Title 4 - Delegated tasks (3)	2 511 342	1 694 952	2 090 000	2 090 000	23,31%
TOTAL	39 284 177	42 184 919	43 976 970	43 976 970	4,25%

(1) Including: medical service (€30,000 in 2018), the cost for schools and kindergartens (€200,000 in 2018) and for the canteen and associated services (€400,000).

(2) Including: facility management services (€335,000 in 2018), services on administrative matters (€350,000 in 2018 for the implementation of Internal Control Standards and €100,000 for other services on administrative matters), subscriptions and library expenditure (€65,000 in 2018).

(3) Including C1 funds and R0 funds (external assigned revenue from NCAs)

3.3.2.2 Payment appropriations (UE, NCA, NCA for delegated tasks)

EXPENDITURE	Payment appropriations (UE, NCA, NCA for delegated tasks)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	21 227 198	23 983 967	26 018 890	26 018 890	8,48%
Salaries & allowances	18 574 672	21 013 047	22 648 890	22 648 890	7,78%
- Of which establishment plan posts	18 291 672	20 863 047	22 498 890	22 498 890	7,84%
- Of which external personnel	283 000	150 000	150 000	150 000	0,00%
Expenditure relating to Staff recruitment	283 868	300 000	300 000	300 000	0,00%
Employer's pension contributions	1 656 228	1 830 920	2 135 000	2 135 000	16,61%
Mission expenses					
Socio-medical infrastructure	362 840	535 000	630 000 (3)	630 000	17,76%

EXPENDITURE	Payment appropriations (UE, NCA, NCA for delegated tasks)				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Training	339 073	300 000	300 000	300 000	0,00%
External Services					
Receptions, events and representation	10 517	5 000	5 000	5 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	7 530 507	6 496 000	6 725 000	6 725 000	3,53%
Rental of buildings and associated costs	5 259 739	5 556 000	5 575 000	5 575 000	0,34%
Information, communication technology and data processing	1 978 308	360 000	300 000	300 000	-16,67%
Movable property and associated costs					
Current administrative expenditure	292 460	580 000	850 000 (2)	850 000	46,55%
Postage / Telecommunications					
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	8 015 130	10 010 000	9 143 080	9 143 080	-8,66%
Training for a common supervisory culture	87 053	80 000	50 000	50 000	-37,50%
Collection of information : IT projects	5 411 615	7 660 000	7 322 080	7 322 080	-4,41%
Legal advice	81 780	100 000	100 000	100 000	0,00%
Access to data for Economic Research	464 120	475 000	350 000	350 000	-26,32%
Mission expenses, travel and incidental expenses	706 400	600 000	600 000	600 000	0,00%
Communications	673 118	655 000	346 000	346 000	-47,18%
Meeting expenses	308 544	315 000	315 000	315 000	0,00%
Services on operational matters	282 500	125 000	60 000	60 000	-52,00%
Title 4 - Delegated tasks (1)	2 511 342	1 694 952	2 090 000	2 090 000	23,31%
TOTAL	39 284 177	42 184 919	43 976 970	43 976 970	4,25%

(1) Including C1 funds and R0 funds (external assigned revenue from NCAs)

(2) Including: facility management services (€335,000 in 2018), services on administrative matters (€350,000 in 2018 for the implementation of Internal Control Standards and €100,000 for other services on administrative matters), subscriptions and library expenditure (€65,000 in 2018).

(3) Including: medical service (€30,000 in 2018), the cost for schools and kindergartens (€200,000 in 2018) and for the canteen and associated services (€400,000).

3.3.3 Budget Outturn (EU, NCA, NCA for delegated tasks)

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 131 681

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human Resources

Additional tasks to be undertaken by ESMA, as outlined by the agency, justify the 6 additional posts requested. The Commission Communication on the programming of human and financial resources for decentralised agencies 2014-2020 allows ESMA to grow up to 13 additional posts; however, the fact that ESMA proposes to spread this increase until 2020 instead of increasing the number of posts fully in 2018 does not mean that these additional posts are not necessary for the completion of its tasks. To the contrary, additional FTEs will be required in 2019 and 2020 to pursue the work related to CMU and major IT projects. Additional resources will be devoted mainly to risk assessment work in 2018, which is essential in the context of the Capital Market Union. More details will be provided in the opinion of the Single Programming Document 2018-2020.

Financial Resources

Financial Resources should be provided in line with the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013). Title 1 provides for the proposed increase in staff; Title 2 includes mainly fixed costs for infrastructure and Title 3 includes operational expenditure, mainly related to information systems to support projects of ESMA's core operational objectives. On this basis, the Commission fully supports ESMA's financial contribution request for 2018.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

ESMA was established in 2011 and remains in 'New tasks' mode until 2019 when it expects to reach cruising speed with an Establishment Plan of 163 temporary agent posts. The additional 6 posts requested in 2018 and the additional 7 posts planned in 2019 are explained by new tasks and by further strengthening of existing tasks, in line with ESMA's strategic orientation and the Multi-Annual Financial Framework (MFF).

New tasks:

The Capital Markets Union (CMU) and EU legislative initiatives have generated new tasks for ESMA. Two additional temporary agents will be required in order to deliver on the additional IT projects brought about by the CMU, on top of ESMA's other IT projects stemming from EU legislation.

The most significant in terms of ESMA's resources are:

- Proposal to modernise the Prospectus Regulation: ESMA expects to be asked to provide Technical Advice to the European Commission, to draft the Technical Standards under the Prospectus Regulation, and to expand the current Prospectus Register with additional metadata, including publication by ESMA of all prospectuses.
- Build EU Securitisation markets: ESMA will be required to draft the Technical Standards under the Simple Transparent and Standardised (STS) Securitisation Regulation and take on new operational tasks.
- In addition, the Money Market Fund (MMF) Regulation will require ESMA to draft technical advice, technical standards and guidelines and to create a central database for MMFs.

Growth in existing tasks:

ESMA's 2016-2020 Strategic Orientation foresees an evolution in ESMA's work from their initial focus on building up a single rulebook and direct supervision activities towards their other activities of ensuring convergence in supervisory practices across the European Union and assessing risks to investors, markets and financial stability.

Supervisory Convergence was ESMA's main focus during 2016 and 2017 and will continue to be an important activity for ESMA in 2018, however risk assessment, and the data management work that supports all of ESMA's activities will be a key development area for 2018 and beyond.

ESMA aims to enhance analytical input into its operational work, including stress tests, impact assessments, product interventions and financial stability monitoring with a view to continuously increase in quality and relevance.

In order to deliver on this ambition, improved data management and statistics capabilities are vital to effectively leverage data for the purpose of ESMA's priorities. In 2018, ESMA will have 31 IT systems to manage, of which 18 datasets all requiring technical maintenance, helpdesk support, data cleaning, and analysis. They include data from systems built in accordance with the AIFMD, SFTR and MiFID II / MiFIR legislations, from Trade Repositories and Credit Rating Agencies, as well as commercial data.

An additional four temporary agents would be allocated to risk assessment work in 2018.

Activities	Explanations	Additional EP posts in 2018
Supervisory convergence	IT projects	2
Risk assessment	Stress testing Regulatory data exploitation (TR/CRA/SFTR data)	4
Total additional requested Establishment Plan posts		6

4.1.2 Vacancy rate as of end 2016

There are four vacant posts on the establishment plan at the end of 2016 (vacancy rate of 2.9%) and the selection procedures are on-going. This is due to internal staff members succeeding at external selection procedures and 8% turnover rate.

4.1.3 Standard abatement ('abatement forfaitaire') applied

A linear phase-in for the budgeted salary costs for the requested new staff has been applied.

4.1.4 Salary assumption for calculating salary line (% applied)

Salaries have been calculated using the average salary from November 2016 with 0,87% applied over the year for step changes and 1,25% for Temporary Agent and 0,43% for Contract Agent promotions. Salary increases due to inflation have been assumed to be 0,45% in July 2017 and 0,5% July 2018. A vacancy rate of 4,25% for Temporary Agents, 11,59% for Contract Agents and 13,75% for Seconded National Experts has been assumed.

4.1.5 Correction coefficient used

The correction coefficient for France is assumed to remain stable compared to 2017 at 113,8%.

4.1.6 Exchange rate used (if applicable)

Not applicable

4.2 Financial Resources - Agency request

4.2.1 Title 1

4.2.1.1 Title 1 (Fees from CRA and TR)

4.2.1.2 Title 1 (UE, NCA, NCA for delegated tasks)

The staffing budget is linked to the increase in Establishment Plan posts to implement ESMA's accumulation of new tasks. This increase in planned posts and in the salary costs account for approximately EUR 2 000 000 versus 2017.

It should also be noted that ESMA's proposed funding balance for 2018 is such that, out of the 156 proposed Establishment Plan posts, 43 Temporary Agents would be financed by fees charged to supervised entities (Credit Rating Agencies and Trade Repositories), 68 from contributions from National Competent Authorities and 45 from the EU budget.

Both in 2017 and in 2018, 4 additional Contract Agents are fully funded by NCA delegated projects, with no impact on EC subsidy nor fees (Delegated Project Board decision). Similarly, in 2016, 2017 and 2018, 4 additional Seconded National Experts are fully funded by NCA delegated projects, with no impact on EC subsidy nor fees.

According to the provisions of the Staff Regulations, since 2016 ESMA, as an authority partly financed from the general budget of the EU, shall pay the part of the employers' pension contributions corresponding to the proportion of its revenues without the EU subsidy versus its total revenues. In 2018 this proportion is equal to 71,2%. Consequently, in order to cover this cost EUR 2 135 343 will be added to ESMA's salary budget in 2018 in Title 1; this amount will not be funded by the EU subsidy).

The total budget in Title 1, deducted by the part funded by the fee income and by the amount of the pension contribution, will be covered by the EU subsidy and by the National Competent Authority contribution on the basis of the proportion 40/60.

4.2.2 Title 2

4.2.2.1 Title 2 (Fees from CRA and TR)

4.2.2.2 Title 2 (UE, NCA, NCA for delegated tasks)

Title 2 includes an additional EUR 229 000 compared to 2017. Increases in Title 2 have been kept to a strict minimum. The requested additional amount is to reinforce higher compliance with Internal Control Standards on security, business continuity and document management. All other administrative costs have been either reduced or maintained, despite the higher workload and staff numbers.

4.2.3 Title 3

4.2.3.1 Title 3 (Fees from CRA and TR)

4.2.3.2 Title 3 (UE, NCA, NCA for delegated tasks)

Title 3 is lower by EUR 866 920 compared to 2017 as a result of major economies made in all chapters of expenditure together with a re-prioritisation of IT operational costs.

ESMA's budget proposal for 2018 is lower than the level indicated in the Multi-Annual Financial Framework (MFF) and, furthermore, it includes the cost for the execution of some new legislative proposals (i.e. the Money Market Funds and Prospectus Regulations) with significant budgetary impact. Despite this, the budget for IT projects has been maintained at only slightly below 2017's levels. The programmes included for 2018 are as follows:

- Markets Programme: meeting all the requirements stemming from the Central Securities Depository Regulation.
- Transparency Programme: building the systems required by the Money Market Fund and Prospectus Regulations. In order to deliver these two systems, ESMA conducted a reprioritisation exercise and will no longer be able to deliver the European Electronic Access Point.
- Corporate Programme: in line with ESMA's 2016-2020 Strategic Orientation, the Corporate Programme includes various projects to improve and automatise ESMA's back office efficiency and to allow it to make the proposed austere budget projects for 2018.
- Maintenance: a significant part of the operational expenditure budget has to be allocated to the maintenance of the 28 current systems.

In order to maintain IT expenditure at 2017 levels, ESMA's 2018 budget request includes heavy budgetary restrictions for the training programme for National Competent Authorities to promote convergence in supervisory practices; translations and subscriptions; access to economic databases, and cost benefit analyses.

4.3 Ad hoc grants and delegation agreements

Not applicable.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	103 rue de Grenelle, Paris France	
Surface area (in square metres) Of which office space Of which non-office space	6 178	ESMA rents in addition 6 archive rooms and 27 parking spaces.
Annual rent (in EUR)	€ 3 929 728	This is the contractual amount for the rent to which is then applied the nationally set rate of inflation, capped in ESMA's rental contract to 3%.
Type and duration of rental contract	Lease expiring on 31 December 2019	
Host country grant or support	None	
Present value of the building	N/A	

5.1.2 Building project in the planning phase

ESMA currently occupies premises with a lease expiring on 31 December 2019. In 2018 ESMA will therefore study the possibility to either move to new offices that would fit better ESMA's needs for the next years or extend and renegotiate its current lease agreement.

5.1.3 Building projects submitted to the European Parliament and the Council

In September 2012, ESMA submitted a report to the European Parliament and Council detailing its request to sign a lease for an additional 2 208 sqm in their premises at 103 rue de Grenelle for the period of 2013 to 2020. On 10 October 2012, the European Parliament's Budget Committee issued a favourable opinion on this request.

5.2 European schools

Not applicable

5.3 Evaluation

An evaluation of the agency as a component of the European System of Financial Supervisors has been submitted to the Budgetary Authority by 08.08.2014 [COM(2014) 509 final]. The main findings of the latest evaluation available are as follows:

- The review shows that the ESAs have overall performed well during their first three years of operations. They have successfully built functioning organisations, started delivering on their mandates and developed their own profiles. Notably by preparing uniform standards and contributing to supervisory convergence and co-ordination, the ESAs have successfully contributed to shaping the development of a single rulebook applicable to all 28 EU Member States and thus to the good functioning of the Single Market.
- The ESAs report identifies several areas for improvement which can be implemented by the ESAs and the Commission in the short term and would not require legislative action. In particular, the ESAs should give a higher profile to issues related to consumer/investor protection, and strengthen the focus on supervisory convergence, amongst other things by making better use of peer reviews.
- For the longer term, there could be a need to further consider other issues which would imply changes to the legislative framework for the ESAs. Any such future steps would also have to take into account the functioning of the Banking Union which is currently being established. Areas for consideration in the longer term would include the governance of the ESAs and a revision of the existing funding arrangements.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
	<p>On 26 January 2016, the Management Board approved the ESMA Headquarters agreement concluded at technical level at the end of 2015 after 5 years of discussions with the French government and also agreed to delegate to ESMA's Chair the signature of this agreement. The French Minister of Foreign Affairs and ESMA's Chair signed this agreement on 23 August 2016.</p> <p>The next and final step is the endorsement of the agreement by the French Parliament. This means this agreement is likely to enter into force in the course of 2017.</p>	

2.2.1.1.14 Agency for the Cooperation of Energy Regulators - ACER

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Regulation (EC) No 713/2009 of the European Parliament and Council	13 July 2009	ACER assists the National Regulatory Authorities (NRAs) in exercising, at Union level, the regulatory tasks that they perform in the Member States and coordinates their action. The Agency participates in the creation of European network rules; can take binding individual decisions on terms and conditions for access and operational security for cross border infrastructure; gives advice on energy related issues to the European institutions; monitors and reports developments of the energy markets.
Directive 2009/72/EC of the European Parliament and Council on common rules for the internal market in <i>electricity</i> , repealing Directive 2003/54/EC	13 July 2009	The Agency shall cooperate with NRAs and transmission system operators to ensure the compatibility of regulatory frameworks between the regions with the aim of creating a competitive internal market in electricity and shall provide its opinion to regulatory authorities or to the Commission.
Directive 2009/73/EC of the European Parliament and Council concerning common rules for the internal market in <i>natural gas</i> and repealing Directive 2003/55/EC	13 July 2009	ACER shall cooperate with NRAs and transmission system operators to ensure the compatibility of regulatory frameworks between the regions; shall exercise the tasks conferred on the NRAs upon their joint request and in the absence of agreement between them; shall consult the regulatory authorities and the applicants before taking a decision and provide its opinion to the regulatory authority or to the Commission
Regulation (EC) 714/2009 of the European Parliament and Council on conditions for access to the network for cross-border exchanges in <i>electricity</i> and repealing Regulation (EC) No 1228/2003	13 July 2009	The Agency shall provide an opinion to the Commission on the draft statutes received from transmission system operators for electricity, list of members and draft rules of procedure; submit to the Commission a framework guideline for the development of network codes after consultation with ENTSO for Electricity and other stakeholders; provide opinions to ENTSO for Electricity on network codes, submit and recommend them for adoption by the Commission, also when ENTSO for Electricity has failed to develop a network code; shall review the national ten-year network development plans; monitor the execution of ENTSO tasks for Electricity and report to the Commission; monitor the network codes implementation by ENTSO for Electricity.
Regulation (EC) No 715/2009 of the European Parliament and Council on conditions for access to the <i>natural gas</i> transmission networks and repealing Regulation (EC) No 1775/2005	13 July 2009	The Agency shall provide an opinion to the Commission on the draft statutes received from transmission system operators for gas, list of members and draft rules of procedure; submit to the Commission a framework guideline for the development of network codes after consultation with the ENTSO for Gas and other stakeholders; provide opinions to the ENTSO for Gas on network codes; submit and recommend them for adoption by the Commission; also when the ENTSO for Gas has failed to develop a network code; shall review the national ten-year network development plans; monitor the execution of ENTSO tasks for Gas and report to the Commission; monitor the network codes implementation by ENTSO for Gas
Regulation (EU) No 838/2010 of the European Parliament and Council	23 September 2010	ACER shall formulate a proposal to the Commission on the annual cross-border infrastructure compensation sum for the Inter-TSO mechanism.
Regulation (EU) No 1227/2011 of the European Parliament and Council on wholesale energy market integrity and transparency (REMIT)	25 October 2011	ACER shall cooperate with the NRAs, ESMA, national financial and competition authorities and monitor the wholesale energy markets and activities; assess the operation and transparency of market places and ways of trading; make recommendations to the Commission on market rules, records of transactions, orders to trade, standards and procedures
Regulation (EU) No 347/2013 of the European Parliament and Council on guidelines for trans-European energy infrastructure and repealing Decision No 1364/2006/EC and amending Regulation (EC) No 713/2009, (EC) No 714/2009 and (EC) No 715/2009	17 April 2013	The Agency shall assist the NRAs in assessing the consistent application of the Projects of Common Interest (PCI) identification criteria/Cost-Benefit Analysis (CBA) methodology, and evaluate their cross border relevance within a region, and in presenting such an assessment to the Regional Groups; provide an opinion on the draft regional lists of the (electricity and gas) PCIs and on the consistent application of the criteria and the CBA across regions; provide an opinion to the Commission and the Member States on the methodologies, for a harmonised energy system-wide CBA at Union-wide level proposed by ENTOS; participate in the monitoring of PCIs implementation; facilitate the sharing of good practices and providing recommendations on incentives and common methodology to evaluate the incurred higher risks of investments in electricity and gas transmission.
Commission Implementing Regulation No 1348/2014 on data reporting implementing Art. 8(2) of Regulation No 1227/2011 of the European Parliament and Council on wholesale energy market integrity and transparency	17 December 2014	ACER shall be provided with relevant information in order to monitor the wholesale energy markets in the Union; draw up, publish, maintain and update lists of standard contracts and organised market places; after consulting relevant parties establish procedures, standards and electronic formats based on established industry standards for reporting of information; develop technical and organisational requirements for submitting data; assess whether reporting parties comply with the requirements.

Commission Regulation (EU) 2015/1222 establishing guideline on capacity allocation and congestion management	24 July 2015	The Agency shall take decisions in the absence of agreement between NRAs on the common terms and conditions or methodologies; monitor NEMO's progress in establishing and performing the MCO functions and report to the Commission; issue an opinion on the proposals for terms and conditions or methodologies; assess the efficiency of current bidding zone configuration and draft a market report; organise the involvement of stakeholders regarding single day-ahead and intraday coupling and other aspects resulting from the implementation of this regulation.
Commission Regulation (EU) 2016/631 establishing a network code on requirements for grid connection of generators	14 April 2016	The Agency shall organise stakeholder involvement regarding the requirements for grid connection of power-generating facilities; produce a list of information to be communicated by ENTSO for Electricity to the Agency; monitor the procedure of granting derogations
Commission Regulation (EU) 2016/1388 establishing a network code on demand connection	17 August 2016	ACER shall organise stakeholder involvement on the requirements for the grid connection of transmission-connected demand and distribution facilities, distribution systems and demand units used by a demand facility or a closed distribution system to provide demand response services to system operators and TSOs; monitor the procedure of granting derogations with the cooperation of NRAs; produce a list of information to be communicated by ENTSO for Electricity to the Agency.
Commission Regulation (EU) 2016/1447 establishing a network code on requirements for grid connection of high voltage direct current systems and direct current-connected power park modules	26 August 2016	The Agency shall organise stakeholder involvement on the requirements for grid connection of HVDC systems and DC-connected power park modules; draw up a list of information to be communicated by ENTSO for Electricity to the Agency; monitor the procedure of granting derogations with the cooperation of the regulatory authorities or relevant authorities of the Member State.
Commission Regulation (EU) 2016/1719 establishing a guideline on forward capacity allocation	26 September 2016	The Agency shall issue an opinion on the proposals for terms and conditions or methodologies and adopt a decision in the absence of agreement among NRAs; organise stakeholder involvement regarding forward capacity allocation; draw up a list of information to be communicated by ENTSO for Electricity.

1.2 Seat

Ljubljana / Slovenia

1.3 Budget Line

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1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	54	48	53	55
Establishment plan posts : AST	15	12	15	12
Establishment plan posts : AST/SC				
Total Establishment plan posts	69	60	68	67
Contract Agents	19	26	19	19
Seconded National Experts	4	4	4	4
TOTAL STAFF	92	90	91	90

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	13 272 160	13 562 000
Other Revenue		
TOTAL REVENUES	13 272 160	13 562 000

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
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	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	8 607 771	8 607 771	8 578 740	8 578 740
Title 2 - Infrastructure and operating expenditure	2 629 889	2 629 889	2 776 850	2 776 850
Title 3 - Operational expenditure	2 034 500	2 034 500	2 206 410	2 206 410
TOTAL EXPENDITURE	13 272 160	13 272 160	13 562 000	13 562 000

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1		1		1		1		1
AD 14										
AD 13										
AD 12				3		4		4		4
AD 11		5		2		5		5		5
AD 10				2						
AD 9		2		3		4		5		5
AD 8		10		10		11		11		11
AD 7		10		6		10		13		8
AD 6		7		10		7		14		10
AD 5		19		11		11		25		11
AD TOTAL		54		48		53		78		55
AST 11										
AST 10										
AST 9										
AST 8										
AST 7										
AST 6						1		1		1
AST 5		1		1		4		4		2
AST 4		1		4		4		7		4
AST 3		13		7		6		8		5
AST 2										
AST 1										
AST TOTAL		15		12		15		20		12

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		69		60		68		98		67
GRAND TOTAL	69		60		68		98		67	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	13	16	13	14
Function Group III		4		4
Function Group II	6	6	6	1
Function Group I				
TOTAL	19	26	19	19

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	4	4	4	4

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	15 572 988	13 272 160	19 596 383	13 562 000	2,18%
- Of which assigned revenues deriving from previous years' surpluses	708 000	752 000	529 000	528 883	-29,67%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)					
- Of which EEA/EFTA (excl. Switzerland)					
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS					

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
<i>- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)</i>					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	15 572 988	13 272 160	19 596 383	13 562 000	2,18%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	7 268 753	8 607 771	12 503 090	8 578 740	-0,34%
Salaries & allowances	6 556 200	7 853 641	11 168 600	7 513 695	-4,33%
<i>- Of which establishment plan posts</i>	5 152 660	6 149 492	9 523 594	6 218 689	1,13%
<i>- Of which external personnel</i>	1 403 540	1 704 149	1 645 006	1 295 006	-24,01%
Expenditure relating to Staff recruitment	58 646	44 800	179 200	129 920	190,00%
Employer's pension contributions					
Mission expenses	111 954	112 590	169 425	118 000	4,81%
Socio-medical infrastructure	37 419	60 494	58 623	58 623	-3,09%
Training	150 000	107 800	260 040	108 000	0,19%
External Services	242 980	310 200	477 000	477 000	53,77%
Receptions, events and representation	14 910	15 000	15 000	15 000	0,00%
Social welfare	26 444	23 962	41 700	41 700	74,03%
Other Staff related expenditure	70 200	79 284	133 502	116 802	47,32%
Title 2 - Infrastructure and operating expenditure	2 638 465	2 629 889	3 533 283	2 776 850	5,59%
Rental of buildings and associated costs	1 027 314	1 020 823	1 270 608	1 050 070	2,87%
Information, communication technology and data processing	494 100	673 518	770 000	770 000	14,33%
Movable property and associated costs	185 104	165 400	284 650	175 000	5,80%
Current administrative expenditure	165 665	148 500	171 700	164 200	10,57%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Postage / Telecommunications	54 500	97 000	102 000	97 000	0,00%
Meeting expenses	155 028	221 180	292 325	210 880	-4,66%
Running costs in connection with operational activities	41 385	89 700	102 000	89 700	0,00%
Information and publishing					
Studies	515 369	213 768	540 000	220 000	2,92%
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	5 665 770	2 034 500	3 560 010	2 206 410	8,45%
TOTAL	15 572 988	13 272 160	19 596 383	13 562 000	2,18%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	7 097 368	8 607 771	12 503 090	8 578 740	-0,34%
Salaries & allowances	6 551 609	7 853 641	11 168 600	7 513 695	-4,33%
- Of which establishment plan posts	5 148 069	6 149 492	9 523 594	6 218 689	1,13%
- Of which external personnel	1 403 540	1 704 149	1 645 006	1 295 006	-24,01%
Expenditure relating to Staff recruitment	56 646	44 800	179 200	129 920	190,00%
Employer's pension contributions					
Mission expenses	84 869	112 590	169 425	118 000	4,81%
Socio-medical infrastructure	33 053	60 494	58 623	58 623	-3,09%
Training	72 518	107 800	260 040	108 000	0,19%
External Services	210 971	310 200	477 000	477 000	53,77%
Receptions, events and representation	14 910	15 000	15 000	15 000	0,00%
Social welfare	11 732	23 962	41 700	41 700	74,03%
Other Staff related expenditure	61 060	79 284	133 502	116 802	47,32%
Title 2 - Infrastructure and operating expenditure	1 630 136	2 629 889	3 533 283	2 776 850	5,59%
Rental of buildings and associated costs	950 993	1 020 823	1 270 608	1 050 070	2,87%
Information, communication technology and data processing	197 011	673 518	770 000	770 000	14,33%
Movable property and associated costs	151 582	165 400	284 650	175 000	5,80%
Current administrative expenditure	126 744	148 500	171 700	164 200	10,57%
Postage / Telecommunications	44 380	97 000	102 000	97 000	0,00%
Meeting expenses	81 170	221 180	292 325	210 880	-4,66%
Running costs in connection with operational activities	35 640	89 700	102 000	89 700	0,00%
Information and publishing					
Studies	42 616	213 768	540 000	220 000	2,92%
Other infrastructure and operating expenditure					

EXPENDITURE	Payment appropriations				VAR 2018/2017 (%)
	Executed Budget 2016	Budget 2017	Draft Budget 2018		
			Agency request	Budget forecast	
Title 3 - Operational expenditure	787 858	2 034 500	3 560 010	2 206 410	8,45%
TOTAL	9 515 362	13 272 160	19 596 383	13 562 000	2,18%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 528 884

4 Justification of needs

Commission assessment

Commission assessment of Agency request, in light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013)

Human and Financial Resources

The Commission supports 67 establishment plan posts for 2018 of which 52 posts are foreseen in the Communication for 2018 and 15 posts have been authorised in budgets 2016 and 2017 and proposes EUR 2.070 million to be allocated for these 15 additional posts on top of the Communication for 2018 (EUR 11.492 million). The Commission does not agree on the requested additional expenditure for IT infrastructure and REMIT taking into account the accumulated high surplus for 2016 (EUR 528 000) and the increased carryover of appropriations. The Commission does not support the request for 6 additional contract agents taking into consideration the reinforcement of 15 posts allocated in 2016 and 2017 budgets.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

ACER requires a significant increase in the number of staff with specific technical expertise, often in new areas to meet the important challenges in the implementation of the Network Codes and the TEN-E Regulation and in the monitoring of such implementation, as well as in operating REMIT over the next years. Therefore the Agency is requesting 30 additional temporary agents (TA) and 6 additional contract agents (CA) in view of the increasing responsibilities from existing tasks linked to monitoring of EU wholesale energy markets (REMIT), market surveillance, PCI monitoring and cross-border costs allocation decisions and new tasks with regards to development of trans-European energy infrastructures and the implementation of the Network Codes and Guidelines assigned to the Agency under the Energy Union legislative proposals. In 2016 additional 15 posts have been authorised for ACER (out of 44 requested by the Agency) of which 10 were allocated to REMIT-related tasks at technical level (8 to the Market Integrity and Transparency Department and 2 to the Market Surveillance and Conduct Department), 3 for infrastructure activities that are not sufficient to cover the tasks scope which has been amended in the legislative process after the adoption of the Commission proposals. In this context the request for staff in 2018 is justified as follows:

REMIT implementation: 7 posts for its Market Integrity and Transparency Department to meet the increasing obligations for trade reporting and 12 posts for the Market Surveillance and Conduct Department for analysis of data reported by market participants. The experience gained by the Agency with the REMIT implementation has shown that its scope is wider than the initial Commission's proposal and requires a larger number of highly qualified staff than those envisaged in the Legislative Financial Statement from 2010 accompanying the REMIT regulation.

Guidelines for Trans-European Energy Infrastructure (TEN-E): 2 posts for PCI monitoring and cross-border cost allocation decisions. The agency received 5 posts in 2014 out of 14 identified as necessary to perform these tasks.

Network Codes and Guidelines: 4 posts. The completion of the Framework Guidelines and Network Development process is making staff available for the activities related to the approval of binding tertiary legislation and for the monitoring of the implementation of the Network Codes, Guidelines and such additional tertiary instruments. This redeployment will not be sufficient in view to the extra tasks: in electricity, the Agency receives new reporting and monitoring obligations pursuant the adopted Guidelines, on the gas side, the Commission mandates the Agency to report on all national tariff methodologies which would imply additional workload even though these provisions will not enter into force before 2018 and it is not possible to predict which competences finally will be assigned to ACER.

Central and support functions: 5 posts to support the planned substantial expansion in the operational activities with legal advice (2), Communication and Stakeholders Relations (1); Procurement (1) and Budget Officer (1).

Contract agents: 25 CA for key functions are needed in 2018 for the fulfilment of ACER's mandate. Out of these, 13 CA from previously converted SNE and a long-term one, performing administrative, advisory and equivalent technical tasks,

and 11 CA to support and reinforce specific key projects. In order to better re-align the function groups for the Agency's contract staff, in 2018 ACER requests the upgrade of some of the current function groups (from II to III and IV) and additional 6 CA, which are being identified as key positions, but have not been authorised under budget 2017.

4.1.2 Vacancy rate as of end 2016

Agency's vacancy rate at the end of 2016 was 11.59%

4.1.3 Standard abatement ('abatement forfaitaire') applied

For the 2018 budgetary year it is estimated that all recruitment procedures started during 2017 would be finalised and the occupancy rate would be 100% at the beginning of the year.

4.1.4 Salary assumption for calculating salary line (% applied)

Basic salaries and adjustment (including expectation of salary indexation at 3.3%)

4.1.5 Correction coefficient used

The used correction coefficient for Slovenia is 80.70%.

4.1.6 Exchange rate used (if applicable)

Not applicable

4.2 Financial Resources - Agency request

4.2.1 Title 1

The increase of 45.25% compared to 2017 reflects the higher staff expenditure for the 30 additional staff requested as from January 2018 for REMIT implementation (19 posts), TEN-E Guidelines (2 posts), the electricity and gas network codes(4 posts) and to support the increase in the volume of horizontal services (5 posts).

4.2.2 Title 2

The increase of 34.35% compared to 2017 mainly relates to the increased office space for accommodation of additional staff requested in 2018 and agreed price indexation of the rented office space; additional studies in the fields of electricity, gas and market monitoring, external development of IT applications, gradual replacement of IT infrastructure and the use of intra-muros consultants on ICT services and support.

4.2.3 Title 3

The increase of 74.98% compared to 2017 mainly reflects the higher costs for hosting services for the REMIT IT System that have been estimated for 2018-2020 annually at EUR 2.8 million in order to ensure the operational reliability of REMIT implementation and operation (based on experience with ACER's current framework contracts). With the current available budget of EUR 1.5 million for REMIT-related IT expenditure, as defined in 2013, the Agency would only be able to ensure basic data collection operations and would have to cut the licence for the Agency's surveillance solution and IT consultancy costs for support services to reporting parties that would hamper its market monitoring activities and create serious problems even in the area of data collection in case of unexpected events (e.g. system malfunctioning). The authorised REMIT-related IT budget from 2013 could not take into account the Commission Implementing Regulation 1348/2014 on data reporting that defined the list of contracts and derivatives, including orders to trade, to report and laid down the timing and form in which that information has to be reported. Since the trade reporting obligations took effect in October 2015 ACER has registered more than 100 reporting parties, with approx. 1500 applications still to be processed, and collects, on average, more than 1 million records of transactions, including orders to trade, per day, which exceeds all expectations.

The following REMIT-related IT budget adjustments are requested for 2018:

- EUR 100 000 for technical writing or studies and coordination of contractors linked to the upgrades of ARIS system that should be operating in a stable manner in 2018 and no new development activities are expected.
- EUR 500 000 (recurrent cost) for REMIT annual maintenance and software upgrades (licences without the licence for Market Monitoring Solution) that correspond to the remaining development costs (less than 15 %) of delivering ARIS and related IT solutions (total costs were EUR 4 million, mainly spent by the end of 2015). In addition, on the basis of a DIGIT framework contract, costs for consultancy in 2018 cover database maintenance and operations (Oracle).
- EUR 100 000 for IT consultancy for QA/Testing/Deployment/Monitoring, used to provide the proper quality assurance (testing) for the upgraded IT solutions.
- EUR 600 000 for Support/Helpdesk/Training for REMIT IT systems e.g. testing and validation (EUR 100 000), end user support (EUR 250 000), information security (EUR 150 000), service management support (EUR 100 000)

according to the existing framework contract for REMIT implementation (ACER/OP/MMD/09/2013). In 2017 the Agency is expected to enter into a new Framework Contract for provision of IT consultancy services.

- EUR 1 500 000 for Infrastructure/Licences needed to ensure the availability of the relevant IT systems. The change of hosting strategy decided at the end of 2016 is expected to reduce the recurring costs to EUR 950 000 per year. In 2017 ACER is expected to enter into a new Framework Contract for the market surveillance software. For any additional BI tools, the Agency will rely on the joined Framework Contracts from DG DIGIT (e.g. for Oracle BI tools). The licence for the market monitoring solution and additional BI tools for data quality analysis will cost EUR 550 000 per year.

The higher financial resources requested under Title 3 also relates, albeit to a lesser extent, to increased expenditure for translation services given EPSO's requirement for publication of vacancies, according to which the Agency needs to translate all its vacancy notices in the 24 EU official languages. In addition, the possible requirement to have the Agency's opinions translated in all EU official languages contributes to the increased translation costs.

4.3 Ad hoc grants and delegation agreements

Not applicable.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building
Information to be provided per building:	TR3, Ljubljana, offices
Surface area (in square metres)	4 712 sqm
Of which office space	3 927 sqm
Of which non-office space	785 sqm
Annual rent (in EUR)	791 208
Type and duration of rental contract	Negotiated contract for the period 01/02/2014 – 31/01/2019
Host country grant or support	None
Present value of the building	Not applicable
Other Comment	Parking spaces, utilities, security, insurance, cleaning and maintenance costs paid depending on actual consumption and estimated for 2018 at a total of 677 799 EUR

5.1.2 Building project in the planning phase

Not applicable to ACER

5.1.3 Building projects submitted to the European Parliament and the Council

Not applicable to ACER

5.2 European Schools

At this moment no European school is available in Ljubljana, Slovenia.

Initiative of the Slovenian government towards establishment of a European school is ongoing.

5.3 Evaluation

The conclusions of the last evaluation completed in 2014 confirmed the prominent role of ACER in the EU energy regulatory arena. The Commission encouraged ACER to plan its activities realistically within available resources, to carry out a mid-term review where appropriate, to include key performance indicators in its Annual Activity Report, to establish a multi-annual programme and to strengthen further its regulatory control over the ENTSOs, including on the implementation of the network codes and Ten Years Network Development Plans. ACER should also play an active role as an arbiter when NRAs disagree or adopt incompatible approaches on cross-border issues. ACER's staff could play a more prominent role in the Working Groups, including chairing the Groups, as well as in stakeholders' events. As regards ACER's communication and transparency, the Commission notes in general positive results of the public consultations and important efforts successfully undertaken to improve these aspects and that ACER's website needs to become more informative and user-friendly. A new evaluation of the agency is expected to be carried out by 2018 – 'at least every four years' in accordance with article 34 of ACER founding Regulation (EC) 713/2009.

.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
inviolability of premises and archives; facilitations for communication; security; direct exemption from taxes	- Staff immunity from Slovenian jurisdiction regarding acts carried out in the official capacity; exemption from national taxes on salaries and wages; Staff exemption from import taxes and duties on personal effects in the first year; exemption from social security contribution towards Slovenian schemes; director and Heads of Departments holding Diplomatic status	Proposed establishment of schooling facilities for children of agency's staff members and transitional solutions; government of Slovenia committed to establish a European School in Slovenia. The Agency to pay school fees, on the basis of established references, in the interim period.

2.2.1.2 Decentralised Agency of heading 2 - Sustainable growth: natural resources

2.2.1.2.1 European Environment Agency - EEA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Council Regulation (EEC) No. 1210/90	07/05/1990	Establishment of the European Environment Agency and the European environment information and observation network - established the objective of the EEA, 10 tasks to be carried out to achieve the objective, and priority areas of work
Council Regulation 933/1999	29/04/1999	Following a first evaluation of the Agency as required in the Founding Regulation: the objective of the EEA was revised to include reference to sustainable development, some of the tasks were revised slightly, three new tasks were added, one priority area of work was added, enabling the management board to be extended to representatives on non-EU countries, the election of a bureau delegated to take executive decisions on behalf of the management board was enabled, an article listing possible further tasks for the Agency was deleted, and requirements for two further evaluations of the Agency were specified.
Regulation (EC) No 1641/2003 of the European Parliament and of the Council (L 245 1 29.9.2003)	22/07/2003	Revised Article 6 to indicate that Regulation (EC) No 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding access to European Parliament, Council and Commission documents shall apply to documents held by the Agency.

1.2 Seat

Copenhagen, Denmark

1.3 Budget Line

07 02 06 : European Environment Agency

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	65	64	63	61
Establishment plan posts : AST	65	65	64	63
Establishment plan posts : AST/SC				
Total Establishment plan posts	130	129	127	124
Contract Agents	66	67	66	69
Seconded National Experts	20	12	20	20
TOTAL STAFF	216	208	213	213

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	36 309 240	37 724 481
Other Revenue	5 380 066	5 338 842
TOTAL REVENUES	41 689 306	43 063 323

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018

	Revenues estimated by the agency	Budget Forecast
Ad hoc grants	1 400 000	
Delegation agreements	14 400 000	16 000 000
TOTAL REVENUES	15 800 000	16 000 000

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	23 505 381	23 505 381	24 195 170	24 195 170
Title 2 - Infrastructure and operating expenditure	4 197 000	4 197 000	4 197 000	4 197 000
Title 3 - Operational expenditure	13 986 925	13 986 925	14 671 153	14 671 153
TOTAL EXPENDITURE	41 689 306	41 689 306	43 063 323	43 063 323

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1				1		1		1
AD 14		2		2		2		2		2
AD 13	1	3		1	1	3	1	4	1	4
AD 12		11	1	9		12		13		13
AD 11		10		8		11		12		12
AD 10		10		8		11		12		12
AD 9		10		8		11		12		12
AD 8		10		10		8		3		3
AD 7		7		11		3		1		1
AD 6				6						
AD 5										
AD TOTAL	1	64	1	63	1	62	1	60	1	60
AST 11		3				3		3		3
AST 10		3		2		4		4		4
AST 9	3	8	1	2	3	9	3	10	3	10
AST 8		10	2	8		10		12		12
AST 7		10		8		10		11		11
AST 6		10		6		10		11		11
AST 5		10		11		12		9		9
AST 4		7		12		3				
AST 3		1		9						
AST 2				4						

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST 1										
AST TOTAL	3	62	3	62	3	61	3	60	3	60
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL	4	126	4	125	4	123	4	120	4	120
GRAND TOTAL	130		129		127		124		124	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate (1)
Function Group IV	38	50	38	48
Function Group III	10	10	11	11
Function Group II	18	7	17	10
Function Group I				
TOTAL	66	67	66	69

(1) non-core contract agents are not included

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	20	12	20	20

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	36 309 240	36 309 240	37 063 350	37 724 481	3,90%
- Of which assigned revenues deriving from previous years' surpluses	752 386	1 142 835	413 233	413 232	-63,84%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	4 108 369	4 109 158	4 109 158	4 031 298	-1,89%

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
- Of which EEA/EFTA (excl. Switzerland)	981 369	982 158	982 158	904 298	-7,93%
- Of which candidate countries	3 127 000	3 127 000	3 127 000	3 127 000	0,00%
4 OTHER CONTRIBUTIONS	1 269 888	1 270 908	1 323 691	1 307 544	2,88%
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	41 687 497	41 689 306	42 496 199	43 063 323	3,30%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)		1 400 000			-100%
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)	8 800 000	14 400 000	16 000 000	16 000 000	11,11%
TOTAL	8 800 000	15 800 000	16 000 000	16 000 000	1,27%

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	23 637 510	23 505 381	24 100 170	24 195 170	2,93%
Salaries & allowances	22 095 725	21 875 381	22 501 000	22 596 000	3,29%
- Of which establishment plan posts	17 176 079	17 025 381	17 311 000	17 311 000	1,68%
- Of which external personnel	4 919 646	4 850 000	5 190 000	5 285 000 (1)	8,97%
Expenditure relating to Staff recruitment	308 500	250 000	200 000	200 000	-20,00%
Employer's pension contributions					
Mission expenses	568 584	650 000	650 000	650 000	0,00%
Socio-medical infrastructure	650 701	716 000	735 170	735 170	2,68%
Training					
External Services					
Receptions, events and representation					
Social welfare	14 000	14 000	14 000	14 000	0,00%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	4 147 105	4 197 000	4 197 000	4 197 000	0,00%
Rental of buildings and associated costs	3 214 253	3 195 000	3 195 000	3 195 000	0,00%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Information, communication technology and data processing					
Movable property and associated costs	178 271	235 000	235 000	235 000	0,00%
Current administrative expenditure	456 992	515 000	515 000	515 000	0,00%
Postage / Telecommunications					
Meeting expenses					
Running costs in connection with operational activities	293 804	242 000	242 000	242 000	0,00%
Information and publishing					
Studies					
Other infrastructure and operating expenditure	3 785	10 000	10 000	10 000	0,00%
Title 3 - Operational expenditure	13 860 551	13 986 925	14 199 029	14 671 153	4,89%
Resources	13 180 591	13 081 925	13 294 029	13 766 153 (2)	5,23%
Strategic Actions	679 960	905 000	905 000	905 000	0,00%
TOTAL	41 645 166	41 689 306	42 496 199	43 063 323	3,30%

(1) Including additional resources foreseen for the EEA in the Energy Package COM (2016)759 of EUR 285 000 and in the Commission Report on Actions to Streamline Environmental Reporting of EUR 700 000.

(2) As above

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	23 373 663	23 505 381	24 100 170	24 195 170	2,93%
Salaries & allowances	22 071 272	21 875 381	22 501 000	22 596 000	3,29%
- Of which establishment plan posts	17 176 080	17 025 381	17 311 000	17 311 000	1,68%
- Of which external personnel	4 895 192	4 850 000	5 190 000	5 285 000 (1)	8,97%
Expenditure relating to Staff recruitment	249 862	250 000	200 000	200 000	-20,00%
Employer's pension contributions					
Mission expenses	482 057	650 000	650 000	650 000	0,00%
Socio-medical infrastructure	557 222	716 000	735 170	735 170	2,68%
Training					
External Services					
Receptions, events and representation					
Social welfare	13 250	14 000	14 000	14 000	0,00%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	3 710 850	4 197 000	4 197 000	4 197 000	0,00%
Rental of buildings and associated costs	3 056 131	3 195 000	3 195 000	3 195 000	0,00%
Information, communication technology and data processing					
Movable property and associated costs	161 993	235 000	235 000	235 000	0,00%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Current administrative expenditure	335 227	515 000	515 000	515 000	0,00%
Postage / Telecommunications					
Meeting expenses					
Running costs in connection with operational activities	153 713	242 000	242 000	242 000	0,00%
Information and publishing					
Studies					
Other infrastructure and operating expenditure	3 786	10 000	10 000	10 000	0,00%
Title 3 - Operational expenditure	10 357 175	13 986 925	14 199 029	14 671 153	4,89%
Resources	9 747 215	13 081 925	13 294 029	13 766 153 (2)	5,23%
Strategic Actions	609 960	905 000	905 000	905 000	0,00%
TOTAL	37 441 688	41 689 306	42 496 199	43 063 323	3,30%

(1) Including additional resources foreseen for the EEA in the Energy Package COM (2016)759 of EUR 285 000 and in the Commission Report on Actions to Streamline Environmental Reporting of EUR 700 000.

(2) As above

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 413 233

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10/7/2013).

Human Resources

The Commission indicated that the ultimate objective was to reach 124 establishment posts in 2018, at the end of the 5 year period. The proposal of the Agency reaches this objective through a reduction of 3 posts compared to 2016.

The high turnover of contract agents and seconded national experts, and subsequent vacancy rate is an issue of concern, as it affects the ability of the EEA to deliver on the agreed work programme.

Financial Resources

EEA's request also includes two additional requests:

- To support the Energy Union Governance Proposal in line with the COM(2016)759 of 30/11/2016. The requested resources of 1-3 CAs and a top-up of the programmed EU contribution to the EEA with EUR 1 635 000 in 2018-2020 will be used to establish the reporting platform and assist to the MS reporting.
- To follow up on the Environmental Reporting Fitness Check, in line with the Commission Report on Actions to Streamline Environmental Reporting (introduced in the Inter Service Consultations on the 27/03/2017). The requested resources of 2 CAs and EUR 3 100 000 over a three years 2018-2020 pilot phase will be used to improve effectiveness, streamline the monitoring and reporting process to make it more efficient and to improve coherence and relevance of EU environmental and climate reporting, making better use of new technologies and complementary information sources. The Commission will transfer an amount from the LIFE sub-programme for environment to the EEA for taking over tasks currently outsourced.
- The draft Single Programming Document 2018-20 includes a section identifying potential changes in priorities within the Multi-Annual Work Programme, and also potential new tasks for 2018. The forthcoming inter-service consultation on the Opinion of the Commission will give an opportunity to provide objective criteria, agreed between Services, for the shift of EEA resources between activities.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

Temporary agents

The EEA Multiannual Work Programme was developed with the assumption that a 5 % reduction in the number of Temporary Agents would occur between 2014 and 2018. EEA already reached this 5 % reduction in 2015 and has consequently not included further reductions for the coming years.

The adopted Budget 2016 has however gone beyond the 5 % reduction target following the line laid down in the communication 'Programming of human and financial resources for decentralised agencies 2014-2020' (COM (2013) 519). This method has been challenged by the network of agencies and consequently staffing projections are based on the fact that a 7 % reduction will be achieved in 2016 and no further reductions are foreseen for 2017 and beyond i.e. 130 posts. The possible revision of the EEA/Eionet Founding Regulation following the announced evaluation of the regulation by the Commission in 2016-2017 can give rise to new tasks, such as those under Copernicus, where a need for an additional six temporary agent posts has been identified. It is however unlikely that the revision of the regulation will have any impact on staffing levels during the period of the PD 2018-2020.

The number of contract agents financed by core funds should gradually increase as a consequence of the adoption of the (draft) Regulation on Climate and Energy Union Governance: from 1 CA in 2018 over 2 CA in 2019 to 3 CA in 2020. The number of CAs will additionally increase by 2, over a three years 2018-2020 pilot phase, due to taking over by the Agency some tasks, in line with the Commission Report on Actions to Streamline Environmental Reporting.

Variations in the number of non-core Contract Agents may occur depending upon the grant and delegations agreements made with the European Commission and the numbers are only indicative. The number of Seconded National Experts is presently projected to be constant in the period.

4.1.2 Vacancy rate as of end 2016

The EEA has held back from filling all vacant temporary agent posts as it was clear in the beginning of 2016 that the Commission was proposing additional cuts to the EEA establishment table. Taking the required 2017 reduction of 3 posts into account (127 posts for Temporary Agents/Officials), the real vacancy rate is negative (-1 %). With relatively low turn-over rates, and possible further cuts in staff numbers in coming years, the EEA expects the vacancy rate to remain very low. In 2017 the number of contract agent positions is forecasted to be 71, not including three Contract Agent posts for work in the context of the governance of the energy union. There is a higher turn-over of Contract Agents as the EEA does not offer indefinite contracts to this category of staff. The EEA expects, however, to be able to keep the vacancy rate well below 10 %. Seconded National Experts stay typically up to four years in the Agency. In recent years it has been increasingly difficult to maintain a constant intake of Seconded National Experts and it is expected that it will be difficult to keep the vacancy rate below 10 %.

4.1.3 Standard abatement ('abatement forfaitaire') applied

n/a

4.1.4 Salary assumption for calculating salary line (% applied)

1% salary adjustment increase.

4.1.5 Correction coefficient used

Weighting factor unchanged compared to 2016

4.1.6 Exchange rate used (if applicable)

DKK exchange rate budgeted as unchanged.

4.2 Financial Resources - Agency request

4.2.1 Title 1

The increase stemming from the expected salary adjustments related to 2016 and 2017 are included in the draft budget for 2018. Given the uncertainties on these salary adjustments, a potential deficit on budget lines for temporary agent salary will have to be covered by scaling down on recruitment of Contract Agents and Seconded National Experts or by identifying reductions in title 3 (or possibly a combination thereof). The increase in Title 1 expenditures is kept to a minimum by lowering the amount set aside for recruitment and interim staff. The staff population is on average still getting more expensive due automatic step increases and increase in average grade (i.e. few new members of staff due to reduction in the establishment table). The number of contract agents financed by core funds should gradually increase as a consequence of the adoption of the ' (draft) Regulation on Climate and Energy Union Governance': from 1 CA in 2018 over 2 CA in 2019 to 3 CA in 2020 and due to taking over by the Agency some tasks in line with the Commission Report

on Actions to Streamline Environmental Reporting, by 2 CA over a three years 2018-2020 pilot phase. This will have an impact on salary costs.

4.2.2 Title 2

Expenditures in Title 2 reflects what is considered to be the minimum expenses needed to run essential office facilities. The EEA is increasingly paying for using Commission systems (financial and personnel management), which has meant that less is spend on running of the building and its infrastructure. The building in which the Agency is located has been sold, but no major change to the rent is anticipated beyond the annual regulations foreseen in the rent contract.

4.2.3 Title 3

Title 3 is the available residual when having secured the expected funds required for financing staff and administrative expenditures. As a consequence of the adoption of the '(draft) Regulation on Climate and Energy Union Governance' projected financial needs for related service contracts amount to 500 000 EUR/ full year (250 000 EUR in 2018).

Due to the taking over by the Agency some tasks, in line with the Commission Report on Actions to Streamline Environmental Reporting, over a three years pilot phase, the additional amount of operational expenditure of EUR 500 000 is budgeted in 2018.

4.3 Ad hoc grants and delegation agreements

No new grants or delegation agreements foreseen. Ongoing activities:

Delegation agreements:

Copernicus Copernicus Land monitoring service agreement

Grants:

IPA2015 Instrument for pre-Accession (West Balkan Countries) 2015-2016

ENI South Instrument for pre-Accession (West Balkan Countries) (2014/347-199)

ENI East Instrument for pre-Accession (West Balkan Countries) (2014/344-044)

Human Bio HumanBio4EU (2017-2021)

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Kongens Nytorv 6 (KN6) Kongens Nytorv 8 (KN8)	Down-town (centrally located) late 19th century buildings – earlier hosting banks and headquarters of Danish companies. EEA is the only tenant in KN6 while only renting a part of KN8
Surface area (in square metres)	KN6 7200m ² ; KN8 2740m ²	
Of which office space	KN6 6000m ² ; KN8 2460m ²	
Of which non-office space	KN6 1000m ² ; KN8 280m ²	
Annual rent (in EUR)	KN6: EUR 1.600.000 KN8: EUR 650.000 Total: EUR 2.250.000	
Type and duration of rental contract	Duration of current contracts until 2018 for both buildings	
Host country grant or support	None	
Present value of the building	Not applicable	

5.1.2 Building project in the planning phase

None

5.1.3 Building projects submitted to the European Parliament and the Council

None

5.2 European Schools

The European School (ES) continues its phased opening in Copenhagen. Following the accreditation of the school in September 2015 and with the first pupil of an EEA staff member now in attendance it was agreed with DG HR in Brussels that at this point a SLA was not necessary and the EEA would deal directly with Copenhagen Kommune with regards to the payment of fees. The first payment has been made for the 2015/2016 academic year.

Furthermore, the launch of the build for the dedicated school premises in the Carlsberg district of Copenhagen was held on 27/11/2015 and it is hoped that this build will remain on schedule and the full school will open as expected in autumn 2018.

5.3 Evaluation

An evaluation of the agency has been submitted to the Budgetary Authority on 5 April 2013.

The main findings of the latest evaluation available are as follows:

“... The evaluation finds that the EEA and Eionet are well established and well-functioning structures, delivering comprehensive and reliable outputs which, to a large extent, satisfy stakeholders' needs. The qualitative assessment inherent in this evaluation indicates that the EEA continues to be the most effective and efficient solution to providing credible information on the state of the European environment.”

“The analysis on findings regarding the efficiency dimension, documents the fact that the EEA network is efficient in the sense that cooperative relations are strong and solid and efforts have been made to optimise the functioning and work flows in relation to reporting of data. Stakeholders consider that the EEA and the Eionet provide value for money. The evaluation indicates that the EEA runs a modern and efficient network organisation, with limited potential for optimisation in regard to administrative tasks and key operational work flows. Administrative costs are lower than for similar agencies. Cooperation and working relations, between the different organisational units within the network are regarded as efficient and positive. There is a general consensus on this between stakeholders, and the EEA's performance is, in this respect, highly appreciated.”

A new evaluation of the agency is expected to be finalised by 2018.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
The Agency has diplomatic status	Agency staff are registered with Danish Protocol. Senior management have full diplomatic status	Agency statutory staff receive education allowances in line with the Staff regulations
The Agency has exemption from VAT. The Agency pays the VAT on Danish invoices then claims it back from the Danish Protocol.	Externally recruited Agency staff can buy one car free of VAT and registration tax within a period of one year as from the date of taking up duties	No specific privileges. Agency staff have access to day care facilities within Denmark but this can be problematic due to staff being registered via Protocol rather than normal CPR system

2.2.1.2.2 European Fisheries Control Agency - EFCA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
<p>Council Regulation (EC) No°768/2005 amended by Council Regulation No°1224/2009, amended by Regulation (EU) No. 1626/2016</p>	<p>26 April 2005 amended on 20 November 2009 amended on 16 September 2016</p>	<ul style="list-style-type: none"> • to coordinate control and inspection by Member States relating to the control and inspection obligations of the EU; • to coordinate the deployment of the national means of control and inspection pooled by the Member States concerned in accordance with this Regulation; • to assist Member States in reporting information on fishing activities and control and inspection activities to the Commission and third parties; • in the field of its competences, to assist Member States to fulfil their tasks and obligations under the rules of the Common Fisheries Policy; • to assist Member States and the Commission in harmonising the application of the Common Fisheries Policy throughout the EU; • to contribute to the work of Member States and the Commission on research into and development of control and inspection techniques; • to contribute to the coordination of inspector training and the exchange of experience between Member States; • to coordinate the operations to combat illegal, unreported and unregulated fishing in conformity with EU rules; • to assist in the uniform implementation of the control system of the common fisheries policy, including in particular: 1) Organisation of operational coordination of control activities by Member States for the implementation of specific control and inspection programmes, control programmes related to illegal, unreported and unregulated (IUU) fishing and international control and inspection programmes; 2) Inspections as necessary to fulfil the Agency's tasks • to cooperate with European Border and Coast Guard Agency, and the European Maritime Safety Agency, each within its mandate, to support the national authorities carrying out coast guard functions, by providing services, information, equipment and training as well as by coordinating multipurpose operations. <p>Among other competences, after the amendment of the EFCA establishing Regulation by Council Regulation (EC) No 1224/2009:</p> <ol style="list-style-type: none"> 1) Operational coordination by the Agency shall cover control of all activities covered by the Common Fisheries Policy; 2) Officials of the Agency may be assigned in international waters as Union inspectors; 3) The Agency may acquire, rent or charter the equipment that is necessary for the implementation of the joint deployment plans; 4) The Agency shall, where appropriate: (a) issue manuals on harmonised standards of inspections; (b) develop guidance material reflecting the best practices in the field of control of the Common Fisheries Policy, including on the training of control officials, and update this on a regular basis; (c) provide the Commission with the necessary technical and administrative support to carry out its tasks; 5) With due regard to the different legal systems in the individual Member States, the Agency shall facilitate cooperation between Member States and between them and the Commission in the development of harmonised standards for control in accordance with EU legislation and taking into account best practices in Member States and agreed international standards; 6) Upon a notification by the Commission or of its own initiative shall set up an Emergency Unit, where a situation involving direct, indirect or potential serious risk to the Common Fisheries Policy is identified, and the

		<p>risk cannot be prevented, eliminated, or reduced by existing means or cannot adequately be managed;</p> <p>7) The Agency shall contribute to the implementation of the EU Integrated Maritime Policy, and in particular conclude administrative agreements with other bodies in matters covered by Council Regulation (EC) No 768/2005 after approval by the Administrative Board.</p> <p>After the amendment of the EFCA establishing Regulation by Regulation (EU) No 2016/1626:</p> <p>The Agency shall, in cooperation with the European Border and Coast Guard Agency and the European Maritime Safety Agency, support national authorities carrying out coast guard functions at national and Union level and, where appropriate, at international level by: (a) sharing, fusing and analysing information available in ship reporting systems and other information systems hosted by or accessible to those agencies, in accordance with their respective legal bases and without prejudice to the ownership of data by Member States; (b) providing surveillance and communication services based on state-of-the-art technology, including space-based and ground infrastructure and sensors mounted on any kind of platform; (c) building capacity by drawing up guidelines and recommendations and by establishing best practices as well as by providing training and exchange of staff; (d) enhancing the exchange of information and cooperation on coast guard functions including by analysing operational challenges and emerging risks in the maritime domain; (e) sharing capacity by planning and implementing multipurpose operations and by sharing assets and other capabilities, to the extent that these activities are coordinated by those agencies and are agreed to by the competent authorities of the Member States concerned.</p>
Commission Decision 2009/988/EU	18 December 2009	<p>By this Decision, the Commission designated the EFCA as the body to carry out certain tasks under the IUU Regulation. These tasks are as follows:</p> <ul style="list-style-type: none"> • transmit notifications, with copy to the Commission, on denials of landing or transshipment authorisations by third country vessels to flag State(s) and, if appropriate copies of these notifications, to Regional Fisheries Management Organisations in accordance with Article 11(3) of Regulation (EC) No 1005/2008; • upon request from the Commission, provide for the conduct of on-the-spot audits, alone or in cooperation with the Commission, to verify the effective implementation of agreed cooperation arrangements with third countries in accordance with Article 20(4), second subparagraph (c) of Regulation (EC) No 1005/2008; • communicate to Member States and flag States, with copy to the Commission, additional information submitted by the Member States to the Commission which is relevant for the establishment of the European Union IUU vessel list in accordance with Article 25(2) of Regulation (EC) No 1005/2008; • transmit sightings reports to all Member States, with copy to the Commission, and, if appropriate, to the Executive Secretary of the relevant Regional Fisheries Management Organisation in accordance with Article 48(4) of Regulation (EC) No 1005/2008; • transmit to the Executive Secretary of the relevant Regional Fisheries Management Organisation, with copy to the Commission, information from a Member State in response to a sighting report on one of its vessels from a contracting party to that Regional Fisheries Management Organisation in accordance with Article 48(5) of Regulation (EC) No 1005/2008.
Regulation (EU) No 1380/2013 of the European Parliament and of the Council	11 December 2013	<p>This regulation adopted the new Common Fisheries Policy. As regards the Agency: the Union shall, including through the Agency, cooperate with third countries and international organisations dealing with fisheries, including Regional Fisheries Management Organisations, to strengthen compliance with measures, especially those to combat IUU fishing, in order to ensure that measures adopted by such international organisations are strictly adhered to. Control and enforcement of the CFP shall in particular be based on and shall include cooperation and coordination between Member States, the Commission and the Agency; The Agency may assist the expert group on compliance meetings as an observer.</p>

Regulation (EC) 1386/2007 of the Council	22 October 2007	This Regulation empowers the Agency to coordinate the surveillance and inspection activities for the EU in the NAFO Regulatory Area and to draw up, in cooperation with the Member States a plan for the EU participation in the international Scheme of control (art. 41).
Commission Implementing Regulation (EU) 433/2012	23 May 2012	This Regulation, in line with the Regulation (EU) 1236/2010 of the European Parliament and the Council, and in relation with the fishing activities in the NEAFC Regulatory Area, designs the Agency to: Coordinate the surveillance and inspection activities of the EU in the area; Prepare a plan in cooperation with Member States for the EU participation in the International Scheme of control; Receive and prepare reports on inspection and infringement in the NEAFC area.

1.2 Seat

Vigo, Spain

1.3 Budget Line

11 06 64 : European Fisheries Control Agency

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	22	22	31	31
Establishment plan posts : AST	29	29	30	30
Establishment plan posts : AST/SC				
Total Establishment plan posts	51	51	61	61
Contract Agents	7	5	5	5
Seconded National Experts	2	3	4	4
TOTAL STAFF	60	59	70	70

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	17 113 000	16 813 000
Other Revenue	0	0
TOTAL REVENUES	17 113 000	16 813 000

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
Ad hoc grants	p.m.	
Delegation agreements		
TOTAL REVENUES	p.m.	

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	7 949 000	7 949 000	7 699 000	7 699 000
Title 2 - Infrastructure and operating expenditure	2 300 000	2 300 000	2 155 000	2 155 000

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 3 - Operational expenditure	6 864 000	6 864 000	6 959 000	6 959 000
TOTAL EXPENDITURE	17 113 000	17 113 000	16 813 000	16 813 000

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1		1		1		1		1
AD 14										
AD 13		2		2		2		2		2
AD 12		2		2		3		3		3
AD 11										
AD 10		3		3		3		3		3
AD 9		6		6		6		6		6
AD 8		5		5		14		14		14
AD 7		2		2		2		2		2
AD 6		1		1						
AD 5										
AD TOTAL		22		22		31		31		31
AST 11										
AST 10		7		7		7		7		7
AST 9		3		3		3		3		3
AST 8		3		3		3		3		3
AST 7		8		8		8		8		8
AST 6		2		2		2		2		2
AST 5		6		6		6		6		6
AST 4						1		1		1
AST 3										
AST 2										
AST 1										
AST TOTAL		29		29		30		30		30
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST/SC TOTAL										
TOTAL		51		51		61		61		61
GRAND TOTAL	51		51		61		61		61	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016 (2)	2017 estimate (1)	Draft Budget 2018 estimate (3)
Function Group IV	2	1	1	1
Function Group III	2	2	2	2
Function Group II	3	2	2	2
Function Group I				
TOTAL	7	5	5	5

(1) Final SPD 2017 adopted by the AB in October 2016 indicated a total of 11 CA estimated for EFCA in 2017 (breakdown of 2 FGIV, 6 FGIII and 3 FGII).

(2) These figures do not include the staff covered by the ad hoc grants

(3) These figures do not include the staff covered by the ad hoc grants

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL (1)	2	3	4	4

(1) These figures do not include the SNEs covered by the ad-hoc grants

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	9 217 000	17 113 000	16 813 000	16 813 000	-1,75%
- Of which assigned revenues deriving from previous years' surpluses	147 235	92 000	67 534	67 534	-26,59%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)					
- Of which EEA/EFTA (excl. Switzerland)					
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR					

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
<i>Art. 58)</i>					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	9 217 000	17 113 000	16 813 000	16 813 000	-1,75%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016 (1)	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)	750 000	p.m.	p.m.		
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL	750 000	p.m.	p.m.		

(1) Revenue related to the two ad-hoc grants for the MARSUV and EUCG Pilot projects; to be implemented in 2016-2017.

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	5 944 432	7 949 000	7 699 000	7 699 000	-3,15%
Salaries & allowances	5 703 784	7 375 000	7 282 000	7 282 000	-1,26%
<i>- Of which establishment plan posts</i>	5 162 996	6 445 000	6 352 000	6 352 000	-1,44%
<i>- Of which external personnel</i>	540 788	930 000	930 000	930 000	0,00%
Expenditure relating to Staff recruitment	74 820	307 000	165 000	165 000	-46,25%
Employer's pension contributions					
Mission expenses	66 500	100 000	100 000	100 000	0,00%
Socio-medical infrastructure	13 449	18 000	18 000	18 000	0,00%
Training	76 467	139 000	124 000	124 000	-10,79%
External Services					
Receptions, events and representation	1 568	2 000	2 000	2 000	0,00%
Social welfare	7 844	8 000	8 000	8 000	0,00%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 607 448	2 300 000	2 155 000	2 155 000	-6,30%
Rental of buildings and associated costs	289 814	480 000	480 000	480 000	0,00%
Information, communication technology and data processing	558 226	1 075 000	1 025 000	1 025 000	-4,65%
Movable property and associated costs	36 980	165 000	70 000	70 000	-57,58%
Current administrative expenditure	22 171	53 000	53 000	53 000	0,00%
Postage / Telecommunications	60 584	0 (1)			

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Meeting expenses	89 755	72 000	72 000	72 000	0,00%
Running costs in connection with operational activities	493 921	400 000	400 000	400 000	0,00%
Information and publishing	55 997	55 000	55 000	55 000	0,00%
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	1 631 017	6 864 000	6 959 000	6 959 000	1,38%
TOTAL	9 182 897	17 113 000	16 813 000	16 813 000	-1,75%

(1) Under the 2017 budget structure of EFCA, telecommunication expenses are allocated to the chapter with the ICT expenditure (21), and the postal charges - to the chapter with the Current administrative expenditure (23)

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	5 878 147	7 949 000	7 699 000	7 699 000	-3,15%
Salaries & allowances	5 673 928	7 375 000	7 282 000	7 282 000	-1,26%
- Of which establishment plan posts	5 157 336	6 445 000	6 352 000	6 352 000	-1,44%
- Of which external personnel	516 592	930 000	930 000	930 000	0,00%
Expenditure relating to Staff recruitment	62 302	307 000	165 000	165 000	-46,25%
Employer's pension contributions					
Mission expenses	59 887	100 000	100 000	100 000	0,00%
Socio-medical infrastructure	9 300	18 000	18 000	18 000	0,00%
Training	63 318	139 000	124 000	124 000	-10,79%
External Services					
Receptions, events and representation	1 568	2 000	2 000	2 000	0,00%
Social welfare	7 844	8 000	8 000	8 000	0,00%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 066 291	2 300 000	2 155 000	2 155 000	-6,30%
Rental of buildings and associated costs	264 136	480 000	480 000	480 000	0,00%
Information, communication technology and data processing	330 448	1 075 000	1 025 000	1 025 000	-4,65%
Movable property and associated costs	20 872	165 000	70 000	70 000	-57,58%
Current administrative expenditure	13 938	53 000	53 000	53 000	0,00%
Postage / Telecommunications	53 168	0 (1)			
Meeting expenses	89 755	72 000	72 000	72 000	0,00%
Running costs in connection with operational activities	246 656	400 000	400 000	400 000	0,00%
Information and publishing	47 318	55 000	55 000	55 000	0,00%
Studies					
Other infrastructure and operating expenditure					

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 3 - Operational expenditure	1 212 586	6 864 000	6 959 000	6 959 000	1,38%
TOTAL	8 157 024	17 113 000	16 813 000	16 813 000	-1,75%

(1) Under the 2017 budget structure of EFCA, telecommunication expenses are allocated to the chapter with the ICT expenditure (21), and the postal charges - to the chapter with the Current administrative expenditure (23)

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 67 534

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013 and Regulation (EU) No 1626/2016 of 16.09.2016 amending Council Regulation (EC) No 768/2005 establishing a Community Fisheries Control Agency.

Human Resources

The request (61 establishment plan posts) is in conformity with the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013 and Regulation (EU) No 1626/2016 of 16.09.2016 amending Council Regulation (EC) No 768/2005 establishing a Community Fisheries Control Agency.

Financial Resources

The request (EU contribution of EUR 16 813 000) is in conformity with the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013 and Regulation (EU) No 1626/2016 of 16.09.2016 amending Council Regulation (EC) No 768/2005 establishing a Community Fisheries Control Agency.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

In accordance with Council Regulation (EC) No 768/2005 as last amended by Regulation (EU) 2016/1626 of the European Parliament and of the Council, EFCA cooperates with the European Border and Coastguard Agency and the European Maritime Safety Agency to support national authorities carrying out coastguard functions. The financial statement linked to this initiative leads to a total of 61 temporary agents on the draft establishment plan 2018.

EFCA has estimated a total of 11 contract agents, and 7 seconded national experts for 2018, subject to budget availability.

4.1.2 Vacancy rate as of end 2016

The vacancy rate for Temporary Agents on 31/12/2016 was 0 (all 51 posts were filled). One additional post has been removed from the establishment plan as from 01/01/2017 (Total of 61 posts).

Five posts of Contract Agents were filled on 31.12.2016.

4.1.3 Standard abatement ('abatement forfaitaire') applied

N/A

4.1.4 Salary assumption for calculating salary line (% applied)

The estimations on salary expenditures are based on the current staffing situation and entitlement status extrapolated for the future period, and the recruitment plan aiming for full occupancy.

4.1.5 Correction coefficient used

The correction coefficient in Spain is 88.1 up to July 2017.

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - Agency request

4.2.1 Title 1

The global needs in 2018 closely mirror the major changes which took place in 2017.

The expenditure under Title I has been estimated taking in consideration a full occupation of the 61 posts indicated under the draft establishment plan for 2018. The main decrease can be noted under installation costs, as the main bulk of one off expenditure will be generated in 2017 with the arrival of the new staff.

4.2.2 Title 2

In the case of Title II, the increase is identified in chapter 22 where the movable property is booked. The main investment in equipment and furniture will be produced in 2017 for the accommodation of the new staff. The rest of the chapters are kept at the level of 2017, except for a small decrease in ICT expenditure. Main investment in equipment is also due in 2017.

4.2.3 Title 3

An increase of 2% is estimated for the operational expenditure in 2018. This variation is planned under the harmonisation and standardisation budget line for the chartering of the vessel to be contracted during 2017.

4.3 Ad hoc grants and delegation agreements

There were two ad-hoc grants received by EFCA in 2016, related to the following two pilot projects:

1. Pilot project for the creation of European Coast Guard function. DG MARE's Budget 2016 included EUR 750 000 for this purpose to be implemented by both EFCA and EMSA. EFCA received EUR 330 000 of this grant. The Commission Implementing Decision on the adoption of the work programme for 2016 for this pilot project was adopted on 13 June 2016.

2. Pilot project for Modernising Fisheries Controls and optimising vessel monitoring through the use of innovative European Systems. EFCA received EUR 420 000 under the grant linked to this pilot project. The Commission Implementing Decision on the adoption of the work programme for 2016 for this pilot project was adopted on 17 June 2016.

In addition to the above, there is one initiative at the moment for providing EFCA with an ad-hoc grant:

1. "Ad hoc" grant from Directorate-General DEVCO for fisheries control and inspection capacity building in Western Africa. Grant estimated at €2.5 million in five years.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Odriozola Building Av. García Barbón, 4 – 36201 Vigo (Pontevedra) Spain	Occupation of 6 floors (2nd to 7th) + main entrance on the ground floor. Main surface of the ground floor is occupied by a private bank.
Surface area (in square metres) of which office space of which non-office space	Total surface area: ~3200 m ² Office spaces and meeting rooms: ~2900 m ² Ancillary surfaces (circulations, toilets, cafeteria, archives, etc.): ~300 m ²	
Annual rent (in EUR)	Rent (and building annex costs) 7th floor rent agreement + security arrangement on basement (with owner): 52680 € Building general maintenance agreement (with owner): 10500 €	
Type and duration of rental contract	7th floor: yearly renewable (tacitly) Security arrangement: for the duration of the occupation of the building by	

	EFCA Building maintenance: yearly renewable (tacitly)	
Host country grant or support	Rent of floors 2 to 6, main entrance and 23 parking spaces paid directly by Spanish Authorities to the building owner.	Spanish Authorities are currently considering the extension of lease which expires 31.12.2017
Present value of the building	N/A	

5.1.2 Building project in the planning phase

EFCA is currently working on increasing office space within its premises due to the new staff arrivals in 2017.

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 European Schools

N/A

5.3 Evaluation

A general evaluation of EU decentralised agencies carried out for the Commission in 2009 concluded that the rationale for the EFCA was clearly established and that the creation of the Agency enabled a clarification of the role of the European Commission toward the MS and the sector. It stressed that there is clear added value of the Agency at European level, due to the facilitation of cooperation between Member States.

In line with article 39 of the Founding Regulation of the Agency, a 5 year external independent evaluation of the Agency was commissioned by the EFCA Administrative Board for the period 2007-2011. The evaluation started in April 2011 and assessed the impact of the Founding Regulation, the utility, relevance and effectiveness of the Agency and its working practices. It assessed the extent to which EFCA has contributed to the achievement of a high level of compliance with rules made under the Common Fisheries Policy. The evaluation results were presented in March 2012 during a Seminar to which the stakeholders were invited.

The Report indicates that the overall assessment of the governance and performance of EFCA has been positive. On the whole, governance arrangements have worked well. Considering the Agency's limited resources, its operation in the politically sensitive environment of fisheries policy, and current Member State budget constraints, performance against the evaluation criteria of relevance, and effectiveness, impact and sustainability, can be considered promising. The Evaluation also commended the Agency for its administrative efficiency.

The Administrative Board issued recommendations to the European Commission regarding changes to the Founding Regulation, the Agency and its working practices. Both the evaluation findings and recommendations were forwarded by the European Commission to the European Parliament and the Council, and were made public: (<http://www.efca.europa.eu/en/content/external-evaluation>).

The recommendations issued by the Administrative Board are being taken into consideration in the multiannual and annual work programmes of the Agency. A summary of the main developments for each year is provided in the annual reports of the Agency.

The second 5 year external independent evaluation for the period 2012-2016 started in 2016 and will be completed in 2017.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
VAT exempted (invoices >300€)	VAT exempted for vehicle purchases, special ID cards	

2.2.1.3 Decentralised Agency of heading 3 - Security and citizenship

2.2.1.3.1 European Centre for Disease Prevention and Control - ECDC

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Regulation (EC) No 851/2004 of the European Parliament and of the Council	21/04/2004	<p>ECDC Vision:</p> <p>A future where all citizens of the EU enjoy the best protection from communicable diseases that the “state of the art” prevention and control measures allow, through the use of evidence based methods applied by Member States and the EU system in a mutually supportive manner.</p> <p>Article 3 of the Founding Regulation defines the mission, tasks and modes of operations of ECDC. The essence of this Article is:</p> <p>That ECDC’s current mission should concentrate on communicable diseases (and outbreaks of unknown origin).</p> <p>That ECDC should be a proactive centre of excellence as regards information and scientific knowledge on all aspects of communicable diseases that relate to their detection, prevention and control.</p> <p>That ECDC; last but not least, should be an agent of change , by actively supporting the whole EU system and its Member States in their efforts to strengthen their capacity to improve CD Prevention and Control.</p> <p>Further on the regulations stipulates that (article 3):</p> <p>‘In order to enhance the capacity of the EU and the Member States to protect human health through the prevention and control of human disease, the mission of the Centre shall be to identify, assess and communicate current and emerging threats to human health from communicable diseases. In the case of other outbreaks of illness of unknown origin which may spread within or to the EU, the Centre shall act on its own initiative until the source of the outbreak is known. In the case of an outbreak which clearly is not caused by a communicable disease, the Centre shall act only in cooperation with the competent authority upon request from that authority. In pursuing its mission the Centre shall take full account of the responsibilities of the Member States, the Commission and other EU agencies, and of the responsibilities of international organisations active within the field of public health, in order to ensure comprehensiveness, coherence and complementarity of action’.</p> <p>Within the field of its mission, the Centre shall:</p> <ul style="list-style-type: none"> search for, collect, collate, evaluate and disseminate relevant scientific and technical data; provide scientific opinions and scientific and technical assistance including training; provide timely information to the Commission, the Member States, EU agencies and international organisations active within the field of public health; coordinate the European networking of bodies operating in the fields within the Centre’s mission, including networks arising from public health activities supported by the Commission and operating the dedicated surveillance networks; exchange information, expertise and best practices, and facilitate the development and implementation of joint actions.

1.2 Seat

Stockholm, Sweden

1.3 Budget Line

17 03 10 : European Centre for Disease Prevention and Control

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	129	111	127	126
Establishment plan posts : AST	57	54	55	54
Establishment plan posts : AST/SC				
Total Establishment plan posts	186	165	182	180
Contract Agents	100	97	100	100
Seconded National Experts	5	3	5	5
TOTAL STAFF	291	265	287	285

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	56 766 000	56 766 000
Other Revenue	1 276 653	1 336 941
TOTAL REVENUES	58 042 653	58 102 941

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	30 115 000	30 115 000	31 471 000	31 471 000
Title 2 - Infrastructure and operating expenditure	8 941 653	8 941 653	8 349 941	8 349 941
Title 3 - Operational expenditure	18 986 000	18 986 000	18 282 000	18 282 000
TOTAL EXPENDITURE	58 042 653	58 042 653	58 102 941	58 102 941

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1				1		1		1
AD 14		7				7		5		2
AD 13		6		1		6		10		10
AD 12		10		4		10		17		12

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 11		16		4		16		19		18
AD 10		23		7		23		25		27
AD 9		25		13		32		24		25
AD 8		19		28		18		17		18
AD 7		16		1		13		8		13
AD 6		6		23		1				
AD 5				30						
AD TOTAL		129		111		127		126		126
AST 11		2				2		2		2
AST 10		3				4		5		4
AST 9		3				4		5		4
AST 8		7		1		8		9		8
AST 7		11		3		12		13		12
AST 6		16		4		16		15		16
AST 5		14		16		9		5		8
AST 4		1		19						
AST 3										
AST 2				5						
AST 1				6						
AST TOTAL		57		54		55		54		54
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		186		165		182		180		180
GRAND TOTAL		186		165		182		180		180

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	49	49	50	50
Function Group III	37	37	38	38
Function Group II	11	9	10	10

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group I	3	2	2	2
TOTAL	100	97	100	100

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	5	3	5	5

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	55 644 518	56 766 000	56 766 000	56 766 000	0,00%
- Of which assigned revenues deriving from previous years' surpluses		5 079 000	2 638 822	2 638 822	-48,04%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	1 450 206	1 276 653	1 336 941	1 336 941	4,72%
- Of which EEA/EFTA (excl. Switzerland)	1 450 206	1 276 653	1 336 941	1 336 941	4,72%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	57 094 724	58 042 653	58 102 941	58 102 941	0,10%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations			
	Executed Budget	Budget 2017	Draft Budget 2018	VAR

	2016		Agency request	Budget forecast	2018/2017 (%)
Title 1 - Staff expenditure	30 759 550	30 115 000	31 471 000	31 471 000	4,50%
Salaries & allowances	26 670 002	26 795 000	27 926 000	27 926 000	4,22%
- Of which establishment plan posts	20 235 500	20 735 000	21 500 000	21 500 000	3,69%
- Of which external personnel	6 434 502	6 060 000	6 426 000	6 426 000	6,04%
Expenditure relating to Staff recruitment	296 885	370 000	460 000	460 000	24,32%
Employer's pension contributions					
Mission expenses	667 597	650 000	700 000	700 000	7,69%
Socio-medical infrastructure	157 976	100 000	170 000	170 000	70,00%
Training	399 228	400 000	400 000	400 000	0,00%
External Services	2 523 385	1 765 000	1 775 000	1 775 000	0,57%
Receptions, events and representation	44 477	35 000	40 000	40 000	14,29%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	6 951 976	8 941 653	8 349 941	8 349 941	-6,62%
Rental of buildings and associated costs	3 250 543	3 127 653	4 447 941	4 447 941	42,21%
Information, communication technology and data processing	2 928 992	3 851 000	2 800 000	2 800 000	-27,29%
Movable property and associated costs	162 802	1 013 000	127 000	127 000	-87,46%
Current administrative expenditure	196 489	330 000	450 000	450 000	36,36%
Postage / Telecommunications	175 343	261 000	250 000	250 000	-4,21%
Meeting expenses	237 807	359 000	275 000	275 000	-23,40%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	19 383 198	18 986 000	18 282 000	18 282 000	-3,71%
TOTAL	57 094 724	58 042 653	58 102 941	58 102 941	0,10%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				VAR 2018/2017 (%)
	Executed Budget 2016	Budget 2017	Draft Budget 2018		
			Agency request	Budget forecast	
Title 1 - Staff expenditure	30 759 550	30 115 000	31 471 000	31 471 000	4,50%
Salaries & allowances	26 670 002	26 795 000	27 926 000	27 926 000	4,22%
- Of which establishment plan posts	20 235 500	20 735 000	21 500 000	21 500 000	3,69%
- Of which external personnel	6 434 502	6 060 000	6 426 000	6 426 000	6,04%
Expenditure relating to Staff recruitment	296 885	370 000	460 000	460 000	24,32%
Employer's pension contributions					
Mission expenses	667 597	650 000	700 000	700 000	7,69%
Socio-medical infrastructure	157 976	100 000	170 000	170 000	70,00%
Training	399 228	400 000	400 000	400 000	0,00%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
External Services	2 523 385	1 765 000	1 775 000	1 775 000	0,57%
Receptions, events and representation	44 477	35 000	40 000	40 000	14,29%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	6 951 976	8 941 653	8 349 941	8 349 941	-6,62%
Rental of buildings and associated costs	3 250 543	3 127 653	4 447 941	4 447 941	42,21%
Information, communication technology and data processing	2 928 992	3 851 000	2 800 000	2 800 000	-27,29%
Movable property and associated costs	162 802	1 013 000	127 000	127 000	-87,46%
Current administrative expenditure	196 489	330 000	450 000	450 000	36,36%
Postage / Telecommunications	175 343	261 000	250 000	250 000	-4,21%
Meeting expenses	237 807	359 000	275 000	275 000	-23,40%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	19 383 198	18 986 000	18 282 000	18 282 000	-3,71%
TOTAL	57 094 724	58 042 653	58 102 941	58 102 941	0,10%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 2.638.822,59.

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human and Financial Resources

The Commission accepts the request of the ECDC as it is in line with the July 2013 Communication. The ECDC directly applied the reduction of 2 temporary posts.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

The Centre started the implementation of the post reduction by cutting two posts in the establishment plan of 2013 (1 AD, 1 AST), four posts in the establishment table of 2014 (2 AD and 2 AST), four posts in the establishment table of 2015 (2 AD and 2 AST), four posts in the establishment plan 2016 (2 AD and 2 AST) and four posts in the establishment plan 2017 (2 AD and 2 AST). With another two posts reduction by in the establishment plan 2018 (1 AD and 1 AST) the Centre has complied with the required staff reduction as requested by the European Commission in its Communication 2014-2020.

4.1.2 Vacancy rate as of end 2016

Posts filled at 31.12.2016 include 5 offers made and accepted (3 AD, 1 CA IV, 1 CA III).

ECDC's ability to fill posts in the latter part of 2015 and in the first quarter of 2016 has been affected by the Court's ruling on the publication of vacancy notices, causing a delay in recruitments. In addition, 24 % of vacant posts were filled by internal candidates successful in open competitions, creating in turn other vacancies.

4.1.3 Standard abatement ('abatement forfaitaire') applied

See point 4.1.4 on the salary calculation.

4.1.4 Salary assumption for calculating salary line (% applied)

The budget 2018 is forecasted to accommodate the salaries and salary related costs of the implemented establishment plan and the Centre's contract staff. As per the required reduction of posts in the establishment plan, the Centre will implement its final reduction of posts which are one AD and one AST. Along with the increase of the Swedish exchange rate in 2016 and subsequently a likely decrease in the weighting factor for Sweden in 2017, the budget for salary related expenditure has been estimated along this anticipation also in 2018.

4.1.5 Correction coefficient used

Along with the increase of the Swedish exchange rate in 2016 and subsequently a likely decrease in the weighting factor for Sweden in 2017, the budget for salary related expenditure has been estimated along this anticipation also in 2018. The impact on the budget line for the weighting remains an unknown and unpredictable macro-economic part of the ECDC's budget planning and its execution. This is due to the fact that the correction coefficient applied to the salaries in Sweden, is driven, to a large extent, by the fluctuations of the Swedish krona.

4.1.6 Exchange rate used (if applicable)

See above under point 4.1.5

4.2 Financial Resources - Agency request

4.2.1 Title 1

The budget 2018 is forecasted to accommodate the salaries and salary related costs of the implemented establishment plan and the Centre's contract staff. Along with the increase of the Swedish exchange rate in 2016 and subsequently a likely decrease in the weighting factor for Sweden in 2017, the budget for salary related expenditure has been estimated along this anticipation also in 2018. The impact on the budget line for the weighting remains an unknown and unpredictable macro-economic part of the ECDC's budget planning and its execution. This is due to the fact that the correction coefficient applied to the salaries in Sweden, is driven, to a large extent, by the fluctuations of the Swedish krona.

4.2.2 Title 2

Despite the fact that the overall budget is decreased for title II in 2018, it is still increased in the following chapters, due to the fact that ECDC plans to move to new premises in early 2018, justified as follows:

- Rental of buildings and associated costs: An increase is proposed for 2018 by 1.400.000 € to cover for an increased rent, duplicated services for several months while moving and for additional investments. From year 2019 the chapter 20 will permanently remain increased to cover the elevated rent following the new rent contract in place.
- Current administrative expenditure: This chapter should be increased by 120.000 € in 2018 due to additional costs related to the removal activities.

4.2.3 Title 3

The amount of Title 3 for 2018 will be set at the level of 18 282 000 €. Title 3 will be used to implement ECDC work programme activities through external procurements, grants and meetings.

4.3 Ad hoc grants and delegation agreements

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Main Building 5.974 sqm - Office space: 2.607 sqm - Non office space 3.367 sqm New Building: 2.355 sqm - Office space: 1.240 sqm - Non office space 1.115 sqm Guest House: 744 sqm	Office space includes: offices, meeting rooms, boardroom, auditorium and EOC. Non-office space includes: corridors, stairs, toilettes, storage areas, server rooms, technical rooms, canteen, cafeteria, basement and parking.

	- Office space: 378 sqm - Non office space 366 sqm Mobile Office: 394 sqm - Office space: 250 sqm - Non office space 144 sqm	
Surface area (in square metres) Of which office space Of which non-office space	Total surface: 9.467 sqm - Office space: 4.475 sqm - Non office space 4.992 sqm Gustav III boulevard 40 Hilton 3 building Total surface: 9.407 sqm - Office space: 4.905 sqm - Non office space 4.502 sqm	
Annual rent (in EUR)	1.760.354,43 € Gustav III boulevard 40 Hilton 3 building 2.400.000,00 €	Actual amount paid in 2016. The contract is signed in local currency (16.486.144,00 SEK in 2016 including indexation) Yearly rent, excluding - concession for the first periods - property tax
Type and duration of rental contract	Tomtebodavagen 11a Expiration date 31/5/18 Gustav III boulevard 40 Hilton 3 building Expiration date 27/2/33	Termination notice sent by 31/7/16 Automatic renewal up to 2 times for 5 years each. Termination notice period 12 months
Host country grant or support	No. Host Country doesn't grant any support.	
Present value of the building	N/A	

5.1.2 Building project in the planning phase

There is a building project ongoing aiming at moving to the new premises in the spring 2018. The expected future total surface will be 9407 sqm. A new rent contract has been signed on 27 July 2016 with Klovern for an initial period of 15 years that could be extended up to another 10 years. The forecasted delivery date of the building is 28 February 2018.

5.1.3 Building projects submitted to the European Parliament and the Council

None

5.2 European Schools

There are a number of alternatives regarding international schooling within the region where the Centre is situated (international schools, German, British, French, Finnish schools). There is no European school in Stockholm.

Public schools, whether Swedish or international, are free of charge. Private school fees are high; although national grants per student reduce fees. However, the private International School situated in the Stockholm City Centre charges very high fees and the double educational allowance only covers a minimal part of the fees of this school.

There has been no special agreement set with any particular school.

It should be noted that the seat agreement between the Centre and the Swedish government provides for the possibility to consider a European section or school.

5.3 Evaluation

ECDC's Founding Regulation requires the Centre to organise external evaluations every five years to assess how well it is performing its mission. The Second Independent External Evaluations of ECDC, conducted by a consortium led by the Rome-based consultancy Economisti Associati, was concluded during 2014. The period looked at in the evaluation was 2008–2012, therefore progress made in 2013–2014 was not taken into account.

The report was discussed in the Management Board and the Board adopted a set of recommendations for action in response to the evaluation in its meeting in June 2015. Based on the evaluation and the recommendations of the Board,

ECDC developed an action plan for the implementation of actions. The action plan was approved by the Management Board in November 2015.

The external evaluation is available on ECDC website:

<http://www.ecdc.europa.eu/en/aboutus/Key%20Documents/ECDC-external-evaluation-2014.pdf>

In addition, ECDC adopted a new procedure for the internal evaluation of its work in 2015. The new process has been piloted in 2015, to assess the governance of IT. The evaluation has been completed and the report was endorsed by the SMT in February 2016. In 2016 a second internal evaluation was done on the deployment of ECDC experts in Africa. In 2017, ECDC started to systematically evaluate its disease programmes.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
The Agency enjoys the privileges stipulated in the Protocol on the Privileges and Immunities of the European Communities (Articles 1 to 4 of the Protocol)	<p>Articles 12 to 16 of the Protocol on the Privileges and Immunities of the European Communities are applicable to the staff of the Centre. This includes:</p> <ol style="list-style-type: none"> 1) Immunity from jurisdiction as regards acts carried out by them in their official capacity. 2) Exemption from regulations restricting immigration and formalities for the registration of foreigners. 3) Right to import household effects from their last country of residence or from the country of which they are nationals <p>The Director of the Centre and the Deputy to the Director together with their families are granted the immunities and privileges accorded to heads of diplomatic missions and members of their families.</p>	Family members of staff have access to day care/education in accordance with Swedish legislation.

2.2.1.3.2 European Food Safety Authority - EFSA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission / Tasks / Functions
Regulation (EC) N° 178/2002	28/01/2002	<p>EFSA is the cornerstone of the EU system of risk assessment for food and feed safety. Its scientific advice on existing and emerging risks underpins the policies and decisions of risk managers in the European Institutions and EU Member States with the objective of protecting consumer health. The Authority's most critical commitment is to provide objective, transparent and independent advice and clear communication grounded in the most up-to-date scientific methodologies, information and data available. The Authority is committed to the core standards of scientific excellence, openness, transparency, independence and responsiveness.</p> <p>EFSA brings together Europe's best available experts in risk assessment in the field of food and feed safety, who act in an independent capacity for an autonomous, self-governed organisation to provide the European EU, Member States and the European Parliament with scientific advice of the highest standard.</p> <p>EFSA works closely with national food safety agencies and in open consultation with its stakeholders, proactively seeking input, ensuring the transparency of its procedures and exchanging information with international partners. This puts EFSA in a strong position to assist risk managers in developing coordinated and international approaches based on comprehensive and current analysis.</p> <p>EFSA is a responsive and reliable source of support for decision makers. Through its Scientific Committee, Scientific Panels and Working Groups, the Authority undertakes to respond quickly and proactively to urgent issues and emerging risks and EFSA's programming will continue to evolve and adapt in line with the priorities and needs of risk managers.</p> <p>Communicating on risks associated with the food chain is a key part of EFSA's mandate. EFSA, in close cooperation with the European Commission, strives to ensure all interested parties receive timely, reliable, objective and meaningful information based on the results of its scientific work, in liaison with national food safety authorities and stakeholders, and taking account of the needs of different audiences.</p> <p>EFSA will continue working independently, openly and transparently to deliver the best possible scientific advice and therefore contribute to strengthening the European food and feed safety system.</p>

1.2 Seat

Parma, Italy

1.3 Budget Line

17 03 11 : European Food Safety Authority

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	230	212	227	226
Establishment plan posts : AST	100	108	96	93
Establishment plan posts : AST/SC				
Total Establishment plan posts	330	320	323	319
Contract Agents	125	120	125	125
Seconded National Experts	15	10	15	15
TOTAL STAFF	470	450	463	459

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	78 533 267	78 199 698
Other Revenue	1 898 198	1 897 296
TOTAL REVENUES	80 431 465	80 096 994

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	42 059 185	42 059 185	42 559 185	42 559 185
Title 2 - Infrastructure and operating expenditure	8 578 000	8 578 000	8 578 000	8 578 000
Title 3 - Operational expenditure	28 565 000	29 794 280	28 071 964	28 959 809
TOTAL EXPENDITURE	79 202 185	80 431 465	79 209 149	80 096 994

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1				1		1		1
AD 14		2		1		2		2		2
AD 13		2		1		2		2		2
AD 12	1	15		6	1	16	1	16	1	16
AD 11		11		6		11		11		11
AD 10	1	16		11	1	17	1	18	1	18
AD 9	1	42		27	1	42	1	43	1	43
AD 8		54		54		54		54		54
AD 7	1	57	4	46	1	56	1	55	1	55
AD 6	1	17	1	43	1	15	1	14	1	14
AD 5		8		12		6		5		5
AD TOTAL	5	225	5	207	5	222	5	221	5	221
AST 11										
AST 10										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST 9										
AST 8		3				3		3		3
AST 7		4		2		4		4		4
AST 6		9		2		9		9		9
AST 5		30		15		30		30		30
AST 4		26		40		23		23		23
AST 3		25		17		25		23		23
AST 2		3		29		2		1		1
AST 1				3						
AST TOTAL		100		108		96		93		93
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL	5	325	5	315	5	318	5	314	5	314
GRAND TOTAL	330		320		323		319		319	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	74	87	75	92
Function Group III	12	4	13	7
Function Group II	38	28	36	25
Function Group I	1	1	1	1
TOTAL	125	120	125	125

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	15	10	15	15

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues
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	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	77 164 066	78 533 267	78 199 698	78 199 698	-0,42%
- Of which assigned revenues deriving from previous years' surpluses	1 089 066	738 267	441 639	441 638	-40,18%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	2 075 991	1 898 198	1 897 296	1 897 296	-0,05%
- Of which EEA/EFTA (excl. Switzerland)	2 075 991	1 898 198	1 897 296	1 897 296	-0,05%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS	78 945				
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	79 319 002	80 431 465	80 096 994	80 096 994	-0,42%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	40 513 288	42 059 185	42 559 185	42 559 185	1,19%
Salaries & allowances	35 944 081	37 131 185	37 781 185	37 781 185	1,75%
- Of which establishment plan posts	29 179 558	29 304 185	29 954 185	29 954 185	2,22%
- Of which external personnel	6 764 523	7 827 000	7 827 000	7 827 000	0,00%
Expenditure relating to Staff recruitment	474 109	480 000	480 000	480 000	0,00%
Employer's pension contributions					
Mission expenses	196 668	361 000	361 000	361 000	0,00%
Socio-medical infrastructure	295 317	319 000	319 000	319 000	0,00%
Training	579 075	584 000	564 000	564 000	-3,42%
External Services	1 776 144	1 869 000	1 739 000	1 739 000	-6,96%
Receptions, events and representation	5 000	5 000	5 000	5 000	0,00%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Social welfare	1 242 894	1 310 000	1 310 000	1 310 000	0,00%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	9 725 259	8 578 000	8 578 000	8 578 000	0,00%
Rental of buildings and associated costs	5 436 717	4 914 500	4 914 500	4 914 500	0,00%
Information, communication technology and data processing	3 548 179	2 814 000	2 814 000	2 814 000	0,00%
Movable property and associated costs	35 010	100 000	100 000	100 000	0,00%
Current administrative expenditure	244 995	263 000	263 000	263 000	0,00%
Postage / Telecommunications	365 375	364 500	364 500	364 500	0,00%
Meeting expenses	93 862	110 000	110 000	110 000	0,00%
Running costs in connection with operational activities					
Information and publishing	1 121	12 000	12 000	12 000	0,00%
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	29 252 111	28 565 000	28 071 964	28 071 964	-1,73%
Regulated Products	4 465 586	4 118 000	4 014 000	4 014 000	-2,53%
Risk Assessment	3 839 707	3 704 000	3 608 000	3 608 000	-2,59%
Scientific Cooperation & Strategy	10 266 690	9 558 000	9 358 000	9 358 000	-2,09%
Communication	1 131 733	1 399 000	1 399 000	1 399 000	0,00%
Operational support	9 548 395	9 786 000	9 692 964	9 692 964	-0,95%
TOTAL	79 490 658	79 202 185	79 209 149	79 209 149	0,01%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	39 621 497	42 059 185	42 559 185	42 559 185	1,19%
Salaries & allowances	35 935 787	37 131 185	37 781 185	37 781 185	1,75%
- Of which establishment plan posts	29 179 558	29 304 185	29 954 185	29 954 185	2,22%
- Of which external personnel	6 756 229	7 827 000	7 827 000	7 827 000	0,00%
Expenditure relating to Staff recruitment	412 328	480 000	480 000	480 000	0,00%
Employer's pension contributions					
Mission expenses	189 645	361 000	361 000	361 000	0,00%
Socio-medical infrastructure	219 507	319 000	319 000	319 000	0,00%
Training	264 790	584 000	564 000	564 000	-3,42%
External Services	1 357 544	1 869 000	1 739 000	1 739 000	-6,96%
Receptions, events and representation	2 558	5 000	5 000	5 000	0,00%
Social welfare	1 239 338	1 310 000	1 310 000	1 310 000	0,00%
Other Staff related expenditure					

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 2 - Infrastructure and operating expenditure	7 480 788	8 578 000	8 578 000	8 578 000	0,00%
Rental of buildings and associated costs	4 473 077	4 914 500	4 914 500	4 914 500	0,00%
Information, communication technology and data processing	2 570 642	2 814 000	2 814 000	2 814 000	0,00%
Movable property and associated costs	27 446	100 000	100 000	100 000	0,00%
Current administrative expenditure	146 427	263 000	263 000	263 000	0,00%
Postage / Telecommunications	198 091	364 500	364 500	364 500	0,00%
Meeting expenses	65 105	110 000	110 000	110 000	0,00%
Running costs in connection with operational activities					
Information and publishing		12 000	12 000	12 000	0,00%
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	24 014 821	29 794 280	28 959 809	28 959 809	-2,80%
Regulated Products	4 279 440	4 118 000	4 014 000	4 014 000	-2,53%
Risk Assessment	3 709 025	3 704 000	3 608 000	3 608 000	-2,59%
Scientific Cooperation & Strategy	10 088 961	10 822 280	11 027 223	11 027 223	1,89%
Communication	352 390	1 399 000	1 399 000	1 399 000	0,00%
Operational support	5 585 005	9 751 000	8 911 586	8 911 586	-8,61%
TOTAL	71 117 106	80 431 465	80 096 994	80 096 994	-0,42%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 441 638.86

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human and Financial Resources

The Commission accepts the request of the EFSA as it is in line with the July 2013 Communication.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

A 1 % reduction in the establishment plan is incorporated, as indicated in the budget circular for the preparation of the budget 2018 (-4 posts). The number of CA's and SNE's does not vary by comparison to 2016

4.1.2 Vacancy rate as of end 2016

3.0 % (the same rate as end 2015) on the establishment plan.

4.1.3 Standard abatement ('abatement forfaitaire') applied

4.1.4 Salary assumption for calculating salary line (% applied)

1.0 % assumption re salary indexation in 2018

4.1.5 Correction coefficient used

Incorporation of the reduction of the weighting coefficient for Italy from 99.4 % to 97.9 %.

4.1.6 Exchange rate used (if applicable)

4.2 Financial Resources - Agency request

4.2.1 Title 1

In 2018, it is expected that despite 4 posts staff reduction in the establishment plan and the maintenance of the weighting coefficient at 2016 level, the forecasted 1% salary indexation will result in an increase of Title I cost, mainly in salaries and allowances (€ 0.65 million). This will be partially balanced by a decrease in external services (€ 0.13 million) and training cost (€ 0.02 million)

4.2.2 Title 2

Title 2 remains at the level the budget 2017. Out of € 8.58 million, more than half (€ 4.91million) is allocated to building cost (€ 1.80 million for renting). € 2.81 million is foreseen for IT expenditure, mainly for purchase and development of software.

4.2.3 Title 3

Title 3 appropriations will decrease in 2018 to cover the additional staff cost identified in Title I, mainly in Regulated products and Risk assessment scientific meetings for a total amount of € 0.21 million and in Scientific Cooperation for € 0.20 million (the latter chapter now covers whole scientific grants and procurement programme, previously included in Risk Assessment and Regulated products) and Operational support (€ 0.09 million).

4.3 Ad hoc grants and delegation agreements

EFSA has since years implemented activities and received grants from DG ELARG to support the Pre-accession programme in the field of food and feed safety). An amount of EUR 0.6 million was received in October 2015 to cover 26 months agreement that ends in 2017.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	EFSA Seat, Parma, office building	EFSA Seat was acquired on 19 December 2011.
Surface area (in square metres)	27.500 m ² total	
Of which office space	14.200 m ² office space	
Of which non-office space	1.600 m ² restaurant / kitchen	
	11.700 m ² Parking, basement and technics	
Annual rent (in EUR)	1.8 M€	
Type and duration of rental contract	25 years, ending December 2036	
Host country grant or support	0	
Present value of the building	25.88 M€	Capital value remaining due at 31/12/2015
Information to be provided per building:	EFSA representative office, Brussels	EFSA renting contract was signed on 01/09/2016
Surface area (in square metres)	41 m ² office space	
Annual rent (in EUR)	€41,000, all services included	
Type and duration of rental contract	1 year, renewable	
Host country grant or support	0	
Present value of the building	-	

5.1.2 Building project in the planning phase

n/a

5.1.3 Building projects submitted to the European Parliament and the Council

n/a

5.2 European Schools

EFSA considers schooling as an essential part of its staff policy. For this purpose, a European school (“Scuola per l’Europa”) was established in 2004 and accredited in 2008 under the system of European schools. The school includes teaching up to the baccalaureate level. In 2009, the Italian authorities have commissioned the construction of a new building to host the school (the current facilities being in poor conditions), through a project totaling a value of €35 million (to be paid by the Italian authorities). Due to financial difficulties with the constructor, works were suspended in 2012 (at about 90% completion), and remained on hold until May 2016. They have now been resumed and the building is set for completion in 2017. The move to the new facilities is planned to take place before the start of the school year 2017-18. A contribution to the EU accredited European school in Parma worth €1.13 million was paid from the EFSA’s budget in 2016. The amount paid in 2016 and budgeted for 2017 has been slightly increased to cover the foreseen increases both in the annual school fees and in the number of pupils and children (€1.03 was paid in 2015).

5.3 Evaluation

The third meta-evaluation of EFSA shall be commissioned in 2017, as foreseen in Article 61 of EFSA’s Founding Regulation (EC) 178/2002. The specifications will be established by the Management Board in close cooperation with the European Commission and the results submitted to the European Parliament and the Council in the course of 2018. Through its progress reports, EFSA will ensure that the Management Board will be apprised regularly of the implementation of the recommendations that might result from the meta-evaluation. Since 2014, EFSA is equipped with a regulatory framework that integrates ex-ante and ex-post evaluations of significant programmes and activities.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
In the Seat Agreement Italy committed to apply to the Authority the privileges and immunities provided for in the Protocol on the privileges and immunities of the European Communities, signed in Brussels on 8 April 1965	The Executive Director of the Authority and members of the senior management team, their spouse and dependent family members are granted privileges and immunities, facilities and concessions granted by the Italian Government to members of equivalent rank in the diplomatic corps in Italy	
The Authority, its assets and funds, wherever they may be, are immune – in the performance of the official activities – from any form of legal proceedings and are not the subject of any administrative or legal measure of constraint	Staff is exempt from national taxes on salaries, wages and emoluments paid by the Authority	
The premises and the buildings used by the Authority as well as the archives are inviolable.	Staff is immune from legal proceedings in respect of acts performed by them in the exercise of official duties.	

2.2.1.3.3 European Medicines Agency - EMA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission / Tasks/ Functions
Regulation (EC) 726/2004 of the European Parliament and the Council of 31 March 2004 (replacing Council Regulation (EEC) No 2309/93 of 22 July 1993)	24/08/1993	Founding Regulation: In order to promote the protection of human and animal health and of consumers of medicinal products throughout the Community, and in order to promote the completion of the internal market through the adoption of uniform regulatory decisions based in scientific criteria concerning the placing on the market and the use of medicinal products, the objectives of the Agency shall be to provide the Member States and the institutions of the Community with the best possible scientific advice on any question relating to the evaluation of the quality, the safety, and the efficacy of medicinal products for human and veterinary use, which is referred to it in accordance with the provisions of the Community legislation relating to medicinal products.
Council Regulation (EC) No 297/95 of 10 February 1995	15/02/1995	Regulation on fees payable to the EMA laying down the fee levels and its implementation for centrally authorised medicinal products.
Regulation (EC) No 141/2000 of European Parliament and the Council of 16 December 1999	20/01/2000	Orphan Medicines Regulation laying down a Community procedure for the designation of medicinal products as orphan medicinal products and to provide incentives for the research, development and placing on the market of designated orphan medicinal products.
Directive 2001/82/EC of European Parliament and the Council	28/11/2001	Community code relating to veterinary medicinal products
Directive 2001/83/EC of European Parliament and the Council	28/11/2001	Community code relating to medicinal products for human use
Directive 2004/24/EC of the European Parliament and the Council of 31 March 2004	30/04/2004	Traditional herbal medicinal products Directive amending, as regards traditional herbal medicinal products, Directive 2001/83/EC on the Community code relating to medicinal products for human use
Commission Regulation (EC) No 2049/2005 of 15 December 2005	16/12/2005	SME Regulation laying down rules regarding the payment of fees to, and the receipt of administrative assistance from, the European Medicines Agency by micro, small and medium-sized enterprises
Regulation (EC) No 1901/2006 of the European Parliament and the Council of 12 December 2006	26/01/2007	Paediatrics Regulation laying down rules concerning the development of medicinal products for human use in order to meet the specific therapeutic needs of the paediatric population, without subjecting the paediatric population to unnecessary clinical or other trials and in compliance with Directive 2001/20/EC.
Commission Regulation 658/2007 of 14 June 2007	15/06/2007 applicable from 04/07/2007	Financial penalties for infringement of certain obligations in connection with marketing authorisations granted under Regulation (EC) No 726/2004.
Regulation (EC) No 1394/2007 of the European Parliament and the Council of 13 November 2007	30/12/2007	Advance Therapies Regulation laying down specific rules concerning the authorisation, supervision and pharmacovigilance of advanced therapy medicinal products.
Commission Regulation 1234/2008 of 24 November 2008	01/01/2009 applicable from 01/01/2010	Variations Regulation laying down provisions concerning the examination of variations to the terms of the following marketing authorisations for medicinal products for human use and veterinary medicinal products.
Regulation (EC) No 470/2009 of the European Parliament and the Council of 6 May 2009	16/06/2009 applicable from 05/07/2009	Community procedures for the establishment of residue limits of pharmacologically active substances in foodstuff of animal origin.
Commission Regulation (EC) No 668/2009	24/07/2009	Implementing Regulation (EC) No 1349/2007 with regards to the evaluation and certification of quality and non-quality data relating to advanced therapies medicinal products [...] developed by SMEs.
Regulation (EU) No 1235/2010 of the European Parliament and the Council of 15 December 2010	01/01/2011 applicable from 02/07/2012	Pharmacovigilance Regulation amending Regulation (EC) No 726/2004 laying down Community procedures for the authorisation and supervision of medicinal products for human and veterinary use [...] and Regulation (EC) No 1394/2007 on advanced therapy medicinal products.
Regulation (EU) No 536/2014 of the European Parliament and the Council of 16 April 2014	Applicable not earlier than 28 May 2016	Regulation on Clinical trials on medicinal products for human use, and repealing Directive 2001/20/EC

Regulation (EU) No 658/2014 of the European Parliament and the Council of 15 May 2014	15/05/2014 applicable from 26/08/2014	Pharmacovigilance Fee Regulation laying down fees payable to the European Medicines Agency for the conduct of pharmacovigilance activities in respect of medicinal products for human use.
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1.2 Seat

London, UK

1.3 Budget Line

17 03 12 01 : Union contribution to the European Medicines Agency

17 03 12 02 : Special contribution for orphan medicinal products

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	343	337	340	340
Establishment plan posts : AST	259	250	256	251
Establishment plan posts : AST/SC				
Total Establishment plan posts	602	587	596	591
Contract Agents	160	143	168	174
Seconded National Experts	25	36	35	45
TOTAL STAFF	787	766	799	810

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	28 892 000	32 000 000
Other Revenue	293 211 000	301 917 000
TOTAL REVENUES	322 103 000	333 917 000

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	119 140 000	119 140 000	127 517 000	127 517 000
Title 2 - Infrastructure and operating expenditure	52 942 000	52 942 000	53 440 000	53 440 000
Title 3 - Operational expenditure	150 021 000	150 021 000	152 960 000	152 960 000
TOTAL EXPENDITURE	322 103 000	322 103 000	333 917 000	333 917 000

2 Human Resources

2.1 Establishment plan posts

in group and	2016	2017	2018
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	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		4		2		4		3		3
AD 14		6		6		6		7		7
AD 13		9		9		11		11		11
AD 12		42		39		40		43		43
AD 11		38		37		40		43		43
AD 10		44		44		43		41		41
AD 9		37		37		42		45		45
AD 8		54		54		53		59		59
AD 7		54		54		61		73		65
AD 6		37		37		37		31		23
AD 5		18		18		3				
AD TOTAL		343		337		340		356		340
AST 11		2		2		2		2		2
AST 10		5		5		6		7		7
AST 9		7		7		7		6		6
AST 8		16		16		16		16		16
AST 7		19		17		19		22		22
AST 6		39		39		43		42		42
AST 5		43		42		43		46		46
AST 4		49		49		52		57		57
AST 3		47		46		45		46		46
AST 2		32		27		23		7		7
AST 1		0								
AST TOTAL		259		250		256		251		251
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		602		587		596		607		591
GRAND TOTAL		602		587		596		607		591

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	64	55	67	68
Function Group III	15	15	16	22
Function Group II	81	73	85	84
Function Group I	0		0	
TOTAL	160	143	168	174

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	25	36	35	45

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES	272 588 211	285 140 000	300 520 000	300 520 000	5,39%
2 EU CONTRIBUTION	16 756 679	28 892 000	40 174 000	32 000 000	10,76%
- Of which assigned revenues deriving from previous years' surpluses	1 949 934	12 767 000	2 094 115	10 115 459	-20,77%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	56 245	398 000	992 000	537 000	34,92%
- Of which EEA/EFTA (excl. Switzerland)	56 245	398 000	992 000	537 000	34,92%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	421 240	1 062 000	562 000	562 000	-47,08%
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT	15 276 322	6 611 000	298 000	298 000	-95,49%
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	305 098 697	322 103 000	342 546 000	333 917 000	3,67%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	109 947 251	119 140 000	136 146 000	127 517 000	7,03%
Salaries & allowances	103 314 216	112 104 000	129 065 000	120 436 000	7,43%
- Of which establishment plan posts (2)	103 314 216	112 104 000	129 065 000	120 436 000	7,43%
- Of which external personnel					
Expenditure relating to Staff recruitment	109 436	230 000	230 000	230 000	0,00%
Employer's pension contributions					
Mission expenses	682 607	856 000	856 000	856 000	0,00%
Socio-medical infrastructure	742 604	665 000	645 000	645 000	-3,01%
Training	950 281	1 160 000	1 160 000	1 160 000	0,00%
External Services	4 092 572	4 085 000	4 150 000	4 150 000	1,59%
Receptions, events and representation	55 535	40 000	40 000	40 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	45 565 548	52 942 000	53 440 000	53 440 000	0,94%
Rental of buildings and associated costs	22 716 384	21 630 000	22 425 000	22 425 000	3,68%
Information, communication technology and data processing	15 502 356	20 692 000	22 484 000	22 484 000	8,66%
Movable property and associated costs	882 176	954 000	947 000	947 000	-0,73%
Current administrative expenditure	846 641	1 223 000	1 235 000	1 235 000	0,98%
Postage / Telecommunications	92 711	97 000	99 000	99 000	2,06%
Meeting expenses	151 707	373 000	378 000	378 000	1,34%
Running costs in connection with operational activities	709 577	751 000	748 000	748 000	-0,40%
Information and publishing	842 115	1 445 000	1 415 000	1 415 000	-2,08%
Studies	3 821 881	5 777 000	3 709 000	3 709 000	-35,80%
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	141 499 906	150 021 000	152 960 000	152 960 000	1,96%
Meetings (1)	128 537 906	136 824 000	140 511 000	140 511 000	2,69%
Evaluation of medicines					
Translation expenses					
Studies and consultants					
Information and publication	12 962 000	13 197 000	12 449 000	12 449 000	-5,67%
TOTAL	297 012 705	322 103 000	342 546 000	333 917 000	3,67%

(1) General Operational Cost: seminar for NSA, meetings, missions, consultation services, publication

(2) Both establishment plan posts and external personnel

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations
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	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	109 947 251	119 140 000	136 146 000	127 517 000	7,03%
Salaries & allowances	103 314 216	112 104 000	129 065 000	120 436 000	7,43%
- Of which establishment plan posts (1)	103 314 216	112 104 000	129 065 000	120 436 000	7,43%
- Of which external personnel					
Expenditure relating to Staff recruitment	109 436	230 000	230 000	230 000	0,00%
Employer's pension contributions					
Mission expenses	682 607	856 000	856 000	856 000	0,00%
Socio-medical infrastructure	742 604	665 000	645 000	645 000	-3,01%
Training	950 281	1 160 000	1 160 000	1 160 000	0,00%
External Services	4 092 572	4 085 000	4 150 000	4 150 000	1,59%
Receptions, events and representation	55 535	40 000	40 000	40 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	45 565 548	52 942 000	53 440 000	53 440 000	0,94%
Rental of buildings and associated costs	22 716 384	21 630 000	22 425 000	22 425 000	3,68%
Information, communication technology and data processing	15 502 356	20 692 000	22 484 000	22 484 000	8,66%
Movable property and associated costs	882 176	954 000	947 000	947 000	-0,73%
Current administrative expenditure	846 641	1 223 000	1 235 000	1 235 000	0,98%
Postage / Telecommunications	92 711	97 000	99 000	99 000	2,06%
Meeting expenses	151 707	373 000	378 000	378 000	1,34%
Running costs in connection with operational activities	709 577	751 000	748 000	748 000	-0,40%
Information and publishing	842 115	1 445 000	1 415 000	1 415 000	-2,08%
Studies	3 821 881	5 777 000	3 709 000	3 709 000	-35,80%
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	141 499 906	150 021 000	152 960 000	152 960 000	1,96%
Meetings (2)	128 537 906	136 824 000	140 511 000	140 511 000	2,69%
Evaluation of medicines					
Translation expenses					
Studies and consultants					
Information and publication	12 962 000	13 197 000	12 449 000	12 449 000	-5,67%
TOTAL	297 012 705	322 103 000	342 546 000	333 917 000	3,67%

(1) Both establishment plan posts and external personnel

(2) General Operational Cost: seminar for NSA, meetings, missions, consultation services, publication

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue):

EUR 10 231.435. Chapter 11, salaries and allowances, include employer's pension contributions at EUR 11 987 000. The budget structure changed between 2016 and 2017. 2016 expenditure has been restructured to match the new 2017 structure, with the overall budget value unchanged, in order to allow for comparison. Current figures are provisional, subject to audit by the Court of Auditors.

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human and Financial Resources

The Commission proposes to respect the figures of the Commission Communication and to reduce the number of TA to 591 and to increase the number of CA with 16. The Commission sets the total contribution at EUR 32 million, of which the 2016 outturn of EUR 10.115.459 is to be deducted. In this respect, the Commission considers that the 2018 budget should be presented excluding any "potential financial 'Brexit' costs". Contrary to the Agency, the Commission is of the opinion that no budgetary reserve should be established.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

Workload and income from fee-financed activities will grow by +38% (EUR 82 million) between 2014 and 2018, while EMA has been complying with the establishment plan staff cuts required of all EU agencies regardless of whether posts are fee-financed or not. Fee increases reflect increases in pre and post authorisation procedures, and a growing product portfolio resulting in increases in post authorisation maintenance and supervision activities.

Faced with an expected further increase of +5.4% in fee-related activities between 2017 and 2018 (+10.2% between 2016 and 2018), EMA is requesting that a distinction be made in 2018 between the granting of fee-related posts and posts funded by the EU subsidy. EMA is seriously concerned that the growth in fee-related workload and decrease in establishment plan posts has now reached a critical point where the ability of the Agency to fulfil our legal obligations is being put at risk unless additional fee-related posts can be made available in 2018. Workload drivers include:

Procedure volumes and complexity gradually increasing over time; A growing product portfolio resulting in increases in post authorisation maintenance and supervision activities; Increase in pre and post authorisation procedures, e.g. novel initial applications, scientific advice, PSUSAs, parallel distribution, marketing authorisation holder reporting of signals, imposed post authorisation safety studies (PASS) result procedures, post authorisation efficacy studies (PAES), other procedures; Complexity of science and interactions (shift to more complex products, advanced therapy medicinal products (ATMPs)); Maintaining quality of assessments in the context of increasing work; Implementing legislation: clinical trials, pharmacovigilance; Preparing for new veterinary legislation; Delivering Telematics systems required by legislation and required by the network; Implementing legal requirements in corporate areas: financial and staff regulations, audit activities, procurement, responsibilities in the anti-fraud area; and in addition, preparation for and mitigation of the consequences of 'Brexit'.

EMA recognises that additional posts can only relate to demand-driven fee-financed activities, and must be coped with firstly through 2% efficiency gains, in line with the principles of the methodology already developed through the EASA pilot and supported by the inter-institutional working group (IIWG) dealing with Agency performance, i.e. while increased fee-financed workload would justify 22 additional posts, only 11 additional posts are being requested.

The request for 158 FTE Contract Agent posts is based on the assumption that the request for additional temporary agent posts will be supported. If not supported then the Agency would need to request 16 additional Contract Agent posts, to compensate for the -5 TA posts reduced in 2018 plus the 11 additional posts required to cope with the additional fee-financed workload.

4.1.2 Vacancy rate as of end 2016

At the end of 2016 the Agency occupied 587 of 602 temporary agent posts in the establishment plan, resulting in a vacancy rate of 2%. As there was a further cut foreseen in the number of posts for 2017 and 2018 (-11 in total) the actual available target for 2016 was 591 temporary agent posts, with a corresponding vacancy rate of 0.7%.

4.1.3 Standard abatement ('abatement forfaitaire') applied

For 2018 the Agency expects five retirements resulting in a standard abatement of 0.8%.

4.1.4 Salary assumption for calculating salary line (% applied)

In calculating the salary lines for 2018, a 2% increase in basic salaries from July 2018 was assumed and an overall 100% occupancy for all posts throughout the year 2018, taking account of an occupancy rate of 98.0% as of 31.12.2016. Furthermore, progression in step was calculated with an assumed impact of 3.6%.

4.1.5 Correction coefficient used

In calculating the London weighting a factor of 166 throughout 2018 was assumed, in line with the actual 2015/2016 weighting but a 16% increase on the 2016/2017 weighting of 143.

4.1.6 Exchange rate used (if applicable)

In calculating GBP expenditure, an exchange rate of 0.8255 GBP per 1 Euro was assumed.

4.2 Financial Resources - Agency request

4.2.1 Title 1

Following the UK referendum the Agency experienced a sharp decrease in the value of GBP in relation to the EUR, being the principal contributing factor to the 2016 budget surplus described above. High volatility and uncertainty in financial markets continues, making it difficult to forecast the budgetary impact of future exchange rate movements, which could completely reverse the gains seen in 2016. In a 'best case' 2018 scenario, where favourable GBP/EUR exchange rate movements continue at current levels, the full EU subsidy requested for 2018 could be reduced by up to EUR 9 562 000. In a 'worst case' scenario, where the exchange rate reverts back to pre-Brexit levels and EMA requires additional budgetary appropriations to deal with relocation costs and contractual penalties, the full 2018 subsidy might be insufficient to meet the liabilities of the Agency. These potential financial 'Brexit' costs cannot be quantified at this stage, but a real risk exists that they may arise and need to be dealt with within the timeframe of this budgetary process, especially the exchange rate risk. Therefore, in line with the principle of sound financial management, and as endorsed by the EMA Management Board, the full EU subsidy is being requested in 2018 to ensure the Agency can respond appropriately to the budgetary risk and uncertainty inherent in the volatile 'Brexit' context. In addition, the Agency requests that under these exceptional circumstances the Commission and Budgetary Authorities support finding a solution within the framework of the Financial Regulation permitting EMA to retain future budgetary surpluses arising from short-term exchange gains or fluctuations in fee income, to be used to build a budgetary reserve to cope with future Brexit costs and currency fluctuations. EU contributions requested for 2018 amount to EUR 40 174 000, in line with the EU Multi-Annual Financial Framework 2014-2020. In addition to the 'Brexit' context described above, the Agency would also like to draw attention that the exceptional revenues from financial inducements received from the landlord of the office premises in London (EUR 15,230,149 in 2016) expire in the course of 2017 and are no longer available in 2018 and future years to set against budgetary expenditure.

An overall increase of EUR 17 006 000.00 (+14.3%) over 2017. This increase relates to: increase in salary costs for existing staff (allowing for step-increases and reclassifications as outlined in the multi-annual programming document) and including a contingency for adjustments to the London weighting and adverse movement of the Sterling/Euro exchange rate of EUR 9 562 000. (see 4.1.5 above).

4.2.2 Title 2

An overall increase of EUR 498 000.00 (+0,9%) compared to 2017, which is mainly due to an expected increase in expenditure on IT hardware and software. IT project costs (Title 3) decrease in 2018 but IT Operations costs increase because once projects are delivered they need to be maintained (licences, etc.), and in addition 2018 foresees investment in upgrading or replacing the data centre.

4.2.3 Title 3

An overall increase of EUR 2 939 000.00 (+2,0%) compared to 2017. The allocations allow for increased payments to National Competent Authorities (NCAs) for the evaluation of medicines in line with increasing workload; the increase is offset by decreased expenditure on meetings and IT development (see title 2 comments also).

4.3 Ad hoc grants and delegation agreements

EMA has some minor grant agreements with IMI (Innovative Medicines Initiative) and FP7 programmes totalling revenue of EUR 298 000 in 2018. The respective grants agreements were signed before the revised Framework Financial Regulation came into force (01.01.2014) which stipulates that grants can only be received if allowed for in the founding regulation. EMA does not have a provision in its founding regulation for such grants and therefore will not sign any further grant agreements until its founding regulation is amended. The remaining grants, due to their minor value, are treated as 'current budget' (C1) and are adopted by the Board as part of the budgetary procedure. From 01.01.2016 they are no longer treated as assigned revenue.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Basement, promenade and 1st – 10th floor, 30 Churchill Place, London, E14 5EU, Multi-tenant office building	
Surface area (in square metres) Of which office space Of which non-office space	26,450 - 18,448 - 8,002	The building is a multi-tenanted office premises and EMA occupies parts of the basement, ground and promenade levels and level 1 through to level 10
Annual rent ((in EUR at GBP 0.71/EUR))	EUR 22.1 million - Rent: EUR 17,060,000 - Service Charge: EUR 5,059,000	Rent and service charges as per PDB2017 excluding level 10, which will become payable from 2018. Average annual rent and charges (over 25 year) calculated at the exchange rate at the time of EP/Council submission (5.1.3 below) amount to EUR 19.5 million.
Type and duration of rental contract	The lease term is 25 years from 1 July 2014	
Host country grant or support	none	
Present value of the building	Not applicable	EMA is tenant of occupied floors

5.1.2 Building project in the planning phase

Not applicable.

5.1.3 Building projects submitted to the European Parliament and the Council

The financial impact of 'Project 2014' over the term of the lease, including Basement to Level 10 is estimated to be EUR 565,218,810, compared to the initial EUR 554,600,000 which corresponds to an annual impact of EUR 424,752, in line with the information provided the European Commission in January 2015 in regards to Preliminary Draft Budget 2016. Please note that the Euro values are based on a GBP/EUR exchange rate of GBP 0.858117/EUR which corresponds with the European Parliament buildings questionnaire submitted by the Agency in April 2011. The fitting out of the office floor on Level 10, of 30 Churchill Place, which is part of the overall 'Project 2014' Agency relocation project, and which is included in the total surface area above, was completed and the Agency took possession of the floor in September 2015 as envisaged.

5.2 European Schools

Not applicable, there is no European School in London.

5.3 Evaluation

The main findings of the latest evaluation available are as follows:

The 2010 study provides firm evidence from an independent external consultant on very good performance of the Agency. Since its creation in 1993, the EMA has made considerable progress in maintaining an effective European authorisation system for human and veterinary medicinal products and gained great consideration from all stakeholders, at European as well as at international level. EMA opinions are considered of a very high quality from a scientific point of view and the Agency has become a leading actor in establishing international standards. EMA Secretariat together with 44 National Competent Authorities create an effective network providing for the most relevant experts.

The evaluation led to both strategic and operational recommendations to optimise the system and remove the possible barriers that prevent from an efficient and sustainable functioning of the Agency.

A new evaluation of the agency is expected to be carried out by 2019.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff
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	Protocol of privileges and immunities / diplomatic status	Education day care
Agency has diplomatic status	Staff do not pay national taxes on their Union salary	UK European School is 103 km from Agency's location and therefore not suitable for Agency's staff. In 2008 the Agency introduced a model for payment of part of the school fees
Agency can recover VAT, IPT and Airport Departure Tax from the host country	Internationally recruited staff can buy a tax-free vehicle within the first 12 months of taking up service subject to payment of residual VAT on its sale.	Agency does not have a day care facility but provides financial contribution using the same rules as EC for nursery contribution to European School kindergarten.
Agency pays reduced business rates (equivalent of Council tax)	Internationally recruited staff are exempt from road tax for up to 2 cars.	

2.2.1.3.4 European Border and Coast Guard Agency – FRONTEX

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Regulation (EU) 2016/1624 on the European Border and Coast Guard and amending Regulation (EU) 2016/399 and repealing Regulation (EC) No 863/2007 and Regulation (EC) No 2007/2004 and Council Decision 2005/267/EC	14/09/2016	This Regulation establishes an European Border and Coast Guard (EBCG Regulation) consisting of Frontex and the national authorities of EU Member States (including coast guards) to ensure European integrated border management at the external borders with a view to managing the crossing of the external borders efficiently. The Agency shall facilitate and render more effective the application of existing and future Union measures relating to the management of the external borders, in particular the SBC. It shall also contribute to the continuous and uniform application of Union law at all external borders.
Regulation (EU) No 1052/2013 establishing the European Border Surveillance System (Eurosur)	22/10/2013	Frontex shall assist to the development and operation of a European border surveillance system and to the development of a common information-sharing environment, including interoperability of systems, in particular by establishing, maintaining and coordinating the EUROSUR framework; establishing and maintaining the EUROSUR communication network, the European situational picture, the common pre-frontier intelligence picture and coordinating the application of surveillance tools. The Agency may also process personal data.
Regulation (EU) No 656/2014 establishing rules for the surveillance of the external sea borders in the context of operational cooperation coordinated by Frontex	15/05/2014	In accordance with this Regulation: - Frontex must establish its operational plans for sea operations. -new elements for Frontex coordinated joint operations at sea, such as on the protection of fundamental rights, on interception, disembarkation and on SAR have been included.

1.2 Seat

Warsaw, Poland

1.3 Budget Line

18 02 03 : European Border and Coast Guard Agency (Frontex)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	194	128	261	311
Establishment plan posts : AST	81	69	91	107
Establishment plan posts : AST/SC				
Total Establishment plan posts	275	197	352	418
Contract Agents	106	93	147	174
Seconded National Experts	86	75	141	168
TOTAL STAFF	467	365	640	760

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	281 267 000	298 286 000
Other Revenue	20 762 000	21 912 000
TOTAL REVENUES	302 029 000	320 198 000

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
Ad hoc grants	p.m.	p.m.
Delegation agreements	p.m.	p.m.
TOTAL REVENUES	p.m.	p.m.

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	37 686 000	37 686 000	55 000 000	55 000 000
Title 2 - Infrastructure and operating expenditure	21 319 000	21 319 000	27 550 000	27 550 000
Title 3 - Operational expenditure	243 024 000	243 024 000	237 648 000	237 648 000
Title 4 - Earmarked Expenditure	p.m.	p.m.	p.m.	p.m.
TOTAL EXPENDITURE	302 029 000	302 029 000	320 198 000	320 198 000

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1				1		1		1
AD 14		1		2		1		1		1
AD 13		4		5		5		6		6
AD 12		14		13		15		17		17
AD 11		9		8		11		17		17
AD 10		8		9		10		12		12
AD 9		10		13		20		23		23
AD 8		66		34		85		110		110
AD 7		44		30		65		72		72
AD 6		24		10		34		37		37
AD 5		13		4		14		15		15
AD TOTAL		194		128		261		311		311
AST 11										
AST 10										
AST 9				1						
AST 8		5		7		5		5		5
AST 7		11		12		11		11		11
AST 6		15		21		16		16		16
AST 5		25		17		27		27		27

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST 4		21		6		28		45		45
AST 3		4		5		4		3		3
AST 2										
AST 1										
AST TOTAL		81		69		91		107		107
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		275		197		352		418		418
GRAND TOTAL		275		197		352		418		418

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	26	23	59	66
Function Group III	57	50	65	84
Function Group II	10	7	10	7
Function Group I	13	13	13	17
TOTAL	106	93	147	174

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	86	75	141	168

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	218 686 000	281 267 000	298 286 000	298 286 000	6,05%
- Of which assigned revenues deriving from previous years' surpluses			5 965 192	5 965 192	100%

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	15 852 000	20 662 000	21 912 000	21 912 000	6,05%
- Of which EEA/EFTA (excl. Switzerland)	15 852 000	20 662 000	21 912 000	21 912 000	6,05%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	2 630 852				
5 ADMINISTRATIVE OPERATIONS		100 000			-100%
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	237 168 852	302 029 000	320 198 000	320 198 000	6,02%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)	2 171 872	p.m.	p.m.	p.m.	
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)	12 721 000	p.m.	p.m.	p.m.	
TOTAL	14 892 872	p.m.	p.m.	p.m.	

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	23 965 282	37 686 000	55 000 000	55 000 000	45,94%
Salaries & allowances	22 197 171	35 400 000	52 714 000	52 714 000	48,91%
- Of which establishment plan posts	15 055 411	24 300 000	37 114 000	37 114 000	52,73%
- Of which external personnel	7 141 760	11 100 000	15 600 000	15 600 000	40,54%
Expenditure relating to Staff recruitment	223 510	286 000	286 000	286 000	0,00%
Employer's pension contributions					
Mission expenses	425 000	500 000	500 000	500 000	0,00%
Socio-medical infrastructure	21 100	70 000	70 000	70 000	0,00%
Training	351 173	460 000	460 000	460 000	0,00%
External Services	747 328	950 000	950 000	950 000	0,00%
Receptions, events and representation					
Social welfare		20 000	20 000	20 000	0,00%
Other Staff related expenditure					
Title 2 - Infrastructure and operating	15 231 899	21 319 000	27 550 000	27 550 000	29,23%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
expenditure					
Rental of buildings and associated costs	5 242 393	10 340 000	16 155 000	16 155 000	56,24%
Information, communication technology and data processing	7 553 801	7 240 000	7 240 000	7 240 000	0,00%
Movable property and associated costs	247 221	849 000	905 000	905 000	6,60%
Current administrative expenditure	1 067 227	1 355 000	1 615 000	1 615 000	19,19%
Postage / Telecommunications	119 000	150 000	170 000	170 000	13,33%
Meeting expenses	507 269	570 000	640 000	640 000	12,28%
Running costs in connection with operational activities					
Information and publishing	494 988	815 000	825 000	825 000	1,23%
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	188 677 653	243 024 000	237 648 000	237 648 000	-2,21%
Joint Operations	125 668 572	119 795 000	115 795 000	115 795 000	-3,34%
Risk Analysis, Situation Center & EUROSUR	14 326 383	13 680 000	17 855 000	17 855 000	30,52%
Training	4 427 501	5 000 000	9 450 000	9 450 000	89,00%
Research and Innovation	799 167	1 100 000	1 100 000	1 100 000	0,00%
Pooled resources	3 534 728	9 000 000	9 000 000	9 000 000	0,00%
Miscellaneous operational activities	1 134 883	27 269 000	29 793 000	29 793 000	9,26%
Supporting operational activities	136 115	60 000	378 000	378 000	530,00%
Return Support	38 529 000	66 560 000	53 792 000	53 792 000	-19,18%
International and European cooperation	121 304	560 000	485 000	485 000	-13,39%
Title 4 - Earmarked Expenditure	15 541 026	p.m.	p.m.	p.m.	
External Relations	4 298 346	p.m.	p.m.	p.m.	
Copernicus	11 242 680	p.m.	p.m.	p.m.	
TOTAL	243 415 860	302 029 000	320 198 000	320 198 000	6,02%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	23 535 599	37 686 000	55 000 000	55 000 000	45,94%
Salaries & allowances	22 197 171	35 400 000	52 714 000	52 714 000	48,91%
- Of which establishment plan posts	15 055 411	24 300 000	37 114 000	37 114 000	52,73%
- Of which external personnel	7 141 760	11 100 000	15 600 000	15 600 000	40,54%
Expenditure relating to Staff recruitment	139 083	286 000	286 000	286 000	0,00%
Employer's pension contributions					
Mission expenses	383 204	500 000	500 000	500 000	0,00%
Socio-medical infrastructure	6 883	70 000	70 000	70 000	0,00%
Training	141 392	460 000	460 000	460 000	0,00%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
External Services	667 866	950 000	950 000	950 000	0,00%
Receptions, events and representation					
Social welfare		20 000	20 000	20 000	0,00%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	8 826 558	21 319 000	27 550 000	27 550 000	29,23%
Rental of buildings and associated costs	4 971 630	10 340 000	16 155 000	16 155 000	56,24%
Information, communication technology and data processing	2 166 683	7 240 000	7 240 000	7 240 000	0,00%
Movable property and associated costs	165 074	849 000	905 000	905 000	6,60%
Current administrative expenditure	768 986	1 355 000	1 615 000	1 615 000	19,19%
Postage / Telecommunications	96 288	150 000	170 000	170 000	13,33%
Meeting expenses	326 152	570 000	640 000	640 000	12,28%
Running costs in connection with operational activities					
Information and publishing	331 745	815 000	825 000	825 000	1,23%
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	121 399 127	243 024 000	237 648 000	237 648 000	-2,21%
Joint Operations	78 812 476	119 795 000	115 795 000	115 795 000	-3,34%
Risk Analysis, Situation Center & EUROSUR	8 737 657	13 680 000	17 855 000	17 855 000	30,52%
Training	2 459 318	5 000 000	9 450 000	9 450 000	89,00%
Research and Innovation	464 906	1 100 000	1 100 000	1 100 000	0,00%
Pooled resources	2 885 542	9 000 000	9 000 000	9 000 000	0,00%
Miscellaneous operational activities	370 612	27 269 000	29 793 000	29 793 000	9,26%
Supporting operational activities	34 077	60 000	378 000	378 000	530,00%
Return Support	27 524 298	66 560 000	53 792 000	53 792 000	-19,18%
International and European cooperation	110 241	560 000	485 000	485 000	-13,39%
Title 4 - Earmarked Expenditure	8 195 994	p.m.	p.m.	p.m.	
External Relations	1 612 873	p.m.	p.m.	p.m.	
Copernicus	6 583 121	p.m.	p.m.	p.m.	
TOTAL	161 957 278	302 029 000	320 198 000	320 198 000	6,02%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 5 965 192

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM (2013/519) and in light of the legislative financial statement (2015/671) accompanying the EBCG Regulation (2016/1624) which entered into force on 6 October 2016.

Human and Financial Resources

The Commission supports Frontex request of EUR 298 286 000 as an EU subsidy and 418 establishment plan posts in 2018 that are fully in line with the legislative financial statement (LFS) accompanying the European Border and Coast Guard (EBCG) Regulation. The 168 seconded national experts (SNE) planned for 2018 are also in line with the LFS. The Commission does not support the 15 additional CA approved by Frontex Management Board in 2015 as this increase has not been reflected in the LFS to the EBCG Regulation.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

Frontex, following the entry into force of the EBCG Regulation (EU) 2016/1624 is requesting overall a total of 66 additional posts for 2018. This amount is composed of 67 new posts (50 TA AD and 17 TA AST) deducted by one TA AST post stemming from the communication COM (2013) 519 to reduce the Agency staff by 5% over 5 years.

4.1.2 Vacancy rate as of end 2016

For temporary staff: 2,3%, for contract staff: 4,8%.

4.1.3 Standard abatement ('abatement forfaitaire') applied

N/A for Frontex

4.1.4 Salary assumption for calculating salary line (% applied)

The calculation is based on an average per person per month and the number of agent's man-months worked in Frontex. Basic data is taken from the last year budget corrected for annual adjustments and by reclassification amounts.

4.1.5 Correction coefficient used

In 2016: 71,6%, in 2017: 66,7%

4.1.6 Exchange rate used (if applicable)

In 2016: 4,1893; in 2017: 4,4261

4.2 Financial Resources - Agency request

4.2.1 Title 1

The 45,9 % increase of staff expenditure compared to 2017 follows the increase of the agency's operational activity and the requested new posts for 2018 taking into account the usual yearly indexation, the correction coefficient for Poland, the 1% reduction policy and the full use of Frontex establishment plan as well as external personnel (CA & SNE). The requested 66 additional posts are aligned with the LFS to the EBCG Regulation 2016/1624 (67 new posts deducted by one TA post according COM 2013/ 519). The Management Board of Frontex has approved 27 CA and 27 SNEs. The expenses related to staff recruitment, missions, socio-medical infrastructure, training and external services will remain at the level of 2017. Other staff related expenditure will cover training, translation, costs for trainees and supplementary interim services in addition to PMO Service Level Agreements.

4.2.2 Title 2

The 29,2 % increase compared to 2017 is mainly due to the exponential increase of the leased area and the building costs following the staff increases foreseen in the LFS (from EUR 10.3 million for accommodation of 640 staff in 2017 to EUR 16.2 million in 2018 for 754 staff) which include rental costs, service charges and other related building costs: EUR 7.8 million; reconstructions of the existing office floors (EUR 3 million); fitting out one additional floor in the Warsaw Spire Tower building to be the Frontex conference centre (EUR 1.2 million plus potential rent EUR 0.5 million); architectural competition for the new HQs building (EUR 2.7 million); external experts supporting the new HQs building design and development (EUR 0.42 million); impact of the new Liaison Officers, (additional needs between EUR 0.4 - 0.6 million). Other expenses taken into consideration are linked to the launch of the new HQs building project (being result of the HQs Agreement concluded); the re-adaptation of the current premises to fit large numbers of additional staff (implementation of space optimisation project); the set-up of Liaison Offices in the Member States and third countries. The ICT expenditure in 2018 are linked with increased needs of additional staff, business as usual maintenance and licenses, purchase of new software and hardware for projects like disaster recovery system, intranet etc. The movable property and associated expenses include purchases for the functioning of the liaison offices. Due to higher needs of the additional staff, the following expenditure is expected to increase in budget 2018: the current administrative costs; the postal costs; the costs for non-operational meetings related to Management Board meetings and associated costs such as interpretation services, as well as for the meetings and activities of the Consultative Forum; the budget for Information & Transparency related to communication initiatives and the press office.

4.2.3 Title 3

The largest part of Frontex budget is allocated to *Joint Operations* to strengthen the MS capabilities for better focusing on the main routes of irregular migration and fighting crime at the external borders, coordination of joint activities that sustain operational presence in the areas at the external borders exposed to specific and disproportionate pressure as assessed by Eurosur impact assessments. In 2018 Frontex will continue to reinforce the strategic operations in the Mediterranean; the “hotspot” approach in the front line MSs; support the operation of the EURTFs, further develop EPN and increasingly conduct operational activities using functional structures and platforms.

The expenses for *Risk Analysis* cover platforms for information exchange and joint analytical work by Frontex and MSs and third country networks, in order to generate and share in-depth knowledge and up-to-date situational awareness achieved also through the constant development of methodology for risk analysis. The Risk Analysis manages the collection of information through the management of joint debriefing teams, intelligence officers and of related information flows from emerging hotspots or border areas subject to high border management pressures. It also provides technical services enabling and supporting risk analysis such as data and GIS analysis, business intelligence, building risk analysis capacity in Frontex, MSs and cooperating third countries, access to open source information and intelligence. Finally, to further develop and implement vulnerability assessments methodology, with the support of LOs, in order to provide a basis for recommendations for necessary measures and to assess MS contribution to the rapid intervention pool.

The Situation Center will continue to deliver Situation Monitoring and Information Exchange Services and related service management support. It will also fully develop the crisis management framework and structure together with a quick response mechanism. The Situation Center also collects and processes the Agency's operational data for situation monitoring and operational information exchange purposes.

In 2018 *EUROSUR* will continue, as a common framework for the exchange of information and for the cooperation between MSs and between MSs and Frontex, to improve situational awareness and to increase reaction capability at the EU external borders of the MSs will continue to increase.

The training activities will focus on mid and long-term objectives to promote a strategic approach to the education and training of border guards in line with the Bologna / Copenhagen principles, and integrating fundamental rights in training design as an underpinning element. The training budget will cover the development of the common standards for general education of border guards, training for members of the EBGT and the implementation of the common standards and tools for specialised training. In 2018 priority will be given to fine-tuning the quality assurance system and the accreditation processes, to the further development of training on coast guard functions and training for return interventions and operations and interventions and priority will be given to the full utilisation of the new ICT platform for delivery of training.

The Research & Innovation activities will drive the process of the harmonisation of border control and the development of standards - both operational and technical. They also aim at performing the operational assessments of the effectiveness of the border control systems and technologies and finally to strengthen the monitoring and contribution of Frontex to the European Border Security Research and Innovation, and to coordinate and enhance the activity and involvement of the border guard community in this field.

Pooled Resources: provision of technical assistance and management of resources aimed at securing that the appropriate human and technical resources are made available for deployment to support operational activities.

Miscellaneous Operational Activities: include EUR 9.1 million for a Financial Operational reserve of at least 4% of the operational budget according to Frontex Regulation (2016/1624) plus EUR 19.6 million for an Operational reserve to respond effectively to the operational developments during 2018 and also the funding of the 2018 European Day for Border Guards; the maintenance of operational systems that are non-EUROSUR related and support to FSC systems (FOSS, FMM, Ops room).

The supporting Operational Activities (Frontex Fundamental Rights Officer) are related to the strategic cooperation with Frontex' Consultative Forum on Fundamental Rights, set up and run of complaints mechanism.

The *Return support* focuses on the response to the migratory situation by assistance and coordination of Joint Return Operations with MS, operational support on return to MSs in all aspects of pre-return assistance, return operations, training and capacity building. The work will focus on third countries nationals that are a priority to return. Cooperation with third countries will include coordination and financing of visits of third-country officials (“identification missions”).

The International and European cooperation is supporting the MSs' Border Management Services by strengthened cooperation with partners in the field of internal security and detection/prevention of cross-border crime (EU Policy Cycle), in the field of migration management and return and the deployment of Liaison Officers to third countries in justified cases.

4.3 Ad hoc grants and delegation agreements

- EUR 4.5 million for Eastern Partnership IBM: Regional Capacity Building Project for 3 years as from 2014 (signed on 20/06/ 2014 with DG DEVCO).
- EUR 5.5 million for IPA grant agreement for 36 months as from 01/01/2016 (signed on 22 December 2015): Regional support to protection-sensitive migration management in Western Balkans and Turkey.
- EUR 47.6 million for Copernicus Delegation Agreement 2015-2020 (signed with DG GROW on 10 November 2015), entrusting Frontex the service component implementation tasks, in line with the Copernicus Regulation (EU) 377/2014.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Name, location and type of building	Name, location and type of building	Name, location and type of building
Information to be provided per building:	Warsaw Spire, Warsaw, office space	CCE, Brussels, office space	HCG tower, Piraeus, office space	Catania, Via Transito angolo piazza Maravigna
Surface area (in square metres)	21 888 sqm (gross)	125 sqm (gross)	735sqm(gross)	600 sqm
Of which office space	20 772 sqm (gross)	125 sqm	460sqm	550 sqm
Of which non-office space	416 sqm	N/A	275sqm	50 sqm
Annual rent (in EUR)	5 699 376 EUR	2017: 30 000 EUR	0 EUR	0 EUR
Type and duration of rental contract	Lease agreement commenced on 01/01/2015 for 10 years	Lease agreement expires on 31/12/2018	Office space provided by Greek government	Cost free Loan Agreement for 3 years until 12/ 2018
Host country grant or support	N/A	N/A	Yes	Yes
Present value of the building	N/A	N/A	N/A	N/A
Other comment	The file for the office expansion in the current HQs project has been submitted on 9 Feb 2017 to the budgetary authority			Office space provided by the Italian Municipality authorities. Part of building is rented for the seat of EURFT

5.1.2 Building project in the planning phase

The Regulation on the European Border and Coast Guard foresees staff increases which will have an impact on the office space resulting in an increase of the expenditure for building-related appropriations.

5.1.3 Building projects submitted to the European Parliament and the Council

Since 2015 Frontex leases 14.605 square meters (sqm) in building B of the Warsaw Spire complex. In January 2017 the Agency submitted to the European Parliament and the Council a project for 42 % extension of the leased area by renting the whole building B in order to accommodate the agency's future staff (expected to increase to 1000 in 2020) according to the new Frontex Regulation (EBCG). In February 2017, the Management Board approved the draft Headquarters Agreement according to which the Polish Government committed to deliver the plot for a new seat for Frontex and considerable contributions in kind during the construction phase. The agency will finance the construction of a new building requiring substantial funding, which is mostly to come from the EU budget and not yet programmed.

5.2 European Schools

This will be dealt within the Headquarters Agreement (HQ) between the Agency and the Polish Government. According to Article 57 of the Regulation (EU) 2016/1624, the HQ Agreement must be concluded by April 7, 2017, after obtaining the approval of the Frontex Management Board. Discussions on this Agreement are ongoing

5.3 Evaluation

Since Frontex was set up, two external evaluations have been undertaken, one in 2009 and one in 2015. Both have centred on stakeholder and staff views of the efficiency and effectiveness of the agency rather than on quantitative data on performance. Overall, both evaluations concluded that Frontex had successfully achieved its remit. The 2009 evaluation noted that it was too early to fully assess the impact of the agency. The 2015 evaluation, covering the period from 2008 to 2014, concluded that overall Frontex was operating effectively and highlighted its coordinating role in Joint Operations

and Returns. The findings and the recommendation from the last evaluation report were made public: http://frontex.europa.eu/assets/Publications/General/Final_Report_on_External_Evaluation_of_Frontex.pdf

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
<p>Discussions on a HQ agreement (or seat agreement) with the Polish Government are still pending. First contacts started 2005.</p> <p>According to Art. 57 of the Regulation (EU) 2016/1624, the HQ Agreement must be concluded by April 7, 2017 and approved by Frontex Management Board. An agreement was reached on the 22 January 2017.</p>	<p>The Protocol on Privileges and Immunities is incorporated in Polish law. Apart from that these matters have been laid down in the draft HQ Agreement to be discussed at the MB on 8/9 Feb 2017, still being discussed in the negotiations on the Headquarters Agreement. Upon request, the host Member State's Ministry of Foreign Affairs issues a special certificate (card) to Frontex staff members.</p>	<p>Polish Government reimburses the schooling costs for non-Polish staff. In the draft HQ Agreement, the Polish party committed in addition also to undertake concrete steps to set up an accredited European school.</p>

2.2.1.3.5 European Police Office - EUROPOL

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Council Decision 2009/371/JHA establishing the Europol Police Office (Europol)	06/04/2009	Europol shall support and strengthen action by the competent authorities of the Member States (MS) and their mutual cooperation in preventing and combating organised crime, terrorism and other forms of serious crime affecting two or more MS. Europol's competence shall cover organised crime, terrorism and other forms of serious crime affecting two or more MS in such a way as to require a common approach by the MS owing to the scale, significance and consequences of the offences." "Europol's competence shall also cover related criminal offences. Europol shall establish and maintain a computerised system to allow the input, access and analysis of data. The Europol computerised system has three principal components: 1) an information system; 2) an analysis system and 3) an index system. Europol supports MS by: facilitating the exchange of information between MS and third partners; providing operational analysis in support of operations; generating strategic reports (e.g. threat assessments) and crime analysis on the basis of information and intelligence supplied by MS and third parties; providing expertise and technical support for investigations and operations carried out within the European Union, under the supervision and the legal responsibility of the MS concerned. Europol is also active in promoting crime analysis and harmonisation of investigative techniques within the MS.
Regulation (EU) 2016/794 of the European Parliament and of the Council on the European Union Agency for Law Enforcement Cooperation (Europol) and replacing and repealing Council Decisions 2009/371/JHA, 2009/934/JHA, 2009/935/JHA, 2009/936/JHA and 2009/968/JHA	Adopted on 11/05/2016, entry into force 01/05/2017	Europol's objectives shall also cover related criminal offences. Tasks (Article 10 Europol Regulation): 1(a) collect, store, process, analyse and exchange information, including criminal intelligence; (b) notify the MS, via the national units established or designated without delay of any information and connections between criminal offences concerning them; (c) coordinate, organise and implement investigative and operational actions to support and strengthen actions by the competent authorities of the MS, that are carried out: (i) jointly with the competent authorities of the MS; or (ii) in the context of joint investigation teams and, where appropriate, in liaison with Eurojust; (d) participate in joint investigation teams, as well as propose that they be set up; (e) provide information and analytical support to MS in connection with major international events; (f) prepare threat assessments, strategic and operational analyses and general situation reports; (g) develop, share and promote specialist knowledge of crime prevention methods, investigative procedures and technical and forensic methods, and provide advice to MS; (h) support MS cross-border information exchange activities, operations and investigations, as well as joint investigation teams, including by providing operational, technical and financial support; (i) provide specialised training and assist MSs in organising training, in coordination with CEPOL; (j) cooperate with the Union bodies established on the basis of Title V of the TFEU and with OLAF, in particular through exchanges of information and by providing them with analytical support; (k) provide information and support to EU crisis management structures and missions established on the basis of the TEU; (l) develop Union centres of specialised expertise for combating certain types of crime, in particular the European Cybercrime Centre; (m) support MS actions in preventing and combating forms of crime 2. provide strategic analyses and threat assessments to assist the Council and the Commission in laying down strategic and operational priorities of the Union for fighting crime and assisting in their operational implementation; 3. provide strategic analyses and threat assessments to assist the efficient and effective use of the resources available at national and Union level for operational activities and the support of those activities; 4. act as the Central Office for combating euro counterfeiting in accordance with Council Decision 2005/511/JHA. Europol shall also encourage the coordination of measures carried out to fight euro counterfeiting by the competent authorities of the MS or in the context of joint investigation teams, where appropriate in liaison with Union bodies and the authorities of third countries. 5. shall not apply coercive measures in carrying out its tasks."

1.2 Seat

Den Haag, THE NETHERLANDS

1.3 Budget Line

18 02 04 : European Union Agency for Law Enforcement Cooperation (Europol)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	465	476	517	536
Establishment plan posts : AST	40	29	33	30
Establishment plan posts : AST/SC				

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Total Establishment plan posts	505	505	550	566
Contract Agents	135	107	132	132
Seconded National Experts	65	65	71	71
TOTAL STAFF	705	677	753	769

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	114 623 613	118 555 520
Other Revenue	0	0
TOTAL REVENUES	114 623 613	118 555 520

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
Ad hoc grants	2 205 936	
Delegation agreements		
TOTAL REVENUES	2 205 936	

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	71 801 563	71 801 563	78 902 583	78 902 583
Title 2 - Infrastructure and operating expenditure	9 451 550	9 451 550	9 239 550	9 239 550
Title 3 - Operational expenditure	33 370 500	33 370 500	30 413 387	30 413 387
TOTAL EXPENDITURE	114 623 613	114 623 613	118 555 520	118 555 520

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1		1		1		1		1
AD 14		1		1		1		1		1
AD 13		3		2		5		6		5
AD 12		9		7		11		12		11
AD 11		15		10		17		17		17
AD 10		25		9		30		28		28

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 9		52		45		61		63		61
AD 8		106		77		97		102		100
AD 7		109		113		126		143		126
AD 6		127		198		139		189		156
AD 5		17		13		29		19		30
AD TOTAL		465		476		517		581		536
AST 11										
AST 10										
AST 9										
AST 8		1				2		3		3
AST 7		4		3		5		5		5
AST 6		8		4		6		6		6
AST 5		8		7		8		7		7
AST 4		14		10		8		5		5
AST 3		3		2		3		3		3
AST 2		2		3		1		1		1
AST 1										
AST TOTAL		40		29		33		30		30
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		505		505		550		611		566
GRAND TOTAL		505		505		550		611		566

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	32	18	30	30
Function Group III	84	70	83	83
Function Group II	19	19	19	19
Function Group I			0	
TOTAL	135	107	132	132

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	65	65	71	71

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	102 242 000	114 623 613	130 622 000	118 555 520	3,43%
- Of which assigned revenues deriving from previous years' surpluses	2 582 000	897 000	1 868 249	1 868 249	108,28%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)					
- Of which EEA/EFTA (excl. Switzerland)					
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	9 555 786				
5 ADMINISTRATIVE OPERATIONS	1 279 341				
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)	32 784				
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	113 077 127	114 623 613	130 622 000	118 555 520	3,43%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)	2 000 000	2 205 936			-100%
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)	2 313 742				
TOTAL	4 313 742	2 205 936			-100%

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	70 658 448	71 801 563	79 781 000	78 902 583	9,89%
Salaries & allowances	65 898 621	66 216 563	73 470 500	73 260 083	10,64%
- Of which establishment plan posts	52 393 734	56 505 463	63 462 500	63 548 983	12,47%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
<i>- Of which external personnel</i>	13 504 887	9 711 100	10 008 000	9 711 100	0,00%
Expenditure relating to Staff recruitment					
Employer's pension contributions					
Mission expenses					
Socio-medical infrastructure	908 921	1 028 000	1 080 500	1 080 500	5,11%
Training	229 324	400 000	405 000	405 000	1,25%
External Services	3 539 226	4 089 000	4 757 000	4 089 000	0,00%
Receptions, events and representation	82 356	68 000	68 000	68 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	9 129 399	9 451 550	13 684 500	9 239 550	-2,24%
Rental of buildings and associated costs	4 657 029	4 896 550	9 341 500	4 896 550	0,00%
Information, communication technology and data processing	2 154 967	1 925 500	1 878 500	1 878 500	-2,44%
Movable property and associated costs	763 796	757 500	877 000	877 000	15,78%
Current administrative expenditure	305 606	481 500	388 500	388 500	-19,31%
Postage / Telecommunications	458 521	521 500	565 000	565 000	8,34%
Meeting expenses	789 480	869 000	634 000	634 000	-27,04%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	34 784 437	33 370 500	37 156 500	30 413 387	-8,86%
Operations	5 755 707	10 132 500	12 038 500	7 000 000	-30,92%
Operational information technology	18 155 630	18 630 000	19 800 000	18 630 000	0,00%
Telecommunication costs for operational activities	825 714	910 000	1 500 000	1 000 000	9,89%
Seconded National Experts (Operational)	2 900 000	3 408 000	3 528 000	3 493 387	2,51%
EPCC	214 569	200 000	200 000	200 000	0,00%
Heads of Europol national Units	79 544	90 000	90 000	90 000	0,00%
Operational expenditure related to subsidies and grants	6 131 387				
Operational expenditure related to research and development projects	721 886				
TOTAL	114 572 284	114 623 613	130 622 000	118 555 520	3,43%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	69 943 098	71 801 563	79 781 000	78 902 583	9,89%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Salaries & allowances	65 678 148	66 216 563	73 470 500	73 260 083	10,64%
- Of which establishment plan posts	52 298 144	56 505 463	63 462 500	63 548 983	12,47%
- Of which external personnel	13 380 004	9 711 100	10 008 000	9 711 100	0,00%
Expenditure relating to Staff recruitment					
Employer's pension contributions					
Mission expenses					
Socio-medical infrastructure	737 981	1 028 000	1 080 500	1 080 500	5,11%
Training	150 690	400 000	405 000	405 000	1,25%
External Services	3 311 252	4 089 000	4 757 000	4 089 000	0,00%
Receptions, events and representation	65 027	68 000	68 000	68 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	5 473 396	9 451 550	13 684 500	9 239 550	-2,24%
Rental of buildings and associated costs	2 524 695	4 896 550	9 341 500	4 896 550	0,00%
Information, communication technology and data processing	1 378 547	1 925 500	1 878 500	1 878 500	-2,44%
Movable property and associated costs	536 861	757 500	877 000	877 000	15,78%
Current administrative expenditure	249 447	481 500	388 500	388 500	-19,31%
Postage / Telecommunications	135 838	521 500	565 000	565 000	8,34%
Meeting expenses	648 008	869 000	634 000	634 000	-27,04%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	27 420 493	33 370 500	37 156 500	30 413 387	-8,86%
Operations	5 164 200	10 132 500	12 038 500	7 000 000	-30,92%
Operational information technology	13 915 354	18 630 000	19 800 000	18 630 000	0,00%
Telecommunication costs for operational activities	720 784	910 000	1 500 000	1 000 000	9,89%
Seconded National Experts (Operational)	2 888 709	3 408 000	3 528 000	3 493 387	2,51%
EPCC	214 569	200 000	200 000	200 000	0,00%
Heads of Europol national Units	79 544	90 000	90 000	90 000	0,00%
Operational expenditure related to subsidies and grants	4 154 440				
Operational expenditure related to research and development projects	282 893				
TOTAL	102 836 987	114 623 613	130 622 000	118 555 520	3,43%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 1 868 249

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM (2013)519) of 10.7.2013 and in light of the Legislative financial statement (LFS) accompanying the new Europol Regulation which entered into force on 1 May 2017.

Human and Financial Resources

Regarding the additional establishment plan posts and external personnel requested by the agency as compared to 2017, the Commission partially supports the request as follows: baseline for 2018 is 546 posts calculated as 508 posts (in line with MFF review) plus posts already added in the context of the 2017 budgetary procedure (+8 posts for EC3) incl. posts granted via Amending Letter 1/2017 and the conciliation outcome (+30 posts for ECTC). The Commission supports 20 of the additional posts requested by the Agency. These additional posts will reinforce areas of political priority, mainly EC3, European Serious Organised Crime Centre (incl. EMSC) and ECTC. The Commission does not support the requested 4 contract agents (CA) for EMPACT Support and 1 seconded national expert (SNE) for Asset recovery on top of 2017 estimate, therefore the total figure of CA and SNE will maintain the 2017 levels. The Commission propose that the EU subsidy for Europol will be increased to EUR 118 555 520 for 2018. This represents EUR 3 931 907 additional appropriations compared to budget 2017 for covering the staff expenses for the additional establishment plan posts authorised in the course of budgetary procedure 2017 plus 20 additional posts proposed for 2018.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

The Multi-annual Financial Framework (MFF) 2014-2020 of the EU had prescribed in 2013 a net reduction of Europol's resources for the years 2014-2020. In 2016 however, the political priorities of the EU have seen a necessary shift to creating a Security Union for addressing a number of pressing issues, particularly the pressures of increased migratory flows, the elevated terrorist threat, cybercrime or internet-facilitated crime and a fragmented EU information landscape. Europol's role in the security landscape of the EU has been discussed with increasing intensity, with the Security Union being the latest example. As a result, Europol was entrusted with a number of entirely new functions such as the European Cybercrime Centre (EC3), the European Migrant Smuggling Centre (EMSC), the European Internet Referral Unit (EU IRU), the European Counter-Terrorism Centre (ECTC) and the FIU.net. Though some resources were provided to Europol to perform these new tasks, Europol depended heavily on internal re-allocation of operational staff and on the re-allocation of posts from support functions to the Operations Department. The discussion of Europol's role in the Security Union calls for a comprehensive review of the agency's overall needs in human resources. Europol is supporting the Member States by participating in their operations with expertise, analysis, on-the-spot deployments, cross-checking and operational meetings among other activities. Therefore, as criminal and terrorism threats are rising and EU cooperation is necessary, the demand for Europol's services continues to increase with the expected consequences on resources: the draft budget 2018 foresees an increase of Europol staff from 550 (2017) to 611 (2018) including a staff cut of 9 posts in line with the Commission requirement.

4.1.2 Vacancy rate as of end 2016

0%

4.1.3 Standard abatement ('abatement forfaitaire') applied

No vacancy rate has been applied

4.1.4 Salary assumption for calculating salary line (% applied)

2017: +3.3% (equal to the salary rates that apply since 1/7/2016), 2018: +1%

4.1.5 Correction coefficient used

8% weighting coefficient for The Netherlands for 2017 and 2018 (current applicable coefficient)

4.1.6 Exchange rate used (if applicable)

N/A.

4.2 Financial Resources - Agency request

4.2.1 Title 1

The estimated expenditure under Title 1 (representing 61.1% of the total budget) will be 11 % higher compared to 2017 as consequence of the requested additional 61 establishment plan posts and 9 CA and the full year effect of the new 2017 posts in budget 2018. An increase of EUR 7 253 93 is foreseen for salary and allowances including recruitment costs and

relocation allowances related to the staff enlargement in 2017 and 2018. The expenditure for the European School is still expected to rise because of the staff growth and the establishment of new classes for secondary education (foreseen as a separate extra community subsidy of EUR 1 797 000).

4.2.2 Title 2

The 45% increase compared to 2017 is largely due to “one-off” activities related to the strategic housing roadmap and the upgrade of the AV systems during the period 2018-2020, planned building-related running costs (EUR 9 341 500), administrative ICT costs (EUR 1 878 500), other administrative expenditure (EUR 1 830 500) and statutory expenditure (e.g. Management Board, Joint Supervisory Body and Internal Audit Function) amounting to EUR 634 000. EUR 2 470 000 from the budget for the building are for the implementation of the service level agreement with the Host State (contractual maintenance to retain the current service environment and business continuity of the headquarters and their infrastructure). The business initiatives, which were already started in 2017 (upgrade of AV systems and strategic housing roadmap) amounting to EUR 4 200 000, will continue in 2018. The rest of the costs is for projects on EMAS (EU Eco-Management and Audit Scheme), Agile Workplace Management to support the new work environment (e.g. desk sharing, reservation of workplaces, new ways of working, etc.) and for security business initiatives. In 2018 administrative services will be provided in line with previous year’s budget levels in order to support administrative and governance solutions. The rollout of Sysper 2 will continue together with developments in the areas of Electronic Document & Records Management (EDRM) and Electronic Workflow. The other administrative expenditure will cover e.g. open source subscriptions, office supplies, furniture, car fleet, postal charges and telecommunications, etc. The budget for the Management Board is estimated based on the current level without any extra translation. The budget for the Joint Supervisory Body is no longer foreseen under the new Europol regulation.

4.2.3 Title 3

The estimated expenditure adds up to EUR 37 156 500 (including EUR 4 000 000 for the continuation of subsidy for the EMPACT activities) and represents 28.4% of the total budget. The budget under Title 3 represents an 11% increase compared to 2017 and will cover all Work Programme activities with a direct link to core tasks: EUR 12 038 500 for operations (including EMPACT) emphasises Europol’s focus on operational activities and is foreseen to continue the high level support to Member States; EUR 4 000 000 for EMPACT activities; the increase of circa EUR 2 000 000 mainly reflects the costs for the continuation of the guest officers’ concept to provide secondary security checks at Hot Spots, an increase of EUR 1 170 000 is envisaged for operational information technology. Solutions deployed in 2017 will need to be supported which generates an increase in services. In order to be able to provide higher capacity in development it is foreseen to develop a Software factory concept in 2017 and to implement it in 2018. Also with reference to the strategic housing roadmap this will allow usage of consultants outside the Europol building to work on development projects. The development of existing core solutions will continue during 2018 as a lot of business demand from 2017 has been moved to 2018 due to lack of resources. The telecommunication costs are foreseen to be increased by EUR 590 000 in order to reflect uncertainty regarding contracts to be renewed in this area. The full impact on the ICT area from the new regulation and the outcome of the pilot implementations in 2017 will also be a part of the 2018 ICT work plan. The budget for Seconded National Experts, amounting to EUR 3 528 000, covers the costs for 75 SNEs. The budget for high level external stakeholder meetings (HENU and the annual Police Chiefs Convention) is amounting in total to EUR 290 000 and does not exceed the 2017 budgetary level.

4.3 Ad hoc grants and delegation agreements

- Delegation agreement signed with DG Home in 2014 which entrusts Europol with support tasks during a portion of the policy cycle 2015-2017 for EMPACT activities (European Multidisciplinary Platform against Criminal Threats) prioritised by JHA Council and as laid down in the Operational Action Plans. The Delegation Agreement was amended during 2016 with an additional amount of EUR 2 million on top of the original EUR 7 million.
- In 2016 a grant agreement was signed under the ISF Police 2015 emergency fund for secondary security checks at Hot Spots amounting to EUR 1.5 million. In December 2016 a new grant agreement with the European Union Intellectual Property Office (formal OHIM) was signed for an amount of EUR 0.5 million to implement activities related to online infringements of intellectual property rights and online financial payment systems.
- In 2017 EUROPOL is granted additional funding of EUR 2 205 936 from the ISF Police 2016 emergency fund for secondary security checks at Hot Spots

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment

Information to be provided per building:	Headquarters, Eisenhowerlaan 73, 2517 KK, The Hague Netherlands	The Dutch Government Buildings Agency is owner of the building. Europol is responsible for the user related elements: e.g. catering, ICT, Security and AV systems.
Surface area (in square metres) Of which office space Of which non-office space	Gross floor space building is 32.500 m2.	Number of workplaces has increased from 850 to 960.
Annual rent (in EUR)	NA	Building provided free of charge by the Host State
Type and duration of rental contract	Lease Agreement, signed on 1 March 2011, is valid for 20 years	Lease Agreement Europol New Headquarters, reference EDOC-#532152.
Host country grant or support	Host State support by providing and maintaining the accommodation.	The maintenance regarding the owner related elements.
Present value of the building	NA	

5.1.2 Building project in the planning phase

In 2015 Europol started a multi-year project (2016-2019) together with the Host State (who owns the building) to replace the AV installations of the conference environment and the cabling from analogue to digital in order to assure business continuity and to respond to the actual quality (ICT, interpretation and conference) standards. The AV installations are defined in the Lease Agreement as user elements therefore their alterations and upgrades have to be paid by Europol. The Dutch Host State and Europol have developed a Strategic Housing Roadmap (SHR) for the period 2016 – 2031 (until the end of the Lease Agreement) and a SHR Programme for the rearrangement of the existing office space by increasing the number of the workplaces from 960 to 1 200 (incl. reduction of the workplace ratio to 0.84) and enlarging the meeting facilities in order to cover the organisational growth and demands for the period 2016 – 2020. In addition the Host State launched a visibility study for alternative external housing options in the close vicinity of the Europol headquarters in case these 1 200 workplaces would not be sufficient and a new building project should to be initiated which requires the authorisation of the European Parliament and the Council. Europol foresees to seek this approval in 2017.

5.1.3 Building projects submitted to the European Parliament and the Council

N.A.

5.2 European Schools

The Commission partially subsidises the expenditure for the school fees for the European School The Hague (ESH) based on a mutual Mandate and Service agreement. The expenditure for the European School is expected to still rise because of staff growth and the establishment of new classes for secondary education. It is anticipated that 60% of all eligible pupils will be registered in ESH in the school year 2018/2019. The financial effect of the European School results in lower education allowance and a considerably higher contribution for ESH (EUR 2 795 000). As in previous years, the difference in costs is foreseen as a separate extra community subsidy (EUR 1 797 000).

5.3 Evaluation

The last external evaluation from 2012 was focused on the implementation of the Europol Council Decision and of the Europol's Activities in view of the requirement stemming from the Lisbon Treaty to replace the ECD by a Regulation. The report has been made public: <https://www.europol.europa.eu/content/publication/evaluation-implementation-europol-council-decision-and-europol%E2%80%99s-activities-1677> . The evaluation found very positive views amongst stakeholders about the work of Europol, with interviewees claiming that Europol is playing an increasingly relevant operational role. The evaluation supported the impact assessment which the Commission conducted with a view to elaborate its proposal for the Europol Regulation. On the basis of the above a new evaluation had to be commissioned in 2016; however, considering that the Europol Regulation was to come into force in 2016, the Management Board opted for waiving this exercise.

Art.68 of the New Regulation of Europol stipulates that by 1 May 2022 and every five years thereafter, the Commission shall ensure that an evaluation assessing, in particular, the impact, effectiveness and efficiency of the agency and of its working practices is carried out.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
According to Article 51(2) Europol Council Decision (ECD) the Protocol on	According to Article 51(1) of ECD the following legal acts apply to the Director and Deputy Directors of Europol and to Europol staff: PPIEC and Regulation	Europol staff members can

Agency privileges	Privileges granted to staff	
<p>Privileges and Immunities of the European Communities (PPIEC) applies to Europol. From 1 May 2017:</p> <p>According to Article 63(1) Europol Regulation the Protocol on Privileges and Immunities of the European Union (“Protocol No. 7” to the Treaty on European Union and the Treaty on the Functioning of the European Union) applies to Europol. The Protocol is supplemented by the Agreement of 15 October 1998 between the Kingdom of the Netherlands and Europol concerning the Headquarters of Europol (see Art. 50 ECD; as of 1 May 2017: see Art. 70 Europol Regulation).</p>	<p>(Euratom, ECSC, EEC) No. 549/69 of 25 March 1969 determining the categories of officials and other servants of the European Communities to whom the provisions of Article 12, the second paragraph of Article 13 and Article 14 of the PPIEC apply (as last amended by Regulation (EC) No. 371/2009 of 27 November 2008). From 1 May 2017: According to Article 63(1) Europol Regulation the following legal acts apply to Europol’s staff (including the Executive Director and the Deputy Executive Directors): “Protocol No. 7” to the Treaty on European Union and the Treaty on the Functioning of the EU) Regulation (Euratom, ECSC, EEC) No. 549/69 of 25 March 1969 determining the categories of officials and other servants of the European Communities to whom the provisions of Article 12, the second paragraph of Article 13 and Article 14 of the PPIEC apply (as last amended by Regulation (EC) No. 371/2009 of 27 November 2008) Protocol and Regulation are supplemented by the Agreement of 15 October 1998 between the Kingdom of the Netherlands and Europol concerning the Headquarters of Europol (see Art. 50 ECD; as of 1 May 2017: see Art. 70 Europol Regulation), which is itself supplemented regarding staff privileges and immunities by an exchange of Notes Verbales of 24 October 2007.</p>	<p>benefit from the ordinary rules regarding tax benefits linked to day care expenses just as any other residents of the Netherlands</p>

2.2.1.3.6 European Union agency for law enforcement training - CEPOL

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
REGULATION (EU) 2015/2219 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 25 November 2015 on the European Union Agency for Law Enforcement Training (CEPOL) and replacing and repealing Council Decision 2005/681/JHA	01/07/2016	The new legal basis presents several key tasks for CEPOL: A wider target group of "law enforcement officials"; Coordination and implementation, addressing the European dimension of serious and organised crime, terrorism, public order, and CSDP preparedness; Assessing EU initiatives in defined fields, building the capacity of third countries, providing multiannual Strategic Training Needs Assessments, and the promotion of mutual recognition of training among EU Member States; The width of CEPOL's remit in the area of research relevant for training and external relations has been extended; CEPOL is a fully fledged EU agency in terms of legal construction, tasked inter alia to bring together a network of law enforcement training institutes. The staff of the current CEPOL Secretariat becomes staff of the agency; The current Governing Board becomes a Management Board (with the European Commission as voting member), gaining powers of Appointing Authority and further competences in determining CEPOL's internal organisation; An 18 months Chairmanship is established; The role of the Executive Director is reinforced by granting him the responsibility to make proposals to the Management Board, and implement both the budget and the work programme(s). The appointment mechanism of the Executive Director is also modified to include the European Commission.

1.2 Seat

Budapest, HU

1.3 Budget Line

18 02 05 : European Union agency for law enforcement training (CEPOL)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	17	17	20	21
Establishment plan posts : AST	11	8	11	11
Establishment plan posts : AST/SC				
Total Establishment plan posts	28	25	31	32
Contract Agents	10	19	10	12
Seconded National Experts	6	7	6	4
TOTAL STAFF	44	51	47	48

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	9 280 000	9 216 720
Other Revenue	0	0
TOTAL REVENUES	9 280 000	9 216 720

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES	539 804	

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	3 833 656	3 833 656	3 959 756	3 959 756
Title 2 - Infrastructure and operating expenditure	452 000	452 000	463 000	463 000
Title 3 - Operational expenditure	4 994 344	4 994 344	4 793 964	4 793 964
Title 4 - Operational expenditure	539 804	539 804		
TOTAL EXPENDITURE	9 819 804	9 819 804	9 216 720	9 216 720

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14								1		1
AD 13		1		1		1				
AD 12										
AD 11		1				2		2		2
AD 10		2		2		2		3		2
AD 9		2		3		1		1		1
AD 8								1		
AD 7		2		1		2		2		2
AD 6		3		1		6		12		7
AD 5		6		9		6		7		6
AD TOTAL		17		17		20		29		21
AST 11										
AST 10										
AST 9										
AST 8										
AST 7										
AST 6		1				1		2		1
AST 5		2		2		3		2		3
AST 4		4		2		6		6		6
AST 3		4		4		1		1		1
AST 2										
AST 1										
AST TOTAL		11		8		11		11		11
AST/SC 6										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		28		25		31		40		32
GRAND TOTAL	28		25		31		40		32	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	0	3	0	2
Function Group III	2	4	2	2
Function Group II	7	11	7	7
Function Group I	1	1	1	1
TOTAL	10	19	10	12

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	6	7	6	4

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	8 641 000	9 280 000	12 004 500	9 216 720	-0,68%
- Of which assigned revenues deriving from previous years' surpluses	230 000	559 000	567 666	552 559	-1,15%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)					
- Of which EEA/EFTA (excl. Switzerland)					
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR					

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
<i>Art. 58)</i>					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	8 641 000	9 280 000	12 004 500	9 216 720	-0,68%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)	1 110 022	539 804			-100%
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL	1 110 022	539 804			-100%

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	3 235 599	3 833 656	4 851 500	3 959 756	3,29%
Salaries & allowances	2 433 723	3 098 800	3 960 000	3 236 800	4,45%
<i>- Of which establishment plan posts</i>	1 799 130	2 387 860	2 855 000	2 525 860	5,78%
<i>- Of which external personnel</i>	634 593	710 940	1 105 000	710 940	0,00%
Expenditure relating to Staff recruitment	128 156	40 000	142 500	40 000	0,00%
Employer's pension contributions					
Mission expenses	34 000	35 000	35 000	35 000	0,00%
Socio-medical infrastructure	310 743	415 956	462 000	415 956	0,00%
Training	40 063	40 000	60 000	40 000	0,00%
External Services	280 513	198 900	182 000	182 000	-8,50%
Receptions, events and representation	4 500	3 000	5 000	5 000	66,67%
Social welfare	3 901	2 000	5 000	5 000	150,00%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	468 329	452 000	553 000	463 000	2,43%
Rental of buildings and associated costs	15 902	40 000	49 000	49 000	22,50%
Information, communication technology and data processing	305 345	295 000	390 000	300 000	1,69%
Movable property and associated costs	9 760	15 000	15 000	15 000	0,00%
Current administrative expenditure	121 172	90 000	84 000	84 000	-6,67%
Postage / Telecommunications	16 150	12 000	15 000	15 000	25,00%
Meeting expenses					

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	4 586 947	4 994 344	6 600 000	4 793 964	-4,01%
Bodies and organs	169 993	238 680	240 000	188 964	-20,83%
Courses and seminars	3 314 461	3 499 664	5 064 000	3 400 000	-2,85%
Other programme activities	750 993	1 062 000	1 011 000	1 011 000	-4,80%
Evaluation					
Missions	175 000	143 000	165 000	143 000	0,00%
Other operational activities	176 500	51 000	120 000	51 000	0,00%
Title 4 - Operational expenditure	1 110 022	539 804			-100%
Expenditure relating to persons working for CT MENA project	767 269	279 180			-100%
Travel	171 817	38 940			-100%
Equipment and supplies	8 757	3 600			-100%
Local office		5 200			-100%
Other costs, services	162 179	185 000			-100%
Other					
Indirect costs					
Provision for contingency reserve		27 884			-100%
Taxes					
TOTAL	9 400 897	9 819 804	12 004 500	9 216 720	-6,14%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	3 054 856	3 833 656	4 851 500	3 959 756	3,29%
Salaries & allowances	2 421 332	3 098 800	3 960 000	3 236 800	4,45%
- Of which establishment plan posts	1 786 739	2 387 860	2 855 000	2 525 860	5,78%
- Of which external personnel	634 593	710 940	1 105 000	710 940	0,00%
Expenditure relating to Staff recruitment	106 785	40 000	142 500	40 000	0,00%
Employer's pension contributions					
Mission expenses	28 929	35 000	35 000	35 000	0,00%
Socio-medical infrastructure	290 058	415 956	462 000	415 956	0,00%
Training	40 063	40 000	60 000	40 000	0,00%
External Services	160 083	198 900	182 000	182 000	-8,50%
Receptions, events and representation	3 705	3 000	5 000	5 000	66,67%
Social welfare	3 901	2 000	5 000	5 000	150,00%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	327 058	452 000	553 000	463 000	2,43%
Rental of buildings and associated costs	15 582	40 000	49 000	49 000	22,50%
Information, communication technology and data processing	252 970	295 000	390 000	300 000	1,69%
Movable property and associated costs	8 091	15 000	15 000	15 000	0,00%
Current administrative expenditure	37 642	90 000	84 000	84 000	-6,67%
Postage / Telecommunications	12 773	12 000	15 000	15 000	25,00%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	3 430 457	4 994 344	6 600 000	4 793 964	-4,01%
Bodies and organs	145 007	238 680	240 000	188 964	-20,83%
Courses and seminars	2 435 668	3 499 664	5 064 000	3 400 000	-2,85%
Other programme activities	527 795	1 062 000	1 011 000	1 011 000	-4,80%
Evaluation					
Missions	163 955	143 000	165 000	143 000	0,00%
Other operational activities	158 032	51 000	120 000	51 000	0,00%
Title 4 - Operational expenditure	592 982	539 804			-100%
Expenditure relating to persons working for CT MENA project	425 212	279 180			-100%
Travel	56 188	38 940			-100%
Equipment and supplies	5 722	3 600			-100%
Local office		5 200			-100%
Other costs, services	105 860	185 000			-100%
Other					
Indirect costs					
Provision for contingency reserve		27 884			-100%
Taxes					
TOTAL	7 405 353	9 819 804	12 004 500	9 216 720	-6,14%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): 552 560 EUR

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM (2013) 519 of 10.07.2013

Human and Financial Resources

The Commission partially supports CEPOL's request for 2018 by proposing 1 additional establishment plan post and related appropriations (EUR 138 000).

This compares to the initially requested EUR 1.7 million, 9 new establishment posts and 4 contract agents that were not foreseen in the agency's new Regulation 2015/2219 but become necessary in view of the Agency's new legal mandate and increased target group for trainings from "senior police officers" to "law enforcement officials" of all ranks. CEPOL is invited to identify also opportunities for redeployment of staff from administration and coordination activities (in 2016 half of the staff) to reinforce further its operational activities in 2018.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

The request for additional staff in 2018 is based on CEPOL's evaluation from 2015 and an independent study from 2012 estimating that 12 new posts would be necessary to address the challenges of the renewed/extended mandate.

The requested profiles for budget 2018 are the following:

- Certification and Accreditation officer: 1 post. Currently there is no spare capacity in that area.
- Grants Team Leader: 1 post. In 2017 the position senior Project Coordinator has been created. Bearing in mind the complexities in grants management and documentation, it is necessary to further invest in specialist skills.
- Thematic Portfolio Officer: 1 post to develop and implement training by addressing specific thematic areas
- Course Organiser: 1 post for coordination of the current team of course organisers as it is estimated that under the new Regulation the Agency has to organise 30-35 events per year and one person can deal with 8-10 events annually.
- Online Learning Team Leader: 1 post of educational expert to develop innovative e-learning activities and upgrade learning tools and methodologies for lifelong learning that will be supported by one e-Learning Assistant
- ICT and procurement: 2 posts, one ICT Team Leader and one Procurement Team Leader as supporting functions, e.g. maintenance and development of its online platform (e-NET).
- Facilities / Logistics Officer: 1 post in view to the new legal provisions that will result in the Agency having to organise 30-35 events per annum (with an upward trend). This calls for an investment on facilities and logistics.

The deficits identified above cannot be resolved through reallocation of posts without creating new deficits in other areas of the organisation that will be equally impactful, either operationally or administratively. CEPOL already operates de-prioritisation; out of approximately 100 residential activities per year, the agency could only finance 81 in 2016. At this time it is not possible to estimate to a precise degree whether (and what) CEPOL may have to further de-prioritise. However, it is reasonable to estimate that the combined effect of the new tasks and the extended ones, coupled with the enlargement of its target group, may result in CEPOL having to revise the number/types of activities, or the mechanism of financing for its residential activities.

4.1.2 Vacancy rate as of end 2016

2 % of all staff (4 positions) remained vacant at the end of 2016. The posts of the Budget and Finance Assistant has been filled on 1 January 2017; for the other 2 assistants' positions the recruitment process is ongoing. The contract agent position had to be re-advertised, as the first recruitment has not been successful.

4.1.3 Standard abatement ('abatement forfaitaire') applied

CEPOL foresees no abatement in 2018, the Agency is currently under-resourced and standard abatement within the normal range is associated with efficiencies achieved through the implementation of mature processes. CEPOL contracts interim staff immediately when a vacant position arises until new staff is recruited in order to mitigate the risk of business interruption. The cost for interim staff is covered from savings on staff costs arising from vacancies.

4.1.4 Salary assumption for calculating salary line (% applied)

2018 salaries are calculated on the assumption that all authorised establishment plan posts will be filled and considering the individual family and personal circumstances of the employees, 2% increase of staff entitlements, the correction coefficient for Hungary for the first semester of 2017. In 2016 the first promotion exercise took place in CEPOL's history that is why, in the first two years 2016 and 2017 a slightly higher percentage of staff members will be given the opportunity for promotion/reclassification. Furthermore, automatic step increases for staff are taken into account.

4.1.5 Correction coefficient used

The correction coefficient for Hungary for the first semester of 2017 is 70.0%. Flexibility is foreseen for the exchange rate fluctuations of Hungarian currency that may impact both the correction coefficient and the actual salary payments.

4.1.6 Exchange rate used (if applicable)

N/A - The budget is established in euro.

4.2 Financial Resources - Agency request

4.2.1 Title 1

The increase of 26,56 % compared to 2017 is due to higher staff costs for the requested 9 additional posts, (expected to be filled as from the beginning of the year) and higher provision for staff turnover due to the very low correction coefficient applied in Hungary. Mission expenses are kept at a reduced level. The training costs will slightly increase, as the number of staff would increase. Mandatory language training with views of the promotion is considered. The external services reflect the costs for existing service level agreements with the Community institutions and the eventual costs of interim services. Socio-medical infrastructure covers mainly the cost for international schools and nursery for the children of CEPOL staff and the cost of the school transportation that may vary if staff composition changes. Medical expenses, costs for the staff committee and for social contact are kept at a very limited level.

4.2.2 Title 2

The increase of 22,35 % compared to 2017 is in line with the staff increase requested. Some major investments (e.g. certification ISO 9001 of CEPOL management system, e-Recruitment system) were initiated already in 2015. The number of Commission IT systems used increased compared to the past (e.g. Sysper for the management of personal files; e-Prior – electronic invoicing system; Speedwell – electronic workflow for payment transactions, ABAC; etc.). Translation costs will rise as an increasing number of procurement documents are translated upon request of the tenderers. The Hungarian authorities cover the rental and some utility expenses related to the building during 10 years.

4.2.3 Title 3

The 2018 work programme of CEPOL foresees the implementation of 266 activities with an outreach to 30 000 law enforcement officials to support all key priority areas deriving from the Agenda on Security and Migration in line with the LETS principles: serious and organised international crime, cybercrime, migrant smuggling, counterterrorism, information exchange and fundamental rights. CEPOL shall ensure that gaps continue to be identified in all Policy Cycle priorities and are adequately tackled by training. It shall also provide a platform for exchange of knowledge and skills across the Union to enhance specialist skills and competences at strategic and tactical level. CEPOL will offer over 20 services to the law enforcement community that will support accessibility of training and education, including online learning, and address quality of training. This planning is subject to availability of required resources. In case they are provided at a reduced level the work programme actions will need to be scaled down accordingly.

4.3 Ad hoc grants and delegation agreements

Discussions with the Commissions are ongoing for new delegation agreements for specific projects. By the end of 2015 a new task has been delegated to CEPOL via grant agreement with the Commission. The project aims at building the capacity of relevant law enforcement services and other relevant personnel in the target countries by offering tailored made learning and training activities in the field of counter-terrorism. The total value of the agreement is EUR 2.49 million, which includes a provision for human resources to manage the project. 3 contract agents were recruited early 2016 and 2 SNES support them, who will work for CEPOL during the duration of the project (18 months).

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building
Information to be provided per building:	CEPOL Headquarters, 1066 Budapest, Ó utca 27, Hungary
Surface area (in square metres)	2 123 m ² (footing area)
Of which office space	978 m ²
Of which non-office space	1 145 m ²
Annual rent (in EUR)	0
Type and duration of rental contract	According to the host agreement signed between CEPOL and the Hungarian authorities, Hungary provides accommodation for CEPOL for 10 years free of charge as from 1 September 2014.
Host country grant or support	The accommodation is currently provided for free by the Hungarian authorities in

	accordance with the host agreement. Hungary covers also the utility fees, maintenance of the building, the security and reception services. CEPOL pays for telephony and internet services.
Present value of the building	NA
Other comment	

5.1.2 Building project in the planning phase

The CEPOL's staff (including staff contracted for projects granted to CEPOL, interims and staff made available by the Hungarian authorities, such as receptionists, security, building maintenance and cleaning) has reached the maximum than originally foreseen for the building. In the coming years, especially under the perspective of project activities related to the external dimension of the new mandate of CEPOL, a solution for the limited space in the Headquarters is required. The additional posts planned for CEPOL's staff needs to be factored in as well. Discussions on possible measures to increase the capacity of the building were initiated at the end of 2015 with the Hungarian authorities without concrete plans for a building project at the moment.

5.1.3 Building projects submitted to the European Parliament and the Council

N/A.

5.2 European Schools

In Budapest there are no European School or European section in a national school. This situation is not foreseen to change in the coming years which makes difficult to promote geographical balance among the staff of the Agency if it would not be possible to provide schooling of the children of staff in a different language than Hungarian. Therefore CEPOL's Management Board decided that CEPOL shall pay the school fees (registration and attendance fees, school transportation costs). As a consequence, the school shall be considered as non-fee paying and the staff member concerned shall not receive the education allowance provided for in Article 3 of Annex VII of the Staff Regulations.

5.3 Evaluation

The last external evaluation of CEPOL completed in 2015 confirmed the relevance of its activities and that the Agency was able to respond and adapt to emerging priority areas. Due to the dynamic changes in the security environment, CEPOL's mandate as defined by Decision 2005/681/JHA became outdated and has been replaced by the new CEPOL Regulation 2015/2219 which will allow to adapt the strategic objectives and to improve even more the relevance of CEPOL's activities; amongst others, through the Strategic Training Needs Analysis (STNA) and the Training Needs Analysis (TNA). The results of the evaluation report have been made public: <https://www.cepola.europa.eu/sites/default/files/five-year-evaluation-report-2011-2015.pdf>

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
CEPOL can request the reimbursement of incurred VAT in line with the HQ agreement signed and the applicable Hungarian regulations	CEPOL staff, with the exception of Hungarian nationals are issued a special identity card similar to those issued for members of diplomatic corps of the Member States of the EU in Hungary. CEPOL Staff is entitled to enjoy the privileges and immunities, exemptions and facilities granted by Hungary to members of the diplomatic corps of the Member States of the European Union in Hungary. The Protocol of privileges and immunities applies to the Director of CEPOL and the staff of its Secretariat, with the exception of staff seconded from the Member States and Hungarian nationals. Staff is entitled to reimbursement of VAT in accordance with the relevant rules foreseen for resident officials of international organizations in Hungary, up to 300.000 HUF of value of VAT/year during the first 2 years of employment in Hungary. Staff – with the exception of Hungarian nationals – are entitled to import from their last country of residence or from the country of which they are nationals, free of duty and without prohibitions or restrictions, within 12 months from the date of establishment of normal place of residence in the customs territory of the European Union, furniture and personal effect, including motor vehicles, that shall be registered under diplomatic plates.	There is no European School in Budapest or at a reasonable distance from Budapest. Also, there is no European section in a national school. On the basis of current information, this situation is not foreseen to change in the coming years. CEPOL Governing Board decided that CEPOL shall pay the school fees. As a consequence, the school shall be considered as non-fee paying and the staff member concerned shall not receive the education allowance provided for in Article 3 of Annex VII of the Staff Regulations. The costs covered by CEPOL shall be: - the registration and attendance fees - the school transportation costs. All other costs are excluded, in conformity with Commission Decision C (2004)131-53-2004 on general implementing provisions for the grant of the education allowance.

2.2.1.3.7 European Agency for the operational management of large-scale IT systems in the area of freedom, security and justice - EU_LISA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Regulation (EU) No 1077/2011 of the European Parliament and of the Council establishing a European Agency for the operational management of large-scale IT systems in the area of freedom, security and justice	25 October 2011	Operational management of SIS II, VIS and Eurodac IT systems; supervision, security and coordination of relations between the Member States and the provider; monitoring, reporting and statistics related to these systems; training on the technical use of these systems and training of experts on the technical aspects of SIS II in the framework of Schengen evaluation; preparation, development, operational management of new large-scale information systems and training on the technical use of these systems; monitoring of research; carrying out of pilot schemes (upon Commission's request).

1.2 Seat

The seat of the Agency is in Tallinn, Estonia. The development and operational management of IT systems are carried out in Strasbourg, France (technical site). A backup site is installed in Sankt Johann im Pongau, Austria.

1.3 Budget Line

18 02 07 : European Agency for the operational management of large-scale IT systems in the area of freedom, security and justice ('eu-LISA')

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	74	72	88	94
Establishment plan posts : AST	44	43	43	42
Establishment plan posts : AST/SC				
Total Establishment plan posts	118	115	131	136
Contract Agents	12	26	27	41
Seconded National Experts	8	6	9	9
TOTAL STAFF	138	147	167	186

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	153 334 200	200 666 000
Other Revenue	0	0
TOTAL REVENUES	153 334 200	200 666 000

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017	2018

	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	16 133 700	16 133 700	20 388 000	20 388 000
Title 2 - Infrastructure and operating expenditure	8 382 400	8 382 400	12 113 550	12 113 550
Title 3 - Operational expenditure	128 818 100	128 818 100	168 164 450	135 444 450
TOTAL EXPENDITURE	153 334 200	153 334 200	200 666 000	167 946 000

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15						1		1		1
AD 14		1		1		1		1		1
AD 13		2		2		2		2		2
AD 12		3		3		3		3		3
AD 11		3		3		4		5		5
AD 10		5		5		6		8		8
AD 9		9		9		10		13		13
AD 8		12		12		17		17		17
AD 7		13		13		17		21		21
AD 6		14		14		13		12		12
AD 5		12		10		14		11		11
AD TOTAL		74		72		88		94		94
AST 11										
AST 10										
AST 9		1		1		1		1		1
AST 8		1		1		2		2		2
AST 7		2		2		3		4		4
AST 6		6		6		8		9		9
AST 5		12		12		12		14		14
AST 4		12		12		14		11		11
AST 3		10		9		3		1		1
AST 2		0		0						
AST 1										
AST TOTAL		44		43		43		42		42
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		118		115		131		136		136
GRAND TOTAL	118		115		131		136		136	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	10	23	23	34
Function Group III	2	3	4	5
Function Group II			0	2
Function Group I			0	
TOTAL	12	26	27	41

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	8	6	9	9

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	94 083 000	153 334 200	167 946 000	200 666 000	30,87%
- Of which assigned revenues deriving from previous years' surpluses				8 817 114	100%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	2 291 582				
- Of which EEA/EFTA (excl. Switzerland)	2 291 582				
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	149 591				
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	96 524 173	153 334 200	167 946 000	200 666 000	30,87%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	14 199 322	16 133 700	20 388 000	20 388 000	26,37%
Salaries & allowances	12 630 633	14 633 210	18 468 300	18 468 300	26,21%
<i>- Of which establishment plan posts</i>	<i>11 056 029</i>	<i>12 512 810</i>	<i>14 681 200</i>	<i>14 681 200</i>	<i>17,33%</i>
<i>- Of which external personnel</i>	<i>1 574 604</i>	<i>2 120 400</i>	<i>3 787 100</i>	<i>3 787 100</i>	<i>78,60%</i>
Expenditure relating to Staff recruitment	77 386	122 250	321 100	321 100	162,66%
Employer's pension contributions					
Mission expenses	410 628	330 000	388 700	388 700	17,79%
Socio-medical infrastructure	697 152	602 740	717 100	717 100	18,97%
Training	383 523	445 500	492 800	492 800	10,62%
External Services					
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	7 898 067	8 382 400	12 113 550	12 113 550	44,51%
Rental of buildings and associated costs	1 125 165	1 412 500	1 475 000	1 475 000	4,42%
Information, communication technology and data processing	1 518 037	1 500 000	1 500 000	1 500 000	0,00%
Movable property and associated costs	36 134	420 000	250 000	250 000	-40,48%
Current administrative expenditure	490 805	345 000	775 000	775 000	124,64%
Postage / Telecommunications	22 000	30 000	30 000	30 000	0,00%
Meeting expenses	151 004	491 900	543 700	543 700	10,53%
Running costs in connection with operational activities					

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Information and publishing	522 058	1 233 000	1 428 000	1 428 000	15,82%
Studies					
Other infrastructure and operating expenditure	4 032 864	2 950 000	6 111 850	6 111 850	107,18%
Title 3 - Operational expenditure	58 293 683	128 818 100	168 164 450	168 164 450	30,54%
Share System Infrastructure	7 005 327	8 701 300	14 015 950	14 015 950	61,08%
SIS II	13 451 408	6 825 000	31 288 000	31 288 000	358,43%
VIS	31 199 690	34 505 000	20 053 000	20 053 000	-41,88%
EDAC	1 509 478	19 570 000	15 403 000	15 403 000	-21,29%
Entry / Exit System		54 520 000	57 463 000	57 463 000	5,40%
ETIAS			23 467 000	23 467 000	100%
External Support Services related to Core Systems	2 936 597	3 518 800	5 384 500	5 384 500	53,02%
Meeting and Missions related to Core Services	305 605	428 000	340 000	340 000	-20,56%
Training related to operations	739 948	750 000	750 000	750 000	0,00%
New Systems	1 145 630				
TOTAL	80 391 072	153 334 200	200 666 000	200 666 000	30,87%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	14 026 516	16 133 700	20 388 000	20 388 000	26,37%
Salaries & allowances	12 630 633	14 633 210	18 468 300	18 468 300	26,21%
- Of which establishment plan posts	11 056 029	12 512 810	14 681 200	14 681 200	17,33%
- Of which external personnel	1 574 604	2 120 400	3 787 100	3 787 100	78,60%
Expenditure relating to Staff recruitment	47 659	122 250	321 100	321 100	162,66%
Employer's pension contributions					
Mission expenses	400 641	330 000	388 700	388 700	17,79%
Socio-medical infrastructure	526 344	602 740	717 100	717 100	18,97%
Training	421 239	445 500	492 800	492 800	10,62%
External Services					
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	21 745 927	8 382 400	12 113 550	12 113 550	44,51%
Rental of buildings and associated costs	16 696 808	1 412 500	1 475 000	1 475 000	4,42%
Information, communication technology and data processing	1 322 390	1 500 000	1 500 000	1 500 000	0,00%
Movable property and associated costs	53 791	420 000	250 000	250 000	-40,48%
Current administrative expenditure	392 316	345 000	775 000	775 000	124,64%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Postage / Telecommunications	18 435	30 000	30 000	30 000	0,00%
Meeting expenses	129 925	491 900	543 700	543 700	10,53%
Running costs in connection with operational activities					
Information and publishing	599 265	1 233 000	1 428 000	1 428 000	15,82%
Studies					
Other infrastructure and operating expenditure	2 532 997	2 950 000	6 111 850	6 111 850	107,18%
Title 3 - Operational expenditure	57 822 831	128 818 100	135 444 450	135 444 450	5,14%
Share System Infrastructure	4 125 711	9 050 000	11 049 450	11 049 450	22,09%
SIS II	10 595 925	6 500 000	13 517 000	13 517 000	107,95%
VIS	33 666 314	35 000 000	21 384 000	21 384 000	-38,90%
EDAC	3 897 061	18 570 000	18 738 000	18 738 000	0,90%
Entry / Exit System		54 520 000	40 209 000	40 209 000	-26,25%
ETIAS			23 467 000	23 467 000	100%
External Support Services related to Core Systems	3 468 202	4 000 100	5 990 000	5 990 000	49,75%
Meeting and Missions related to Core Services	275 389	428 000	340 000	340 000	-20,56%
Training related to operations	652 899	750 000	750 000	750 000	0,00%
New Systems	1 141 330				
TOTAL	93 595 274	153 334 200	167 946 000	167 946 000	9,53%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 8 817 114

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM (2013)519) of 10.7.2013.

Human and Financial Resources

The Commission supports 136 establishment plan posts, requested by eu-LISA, equal to 113 posts foreseen in the COM 2013/519 for 2018 plus 23 additional posts included in the legislative financial statements (LFS) to the Commission's proposals for the introduction of the Entry Exit System (EES) - 14 temporary agents (TA), for Eurodac - 2 TA and the European Travel Information and Authorisation System (ETIAS) - 7 TA, that will be recruited after the final adoption of these Regulations. The Commission does not accept the Agency's request for 109 contract agents (CA) and 11 seconded national experts (SNE) in 2018 compared to 27 CA and 9 SNE in 2017 as in 2018 the Agency will be reinforced by 14 CA (10 for ETIAS and 4 for SIS II) in addition to the 23 TA authorised by the LFSs for 2018.

The Commission proposes EUR 200 666 000 as EU subsidy that corresponds to EUR 85 700 000 foreseen in the COM (2013) 519 for 2018 plus extra appropriations included in LFSs for EES (EUR 59 389 000), Eurodac (EUR 12 138 000), Dublin II (EUR 983 000), ETIAS (EUR 26 763 000), for the upgrade of SIS II System: Borders/Law enforcement (EUR 13 103 000) and Return (EUR 2 590 000). The Commission agrees to the requested lower amount of appropriations for payment (PA) in comparison to those for commitment in 2018 in order to align the PA linked to various LFS; the difference between commitments and payments in 2018 for the four projects EES, Eurodac, SIS II Borders-LE, SIS II amounts in total to EUR 32 720 000. Eu-LISA's IT projects are multi-annual and payments are spread in 4 years after the commitments have been done. The project "Data Warehouse implementation to improve automated reporting and statistics generation phase 2" (title 3, planned budget EUR 700 000) is subject to the outcome of the HLEG and possible

legislative amendments, and the project "Conducting a unified network test phase" (title 3, planned budget EUR 490.000) is subject to the outcome of an IA and possible legal revision.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

The establishment plan of eu-LISA shall decrease to 113 posts in 2018 in line with COM 2013/519 while 7 new posts will be created for ETIAS IT system. In 2018 additional CA are requested: 17 CA for tasks in the Work Programme 2018, 17 CA for the new projects (EES, EURODAC, ETIAS, Dublin Allocation, SIS II returns and SIS II Borders/LE) and 45 CA for insourcing services performed currently by the external providers. 11 SNEs are requested for supporting the cooperation with Members States on the tasks of shared interest.

4.1.2 Vacancy rate as of end 2016

The vacancy rate on 31.12.2016 was 2.55% for the establishment plan posts, including cuts of TA posts as foreseen by COM (2013) 519 for 2017. There were no vacant positions for CA and two vacant positions for SNE.

4.1.3 Standard abatement ('abatement forfaitaire') applied

Not applicable.

4.1.4 Salary assumption for calculating salary line (% applied)

The calculation of the salary costs for the establishment plan posts are based on the PMO's data on TA deployed in Tallinn and Strasbourg in 2016, basic salary for grades and steps in 2017, 2016 correction coefficients in Strasbourg and Tallinn, actual allowances paid in 2016 (family, expatriation, school, annual leave etc.) and expected promotions. The salary costs for external personnel are based on PMO's standard salary calculations and the data on entitlements for allowances in 2017 (basic salary with relevant grades and all applicable allowances paid in 2016)

4.1.5 Correction coefficient used

As of 1 July 2016 the correction coefficients are: Tallinn – 77.6%, Strasbourg – 113.8% and Brussels – 100%

4.1.6 Exchange rate used (if applicable)

Not applicable.

4.2 Financial Resources - Agency request

4.2.1 Title 1

The recruitment procedures of new staff authorised for 2017 and 2018 though expected to start in 2017, will be mainly finalised in 2018. Therefore in 2018 the overall staff expenses will increase by 26% and additional staff costs will be made available upon the adoption of the relevant Regulations: EES (EUR 1 876 million), Eurodac (EUR 0.3 million), SIS II Borders (EUR 0.2 million), SIS II return (EUR 0.07 million) and ETIAS (EUR 1.6 million). The mission expenses will cover the regular administrative missions of staff between Strasbourg, Tallinn and Brussels. The socio-medical infrastructure expenses will cover the annual medical check-ups, nursery allowances, costs of European Schools in Strasbourg and Tallinn and welfare activities. The training cost will cover learning and development of statutory staff as per the annual training needs analysis, appraisal and reclassification reports and management feedback regarding the corporate developmental needs and evaluation of the training satisfaction reports.

4.2.2 Title 2

The 44,51 % increase compared to 2017 is due to the additional infrastructure and operating costs foreseen under the LFSs for EES (EUR 10.4 million) and ETIAS (EUR 0.05 million). All running costs (for electricity, utilities etc.) of the rented premises in Tallinn (Headquarters) and Strasbourg (technical site) will keep the levels of previous years. The expenses for corporate and other services (e.g. refurbishment, catering, meeting, cleaning, waste disposal, supplies, post, logistics) linked to relocation to the new buildings in Tallinn (EUR 0.4 million) and Strasbourg (EUR 0.9 million) are estimated for the end of 2017/beginning 2018. EUR 1.5 million is requested for ICT and data processing mostly for development and maintenance of the corporate IT infrastructure: telephony, internet, replacement of hardware, licences for software etc., including the improvement of the corporate network, system and storage architecture (hardware, installation services, guarantees and maintenance) both Strasbourg and Tallinn (EUR 300 000), development of corporate IT infrastructures in the new Headquarters (EUR 350 000); development of corporate applications and enterprise architecture (EUR 360 000); corporate IT services and global maintenance to support eu-LISA's staff (EUR 490 000): IT supplies (workstations, phones, peripherals), guarantees, maintenance and solutions for the improvement of the service delivery of the corporate IT service desk as regards monitoring, incident and problem resolution and business continuity. The administrative costs will stay at the same levels as in 2016 and 2017 and cover the movable property, furniture and other technical equipment (EUR 250 000); current administrative expenditure (EUR 775 000) including office supplies;

the fees for EC applications (e.g. ABAC access rights) will increase due to the increased number of staff; new MoU with DIGIT for ARES and procurement services and service level agreements with DG HR for the use of SysPer signed by the end of 2016, will require additional appropriations; meeting expenses for Management Board Meetings (EUR 360 000) and other corporate related meetings (EUR 183 700): organising statutory meetings (accommodation, travel expenses, meals); other expenses related to the activity of MB members covered according to eu-LISA's Rules of Procedure, DPO's and Security Officer Network meetings. The expenses for information and publication expenses cover also the translation of documents; communication campaign on the systems and the new tasks of eu-LISA, social media strategy; visibility events; media outreach actions; and HQ-related visibility actions, events management and coordination including the eu-LISA's annual conference for stakeholders on 2018 key topics. The other infrastructure and operating expenditure is divided into two parts:

a. *External support services: consultancies, staff augmentation and interim services* including EUR 2.2 million for Administrative support to e.g. Advisory Groups, Management Board, annual planning and reporting, internal communication; EUR 230 000 for Consultancy (Conducting Data Quality Firewall Principle study; Implementation of an enterprise IT solution for managing eu-LISA personnel's Personnel Security Clearance processes and the fulfilment of physical security requirements for the contractors; Implementation of Health & Safety (H&S) Policy; EUR 931 850 for IT Support: Corporate Applications; Development of corporate IT Infrastructure, further development of Enterprise Architecture; Corporate and other services, logistical and organisation for final occupation of the newly constructed HQ in Tallinn; Maintenance and evolution of network architecture and of System and Storage Architecture.

b. *Corporate Security* including EUR 2.7 million for the physical security to eu-LISA and the implementation of EU-R information exchange system on EU-restricted information; EUR 1.2 million for improving the physical security in Tallinn and Strasbourg; EUR 200 000 for enterprise IT solution for managing eu-LISA's Personnel Security Clearance processes and the fulfilment of physical security requirements for the contractors; EUR 1.2 million for the development, planning and operating the protective elements of the Security and Continuity Management.

4.2.3 Title 3

In 2018 eu-LISA aims to ensure 24x7 availability and stability of the systems and to improve the efficiency of its operations and management of the systems under its responsibility via following projects (with values > EUR 500 000):

3.0 SHARED SYSTEM INFRASTRUCTURE	PLANNED BUDGET (EUR)
Data Warehouse to improve automated reporting and statistics generation phase 2 (continuation from 2017)	700 000
Implementation of the Event Monitoring Solution (CBS)	500 000
Introduction of Advanced Network Statistics (continuation from 2017)	650 000
Core business systems integrated monitoring	1 000 000
Operational management of communication infrastructure and related communication systems	500 000
Evolution of common test tools	600 000
Implementation of the 2nd phase of shared services (continuation from 2017)	3 646 950
Operate and maintain the backup data centre and backup operational site in St. Johann / Pongau, AT	825 000
Common Shared Infrastructure Security Implementation 2nd phase	3 700 000
3.1. SIS II	
SIS II Maintenance	6 000 000
SIS II AFIS consolidation and preparation of implementation for phase II	7 540 000
SISII evolutions	1 285 000
SIS II Recast	12 893 000
SIS II Return Decision	2 520 000
3.2 VIS/BMS	
VIS Maintenance	9 700 000
BMS Maintenance	9 700 000

3.3 EURODAC	
Eurodac Maintenance	1 500 000
EURODAC Integration with Shared Service architecture standards	500 000
EURODAC Reform - Functional Changes and Capacity Upgrade	11 670 000
Development of new system for the Dublin Allocation Mechanism follow-up	983 000
3.4. Entry/Exit system	57 463 000
3.5 ETIAS	23 467 000
3.6 External Support Service related to the core systems	5 384 500
3.7 TRAININGS RELATED TO OPERATIONS	750 000

Payment appropriations (differentiated only for title 3):

EUR 65.2 million was carry-forwarded from previous financial years due to multi-annual nature of the contracts.

4.3 Ad hoc grants and delegation agreements

Based on information currently available to the Agency, no grants or delegation agreements are foreseen in 2018.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Name, location and type of building	Name, location and type of building	Name, location and type of building
Information to be provided per building:	European Union House, Rävåla 4, Tallinn, Estonia (ground floor, 1st and 6th floor of the building)	18 Rue de la Faisanderie 67100 Strasbourg, France	Austrian Central Federal Back-Up Centre in Sankt Johann im Pongau, Austria	eu-LISA's liaison office, 20 avenue d'Auderghem, 1040 Brussels. (two offices on 2nd floor)
Surface area (in square metres)	1443.5 m ² (6th floor) and 378 m ² (0 and 1st floor).	2,380 m ²	626 m ²	62 m ²
Of which office space	601.8 m ² (6th floor) and 200.6 m ² (0 and 1st floor).	806 m ²	223 m ²	62 m ²
Of which non- office space	841.7 m ² (6th floor) and 177.4 m ² (0 and 1st floor).	1.574 m ²	403 m ²	
Annual rent (in EUR)	0 EUR. Eu-LISA pays only the running costs, the rent for the ground and 1 st floor is reimbursed by the Estonian Interior Ministry	HOME-2012-LISA/ CT/EUROMODULES /2013/SC1: 10790 EUR (LISA-2014-NP-15: 21000 EUR)	EUR 591,328 (Operational expenditure)	EUR 12,385
Type and duration of rental contract	Memorandum of understanding (6th floor) until 31.12. 2017. 30 months' rent contract (0 and 1st floor) until 28.02.2018	HOME-2012-LISA/ CT/EUROMODULES/2013/ SC1: 4 containers – 36 months until 30.04. 2016 LISA-2014-NP-15: 5 containers - 10 months until 29.02.2016	Indefinite Operational Agreement with Republic of Austria	Rent agreement: new rental contract as of 1st April 2017 including plans to extend the rental area by 36m ²
Host country grant or support	Rent is paid by Estonian Ministry of Interior	FR granted entire premises for 1 EUR in 29 May 2013	N/A	N/A
Present value of the building	N/A	Building (net book) value: EUR 685 212 as of 31/12/2016. Land (net book) value: EUR 1 665 315 as of 31/12/2016. Building under construction	Data not available	N/A

		(net book) value: EUR 4 793 504 as of 31/12/2016		
Other comment			Back-up facility	.

5.1.2 Building project in the planning phase

BUILDING PROJECT STRASBOURG: in March 2013 eu-LISA's Management Board decided to upgrade and expand the data centre (housing the CUs of eu-LISA's large scale IT systems) in Strasbourg in order to accommodate the existing and future eu-LISA's staff as well as welfare and training facilities by increasing the surface area from 1365 sqm to 5812 sqm including the construction of a new independent office building (3728 sqm on three floors); refurbishing the main building (1497sqm, built in 1992 housing the large scale IT systems); construction of a new energy building of two stores to house vital energy back-up systems (488 sqm) and construction of a new security gatehouse (99 sqm). The development phase started in 2015 with delays as some improvements in the design of the new facility needed to be included to the original contract while the contractor struggled to provide input with necessary quality at all times. However the financing of the project remained within the budget approved by the budgetary authority and the building is expected to be delivered in February 2018. With a view to the major developments in JHA area that happened after the start of the project, namely the EES implementation, the introduction of ETIAS and other initiatives subject to the adoption of the respective legal basis, there is a general concern about the capacity of the renovated site in Strasbourg to host all staff of the Agency and contractors.

BUILDING PROJECT HEADQUARTERS IN TALLINN: the project is in the architectural concept design evaluation phase, the construction works are expected to start in Q1 of 2017 and to be completed by the end of 2017. The project expenses are covered by the Estonian Government. The plot of the construction site is 5628 sqm with a covered net surface ca. 3000 sqm and possibility for extension by 2000 sqm in the future.

5.1.3 Building projects submitted to the European Parliament and the Council

The Agency formally submitted its building project file referred to by section 5.1.2 to the Budgetary Authority on 1 April 2015. The project was approved after extensive discussion in the European Parliament.

5.2 European Schools

In 2014 eu-LISA signed with the European Commission, the Mandate and Service Agreement for the financial contribution of the Agency to the European Schools in Tallinn and Strasbourg. As consequence of the increasing agency's staff (also with children in school age) the number of children in the European Schools in Tallinn or in Strasbourg increased remarkably in 2016 to 58 pupils and the agency's contribution reached EUR 395 183 for the school year 2016/2017. The contribution to the European Schools for the school year 2017/2018 is estimated at EUR 564 000 (EUR 147 000 for Tallinn, EUR 303 000 for Strasbourg and EUR 76 000 – 114 000 depending on the number of children of the additional CA requested for Work programme 2018). Since 2014 Eu-LISA pays a nursery allowance to its staff for covering the expenses for a daily care of small children younger than 4 years for whom the European Schools cannot provide its care (estimated at EUR 161 600 for 2018).

5.3 Evaluation

The last independent external evaluation on eu-LISA's founding regulation is expected to be submitted by 28 June 2017 to the European Parliament and the Council. The report of the evaluation published in April 2016 identified a possible need for a revision or an extension of the tasks entrusted to eu-LISA in the establishing Regulation. The evaluation underlined the need for additional staffing in case the Agency is foreseen to be entrusted with additional tasks. Analysis of the Agency's procurement and outsourcing activities found that the balance between internal and external engaged resources leans heavily towards outside resources. Link to online documents made public: http://ec.europa.eu/smartregulation/roadmaps/docs/2016_home_003_evaluation_eu-lisa_en.pdf. The next evaluation will follow four years later.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
ESTONIA: seat agreement ratified on 18 February 2015, entered into force in March 2015	ESTONIA: seat agreement ratified on 18 February 2015, entered into force in March 2015	European School functioning as of September 2013
FRANCE: Seat Agreement ratified by France on 1 June 2016 and published on 15 June 2016 in the French Official Journal.	FRANCE: Seat Agreement entered into force on 28 August 2016	European School in Strasbourg
AUSTRIA: in accordance with EU protocol of privileges and immunities	n/a (no permanent staff)	n/a (no permanent staff)

2.2.1.3.8 European Asylum Support Office - EASO

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Regulation (EU) No 439/2010 of the European Parliament and of the Council establishing a European Asylum Support Office	19 May 2010	EASO's mission is to contribute to the implementation and development of the CEAS by providing support and facilitating, coordinating and strengthening practical cooperation among Member States as an independent centre of expertise on asylum. EASO's main tasks are: <ul style="list-style-type: none"> - providing practical and technical support to Member States and the EU Institutions; - providing operational support to Member States that have specific needs and to Member States subject to particular pressure on their asylum and reception systems caused by sudden and extra-ordinary situations of arrivals on their territory; and - providing scientific input for EU policymaking and legislation in all areas having a direct or indirect impact on asylum and migration.

1.2 Seat

Valetta (Malta)

1.3 Budget Line

18 03 02 : European Asylum Support Office (EASO)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	73	69	107	135
Establishment plan posts : AST	18	17	48	79
Establishment plan posts : AST/SC				
Total Establishment plan posts	91	86	155	214
Contract Agents	27	27	41	76
Seconded National Experts	12	7	11	7
TOTAL STAFF	130	120	207	297

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	69 206 000	86 971 000
Other Revenue	0	0
TOTAL REVENUES	69 206 000	86 971 000

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES	p.m.	p.m.

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	16 521 014	16 521 014	28 360 982	28 360 982
Title 2 - Infrastructure and operating expenditure	8 880 000	8 880 000	10 872 500	10 872 500
Title 3 - Operational expenditure	43 804 986	43 804 986	47 737 518	47 737 518
TOTAL EXPENDITURE	69 206 000	69 206 000	86 971 000	86 971 000

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1		1		1		1		1
AD 14										
AD 13								1		1
AD 12				4		4		4		4
AD 11		1		1		1		1		1
AD 10		9		6		9		11		11
AD 9		8		5		5		8		8
AD 8		10		9		11		30		30
AD 7		28		28		41		44		44
AD 6		5		5		11		16		16
AD 5		11		10		24		19		19
AD TOTAL		73		69		107		135		135
AST 11										
AST 10										
AST 9										
AST 8										
AST 7										
AST 6										
AST 5				2		3		5		5
AST 4		6		6		10		30		30
AST 3		6		5		26		35		35
AST 2		2		2		5		5		5
AST 1		4		2		4		4		4
AST TOTAL		18		17		48		79		79
AST/SC 6										
AST/SC 5										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		91		86		155		214		214
GRAND TOTAL	91		86		155		214		214	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	12	11	18	34
Function Group III	10	13	18	33
Function Group II	3	2	4	9
Function Group I	2	1	1	0
TOTAL	27	27	41	76

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	12	7	11	7

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	29 463 600	69 206 000	86 971 500	86 971 000	25,67%
- Of which assigned revenues deriving from previous years' surpluses	774 000		1 104 406	1 133 933	100%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	1 900 134				
- Of which EEA/EFTA (excl. Switzerland)	1 900 134				
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	21 710 759				
5 ADMINISTRATIVE OPERATIONS	12 732				
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)	12 732				

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT	4 167				
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	53 091 392	69 206 000	86 971 500	86 971 000	25,67%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)	7 788 383	p.m.	p.m.	p.m.	
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL	7 788 383	p.m.	p.m.	p.m.	

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	8 615 142	16 521 014	28 361 482	28 360 982	71,67%
Salaries & allowances	6 927 393	13 636 014	23 786 482	23 785 982	74,44%
- <i>Of which establishment plan posts</i>	5 281 803	10 245 000	18 884 482	18 884 482	84,33%
- <i>Of which external personnel</i>	1 645 590	3 391 014	4 902 000	4 901 500	44,54%
Expenditure relating to Staff recruitment	273 031	270 000	530 000	530 000	96,30%
Employer's pension contributions					
Mission expenses	157 197	260 000	390 000	390 000	50,00%
Socio-medical infrastructure	335 589	830 000	1 360 000	1 360 000	63,86%
Training	187 743	250 000	375 000	375 000	50,00%
External Services	730 834	1 270 000	1 910 000	1 910 000	50,39%
Receptions, events and representation	3 355	5 000	10 000	10 000	100,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	5 595 140	8 880 000	10 872 500	10 872 500	22,44%
Rental of buildings and associated costs	1 671 406	4 240 000	4 655 000	4 655 000	9,79%
Information, communication technology and data processing	1 879 692	1 875 000	2 477 500	2 477 500	32,13%
Movable property and associated costs					
Current administrative expenditure	2 044 042	2 765 000	3 740 000	3 740 000	35,26%
Postage / Telecommunications					
Meeting expenses					

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	27 199 659	43 804 986	47 737 518	47 737 518	8,98%
Support for the CEAS implementation	1 108 202	2 110 000	2 960 000	2 960 000	40,28%
Support for MS practical cooperation	2 239 763	4 713 250	5 906 520	5 906 520	25,32%
Support for MS under particular pressure	23 621 453	36 791 736	38 670 998	38 670 998	5,11%
Cooperation with partners and stakeholders	230 241	190 000	200 000	200 000	5,26%
TOTAL	41 409 941	69 206 000	86 971 500	86 971 000	25,67%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	8 177 934	16 521 014	28 361 482	28 360 982	71,67%
Salaries & allowances	6 927 393	13 636 014	23 786 482	23 785 982	74,44%
- Of which establishment plan posts	5 281 803	10 245 000	18 884 482	18 884 482	84,33%
- Of which external personnel	1 645 590	3 391 014	4 902 000	4 901 500	44,54%
Expenditure relating to Staff recruitment	206 988	270 000	530 000	530 000	96,30%
Employer's pension contributions					
Mission expenses	134 970	260 000	390 000	390 000	50,00%
Socio-medical infrastructure	134 665	830 000	1 360 000	1 360 000	63,86%
Training	183 592	250 000	375 000	375 000	50,00%
External Services	586 971	1 270 000	1 910 000	1 910 000	50,39%
Receptions, events and representation	3 355	5 000	10 000	10 000	100,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	3 139 865	8 880 000	10 872 500	10 872 500	22,44%
Rental of buildings and associated costs	1 185 577	4 240 000	4 655 000	4 655 000	9,79%
Information, communication technology and data processing	733 744	1 875 000	2 477 500	2 477 500	32,13%
Movable property and associated costs	1 220 544	2 765 000	3 740 000	3 740 000	35,26%
Current administrative expenditure					
Postage / Telecommunications					
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	14 089 512	43 804 986	47 737 518	47 737 518	8,98%
Support for the CEAS implementation	967 093	2 110 000	2 960 000	2 960 000	40,28%
Support for MS practical cooperation	1 699 771	4 713 250	5 906 520	5 906 520	25,32%
Support for MS under particular pressure	11 177 268	36 791 736	38 670 998	38 670 998	5,11%
Cooperation with partners and stakeholders	245 380	190 000	200 000	200 000	5,26%
TOTAL	25 407 311	69 206 000	86 971 500	86 971 000	25,67%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 1 133 933

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM (2013)519) of 10.7.2013

Human and Financial Resources

The Commission supports the establishment plan posts and the EU subsidy, requested by EASO for 2018 as they are aligned with the legislative financial statement (LFS) to the Commission proposal for a new European Union Agency for Asylum Regulation (2016/271). In terms of external staff (contract agents and seconded national experts) the Commission accepts an increase of the contract agents to 76 provided that it is offset by a decrease in the seconded national experts to 7 compared to 2017 thus keeping their total number in-line with the LFS (2016/271).

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

The Office envisages in 2018 more staff to respond better to the emerging needs and the increased role covering all areas of activity. The changes in the EU asylum legislative framework together with the Commission proposal for EASO's new Regulation have increased the tasks of the Office. Most of the posts will be allocated to the operational units aiming at maximising, firstly, the availability of resources for the hotspots and, in addition, the strengthening of operational and capacity building support. The total number of staff in 2018 is expected to exceed the Commission proposal for the new Regulation by one, reaching a total of 298, as 5 more contract agents (CA) will be required to meet workload demands. A reduction in the number of seconded national experts (SNE) by 4 compared to 2017 is planned and will mostly offset the CA increase. EASO will also need additional staff to ensure sufficient capacity for the support services, the management of the additional building space, the events, security and financial management. In 2017, all additional positions, allocated to the Office through the amendments to budgets 2016 and 2017, will be filled and EASO will gradually reach the total number of staff authorised for 2017, which is set at 235 staff members.

4.1.2 Vacancy rate as of end 2016

In 2016 all authorised establishment plan posts authorised were actually filled. The recruitment in 2017 is progressing, 110 posts out of 155 authorised have been filled at the end of March 2017.

4.1.3 Standard abatement ('abatement forfaitaire') applied

4.1.4 Salary assumption for calculating salary line (% applied)

4.1.5 Correction coefficient used

Correction coefficient: 85.70

4.1.6 Exchange rate used (if applicable)

Not applicable

4.2 Financial Resources - Agency request

4.2.1 Title 1

The 71.7 % increase compared to 2017 reflects the planned growth in human resources due to the immediate increased demands of the migration crisis. The ratio of operational and support staff is foreseen to improve as consequence of the internal reorganisation by introduction of electronic HR, paperless workflow for financial and procurement processes and the automation of missions.

4.2.2 Title 2

The 22.4 % increase compared to 2017 is mainly related to building expansion (including office space, equipment, meeting rooms, etc) necessary to accommodate the higher number of recruited staff. As a consequence the rental costs are also expected to increase to EUR 2 million per year

4.2.3 Title 3

Following the adoption of the European Agenda on Migration, there is an intensification of the operational activities of EASO as from 2015 given the increased demand for support from the Member States as well as from EU Institutions both pulled by the migration flows towards EU. The expenditure for operational support (including Hotspots activities) is dramatically increasing in 2016 and the trend of 2017 and 2018 is not expected to invert. As a consequence, the organisational structure was streamlined to better respond to the emerging needs and the increased role coverings all areas of activity, including operational support, training, asylum processes, as well as information and analysis and external dimension. Based on the Commission proposal for EASO's new mandate and Regulation the operational expenditures are expected to increase significantly in 2018.

4.3 Ad hoc grants and delegation agreements

Additional EU funding stemming from Ad hoc grants in 2016:

- EUR 19 950 947 for EMAS operational grant - safe pathways to EU in 2016
- EUR 565 830 for IPA programme - Western Balkans and Turkey in 2016
- EUR 84 274 for ENP countries in 2016
- EUR 1 109 707 for Eurodac in 2016

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building
Information to be provided per building	Headquarters in Malta EUAA Premises, Winemakers Wharf, Valletta Harbour
Surface area (in square metres)	total internal area: 4 575 sqm, total external area: 1 433 sqm.
Of which office space	2 058 sqm
Of which non-office space	2 516 sqm
Annual rent (in EUR)	EUR 897 165 for Block A and C
Type and duration of rental contract	The initial lease agreement that entered into force on 19 June 2011 was for Block A and in 2016 it was extended to Block C. The contract shall terminate on the 18 June 2020 and may be extended by mutual consent of the parties, for further periods of three (3) years each.
Host country grant or support	The Maltese Government gave support in kind to the value of circa €500,000.
Present value of the building	N/A (building on a lease)
Other comment	Rental of Block A and C, in a compound comprising of three blocks The total area of Blocks A and C is 6008.34 sqm. There are 34 parking spaces in the garage situated at Level -1 of the building.
	Premises outside Malta Premises outside Malta Premises outside Malta

Information to be provided per Offices, Temporary offices, Office space at 20, Avenue

building	Via IV Novembre, Rome	Athens until other premises for rent will be identified	d'Auderghem, Brussels 1040, used by Brussels's staff
Surface area (in square metres)	circa 390 sqm incl. offices, meeting and training rooms	Office space which can take 4 workstations	42 sqm
Annual rent (in EUR)	EUR 120 000	EUR 57 000	EUR 8 500

5.1.2 Building project in the planning phase

Following the approvals of the Council and the European Parliament, EASO is now in a position to take over the whole of the TM compound located in Xatt l-Ghassara tal-Gheneb, in the Valletta Harbour in order to accommodate the increasing staff authorised for the Office's new tasks related to migration since 2015. With collaboration of Transport Malta (TM) and the Government of Malta EASO took additional office space within its current location and presently occupies Block A and Block C (since 2016) of a compound of 3 with Block B (5 308 sqm internal space) to be taken over by the Agency in 2017. In addition 84 parking slots within the compound will become available. It is anticipated that TM may require close on a full year to vacate Block B and re-allocate their staff. EASO is therefore ready to accept a two-stage process: takeover of Level 3 of Block B by January 2017 and the full compound by 1 June 2017.

5.1.3 Building projects submitted to the European Parliament and the Council

The EASO's project for the expansion of its premises with renting of Block B was approved in June 2016 by the European Parliament and the Council

5.2 European Schools

In Malta, there is no European school. The Agency considers it necessary to support the staff members whose children attend private/international schools in Malta. The Management Board adopted in August 2016 decisions on childcare facility costs for pre-school children and education costs for children of EASO statutory staff as a measure of a social nature to pair the unequal conditions in relation to access to cost-free education. The Office will pay all childcare and school fees and therefore school attendance will be considered as non-fee paying.

5.3 Evaluation

The last independent external evaluation covering the entire period since the establishment of the Office in 2010 has been conducted between October 2014 and July 2015 in accordance to Article 46 of the EASO Regulation. On the basis of the findings of the evaluation an action plan has been developed. The first version of the Action Plan was presented to the EASO Management Board in June 2016. Implementation of the action plan is underway. A number of actions have been completed and other actions will be addressed in the coming years as an outcome of the new EASO's Regulation.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
Protocol on the Privileges and Immunities of the European Union. The Seat Agreement between the Government of Malta and the European Asylum Support Office.	Protocol on the Privileges and Immunities of the European Union. The Seat Agreement between the Government of Malta and the European Asylum Support Office.	Decision of the Management Board of the European Asylum Support Office of 29 November 2013 on the Agency contribution to schooling fees for children attending a private/international school in Malta and the EASO contribution to support their integration in the local environment.

2.2.1.3.9 European Monitoring Centre for Drugs and Addiction - EMCDDA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Council Regulation (EEC) 302/93	08/02/1993	This Regulation, through which the EMCDDA was created, entered into force on 31 October 1993 and was repealed by the recast Regulation (EC) No 1920/2006.
Recast Regulation (EC) 1920/2006 on the European Monitoring Centre for Drugs and Drug Addiction (recast)	12/12/2006	The EMCDDA's objective is to provide the EU and its Member States with factual, objective, reliable and comparable information at European level on drugs, drug addiction and their consequences. The Centre shall perform the following tasks: a) collection and analysis of existing data; b) improvement of data-comparison methods; c) dissemination of data; d) cooperation with European and international bodies and organisations and with third countries; e) identification of new developments and changing trends. The Centre shall focus on the following priority areas: monitoring the state of the drugs problem and emerging trends; monitoring the solutions applied to drug related problems; assessing the risks of new psychoactive substances and maintaining a rapid information system; and developing tools and instruments to facilitate the Member States' and the Commission's monitoring and evaluation of their respective drugs policies. Extended EMCDDA's tasks: the collection, registration and analysis work must also cover data on emerging trends in poly drug use, including the combined use of licit and illicit psychoactive substances, but also information and exchange on best practices in the Member States. The EMCDDA shall develop tools and instruments to facilitate the Member States' and the Commission's monitoring and evaluation of their respective drugs policies and strategies. The scope of the Centre's technical assistance was extended to certain non-Community countries such as the candidates for EU accession or the countries of the Western Balkans. Organisational changes have been introduced, such as the reference to the Vice-Chairperson of the Management Board and the Executive Committee, a new composition and selection procedure for the Scientific Committee.

1.2 Seat

Lisbon, Portugal

1.3 Budget Line

18 06 02 : European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	52	48	51	51
Establishment plan posts : AST	27	25	26	25
Establishment plan posts : AST/SC				
Total Establishment plan posts	79	73	77	76
Contract Agents	30	28	33	34
Seconded National Experts	1	0	1	1
TOTAL STAFF	110	101	111	111

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	15 135 600	15 445 600
Other Revenue	671 564	686 735
TOTAL REVENUES	15 807 164	16 132 335

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017		2018	
	Revenues estimated by the agency		Budget Forecast	
TOTAL REVENUES				

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	10 128 023	10 128 023	10 465 237	10 465 237
Title 2 - Infrastructure and operating expenditure	1 226 548	1 226 548	1 252 194	1 252 194
Title 3 - Operational expenditure	4 452 593	4 452 593	4 414 904	4 414 904
TOTAL EXPENDITURE	15 807 164	15 807 164	16 132 335	16 132 335

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1				1		1		1
AD 14		1		1		1		1		1
AD 13	1	2	1	3	1	2	1	2	1	2
AD 12	4	11	3	5	4	11	4	11	4	11
AD 11	2	10	0	6	1	11	1	11	1	11
AD 10		13	0	2		13		13		13
AD 9		7	1	5		6		6		6
AD 8			1	8						
AD 7				8						
AD 6				2						
AD 5				2						
AD TOTAL	7	45	6	42	6	45	6	45	6	45
AST 11	1				1		1		1	
AST 10		3		1		3		3		3
AST 9	1	7		3	1	7	1	7	1	7
AST 8	2	7		1	2	7	2	7	2	7
AST 7	1	5	1	2		5		5		4
AST 6				8						
AST 5			1	6						
AST 4				1						
AST 3										
AST 2			1							

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST 1										
AST TOTAL	5	22	3	22	4	22	4	22	4	21
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL	12	67	9	64	10	67	10	67	10	66
GRAND TOTAL	79		73		77		77		76	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	5	3	7	8
Function Group III	9	9	10	10
Function Group II	13	13	13	13
Function Group I	3	3	3	3
TOTAL	30	28	33	34

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	1	0	1	1

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	14 794 000	15 135 600	15 445 600	15 445 600	2,05%
- Of which assigned revenues deriving from previous years' surpluses	70 000	54 000	215 000	215 188	298,50%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	603 141	671 564	686 735	686 735	2,26%
- Of which EEA/EFTA (excl. Switzerland)	393 141	400 564	410 185	410 185	2,40%

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
- Of which candidate countries	210 000	271 000	276 550	276 550	2,05%
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS	24 217				
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)	4 703				
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	15 421 358	15 807 164	16 132 335	16 132 335	2,06%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	9 265 867	10 128 023	10 465 237	10 465 237	3,33%
Salaries & allowances	9 180 676	10 017 023	10 354 237	10 354 237	3,37%
- Of which establishment plan posts	7 952 133	8 534 826	8 721 925	8 721 925	2,19%
- Of which external personnel	1 228 543	1 482 197	1 632 312	1 632 312	10,13%
Expenditure relating to Staff recruitment	4 057	11 000	11 000	11 000	0,00%
Employer's pension contributions					
Mission expenses					
Socio-medical infrastructure					
Training	81 134	100 000	100 000	100 000	0,00%
External Services					
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 844 412	1 226 548	1 252 194	1 252 194	2,09%
Rental of buildings and associated costs	1 103 383	578 675	600 193	600 193	3,72%
Information, communication technology and	493 128	408 475	409 475	409 475	0,24%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
data processing					
Movable property and associated costs	108 079	104 972	109 360	109 360	4,18%
Current administrative expenditure	111 672	97 250	95 805	95 805	-1,49%
Postage / Telecommunications	3 971	8 000	8 080	8 080	1,00%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure	24 179	29 176	29 281	29 281	0,36%
Title 3 - Operational expenditure	4 283 866	4 452 593	4 414 904	4 414 904	-0,85%
Information and Publishing	656 258	587 150	552 461	552 461	-5,91%
Studies	672 995	672 424	672 424	672 424	0,00%
REITOX	2 119 716	2 228 537	2 228 537	2 228 537	0,00%
Mission expenses	312 100	260 000	260 000	260 000	0,00%
Meeting expenses	520 579	698 482	695 482	695 482	-0,43%
Receptions and events	2 218	6 000	6 000	6 000	0,00%
Expenditure IPA and ENP1 projects					
Expenditure related to IPA projects					
Expenditure related to ENP1 projects					
TOTAL	15 394 145	15 807 164	16 132 335	16 132 335	2,06%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	9 225 407	10 128 023	10 465 237	10 465 237	3,33%
Salaries & allowances	9 160 231	10 017 023	10 354 237	10 354 237	3,37%
- Of which establishment plan posts	7 938 249	8 534 826	8 721 925	8 721 925	2,19%
- Of which external personnel	1 221 982	1 482 197	1 632 312	1 632 312	10,13%
Expenditure relating to Staff recruitment	2 537	11 000	11 000	11 000	0,00%
Employer's pension contributions					
Mission expenses					
Socio-medical infrastructure					
Training	62 639	100 000	100 000	100 000	0,00%
External Services					
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 418 750	1 226 548	1 252 194	1 252 194	2,09%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Rental of buildings and associated costs	817 026	578 675	600 193	600 193	3,72%
Information, communication technology and data processing	406 546	408 475	409 475	409 475	0,24%
Movable property and associated costs	62 357	104 972	109 360	109 360	4,18%
Current administrative expenditure	106 456	97 250	95 805	95 805	-1,49%
Postage / Telecommunications	3 595	8 000	8 080	8 080	1,00%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure	22 770	29 176	29 281	29 281	0,36%
Title 3 - Operational expenditure	4 086 320	4 452 593	4 414 904	4 414 904	-0,85%
Information and Publishing	575 266	587 150	552 461	552 461	-5,91%
Studies	629 530	672 424	672 424	672 424	0,00%
REITOX	2 057 231	2 228 537	2 228 537	2 228 537	0,00%
Mission expenses	293 115	260 000	260 000	260 000	0,00%
Meeting expenses	529 277	698 482	695 482	695 482	-0,43%
Receptions and events	1 901	6 000	6 000	6 000	0,00%
Expenditure IPA and ENP1 projects					
Expenditure related to IPA projects					
Expenditure related to ENP1 projects					
TOTAL	14 730 477	15 807 164	16 132 335	16 132 335	2,06%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 215 189.

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM (2013)519) of 10.7.2013.

Human and Financial Resources

The Commission considers that the establishment plan posts must be reduced from 77 to 76 as indicated in COM (2013) 519 for 2018. The Commission supports the additional one contract agent and appropriations of EUR 310 000 in view of the increased role of EMCDDA for the preparation and launch of the new 2019 data collection round of ESPAD project (the European School Survey Project on Alcohol and Other Drugs), the latter being essential to allow reporting in 2020. The additional EUR 310 000 for 2018 will be needed to cover the technical meetings for enhancing coordination activities, technical workshops, training, technical support and mentoring activities (EUR 65 000); for studies aimed at ensuring technical support for external coordination activities, instrument review, question and code development and testing, follow up on documentation work for new survey instrument, support to preparation and implementation of mentoring/training activities, support to remote data input and transmission (EUR 135 000); for the cost entailed by the recruitment of 1 additional contract agent. As a consequence the total amount of the EU contribution to EMCDDA for 2018 will be increased to EUR 15 445 600.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

No additional staff is requested, by assuming no further reduction in the posts authorized in the establishment plan attached to the EMCDDA 2018 budget, whose number stays at the level of 2017 (i.e. 77 authorised posts). In 2018 the increased role of EMCDDA for the coordination and the development of ESPAD activities is expected to require supplementary resources to cover the additional operating needs and workload. In particular 2018 will be a year of critical importance for the preparation and launch of the new ESPAD 2019 data collection round. For this purpose additional work and activities will be required and it will be necessary to scale up the EMCDDA's tasks relating to the coordination and management of the network. In this context EMCDDA will also need to develop its internal capacity to better deal with remote data submission and analysis. It is estimated that all these additional needs and workload will entail in 2018 supplementary budget needs for about EUR 310 000. In particular these supplementary resources should allow the engagement of 1 additional contract agent and enable the EMCDDA to cope with the expected extra cost entailed by additional needs for technical meetings and surveys/studies (namely for provision of external expertise and support, as required for the aforementioned activities).

4.1.2 Vacancy rate as of end 2016

7.5%.

4.1.3 Standard abatement ('abatement forfaitaire') applied

N/A.

4.1.4 Salary assumption for calculating salary line (% applied)

N/A.

4.1.5 Correction coefficient used

80.6%.

4.1.6 Exchange rate used (if applicable)

N/A.

4.2 Financial Resources - Agency request

4.2.1 Title 1

This title includes the remuneration costs for all staff, the estimated supplementary expenditure for the usual salary adjustments for 2018 as: the staff's automatic progression to the next step; the annual adjustment of the EU staff's remuneration, including the variation of the correction coefficient; the estimated promotions/reclassifications of staff; The estimated staff costs will ensure the fully deployment of the allocated human resources, which number should be kept at the level of 2017 (i.e. 77 authorised posts) and the engagement of one additional contract agent required to cope with the aforementioned additional operating needs and workload relating to the increased role of EMCDDA for the coordination and the development of ESPAD-related activities.

4.2.2 Title 2

This expenditure covers the estimated costs for the lease of EMCDDA premises and infrastructure (slight increase compared to 2017), as well as the expenses for administrative and IT support services and supplies, according the contracts in force and by taking into account the efficiency gains entailed by the rationalisation of internal processes, the optimisation of costs for utilities and services and the possible synergies with EMSA.

4.2.3 Title 3

The expenditure under this title will ensure the effective execution of planned operational activities and projects included in 2018 work programme, the operations concerning the development of the European Database on New Drugs (EDND) and the Centre's activities for the coordination and the development of the ESPAD. The co-financing to the Reitox National Focal Points will stay at the same level as in 2017. In 2016, EMCDDA's mandate has been enlarged with information exchange, early warning system and risk assessment on new psychoactive substances (Regulation (2016) 547) for which additional appropriations of EUR 341 600 have been allocated according to the legislative financial statement to this proposal on top of the initial programming foreseen by Communication COM (2013) 519 for the Centre, thus reaching the subsidy level of EUR 15 136 000 per year. This increase will support the additional needs and workload relating to the EU/EMCDDA early warning and risk assessment system on new psychoactive substances (NPS), in particular the development of the European Database on New Drugs (EDND). In 2018 the preparation and the launch of the new ESPAD 2019 data collection round will require supplementary resources to enable EMCDDA to meet the additional operating needs and workload: to review, test and develop the new data collection methods and instruments

(questionnaire) to be applied; to put in place measures for quality assurance; to carry out capacity building activities in order to ensure effective and significant participation to the exercise. EMCDDA tasks relating to the coordination and management of the network need to be scaled up. EMCDDA will also need to develop its internal capacity to better deal with remote data submission and analysis.

4.3 Ad hoc grants and delegation agreements

N/A.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building
Information to be provided per building:	CaisdoSodré, Lisbon, office building, rented
Surface area (in square metres)	6 520 + 61 parking spaces (643 sqm office space subleased)
Of which office space	5 846
Of which non-office space	674
Annual rent (in EUR)	Pursuant to the agreement reached in 2015 with the landlord, the rental payments have been adjusted: EUR 272 086 for 2017 EUR 305 422 for 2018 EUR 589 690 for 2019 EUR 955 890 for 2020 EUR 1 072 090 from 2021 until the end of the 25 years lease contract in force.
Type and duration of rental contract	Rental for 25 years with option to buy
Host country grant or support	The Host county supported the installation by providing the office furniture for the headquarters.
Present value of the building	N.A.
Other comment	From 2009 to 2012 based on an agreement with the Portuguese State, 673.25 sqm of the so-called Relogio building of the EMCDDA premises were sublet to the latter for the use of the Jaques Delors European Information Centre (JDEIC since 2009). Since 2012, some private and public entities have expressed an interest for sublease but they were not able to present any offer. Finally in early 2016 the company Bensaude presented an offer based on which the company and EMCDDA concluded a new contract for the sub-lease of these areas, with an effect as from 1st May 2016 and an initial duration of five years, that may be extended for further period of five years.

5.1.2 Building project in the planning phase

No new building projects have been planned.

5.1.3 Building projects submitted to the European Parliament and the Council

No further building projects have been submitted to the European Parliament and the Council.

5.2 European Schools

Not Applicable to EMCDDA, as there are no European Schools in Lisbon.

5.3 Evaluation

As per article 23 of the Recast Regulation, an external evaluation of the Centre shall be carried out by the Commission every 6 years and forwarded for approval to the European Parliament and the Council. The last external evaluation of the agency was completed in June 2012 and the next one is planned to take place in 2018. The 2012 evaluation concluded that EMCDDA had successfully achieved its remit during the 2007-2012 period in providing the EU and the Member States with factual, objective, reliable and comparable information at the European level on drugs and drug addiction and their consequences. EMCDDA also performed well in relation to the second task defined for it in the 2006 Regulation, namely to 'collect, register and analyse information on emerging trends' and managed to keep pace with developments through its Early Warning System and related activities. Feedback from the research on the EMCDDA's performance in relation to the third task set out in the recast Regulation, identifying best practices in Member States and facilitating and exchange of such practices between them' is not as positive compared with the other tasks. The EMCDDA's fourth task

‘to promote cooperation with other European and international bodies and with third countries’, has been successfully promoted. The above-mentioned evaluation can be found at the following link: <http://www.emcdda.europa.eu/html.cfm/index184823EN.html>

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
<p>The Portuguese Government granted the EMCDDA with diplomatic status by means of the conclusion of a seat agreement on 26th June 1996 (Protocol between the Portuguese Government and the EMCDDA regarding the functioning of the agency in Portugal and the installation of its headquarters in Lisbon). Through this Agreement, which entered into force in May 1998, the Portuguese Government applies the Protocol on the Privileges and Immunities of the European Communities to the EMCDDA, exempting the agency from payment of all national, regional or municipal rates and taxes as regards the fixed assets it owns or rents, as well as from customs duties and from any other taxes, prohibitions or restrictions on goods of any kind which it imports or exports in the exercise of its official business (VAT, etc.)</p>	<p>Protocol on the Privileges and Immunities of the European Communities is applicable to EMCDDA staff. The Protocol concluded between the Portuguese Government and the EMCDDA regarding the functioning of the agency in Portugal and the installation of its headquarters in Lisbon, grants the EMCDDA staff the privileges and immunities, exemptions and facilities recognised by the Portuguese State to members of a comparable category of the diplomatic corps in Portugal. As a consequence EMCDDA staff is entitled to purchase furniture and /or household aids VAT free. This exemption does not cover expenditure for food supplies and beverages, property works, including materials, water; gas; electricity, food and beverages services; hotels or similar services, fixed line telephone services. Limited exemption is granted from the payment of the Portuguese tax and VAT on the purchase and registration of vehicles.</p>	<p>There is no European or accredited school that can be attended free of charge in the area where the EMCDDA has its seat. As per the Memorandum of Understanding signed in 2004 by the Portuguese Government, the EMCDDA and EMSA concerning the common premises of the two agencies in Lisbon, the Portuguese Government committed itself to do its utmost (jointly with EMSA and EMCDDA) to find the best possible solution for providing schooling for the children of EMSA and EMCDDA staff. It has been agreed to pursue either the establishment of a European School in Lisbon or the signature of partial agreements between the European School Board and the main international schools in the Lisbon area. However, difficulties have been encountered for the implementation of this solution.</p>

2.2.1.3.10 European Union Agency for Fundamental Rights - FRA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Council Regulation (EC) No 168/2007	15/02/2007	Collect, record, analyse and disseminate relevant, objective, reliable and comparable information and data, including results from research and monitoring communicated to it by Member States, Union institutions as well as bodies, offices and agencies of the Union, research centres, national bodies, non-governmental organisations, third countries and international organisations and in particular by the competent bodies of the Council of Europe; Develop methods and standards to improve the comparability, objectivity and reliability of data at European level, in cooperation with the Commission and the Member States; Carry out, cooperate with or encourage scientific research and surveys, preparatory studies and feasibility studies, including, where appropriate and compatible with its priorities and its annual work programme, at the request of the European Parliament, the Council or the Commission; Formulate and publish conclusions and opinions on specific thematic topics, for the Union institutions and the Member States when implementing Community law, either on its own initiative or at the request of the European Parliament, the Council or the Commission; Publish an annual report on fundamental rights issues covered by the areas of the Agency's activity, also highlighting examples of good practice; Publish thematic reports based on its analysis, research and surveys; Develop a communication strategy and promote dialogue with civil society, in order to raise public awareness of fundamental rights and actively inform about its work.
Council decision No 252/2013/EU of 11 March 2013 establishing a Multiannual Framework for 2013-2017 for the European Union Agency for Fundamental Rights	11/03/2013	The Agency shall, in accordance with Article 3 of Regulation (EC) No 168/2007, carry out the tasks defined in Article 4(1) of Regulation (EC) No 168/2007 within following thematic areas: Access to justice; Victims of crime, including compensation to victims of crime; Information society and, in particular, respect for private life and protection of personal data; Roma integration; Judicial cooperation, except in criminal matters; Rights of the child; Discrimination based on sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation; Immigration and integration of migrants, visa and border control and asylum; and Racism, xenophobia and related intolerance.

1.2 Seat

Vienna, Austria

1.3 Budget Line

33 02 06 : European Union Agency for Fundamental Rights (FRA)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	48	45	46	47
Establishment plan posts : AST	26	25	26	25
Establishment plan posts : AST/SC				
Total Establishment plan posts	74	70	72	72
Contract Agents	31	30	32	32
Seconded National Experts	9	5	9	9
TOTAL STAFF	114	105	113	113

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	22 567 000	22 180 000
Other Revenue	137 500	170 000
TOTAL REVENUES	22 704 500	22 350 000

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
Ad hoc grants		
Delegation agreements		
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	13 069 500	13 069 500	12 873 000	12 873 000
Title 2 - Infrastructure and operating expenditure	2 136 000	2 136 000	2 343 000	2 343 000
Title 3 - Operational expenditure	7 499 000	7 499 000	7 134 000	7 134 000
TOTAL EXPENDITURE	22 704 500	22 704 500	22 350 000	22 350 000

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1				1		1		1
AD 14		1		1		1		1		1
AD 13		2		1		2		2		2
AD 12		10				8		8		6
AD 11				5						
AD 10		14		2		12		14		12
AD 9		11		7		11		14		12
AD 8		1		8		1		4		4
AD 7		5		15		7		6		6
AD 6		3		6		3		3		3
AD 5										
AD TOTAL		48		45		46		53		47

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST 11										
AST 10		1				1		1		1
AST 9		3				3		4		4
AST 8		3		3		3		3		3
AST 7		6		3		6		6		6
AST 6		12		3		12		10		10
AST 5				7						
AST 4		1		8		1		1		1
AST 3				1						
AST 2										
AST 1										
AST TOTAL		26		25		26		25		25
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		74		70		72		78		72
GRAND TOTAL		74		70		72		78		72

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	19	13	20	20
Function Group III	10	12	10	10
Function Group II	2	5	2	2
Function Group I				
TOTAL	31	30	32	32

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	9	5	9	9

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	21 359 000	22 567 000	23 774 000	22 180 000	-1,71%
- Of which assigned revenues deriving from previous years' surpluses	156 000	104 000	202 000	202 738	94,94%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)		137 500	170 000	170 000	23,64%
- Of which EEA/EFTA (excl. Switzerland)					
- Of which candidate countries		137 500	170 000	170 000	23,64%
4 OTHER CONTRIBUTIONS	244 000				
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	21 603 000	22 704 500	23 944 000	22 350 000	-1,56%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	11 618 709	13 069 500	14 090 000	12 873 000	-1,50%
Salaries & allowances	10 420 802	11 495 500	12 550 000	11 530 000	0,30%
- Of which establishment plan posts	7 963 444	8 609 500	9 368 000	8 640 000	0,35%
- Of which external personnel	2 457 358	2 886 000	3 182 000	2 890 000	0,14%
Expenditure relating to Staff recruitment	49 173	193 000	127 000	90 000	-53,37%
Employer's pension contributions					
Mission expenses	66 596	80 000	90 000	75 000	-6,25%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Socio-medical infrastructure	104 453	130 000	135 000	115 000	-11,54%
Training	105 822	175 000	185 000	125 000	-28,57%
External Services	66 196	112 000	115 000	95 000	-15,18%
Receptions, events and representation	1 431	3 000	3 000	3 000	0,00%
Social welfare	804 236	881 000	885 000	840 000	-4,65%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	2 342 943	2 136 000	2 443 000	2 343 000	9,69%
Rental of buildings and associated costs	1 391 464	1 144 000	1 396 000	1 387 000	21,24%
Information, communication technology and data processing	782 045	764 000	802 000	760 000	-0,52%
Movable property and associated costs	11 509	25 000	32 000	20 000	-20,00%
Current administrative expenditure	34 465	46 000	50 000	38 000	-17,39%
Postage / Telecommunications	89 322	126 000	132 000	108 000	-14,29%
Meeting expenses	9 343	11 000	11 000	10 000	-9,09%
Running costs in connection with operational activities					
Information and publishing					
Studies	24 795	20 000	20 000	20 000	0,00%
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	7 641 348	7 499 000	7 411 000	7 134 000	-4,87%
Freedoms	2 166 272	1 607 000	410 000	410 000	-74,49%
Equality	1 632 366	2 880 000	1 770 000	1 700 000	-40,97%
Justice	1 919 631	277 000	2 762 000	2 600 000	838,63%
Horizontal operational activities	1 605 243	2 080 000	1 995 000	1 950 000	-6,25%
Bodies of the Agency and consultation mechanisms	317 836	500 000	390 000	390 000	-22,00%
Reserve for Title 3		155 000	84 000	84 000	-45,81%
TOTAL	21 603 000	22 704 500	23 944 000	22 350 000	-1,56%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	11 618 709	13 069 500	14 090 000	12 873 000	-1,50%
Salaries & allowances	10 420 802	11 495 500	12 550 000	11 530 000	0,30%
- Of which establishment plan posts	7 963 444	8 609 500	9 368 000	8 640 000	0,35%
- Of which external personnel	2 457 358	2 886 000	3 182 000	2 890 000	0,14%
Expenditure relating to Staff recruitment	49 173	193 000	127 000	90 000	-53,37%
Employer's pension contributions					
Mission expenses	66 596	80 000	90 000	75 000	-6,25%
Socio-medical infrastructure	104 453	130 000	135 000	115 000	-11,54%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Training	105 822	175 000	185 000	125 000	-28,57%
External Services	66 196	112 000	115 000	95 000	-15,18%
Receptions, events and representation	1 431	3 000	3 000	3 000	0,00%
Social welfare	804 236	881 000	885 000	840 000	-4,65%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	2 342 943	2 136 000	2 443 000	2 343 000	9,69%
Rental of buildings and associated costs	1 391 464	1 144 000	1 396 000	1 387 000	21,24%
Information, communication technology and data processing	782 045	764 000	802 000	760 000	-0,52%
Movable property and associated costs	11 509	25 000	32 000	20 000	-20,00%
Current administrative expenditure	34 465	46 000	50 000	38 000	-17,39%
Postage / Telecommunications	89 322	126 000	132 000	108 000	-14,29%
Meeting expenses	9 343	11 000	11 000	10 000	-9,09%
Running costs in connection with operational activities					
Information and publishing					
Studies	24 795	20 000	20 000	20 000	0,00%
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	7 641 348	7 499 000	7 411 000	7 134 000	-4,87%
Freedoms	2 166 272	1 607 000	410 000	410 000	-74,49%
Equality	1 632 366	2 880 000	1 770 000	1 700 000	-40,97%
Justice	1 919 631	277 000	2 762 000	2 600 000	838,63%
Horizontal operational activities	1 605 243	2 080 000	1 995 000	1 950 000	-6,25%
Bodies of the Agency and consultation mechanisms	317 836	500 000	390 000	390 000	-22,00%
Reserve for Title 3		155 000	84 000	84 000	-45,81%
TOTAL	21 603 000	22 704 500	23 944 000	22 350 000	-1,56%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): 202,738.02 EUR.

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human Resources

The Commission proposes to carry forward to 2018 the 2 additional posts authorised during the 2016 budget procedure, on top of the 70 posts foreseen in the Commission Communication for 2018, leading to a total number of 72 temporary agents. The Commission proposes to keep the additional contract agent from 2017 budget (32 CA in total) to carry out the three studies that are planned to be launched under 2017 budget.

Financial Resources

The Commission proposes to increase the resources of FRA by EUR 276 000 on top of the financial programming for 2018 in order to cover the salary costs of 2 additional posts carried forward from the 2016 budget procedure. In addition,

the Commission proposes to increase the resources by EUR 250 000 on top of the financial programming in order to cover the pre-financing of the building rent contribution from the Austrian Authorities.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

The Management Board of the Agency decided in 2015 not to implement further posts cuts in 2017. The Commission proposed to the Budgetary Authority to cut two AD posts. The Agency after thorough assessment of its needs, and in order to continue to meet its organisational objectives in the most effective way, proposed to cut one AD and one AST. However, the Budgetary Authority in December 2016 decided to cut two AD posts. Therefore, in order to remedy the situation an amendment to the 2017 establishment plan will be proposed to the May's Management Board within the scope of article 38 of the Agency's financial rules. This action will guarantee that the Agency will continue to meet its operational objectives in the most effective way. In order to reflect these changes in the 2017 establishment plan the Agency proposes the necessary modifications, in particular, to decrease the number of its AST posts by one and increasing the number of its AD posts accordingly.

The Agency has fully complied with the agreed 5% staff reduction. In addition, the Agency had to further reduce its staffing level by 4 additional posts.

The Agency is heavily involved in the areas of migration, integration and refugee protection – the level of requests for the Agency's support and expertise from Member States and EU institutions has increased steeply, which creates a significant additional workload in the Agency. Requests addressed to the Agency includes legal opinions on pending EU legislation (e.g. proposed Regulation on safe country of origin), support when developing the impact assessment of future legislative proposals (e.g. on changes to the Schengen Information System or the review of the EU acquis to combat migrant smuggling), the implementation of EU strategies and action plans (anti-trafficking strategy, EU action plan against migrant smuggling, EU action plan on returns), the mainstreaming of fundamental rights in the Schengen evaluation system, and hands-on support to address fundamental rights challenge in the 'hotspots'. The Agency is requested by EU institutions to provide a fundamental rights-based analysis of key developments in the field of migration and asylum, as regards the integration of migrants and refugees. This includes reports, guidance papers on asylum, input on the integration of third country nationals, and their descendants, in core areas of social life, such as employment, education and societal participation, and in particular in respect of the rights of children. Most notably, in the last 12 months alone, the Agency has seen a 400 per cent increase in official requests by EU institutions for legal opinions to be drafted by the Agency concerning key files in the field of asylum, migration and border control – such as ECRIS in relation to Third Country Nationals; the Dublin recast; and Eurodac.

Since April 2016, the Agency employed staff on extended missions to Greece looking, especially, at child protection issues, identification of vulnerable people, respect of procedural safeguards in asylum, detention, and return proceedings. The success of the Agency's input has led to increased demands for its presence in Greece – with the Agency having recently signed a 'Memorandum of Understanding' with the Greek authorities envisaging a number of activities for 2017. Thus, it is necessary to reinforce the Agency's operational support by expanding the pool of its in-house experts, notably to provide on-the-spot deployment capabilities.

In addition, given that work related to the fields of security and migration is expected to remain of high importance to the Commission, other EU Institutions, and Member States in the coming years – which is underlined by the appointment of a Commissioner for the Security Union – it is expected that the role of the Agency will grow in this field too. The presence of the Agency as a member of the High Level Expert Group on information systems and interoperability, together with EDPS, is a clear indicator that the Agency will increasingly be expected to play an important role. To this end, the Agency is able to provide a complementary role to EDPS, as the Agency can refer to a broad range of fundamental rights considerations, alongside privacy and data protection, which fall within its mandate – such as equality and non-discrimination, the rights of the child, and access to justice.

Based on a thorough needs assessment, and in order to continue to effectively meet the growing new requests for fundamental rights input, the Agency requests the following posts for the field of asylum, migration, integration and internal security – specifically as it relates to both the agendas on security and migration.

The additional staff is requested to reinforce operational support, notably to provide on-the-spot deployment capabilities as follows:

- 1 AD6 legal post, 1 AD7 legal post and 1 AD8 legal post – to allow the Agency to continue to provide high quality legal support and advice, with respect to fundamental rights, to EU institutions and Member States in the fields of asylum, migration and border control, including as it relates to the treatment of children and other vulnerable groups. The different grades correspond to the level of expertise and experienced required.

- 1 AD7 and 1 AD8 legal post – to allow the Agency to continue to provide high quality legal support and advice, with respect to fundamental rights, to EU institutions and Member States in the fields of information society, privacy and data protection, particularly in relation to the agendas on security and migration. The different grades correspond to the level of expertise and experienced required.
- 1 AD6 legal post – to build-up capacity (analysis and drafting) in the area of the integration of migrants and their descendants, particularly as regards social and economic rights. This post is essential to increase in-house capacity to respond at short notice to requests for policy analysis on migrant integration issues from EU institutions in this area. The proposed grade for this post is in line with the importance of the tasks to be undertaken.

In addition, the Agency is proposing the revision of the grades of certain posts in 2018 in order to ensure equal opportunities for career progression within the statutory limitations as follows: 2 AD6 posts to be upgraded to AD8, 3 AD7 posts to be upgraded to AD9, 1 AD post to be upgraded to AD10, 1 AST8 posts to be upgraded to AST9 and 1 AST6 post to be upgraded to AST8.

4.1.2 Vacancy rate as of end 2016

4% (71* posts out of 74 were occupied) *including one staff member on unpaid leave

4.1.3 Standard abatement ('abatement forfaitaire') applied

N/A

4.1.4 Salary assumption for calculating salary line (% applied)

3% increase was applied on the current salary grid.

4.1.5 Correction coefficient used

The current correction coefficient was used.

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - Agency request

4.2.1 Title 1

The EU contribution requested exceeds the amount foreseen in the financial programming 2014-2020 by 11%. This additional 11% intends to cover the cost of the 2 TA posts that the Budget Authority authorised in the Agency's 2016 establishment plan, the regular inflation for the period between 2016 and 2017, the revision of the grades of 8 posts in the establishment plan in order to ensure equal opportunities for career progression, the 6 new posts that Agency is requesting for 2018, and the salary increase that took place in 2016 with a net impact of 2.2% as well as the increase that is expected to take place in 2017 and 2018. This increase will guarantee the smooth functioning of the Agency, allowing it to maintain the operational activities at the same level compared to the previous years.

Title I amounts to €14,090,000, which corresponds to an 8% increase compared to 2017. This increase refers mainly to the increase of the salaries, and the revision of the grades and the additional posts that have been estimated. The remainder of Title I is estimated based on actual needs taking into consideration, where appropriate, the 2016 executed budget, the total number of staff and their family situation.

4.2.2 Title 2

The Agency expects to receive on a yearly basis the amount of €244,000 from the Austrian Authorities for the rent subsidy of the given financial year. Since this contribution is based on an exchange of letters and not on a legal basis (e.g. seat agreement), the Agency budgets the full rent cost for each year. The subsidy is only entered in the year's budget once it is cashed. However, it is used in the next financial year. For example the 2016 rent subsidy has been introduced in the 2016 budget in the form of an amending budget and has been carried forward for consumption in 2017. At the same time a reduction of appropriations under the rent's budget line took place. The equivalent of appropriations was transferred to Title III. Therefore, the 2018 budget, at this stage, foresees the full rent costs.

This is the reason for the difference under Title II where an increase of 14% is shown compared to 2017. However, the actual difference of Title II will be 2.6% provided that the 2017 rent subsidy will be cashed.

4.2.3 Title 3

The Agency prepared its draft Annual Work Programme (AWP) for 2018 after having consulted its stakeholders (Council of Europe, Scientific Committee, NHRBs, NLOs and Fundamental Rights Platform). Based on this AWP the estimate of expenditure under Title III amounts to €7,411,000 representing 31% of the overall budget for the financial year 2018. During the 2017 budget procedure the European Parliament, following the proposal of its Civil Liberties, Justice and

Home Affairs Committee, asked for the increase of the Agency's budget by 1.8 mil EUR. This amount intended to support the Agency in the important areas of migration and social inclusion. Unfortunately, during the conciliation procedure the Council did not accept this increase for the operational activities. However, the migration and social inclusion will remain an acute challenge for the coming years. Therefore, the current request takes into consideration this additional 1.8 mil EUR.

4.3 Ad hoc grants and delegation agreements

No grants and delegation agreements have been estimated for 2017.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Schwarzenbergplatz11, Vienna, AT-1040, Austria	None
Surface area (in square metres)	5,546	It should be noted that the offices are accommodated in an old building which is renovated keeping its original layout and does not provide any luxurious modern amenities. In addition, the price per m2 for the net office space (i.e. 3704 m2) is on the lower end of the average prices in central Vienna areas.
Of which office space	3,704	
Of which non-office space	1,842	
Annual rent (in EUR)	815.150,88	None
Type and duration of rental contract	Lease agreement for an initial period of 10 years with the provision for an indefinite period.	None
Host country grant or support	Based on a letter of intent received from the Austrian authorities, the host country will subsidise the rent by 1/3 with a threshold of 244,000 EUR.	None
Present value of the building	N/A	None

5.1.2 Building project in the planning phase

N/A

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 European Schools

N/A

5.3 Evaluation

The first evaluation of the Agency was conducted in 2012, and the Management Board agreed to undertake a five year external evaluation, meaning the next external evaluation of the is expected to be issued by September 2017.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
The Agency is recognised as an international organisation.	The Director, the Heads of Department, the Heads of Sector and two designated senior staff members with grades AD9 or above, have been granted diplomatic status. They can claim VAT reimbursement and register tax free vehicles every two years.	In the absence of a European School and a European Sector In Austria the Agency has adopted two social measures: one regarding financial support to nursery schools and day care centres, and another one to Multi-lingual tuition for children of the Agency staff In Vienna.
The Agency enjoys VAT exemption.	The Agency's staff members (the remaining Temporary	-

Agency privileges	Privileges granted to staff	
	Agents and all Contract Agents) can register a tax free vehicle every four years.	
No other privileges are offered to the Agency.	The Agency has been granted access to the UN Commissary, where staff members can purchase certain tax free items up to a limit based on their annual salary in accordance with the UN conditions.	-

2.2.1.3.11 European Institute for Gender Equality - EIGE

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission / Tasks / Functions
Regulation (EC)1922/2006 of the European Parliament and of the Council on establishing a European Institute for Gender Equality	20/12/2006	The Institute's mission is to become the European competence centre on gender equality issues. The Institute has been designed to contribute to and strengthen the promotion of gender equality, including gender mainstreaming in all EU policies and the resulting national policies, and the fight against discrimination based on sex, and to raise EU citizens' awareness of gender equality by providing technical assistance to the EU institutions and the authorities of the Member States, which cannot be sufficiently achieved by the Member States and can therefore, by reason of the scale of the action, be better achieved at EU level, the EU may adopt measures, in accordance with the principle of subsidiarity as set out in Article 5 of the Treaty. In accordance with the principle of proportionality, as set out in that Article, this Regulation does not go beyond what is necessary to achieve those objectives. The Institute shall collect, analyse and disseminate relevant objective, comparable and reliable information as regards gender equality, including results from research and best practice. The Institute shall set up and coordinate a European Network on Gender Equality, involving the centres, bodies, organisations and experts dealing with gender equality and gender mainstreaming. The Institute shall make information on gender mainstreaming available to public and private organisations; and provide information to the EU Institutions on gender equality and gender mainstreaming in the accession and candidate countries

1.2 Seat

Vilnius, Lithuania

1.3 Budget Line

33 02 07 : European Institute for Gender Equality (EIGE)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	22	21	21	21
Establishment plan posts : AST	6	6	6	6
Establishment plan posts : AST/SC				
Total Establishment plan posts	28	27	27	27
Contract Agents	10	14	10	10
Seconded National Experts	5	4	5	5
TOTAL STAFF	43	45	42	42

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	7 628 000	7 781 000
Other Revenue	0	0
TOTAL REVENUES	7 628 000	7 781 000

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017		2018	
	Revenues estimated by the agency		Budget Forecast	
Ad hoc grants				
Delegation agreements		p.m.		p.m.
TOTAL REVENUES		p.m.		p.m.

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	3 190 000	3 190 000	3 238 000	3 238 000
Title 2 - Infrastructure and operating expenditure	996 000	996 000	1 040 000	1 040 000
Title 3 - Operational expenditure	3 442 000	3 442 000	3 503 000	3 503 000
TOTAL EXPENDITURE	7 628 000	7 628 000	7 781 000	7 781 000

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14										
AD 13		1		1		1		1		1
AD 12						1		1		1
AD 11		1		1						
AD 10		1		1		1		2		2
AD 9		3		2		3		3		3
AD 8		5		2		3		3		3
AD 7		4		3		5		6		6
AD 6		4		7		5		5		5
AD 5		3		4		2		0		0
AD TOTAL		22		21		21		21		21
AST 11										
AST 10										
AST 9										
AST 8								1		1
AST 7		2		1		2		1		1
AST 6				1				3		3
AST 5		4		4		4		1		1
AST 4										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST 3										
AST 2										
AST 1										
AST TOTAL		6		6		6		6		6
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		28		27		27		27		27
GRAND TOTAL	28		27		27		27		27	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	3	5	3	3
Function Group III	5 (4)	7 (1)	5 (3)	5 (2)
Function Group II	2	2	2	2
Function Group I				
TOTAL	10	14	10	10

(1) A Contract Agent at FG III whose remuneration costs are financed outside the Institute's budget under the IPA programme is included in these figures.

(2) In addition, there is 1 CA more financed from the IPA programme

(3) A Contract Agent at FG III whose remuneration costs are financed outside the Institute's budget under the IPA programme is not included in these figures

(4) A Contract Agent at FG III whose remuneration costs are financed outside the Institute's budget under the IPA programme is not included in these figures

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	5	4	5	5

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues			
	Executed Budget	Budget 2017	Draft Budget 2018	VAR

	2016		Agency request	Budget forecast	2018/2017 (%)
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	7 628 000	7 628 000	7 781 000	7 781 000	2,01%
- Of which assigned revenues deriving from previous years' surpluses	101 000	170 000	167 000	167 327	-1,57%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)					
- Of which EEA/EFTA (excl. Switzerland)					
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS	5 211	p.m.	p.m.	p.m.	
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	7 633 211	7 628 000	7 781 000	7 781 000	2,01%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)	174 928	p.m.	p.m.	p.m.	
TOTAL	174 928	p.m.	p.m.	p.m.	

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017 (3)	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	3 255 346	3 190 000	3 238 000	3 238 000	1,50%
Salaries & allowances	2 757 211	2 858 122	2 852 000	2 852 000	-0,21%
- Of which establishment plan posts	2 062 159	2 136 922	2 129 000	2 129 000	-0,37%
- Of which external personnel	695 052 (1)	721 200	723 000	723 000	0,25%
Expenditure relating to Staff recruitment	43 584	6 800	19 400	19 400	185,29%
Employer's pension contributions					
Mission expenses	31 398	35 778	38 000	38 000	6,21%
Socio-medical infrastructure	50 168	66 000	105 000	105 000	59,09%
Training	211 779	52 000	60 000	60 000	15,38%
External Services	153 455	163 000	155 000	155 000	-4,91%
Receptions, events and representation	7 751	8 300	8 600	8 600	3,61%
Social welfare					

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017 (3)	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 056 168	996 000	1 040 000	1 040 000	4,42%
Rental of buildings and associated costs	514 607	551 620	551 000	551 000	-0,11%
Information, communication technology and data processing	194 092	180 400	230 000	230 000	27,49%
Movable property and associated costs	49 875	5 000	10 000	10 000	100,00%
Current administrative expenditure	66 580	32 200	37 800	37 800	17,39%
Postage / Telecommunications					
Meeting expenses	205 141	206 000	201 200	201 200	-2,33%
Running costs in connection with operational activities	18 990	780	0	0	-100,00%
Information and publishing	6 883	20 000	10 000	10 000	-50,00%
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	3 320 904	3 442 000	3 503 000	3 503 000	1,77%
Translations and interpretation costs	210 800	180 000	180 000	180 000	0,00%
Operational Missions	118 000	115 000	115 000	115 000	0,00%
Comparable and reliable data and indicators on GE	1 458 655	1 939 000	2 125 000	2 125 000	9,59%
Implementing GE and mainstreaming	792 009	455 000	310 000	310 000	-31,87%
Resource and Documentation Centre					
Awareness raising, networking and communication	683 386	753 000	773 000	773 000	2,66%
Effective organisation and bodies of EIGE	58 054 (2)	0			-100%
TOTAL	7 632 418	7 628 000	7 781 000	7 781 000	2,01%

(1) This figure includes EUR 64 491 for salaries for a CA financed under IPA program.

(2) This figure represents implementation of IPA program financed outside EIGE's budget.

(3) Amount of EUR 94 908 available for implementing IPA program in 2017 is not included in the figures.

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017 (3)	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	3 255 346	3 190 000	3 238 000	3 238 000	1,50%
Salaries & allowances	2 757 211	2 862 122	2 852 000	2 852 000	-0,35%
- Of which establishment plan posts	2 062 159	2 140 922	2 129 000	2 129 000	-0,56%
- Of which external personnel	695 052 (1)	721 200	723 000	723 000	0,25%
Expenditure relating to Staff recruitment	43 584	6 800	19 400	19 400	185,29%
Employer's pension contributions					
Mission expenses	31 398	35 778	38 000	38 000	6,21%
Socio-medical infrastructure	50 168	62 000	105 000	105 000	69,35%
Training	211 779	52 000	60 000	60 000	15,38%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017 (3)	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
External Services	153 455	163 000	155 000	155 000	-4,91%
Receptions, events and representation	7 751	8 300	8 600	8 600	3,61%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 056 168	996 000	1 040 000	1 040 000	4,42%
Rental of buildings and associated costs	514 607	551 620	551 000	551 000	-0,11%
Information, communication technology and data processing	194 092	180 400	230 000	230 000	27,49%
Movable property and associated costs	49 875	5 000	10 000	10 000	100,00%
Current administrative expenditure	66 580	32 200	37 800	37 800	17,39%
Postage / Telecommunications					
Meeting expenses	205 141	206 000	201 200	201 200	-2,33%
Running costs in connection with operational activities	18 990	780			-100%
Information and publishing	6 883	20 000	10 000	10 000	-50,00%
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	3 320 904	3 442 000	3 503 000	3 503 000	1,77%
Translations and interpretation costs	210 800	180 000	180 000	180 000	0,00%
Operational Missions	118 000	115 000	115 000	115 000	0,00%
Comparable and reliable data and indicators on GE	1 458 655	1 939 000	2 125 000	2 125 000	9,59%
Implementing GE and mainstreaming	792 009	455 000	310 000	310 000	-31,87%
Resource and Documentation Centre					
Awareness raising, networking and communication	683 386	753 000	773 000	773 000	2,66%
Effective organisation and bodies of EIGE	58 054 (2)	0			-100%
TOTAL	7 632 418	7 628 000	7 781 000	7 781 000	2,01%

(1) This figure includes EUR 64 491 for salaries for a CA financed under IPA program.

(2) This figure represents implementation of IPA program financed outside EIGE's budget.

(3) Amount of EUR 94 908 available for implementing IPA program in 2017 is not included in the figures.

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): 167 327.04 EUR

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013.

Human and Financial Resources

The proposal of EIGE is consistent with the Commission Communication and the Budget circular for Agencies as concerns the establishment plan and the financial resources. The remuneration of the additional CA (FGIII) will be funded under the IPA programme.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

No additional Temporary Agents were requested. The number of posts in the Establishment Plan for 2018 is set at 27.

4.1.2 Vacancy rate as of end 2016

The Institute's Establishment Plan was at 96 % by the end of 2016, indicating a vacancy rate of 4 %. For the record, the following vacancy rates apply for previous year-ends: 2015 – 0 %; 2014 – 0 %; 2013 – 0 %; 2012 – 0 %; 2011 – 4 %; 2010 – 8 %.

4.1.3 Standard abatement ('abatement forfaitaire') applied

N/A

4.1.4 Salary assumption for calculating salary line (% applied)

The following assumptions were made for 2018. All calculations were done in the ABB model developed for EIGE.

- a. An Establishment Plan of 27 posts, 10 Contract Agent posts, 5 SNE positions and 8 trainee posts.
- b. A country coefficient of 69.7 % and an inflation rate of 2 %.
- c. Staff whose contracts terminated/not extended entitled to: double resettlement allowance (2 basic salaries), travel out and removal costs reimbursement.
- d. New staff (TAs and CAs) are expected to have the following average profile: expatriate, married, with 0.5 children, receiving education allowance.
- e. A natural turnover of 10 % for TAs and CAs projected (entitled to installation allowance (single basic salary taken), daily allowances for 7 months and removal costs reimbursement).
- f. New SNEs are expected to have the following average profile: expatriate, with 0.2 children.
- g. Appropriations for IPA CA post are subject to availability of IPA funds.

4.1.5 Correction coefficient used

69.7 %

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - Agency request

4.2.1 Title 1

Title 1 appropriations relate to Staff expenditure as foreseen in the Establishment Plan for 2018, as well as external personnel, training and missions of administrative nature. At the level of 100 % occupancy of the Establishment Plan, this Title also takes into account career development possibilities for staff (in step and also in grade).

4.2.2 Title 2

Title 2 covers rent and relevant premises services, IT, movable property, current administrative expenditure and some other operations' related services. The external meeting expenses are intended mainly to cover the cost of organisation of meetings for the Management Board (with relevant interpretation services) and the Experts' Forum.

4.2.3 Title 3

Appropriations under Title 3 are intended to cover preparation and implementation of the Single Programming Document 2018-2020, as well as translations and operational missions required for the performance of the activities of the Institute, under its mandate. The implementation of the SPD 2018-2020 is to be performed by carrying out studies and collecting of data, statistics, information and good practices on various topics related to gender equality, the organisation of conferences, experts meetings and meetings with stakeholders, and EIGE's work in consolidating its Resource and Documentation Centre.

4.3 Ad hoc grants and delegation agreements

A Grant Contract - External Actions of the European Union (No 2015 / 362-071) for implementation of the action "Involvement of EU candidate countries and potential candidates in work of the European Institute for Gender Equality and deepening of cooperation in common priority areas" was signed between DG NEAR and EIGE on 30/06/2015.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	The House of EU, Gedimino pr. 16, Vilnius, Lithuania	Multipurpose building
Surface area (in square metres)	2052.13	
Of which office space	1780.79	
Of which non-office space	271.34	
Annual rent (in EUR)	379,030.56	Paid in 2016
Type and duration of rental contract	Lease contract for 5+5 years	Contract signed on 27/11/2012
Host country grant or support	No	Host country granted the premises for the first 2 years
Present value of the building	N/A	The agency does not own the building

5.1.2 Building project in the planning phase

N/A

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 European Schools

N/A

5.3 Evaluation

Last external evaluation covering the period from early 2010 when EIGE gained its administrative and financial independence to late 2014 when the evaluation field work started has been submitted to the European Parliament and the Council by the European Commission in December 2015. The final report is also available through EIGE's website, following this link: <http://eige.europa.eu/about-eige/documents-registry/external-evaluation-european-institute-gender-equality>.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care

Accreditation status as per agreement drawn up between EIGE and the Government of the Republic of Lithuania and signed in Vilnius on 24/10/2012.

2.2.1.3.12 The European Union's Judicial Cooperation Unit - EUROJUST

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
2002/187/JHA (OJ: L 63/1 06/03/2002)	28/02/2002	Eurojust's tasks comprise the coordination of multilateral investigations and prosecutions and improving and facilitating judicial cooperation in criminal matters.
2003/659/JHA (OJ L 245/44 29/09/2003)	18/06/2003	Amending Decision 2002/187/JHA on some specific provisions regarding the adoption of the budget. Tasks and objectives remain the same.
2009/426/JHA (OJ L 138/14 04/06/2009)	16/12/2008	Amending Decision 2002/187/JHA on the strengthening of Eurojust. Important changes are made, including on tasks and objectives of Eurojust.

1.2 Seat

The Hague, The Netherlands

1.3 Budget Line

33 03 04 : The European Union's Judicial Cooperation Unit (Eurojust)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	83	70	93	91
Establishment plan posts : AST	120	126	115	113
Establishment plan posts : AST/SC				
Total Establishment plan posts	203	196	208	204
Contract Agents	15	31	15	29
Seconded National Experts	35	21	35	21
TOTAL STAFF	253	248	258	254

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	48 379 237	36 761 737
Other Revenue	0	0
TOTAL REVENUES	48 379 237	36 761 737

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
Ad hoc grants	0	0
Delegation agreements	0	0
TOTAL REVENUES	0	0

1.5.2 Expenditure Overview

Expenditure	2017	2018
-------------	------	------

	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	18 501 261	18 501 261	19 534 930	19 534 930
Title 2 - Infrastructure and operating expenditure	21 601 302	21 601 302	7 609 407	7 609 407
Title 3 - Operational expenditure	8 276 674	7 776 674	9 617 400	9 617 400
TOTAL EXPENDITURE	48 379 237	47 879 237	36 761 737	36 761 737

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14		1		0		1		1		1
AD 13		1		1		1		1		1
AD 12										
AD 11								3		3
AD 10		9		6		9		8		8
AD 9		8		8		10		14		13
AD 8		22		18		26		32		30
AD 7		27		9		30		31		31
AD 6		12		25		12		5		4
AD 5		3		3		4		2		
AD TOTAL		83		70		93		97		91
AST 11										
AST 10										
AST 9		1		1		1		1		1
AST 8										
AST 7				1						
AST 6		2		9		3		4		4
AST 5		19		42		24		34		34
AST 4		62		38		54		51		51
AST 3		25		33		22		17		17
AST 2		11		2		11		16		6
AST 1										
AST TOTAL		120		126		115		123		113
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		203		196		208		220		204
GRAND TOTAL	203		196		208		220		204	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	7	15	7	15
Function Group III	3	11	3	10
Function Group II	3	5	3	4 (1)
Function Group I	2	0	2	0
TOTAL	15	31	15	29

(1) Estimated CA group II for 2018 is 3.5 FTE (rounded to 4).

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	35	21	35 (1)	21

(1) Estimated SNE's for 2017 are due to severe budget limitations reduced to 21 (instead of 35).

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	43 539 737	48 379 237	39 625 507	36 761 737	-24,01%
- Of which assigned revenues deriving from previous years' surpluses	591 000	597 000	255 000	255 269	-57,24%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)					
- Of which EEA/EFTA (excl. Switzerland)					
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	202 243				
5 ADMINISTRATIVE OPERATIONS	2 620				
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)	2 620				

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	43 744 600	48 379 237	39 625 507	36 761 737	-24,01%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)	0	0	0	0	◆
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)	0	0	0	0	◆
TOTAL	0	0	0	0	◆

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	18 980 396	18 501 261	21 800 573	19 534 930	5,59%
Salaries & allowances	18 383 231	17 814 927	20 825 309	18 600 000	4,41%
- Of which establishment plan posts (5)	18 016 324	17 764 927	20 425 309	18 200 000	2,45%
- Of which external personnel	366 907	50 000	400 000	400 000	700,00%
Expenditure relating to Staff recruitment	53 771	60 000	60 930	60 930	1,55%
Employer's pension contributions (1)					
Mission expenses	35 227	47 500	67 500	55 000	15,79%
Socio-medical infrastructure	100 369	172 000	227 834	200 000	16,28%
Training	184 834	160 334	205 000	205 000	27,86%
External Services	192 673	201 500	366 500	366 500	81,89%
Receptions, events and representation	2 550	5 000	7 500	7 500	50,00%
Social welfare	27 741	40 000	40 000	40 000	0,00%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	16 125 945	21 601 302	8 174 842	7 609 407	-64,77%
Rental of buildings and associated costs	5 545 767	7 744 000	6 564 000	6 000 000	-22,52%
Information, communication technology and data processing	1 737 059	1 239 217	1 215 417	1 215 417	-1,92%
Movable property and associated costs	174 807	69 500	115 000	115 000	65,47%
Current administrative expenditure	73 900	63 700	85 000	83 990	31,85%
Postage / Telecommunications	109 212	171 685	135 425	135 000	-21,37%
Meeting expenses					

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Running costs in connection with operational activities (2)					
Information and publishing					
Studies					
Other infrastructure and operating expenditure (3)	8 485 200	12 313 200	60 000	60 000	-99,51%
Title 3 - Operational expenditure	8 387 127	8 276 674	9 650 092	9 617 400	16,20%
Meetings, seminars, training and representation (4)	2 012 161	2 183 925	2 359 825	2 300 000	5,31%
Operational and experts missions	1 608 233	1 651 500	1 651 500	1 650 000	-0,09%
Public relations and publications	163 272	165 500	378 500	370 000	123,56%
Data and documentation expenditure	2 988 969	2 571 649	3 496 867	3 100 000	20,55%
Translation case work	84 000	130 000	130 000	130 000	0,00%
EJN projects, meetings and representation expenses	379 446	416 000	460 000	460 000	10,58%
JSB meetings and representation expenses	26 253	31 000	30 400	30 400	-1,94%
JITs grants, meetings and other expenses	1 050 000	1 052 100	1 058 000	1 500 000	42,57%
Genocide meetings and other expenses	74 793	75 000	85 000	77 000	2,67%
TOTAL	43 493 468	48 379 237	39 625 507	36 761 737	-24,01%

(1) Eurojust's staff pension costs and staff contributions are managed PMO, hence not part of Eurojust's budget.

(2) All Title 1 and Title 2 expenditures are considered essential and requisites to meet the Members States demand and to allow Eurojust's operational work. Therefore, all Title 1 and Title 2 expenditures should be considered "running costs in connection with operational activities".

(3) These concern for costs for the New Premises project, which are covered by the separate ring-fenced budget envelope (see Budget line 2501; €189,998 in 2015; €6,980,000 in 2016; €11,130,000 for 2017 and including €60,000 for the closure of the project in 2018), which has been made available by the COM for this purpose. These costs relate only to the building constructions; additional costs for consultancy services and additional costs related to the transfer period (concerning unforeseen single occupancy of the interim building) are covered by Eurojust's 'regular' budget.

(4) Eurojust is a by Member States demands driven organisation. Its coordination meetings and coordination centres (as result of the casework) including the related costs for interpretation and travel costs of invited MS participants, are the core operational business of Eurojust

(5) The salaries & allowances - 'of which establishment plan posts' INCLUDES the (estimated) expenditures to cover the European School Subsidies (€383,707 in 2016; €602,143 in 2017 and €628,607 in 2018).

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	18 980 396	18 501 261	21 800 573	19 534 930	5,59%
Salaries & allowances	18 383 231	17 814 927	20 825 309	18 600 000	4,41%
- Of which establishment plan posts (6)	18 016 324	17 764 927	20 425 309	18 200 000	2,45%
- Of which external personnel	366 907	50 000	400 000	400 000	700,00%
Expenditure relating to Staff recruitment	53 771	60 000	60 930	60 930	1,55%
Employer's pension contributions (1)					
Mission expenses	35 227	47 500	67 500	55 000	15,79%
Socio-medical infrastructure	100 369	172 000	227 834	200 000	16,28%
Training	184 834	160 334	205 000	205 000	27,86%
External Services	192 673	201 500	366 500	366 500	81,89%
Receptions, events and representation	2 550	5 000	7 500	7 500	50,00%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Social welfare	27 741	40 000	40 000	40 000	0,00%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	16 125 944	21 601 302	8 174 842	7 609 407	-64,77%
Rental of buildings and associated costs	5 545 767	7 744 000	6 564 000	6 000 000	-22,52%
Information, communication technology and data processing	1 737 058	1 239 217	1 215 417	1 215 417	-1,92%
Movable property and associated costs	174 807	69 500	115 000	115 000	65,47%
Current administrative expenditure	73 900	63 700	85 000	83 990	31,85%
Postage / Telecommunications	109 212	171 685	135 425	135 000	-21,37%
Meeting expenses					
Running costs in connection with operational activities (2)					
Information and publishing					
Studies					
Other infrastructure and operating expenditure (3)	8 485 200	12 313 200	60 000	60 000	-99,51%
Title 3 - Operational expenditure	8 387 127	7 776 674	9 650 092	9 617 400	23,67%
Meetings, seminars, training and representation (5)	2 012 161	2 183 925	2 359 825	2 300 000	5,31%
Operational and experts missions	1 608 233	1 651 500	1 651 500	1 650 000	-0,09%
Public relations and publications	163 272	165 500	378 500	370 000	123,56%
Data and documentation expenditure	2 988 969	2 571 649	3 496 867	3 100 000	20,55%
Translation case work	84 000	130 000	130 000	130 000	0,00%
EJN projects, meetings and representation expenses	379 446	416 000	460 000	460 000	10,58%
JSB meetings and representation expenses	26 253	31 000	30 400	30 400	-1,94%
JITs grants, meetings and other expenses (4)	1 050 000	552 100	1 058 000	1 500 000	171,69%
Genocide meetings and other expenses	74 793	75 000	85 000	77 000	2,67%
TOTAL	43 493 467	47 879 237	39 625 507	36 761 737	-23,22%

(1) Eurojust's staff pension costs and staff contributions are managed PMO, hence not part of of Eurojust's budget.

(2) All Title 1 and Title 2 expenditures are considered essential and requisites to meet the Members States demand and to allow Eurojust's operational work. Therefore, all Title 1 and Title 2 expenditures should be considered "running costs in connection with operational activities".

(3) These concern for costs for the New Premises project, which are covered by the separate ring-fenced budget envelope (see Budget line 2501; €189,998 in 2015; €6,980,000 in 2016; €11,130,000 for 2017 and including €60,000 for the closure of the project in 2018), which has been made available by the COM for this purpose. These costs relate only to the building constructions; additional costs for consultancy services and additional costs related to the transfer period (concerning unforeseen single occupancy of the interim building) are covered by Eurojust's 'regular' budget.

(4) IMPORTANT: please note that Eurojust applies (as before) differentiated appropriations for grants related to JITs (see budget line 3720). Therefore payment amounts may differ from commitment amounts.

(5) Eurojust is a by Member States demands driven organisation. Its coordination meetings and coordination centres (as result of the casework) including the related costs for interpretation and travel costs of invited MS participants, are the core operational business of Eurojust

(6) The salaries & allowances - 'of which establishment plan posts' INCLUDES the (estimated) expenditures to cover the European School Subsidies (€383,707 in 2016; €602,143 in 2017 and €628,607 in 2018).

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 255 269.

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human Resources

The Commission proposes to carry forward to 2018 the 3 additional posts authorised during the 2016 budget procedure and the 10 posts granted during the 2017 budget procedure, on top of the 191 posts foreseen in the Commission Communication for 2018, leading to a total number of 204 temporary agents. The Commission proposes to maintain the total number of contract agents and seconded national experts stable at the 2017 level.

Financial Resources

The Commission proposes the following reinforcements for EUROJUST amounting to EUR 4 311 737, on top of the financial programming for 2018 (EUR 32 450 000): Title 1: the additional appropriations agreed in the 2016 and 2017 budgets for salary adjustments and the European schools can be carried forward to 2018 (EUR 1 517 737). Moreover, EUR 1 794 000 are foreseen for the salary costs of the 13 temporary agents carried forward from 2016 and 2017 procedures. Title 3: The Commission supports an increase of EUR 1 000 000 for the Joint Investigation Team grants.

Overall, this leads to a total EU contribution of EUR 36 761 737 in commitment and payments appropriations.

Agency request

Human Resources

Eurojust achieved the 5% post reduction set by the Interinstitutional Agreement at the end of 2016. For 2017, Eurojust was granted 10 new temporary agent posts (3 AD8, 3 AD7, 3 AD6 and 1 AD5) to support in the fields of illegal immigrant smuggling, terrorism and cybercrime.

Eurojust requests an additional 12 posts for 2018 to further reinforce support in the areas of terrorism, cybercrime and smuggling.

Eurojust requests a total of 16.5 FTEs Contract Agents for 2018. This represents a reduction compared to number of contracts agents at Eurojust on 31 December 2016.

Eurojust expects the number of National Members to remain stable in 2018. Eurojust will retain 21 SNE positions in 2018 to support the work of the National Desks.

Financial Resources

The draft budget for 2018 reflects the requirements of Eurojust and amounts to €39.626 million, which compared to the Final Budget 2017 represents a reduction of €8.75 million.

The main reason for the decrease is the completion of the New Premises project in 2018 and the absence of the ring-fenced budget. Notwithstanding this point, a number of activities de-prioritised in 2016 and 2017 as a result of the significant budget reductions voted by the budgetary authorities, are now reinstated in the Draft Budget 2018, especially in terms of staffing deficits, IT developments and operational work. Details on the main changes to the budget are outlined further below.

Main changes Draft Budget 2018 compared to Final Budget 2017

Main area of change	Amount
Title 1 Additional TA posts and related salaries: - 12 new posts (~0.99 million) - Full budget for the 10 posts granted in 2017 with only ~50% funding (estimate at €0.6 million) - Correct vacancy rate in excess of 4% necessary in 2017 as result of budget cuts and restituting to 2% as used by the Commission. Also reflect indexation and correction coefficient adjustments in order of 2.5% in 2015 and 2016 which were not accepted by the Commission in the respective annual budgets (approx. €1.0 million).	Increase €2.6 million
European Schools In respect of the increasing cost in respect of this statutory obligation which was decentralised from the Commission budget in 2013 and not reflected in the MFF 2014-2020 baseline.	Increase €24K
Other title 1 increases	Increase

- Re-establishment of provision for interim personnel services (cut severely in 2017) in respect of the national Desks where linguistic requirements are paramount (350K). Amount reflects annual expenditure. - Training reinstated to 2015 levels and bringing closer to organizational norms of 2-3% of staff costs	€0.4million
Title 2 There is an €8 million reduction due to the finalisation of the New Premises building project and no continuation with the interim premises. It should also be noted that a large number of budget lines have been merged to simplify the budget structure, resulting in many budget neutral changes. Compared to 2016 however, there are higher exploitation costs (maintenance, facilities services and utilities) as result of the large new premises de facto consigning a larger part of the budget (approx. €1.9 million in 2018) to 'fixed cost'.	Reduction €8.1 million
Title 3 Coordination meetings and Coordination Centres In line with the revised budget assumption, provision is made for 285 Coordination Meetings/Coordination Centres at the current average costs of €7,245 per meeting.	Increase €145K
Press and PR A sharpened focus on communication and promotion of Eurojust activities. These funds may be deployed following the reorganisation and strengthening envisaged in terms of communication.	Increase €0.23 million
Network Secretariats Reinstatement of the reductions in 2017 with the addition of an inflation adjustment reflecting the absence of budget increases in 5 year period.	Increase €59K
Title 2 and 3 (combined) ICT Projects Reinstatement of reduced resources in 2016 and 2017 related to CMS (new system requirements), ENCS and other developments. Due to the reorganisation and reconfiguration of numerous systems coupled with budget cuts in 2017, a number of developments were deferred to 2018.	Increase €0.48 million

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

Eurojust's statutory staff in 2018 is composed of 220 posts; SNE: 21 and CA 16.5. In addition, the non-statutory staff (76) is composed of Prosecutors, Judges and Police Officers of equivalent competence work at the National Desks and perform core operational activities of Eurojust. Non-statutory staff are appointed by and paid for by the Member States. Included, there are 3 Liaison Prosecutors (USA, Switzerland and Norway). This does not include SNEs.

The 12 additional posts requested are: 3x AD8 to support in the agenda for Counter Terrorism, Cybercrime and Illegal Immigration Smuggling; 1x AD8 to support in the Case Data Management; 1x AST 3 Archivist for the implementation of the Council Regulation 354/83 of 1 February 1983 concerning the opening to the public of the historical archives of the EEC; 6x AST2 Administrative Assistant (National Desks) to support the permanent need in the operational work at the national Desks and replace the contract agents; 1x AST2 Administrative Assistant to support the increased work at European Judicial Network.

4.1.2 Vacancy rate as of end 2016

The vacancy rate for temporary agents is of 3.45% on 31 December 2016. Offer letters are counted as filled in posts.

4.1.3 Standard abatement ('abatement forfaitaire') applied

2% vacancy rate applied to account for turnover and part time incumbency of posts

4.1.4 Salary assumption for calculating salary line (% applied)

98%: a vacancy rate of 2% is used for estimating the salary costs for 2018

4.1.5 Correction coefficient used

7.8% correction coefficient used, increased by 1.5% for 2018

4.1.6 Exchange rate used (if applicable)

Not applicable

4.2 Financial Resources - Agency request

4.2.1 Title 1

EUR 21 800 573

4.2.2 Title 2

EUR 8 174 842

4.2.3 Title 3

EUR 9 650 092 - of which EUR 1,000,000 is reserved for commitments for grants related to JITs (differentiated appropriations)

4.3 Ad hoc grants and delegation agreements

N/A

5 Other information

5.1 Buildings

5.1.1 Current building(s)

In 2018 Eurojust should have been fully moved to its new premises:

	Name, location and type of building
Information to be provided per building:	Eurojust Building
	Johan de Witlaan 9
	2517 JR The Hague, Netherlands
Surface area (in square metres)	18 548
Of which office space	11 097
Of which non-office space	7 451
Annual rent (in EUR) STILL BEING NEGOTIATED therefore subject to change	EUR 2 740 000
Type and duration of rental contract	20 years as of delivery date
Host country grant or support	Not applicable
Present value of the building	Not applicable
Other comment	none

5.1.2 Building project in the planning phase

The plan for Eurojust New premises should be finalised during 2017.

5.1.3 Building projects submitted to the European Parliament and the Council

The plan for Eurojust New premises should be finalised during 2017.

5.2 European Schools

Eurojust's estimates on the number of children of Eurojust staff that will attend the school are based on the actual circumstances of the staff. This estimate takes into account the gradually widening provision for the European School of The Hague (ESH) and a forecast based on the actual number of children attending school in the 2016/2017 school year, rather than an assumption all children will attend. Based on the estimated number of children, Eurojust is making the necessary budgetary provisions for the reimbursement of the fees to the Commission as per the process explained in the MSA.

SCHOOL YEAR	ESTIMATED NUMBER OF PUPILS	TOTAL BUDGET
2018/2019	89	€ 628,607
2019/2020	103	€ 736,089
2020/2021	105	€ 748,618

Based on the latest projection of the staffing situation a provision of €644,561 is included in the 2018 budget to cover expenditures related to the European School subsidy arrangements.

5.3 Evaluation

The latest Eurojust evaluation was finalised in June 2015. Article 41a of the Council Decision 2009/426/JHA states that Eurojust shall commission an independent external evaluation every five years.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
<p>The privileges and immunities of the agency are based on the Seat Agreement between Eurojust and the Netherlands, the Agreement on Privileges and Immunities between Eurojust and the Netherlands and on Protocol No7 annexed to the EU Treaty.</p> <p>Within the scope of its official activities, Eurojust is exempt from: import taxes and duties, motor vehicle tax, tax on passenger motor vehicles and motorcycles, value added tax paid on goods and services supplied on a recurring basis or involving considerable expenditure, excise duties included in the price of alcoholic beverages and hydrocarbons such as fuel oils and motor fuels, real property transfer tax, insurance tax, energy tax, tax on water mains, and any other taxes or duties of a substantially similar character as the taxes provided for above.</p> <p>The Host State authorities exercise, as far as it is within their competence, and to the extent requested by the Administrative Director on behalf of the College, the respective powers to ensure that the Headquarters is supplied, on fair conditions and on equitable terms, with the necessary services including, among others, electricity, water, sewerage, gas, post, telephone, telegraph, local transportation, drainage, collection of refuse, fire protection and snow removal from public streets.</p> <p>The Dutch Government shall permit Eurojust to communicate freely and without a need for special permission, for all official purposes, and shall protect the right of Eurojust to do so. Eurojust and its National Members shall have the right to use codes and to dispatch and receive official correspondence and other official communications by courier or in sealed bags which shall have the same privileges and immunities as diplomatic couriers and bags.</p>	<p>The privileges and immunities of Eurojust post-holders are based on the Seat Agreement between Eurojust and the Netherlands, the Agreement on Privileges and Immunities between Eurojust and the Netherlands and on Protocol No7 annexed to the EU Treaty. Two different regimes apply:</p> <p>National Members, Deputies and Assistants as well as the Administrative Director and Heads of Units/Services and their family members are granted ‘AO’ status by the host state. This status provides for certain VAT exemptions, exemption from excise duties for alcoholic beverages, tobacco products and fuel.</p> <p>‘AO’ status also provides for exemption from tax on cars and motorcycles (BPM) as well as the road tax (MRB) for two cars registered on the post-holder’s name at the same time.</p> <p>Other staff members, which are granted ‘BO’ status by the host state, are entitled to exemption from BPM and MRB for one car registered on their name during the first ten years from the date of taking up employment. ‘BO’ status also grants an exemption from excise duties for motor vehicle fuel for the first year of taken up employment at Eurojust.</p> <p>Eurojust post-holders are exempted from VAT for the purchase of cars. For staff members with ‘BO’ status, this exemption applies only for one car at the same time during the first ten years of taking up employment.</p> <p>Eurojust post-holders enjoy an exemption from import duties for durable goods. For staff members with ‘BO’ status, this exemption only applies at the time of their first installation which has been defined as the first year after taking up employment.</p> <p>Additional exemptions include, inter alia, duties in relation to water authority charges, municipal tax on second homes, dog licences and tax for installations on public land or water.</p>	<p>Eurojust staff receives an education allowance regarding the school fees staff has to pay for the education of its children. Day-care or financial assistance for day-care costs is not provided as this is private matter of staff members.</p> <p>Eurojust reimburses in full the tuition fees of staff whose children are studying at the European school in The Hague.</p>

2.2.1.4 Decentralised Agency of heading 4 - Global Europe

2.2.1.4.1 European Training Foundation - ETF

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Council Regulation (EC) No. 1360/90	07/05/1990	Provide assistance in the definition of training needs and priorities; Act as a clearing house to provide information on current initiatives and future needs in the training field, and provide a framework through which offers of assistance can be channelled; On the basis of (a) and (b) above: Examine the scope for joint ventures of training assistance; Fund the design and the preparation of such projects. Implement, at the request of the Commission or of the eligible countries in cooperation with the governing board, vocational training programmes; For activities and projects which are funded by the Foundation: arrange for the appropriate public and/or private bodies with a proven training record and the necessary expertise to design, prepare, implement and/or manage projects on a flexible, decentralized basis; In collaboration with the Commission, assist in the monitoring and evaluation of the overall effectiveness of training assistance to the eligible countries; Disseminate information and encourage exchanges of experience, with a focus on the countries of Central and Eastern Europe designated as eligible for economic aid by the Council in Regulation (EEC) No 3906/89 or in any subsequent relevant legal act.
Council Regulation (EC) No.2063/90	27/07/1994	Addition to ETF's geographic scope to include the independent States of the former Soviet Union and Mongolia which are the beneficiaries of the programme to assist economic reform and recovery under Regulation (Euratom, EEC) No 2053/93 or in any subsequent relevant legal act.
Council Regulation (EC) No.1572/98	17/07/1998	Addition to ETF's geographic scope to include the Mediterranean non-member countries and territories which are the beneficiaries of the financial and technical measures to accompany the reform of their economic and social structures pursuant to Regulation (EC) No 1488/96 or any subsequent relevant legal act.
Council Regulation (EC) No. 2666 /2000	05/12/2000	Addition to ETF's geographic scope to include Albania, Bosnia-Herzegovina; Croatia; the Federal Republic of Yugoslavia, the Former Yugoslav Republic of Macedonia
Council Regulation (EC) No. 1648/2003	18/06/2003	Amending Regulation (EEC) No 1360/90 establishing a European Training Foundation, in order to adapt it to the new Financial regulations of ETF.
Council Regulation (EC) No 1339/2008	16/12/2008	Recast of Council Regulation (EC) No 1339/2008 establishing a European Training Foundation. Recasting of ETF Regulation in line with external assistance instruments, greater flexibility in geographic scope, and human capital development. The ETF's functions under the recast regulation are to: provide information, policy analyses and advice on human capital development issues in partner countries; promote knowledge and analysis of skills needs in national and local labour markets; support relevant stakeholders in partner countries in building capacity in human capital development; facilitate the exchange of information and experience among donors engaged in human capital development reform in partner countries; support the delivery of EU assistance to partner countries in the field of human capital development; disseminate information and encourage networking and the exchange of experience and good practice between the EU and partner countries and amongst partner countries in human capital development issues; contribute, at the Commission's request, to the analysis of the overall effectiveness of training assistance to the partner countries.

1.2 Seat

Torino, Italy

1.3 Budget Line

04 03 14 : European Training Foundation (ETF)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	59	58	57	55
Establishment plan posts : AST	31	31	31	31
Establishment plan posts : AST/SC				
Total Establishment plan posts	90	89	88	86
Contract Agents	39	40	40	40
Seconded National Experts	1	1	1	1
TOTAL STAFF	130	130	129	127

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	20 144 000	20 144 000
Other Revenue	0	0
TOTAL REVENUES	20 144 000	20 144 000

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	13 747 600	13 747 600	13 731 200	13 731 200
Title 2 - Infrastructure and operating expenditure	1 808 600	1 808 600	1 844 450	1 844 450
Title 3 - Operational expenditure	4 587 800	4 587 800	4 568 350	4 568 350
TOTAL EXPENDITURE	20 144 000	20 144 000	20 144 000	20 144 000

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14		1		1		1		1		1
AD 13		6				6		4		4
AD 12		13		8		14		14		14

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 11		9		9		7		8		8
AD 10		6		7		8		6		6
AD 9		12		11		13		12		12
AD 8		7		10		5		9		9
AD 7		5		9		3		1		1
AD 6				2		0				
AD 5				1		0				
AD TOTAL		59		58		57		55		55
AST 11		2				3		3		3
AST 10		4		1		5		5		5
AST 9		9		8		8		9		9
AST 8		6		6		6		6		6
AST 7		4		4		4		4		4
AST 6		4		2		4		4		4
AST 5		2		4		1				
AST 4				5		0				
AST 3				1		0				
AST 2										
AST 1										
AST TOTAL		31		31		31		31		31
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		90		89		88		86		86
GRAND TOTAL		90		89		88		86		86

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016 (1)	2017 estimate	Draft Budget 2018 estimate (2)
Function Group IV	8	9	9	9
Function Group III	24	21	24	24
Function Group II	7	10	7	7

Contract agents	Authorised 2016	Recruited as of 31/12/2016 (1)	2017 estimate	Draft Budget 2018 estimate (2)
Function Group I				
TOTAL	39	40	40	40

(1) The difference between the 2016 authorised full time equivalent (39) and the FTE actually recruited as of 31/12/2016 (40) is because one of the two remaining Local agents has been replaced by a contract agent.

(2) The FTE figure for Contract Agents in the ETF Single Programming Document 2017-20 remains constant at 40.5.

ETF employs also 1 local agent function group AL/N2.

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	1	1	1	1

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	20 144 193	20 144 000	20 144 000	20 144 000	0,00%
- Of which assigned revenues deriving from previous years' surpluses	188 193	373 000	87 000	87 703	-76,49%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)					
- Of which EEA/EFTA (excl. Switzerland)					
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT	1 132				
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	20 145 325	20 144 000	20 144 000	20 144 000	0,00%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	13 256 310	13 747 600	13 731 200	13 731 200	-0,12%
Salaries & allowances	12 508 259	12 938 900	12 931 400	12 931 400	-0,06%
- Of which establishment plan posts	10 457 070	10 785 000	10 756 000	10 756 000	-0,27%
- Of which external personnel	2 051 189	2 153 900	2 175 400	2 175 400	1,00%
Expenditure relating to Staff recruitment	42 261	29 000	20 000	20 000	-31,03%
Employer's pension contributions					
Mission expenses	105 000	110 000	110 000	110 000	0,00%
Socio-medical infrastructure	26 544	30 000	30 000	30 000	0,00%
Training	203 626	250 000	250 000	250 000	0,00%
External Services	345 572	360 000	360 000	360 000	0,00%
Receptions, events and representation	5 050	8 500	8 500	8 500	0,00%
Social welfare	19 998	21 200	21 300	21 300	0,47%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 702 050	1 808 600	1 844 450	1 844 450	1,98%
Rental of buildings and associated costs	527 150	777 245	929 100	929 100	19,54%
Information, communication technology and data processing	882 854	791 655	710 650	710 650	-10,23%
Movable property and associated costs	79 106	5 000	20 000	20 000	300,00%
Current administrative expenditure	54 774	64 500	64 500	64 500	0,00%
Postage / Telecommunications	22 700	20 200	20 200	20 200	0,00%
Meeting expenses	135 466	150 000	100 000	100 000	-33,33%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	5 186 436	4 587 800	4 568 350	4 568 350	-0,42%
Operational Expenses (1)	661 136	529 500	479 500	479 500	-9,44%
Priority Actions (2)	3 739 300	3 408 300	3 438 850	3 438 850	0,90%
Operational Missions	786 000	650 000	650 000	650 000	0,00%
TOTAL	20 144 796	20 144 000	20 144 000	20 144 000	0,00%

(1) Communication expenses

(2) Strategic projects and Corporate Performance and Stakeholders expenditure

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	13 256 310	13 747 600	13 731 200	13 731 200	-0,12%
Salaries & allowances	12 508 259	12 938 900	12 931 400	12 931 400	-0,06%
- Of which establishment plan posts	10 457 070	10 785 000	10 756 000	10 756 000	-0,27%
- Of which external personnel	2 051 189	2 153 900	2 175 400	2 175 400	1,00%
Expenditure relating to Staff recruitment	42 261	29 000	20 000	20 000	-31,03%
Employer's pension contributions					
Mission expenses	105 000	110 000	110 000	110 000	0,00%
Socio-medical infrastructure	26 544	30 000	30 000	30 000	0,00%
Training	203 626	250 000	250 000	250 000	0,00%
External Services	345 572	360 000	360 000	360 000	0,00%
Receptions, events and representation	5 050	8 500	8 500	8 500	0,00%
Social welfare	19 998	21 200	21 300	21 300	0,47%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 702 050	1 808 600	1 844 450	1 844 450	1,98%
Rental of buildings and associated costs	527 150	777 245	929 100	929 100	19,54%
Information, communication technology and data processing	882 854	791 655	710 650	710 650	-10,23%
Movable property and associated costs	79 106	5 000	20 000	20 000	300,00%
Current administrative expenditure	54 774	64 500	64 500	64 500	0,00%
Postage / Telecommunications	22 700	20 200	20 200	20 200	0,00%
Meeting expenses	135 466	150 000	100 000	100 000	-33,33%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	5 184 879	4 587 800	4 568 350	4 568 350	-0,42%
Operational Expenses (1)	598 342	529 500	479 500	479 500	-9,44%
Priority Actions (2)	3 792 969	3 408 300	3 438 850	3 438 850	0,90%
Operational Missions	793 568	650 000	650 000	650 000	0,00%
TOTAL	20 143 239	20 144 000	20 144 000	20 144 000	0,00%

(1) Communications expenditure

(2) Strategic projects and Corporate Performance and Stakeholders expenditure

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): EUR 87 703.

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human Resources

The agency request is in line with the Communication.

Financial Resources

The financial resources requested are in line with the Communication. Pending the opinion of the legal service, the Commission will monitor whether additional appropriations might be requested if view of building maintenance costs.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

The ETF staff request is in line with the Commission Communication and the Single Programming Document (SPD) adopted by the ETF Governing Board in November. The staff reduction will be completed in 2018. In order to counter the decrease in staff the ETF continues all efforts to increase the ratio of staff deployed in operational functions. Nevertheless, the implementation of the planned staff cuts will make it difficult for the ETF to maintain its capacity to fully implement its mandate and to respond to the ever increasing demands for services from the Commission and the partner countries. The ETF as a centre of expertise deploys its own human capital staff in the field. The reduction of posts in the establishment plan shall be implemented through natural departures which are expected mainly amongst this staff group and therefore risks furthering aggravating the negative effects of the staff reduction.

4.1.2 Vacancy rate as of end 2016

At the end of 2016, one temporary agent post was vacant compared to the 2016 establishment plan (i.e. 89 posts occupied out of 90 available posts). This vacant post helps reach the target of 88 posts set for 2017.

4.1.3 Standard abatement ('abatement forfaitaire') applied

Not applicable

4.1.4 Salary assumption for calculating salary line (% applied)

The Agency's Title 1 budget request is based on the following main assumptions: Salary cost savings deriving from staff turnover and working conditions (2 FTE for Temporary Agents and 1.5 FTE for Contract Agents); Salary cost increased deriving from yearly salary adaptation estimated at 1%, increase in grades (reclassifications) and steps.

4.1.5 Correction coefficient used

The correction coefficient is expected to remain unchanged in 2018 at 97.9.

4.1.6 Exchange rate used (if applicable)

Not applicable

4.2 Financial Resources - Agency request

4.2.1 Title 1

The agency request for 2018 is based upon a forecast which sees a slight decrease in Title 1 (EUR 13 731 200, compared to EUR 13 747 600 in 2017) based upon the assumption that the reduction in staff is countered by an estimated net effect of the salary adaptation and weighting factor, as well as future reclassification and the automatic increase in step. Other Title 1 expenditure is expected to remain unchanged.

4.2.2 Title 2

The total Title 2 request is based upon a forecast which foresees a need for EUR 1 844 450, compared to EUR 1 808 600 for 2017 and EUR 1 702 050 for 2016. The increase comes from 'Rental of buildings and associated costs' which includes the ETF contribution for the improvement of the old obsolete utilities system. The aim is to ensure business continuity, lower maintenance costs and reduce energy wastage and therefore the cost of heating and cooling of the offices. According to a pre-feasibility study the main components of the project are a new electrical system (EUR 80 000), a new central boiler and cooling system (EUR 305 000), a new control system (EUR 50 000) and the replacement of the current heating and cooling units (EUR 80 000) in all offices. The total cost is estimated at EUR 515 000. However, expecting potential discounts the ETF has budgeted the project, which will be implemented in two phases, at EUR 450 000 with EUR 174 500 in 2017 and EUR 275 000 in 2018. The estimated annual savings are heating 15% (EUR 9,400), electricity 8% (EUR 8 200), ordinary maintenance through an ETF contractor 25% (EUR 14 000) and the annual cost sharing with the Region (EUR 23 000) which would disappear. In addition, extra-ordinary maintenance will be covered by the guarantee for a two-year period. Counting with 50% cost sharing with the Region the expense will be recovered within approximately a 4 year period. At the same time the improvement of the utilities system will prepare the ETF well for implementing EMAS in the future.

Efforts have been made to make savings elsewhere in Title 2 to reduce the overall impact on the budget. In spite of the continued digitalization of ETF core services and the implementation of ePrior and SYSPER 'Information,

communication technology and data processing' has been reduced from EUR 882 854 in 2016 and EUR 791 655 in 2017 to EUR 710 650. Other running/infrastructure expenses are expected to remain unchanged.

4.2.3 Title 3

The framework for ETF's core business is outlined in the 2014-2020 strategy. 2018 priorities were presented in the SPD 2017-2020 adopted by the ETF Governing Board 25 November 2016. Drawing on the outcomes from progress with implementing the 2014-20 strategy, the initial results of the ETF 2016 policy analysis of needs in partner countries (ETF Torino Process) and the outcomes of the 2016 ETF external evaluation, ETF has defined the following priorities for its title 3 activities. High priority will be given to Enlargement countries and those Eastern Partnership countries with Association Agreements (Georgia, Republic of Moldova and Ukraine) and those countries with Association Agreements and an advanced cooperation status in the Neighbourhood South (Jordan, Morocco and Tunisia). Other Neighbourhood countries will have medium level priority, while the countries of Central Asia will be given low priority and engaged in regional rather than bilateral ETF activities. Russia has a low level of priority due to its specific status and the context of EU-Russia cooperation. The ETF will provide support to EU assistance where requested and to the Torino Process in all partner countries.

In terms of budget availability, Title 3 is adjusted to follow the limitation of resources and reflects the operational negative priorities in 2018. As stressed in the SPD and recognised in the 2016 external evaluation report, even with the above negative priorities, the ETF will not be able to fully support the priority partner countries according to its mandate and reach the critical mass needed to deliver effective transformation. A major risk will be that requests to respond to new priorities will cause the discontinuity of ETF support to some partner countries and jeopardize the results already achieved. The European Commission's 2017 Work Programme already focuses on priority areas where ETF involvement must be expected. One example is priority 6 - Trade concerning a 'Europe open and trading with its partners' which will have significant implications for skills needs in several sectors in a number of key partner countries with important implications for an acceleration of VET sector reforms. Another example is priority 9 - A Stronger Global Actor and in particular concerning the EU Strategy for Syria that may imply ETF contribution to the skills dimension of an eventual stabilization and reconstruction process. Furthermore, ETF experts will play a critical role in shaping approximately 400,000,000 € of EU support in 2017 alone which is in stark contrast to the limited operational budget available to the ETF within the same area of EU support.

4.3 Ad hoc grants and delegation agreements

The principle source of the ETF's revenue is the EU contribution. The ETF may also receive additional financing from other sources such as project specific funding from the EU or other organisations. Both the ETF's mandate and Financial Regulation make the ETF eligible for ad-hoc grants as the main beneficiary or as a member of a project consortium. The ETF is ready to receive additional financing should the opportunity arise.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building
Information to be provided per building:	Villa Gualino, Torino, Italy
Surface area (in square metres)	6 000 m ²
Of which office space	2 175 m ²
Annual rent (in EUR)	1
Type and duration of rental contract	Rental is covered by a Convention for 30 years till 2027 complemented by 3 year service contracts of which the current expires end 2018
Host country grant or support	NO
Present value of the building	n.a.
Other comment	The ETF also has a liaison office in Brussels

5.1.2 Building project in the planning phase

Not applicable.

5.1.3 Building projects submitted to the European Parliament and the Council

Not applicable.

5.2 European Schools

There is no European school in Torino.

5.3 Evaluation

The ETF external evaluation was completed in the last quarter of 2016 (Final Report by the EFECTIV Consortium October 2016). This led to a number of recommendations and action lines presented and approved during the ETF Governing Board in November 2016. The final action plan will be drawn up following the conclusion of the mega evaluation commissioned by DG Employment.

The main findings of the latest evaluation available are as follows:

Overall strategy and relevance: “Even though it has very limited resources per partner country, the ETF achieves effective interventions relevant to the needs of those countries across a broad range of activities and the organization’s existence remains justified with respect to the objectives assigned to it.”

Coherence and complementarity: “Overall the ETF is highly coherent with EU policies and its activities in partner countries are highly complementary with those of others. Indeed, it goes beyond ensuring that its own activities are complementary and helps partner countries to ensure that the different pieces of the complex jigsaw puzzles of development assistance fit together well.” “The ETF is well respected by other international and multinational agencies. It has a solid reputation for its expertise and is invited to participate as a full partner in global projects, conferences etc. It is a knowledge co-creator and ‘punches above its weight’ given its size.” “The ETF has effective relationships with Cedefop and Eurofound based on joint annual action plans. Cooperation takes place when it is mutually beneficial and is fit for purpose.” “The ETF’s objectives and activities are coherent with the Common Approach having in place appropriate indicators, and activity-based budgeting and management ...”

Effectiveness and impact: “In light of the objectives, mandate and functions defined in the Regulation, the ETF delivers effective interventions across a wide range of policy fields. Furthermore, without the ETF, developments in partner countries would take place more slowly, differently or not at all.”

Efficiency and cost effectiveness: “Overall, the size of the ETF’s budget and human resources are appropriate and proportional to what the ETF is expected to achieve in specific terms, i.e. given the specific requests made of it. However, they are insufficient for the ETF to fulfil its mandate in its fullest sense across all partner countries.” “In terms of cost effectiveness, alternatives to the ETF are unlikely to be preferable and indeed they have a high risk of being less effective especially in the short to medium term. Overall, it is concluded that it is highly unlikely that the results achieved by the ETF could be achieved with fewer resources or by allocating resources differently or through other organisations.”

Added value: “Attributing tasks and responsibilities from the EU to the ETF provides added value because it has built up a centre of expertise that is also perceived as having, and is valued for, its independence and impartiality, especially in partner countries.” “in relation to the additional projects and activities attributed to the ETF by the European Commission services (the FRAME and GEMM projects), these were strongly coherent with the objectives and activities of the organisation and with the needs of partner countries. ... the ETF executed the projects efficiently and effectively ...”

Exploitation and sustainability of results: “The services provided by the ETF are of high quality and the organisation operates at the highest level internationally, helping to develop new knowledge about its field.”

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
<p>* Local premises have been provided by local authorities on the basis of a convention that provides for the following main essential points: ETF to participate in the costs of refurbishing the premises to be used, ETF to pay a symbolic rent, ETF to participate in the costs of maintenance of the building</p> <p>* General support is provided by Italy against unauthorised access or other forms of disturbances to the premises.</p> <p>*ETF is authorised to install and operate communications systems.</p>	<p>*Staff immune from legal proceedings for acts performed in the exercise of their official duties.</p> <p>* Staff exempted from taxes on salaries and emoluments paid by ETF.</p> <p>* Staff, spouses and dependent members of family not subject to immigration restrictions or registration formalities for foreigners.</p> <p>* For currency exchange staff has the same privileges as officials of equal rank in the diplomatic missions.</p> <p>* Staff, spouses and dependent members of family receive</p>	<p>none</p>

Agency privileges	Privileges granted to staff
<p>* ETF official communication is not subject to any restrictions or to confidentiality breaches.</p> <p>*The Protocol of privileges and immunities is applicable to ETF.</p> <p>* ETF, its assets and funds may not be subject to administrative or legal measures of constraints.</p> <p>*Premises (including temporary premises) and buildings are inviolable, except in case of emergencies/ fire.</p> <p>* ETF, its assets and funds are exempt from taxes or direct duties, except for taxes on public services.</p> <p>* ETF is exempt from the payment of VAT for purchases of goods or service. The value of the exemption is established in the law applicable to international organizations in Italy.</p> <p>* ETF imports and exports are exempted from customs duties, taxes, prohibitions or restrictions.</p> <p>* Goods transported as hand baggage are treated as diplomatic luggage.</p> <p>* ETF vehicles are exempted from any taxes, duties or fees or from any import prohibitions/ restrictions.</p> <p>* ETF exempted from payment social security and health insurance contributions on salaries paid to staff, except for local agents.</p>	<p>assistance for repatriation in the event of international crises.</p> <p>* Staff who is neither permanently resident in Italy at the time of their appointment, nor Italian, may, duty-free and without prohibitions and restrictions, import from the country of their last residence or the country of which they are nationals, when they first take up their post, for a period of one year from their appointment for a maximum of two shipments, their own furniture and personal effects, including a vehicle bought at the conditions of that country, which will be registered in special series.</p> <p>* Staff may export, in the year following the date of cessation of their duties, without prohibitions and restrictions, their own furniture and personal effects, including vehicles.</p> <p>* The ETF Director, spouse and dependent members of family, is granted privileges and immunities, facilities and concessions granted by the Italy to members of equivalent rank in the diplomatic corps in Italy.</p> <p>* Staff, who is neither permanently resident in Italy at the time of their appointment nor Italian, may, when they first take up their post, for a period of one year from their appointment purchase a motor vehicle free from taxes and charges.</p> <p>* Italy issues a special identity card to staff, spouses and dependent members of family to prove that the holder is ETF staff and enjoys privileges and immunities.</p>

2.2.1.5 Decentralised Agency of heading 5 - Administrative expenditure of the institutions

2.2.1.5.1 Translation Centre for the Bodies of the European Union - CDT

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Council Regulation (EC) No. 1645/2003	18/06/2003	Rational response to the translation needs of a large number of European agencies and offices
Council Regulation (EC) No. 2610/95	30/10/1995	The active participation of the Centre in inter institutional cooperation
Council Regulation (EC) No. 2965/94	28/11/1994	To meet the translation needs of the other decentralised Community Agencies

1.2 Seat

Luxembourg

1.3 Budget Line

31 01 10 : Translation Centre for the Bodies of the European Union

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	134	133	133	134
Establishment plan posts : AST	63	62	61	58
Establishment plan posts : AST/SC			1	1
Total Establishment plan posts	197	195	195	193
Contract Agents	35	30	35	28
Seconded National Experts			0	0
TOTAL STAFF	232	225	230	221

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES	48 507 500	47 699 500

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
Ad hoc grants		p.m.
Delegation agreements		p.m.
TOTAL REVENUES		p.m.

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	25 391 800	25 391 800	26 229 300	26 229 300
Title 2 - Infrastructure and operating expenditure	7 117 000	7 117 000	6 589 900	6 589 900
Title 3 - Operational expenditure	15 998 700	15 998 700	14 880 300	14 880 300
Title 10 - Reserves				
TOTAL EXPENDITURE	48 507 500	48 507 500	47 699 500	47 699 500

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14		1		1		1		1		1
AD 13			1		1		1		1	
AD 12	12	7	4	5	14	8	16	10	16	10
AD 11	10	6	11	5	10	4	9	3	9	3
AD 10	7	4	6	4	5	6	6	6	6	6
AD 9	5	11	5	7	4	12	4	11	4	11
AD 8	7	14	10	11	6	18	3	22	3	22
AD 7	2	21	3	16	4	18	5	19	5	19
AD 6	2	25	4	24	1	21	1	16	1	16
AD 5	0	0		16				1		1
AD TOTAL	45	89	44	89	45	88	45	89	45	89
AST 11										
AST 10										
AST 9	3		3		4		5		5	
AST 8	3	2	3	2	2	1	1	2	1	2
AST 7	2	2	2	2	3	3	3	3	3	3
AST 6	1	2	1	2		4	1	5	1	5
AST 5	2	16	1	11	2	18	2	18	2	18
AST 4	2	15	3	16	2	13	1	12	1	12
AST 3		8		11		8		7		5
AST 2		5		5		1				
AST 1										
AST TOTAL	13	50	13	49	13	48	13	47	13	45
AST/SC 6										
AST/SC 5										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST/SC 4										
AST/SC 3										
AST/SC 2						1		1		1
AST/SC 1										
AST/SC TOTAL						1		1		1
TOTAL	58	139	57	138	58	137	58	137	58	135
GRAND TOTAL	197		195		195		195		193	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	19	16	19	13
Function Group III	7	4	7	6
Function Group II	9	10	9	9
Function Group I	0		0	0
TOTAL	35	30	35	28

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL			0	0

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES	38 767 080	42 829 600	41 896 900	41 896 900	-2,18%
2 EU CONTRIBUTION					
- Of which assigned revenues deriving from previous years' surpluses					
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)					
- Of which EEA/EFTA (excl. Switzerland)					
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	1 999 227	804 000	778 000	778 000	-3,23%
5 ADMINISTRATIVE OPERATIONS	1 001 288	622 250	729 550	729 550	17,24%
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES		4 251 650	4 295 050	4 295 050	1,02%
TOTAL	41 767 595	48 507 500	47 699 500	47 699 500	-1,67%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)				p.m.	
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)				p.m.	
TOTAL				p.m.	

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	24 356 689	25 391 800	26 229 300	26 229 300	3,30%
Salaries & allowances	20 453 713	21 226 300	22 021 100	22 021 100	3,74%
- Of which establishment plan posts	18 655 580	19 279 300	20 375 000	20 375 000	5,68%
- Of which external personnel	1 798 133	1 947 000	1 646 100	1 646 100	-15,45%
Expenditure relating to Staff recruitment	170 904	304 900	311 600	311 600	2,20%
Employer's pension contributions	3 171 404	3 139 900	3 220 400	3 220 400	2,56%
Mission expenses	115 235	129 100	101 800	101 800	-21,15%
Socio-medical infrastructure	219 757	306 600	300 100	300 100	-2,12%
Training	186 036	243 100	214 200	214 200	-11,89%
External Services					
Receptions, events and representation	1 240	2 500	2 500	2 500	0,00%
Social welfare	38 400	39 400	57 600	57 600	46,19%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	6 164 015	7 117 000	6 589 900	6 589 900	-7,41%
Rental of buildings and associated costs	2 943 447	3 066 100	2 895 800	2 895 800	-5,55%
Information, communication technology and data processing	2 774 429	3 281 000	2 975 500	2 975 500	-9,31%
Movable property and associated costs	57 087	65 500	57 900	57 900	-11,60%
Current administrative expenditure	215 514	251 100	242 600	242 600	-3,39%
Postage / Telecommunications	82 248	187 300	135 600	135 600	-27,60%
Meeting expenses	17 679	25 000	30 000	30 000	20,00%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Running costs in connection with operational activities	57 697	126 000	117 500	117 500	-6,75%
Information and publishing	7 514	40 000	35 000	35 000	-12,50%
Studies	8 400	75 000	100 000	100 000	33,33%
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	14 680 307	15 998 700	14 880 300	14 880 300	-6,99%
External translation services	13 168 851	14 440 000	13 610 000	13 610 000	-5,75%
Expenditure relating to interinstitutional cooperation	785 093	965 700	910 300	910 300	-5,74%
Expenditure linked to the e-Cdt programme	726 363	593 000	360 000	360 000	-39,29%
Title 10 - Reserves					
TOTAL	45 201 011	48 507 500	47 699 500	47 699 500	-1,67%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	24 356 689	25 391 800	26 229 300	26 229 300	3,30%
Salaries & allowances	20 453 713	21 226 300	22 021 100	22 021 100	3,74%
- Of which establishment plan posts	18 655 580	19 279 300	20 375 000	20 375 000	5,68%
- Of which external personnel	1 798 133	1 947 000	1 646 100	1 646 100	-15,45%
Expenditure relating to Staff recruitment	170 904	304 900	311 600	311 600	2,20%
Employer's pension contributions	3 171 404	3 139 900	3 220 400	3 220 400	2,56%
Mission expenses	115 235	129 100	101 800	101 800	-21,15%
Socio-medical infrastructure	219 757	306 600	300 100	300 100	-2,12%
Training	186 036	243 100	214 200	214 200	-11,89%
External Services					
Receptions, events and representation	1 240	2 500	2 500	2 500	0,00%
Social welfare	38 400	39 400	57 600	57 600	46,19%
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	6 164 015	7 117 000	6 589 900	6 589 900	-7,41%
Rental of buildings and associated costs	2 943 447	3 066 100	2 895 800	2 895 800	-5,55%
Information, communication technology and data processing	2 774 429	3 281 000	2 975 500	2 975 500	-9,31%
Movable property and associated costs	57 087	65 500	57 900	57 900	-11,60%
Current administrative expenditure	215 514	251 100	242 600	242 600	-3,39%
Postage / Telecommunications	82 248	187 300	135 600	135 600	-27,60%
Meeting expenses	17 679	25 000	30 000	30 000	20,00%
Running costs in connection with operational activities	57 697	126 000	117 500	117 500	-6,75%
Information and publishing	7 514	40 000	35 000	35 000	-12,50%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Studies	8 400	75 000	100 000	100 000	33,33%
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	14 680 307	15 998 700	14 880 300	14 880 300	-6,99%
External translation services	13 168 851	14 440 000	13 610 000	13 610 000	-5,75%
Expenditure relating to interinstitutional cooperation	785 093	965 700	910 300	910 300	-5,74%
Expenditure linked to the e-Cdt programme	726 363	593 000	360 000	360 000	-39,29%
Title 10 - Reserves					
TOTAL	45 201 011	48 507 500	47 699 500	47 699 500	-1,67%

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): N/A

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013,

Human Resources

The EU draft budget 2018 foresees 193 posts as opposed to the 195 posts requested by the Translation Centre.

Financial Resources

The Centre is self-financed and does not require any contribution from the Commission section of the budget.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

At the end of 2016, the Centre employed 57 officials and 138 temporary staff. The Establishment Plan 2016 was reduced from 200 to 197 posts and to 195 posts in 2017. The overall reduction in posts implemented by the Centre is 13.3% over the period 2011-2017. The Centre needs to have sufficient resources so as not to jeopardise the quality of the services it provides, its ability to respond to fluctuations in demand from clients and its ability to be a good employer. The Centre has to retain its critical mass of 195 Establishment Plan posts to function efficiently and thus be able to react promptly to clients' requests and fulfil its mission to provide high-quality linguistic services to its stakeholders. The planned number of contract staff for 2018 is 28, down from 35 in 2017, as a consequence of the forecasts from the Commission's Directorate-General for Justice and Consumers.

4.1.2 Vacancy rate as of end 2016

The vacancy rate for officials and temporary staff for 2016 stood at 1.02%.

4.1.3 Standard abatement ('abatement forfaitaire') applied

Not applicable

4.1.4 Salary assumption for calculating salary line (% applied)

The Centre's budget includes the possibility for annual salary adjustments, estimated at 1.8% per year.

4.1.5 Correction coefficient used

N/A

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - Agency request

4.2.1 Title 1

The budget for Title 1, 'Staff', in 2018 reaches EUR 26 229 300, 3.3% higher than that for 2017, that is an increase of EUR 837 500. The Centre's budget provides for potential annual salary adjustments, estimated at 1.8% per year, as well as biennial step advancements and promotions. The budget is based on an Establishment Plan of 195 posts, as approved by the Budgetary Authority for 2017. The budget also takes into account factors such as the turnover ratio and work pattern. While the Establishment Plan remains unchanged, the budgetary constraints prohibit the Centre from retaining the majority of the contract staff employed for DG JUST after the expiry of their contracts. Nonetheless, the Centre proposes to retain three contract staff posts in order to respond to the forecast from DG JUST. To counteract the impact of the salary adjustments, the budget has been calculated more tightly than previously, with limited budgets for missions and professional training, for example. The estimates for 2019 and 2020 follow the same assumptions and the Establishment Plans for those years and reach EUR 26 672 400 and EUR 27 152 000 respectively.

4.2.2 Title 2

The budget for Title 2, 'Buildings, equipment and miscellaneous operating expenditure', in 2018 reaches EUR 6 589 900. The chosen measures to reduce the budget expenditure mean that the budget for the title has been reduced by 7.4% compared with the budget for 2017. The main measures have been taken in the areas of building-related and IT expenditure. For example, this means that the room for price increases for goods and services is very limited. In addition, as mentioned above, reprioritisations and real cuts have also been inevitable. However, the Centre has not reduced all budget lines as some increases have been deemed necessary in order to ensure efficient operations. The Centre receives a subvention from the Luxembourg Government in support of the rental charges. This subvention is recorded as revenue, and does not affect expenditure in Title 2. The expenditure in Title 2 includes expenditure for the hosting of a data centre for ERA and for the office space that is sublet to the Commission. In conformity with the principle of universality, the revenue received from ERA and the Commission is recorded as revenue, as opposed to offsetting the expenditure. In 2019 and 2020, the Centre estimates that expenditure in Title 2 will be EUR 6 690 200 and EUR 7 145 100 respectively, reflecting IT investments needed to implement the Centre's Strategy and in order to reply to clients' needs, and a limited margin for indexations of various goods and services.

4.2.3 Title 3

The budget for Title 3, 'Operational expenditure', covers the outsourcing of translation services, technical services related to language services, interinstitutional cooperation, and the eCdT programme. It reaches EUR 14 880 300 in 2018 and has been decreased by 7.0% compared with the budget for 2017. Compared with the outturn for 2016, it has increased by 1.4%. The budget for external translation services constitutes the main part of the title's budget, namely 91% in 2018. Whereas the prices for these services have shown a tendency to decrease in previous calls for tenders, the actual cost of these services depends on a number of factors, such as changes in the ranking of suppliers under current framework contracts; the price offered in future framework contracts, which also depends on economic developments in EU member states; as well as the Centre's work on automatising part of the translation process. The budget for 2018 is EUR 13 610 000, and in 2019 and 2020, it is estimated that expenditure will be EUR 12 500 000 and 12 260 000, respectively. The amounts are in line with the forecast volumes as well as with the Centre's expectation that the investment in translation technologies, such as machine translation, will have a positive impact on the expenditure for external translation services. Clearly, real expenditure will heavily depend on the actual demand from the Centre's clients.

The forecast for interinstitutional cooperation in 2018 is EUR 910 300, that is 5.7% lower than in 2017, reflecting the plans for the IATE tool (IATE 2) and the forecasts provided by the Commission for the other interinstitutional tools. In 2019 and 2020, forecast expenditure reaches EUR 807 300 and 819 000, respectively. To a large extent, these amounts are matched by the revenue the Centre receives for its services within the context of interinstitutional cooperation. The continuous development and optimisation of the eCdT programme is forecast to incur expenditure of EUR 360 000 per year in 2018 and 2019 and EUR 210 400 in 2020. This expenditure corresponds fully to the amount transferred into revenue from the 'Reserve for exceptional investments'.

4.3 Ad hoc grants and delegation agreements

N/A

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
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Information to be provided per building:	Bâtiment DROSBACH 12E, rue Guillaume Kroll L-1882 Luxembourg Luxembourg	Offices
Surface area (in square metres) Of which office space Of which non-office space	7 117.72 6 107 1 010.72	Since 1 December 2015, the Centre has rented additional office space in the same building. The Centre is occupying 224.24 m2 of the 1013.88 m2 rented. The remaining 789.65 m2 of office space is sublet to the Commission as of 1 January 2016. 11 parking places are sublet to the Commission and 9 to an external company.
Annual rent (in EUR)	EUR 1 889 385.88	Estimate of rent in 2018 as of 1 January 2018
Type and duration of rental contract	Rent contract is eight years. Amendment to the initial contract is six years.	
Host country grant or support	Subvention from the Government of Luxembourg of EUR 243 250 per year	
Present value of the building	N/A	

5.1.2 Building project in the planning phase

N/A

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 European Schools

The staff members of the Centre have access to the two European schools in Luxembourg.

5.3 Evaluation

The Centre's performance monitoring system is based on the alignment of the business objectives stated in the Centre's Strategy. In accordance with standard operating procedures, the Centre's management tracks the Centre's progress on the implementation of its work programmes and multi-year initiatives by conducting quarterly performance reviews of department dashboards, the Centre's scorecard, and the Centre's risk register. The Centre's management also assesses its internal control system on an annual basis. The IT Steering Committee screens, approves and monitors improvement projects on a monthly basis. Budget analyses are reported to the Centre's Director on a monthly basis. In line with its Financial Regulation, the Centre undertakes ex ante and ex post evaluations of all programmes and activities that entail significant spending. The Director reports on current developments and all issues of importance to the Management Board and in particular, in the form of an Annual Activity Report. The latter mirrors the structure of the Centre's work programme and provides all necessary indicators that enable the Management Board's oversight duties.

After the initial evaluation following the set-up phase of the Centre, there have been no regular evaluations of the Centre. However, the Centre is audited on an annual basis by the Court of Auditors and by the Internal Audit Service of the Commission. A review of the EU agencies' Founding Regulations is foreseen in the Commission's Roadmap, adopted on 19 December 2012 in accordance with the Common Approach on EU decentralised agencies.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
In July 2014, the Centre signed a headquarters agreement with the host country, the Grand Duchy of Luxembourg. The Centre, its property, funding and assets enjoy immunity in Luxembourg from every form of judicial process. The Centre's premises are inviolable.	Every 36 months, officials and other servants (temporary and contract staff) may purchase a car with a temporary exemption of VAT in the Grand Duchy of Luxembourg or in another EU Member State. The staff member must have a contract with the Centre (or an Institutions in Luxembourg) of at least six months and live in Luxembourg. The exemption is granted subject to reimbursement of the VAT relating to the selling of the previous car purchase with	The Centre's staff benefit from all the facilities available to staff of the other institutions located in Luxembourg, namely: the European Parliament nurseries, private nurseries, after-school childcare and the Study Centre managed by the European

Agency privileges	Privileges granted to staff	
<p>Within the scope of its official activities, the Centre, its assets, income, property and its operations and transactions authorised by Regulation (EC) No 2965/94 are exempt from all forms of taxation, present and future.</p>	<p>temporary VAT exemption. If the staff member leaves the Centre or moves abroad, he/she will have to reimburse VAT on the car.</p>	<p>Commission's Office for Infrastructure and Logistics (OIL), the European Schools, international schools, the French secondary school, the Luxembourg state nursery and primary schools, Luxembourg secondary schools and training centres and the University of Luxembourg.</p> <p>The Centre applies all the provisions laid down in the Staff Regulations (annex VII) and in the general implementing rules regarding the education allowance. The education allowance is paid by the Centre and is granted to officials, temporary and contract staff, and to other beneficiaries legally entitled to this allowance.</p>

2.2.1.6 Fully self-financed decentralised agencies

2.2.1.6.1 Single Resolution Board - SRB

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Regulation (EU) No 806/2014 on the Single Resolution Mechanism	15/07/2015	The Board will carry out specified tasks concerning the preparation for the resolution of credit institutions and their actual resolution where they are failing or likely to fail.

1.2 Seat

Brussels Belgium

1.3 Budget Line

Not applicable

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	155	137	275	278
Establishment plan posts : AST	51	24	50	52
Establishment plan posts : AST/SC	24	3	25	20
Total Establishment plan posts	230	164	350	350
Contract Agents				
Seconded National Experts	25	13	25	26
TOTAL STAFF	255	177	375	376

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES	6 562 073 289	6 706 624 204

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	39 097 000	39 097 000	39 409 000	39 409 000
Title 2 - Infrastructure and operating expenditure	13 346 000	13 346 000	15 312 000	15 312 000
Title 3 - Operational expenditure	47 295 000	47 295 000	49 635 000	49 415 000
Title 4 - Single Resolution Fund	6 462 335 289	6 462 335 289	6 602 488 204	6 602 488 204

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
TOTAL EXPENDITURE	6 562 073 289	6 562 073 289	6 706 844 204	6 706 624 204

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14										
AD 13										
AD 12		7		5		8		8		8
AD 11		3				5		6		6
AD 10		9		7		12		12		12
AD 9		15		2		20		20		20
AD 8		36		32		100		70		70
AD 7		10		1		50		32		32
AD 6		70		68		50		90		90
AD 5		5		22		30		40		40
AD TOTAL		155		137		275		278		278
AST 11										
AST 10										
AST 9										
AST 8										
AST 7		2				2		2		2
AST 6		2				2		2		2
AST 5		6				6		4		4
AST 4		4				8		6		6
AST 3		32		18		32		32		32
AST 2		5		1				2		2
AST 1				5				4		4
AST TOTAL		51		24		50		52		52
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3		9				10		10		10
AST/SC 2				3				5		5
AST/SC 1		15				15		5		5

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST/SC TOTAL		24		3		25		20		20
TOTAL		230		164		350		350		350
GRAND TOTAL	230		164		350		350		350	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV				
Function Group III				
Function Group II				
Function Group I				
TOTAL				

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	25	13	25	26

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION					
- Of which assigned revenues deriving from previous years' surpluses					
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)					
- Of which EEA/EFTA (excl. Switzerland)					
- Of which candidate countries					
4 OTHER CONTRIBUTIONS (1)	9 531 108 945	6 562 073 289	6 706 624 204	6 706 624 204	2,20%
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
TOTAL	9 531 108 945	6 562 073 289	6 706 624 204	6 706 624 204	2,20%

(1) Other contributions include: the contribution from the credit institutions, miscellaneous revenue, the Single Resolution Fund and the reserve from the accumulated surplus

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	18 329 195	39 097 000	39 409 000	39 409 000	0,80%
Salaries & allowances	16 107 726	33 750 000	34 770 000	34 770 000	3,02%
- Of which establishment plan posts	15 438 892	32 350 867	33 470 000	33 470 000	3,46%
- Of which external personnel	668 834	1 399 133	1 300 000	1 300 000	-7,09%
Expenditure relating to Staff recruitment	766 302	1 770 000	974 000	974 000	-44,97%
Employer's pension contributions					
Mission expenses	1 017	45 000	46 000	46 000	2,22%
Socio-medical infrastructure	302 978	1 340 000	1 373 000	1 373 000	2,46%
Training	147 781	650 000	666 000	666 000	2,46%
External Services	1 003 172	1 530 000	1 568 000	1 568 000	2,48%
Receptions, events and representation	219	12 000	12 000	12 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	9 048 488	13 346 000	15 312 000	15 312 000	14,73%
Rental of buildings and associated costs	4 238 348	5 060 000	5 687 000	5 687 000	12,39%
Information, communication technology and data processing	3 611 103	6 026 000	7 375 000	7 375 000	22,39%
Movable property and associated costs	780 939	1 180 000	1 020 000	1 020 000	-13,56%
Current administrative expenditure	161 786	720 000	820 000	820 000	13,89%
Postage / Telecommunications	256 312	360 000	410 000	410 000	13,89%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	8 025 606	47 295 000	49 635 000	49 635 000	4,95%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Chapter 30 - SRB operations	8 025 606	47 295 000			-100%
Plenary and executive sessions of the Board	23 305	40 000			-100%
Appeal panel	170 019	1 505 000			-100%
Communication, publication, translation	491 319	2 640 000			-100%
Operational mission expenses	597 000	1 480 000			-100%
Operation meetings expenses	65 000	50 000			-100%
IT tools	3 899 598	7 505 000			-100%
Support activities to the Fund	369 081	12 075 000			-100%
Studies and consultancy	2 410 284	22 000 000			-100%
Other operation expenditure					
Crisis contingency					
Chapter 31 - SRB operations			27 880 000	27 880 000	100%
Governance			310 000	310 000	100%
Support activities to the Fund			11 250 000	11 250 000	100%
Resolution readiness			410 000	410 000	100%
Resolution Framework			210 000	210 000	100%
Communications			3 710 000	3 710 000	100%
Missions			1 740 000	1 740 000	100%
Operational ICT			10 250 000	10 250 000	100%
Chapter 32 - Contingencies			21 755 000	21 755 000	100%
Appeal panel			1 505 000	1 505 000	100%
Communications during crisis			2 250 000	2 250 000	100%
Contingency for the Fund			3 000 000	3 000 000	100%
Legal and litigation			5 000 000	5 000 000	100%
Consultancy and advice			10 000 000	10 000 000	100%
Title 4 - Single Resolution Fund	27 726 505	6 462 335 289	6 602 488 204	6 602 488 204	2,17%
Usage of the Fund within Resolution Schemes					
Investments	242 612	6 407 725 289	6 528 799 129	6 528 799 129	1,89%
Investments returns	27 469 567	48 890 000	71 685 475	71 685 475	46,63%
Interest paid on loans in accordance with SRM Article 72(1)					
Interest paid on loans in accordance with SRM Articles 73 and 74					
Bank and other financial charges	14 326	20 000	3 600	3 600	-82,00%
Commitment fees on bridge financing arrangements		5 700 000	2 000 000	2 000 000	-64,91%
Negative budget result from the previous year					
Refunds					
Other operating expenditures					
TOTAL	63 129 794	6 562 073 289	6 706 844 204	6 706 844 204	2,21%

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	17 730 004	39 097 000	39 409 000	39 409 000	0,80%
Salaries & allowances	16 105 419	33 750 000	34 770 000	34 770 000	3,02%
- Of which establishment plan posts	15 436 585	32 350 867	33 470 000	33 470 000	3,46%
- Of which external personnel	668 834	1 399 133	1 300 000	1 300 000	-7,09%
Expenditure relating to Staff recruitment	719 431	1 770 000	974 000	974 000	-44,97%
Employer's pension contributions					
Mission expenses	130	45 000	46 000	46 000	2,22%
Socio-medical infrastructure	202 508	1 340 000	1 373 000	1 373 000	2,46%
Training	77 766	650 000	666 000	666 000	2,46%
External Services	624 531	1 530 000	1 568 000	1 568 000	2,48%
Receptions, events and representation	219	12 000	12 000	12 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	5 920 798	13 346 000	15 312 000	15 312 000	14,73%
Rental of buildings and associated costs	3 304 609	5 060 000	5 687 000	5 687 000	12,39%
Information, communication technology and data processing	1 692 203	6 026 000	7 375 000	7 375 000	22,39%
Movable property and associated costs	725 005	1 180 000	1 020 000	1 020 000	-13,56%
Current administrative expenditure	119 812	720 000	820 000	820 000	13,89%
Postage / Telecommunications	79 169	360 000	410 000	410 000	13,89%
Meeting expenses					
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	2 718 971	47 295 000	49 415 000	49 415 000	4,48%
Chapter 30 - SRB operations	2 718 971	47 295 000			-100%
Plenary and executive sessions of the Board	21 488	40 000			-100%
Appeal panel	34 402	1 505 000			-100%
Communication, publication, translation	346 837	2 640 000			-100%
Operational mission expenses	575 024	1 480 000			-100%
Operation meetings expenses	46 867	50 000			-100%
IT tools	725 968	7 505 000			-100%
Support activities to the Fund	315 000	12 075 000			-100%
Studies and consultancy	653 385	22 000 000			-100%
Other operation expenditure					
Crisis contingency					
Chapter 31 - SRB operations			27 660 000	27 660 000	100%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Governance			310 000	310 000	100%
Support activities to the Fund			11 250 000	11 250 000	100%
Resolution readiness			410 000	410 000	100%
Resolution Framework			210 000	210 000	100%
Communications			3 710 000	3 710 000	100%
Missions			1 520 000	1 520 000	100%
Operational ICT			10 250 000	10 250 000	100%
Chapter 32 - Contingencies			21 755 000	21 755 000	100%
Appeal panel			1 505 000	1 505 000	100%
Communications during crisis			2 250 000	2 250 000	100%
Contingency for the Fund			3 000 000	3 000 000	100%
Legal and litigation			5 000 000	5 000 000	100%
Consultancy and advice			10 000 000	10 000 000	100%
Title 4 - Single Resolution Fund	24 485 025	6 462 335 289	6 602 488 204	6 602 488 204	2,17%
Usage of the Fund within Resolution Schemes					
Investments	242 612	6 407 725 289	6 528 799 129	6 528 799 129	1,89%
Investments returns	24 228 087	48 890 000	71 685 475	71 685 475	46,63%
Interest paid on loans in accordance with SRM Article 72(1)					
Interest paid on loans in accordance with SRM Articles 73 and 74					
Bank and other financial charges	14 326	20 000	3 600	3 600	-82,00%
Commitment fees on bridge financing arrangements		5 700 000	2 000 000	2 000 000	-64,91%
Negative budget result from the previous year					
Refunds					
Other operating expenditures					
TOTAL	50 854 798	6 562 073 289	6 706 624 204	6 706 624 204	2,20%

3.3 Budget Outturn

First estimate of the 2016 surplus that should reduce the contributions to be levied for 2018: EUR 21.767.564.

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

The SRB was established after the Commission Communication, and it is not covered by it.

Human Resources

Financial Resources

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

The number of staff for 2018 will remain at 350 as in 2017.

The staffing needs of the Agency reflect the need for a successful implementation of Agency's ambitious mission, which is to ensure an orderly resolution of failing banks with minimum impact on the real economy and on public finances of the participating Member States and beyond. The work programme for 2018 - to be adopted in November 2017 - will detail the priorities and tasks that the SRB will be carrying out in 2018.

4.1.2 Vacancy rate as of end 2016

The SRB still encountered a vacancy rate of 35% due to its start-up phase. In addition to the post filled in, the Agency had sent in 2016 30 offers for posts that will be filled in in 2017 only. Together with these additional offers, the vacancy rate is 24%.

4.1.3 Standard abatement ('abatement forfaitaire') applied

N/A

4.1.4 Salary assumption for calculating salary line (% applied)

The salary costs are estimated on the assumption that the 350 staff members will be on board in 2018. An average increase of 0,17% is applied to cover the mandatory biannual step advancements, as well as the reclassification of grades. The annual indexation is assumed to be 3% and it is based on the latest indexation granted, which was 3,3% (for 2016-2017). It is recalled that the annual indexation does not fall in the discretion of the Board, and it is imposed to all EU Institutions and Agencies. In addition to these parameters, a vacancy rate of 8% is applied to the payroll costs, covering also the posts that become vacant due to the natural turnover.

4.1.5 Correction coefficient used

The Agency is seated at Brussels and no correction coefficient is applicable.

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - Agency request

4.2.1 Title 1

The proposed amount for Title 1 appropriations is EUR 39.409.000 representing an increase of 0,80% compared to 2017. Of the total budget costs, salaries cover approximately 88% while other staff related expenditure is 12%.

The needs for Chapter 11 amount to EUR 34.770.000 representing an increase of approximately 3,02%. It is to be noted that as a self-financed Agency, the SRB's budget includes also the employer's part of the pension contribution.

As the majority of the recruitment procedures will have been undertaken in 2017, the budgeted recruitment expenditure decrease from EUR 1.770.000 to EUR 974.000, i.e. a decrease by 44,97%. Generally, the recruitment expenditure is characterised by a deferral effect, under which the recruitments of one year impact the budget of one or even two years in the past, whilst several of the allowances for entry into service and for the household removals are paid only 10 months after the entry into service.

The budget for external services increases from EUR 1.530.000 in 2017 to EUR 1.568.000, i.e. an increase of 2,48%. This increase stems from the provision for interim staff, mainly in view of covering staff absences for medical reasons or due to maternity leaves, together with being prepared for seasonal increases of the workload. In addition to this, the administrative costs of processing of staff matters by PMO increase by analogy to the staff numbers.

All the other staff related expenditure such as training, schools, crèches and medical service are adjusted to expected increase of prices, which is estimated to 2.5%.

4.2.2 Title 2

The Title 2 for infrastructure and operating expenditure amounts to EUR 15.312.000 that represents an increase of 14.73% compared to 2017. The increase stems mainly from the amount of EUR 900.000 for the infrastructure arrangements (both study phase and works such as change of meeting rooms to offices, separation, isolation, doors, air conditioning, cables for network...), the indexation of rental costs and purchase of office supplies.

In the area of corporate ICT, further developments will be carried out, mainly in respect of document management system, electronic workflows for paperless and the system for administrative contributions.

Finally, the remaining items of the administrative budget increase marginally.

4.2.3 Title 3

The Title 3 – operational expenditure amounts to EUR 49.415.000 that represents an increase of 4,48% compared to the first amending budget 2017.

As from 2018 a new budget structure is proposed, with a clear distinction between planned expenditure and contingencies. The newly created Chapter 31 will be used for the planned expenditure, and the Chapter 32 for the contingencies. The proposed budget is EUR 27.660.000 for Chapter 31 and EUR 21.755.000 for Chapter 32.

To facilitate the comparison between the previous and the new Title 3 structure, the following table has been prepared.

	Executed Budget 2016	Budget 2017 1st amending	Draft Budget 2018	VAR 2018 / 2017
Previous structure				
3000 Plenary and executive sessions of the Board	23.305	40.000	0	-100,00%
3001 Appeal panel	170.019	1.505.000	0	-100,00%
3002 Communication, publication, translation	491.319	2.640.000	0	-100,00%
3010 Operational mission expenses	597.000	1.480.000	0	-100,00%
3011 Operational meetings expenses	65.000	50.000	0	-100,00%
3020 IT tools	3.899.598	7.505.000	0	-100,00%
3030 Support activities to the Fund	369.081	12.075.000	0	-100,00%
3031 Studies and consultancy	2.410.284	22.000.000	0	-100,00%
3040 Other operating expenditure	0	0	0	0,00%
3041 Crisis contingency	0	0	0	0,00%
Chapter 30 total	8.025.606	47.295.000	0	-100,00%
Conversion to the new structure				
3100 Governance	25.275	40.000	310.000	675,00%
3101 Support activities to the Fund	377.935	9.075.000	11.250.000	23,97%
3102 Resolution readiness	34.649	35.000	410.000	1071,43%
3103 Resolution Framework	18.907	15.000	210.000	1300,00%
3111 Communications	491.894	2.390.000	3.710.000	55,23%
3112 Missions	597.000	1.480.000	1.520.000	2,70%
3113 Operational ICT	3.899.598	7.505.000	10.250.000	36,58%
Chapter 31 total	5.445.257	20.540.000	27.660.000	34,33%
3200 Appeal panel	170.065	1.505.000	1.505.000	0,00%
3201 Communications during crisis	0	250.000	2.250.000	800,00%
3202 Contingency for the Fund	0	3.000.000	3.000.000	0,00%
3203 Legal and litigation	1.950.000	6.000.000	5.000.000	-16,67%
3204 Consultancy and advice	460.284	16.000.000	10.000.000	-37,50%
Chapter 32 total	2.580.348	26.755.000	21.755.000	-18,69%
Total	8.025.606	47.295.000	49.415.000	4,48%

As can be seen from the comparison table, the increase in Title 3 is mainly due to the increase of the planned expenditure (35,74%). The contingencies are all at the same level as in 2017, except from a) the provisions for legal expenses related to litigation that decrease from EUR 6.000.000 to EUR 5.000.000 (16,6%), b) the consultancy and advice that decrease from EUR 16.000.000 to EUR 10.000.000 and c) the communication during crisis that increase by EUR 2.000.000 in order to cover for urgent translations during crisis.

The budgeted amount for translations is based on the following indicative values:

- Translation: 120€ per page for an urgent delivery.
- Volume of resolution event documents: 150 pages.
- Translation languages: 23

Therefore EUR 2.000.000 can cover approximately 5 resolution events.

The Chapter 31 will finance the operational activities, which for 2018 will be focused on the four main operational areas (i) Resolution readiness, (ii) the SRF, (iii) policy and cooperation and (iv) building the SRB as an organization. Highlights of these activities are:

Resolution readiness:

- New activities:
 - Gradually increase the number of resolution plans by adopting new plans.
 - Review and implement the SRB policy on MREL in light of the TLAC transposition into EU legislation.
 - Operationalise the SRM ICT platform.
- Recurring activities will cover:
 - Review, benchmark and further develop existing resolution plans.
 - Make progress on determining MREL for banking groups.
 - Update of the Crisis Management and Resolution Planning Manual.
 - Further develop SRB policy, standards and methodology concerning inter-alia: bridge bank and sale of business tool, asset separation tool, bail-in tool, critical functions, access to FMIs, resolvability assessments, simplified obligations and MIS.

The SRF:

- New activities:
 - Fully operationalising the IT solution for the contribution mechanism.
 - Managing portfolios in line with the investment policy.
 - Implementing preferred options for additional funding of the SRF.
- Recurring activities within the SRF will cover:
 - Reaching the annual SRF target level according to the plan.

Policy and Cooperation:

- New activities:
 - Building the LSI oversight function for entities under the direct remit of NRAs.
- Recurring activities within policy and cooperation will cover:
 - Contributing effectively to the relevant EU and international legislative/policy processes related to the SRB's activities.
 - Fostering cooperation and training within the SRM.
 - Updating the COFRA and concluding further MoUs with third country authorities.

The SRB as an organization:

- New activities:
 - Reaching expected steady-state level of staffing: 400 FTEs.
 - Implementing the HR Learning and Development programme.
 - Build new ICT tools.
- Recurring activities:
 - Implement and optimize ICT tools.
 - Carrying out all reporting obligations.
 - Communicating effectively and engaging with all relevant stakeholders.

The above mentioned activities will be funded as follows:

The budget line for Governance is budgeted at EUR 310.000 and it includes amongst other provisions for the meetings of the Executive and the Plenary, sufficient room for support on the inter-institutional and international activities, the quality

management and the respective documentation, the document and knowledge management of the Agency, as well as the expenditure related to risk management.

The Communications and Translations costs are based on the 2017 budget plus indexation, and they include a significant increase for translation expenses not least due to the need for translation in case of appeals and court proceedings. The budget amount for 2018 is EUR 3.710.000.

The budget for missions includes the missions for all activities, mainly due to a technical constraint from the ICT application that cannot support multiple budget lines. Nevertheless, this application can provide for detailed follow up and for reporting on the actual consumption per activity.

The distribution of the budgeted amount per Activity is foreseen to be proportional to the allocation of the 2017 budget for missions. The estimation of the breakdown of mission expenses per Activity is provided in the following table:

Activity	Amount 2017	%	Estimated for 2018
Resolution readiness	1,060,500	71.66%	1,089,162
Resolution framework	64,500	4.36%	66,243
Communication	13,000	0.88%	13,351
SRF	63,000	4.26%	64,703
Governance	43,000	2.91%	44,162
SRB as an organisation	236,000	15.95%	242,378
Total	1,480,000		1,520,000

The operational ICT tools budget is increased to EUR 10.250.000, mainly in view of the operational developments related to the resolution ICT platform, the further developments and maintenance of the ex-ante contributions collection system, the running costs for the ICT services received from the ECB, the development of ICT tools related to the follow up of funding and investments, and other ICT tools necessary for the implementation of the Work Programme.

The ICT budget is not distributed over the several activities and it is concentrated in the ICT competence centre, mainly to provide flexibility in the implementation of projects serving several activities, and that are highly interlinked.

The support activities to the Fund are budgeted at EUR 11.250.000, and they include amongst others the expenses for the rating of the Agency, the checks of the data related to the ex-ante contributions and the related ex-post audits, legal advices related to the IPCs, and expenses related to the implementation of the investments strategy, such as for the custody of securities, and which are partly explained by the increase in assets under management.

The newly established budget line on resolution readiness is budgeted for EUR 410.000 that are foreseen to cover the expenses of the activity, such as those related to the resolution colleges and their meetings, expenses related to the ICT tool for MREL, to the update of the Crisis Management Manual, and the dry-run exercise.

Finally, the also newly established budget line of resolution framework is budgeted for EUR 210.000, mainly aiming to cover the expenditure related to the training activities and the cooperation with the National Authorities, as well as for the building of the LSI oversight function.

In terms of contingencies, the following amounts are proposed:

- The Appeal Panel expenses can cover for up to 25 cases. It provides also for potential travel expenses.
- The Communications hold a contingency of EUR 2.250.000 for external communications during crisis, of which EUR 2.000.000 is for translations.
- The amount of EUR 3.000.000 is budgeted as contingency for the potential funding and treasury operations related to the use of the Fund in resolutions.
- The amount of EUR 5.000.000 is budgeted as contingency for potential litigation and the preparatory stages of litigation. It may be used to cover the potential costs awarded against the Agency by the Courts.

- The consultancy and advice in cases of resolutions is budgeted at EUR 10.000.000, and it covers all potential consultancies such as accounting, economic, financial and legal.

4.2.4 Title 4

The amount for Title 4 - the Single Resolution Fund, amounts to EUR 6.602.488.204. Out of this amount EUR 71.685.475 is estimated to be expensed as negative interest, and the remaining EUR 6.530.799.129 will be available for investments in accordance with the investment strategy of the SRB. A minor amount of EUR 3.600 will be paid as bank charges.

Concerning the estimate for the commitment fees, this is based on the current information of the level of available funding capacity of the Loan Facility Agreements (LFA). This estimate may change in the course of time and if assumptions change (e.g. any use of the fund and/or review of the LFA) then the budget line needs will be adjusted accordingly.

4.3 Ad hoc grants and delegation agreements

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Treurenberg (T-22)	
Surface area (in square metres)	Gross: 9812 m2	
Of which office space	Office: 4064m2	
Of which non-office space	Non-office: 5748m2	
Annual rent (in EUR)	2,834,416.86 (including maintenance)	
Type and duration of rental contract	Usufruct for 15 years (until 2031)	
Host country grant or support	N/A	
Present value of the building	N/A	

5.1.2 Building project in the planning phase

5.1.3 Building projects submitted to the European Parliament and the Council

5.2 European Schools

In reference to Commission's Decision C(2013) 4886 of 01/08/2013 and the additional agreement signed between SRB and the European Commission on 27/5/2015 in respect to the allocation of costs related to the European Schools, SRB's 2018 draft budget includes the European School contribution amounts related to SRB's staff pupils.

5.3 Evaluation

In accordance with the SRM Article 94, by 31 December 2018, and every three years thereafter, the Commission shall publish a report on the application of the SRM.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
Protocol No 7 on the Privileges and Immunities of the European Union annexed to the TEU and to the TFEU shall apply to the Board and its staff		

2.2.1.6.2 Community Plant Variety Office - CPVO

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission / Tasks / Functions
Council Regulation 2100/94	27/07/1994	EU Plant Variety Rights

1.2 Seat

Angers, France

1.3 Budget Line

N/A

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	13	11	14	14
Establishment plan posts : AST	32	33	30	30
Establishment plan posts : AST/SC				
Total Establishment plan posts	45	44	44	44
Contract Agents				5
Seconded National Experts				
TOTAL STAFF	45	44	44	49

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES	16 241 000	16 635 000

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	7 050 000	7 050 000	7 500 000	7 500 000
Title 2 - Infrastructure and operating expenditure	1 725 000	1 725 000	1 555 000	1 555 000
Title 3 - Operational expenditure	10 066 000	7 466 000	8 910 000	7 580 000
TOTAL EXPENDITURE	18 841 000	16 241 000	17 965 000	16 635 000

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15								1		1
AD 14	1	1		1	1	1	1		1	
AD 13			1							
AD 12	1	1		1	1	1	1	1	1	1
AD 11		1	1	1		1		1		1
AD 10	1	1		1	2	1	2	1	2	1
AD 9	1	1	2		2	1	2	1	2	1
AD 8		2		1		1		1		1
AD 7		1		2		2		2		2
AD 6										
AD 5		1						1		
AD TOTAL	4	9	4	7	6	8	6	9	6	8
AST 11										
AST 10	3	3			1	3	1	3	1	3
AST 9		3	3	6		3	1	3	1	3
AST 8	1	1	1		1	1	1	1	1	1
AST 7	1	1	1	2	1	1	1	3	1	3
AST 6	1	8	1	5	1	8		8		8
AST 5		6		9		6		4		4
AST 4		2		3		2		2		2
AST 3		1				1		1		1
AST 2		1		2		1		1		1
AST 1										
AST TOTAL	6	26	6	27	4	26	4	26	4	26
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL	10	35	10	34	10	34	10	35	10	34
GRAND TOTAL	45		44		44		45		44	

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV				5
Function Group III				
Function Group II				
Function Group I				
TOTAL				5

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL				

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES	13 262 910	15 684 619	16 096 601	16 096 601	2,63%
2 EU CONTRIBUTION					
- Of which assigned revenues deriving from previous years' surpluses					
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)					
- Of which EEA/EFTA (excl. Switzerland)					
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS	287 425	262 000	262 000	262 000	0,00%
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES	2 038 029	294 381	276 399	276 399	-6,11%
TOTAL	15 588 364	16 241 000	16 635 000	16 635 000	2,43%

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	6 362 894	7 050 000	7 500 000	7 500 000	6,38%
Salaries & allowances	5 857 339	6 500 000	6 930 000	6 930 000	6,62%
- Of which establishment plan posts	5 857 339	6 500 000	6 930 000	6 930 000	6,62%
- Of which external personnel					
Expenditure relating to Staff recruitment					
Employer's pension contributions					
Mission expenses	240 000	250 000	270 000	270 000	8,00%
Socio-medical infrastructure					
Training	47 316	110 000	110 000	110 000	0,00%
External Services (1)	190 688	150 000	150 000	150 000	0,00%
Receptions, events and representation	3 923	10 000	10 000	10 000	0,00%
Social welfare					
Other Staff related expenditure (2)	23 628	30 000	30 000	30 000	0,00%
Title 2 - Infrastructure and operating expenditure	1 983 560	1 725 000	1 555 000	1 555 000	-9,86%
Rental of buildings and associated costs	498 555	300 000	300 000	300 000	0,00%
Information, communication technology and data processing	829 677	650 000	550 000	550 000	-15,38%
Movable property and associated costs	61 357	70 000	70 000	70 000	0,00%
Current administrative expenditure	46 938	55 000	55 000	55 000	0,00%
Postage / Telecommunications	67 234	100 000	80 000	80 000	-20,00%
Meeting expenses	268 056	400 000	375 000	375 000	-6,25%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure (3)	211 743	150 000	125 000	125 000	-16,67%
Title 3 - Operational expenditure	8 433 619	10 066 000	8 910 000	8 910 000	-11,48%
TOTAL	16 780 073	18 841 000	17 965 000	17 965 000	-4,65%

(1) Interim staff

(2) Assistance

(3) Audit and evaluation

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	6 362 894	7 050 000	7 500 000	7 500 000	6,38%
Salaries & allowances	5 857 339	6 500 000	6 930 000	6 930 000	6,62%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
- Of which establishment plan posts	5 857 339	6 500 000	6 930 000	6 930 000	6,62%
- Of which external personnel					
Expenditure relating to Staff recruitment					
Employer's pension contributions					
Mission expenses	240 000	250 000	270 000	270 000	8,00%
Socio-medical infrastructure					
Training	47 316	110 000	110 000	110 000	0,00%
External Services (1)	190 688	150 000	150 000	150 000	0,00%
Receptions, events and representation	3 923	10 000	10 000	10 000	0,00%
Social welfare					
Other Staff related expenditure (2)	23 628	30 000	30 000	30 000	0,00%
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Current administrative expenditure	46 938	55 000	55 000	55 000	0,00%
Postage / Telecommunications	67 234	100 000	80 000	80 000	-20,00%
Meeting expenses	268 056	400 000	375 000	375 000	-6,25%
Running costs in connection with operational activities					
Information and publishing					
Studies					
Other infrastructure and operating expenditure (3)	211 743	150 000	125 000	125 000	-16,67%
Title 3 - Operational expenditure	7 241 910	7 466 000	7 580 000	7 580 000	1,53%
TOTAL	15 588 364	16 241 000	16 635 000	16 635 000	2,43%

(1) Interim staff

(2) Assistance

(3) Audit and evaluation

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): N/A

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human Resources

CPVO's request is broadly in line with the July 2013 Communication (the final reduction of 1 post is proposed to be postponed until 2019, since the Office currently has no vacancies). However the Commission proposes to replace the additional Temporary Agent in 2018 by an additional Contract Agent. As a result, the Agency may thus have in 2018 one Temporary Agent more than the Commission Communication of July 2013, and would have 5 Contract Agents, to cover

the increasing number of titles in force, the increase in number of applications and in complexity of processing, as well in the number of complex objections and nullities, appeals.

Financial Resources

The CPVO is a fully fee-financed decentralised agency.

4.1 Human Resources - Agency Request

4.1.1 Number of staff requested

The CPVO Administrative Council (2016) unanimously voted to accept the 45 posts for 2017 by approving the Draft Budget. Furthermore, they also unanimously agreed with the principle to freeze HR at 2016 levels until EASA pilot concluded (see AC minutes page 8). Commission confirmed request for 45 establishment plan posts for 2017 and 2018. Germany proposed freezing establishment plan until pilot with EASA concluded. ESA (European Seed Organisation) welcomed freeze of staff at 45. No contrary opinions were expressed as regards this freeze at 45 staff

On the basis of the above, the CPVO has prepared a PDB 2018 with 45 staff. It is to our mind of the utmost importance that in the Administrative Council, the industry representatives, who pay for the system, agreed to freeze the staff, and considered this to be of strategic importance. Given the ever-increasing administrative workload in the institutions, there is a critical mass of staff necessary, both from the perspective of ensuring business continuity through having backups, but also simply responding to the workload volume. Going below 45 staff risks jeopardizing the work of the CPVO.

Pending EASA pilot conclusion, CPVO presented its key workload indicators with an analysis of the HR needs. On this basis (and including efficiency gains requested by the Commission), the CPVO should have 47 staff in 2017 and it is clear that the workload forecast is one of increase (titles in force increasing by +/- 1250 per year, applications steady / rising, transaction processing increasing, number of complex objections and nullities, appeals and cases to the Court of Justice increased). The CPVO never agreed with the principle of the second 5% reduction for re-deployment of staff to other agencies – the concept of redeployment is only possible for Agencies funded through the EU Budget and the CPVO as a self (industry) financed agency cannot legally re-deploy staff. The CPVO full-time equivalents in post, have historically (due to part-time, sick leave, parental leave etc.) been at least one post less than the establishment plan, but for reasons of prudence, the CPVO has not taken advantage of this situation by employing numbers beyond the establishment plan. Freezing at 45 staff in the establishment plan means *de facto* having +/- 44 full-time equivalents working in the office, but without the risk of exceeding the 45 posts in the event that part-time or parental leave is lower than usual. For the purposes of the report to the EP, the CPVO has already reduced by 3 agreed establishment plan posts since 2013

The CPVO welcomes agreement to use contract agents, but so far, the three additional contract agents for IT agreed will have zero (and even positive) effect on the budget as they will replace more expensive outsourcing and cannot therefore be considered additional post availability but rather a budgetary gain. So far, only one contract agent (accounting) can be considered as an 'extra' resource, and this was required following comments by the Court of Auditors for continuity of operations. Therefore the CPVO reserves the option to request more CA's in future on the basis of financially and operationally justified arguments.

4.1.2 Vacancy rate as of end 2016

4.1.3 Standard abatement ('abatement forfaitaire') applied

4.1.4 Salary assumption for calculating salary line (% applied)

4.1.5 Correction coefficient used

4.1.6 Exchange rate used (if applicable)

4.2 Financial Resources - Agency request

4.2.1 Title 1

4.2.2 Title 2

4.2.3 Title 3

4.3 Ad hoc grants and delegation agreements

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
--	-------------------------------------	---------------

Information to be provided per building:	3 Boulevard Foch, Angers	Presidency, Legal, Logistics
Surface area (in square metres)	590	Non-Office space includes main meeting room, canteen, servers rooms.
	204	
Of which office space	386	
Of which non-office space		
Annual rent (in EUR)	None – Owned	
Type and duration of rental contract	N/A	
Host country grant or support	7 855 000 FFR (EUR 1.2 Mio)	
Present value of the building		

	Name, location and type of building	Other Comment
Information to be provided per building:	3 bis Bvd Foch, Angers	Administration Unit, IT
Surface area (in square metres)	279	
	177	
Of which office space	102	
Of which non-office space		
Annual rent (in EUR)	None – Owned	
Type and duration of rental contract	N/A	
Host country grant or support	None	
Present value of the building		

	Name, location and type of building	Other Comment
Information to be provided per building:	9 Bvd Foch, Angers	Technical Unit, Denominations
Surface area (in square metres)	596	
	371	
Of which office space	225	
Of which non-office space		
Annual rent (in EUR)	None – Owned	
Type and duration of rental contract	N/A	
Host country grant or support	None	
Present value of the building		

5.1.2 Building project in the planning phase

There are currently no plans to purchase new buildings. Refurbishment of 3 bis Boulevard Foch should take place in 2017.

5.1.3 Building projects submitted to the European Parliament and the Council

5.2 European Schools

5.3 Evaluation

The CPVO organized regularly and at least every six years, an evaluation of its activities.

An evaluation was organized in 2016-2017. The next ex post evaluation will be launched in 2020-2021.

5.4 Privileges and immunities

The Basic Regulation of the CPVO refers to the Protocol on Privileges and Immunities of the European Communities. The CPVO does not have a Seat Agreement with the French Government. The CPVO has made numerous attempts to secure a Seat Agreement with the French Government. Unfortunately, such efforts have not resulted in any meaningful interaction or engagement from the French Government. The CPVO will continue to seek such an agreement.

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care

2.2.1.6.3 European Union Intellectual Property Office - EUIPO

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission / Tasks / Functions
Council Regulation (EC) No 207/2009 of 26 February 2009 on the Community trade mark (codified version) (Text with EEA relevance), as amended by Regulation (EU) 2015/2424 of the European Parliament and of the Council of 16 December 2015 amending Council Regulation (EC) No 207/2009 on the Community trade mark and Commission Regulation (EC) No 2868/95 implementing Council Regulation (EC) No 40/94 on the Community trade mark, and repealing Commission Regulation (EC) No 2869/95 on the fees payable to the Office for Harmonization in the Internal Market (Trade Marks and Designs) (Text with EEA relevance)	OJ L 78, 24.3.2009, p. 1–42 OJ L 341, 24.12.2015, p. 21–94	<p>The European Union decided to establish the Office for Harmonisation in the Internal Market "OHIM" to administer the registration of Community trademarks and designs in order to improve the creation of a single market and to harmonize the protection of industrial property within the European Union.</p> <p>Community trademarks and designs are industrial property titles which enjoy uniform protection throughout the entire area of the Community.</p> <p>Council Regulation (EC) No 40/94 of 20 December 1993 on the Community trade mark is the founding legal act of OHIM. Regulation no 40/94 has been substantially amended several times. In the interests of clarity the EU legislator decided to codify the text of Regulation (EC) No 40/94 as further amended into one single act. Council Regulation (EC) No 207/2009 is the result of the codification procedure.</p> <p>On 23 March 2016, the name of the Office became EUIPO, the European Union Intellectual Property Office (Article 2 EUTMR).</p> <p>The tasks of EUIPO are defined in Article 123b EUTMR as follows:</p> <ul style="list-style-type: none"> (a) administration and promotion of the EU trade mark system established in this Regulation; (b) administration and promotion of the European Union design system established in Council Regulation (EC) No 6/2002 (21); (c) promoting convergence of practices and tools in the fields of trade marks and designs, in cooperation with the central industrial property offices in the Member States, including the Benelux Office for Intellectual Property; (d) the tasks referred to in Regulation (EU) No 386/2012 of the European Parliament and of the Council (22); (e) the tasks conferred on it under Directive 2012/28/EU of the European Parliament and of the Council (23). <p>The Office shall cooperate with institutions, authorities, bodies, industrial property offices, international and non-governmental organisations in relation to the tasks conferred on it in paragraph 1.</p> <p>The Office may provide voluntary mediation services for the purpose of assisting parties in reaching a friendly settlement.</p>

Decision	Date	Mission / Tasks / Functions
Council Regulation (EC) No 6/2002 of 12 December 2001 on Community designs	OJ L 003 05.01.2002 p. 1 – 24	A unified system for obtaining a Community design to which uniform protection is given with uniform effect throughout the entire territory of the Community would further the objectives of the Community as laid down in the Treaty on the Functioning of the European Union. This Regulation extended the scope of the Office to Community Designs. The first community Design applications were filed in 2003.

Decision	Date	Mission / Tasks / Functions
Regulation (EU) No 386/2012 of the European Parliament and of the Council of 19 April 2012 on entrusting the Office for Harmonization in the Internal Market (Trade Marks and Designs) with tasks related to the enforcement of intellectual property rights, including the assembling of public and private-sector representatives as a European Observatory on Infringements of Intellectual	OJ L 129, 16.5.2012, p. 1–6	Following a proposal by the Commission, which was backed by the European Parliament and the Council, the Observatory was entrusted fully to OHIM on 5 June 2012. EUIPO now also covers matters relating to the enforcement of intellectual property rights.

Property Rights (Text with EEA relevance)		
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Decision	Date	Mission / Tasks / Functions
DIRECTIVE 2012/28/EU OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 25 October 2012 on certain permitted uses of orphan works (Text with EEA relevance)	OJ L 299, 27.10.2012, p. 5–12	<p>Considering in particular the pan-European dimension, and in order to avoid duplication of efforts, it is appropriate to make provision for the creation of a single online database for the Union containing such information and for making it available to the public at large in a transparent manner.</p> <p>Under Regulation (EU) No 386/2012 (4), the Office is entrusted with certain tasks and activities, financed by making use of its own budgetary means, aimed at facilitating and supporting the activities of national authorities, the private sector and the Union institutions in the fight against, including the prevention of, infringement of intellectual property rights.</p> <p>In particular, pursuant to point (g) of Article 2(1) of that Regulation, those tasks include providing mechanisms which help to improve the online exchange of relevant information between the Member States' authorities concerned and fostering cooperation between those authorities. It is therefore appropriate to rely on the Office to establish and manage the European database containing information related to orphan works referred to in this Directive.</p>

Decision	Date	Mission / Tasks / Functions
Proposal for a directive of the European Parliament and of the Council on the protection of undisclosed know-how and business information (trade secrets) against their unlawful acquisition, use and disclosure (COM(2013)0813 – C7-0431/2013 – 2013/0402(COD))	Act adopted by Council after Parliament's 1st reading, on 26/05/2016 Awaiting signature of act	Pursuant to Article 16(1) of the proposed Directive, five years after the date of adoption of this Directive, the European Union Intellectual Property Office, in the context of the activities of the European Observatory on Infringements of Intellectual Property Rights, shall prepare an initial report on the litigation trends regarding the unlawful acquisition, use or disclosure of trade secrets pursuant to the application of this Directive.

1.2 Seat

Alicante, Spain

1.3 Budget Line

Not applicable

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	255	228	257	268
Establishment plan posts : AST	572	495	535	507
Establishment plan posts : AST/SC			0	
Total Establishment plan posts	827	723	792	775
Contract Agents	98	125	101	193
Seconded National Experts	71	62	73	74
TOTAL STAFF	996	910	966	1042

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution		

Other Revenue	400 666 617	393 092 208
TOTAL REVENUES	400 666 617	393 092 208

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
Ad hoc grants		
Delegation agreements		
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	113 108 124	113 108 124	122 235 977	122 235 977
Title 2 - Infrastructure and operating expenditure	82 276 910	82 276 910	68 715 207	68 715 207
Title 3 - Operational expenditure	53 726 609	53 726 609	59 976 246	59 976 246
Title 4 - EU Funded Projects				
Title 5 - Offsetting to Member States				
Title 10 - Other expenditure	151 554 974	151 554 974	142 164 777	142 164 777
TOTAL EXPENDITURE	400 666 617	400 666 617	393 092 207	393 092 207

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16	0	1	0	1	0	1	0 (3)	1	0	1
AD 15	0	3	0	1	0	3	0	3	0	3
AD 14	22	23	5	4	27	24	32	25	22	25
AD 13	36	7	23	4	34	8	32	10	22	10
AD 12	26	14	26	13	26	20	25	23	20	19
AD 11	12	33	12	15	9	26	8	22	8	19
AD 10	3	7	4	3	7	9	9	9	9	7
AD 9	12	12	13	11	11	11	11	11	11	8
AD 8	4	9	4	9	6	8	9	7	9	5
AD 7	10	4	23	26	13	3	12	2	12	1
AD 6	17		17	12	11 (1)	0	66	9	51	6
AD 5			2	0	0	0	0	0	0	0
AD TOTAL	142	113	129	99	144	113	204	122	164	104
AST 11	29	7	4	0	35	8	40	9	37	9
AST 10	31	7	15	0	27	7	25	8	23	8

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST 9	43	22	44	7	55	26	64	28	59	23
AST 8	64	20	37	2	59	19	59	21	49	16
AST 7	45	17	55	3	57	25	62	32	52	27
AST 6	94	49	79	20	66	46	66	51	56	51
AST 5	33	60	43	15	25	42	22	39	22	28
AST 4	3	22	26	44	11	9	13	7	13	6
AST 3	26		35	56	18 (2)	0	33	8	23	5
AST 2			1	9	0	0	0	0	0	0
AST 1			0		0	0	0	0	0	0
AST TOTAL	368	204	339	156	353	182	384	203	334	173
AST/SC 6					0	0				
AST/SC 5					0	0				
AST/SC 4					0	0				
AST/SC 3					0	0				
AST/SC 2					0	0				
AST/SC 1					0					
AST/SC TOTAL					0	0				
TOTAL	510	317	468	255	497	295	588	325	498	277
GRAND TOTAL	827		723		792		913		775	

- (1) Authorised under the Budget 2017 presented in November 2016 please note that the figures should be AD 6 - 66 permanent posts
- (2) Authorised under the Budget 2017 presented in November 2016 please note that the figures should be AST 3 - 35 permanent posts
- (3) EUIPO's contribution is just for information purposes as it is a fully self-financed agency with its own Budgetary Authority. EUIPO's Preliminary Draft Budget 2018 was established and reported to the Budget Committee in November 2016.

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	38	46	39 (1)	87 (3)
Function Group III	36	60	38 (2)	87
Function Group II	19	14	19	14
Function Group I	5	5	5	5
TOTAL	98	125	101	193

- (1) Authorised under the Budget 2017 present in November 2016 please note that the figures should be Function Group IV - 77
- (2) Authorised under the Budget 2017 present in November 2016 please note that the figures should be Function Group III - 83
- (3) EUIPO's contribution is just for information purposes as it is a fully self-financed agency with its own Budgetary Authority. EUIPO's Preliminary Draft Budget 2018 was established and reported to the Budget Committee in November 2016.

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	71	62	73 (1)	74 (2)

(1) Authorised under the Budget 2017 presented in November 2016 please note that the figures should be SNE - 70

(2) EUIPO's contribution is just for information purposes as it is a fully self-financed agency with its own Budgetary Authority. EUIPO's Preliminary Draft Budget 2018 was established and reported to the Budget Committee in November 2016.

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES	228 718 622	243 807 315	259 710 911	259 710 911	6,52%
2 EU CONTRIBUTION	6 484 291 (5)				
- Of which assigned revenues deriving from previous years' surpluses					
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)					
- Of which EEA/EFTA (excl. Switzerland)					
- Of which candidate countries					
4 OTHER CONTRIBUTIONS					
5 ADMINISTRATIVE OPERATIONS					
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES	185 248 387 (1)	156 859 302 (2)	133 381 297 (3)(4)	133 381 297	-14,97%
TOTAL	420 451 300	400 666 617	393 092 208	393 092 208	-1,89%

(1) Balance from previous financial year and withdrawal from the Reserve fund

(2) Balance from previous financial year and withdrawal from the Reserve fund

(3) Balance from previous financial year and withdrawal from the Reserve fund

(4) EUIPO's contribution is just for information purposes as it is a fully self-financed agency with its own Budgetary Authority. EUIPO's Preliminary Draft Budget 2018 was established and reported to the Budget Committee in November 2016.

(5) EU Contribution: Carry over 2015/2016 EUR 3 745 204.72 plus Assigned revenue for the year EUR 2 739 086.73.

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)			(1)		
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

(1) EUIPO's contribution is just for information purposes as it is a fully self-financed agency with its own Budgetary Authority. EUIPO's Preliminary Draft Budget 2018 was established and reported to the Budget Committee in November 2016.

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	95 627 825	113 108 124	122 235 977	122 235 977	8,07%
Salaries & allowances	75 682 240	84 403 372	93 588 511	93 588 511	10,88%
- Of which establishment plan posts	69 152 722	77 197 083	86 374 723	86 374 723	11,89%
- Of which external personnel	6 529 518	7 206 289	7 213 788	7 213 788	0,10%
Expenditure relating to Staff recruitment	1 185 691	2 458 349	1 020 749	1 020 749	-58,48%
Employer's pension contributions	11 638 938	13 608 941	15 263 932	15 263 932	12,16%
Mission expenses	1 010 688	1 718 404	1 523 049	1 523 049	-11,37%
Socio-medical infrastructure	318 254	349 634	444 535	444 535	27,14%
Training	683 680	1 213 263	945 321	945 321	-22,08%
External Services					
Receptions, events and representation	17 250	39 390	39 784	39 784	1,00%
Social welfare	4 106 084	8 283 571	8 364 296	8 364 296	0,97%
Other Staff related expenditure (1)	985 000	1 033 200	1 045 800	1 045 800	1,22%
Title 2 - Infrastructure and operating expenditure	71 710 044	82 276 910	68 715 207	68 715 207	-16,48%
Rental of buildings and associated costs (2)	12 166 891	20 605 232	11 507 680	11 507 680	-44,15%
Information, communication technology and data processing	30 011 841	33 407 179	31 603 384	31 603 384	-5,40%
Movable property and associated costs	2 286 540	3 706 160	2 825 230	2 825 230	-23,77%
Current administrative expenditure	9 789 714	9 773 055	9 354 978	9 354 978	-4,28%
Postage / Telecommunications	1 744 351	2 402 050	2 362 171	2 362 171	-1,66%
Meeting expenses	5 044 026	4 320 162	4 492 727	4 492 727	3,99%
Running costs in connection with operational activities					
Information and publishing					
Studies (3)	10 666 681	8 063 072	6 569 037	6 569 037	-18,53%
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	38 431 217	53 726 609	59 976 246	59 976 246	11,63%
Communication, promotion and integration	3 770 999	1 118 115	1 275 917	1 275 917	14,11%
Expenditure regarding the community trademark and design registration procedure	18 799 277	18 882 684	19 039 903	19 039 903	0,83%
Expenditure resulting from special functions carried out by the office (4)	0	7 635 391	8 486 257	8 486 257	11,14%
EU Cooperation	15 860 941	26 090 419	31 174 169	31 174 169	19,49%
Title 4 - EU Funded Projects	6 484 291 (6)				
Title 5 - Offsetting to Member States					
Title 10 - Other expenditure	186 588 852	151 554 974	142 164 777 (5)	142 164 777	-6,20%
TOTAL	398 842 229	400 666 617	393 092 207	393 092 207	-1,89%

(1) Organisation of traineeships and exchanges of officials and experts

(2) Investments in immovable property, rental of buildings and associated costs

(3) Studies, surveys and consultations

(4) Observatory

(5) EUIPO's contribution is just for information purposes as it is a fully self-financed agency with its own Budgetary Authority. EUIPO's Preliminary Draft Budget 2018 was established and reported to the Budget Committee in November 2016

(6) Expenditure paid during the financial year EUR 2 832 647.29 and carry-over 2016/2017 EUR 3 651 644.16

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	95 627 825	113 108 124	122 235 977	122 235 977	8,07%
Salaries & allowances	75 682 240	84 403 372	93 588 511	93 588 511	10,88%
- Of which establishment plan posts	69 152 722	77 197 083	86 374 723	86 374 723	11,89%
- Of which external personnel	6 529 518	7 206 289	7 213 788	7 213 788	0,10%
Expenditure relating to Staff recruitment	1 185 691	2 458 349	1 020 749	1 020 749	-58,48%
Employer's pension contributions	11 638 938	13 608 941	15 263 932	15 263 932	12,16%
Mission expenses	1 010 688	1 718 404	1 523 049	1 523 049	-11,37%
Socio-medical infrastructure	318 254	349 634	444 535	444 535	27,14%
Training	683 680	1 213 263	945 321	945 321	-22,08%
External Services					
Receptions, events and representation	17 250	39 390	39 784	39 784	1,00%
Social welfare	4 106 084	8 283 571	8 364 296	8 364 296	0,97%
Other Staff related expenditure (1)	985 000	1 033 200	1 045 800	1 045 800	1,22%
Title 2 - Infrastructure and operating expenditure	71 710 044	82 276 910	68 715 207	68 715 207	-16,48%
Rental of buildings and associated costs (2)	12 166 891	20 605 232	11 507 680	11 507 680	-44,15%
Information, communication technology and data processing	30 011 841	33 407 179	31 603 384	31 603 384	-5,40%
Movable property and associated costs	2 286 540	3 706 160	2 825 230	2 825 230	-23,77%
Current administrative expenditure	9 789 714	9 773 055	9 354 978	9 354 978	-4,28%
Postage / Telecommunications	1 744 351	2 402 050	2 362 171	2 362 171	-1,66%
Meeting expenses	5 044 026	4 320 162	4 492 727	4 492 727	3,99%
Running costs in connection with operational activities					
Information and publishing					
Studies (3)	10 666 681	8 063 072	6 569 037	6 569 037	-18,53%
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	38 431 217	53 726 609	59 976 246	59 976 246	11,63%
Communication, promotion and integration	3 770 999	1 118 115	1 275 917	1 275 917	14,11%
Expenditure regarding the community trademark and design registration procedure	18 799 277	18 882 684	19 039 903	19 039 903	0,83%
Expenditure resulting from special functions carried out by the office (4)	0	7 635 391	8 486 257	8 486 257	11,14%
EU Cooperation	15 860 941	26 090 419	31 174 169	31 174 169	19,49%
Title 4 - EU Funded Projects	6 484 291 (6)				

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 5 - Offsetting to Member States					
Title 10 - Other expenditure	186 588 852	151 554 974	142 164 777 (5)	142 164 777	-6,20%
TOTAL	398 842 229	400 666 617	393 092 207	393 092 207	-1,89%

(1) Organisation of traineeships and exchanges of officials and experts

(2) Investments in immovable property, rental of buildings and associated costs

(3) Studies, surveys and consultations

(4) Observatory

(5) EUIPO's contribution is just for information purposes as it is a fully self-financed agency with its own Budgetary Authority. EUIPO's Preliminary Draft Budget 2018 was established and reported to the Budget Committee in November 2016

(6) Expenditure paid during the financial year EUR 2 832 647.29 and carry-over 2016/2017 EUR 3 651 644.16

3.3 Budget Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as assigned revenue): N/A

4 Justification of needs

Commission assessment

In light of the Commission Communication to establish a programming of human and financial resources for decentralised agencies 2014-2020 (COM(2013)519 of 10.7.2013).

Human Resources

Financial Resources

4.1 Human Resources - Agency Request

The Commission has not received this information.

4.1.1 Number of staff requested

4.1.2 Vacancy rate as of end 2016

4.1.3 Standard abatement ('abatement forfaitaire') applied

4.1.4 Salary assumption for calculating salary line (% applied)

4.1.5 Correction coefficient used

4.1.6 Exchange rate used (if applicable)

4.2 Financial Resources - Agency request

4.2.1 Title 1

4.2.2 Title 2

4.2.3 Title 3

4.3 Ad hoc grants and delegation agreements

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:		
Surface area (in square metres)		
Of which office space		
Of which non-office space		

Annual rent (in EUR)		
Type and duration of rental contract		
Host country grant or support		
Present value of the building		

5.1.2 Building project in the planning phase

5.1.3 Building projects submitted to the European Parliament and the Council

5.2 European Schools

5.3 Evaluation

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care

2.2.2 Other Bodies

2.2.2.1 Other Bodies of heading 1A - Competitiveness for growth and jobs

2.2.2.1.1 European Institute of Innovation and Technology - EIT

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
REGULATION (EC) No 294/2008 establishing the European Institute of Innovation and Technology REGULATION (EU) No 1292/2013 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL amending Regulation (EC) No 294/2008 establishing the European Institute of Innovation and Technology	11 March 2008 11 December 2013	The EIT's mission is to contribute to sustainable European economic growth and competitiveness by reinforcing the innovation capacity of the Member States and the Union in order to address major challenges faced by European society. It shall do this by promoting synergies and cooperation among, and integrating, higher education, research and innovation of the highest standards, including by fostering entrepreneurship.
DECISION No 1312/2013/EU OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL on the Strategic Innovation Agenda of the European Institute of Innovation and Technology (EIT): the contribution of the EIT to a more innovative Europe	11 December 2013	The SIA (Strategic Innovation Agenda) defines the priority fields and the long- term strategy of the EIT and include an assessment of its economic impact and capacity to generate best innovation added-value.
REGULATION (EU) No 1291/2013 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL establishing Horizon 2020 - the Framework Programme for Research and Innovation (2014-2020) and repealing Decision No 1982/2006/EC	11 December 2013	The financial contribution from Horizon 2020 to the EIT is implemented in accordance with the Regulation of the European Parliament and of the Council establishing the Horizon 2020 as well as the Regulation laying down the rules for the participation and dissemination in "Horizon 2020". The EIT funding to the KICs will cover "KIC added value activities".

1.2 Seat

Budapest, Hungary

1.3 Budget Line

15 03 05 : European Institute of Innovation and Technology (EIT) — integrating the knowledge triangle of higher education, research and innovation

15 03 53 : Completion line European Institute of Innovation and Technology

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	34	32	36	39
Establishment plan posts : AST	5	4	5	5
Establishment plan posts : AST/SC				
Total Establishment plan posts	39	36	41	44
Contract Agents	22	21	22	22
Seconded National Experts	2	2	2	2
TOTAL STAFF	63	59	65	68

1.5 Financial Resources Overview

1.5.1 Revenues Overview

1.5.1.1 General revenues

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	301 321 295	396 248 352
Other Revenue	35 684 763	17 238 458
TOTAL REVENUES	337 006 058	413 486 810

1.5.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
Ad hoc grants		
Delegation agreements		
TOTAL REVENUES		

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	5 367 180	5 367 180	5 952 455	5 952 455
Title 2 - Infrastructure and operating expenditure	1 028 540	1 028 540	950 810	950 810
Title 3 - Operational expenditure	330 610 338	324 423 010	406 583 545	376 388 092
TOTAL EXPENDITURE	337 006 058	330 818 730	413 486 810	383 291 357

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14		1				1		1		1
AD 13										
AD 12								1		1
AD 11		1		1		1				
AD 10						1		3		3
AD 9		7		5		8		9		9
AD 8		6		5		5		9		9
AD 7		9		8		13		9		9
AD 6		10		13		7		7		7
AD 5										
AD TOTAL		34		32		36		39		39

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST 11										
AST 10										
AST 9										
AST 8										
AST 7										
AST 6										
AST 5		1		1		1		1		1
AST 4		3		2		3		3		3
AST 3		1		1		1		1		1
AST 2										
AST 1										
AST TOTAL		5		4		5		5		5
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		39		36		41		44		44
GRAND TOTAL		39		36		41		44		44

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	8	3	6	9
Function Group III	8	13	10	7
Function Group II	6	5	6	6
Function Group I				
TOTAL	22	21	22	22

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	2	2	2	2

3 Financial Resources

3.1 Revenues

3.1.1 General revenues

REVENUES	General revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	252 321 265	301 321 295	396 248 352	396 248 352	31,50%
- Of which assigned revenues deriving from previous years' surpluses	2 727 184	894 506	54 223	54 223	-93,94%
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	11 412 082	14 901 735	17 238 458	17 238 458	15,68%
- Of which EEA/EFTA (excl. Switzerland) (4)	6 140 831	7 330 414	9 667 137	9 667 137	31,88%
- Of which candidate countries	5 271 251	7 571 321	7 571 321	7 571 321	0,00%
4 OTHER CONTRIBUTIONS (1)	695 067	431 827			-100%
5 ADMINISTRATIVE OPERATIONS	4 584				
- Of which interest generated by funds paid by the Commission by way of the EU contribution (FFR Art. 58)					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES	7 085 124 (2)	20 351 201 (3)			-100%
TOTAL	271 518 122	337 006 058	413 486 810	413 486 810	22,69%

(1) Contributions and refunds in connection with the operational activities (assigned revenues)

(2) 2015 surplus amounts to EUR 7,979,629.89 from which EUR 894,505.58 repaid to the Commission in 2017. Therefore EUR 7,085,124.31 remained at the EIT

(3) Re-entered commitment appropriations, see details in 6.2.1.

(4) EFTA coefficient used for 2016 is 2.73%, for 2017 is 2.44% and for 2018 is 2.44% (estimate based on 2017)

3.1.2 Additional EU funding: ad hoc grants and delegation agreements

REVENUES	Additional EU funding: ad hoc grants and delegation agreements				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
ADDITIONAL EU FUNDING STEMMING FROM AD HOC GRANTS (FFR Art.7)					
ADDITIONAL EU FUNDING STEMMING FROM DELEGATION AGREEMENTS (FFR Art.8)					
TOTAL					

3.2 Expenditure

3.2.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016 (1)	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	4 164 317	5 367 180	5 952 455	5 952 455	10,90%
Salaries & allowances	3 345 205	4 457 000	4 981 000	4 981 000	11,76%
- Of which establishment plan posts	2 352 148	3 090 000	3 466 600	3 466 600	12,19%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016 (1)	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
<i>- Of which external personnel</i>	993 057	1 367 000	1 514 400	1 514 400	10,78%
Expenditure relating to Staff recruitment	37 960	35 000	36 645	36 645	4,70%
Mission expenses	198 000	220 000	250 000	250 000	13,64%
Socio-medical infrastructure	83 249	150 280	155 500	155 500	3,47%
Training	31 034	80 000	85 000	85 000	6,25%
External Services	468 492	421 000	440 310	440 310	4,59%
Receptions, events and representation	377	3 900	4 000	4 000	2,56%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	973 459	1 028 540	950 810	950 810	-7,56%
Rental of buildings and associated costs	44 920	112 850	51 060	51 060	-54,75%
Information, communication technology and data processing	394 244	217 600	171 850	171 850	-21,02%
Movable property and associated costs	25 451	83 500	16 000	16 000	-80,84%
Current administrative expenditure	241 839	280 400	312 800	312 800	11,55%
Postage / Telecommunications					
Meeting expenses	256 934	327 190	371 500	371 500	13,54%
Running costs in connection with operational activities					
Information and publishing	10 071	7 000	27 600	27 600	294,29%
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	266 139 853	330 610 338	406 583 545	406 583 545	22,98%
Grants	263 244 044	324 000 000	399 498 045	399 498 045	23,30%
Knowledge and innovation Communities	1 651 093	2 714 088	2 520 000	2 520 000	-7,15%
Communication	902 873	2 088 750	2 120 000	2 120 000	1,50%
Strategy and stakeholder relations	341 843	1 807 500	2 445 500	2 445 500	35,30%
TOTAL	271 277 629	337 006 058	413 486 810	413 486 810	22,69%

(1) The difference between revenues (table 3.1.1) and commitments is reported to 2017.

3.2.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Title 1 - Staff expenditure	3 968 571	5 367 180	5 952 455	5 952 455	10,90%
Salaries & allowances	3 345 195	4 457 000	4 981 000	4 981 000	11,76%
<i>- Of which establishment plan posts</i>	2 352 148	3 090 000	3 466 600	3 466 600	12,19%
<i>- Of which external personnel</i>	993 047	1 367 000	1 514 400	1 514 400	10,78%
Expenditure relating to Staff recruitment	37 960	35 000	36 645	36 645	4,70%
Mission expenses	177 217	220 000	250 000	250 000	13,64%
Socio-medical infrastructure	74 548	150 280	155 500	155 500	3,47%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Agency request	Budget forecast	
Training	10 518	80 000	85 000	85 000	6,25%
External Services	322 756	421 000	440 310	440 310	4,59%
Receptions, events and representation	377	3 900	4 000	4 000	2,56%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	580 353	1 028 540	950 810	950 810	-7,56%
Rental of buildings and associated costs	15 330	112 850	51 060	51 060	-54,75%
Information, communication technology and data processing	232 435	217 600	171 850	171 850	-21,02%
Movable property and associated costs	22 355	83 500	16 000	16 000	-80,84%
Current administrative expenditure	202 591	280 400	312 800	312 800	11,55%
Postage / Telecommunications					
Meeting expenses	106 996	327 190	371 500	371 500	13,54%
Running costs in connection with operational activities					
Information and publishing	646	7 000	27 600	27 600	294,29%
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	256 803 097	324 423 010	376 388 092	376 388 092	16,02%
Grants	254 145 578	319 037 172	369 297 592	369 297 592	15,75%
Knowledge and innovation Communities	1 142 579	2 962 588	2 500 000	2 500 000	-15,61%
Communication	1 392 555	1 822 750	2 145 000	2 145 000	17,68%
Strategy and stakeholder relations	122 385	600 500	2 445 500	2 445 500	307,24%
TOTAL	261 352 021	330 818 730	383 291 357	383 291 357	15,86%

3.3 Budget Outturn

First estimate of the 2016 surplus that remains within the EIT: EUR 6,147,275.69.

4 Justification of needs

Commission assessment

Human Resources

The human resources requested by the EIT in the framework of the 2018 draft budget leads to a total of staff increase 2018/2017 in compliance with the Legislative Financial Statement adopted end 2011.

Financial Resources

The financial resources requested by the EIT correspond to the financial profile, as foreseen in the financial programming. The EIT is expanding gradually its portfolio of KICs in accordance with the EIT's Strategic Innovation Agenda (SIA). The EIT has designated its sixth KIC in December 2016 (Food) and subject to the positive outcome of the EIT review and evaluation in 2017 will designate in 2018 another KIC in Urban Mobility. There is currently ongoing an analysis on the reasons explaining the non-designation in 2016 of a KIC in the field of Added value manufacturing. It is actually expected its designation in 2018, reaching the foreseen number of 8 KICs by 2018.

4.1 Human Resources - EIT request

4.1.1 Number of staff requested

The EIT's tasks have been growing significantly over the past years. While the EIT managed three Knowledge and Innovation Communities (KICs) from 2010 to 2014, two new KICs started their operations in 2014 and a further one has been designated in 2016. The amount of grant managed by the EIT has increased from 16 million euros (2010) to 300 million euros (2017), while the number of beneficiaries (KIC Partners) has increased from 73 (2010) to more than 900 (2016). Furthermore, **the EIT's budget will increase to more than 400 million euros in 2018**, which will naturally lead to additional work to ensure legality and regularity of transactions and compliance with the principles of sound financial management. In addition, the EIT has taken on board new activities to develop its strong innovation potential, related to the preparation for an Impact Fund to support KICs' Financial Sustainability and attract funding for the EIT and its KICs under the European Fund for Strategic Investments (EFSI) and invest further into innovative companies, the EIT Regional Innovation Scheme for areas in Europe with lower innovation capacity and outreach and synergies with other programmes such as the EIT's cooperation with the Joint Research Centre and Copernicus programme. Following its education review, the EIT also has identified further potential for it to lead the transformation of human capital in Europe and contribute to the skills agenda in the areas of entrepreneurship and innovation. The EIT will not be able to take these new tasks, which were not foreseen in the initial establishment plan of the EIT, further without additional resources. This means that the potential for innovation and the contribution to growth and competitiveness that could be provided by the EIT across the EU will not be fully exploited.

Despite efficiency gains being made and simplification, the EIT will not be able to manage its growing number of KICs and growing annual budget. One of the main driver of the workload increase has been the necessity but also opportunity in cross-KIC cooperation. On the one hand, with a growing number of KICs there is a need to ensure coordination and avoid overlaps, which is difficult to achieve in the current model, where KICs have large autonomy in defining their activities. On the other hand, the cooperation among KICs on different thematic areas can create new innovative activities. However, the decentralised nature of the EIT's KIC model did not foresee such cooperation mechanisms, which the EIT is now in the process of introducing. To unleash the impact potential which comes from cross-KIC cooperation, further resources will be required.

In addition to the above mentioned operational needs, structural problems have impeded the EIT from achieving its full potential since its inception: 1) Structural under-staffing; 2) Structural "under-grading" of posts; 3) No possibility to offer permanent contracts; and 4) Low correction coefficient (70%) applied to salaries.

In summary, **the EIT not only has to manage significantly more funds per person**, based on the same Horizon 2020 rules (i.e. resulting in higher workload and responsibility), than other institutions and bodies implementing Horizon 2020, **but the EIT can offer significantly lower salaries and worse contractual conditions** to its staff (due to the low coefficient, low grades and no possibility of permanent contracts). **There is a risk that EIT cannot fully implement its multi-annual work programme and provide assurance on funds managed unless the staffing capacity is reinforced.**

In order to address the structural problems identified above, and to be able to effectively carry out the new tasks and manage the growth of existing tasks, **the EIT requests the approval of three additional posts as from 2018** and the replacement of three FGIII posts by FGIV posts. The EIT requests three additional establishment plan posts as from 2018. **The three additional posts will bring the total number of staff to 68, which is in line with the staff size that was foreseen for 2018 in the Legislative Financial Statement** attached to the proposal for the regulation establishing the European Institute of Innovation and Technology. Therefore, the EIT does not request more staff than what was originally foreseen for carrying out the tasks set out in the Strategic Innovation Agenda 2014-2020, despite the new tasks that the EIT has taken on in recent years.

In terms of profiles, the additional staff will be recruited as outlined below:

Grade	Function	Description
1 AD8	KIC Officer	This additional post is necessary in order to develop and manage cooperation with European Fund for Strategic Investment (EFSI) projects for KICs as well as to establish the Impact Fund that will provide equity financing to start-ups coming out of the KICs' business creation activities. It will also be in charge of monitoring the KICs' development of own investment fund initiatives. Furthermore, this person will coordinate the implementation of the EIT Regional Innovation Scheme for areas in Europe with lower innovation capacity (EU-13 in particular) and will explore, and assist KICs to exploit the opportunities of cross- KIC cooperation and synergies with other EU programmes for higher impact. These tasks above are new and did not exist prior to 2016.
2 AD6	KIC Project Officer	The EIT has 5 KIC Project Officers at the end of 2016 and another post has already been granted for 2017 increasing the number of KIC Project Officers to six. The KIC Officer team needs to be reinforced as from

Grade	Function	Description
		2018 to be able to operationally manage the eight KICs, including the new KICs for Food, Manufacturing and Urban Mobility. The annual budget of these three additional KICs will grow to ca. 60-80 MEUR per KIC. This requires extensive operational and supervision work. One Project Officer per KIC is a strict minimum to monitor, assess and control the operations of a KIC (on average, each KIC has ca. 150 Partners, including a substantial number of SMEs). Therefore, the two new KIC Project Officers requested for 2018 will increase the team to eight that is the absolute minimum to be able to manage eight KICs from 2018 onwards.

Replacement of three FGIII posts by FGIV posts

The European Parliament called on the EIT „to effectively address its staffing policies to avoid the high turnover of staff” in its discharge decision for year 2013. This message has been repeated in the discharge process 2014 as well. Furthermore, the European Parliament noted that „the lack of a clear career perspective, a difficult work environment and an unattractive salary package related to the correction coefficient for Hungary as the main reasons for the high staff turnover”.

As indicated in the analysis above, the posts at the EIT are structurally „under-graded” compared to other EU agencies or institutions. Besides the examples provided above, during 2016, the EIT noticed another remarkable difference between the types of posts and grades offered for administrative staff by EIT and other EU agencies.

Therefore, **the EIT intends to start closing this apparent gap by requesting the replacement of three FGIII contract agent posts by FGIV contract agent posts as from 2018**. The replacement of these three posts will not affect the total number of staff envisaged for 2018.

4.1.2 Vacancy rate as of end 2016

At the end of 2016, 59 posts (36 temporary agents and 21 contract agents and 2 Seconded National Expert) have been filled. Altogether 16 new staff members took up duty at the EIT and 7 left in 2016, taking the total number of staff to 59. Compared to the 50 at the end of 2015, this means an increase of 18 % from 2015 to 2016.

4.1.3 Standard abatement ('abatement forfaitaire') applied

The salary costs are planned based on the assumption that all the employees will be recruited by end of 2018. The standard abatement applied is 2%.

4.1.4 Salary assumption for calculating salary line (% applied)

The estimation of the cost of human resources is based on the actual staff costs at the EIT and the salary categories defined by the Staff Regulation. To ensure adequacy to the cost of life in the host country, the correction coefficient in force in Hungary applies to the salaries. The budget appropriations covering staff expenditure for year 2018 are based on the estimate of a total of 44 temporary agents (39 AD and 5 AST) and 22 contract agents and 2 SNEs. The results of the appraisal and promotion for Temporary Agents and Contractual Agents have been taken also into account, in the assumption that the necessary steps are implemented by the EIT.

4.1.5 Correction coefficient used

The correction coefficient applied is the rate of year 2017, namely 70.0%.

4.1.6 Exchange rate used (if applicable)

4.2 Financial Resources - EIT Request

4.2.1 Title 1

It is estimated that there will be an increase of 10.9% (from EUR 5.4 mio to EUR 6.0 mio) in the total staff expenditure compared to 2017.

Chapter 11 – salaries and allowances:

The salary costs of the EIT will increase by 11.7%, from EUR 4.5 mio to EUR 5.0 mio because of the increase in the staff number proposed. The EIT still being in its phase of growth and the planned total number of staff will only be reached in 2018.

Chapter 12 – Expenditure relating to staff recruitment

Because of the new post planned in 2018, an amount of EUR 36,645 (increase of 4.7% compared to 2017) for recruitment expenses is planned including any unforeseen turnover.

Chapter 13 – Mission expenses

The mission expenses will increase by 13.6% due to the proposed staff increase as well as the increased number of on-site visits of the KICs for monitoring purposes.

Chapter 14 – Socio-medical infrastructure

The socio-medical infrastructure expenses will increase by 3.5% as more staff members will be eligible for annual medical check-up and probably more staff members will bring their families to Hungary. The number of beneficiaries covered by the socio-medical schemes will be consequently expanded. However, the framework contract for medical check-ups to be concluded in 2017 should allow some efficiency gains.

Chapter 15 – Training

Training cost will increase by 6% due to the need for the EIT staff to follow appropriate training linked with their tasks and objectives.

Chapter 16 – External services

External staff cost will slightly increase (4.6%) owing to the increase in the number of trainees for specific assignments of three to six months and interim staff for one to six months replacing EIT staff on long-term leave (for maternity etc).

Chapter 17 – Representation

The increase of 2.6% in representation covers expenses related to increased number of stakeholder visits and meetings at the EIT headquarters.

4.2.2 Title 2

The overall Title 2 infrastructure and operating expenditure is foreseen to decrease slightly. This decrease of 7.6% reflects the fact that the EIT's current offices will have been fully set up by 2017 with only maintenance and running cost rather than acquisition or refurbishment as the main items of expenditure.

Additionally, IT-related investments due to replacement of end-of-life IT hardware in 2016-2017 do not foresee any major expenditure in 2018.

4.2.3 Title 3

Operational expenditures will increase by 23.0%. The increase is in line with the increase in the budget to be allocated to the KICs under Chapter 30 "Grants" as well as with the establishment of the Impact Fund.

Chapter 30 – Grants

The major part of the EIT's operational expenditure is spent on KICs grants, corresponding to approximately 98.3% of the Title 3 budget. The amount of commitment appropriations will increase by 23.3%, from EUR 324.0 million to EUR 399.5 million.

Annual grants will be awarded to the six designated KICs in 2018. Throughout their life, KICs experience different development phases with distinct financial needs. By 2018, the three KICs designated in 2009, two new KICs designated in 2014 and additional one designated in 2016 shall be fully established and implement their core activities, however still dynamically expanding in terms of scope of activities and number of partners.

As regards payment appropriations, a pre-financing rate of 69% is calculated for grants that will be awarded in 2018 to the six KICs. Moreover, the payment of the 2017 balance will be covered by the credits of this chapter.

	Awarded amount	Pre-financing (69, 2%)	Final balance (30%)	Total
GA2017	324,000,000.00		97,200,000.00	97,200,000.00
GA2018	399,499,069.00	276,627,073.27		276,627,073.27
TOTAL				373,827,073.27

Financing:

EU subsidy 2018				369,297,592.00
Re-entry of cancelled appropriations				4,529,481.27
Total				373,827,073.27

Chapter 31 – Knowledge and Innovation Communities

The KIC-related expenses will slightly decrease by 6.3%. It reflects the fact that EIT's grant management platform will be set up by 2017, with only maintenance cost rather than development cost as the main items of expenditure.

EIT will implement a set of targeted cross-KIC actions that promote knowledge triangle integration, including the EIT label as a flagship initiative.

In 2018, EIT will promote and facilitate synergies with other EU programmes (notably but not exclusively Horizon 2020 thematic challenges, Joint Programming Initiatives, the Enterprise Europe Network, the Competitiveness and SMEs Framework Programme, the European Structural and Investment Funds, the Joint Research Centre and the Copernicus Programme) for the integration of Knowledge Triangle.

To further enhance the EIT's impact and to incentivise the innovations needed to meet new societal challenges, the EIT will, as established in the EIT Regulation and Strategic Innovation Agenda (SIA), expand in 2018 its portfolio of Knowledge and Innovation Communities (KICs) by selecting and designating an additional KIC in the field of Urban Mobility.

Chapter 32 – EIT's Impact

The expenses related to EIT's Impact activities are slightly increased, i.e. by 1.5%.

The EIT will focus its communications activities on one overarching objective during 2018, namely increasing the level of awareness and understanding of the EIT Community's activities and achievements among its external stakeholder community. The EIT will implement its new EIT Communications Strategy and launch a new online web-based tool for enhanced knowledge sharing and networking around the EIT platform. The Institute will also continue to implement an annual integrated communications campaign, ensuring the application of consistent brand messaging across all of its communications channels.

Communications and dissemination activities will focus on producing and disseminating all relevant information relating to activities, achievements and lessons learnt emerging from the wide range of EIT Community activities. The EIT will also continue to actively engage with the media, as media relations will enable the EIT to reach a wide range of stakeholders and citizens that may not be directly aware of the EIT's Community activities, thereby leveraging interest, existing talent and latent potential.

The EIT will continue to provide guidance and support to all KICs to further strengthen the EIT Regional Innovation Scheme with a view to ensuring that the overall strategic objective of enhancing the innovation capacity in regions not participating in KICs can be achieved. To this end, the EIT will collaborate closely with existing KICs in particular on specific aspects of the EIT RIS (e.g. broaden geographical coverage, actions financed by the EIT, sharing of good practices and monitoring for impact). The EIT will organise EIT RIS workshops and hold information sessions to raise awareness of the scheme among relevant stakeholders at national and regional level. The EIT will continue to support the EIT Alumni Community and ensure continuous alignment of EIT Alumni Community vision and activities with overall EIT strategic objectives. The EIT Alumni Board will continue to consolidate the EIT Alumni Community's implementation and sustainability strategy, offer added-value activities to its members and to deliver specific outreach activities. The EIT will support the Alumni Board in organising the fifth edition of the EIT Alumni Connect event as part of INNOVEIT 2018, which will further enlarge and grow the community by providing a platform for students and alumni from across KICs to meet, share knowledge, experiences and develop concrete ideas for joint implementation.

The EIT will continue its engagement with institutional stakeholders, EU multiplier organisations as well as with key stakeholders from academia, research and business in a systematic, structured, focused and tailored manner with a view to further strengthening collaboration and dialogue resulting in higher visibility in the European innovation landscape. To facilitate interaction with key stakeholders at EU, national and regional levels, in 2018, the EIT will finalise the development of a CRM/stakeholder management tool based on the business analysis and identified requirements.

The EIT will organise the fourth edition of the EIT Stakeholder Forum bringing together three EIT activities/events: EIT Stakeholder Forum, EIT Awards and the EIT Alumni Connect event. The EIT Stakeholder Forum – INNOVEIT - will be open to representatives of national, regional and local authorities, umbrella organisations and individual entities from higher education, research, business, civil society and cluster organisations. Based on the successful editions of previous years, the 2018 EIT Awards will comprise three main categories: EIT Venture, EIT CHANGE and EIT Innovators. The EIT Awards will also recognise diversity and achievement in closing the gender gap by introducing a new award for women entrepreneurship as of 2018.

Chapter – 33 Simplification, Monitoring and Evaluation

The significant increase of expenses related to EIT's simplification, monitoring and evaluation activities by 35.3% includes that the EIT will refine and implement its strategy for KICs' financial sustainability designed to ensure a smooth and predictable transition towards their gradual financial independence from the EIT.

2018 will be the third year of implementing the EIT Monitoring Strategy which involves an integrated approach for an information and evidence base enabling the control and improvement of strategies and management processes and providing insight in outcomes and impacts. In a systematic manner, data will be collected, on-site visits will be carried out to understand the context of the monitoring data and reviews will be conducted to evaluate programmes of activities with a view to improve the underlying processes and obtain good practices.

The EIT will explore the possibility to create an Impact Fund as a new funding mechanism for KICs and beyond. This Fund will establish a consistent and scalable approach to the funding needs of start-up companies, filling the gap in early stages of their development.

4.3 Ad hoc grants and delegation agreements

N/A

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Infopark, Building E, Budapest, Hungary	
Surface area (in square metres)	2807,3	
1. Of which office space	3. 2309,81	
2. Of which non-office space	4. 497,49	
Annual rent (in EUR)	0	
Type and duration of rental contract	20 years	
Host country grant or support	The Hungarian Government covers the rental fee of the EIT premises during 20 years according with the Host Agreement.	
Present value of the building	N/A	

5.1.2 Building project in the planning phase

N/A

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 European schools

N/A

5.3 Evaluation

An evaluation of the EIT was launched by the Commission in 2016 and the final report is expected to be submitted to the European Parliament and the Council by the end of 2017.

The evaluation:

- Assesses the EIT's work as identified in the EIT Regulation and Horizon 2020 Regulation, and in particular examine how the EIT fulfils its mission,
- Contributes to improving the work of the EIT and its Knowledge and Innovation Communities (KICs) and
- Provides an evidence base for designing the EIT's future activities and initiatives, including the next EIT Strategic Innovation Agenda (SIA) and for assessing the need for a possible amendment of the EIT Regulation.

The evaluation will cover the entire geographical scope of the EIT and its KICs' activities, including:

- Systemic level impact, exploring how the EIT has affected innovation and knowledge triangle integration in the EU;
- Effectiveness, exploring how successful the EIT has been in progressing towards its objectives;
- Sustainability, exploring how likely the EIT and KIC model is likely to last after the end of the grants period;
- Efficiency, exploring the relationship between the resources used and the changes generated by the EIT and the KICs' work;
- Relevance, exploring the relationship between the wider EU innovation needs and problems and the objectives of EIT's work;
- EU added value, exploring the EIT's added value compared to innovation interventions at level of member states;

- Coherence, exploring the relation of the EIT's work with the other initiatives in the field of innovation and specific KIC societal challenges.

Moreover, the Horizon 2020 Regulation 1291/2013 calls for the evaluation of the EIT assessing the level of consumption and the efficiency in the use of the funds allocated, the contribution of the EIT and the KICs to the priority "Societal challenges" and the specific objective "Leadership in enabling and industrial technologies", the contribution of the EIT and the KICs to the integration of higher education, research and innovation and the ability of the KICs to integrate relevant new partners where they can provide added value. The evaluation will look at the achievements (at the level of results and progress towards achieving an impact, based, where applicable, on the indicators outlined in Annex II of the specific programme) of the objectives of Horizon 2020 and continued relevance of all related measures, the efficiency and use of resources and Union added-value.

5.4 Privileges and immunities

Agency privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
According to the Host Agreement ratified by the Hungarian Parliament on 20 December 2010 (publication reference 2010éviCLXVI.törvény, MagyarKözlöny, 2010évi197szám), which enters in force on 22 January 2011	The Protocol on Privileges and Immunities applies to the EIT staff. The Host agreement provides for other detailed privileges to the EIT staff members, taking into account the specific rules of the host country	The EIT has signed agreements with the following international schools: Deutsche Schule, Britannica International School and Lycee Francais and with the following early childhood centres: and English Kindergarten.

2.2.3 Executive Agency

2.2.3.1 Executive Agency of heading 1A - Competitiveness for growth and jobs

2.2.3.1.1 Executive Agency for Small and Medium-sized Enterprises - EASME

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
COMMISSION IMPLEMENTING DECISION C(2013)9293 of 17/12/2013	OJ L 341 of 18/12/2013	Establishment of the 'Executive Agency for Small and Medium-sized Enterprises' repealing Decisions 2004/20/EC and 2007/372/EC
COMMISSION DECISION C(2013)9414 of 23/12/2013	23/12/2013	Delegation of powers to the Executive Agency for Small and Medium-sized Enterprises (EASME)
COMMISSION DECISION C(2014)4636 of 11/07/2014	11/07/2014	Amending Commission Decision C(2014)4636 of 11 July 2014 as regards the delegation of powers to the Executive Agency for Small and Medium-sized Enterprises with a view to performance of tasks linked to the implementation of the Union programme in the field of maritime policy and fisheries
COMMISSION DECISION C(2014)6944 of 2/10/2014	2/10/2014	Amending Decision(2013)9414 adding the 'Fast Track to Innovation' pilot scheme.

1.2 Seat

Brussels

1.3 Budget Line

02 01 06 01 : Executive Agency for Small and Medium-sized Enterprises — Contribution from Competitiveness of enterprises and small and medium-sized enterprises (COSME)

07 01 06 01 : Executive Agency for Small and Medium-sized Enterprises — Contribution from LIFE

08 01 06 03 : Executive Agency for Small and Medium-sized Enterprises — Contribution from Horizon 2020

11 01 06 01 : Executive Agency for Small and Medium-sized Enterprises — Contribution from European Maritime and Fisheries Fund (EMFF)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Temporary Agents (Officials seconded by the Commission)	33	26	33	33
Temporary Agents (recruited by the executive agency)	75	68	77	82
Total Establishment plan posts	108	94	110	115
Contract Agents	329	323	337	347
Seconded National Experts				
TOTAL STAFF	437	417	447	462

1.5 Financial Resources Overview

1.5.1 Revenues Overview

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
1. EU contribution to the executive agency	44 647 553	42 732 330
2. EEA/EFTA contribution (excl. Switzerland)	677 344	651 893
3. Participation of candidate countries and/or third countries		

TOTAL	45 324 897	43 384 223
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1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	31 438 109	31 438 109	33 861 498	33 861 498
Title 2 - Infrastructure and operating expenditure	6 170 490	6 170 490	6 793 900	6 793 900
Title 3 - Programme support expenditure	5 419 012	5 419 012	2 728 825	2 728 825
TOTAL EXPENDITURE	43 027 611	43 027 611	43 384 223	43 384 223

2 Information on the functioning

2.1 Lifecycle EU programmes managed

In 2018, the executive agency is in the 5th year of its operational lifetime and manages the following programmes

Name of the EU programme	The executive agency is phasing in for this programme	The executive agency is fully operational for this programme	The executive agency is phasing out for this programme
Horizon 2020		X	
Horizon 2020: Completion of CIP IEE I			X
Horizon 2020: Completion of CIP IEE II			X
Horizon 2020: Completion of CIP Eco-Innovation			X
COSME		X	
COSME: Completion of EIP			X
LIFE		X	
EMFF		X	
Horizon 2020		X	

2.2 Operational appropriations managed

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Completion of CIP (Prior to 2007)						
32 04 54 - Completion of the 'Intelligent energy — Europe' programme (2003 to 2006)						
Operational Budget	0	0	p.m.	p.m.	-	-
<i>Of which managed by the executive agency</i>						
Completion of Competitiveness and Innovation Framework Programme						
02 02 51 - Completion of former activities in the competitiveness and entrepreneurship domain						
Operational Budget	152 887	5 954 112	p.m.	700 000	p.m.	p.m.

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
<i>Of which managed by the executive agency</i>	152 887	792 913				
02 04 53 - Completion of Competitiveness and Innovation Framework Programme — Innovation part (2007-2013)						
Operational Budget	6 561	24 794 044	p.m.	17 460 000	p.m.	1 755 571
<i>Of which managed by the executive agency</i>	6 561	14 465 565		6 343 320		1 366 254
32 04 53 - Completion of the 'Intelligent energy — Europe' programme (2007 to 2013)						
Operational Budget	33 688	54 366 783	p.m.	41 355 116	p.m.	13 416 634
<i>Of which managed by the executive agency</i>	33 688	40 420 367		29 276 862		3 415 634
Programme for the Competitiveness of Enterprises and small and medium-sized enterprises (COSME)						
02 02 01 - Promoting entrepreneurship and improving the competitiveness and access to markets of Union enterprises						
Operational Budget	113 609 618	57 217 896	119 820 000	140 000 000	126 566 000	69 717 000
<i>Of which managed by the executive agency</i>	102 509 526	47 166 754	110 209 534	138 147 865	115 884 116	63 354 153
02 02 02 - Improving access to finance for small and medium-sized enterprises (SMEs) in the form of equity and debt						
Operational Budget	209 313 852	67 550 195	217 030 000	120 000 000	199 554 000	120 850 000
<i>Of which managed by the executive agency</i>	49 974	1 478	449 550	89 884	549 451	235 949
European Maritime and Fisheries Fund (EMFF)						
11 06 61 - Fostering the development and implementation of the Union's integrated maritime policy						
Operational Budget	39 115 973	16 622 491	38 426 980	27 656 608	47 830 000	33 300 000
<i>Of which managed by the executive agency</i>	32 879 760	5 979 293	29 440 000	21 600 496	34 924 000	28 215 942
11 06 62 01 - Scientific advice and knowledge						
Operational Budget	8 385 000	11 733 210	9 070 000	6 900 000	9 274 000	8 100 000
<i>Of which managed by the executive agency</i>	2 300 000	1 869 370	3 900 000	1 888 924	4 744 000	4 198 608
11 06 62 02 - Control and enforcement						
Operational Budget	5 203 247	14 665 309	15 510 000	25 000 000	5 500 000	16 900 000

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
<i>Of which managed by the executive agency</i>	700 000		3 300 000	1 084 800	5 500 000	3 767 200
The Framework Programme for Research and Innovation (Horizon 2020)						
02 04 02 01 - Leadership in space						
Operational Budget	153 594 373	147 247 010	167 107 065	160 933 101	173 389 945	155 310 916
<i>Of which managed by the executive agency</i>	3 471 466	655 763		421 388	3 288 333	3 082 332
02 04 02 03 - Increasing innovation in small and medium-sized enterprises (SMEs)						
Operational Budget	37 550 000	24 039 093	35 426 341	46 810 000	36 937 021	33 405 537
<i>Of which managed by the executive agency</i>	37 550 000	24 039 093	34 195 627	46 810 000 (2)	35 425 615	32 705 537
02 04 03 01 - Achieving a resource-efficient and climate change resilient economy and a sustainable supply of raw materials						
Operational Budget	71 900 773	60 187 867	77 021 954	50 025 559	63 762 546	80 820 296
<i>Of which managed by the executive agency</i>	67 890 773	59 032 540	74 197 018	50 025 559 (1)	63 439 832	72 187 309
02 04 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	12 427 333	2 161 761	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	6 697 336	242 886				
05 09 03 01 - Securing sufficient supplies of safe and high quality food and other bio-based products						
Operational Budget	204 850 799	74 012 085	221 563 529	108 915 289	235 755 857	154 885 244
<i>Of which managed by the executive agency</i>	3 859 755	4 492 765		1 986 472	3 692 141	2 003 083
05 09 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	5 144 172	1 665 412	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	2 025					
06 03 03 01 - Achieving a resource-efficient, environmentally-friendly, safe and seamless European transport system						
Operational Budget	99 322 820	100 461 970	86 255 047	88 680 904	53 986 199	105 297 459
<i>Of which managed by the executive agency</i>	4 293 844	5 000 660		2 281 416	4 236 042	2 283 755

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
06 03 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	4 806 736	2 160 688	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	11 475	4 725				
08 02 02 01 - Leadership in nanotechnologies, advanced materials, laser technology, biotechnology and advanced manufacturing and processing						
Operational Budget	478 590 601	459 967 749	514 392 377	374 177 307	518 395 125	552 233 871
<i>Of which managed by the executive agency</i>	10 100 000	12 769 273		6 606 626	9 861 166	8 041 849
08 02 03 01 - Improving lifelong health and well-being						
Operational Budget	545 496 852	290 207 230	452 389 733	375 657 554	582 802 183	439 393 124
<i>Of which managed by the executive agency</i>	13 095 779	16 954 015		2 846 525	14 482 402	8 306 403
08 02 03 02 - Securing sufficient supplies of safe, healthy and high quality food and other bio-based products						
Operational Budget	127 056 013	66 211 903	151 783 756	133 402 096	188 374 001	189 964 342
<i>Of which managed by the executive agency</i>	5 038 940	7 264 269		1 152 684	4 994 775	2 680 262
08 02 03 03 - Making the transition to a reliable, sustainable and competitive energy system						
Operational Budget	327 405 643	284 028 684	297 292 784	204 438 229	330 244 971	323 232 721
<i>Of which managed by the executive agency</i>	6 428 323	8 128 284		2 845 801	6 708 467	3 462 511
08 02 03 04 - Achieving a European transport system that is resource-efficient, environmentally friendly, safe and seamless						
Operational Budget	298 747 791	184 110 894	331 267 186	285 072 690	230 777 055	284 091 541
<i>Of which managed by the executive agency</i>	10 258 432	13 839 801		2 457 516	10 171 802	5 000 822
08 02 03 05 - Achieving a resource-efficient and climate change resilient economy and a sustainable supply of raw materials						
Operational Budget	272 596 573	239 642 649	282 004 309	216 490 591	297 738 618	208 463 550
<i>Of which managed by the executive agency</i>	253 858 229	216 314 583	247 548 053	204 127 084	273 899 030	188 774 056
08 02 03 06 - Fostering inclusive, innovative and reflective European societies						
Operational Budget	107 678 870	125 732 892	107 587 818	97 646 402	124 102 267	125 202 494
<i>Of which managed by the executive agency</i>	2 250 000	3 542 641		474 443	2 170 718	957 685
08 02 08 - SME instrument						

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Operational Budget	360 004 667	293 272 457	427 089 027	389 280 653	471 209 870	432 882 120
<i>Of which managed by the executive agency</i>	360 004 667	293 272 457	427 089 027	389 280 653	471 209 870	432 882 120
08 02 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	175 132 848	58 844 744	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	14 587 131	9 414 186				
09 04 02 01 - Leadership in information and communications technology						
Operational Budget	699 331 547	854 076 540	731 622 819	787 942 692	722 055 754	793 276 000
<i>Of which managed by the executive agency</i>	16 735 158	14 876 628	51 396	13 497 920	17 390 881	9 397 866
09 04 03 01 - Improving lifelong health and well-being						
Operational Budget	102 370 411	105 468 392	100 213 001	99 345 061	141 434 051	144 191 000
<i>Of which managed by the executive agency</i>	2 600 000	4 269 430	7 248	118 621	2 519 705	1 297 499
09 04 03 02 - Fostering inclusive, innovative and reflective European societies						
Operational Budget	33 922 522	50 149 512	44 285 476	37 428 482	41 482 827	46 634 000
<i>Of which managed by the executive agency</i>	800 000	419 479	2 636	991 861	778 004	342 616
09 04 03 03 - Fostering secure European societies						
Operational Budget	43 175 002	48 113 817	45 163 543	39 612 493	50 098 276	49 783 000
<i>Of which managed by the executive agency</i>	975 000	780 000	1 977	856 599	949 839	513 301
09 04 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	12 118 245	12 064 489	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>		753 828				
18 05 03 01 - Fostering secure European societies						
Operational Budget	130 575 012	115 277 604	139 996 074	138 824 023	156 526 362	145 303 970
<i>Of which managed by the executive agency</i>	2 816 877	3 029 945	11 202	325 003	2 828 535	1 475 509
18 05 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Operational Budget	3 381 896	1 759 100	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>						
32 04 03 01 - Making the transition to a reliable, sustainable and competitive energy system						
Operational Budget	312 418 373	296 244 219	335 329 919	279 814 488	300 984 111	321 356 054
<i>Of which managed by the executive agency</i>	110 720 515	109 991 180	102 241 373	114 909 210	113 998 384	134 697 890
32 04 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	65 093	839 965	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>		210 000				
Programme for the Environment and Climate Action (LIFE)						
07 02 01 - Contributing to a greener and more resource-efficient economy and to the development and implementation of Union environmental policy and legislation						
Operational Budget	128 799 482	40 571 361	139 399 233	67 000 000	140 778 000	69 600 000
<i>Of which managed by the executive agency</i>	75 500 000	24 596 000	83 000 000	39 500 000	116 360 000	50 000 000
07 02 02 - Halting and reversing biodiversity loss						
Operational Budget	159 148 937	44 393 927	165 584 150	57 000 000	200 092 250	72 800 000
<i>Of which managed by the executive agency</i>	97 500 000	29 500 000	101 860 400	33 000 000	183 550 000	54 500 000
07 02 03 - Supporting better environmental governance and information at all levels						
Operational Budget	55 682 972	41 685 738	59 383 000	50 000 000	45 180 000	51 120 000
<i>Of which managed by the executive agency</i>	29 936 684	19 386 236	27 880 100	14 600 000	28 337 147	28 020 000
07 02 07 - European Solidarity Corps – Contribution from the LIFE sub-programme for Environment						
Operational Budget					1 000 000	750 000
<i>Of which managed by the executive agency</i>						
34 02 01 - Reducing Union greenhouse gas emissions						
Operational Budget	52 648 442	19 947 475	53 310 000	45 000 000	73 100 000	37 300 000

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
<i>Of which managed by the executive agency</i>	25 125 000	6 150 000	37 000 000	10 000 000	41 830 000	15 800 000
34 02 02 - Increasing the resilience of the Union to climate change						
Operational Budget	45 519 040	10 373 004	51 730 000	19 500 000	38 000 000	19 200 000
<i>Of which managed by the executive agency</i>	32 710 000	8 124 000	40 430 000	11 000 000	34 830 000	16 200 000
34 02 03 - Better climate governance and information at all levels						
Operational Budget	13 496 371	8 423 751	14 162 795	9 500 000	15 395 750	11 205 000
<i>Of which managed by the executive agency</i>	10 130 000	5 658 200	7 600 000	4 000 000	11 562 438	7 580 000
34 02 05 - European Solidarity Corps – Contribution from the LIFE sub-programme for Climate Action						
Operational Budget					500 000	375 000
<i>Of which managed by the executive agency</i>						
TOTAL operational budget managed by the agency	1 343 579 805	1 013 408 607	1 330 415 141	1 152 547 532	1 620 116 693	1 186 746 145

(1) The correct payment amount requested for 2017 for the budget line "02 04 03 01" is EUR 60.761.192 (the difference will be transferred during 2017)

(2) The correct payment amount requested for 2017 for the budget line "02 04 02 03" is EUR 49.457.316 but BADGBUD (the difference will be transferred during 2017)

3 Human Resources

3.1 Staffing when created extended

Source: Specific financial statement accompanying the amending decision C(2014)6944 of 2.10.2014.

Staff	2014	2015	2016	2017	2018	2019	2020
Temporary Agents (Officials seconded by the Commission)	22	32	33	33	34	34	35
Temporary Agents (recruited by the agency)	55	65	75	77	82	86	91
Executive Agency's total Establishment Plan Posts	77	97	108	110	116	120	126
Contract Agents (*)	231	297	329	337	352	365	376
Total staff of the agency							
Seconded National Experts(SNE)							
Total staff of the Executive agency	308	394	437	447	468	485	502

(*) Estimated full time equivalent units (FTE) on the basis of average costs

NB. The figures generated automatically (source: Specific Financial Statement). As of 2018, 6 posts should be deducted from the total (1 Seconded Official less and 5 Contract Agents) due to deduction of 6 FTE for EFSI in 2016 but not visible before due to 6 frontloaded FTE for LIFE in 2016. Therefore, the total staff for EASME in 2018 shall be of 462.

3.2 Detailed situation

3.2.1 Establishment plan posts

Function group and grade	2016	2017	2018
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	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
AD 16				
AD 15				
AD 14	4	4	4	5
AD 13	7	5	7	7
AD 12	5	2	6	6
AD 11	6	5	6	6
AD 10	8	4	6	6
AD 9	12	13	13	16
AD 8	15	5	10	7
AD 7	10	4	10	9
AD 6	8	5	10	11
AD 5	14	32	22	27
AD TOTAL	89	79	94	100
AST 11				
AST 10				
AST 9				
AST 8				
AST 7	2		2	2
AST 6				
AST 5	4	2	4	5
AST 4	10	12	8	6
AST 3	3	1	2	2
AST 2				
AST 1				
AST TOTAL	19	15	16	15
AST/SC 6				
AST/SC 5				
AST/SC 4				
AST/SC 3				
AST/SC 2				
AST/SC 1				
AST/SC TOTAL				
TOTAL	108	94	110	115
Of which Officials seconded by the commission	33	26	33	33

3.2.2 Contract Agents financed from the EU budget contribution

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	154	150	164	173
Function Group III	139	133	131	132
Function Group II	35	38	40	40
Function Group I	1	2	2	2

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	329	323	337	347

3.2.3 Contract Agents financed from external revenues

In addition to the contract agents financed from the EU budget contribution as set out in the table above, the table below shows the number of contract agents financed with contributions paid by (potential) candidate and third countries as well as from the European Development Fund (EDF)

Human Resources financed outside the EU budget	Foreseen in 2016	Recruited as of 31/12/2016	Foreseen in 2017	Foreseen 2018
Financed from EDF				
Financed from participation of candidate countries and/or third countries				

3.2.4 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	0			

3.3 Impact of the creation of the Executive Agency on the human resources of the Commission

3.3.1 Freed staff in the parent DG

3.3.1.1 At creation

In accordance with Article 12 § 6c of Council Regulation 58/2003, tasks transferred from Commission services to executive agencies free Commission resources for redeployment to other priorities in the annual allocation of human resources. In accordance with the budgetary procedure and the principle of transparency, the Commission informs the Budgetary Authority on the estimated number of posts that could be freed and redeployed.

Parent DG	Total staff to be freed (as planned at creation)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
DG GROW	8	0	0	0
Total	8	0	0	0

3.3.1.2 At extension of the mandate of the executive agency

In accordance with Article 12 § 6c of Council Regulation 58/2003, tasks transferred from Commission services to executive agencies free Commission resources for redeployment to other priorities in the annual allocation of human resources. In accordance with the budgetary procedure and the principle of transparency, the Commission informs the Budgetary Authority on the estimated number of posts that could be freed and redeployed.

Parent DG	Total staff to be freed (as planned at extension)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
All parent DGs (posts)	93	30	25	19
All parent DGs (external personnel)	52.2	26.1	11.2	8.4
Total	145.2	56.1	36.2	27.4

3.3.1.3 Following a decrease of the total number of seconded officials to executive agency ('unfrozen' posts)

Parent DG	Number of posts freed, following a decrease of the total number of seconded officials to the Executive agency		
	By end 2016	In 2017	In 2018
DG 1			
Total			

3.3.2 Frozen posts in the Commission Establishment Plan

In accordance with Article 18 § 2b of Council Regulation 58/2003 and Article 38.c of the Staff Regulations, a number of posts corresponding to the number of Commission officials seconded to executive agencies is without budgetary coverage in the establishment plan of the Commission and generates a corresponding reduction of administrative appropriations in the Commission Budget (see "Abatement agencies executives" in Draft Budget Working Document II).

This number is subject to fluctuations over time, depending on the stage in the lifetime of the executive agency. Moreover, this number can vary also following the application of Article 38.c of the Staff Regulations: "() at the end of every six months, the official concerned may request that his secondment is terminated", and the time span between his/her mobility and his/her replacement.

Parent DG	Number of posts to be frozen (as planned)	Number of posts frozen in 2017	Number of posts frozen in 2018
DG CNECT	2	2	2
DG ENER	5	5	5
DG GROW	11	11	11
DG ENV	3	2	2
DG MARE	4	4	4
DG RTD	9	9	9
Total	34	33	33

Source: Specific financial statement accompanying the mandate extension which received a positive opinion of the CEA on 22.11.2013; Amending decision C(2014)6944 extending the mandate by the Fast Track Innovation pilot scheme

4 Financial Resources

4.1 Indicative contribution table

Indicative EU budget contribution to the agency (as foreseen in the financial statement accompanying the mandate extension which received a positive opinion of the CREA on 22 November 2013; Amending decision C(2014)6944 extending the mandate by the Fast Track Innovation pilot scheme.)	2014	2015	2016	2017	2018	2019	2020
	31 148 000	42 829 000	48 141 000	51 222 000	56 468 000	61 336 000	64 430 000
Agency contribution as voted by the budgetary Authority							
Initial Budget (EUR-28)	31 148 000	36 406 747	41 082 842	45 424 420			
Budget after transfers and / or amending budgets (EUR-28)		36 817 560					
Operating budget of the agency							
Initial Budget (EUR-28)	27 476 150	37 443 138	39 134 135	43 027 611			
Budget after transfers and / or amending budgets (EUR-28)	24 484 000	36 388 228	35 848 913				

4.2 Revenues

REVENUES		2016	2017	2018	VAR 2018/2017 (%)
		Executed Budget (1)	Budget	Draft Budget	
1. EU contribution to the executive agency					
Budget Line	Programme				
02 01 06 01	COSME	7 005 395	9 023 563	9 488 686	5,15%
07 01 06 01	LIFE2020	4 471 642	5 285 822	3 869 000	-26,80%
08 01 06 03	H2020	21 798 678	27 390 168	26 327 644	-3,88%
11 01 06 01	EMFF2020	2 573 198	2 948 000	3 047 000	3,36%
Sub Total		35 848 913	44 647 553	42 732 330	-4,29%

2. EEA/EFTA contribution (excl. Switzerland)					
Budget Line	Programme				
02 01 06 01	COSME		9 024	9 498	5,25%
08 01 06 03	H2020		668 320	642 395	-3,88%
Sub Total			677 344	651 893	-3,76%
3. Participation of candidate countries and/or third countries					
Budget Line	Programme				
02 01 06 01	COSME				
08 01 06 03	H2020				
Sub Total					
TOTAL REVENUES		35 848 913	45 324 897	43 384 223	-4,28%

(1) The figures include all fund sources

4.3 Expenditure

4.3.1 Commitment appropriations

EXPENDITURE	EXPENDITURE			
	Executed Budget 2016 (1)	Budget 2017	Draft Budget 2018	VAR 2018/2017 (%)
Title 1 - Staff expenditure	27 656 774	31 438 109	33 861 498	7,71%
Remunerations, Allowances and Charges	26 057 359	29 873 489	32 176 347	7,71%
- <i>Of which establishment plan posts</i>	9 738 772	11 125 693	12 389 000	11,35%
- <i>Of which external personnel</i>	16 318 587	18 747 796	19 787 347	5,54%
Professional Development and Social expenditure	1 599 415	1 564 620	1 685 151	7,70%
Title 2 - Infrastructure and operating expenditure	3 744 888	6 170 490	6 793 900	10,10%
Building expenditure	1 773 000	3 952 000	4 305 300	8,94%
ICT expenditure	1 774 378	1 780 000	2 113 000	18,71%
Movable Property and Current Operating expenditure	197 510	438 490	375 600	-14,34%
Title 3 - Programme support expenditure	4 106 077	5 419 012	2 728 825	-49,64%
Programme Management expenditure	4 106 077	5 419 012	2 728 825	-49,64%
Common Support Services expenditure	0			
TOTAL	35 507 739	43 027 611	43 384 223	0,83%

(1) The difference of EUR 341.174 with table 4.2 is explained as follows:

- T1: EUR 269.128: budget for salaries was recalculated based on the real costs. The decommitment of the remaining appropriations of around 1% is in fact a part of the reserve.
- T2: EUR 41.112: budget for ICT Services was not fully used due to shorter contracts for IT consultants. EAMSE did not use completely the provisions for purchasing furniture due to the prices lower than indicated and the fact that EASME has not received additional office space. T3 EUR 30.934: small leftover linked to experts was not consumed

4.3.2 Payment appropriations

EXPENDITURE	EXPENDITURE			
	Executed Budget 2016	Budget 2017	Draft Budget 2018	VAR 2018/2017 (%)
Title 1 - Staff expenditure	27 012 294	31 438 109	33 861 498	7,71%
Remunerations, Allowances and Charges	25 960 182	29 873 489	32 176 347	7,71%

- Of which establishment plan posts	9 738 772	11 125 693	12 389 000	11,35%
- Of which external personnel	16 221 410	18 747 796	19 787 347	5,54%
Professional Development and Social expenditure	1 052 112	1 564 620	1 685 151	7,70%
Title 2 - Infrastructure and operating expenditure	2 495 635	6 170 490	6 793 900	10,10%
Building expenditure	1 192 908	3 952 000	4 305 300	8,94%
ICT expenditure	1 245 969	1 780 000	2 113 000	18,71%
Movable Property and Current Operating expenditure	56 758	438 490	375 600	-14,34%
Title 3 - Programme support expenditure	1 558 210	5 419 012	2 728 825	-49,64%
Programme Management expenditure	1 558 210	5 419 012	2 728 825	-49,64%
Common Support Services expenditure	0	0	0	◊
TOTAL	31 066 139	43 027 611	43 384 223	0,83%

4.4 Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as general revenue): EUR 499.308.

5 Justification of needs

5.1 Human Resources

5.1.1 Number of staff requested

The total number of FTEs requested for 2018 is in accordance with the adjusted Specific Financial Statement and in considerations of the agreements with respective services as detailed below.

As of 2015 and 2016, following the adoption of the decision of transferring the management of Fast Track for Innovation pilot scheme to EASME in October 2014, the additional human resources needed for FTI were compensated by redeployment from other programmes managed by other agencies, DGs but also EASME itself. The redeployment within EASME was done from staff allocated to H2020: Secure and efficient energy (-1 Contract agent as from 2016) and Climate action and resource efficiency (-1 Contract Agent as from 2015 and a further -1 Contract Agent as from 2016). Further, as of 2016 the number of staff allocated to LIFE increased by the frontloaded 6 FTE attributed to that programme (1 seconded official and 5 CAs) as well as the reduction of 6 FTE for EFSI ((1 seconded official and 5 CAs). The latter were deducted from H2020 programmes managed by the EASME (-1 FTE in Innovation in SMEs; -0.5 EFT in H2020 Energy; -1 FTE in Climate action; -1 FTE in Eco-Innovation; -1 FTE in SME Instrument; -1 FTE in FTI and -0.5 in the legacy programme of IEE II managed under H2020). The deduction of these 6 FTE for EFSI were not visible before 2018 due to the 6 frontloaded FTE for LIFE. These arrangements allow EASME to respect the budget neutrality and remain within the overall staff numbers as foreseen in SFS: 462 total staff of which 347 contract agents and 115 temporary agents of which 33 seconded officials.

5.1.2 Number of contracts agents financed from the participation of candidate countries and/or third countries

N/A

5.1.3 Salary assumption for calculating salary lines (% applied)

N/A

5.1.4 Vacancy rate as of end 2016

The Agency continued growing in 2016 and counted 417 staff on 31.12.2016 (26 seconded officials, 68 temporary agents, 323 contract agents). This amounts to 95% of 437 staff foreseen by the establishment plan for 2016 and represents a growth of 12% reached within 12 months compared to 373 by the end of 2015. Out of 329 posts for contract agents only 6 remained unfilled by the end of 2016. For what concerns temporary agents, 14 posts remained unfilled at the end of the year of which 7 were seconded posts. Following the Director's retirement on 01/08/2016 the post remained unfilled and a new selection procedure is on-going. The procedure of Head of Sector post Finance H2020 SME was finalised by the end of the year by the respective parent DG (CNECT) and the starting date is in February 2017. The remaining 5 seconded official posts were not filled in 2016 due to the late approval of the Agency's new organisational chart in Q4 of 2016, effective on 1 January 2017. The recruitment for these posts started in January 2017. These posts are expected to be filled in the first part of 2017. For 4 temporary agents posts procedures were finalised at the end of 2016 with an expected arrival of the selected candidates for early 2017. 3 temporary agents posts remained unfilled due to the delay in approval of the reorganisation are planned to be filled in the first part of 2017.

5.1.5 Standard abatement('abatement forfaitaire')

The standard abatement applied takes into account the time to recruit as well as possible turnover plus part time and full time absences (part time work, time credits and parental leave). The HR KPI is 95% of posts filled by end of the year. The agency will be in cruising speed, with very few new posts, recruitment for which can be planned well in advance so that new staff arrives early in the year. Gaps in filling posts might be due to deferrals between departures and arrivals. Therefore, we assume that the occupation rate remain throughout the year at the level of 93-95% and may exceed the HR KPI of 95% posts filled by end of the year. Therefore the standard abatement is set at the level of 97%.

5.2 Financial Resources

5.2.1 Title 1

The request for Title I in DB 2018 is EUR 34 471 million compared to the amount of EUR 29.611 million foreseen in the Specific Financial Statement accompanying the revised mandate extension. The difference of EUR 4.86 million results from the basis used for the calculation of the salaries: whereas the estimates included in the SFS were based on an average cost per staff member (whether official/temporary agent or contract agent), the estimates included in the DB2018 are based on average per staff calculated on the actual salary costs paid in 2016. The estimation takes into account the foreseen recruitment of new staff members, the indexation, as well as the impact of the promotion exercise.

5.2.2 Title 2

The Financial Statement accompanying the revised mandate extension foresaw an amount of EUR 10.393 million for this title, whereas the DB 2018 requests EUR 6.794 million. The difference of EUR 3.599 million is mainly due to the variation of the estimates for the costs for the building: the estimates in title 2 are now calculated on the basis of real costs for the building, under the assumption that the agency would get additional office space in COV2 during 2017. These estimates are lower than those used for the calculation of the cost for the building in the revised Specific Financial Statement (SFS) of October 2014. In addition, the agency will order less furniture compared to the previous years.

5.2.3 Title 3

The Financial Statement accompanying the revised mandate extension foresaw EUR 16.463 million, whereas the DB 2018 requests EUR 2.729 million. The difference of EUR 13.734 million is mainly due to the re-organisation of the LIFE budget: the SFS included a provision to finance a services contract for evaluation and monitoring. This approach has been revised in DB2016 resulting on a transfer of appropriations to the operational lines to manage the monitoring of the actions and the reinforcement of title 1 of the administrative budget by a transfer from title 3 to proceed to the evaluation of the calls by in-house staff. The initial estimates in the SFS for all the programmes were based on assumptions and extrapolations from previous programmes. The elements available in 2013 and revised during 2014 did not allow for more real based calculations.

6 Other information

6.1 Buildings

6.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Covent Garden 2 (COV2) Place Rogier 16 1210 Brussels Building 2	
Surface area (in square metres) 1. Of which office space 2. Of which non-office space	For COV2: 13.330m2 1. 7.020 m2 2. 6.310 m2 (includes communal areas, lifts, technical rooms,...)	
Annual rent (in EUR)	For COV2 – 2 250 000€	For COV2 - The rent for floors 10-11-12 are paid to the landlord. The rent for the other floors are paid to OIB.
Type and duration of rental contract	For COV2-Usufruct contract for a period of 15 years.	
Host country grant or support	N/A	N/A

Present value of the building	N/A	N/A
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6.1.2 Building project in the planning phase

N/A.

6.1.3 Building projects submitted to the European Parliament and the Council

N/A.

6.2 Evaluation

The most recent evaluation of the agency, covering the period January 2011-December 2013 was commissioned by DG GROW and was conducted by Technopolis. On 30 June 2015, the final report was submitted to the Commission. The Steering Group of the evaluation approved the final report on 3rd of July 2015. The Agency's Steering Committee endorsed the final report (and a follow-up action plan) in its meeting on 16 October 2015.

The main findings of the latest evaluation available are as follows:

Effectiveness: The findings from the evaluation show that EACI assumed full responsibility for the implementation of the programmes delegated to it, both in terms of official procedures as well as day-to-day practices. In general, EACI effectively and efficiently implemented the programmes entrusted to it. The Agency was effective in communicating and promoting its programmes and results. EACI implemented sound and reliable financial management systems and procedures. The Agency had implemented an effective and thorough recruitment policy. The evaluation shows that the Agency implemented and maintained a reliable internal control system, which was in line with the standards and regulations of the European Commission. The Agency provided its services to parent DGs and beneficiaries in a timely and accurate manner. A few areas for improvement were identified, most of them related to the Enterprise Europe Network (EEN) in particular. Some stakeholders felt that the Agency did not always have a real understanding of the complexities and realities that the EEN's partners faced 'in the field' (e.g. difficulties in applying standardised project management tools, reporting and IT tools across Member States and regions).

Efficiency: The findings from the evaluation show that the Agency had carried out its tasks and responsibilities in an efficient way, both in terms of cost-effectiveness and in terms of organisational efficiency. The results of the Cost-Benefit Analysis (CBA) suggest considerable cost savings associated to the Agency compared to the hypothetical scenario of 'no delegation'. The findings of this evaluation confirmed that the Agency had achieved a fair level of simplicity and flexibility of procedures. Both parent DGs and staffs of the Agency itself were satisfied with the flow of information between the two bodies.

Utility: The evaluation findings were positive in relation to the utility of the Agency. The results show that EACI had indeed allowed the relevant DGs to reduce its time spent on operational tasks and thus to focus more on political tasks.

In 2017, DG GROW will commission a new external evaluation of the Agency, covering the first three years of operation of EASME (January 2014 – December 2016).

2.2.3.1.2 Innovation and Networks Executive Agency - INEA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
TEN-T EA Commission decision 2007/60/EC of 26/10/2006	OJ L32 of 06/02/2007	Management of EU operational programmes in the field of trans-European transport networks
TEN-T EA Commission decision 2008/593/EC of 11/07/2008	OJ L190 of 18/07/2008	Extension of mandate to the management of TEN-T 2007 - 2013 programmes
INEA Commission decision 2013/801/EU of 23/12/2013	OJ L352 of 24/12/2013	Establishment of the Innovation and Networks Executive Agency

1.2 Seat

Brussels

1.3 Budget Line

06 01 06 01 : Innovation and Networks Executive Agency — Contribution from Connecting Europe Facility (CEF)

06 01 06 03 : Innovation and Networks Executive Agency — Contribution from the Cohesion Fund

08 01 06 04 : Innovation and Networks Executive Agency — Contribution from Horizon 2020

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Temporary Agents (Officials seconded by the Commission)	24	16	23	23
Temporary Agents (recruited by the executive agency)	39	41	45	48
Total Establishment plan posts	63	57	68	71
Contract Agents	184	165	199	208
Seconded National Experts	0	0	0	0
TOTAL STAFF	247	222	267	279

1.5 Financial Resources Overview

1.5.1 Revenues Overview

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
1. EU contribution to the executive agency	25 284 259	26 881 212
2. EEA/EFTA contribution (excl.Switzerland)	149 881	184 785
3. Participation of candidate countries and/or third countries	119 339	146 003
TOTAL	25 553 479	27 212 000

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	18 969 000	18 969 000	21 515 000	21 515 000
Title 2 - Infrastructure and operating expenditure	4 376 000	4 376 000	4 123 000	4 123 000

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 3 - Programme support expenditure	1 644 000	1 644 000	1 574 000	1 574 000
TOTAL EXPENDITURE	24 989 000	24 989 000	27 212 000	27 212 000

2 Information on the functioning

2.1 Lifecycle EU programmes managed

In 2018, the executive agency is in the 12 year of its operational lifetime and manages the following programmes

Name of the EU programme	The executive agency is phasing in for this programme	The executive agency is fully operational for this programme	The executive agency is phasing out for this programme
Completion of trans-European networks programme			X
Completion of Marco Polo II programme			X
Connecting Europe Facility (CEF)/Transport		X	
Connecting Europe Facility (CEF)/Energy		X	
Connecting Europe Facility (CEF)/ICT		X	
Horizon 2020/ Societal challenges - Transport		X	
Horizon 2020/ Societal challenges - Energy		X	

2.2 Operational appropriations managed

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Connecting Europe Facility (CEF)						
06 02 01 01 - Removing bottlenecks, enhancing rail interoperability, bridging missing links and improving cross-border sections						
Operational Budget	746 045 129	269 132 613	1 174 293 698	428 362 267	1 405 640 764	790 274 000
<i>Of which managed by the executive agency</i>	744 688 375	261 933 716	1 160 143 698	421 000 000	1 393 417 853	774 250 000
06 02 01 02 - Ensuring sustainable and efficient transport systems						
Operational Budget	85 279 802	11 461 323	59 776 865	43 209 743	68 544 512	37 367 000
<i>Of which managed by the executive agency</i>	83 101 457	9 935 334	56 776 865	41 600 000	68 544 512	36 000 000
06 02 01 03 - Optimising the integration and interconnection of transport modes and enhancing interoperability						
Operational Budget	576 208 801	340 675 875	410 321 493	83 988 294	407 171 625	291 720 000
<i>Of which managed by the executive agency</i>	548 371 587	325 111 423	387 831 493	76 000 000	382 621 625	267 000 000

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
09 03 03 - Promoting interoperability, sustainable deployment, operation and upgrading of trans-European digital service infrastructures, as well as coordination at European level						
Operational Budget	100 400 551	45 162 774	104 018 258	71 830 000	119 345 512	81 826 000
<i>Of which managed by the executive agency</i>	70 500 000	21 446 963	75 556 423	36 744 865	68 322 307	52 054 196
32 02 01 01 - Further integration of the internal energy market and the interoperability of electricity and gas networks across borders						
Operational Budget	165 593 584	42 977 486	206 508 927	33 023 600	226 402 267	50 951 000
<i>Of which managed by the executive agency</i>	164 568 334	42 977 486	206 508 927	31 640 000	225 902 267	50 316 666
32 02 01 02 - Enhancing Union security of energy supply						
Operational Budget	165 593 584	43 189 209	207 441 809	24 839 000	226 040 000	50 217 000
<i>Of which managed by the executive agency</i>	165 318 334	43 089 209	207 441 809	24 789 000	225 540 000	50 066 667
32 02 01 03 - Contributing to sustainable development and protection of the environment						
Operational Budget	165 594 400	43 143 250	206 509 070	25 201 000	226 039 068	50 067 000
<i>Of which managed by the executive agency</i>	165 169 150	42 777 250	206 509 070	24 652 000	225 539 068	50 066 667
Contribution from CF to CEF						
06 02 01 04 - Connecting Europe Facility (CEF) — Cohesion Fund allocation						
Operational Budget	2 372 380 457	773 467 448	1 588 194 081	377 581 583	1 649 386 632	620 000 000
<i>Of which managed by the executive agency</i>	2 371 880 457	772 317 904	1 588 194 081	376 000 000	1 649 386 632	620 000 000
Completion Marco Polo 2						
06 02 52 - Completion of Marco Polo programme						
Operational Budget	0	15 503 157	p.m.	8 135 000	p.m.	2 680 000
<i>Of which managed by the executive agency</i>		14 665 245		8 000 000		2 500 000
Completion of Trans-European transport network						
06 02 51 - Completion of trans-European networks programme						
Operational Budget	0	314 241 947	p.m.	340 000 000	p.m.	p.m.

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
<i>Of which managed by the executive agency</i>		298 941 595		320 000 000	0	0
The Framework Programme for Research and Innovation (Horizon 2020)						
06 03 03 01 - Achieving a resource-efficient, environmentally-friendly, safe and seamless European transport system						
Operational Budget	99 322 820	100 461 970	86 255 047	88 680 904	53 986 199	105 297 459
<i>Of which managed by the executive agency</i>	73 194 213	87 674 576	70 285 045	76 604 000	43 314 973	89 165 042
06 03 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	4 806 736	2 160 688	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	2 260 582	686 180	p.m.	p.m.		
08 02 03 03 - Making the transition to a reliable, sustainable and competitive energy system						
Operational Budget	327 405 643	284 028 684	297 292 784	204 438 229	330 244 971	323 232 721
<i>Of which managed by the executive agency</i>	237 192 593	202 529 567	264 597 313	164 266 381	306 014 704	288 173 470
08 02 03 04 - Achieving a European transport system that is resource-efficient, environmentally friendly, safe and seamless						
Operational Budget	298 747 791	184 110 894	331 267 186	285 072 690	230 777 055	284 091 541
<i>Of which managed by the executive agency</i>	263 972 959	152 920 365	326 561 890	270 510 431	215 245 938	261 154 451
08 02 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	175 132 848	58 844 744	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	18 609 245	4 934 617	p.m.	p.m.		
32 04 03 01 - Making the transition to a reliable, sustainable and competitive energy system						
Operational Budget	312 418 373	296 244 219	335 329 919	279 814 488	300 984 111	321 356 054
<i>Of which managed by the executive agency</i>	153 959 850	165 792 957	179 422 100	137 800 000	155 817 206	127 047 693
32 04 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	65 093	839 965	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	17 160	4 337	p.m.	p.m.		

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
TOTAL operational budget managed by the agency	5 062 804 296	2 447 738 724	4 729 828 714	2 009 606 677	4 959 667 085	2 667 794 852

3 Human Resources

3.1 Staffing when created extended

Source: Specific financial statement accompanying the mandate extension which received a positive opinion of the CEA on 22 November 2013, taking account of Commission decision C(2014)6944 of 2.10.2014 on the implementation of the Fast Track to Innovation pilot scheme by EASME and the subsequent adjustment of INEA resources.

Staff	2014	2015	2016	2017	2018	2019	2020
Temporary Agents (Officials seconded by the Commission)	17	22	26	26	26	26	26
Temporary Agents (recruited by the agency)	32	34	40	45	47	50	53
Executive Agency's total Establishment Plan Posts	49	56	66	71	73	76	79
Contract Agents (*)	113	131	196	211	219	227	238
Seconded National Experts (SNE)							
Total staff of the Executive Agency	162	187	262	282	292	303	317

(*) Estimated full time equivalent units (FTE) on the basis of average costs

3.2 Detailed situation

3.2.1 Establishment plan posts

Function group and grade	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
AD 16				
AD 15				
AD 14 (1)	7	7	7	7
AD 13	9	6	9	9
AD 12	5	3	5	5
AD 11	4	4	4	5
AD 10	3	3	4	5
AD 9	4	4	5	7
AD 8	8	8	9	10
AD 7	10	10	12	9
AD 6	2	1	2	2
AD 5	1	1	1	2
AD TOTAL	53	47	58	61
AST 11				
AST 10				
AST 9				
AST 8				
AST 7	1	1	1	1
AST 6				1

Function group and grade	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
AST 5	2	2	2	2
AST 4	2	2	3	4
AST 3	5	5	4	2
AST 2				
AST 1				
AST TOTAL	10	10	10	10
AST/SC 6				
AST/SC 5				
AST/SC 4				
AST/SC 3				
AST/SC 2				
AST/SC 1				
AST/SC TOTAL				
TOTAL	63	57	68	71
Of which Officials seconded by the commission	24	16	23	23

(1) The establishment plan accepts the following ad personam appointment: 1 AD 14 official may become AD 15.

3.2.2 Contract Agents financed from the EU budget contribution

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	99	81	110	116
Function Group III	55	48	58	60
Function Group II	30	36	31	32
Function Group I		0	0	0
TOTAL	184	165	199	208

3.2.3 Contract Agents financed from external revenues

In addition to the contract agents financed from the EU budget contribution as set out in the table above, the table below shows the number of contract agents financed with contributions paid by (potential) candidate and third countries as well as from the European Development Fund (EDF)

Human Resources financed outside the EU budget	Foreseen in 2016	Recruited as of 31/12/2016	Foreseen in 2017	Foreseen 2018
Financed from EDF	0	0	0	0
Financed from participation of candidate countries and/or third countries	4	4	5	5

3.2.4 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	0	0	0	0

3.3 Impact of the creation of the Executive Agency on the human resources of the Commission

3.3.1 Freed staff in the parent DG

3.3.1.1 At creation

In accordance with Article 12 § 6c of Council Regulation 58/2003, tasks transferred from Commission services to executive agencies free Commission resources for redeployment to other priorities in the annual allocation of human resources. In accordance with the budgetary procedure and the principle of transparency, the Commission informs the Budgetary Authority on the estimated number of posts that could be freed and redeployed.

Parent DG	Total staff to be freed (as planned at creation)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
DG1	32	32	0	0
DG2	6	6	0	0
Total	38	38	0	0

3.3.1.2 At extension of the mandate of the executive agency

In accordance with Article 12 § 6c of Council Regulation 58/2003, tasks transferred from Commission services to executive agencies free Commission resources for redeployment to other priorities in the annual allocation of human resources. In accordance with the budgetary procedure and the principle of transparency, the Commission informs the Budgetary Authority on the estimated number of posts that could be freed and redeployed.

Parent DG	Total staff to be freed (as planned at extension)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
All parent DGs (posts)	95	31	18	22
All parent DGs (external personnel)	46.9	22.6	6.8	7.1
Total	141.9	53.6	24.8	29.1

3.3.1.3 Following a decrease of the total number of seconded officials to executive agency ('unfrozen' posts)

Parent DG	Number of posts freed, following a decrease of the total number of seconded officials to the Executive agency		
	By end 2016	In 2017	In 2018
DG CNECT			1
Total			

3.3.2 Frozen posts in the Commission Establishment Plan

In accordance with Article 18 § 2b of Council Regulation 58/2003 and Article 38.c of the Staff Regulations, a number of posts corresponding to the number of Commission officials seconded to executive agencies is without budgetary coverage in the establishment plan of the Commission and generates a corresponding reduction of administrative appropriations in the Commission Budget (see "Abatement agencies executives" in Draft Budget Working Document II).

This number is subject to fluctuations over time, depending on the stage in the lifetime of the executive agency. Moreover, this number can vary also following the application of Article 38.c of the Staff Regulations: "() at the end of every six months, the official concerned may request that his secondment is terminated", and the time span between his/her mobility and his/her replacement.

Parent DG	Number of posts to be frozen (as planned)	Number of posts frozen in 2017	Number of posts frozen in 2018
DG MOVE	14	13	13
DG ENER	3	3	3
DG RTD	5	5	5
DG CNECT	3	2	2

Total	24	23	23
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4 Financial Resources

4.1 Indicative contribution table

Indicative EU budget contribution to the agency (as foreseen in the specific financial statement accompanying the mandate extension which received a positive opinion of the CEA on 22 November 2013, which was further amended following the delegation of the Horizon 2020 Fast Track to Innovation pilot scheme)	2014	2015	2016	2017	2018	2019	2020
	14.176.000	18.381.000	24.440.000	26.251.000	27.204.000	28.194.000	29.392.000
Agency contribution as voted by the budgetary Authority							
Initial Budget (EUR-28)	14.176.457	19.777.921	24.013.018	25.284.259			
Budget after transfers and / or amending budgets (EUR-28)							
Operating budget of the agency							
Initial Budget (EUR-28)	14.176.000	19.777.921	24.013.018	24.704.259			
Budget after transfers and / or amending budgets(EUR-28)	13.431.000	18.247.838	21.421.622				

4.2 Revenues

REVENUES		2016	2017	2018	VAR 2018/2017 (%)
		Executed Budget (3)	Budget (1)	Draft Budget	
1. EU contribution to the executive agency					
Budget Line	Programme				
06 01 06 01	CEF	12 934 248	14 832 226	14 272 055	-3,78%
06 01 06 03	CF_DET	4 153 472	5 100 512	5 754 548	12,82%
08 01 06 04	H2020	4 595 509	5 351 521	6 854 609	28,09%
Sub Total		21 683 229	25 284 259	26 881 212	6,32%
2. EEA/EFTA contribution (excl. Switzerland)					
Budget Line	Programme				
06 01 06 01	CEF	20 858	19 304	17 533	-9,17%
08 01 06 04	H2020		130 577	167 252	28,09%
Sub Total		20 858	149 881	184 785	23,29%
3. Participation of candidate countries and/or third countries					
Budget Line	Programme				
08 01 06 04	H2020		119 339	146 003	22,34%
Sub Total			119 339	146 003	22,34%
TOTAL REVENUES		21 704 087	25 553 479	27 212 000	6,49%

(1) In September 2016 the Commission has presented a proposal to amend the 'CEF Regulation' (Regulation (EU) No 1316/2013) and the related 'Guidelines Regulation' (Regulation (EU) No 283/2014) in view to launch a new initiative supporting the deployment of free local wireless connectivity in the centres of local public life. Pending the adoption of the amended Regulation, the amount of EUR 580 000 foreseen by the Commission's proposal is kept aside.

(2) Budget line 06.035001 will be used for this participation in 2017 and 2018

(3) For the line 08010604 H2020 in 2016, the EFTA appropriations of 132,383 EUR and 108,137 EUR of 3rd country contributions are included in the 4,595,509 EUR under point 1, EU contribution to the executive agency

4.3 Expenditure

4.3.1 Commitment appropriations

EXPENDITURE	EXPENDITURE			
	Executed Budget 2016	Budget 2017	Draft Budget 2018	VAR 2018/2017 (%)
Title 1 - Staff expenditure	16 721 904	18 969 000	21 515 000	13,42%
Remunerations, Allowances and Charges	15 785 306	17 820 000	20 318 000	14,02%
- Of which establishment plan posts	6 862 847	7 300 000	8 033 000	10,04%
- Of which external personnel	8 922 459	10 520 000	12 285 000	16,78%
Professional Development and Social expenditure	936 598	1 149 000	1 197 000	4,18%
Title 2 - Infrastructure and operating expenditure	3 771 922	4 376 000	4 123 000	-5,78%
Building expenditure	2 917 875	3 253 000	3 012 000	-7,41%
ICT expenditure	704 270	919 000	967 000	5,22%
Movable Property and Current Operating expenditure	149 777	204 000	144 000	-29,41%
Title 3 - Programme support expenditure	1 039 143	1 644 000	1 574 000	-4,26%
Programme Management expenditure	1 039 143	1 644 000	1 574 000	-4,26%
Common Support Services expenditure				
TOTAL	21 532 969	24 989 000	27 212 000	8,90%

4.3.2 Payment appropriations

EXPENDITURE	EXPENDITURE			
	Executed Budget 2016	Budget 2017	Draft Budget 2018	VAR 2018/2017 (%)
Title 1 - Staff expenditure	16 493 940	18 969 000	21 515 000	13,42%
Remunerations, Allowances and Charges	15 731 239	17 820 000	20 318 000	14,02%
- Of which establishment plan posts	6 862 847	7 300 000	8 033 000	10,04%
- Of which external personnel	8 868 392	10 520 000	12 285 000	16,78%
Professional Development and Social expenditure	762 701	1 149 000	1 197 000	4,18%
Title 2 - Infrastructure and operating expenditure	3 474 432	4 376 000	4 123 000	-5,78%
Building expenditure	2 719 355	3 253 000	3 012 000	-7,41%
ICT expenditure	623 125	919 000	967 000	5,22%
Movable Property and Current Operating expenditure	131 952	204 000	144 000	-29,41%
Title 3 - Programme support expenditure	539 118	1 644 000	1 574 000	-4,26%
Programme Management expenditure	539 118	1 644 000	1 574 000	-4,26%
Common Support Services expenditure				
TOTAL	20 507 490	24 989 000	27 212 000	8,90%

4.4 Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as general revenue): EUR 329 077

5 Justification of needs

5.1 Human Resources

5.1.1 Number of staff requested

The total number of staff requested by the Agency for 2018, financed by the EU general budget, is 279 (12 more than in 2017). These 12 additional staff consists of 3 temporary agents (to reach a total of 71) and 9 contract agents (to reach a total of 208). 8 of them were already envisaged for 2018 in the establishment plan and 4 new ones are requested. For 2018 (2 more will be requested for 2019) to face the increased workload resulting from the CEF-Transport Blending Call, for

which EUR 1 000 000 000 were transferred from the CEF financial instruments envelope to the operational budget managed by INEA.

5.1.2 Number of contracts agents financed from the participation of candidate countries and/or third countries

The staff expenditure budget for 2018 includes also the cost of the 5 contract agents recruited in 2017 on appropriations accruing from contributions from third countries for their participation in the programmes delegated to the Agency.

5.1.3 Salary assumption for calculating salary lines (% applied)

The staff expenditure budget for 2018 covers a full year of salary for temporary and contract agents authorised for 2017 (including the 5 contract agents covered by contributions from the third countries) (i.e. for 272 staff). It covers also the salaries of 9 months for 3 additional temporary agents and 9 contract agents to be recruited in 2018. The staff expenditure budget has been calculated on the basis of the average wage costs by function group and grade. A 4% vacancy rate and an increase in salaries for selected staff that may benefit from a reclassification to a higher grade have also been taken into account.

5.1.4 Vacancy rate as of end 2016

At the end of 2016 the vacancy rate was 10 % of which 2% for seconded officials. It is explained by the scarcity of suitable and interested candidates on the EPSO lists and due to the fact that 14 project managers and financial officers resigned from INEA during the summer period. Since as of 2017 a permanent CAST covering all needed profiles will be launched by EPSO, the Agency will be able to recruit faster and reduce considerably the number of vacant positions during 2017. It therefore expects that the vacancy rate will be much lower by the end of 2017.

5.1.5 Standard abatement('abatement forfaitaire')

The occupation rate throughout 2018 is estimated at 96 % and therefore a vacancy rate of 4 % has been incorporated in the salary calculations.

5.2 Financial Resources

5.2.1 Title 1

The increase in the budget for Title 1 by 13,42%, or EUR 2 546 000, is mainly due to "Chapter 11 – Remuneration allowances and charges". It results mainly from the increase in staffing by 3 additional temporary agents and 9 additional contract agents. Selection procedures will be organised in 2017 to allow an early recruitment of new staff in 2018 to cope with the increasing workload of the Agency. The new permanent CAST launched by EPSO will facilitate the new recruitments. The 12 new staff is budgeted on the basis of a 9-month average.

5.2.2 Title 2

The decrease in the budget for Title 2 by 5,78%, or EUR 253 000, results mainly from "Chapter 21 – Building expenditure" due to the change of the building's lease contract to the usufruct contract in 2017 thus reducing charges of the building. In 2018 no major acquisition of furniture is planned and therefore the budget for "Chapter 23 - Movable property and current operating expenditure" is reduced.

5.2.3 Title 3

The decrease in the budget for Title 3 by 4,26%, or EUR 70 000, is mainly due to the reduction in the needs for Item "3141 - Communication, events and other Programme support expenditure".

6 Other information

6.1 Buildings

6.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	W910, Brussels	
Surface area (in square metres)		
1. Of which office space	8953 square metres for office space	
2. Of which non-office space	435 square metres for archive space + 95 parking places	
Annual rent (in EUR)	EUR 1 937 000 (2018 value)	
Type and duration of rental contract	Usufruct – 31/12/2016 to 31/12/2020	

Host country grant or support	No	
Present value of the building	N/A	

6.1.2 Building project in the planning phase

Not applicable.

6.1.3 Building projects submitted to the European Parliament and the Council

Not applicable.

6.2 Evaluation

An evaluation of the TEN-T Executive Agency, the predecessor of INEA, has been submitted to the European Parliament and the Council by 18 November 2015. The overall conclusion of the evaluation is that, between 2011 and 2013, the TEN-T Executive Agency delivered its mandated tasks efficiently and effectively. There is no doubt that the Agency significantly contributed to the operational enhancement and visibility of the Commission's action in TEN-T across Europe. There is clear evidence that the level of service offered by the Agency has improved compared to what it had been before the Agency was created. It received overwhelmingly positive feedback on its performance from all stakeholders concerned.

This evaluation finds that the Agency added value to the management and implementation of the TEN-T Programme by fulfilling all its objectives, being efficient, having adopted a well-functioning structure and strong control procedures. In addition, the Agency was proactive in identifying and making savings. Its recruitment procedures and motivated staff also ensured high quality of execution of the TEN-T Programme implementation even during the busiest and most challenging year of 2013. The Agency allowed the Commission to focus on policy and institutional tasks and very transparent cooperation between both entities ensured that there was no overlap as well as the Commission being able to maintain its competence, knowledge and control of the implementation of the Programme. In addition the Agency was the most cost-effective option available for the implementation of the TEN-T Programme, with the result of the cost benefit analysis significantly in favour of the external Agency option. This option allowed savings of EUR 8 800 000 of European budget compared to having the Programme implemented in-house.

The new triennial evaluation of the Agency will take place in 2017.

2.2.3.1.3 European Research Council Executive Agency - ERCEA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Commission decision 2008/37EC of 14/12/2007	OJ L9 of 12/01/2008	Creation of the agency managing the Ideas Specific Programme in the framework of the 7th Framework Programme for research
Commission implementing decision C(2013)9048 of 17/12/2013	OJ L346 of 20/12/2013	Establishing the European Research Council Executive Agency and repealing Decision 2008/37/EC

1.2 Seat

Brussels, Belgium

1.3 Budget Line

08 01 06 01 : European Research Council Executive Agency — contribution from Horizon 2020

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Temporary Agents (Officials seconded by the Commission)	20	19	20	20
Temporary Agents (recruited by the executive agency)	92	93	98	102
Total Establishment plan posts	112	112	118	122
Contract Agents	319	324	334	343
Seconded National Experts	16	11	16	19
TOTAL STAFF	447	447	468	484

1.5 Financial Resources Overview

1.5.1 Revenues Overview

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
1. EU contribution to the executive agency	45 122 000	46 681 000
2. EEA/EFTA contribution (excl.Switzerland)	1 100 977	1 087 667
3. Participation of candidate countries and/or third countries	727 023	831 333
TOTAL	46 950 000	48 600 000

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	35 870 700	35 870 700	38 337 000	38 337 000
Title 2 - Infrastructure and operating expenditure	7 286 800	7 286 800	7 363 000	7 363 000
Title 3 - Programme support expenditure	3 792 500	3 792 500	2 900 000	2 900 000
TOTAL EXPENDITURE	46 950 000	46 950 000	48 600 000	48 600 000

2 Information on the functioning

2.1 Lifecycle EU programmes managed

In 2018, the executive agency is in the 11th year of its operational lifetime and manages the following programmes

Name of the EU programme	The executive agency is phasing in for this programme	The executive agency is fully operational for this programme	The executive agency is phasing out for this programme
FP7-IDEAS Specific Programme			X
H2020-Excellent Science		X	

2.2 Operational appropriations managed

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Completion of Seventh Framework Programme for research, technological development and demonstration activities						
08 02 51 - Completion of previous research framework programme — Seventh framework programme — EC indirect action (2007 to 2013)						
Operational Budget	14 495 462	1 669 147 261	p.m.	1 169 097 029	p.m.	596 808 563
<i>Of which managed by the executive agency</i>	289 831	742 969 139 (1)		508 826 007 (2)		266 619 667
The Framework Programme for Research and Innovation (Horizon 2020)						
08 02 01 01 - Strengthening frontier research in the European Research Council						
Operational Budget	1 672 439 594	674 033 058	1 753 136 644	935 198 152	1 827 122 604	1 356 020 405
<i>Of which managed by the executive agency</i>	1 672 399 594	674 019 872	1 753 136 644	935 148 152	1 824 611 836	1 356 019 214
TOTAL operational budget managed by the agency	1 672 689 425	1 416 989 011	1 753 136 644	1 443 974 159	1 824 611 836	1 622 638 881

(1) C1+C4+C5 credits with EFTA

(2) 2017 and 2018 : without EFTA (voted credits: only C1)

3 Human Resources

3.1 Staffing when created extended

3.1 Staffing when created / extended

Source: Specific financial statement accompanying the mandate extension which received a positive opinion of the CREA on 22 November 2013.

Staff	2014	2015	2016	2017	2018	2019	2020
Temporary Agents (Officials seconded by the Commission)	15	20	20	20	20	20	20
Temporary Agents (recruited by the agency)	85	88	92	98	102	107	113
Executive Agency's total Establishment Plan Posts	100	108	112	118	122	127	133
Contract Agents (*)	279	291	319	333	343	360	369
Seconded National Experts (SNE)	10	14	16	17	19	21	27
Total staff of the Executive Agency	389	413	447	468	484	508	529

(*) Estimated full time equivalent units (FTE) on the basis of average costs

3.2 Detailed situation

3.2.1 Establishment plan posts

Function group and grade	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
AD 16				
AD 15				
AD 14	6	2	4	6 (1)
AD 13	7	10	9	9
AD 12	3	6	5	3
AD 11	4	1	2	3
AD 10	2	4	11	19 (2)
AD 9	27	36	42	41 (3)
AD 8	42	30	21	18 (4)
AD 7	11	9	8	8
AD 6	10	14	16	15
AD 5				
AD TOTAL	112	112	118	122
AST 11				
AST 10				
AST 9				
AST 8				
AST 7				
AST 6				
AST 5				
AST 4				
AST 3				
AST 2				
AST 1				
AST TOTAL				
AST/SC 6				
AST/SC 5				
AST/SC 4				
AST/SC 3				
AST/SC 2				
AST/SC 1				
AST/SC TOTAL				
TOTAL	112	112	118	122
Of which Officials seconded by the commission	20	19	20	20

(1) The establishment plan accepts the following upgrade 'ad personam' appointments: seconded officials may occupy a post in the establishment plan of the executive agency at a higher grade provided that such higher grade corresponds to their own grade in the Commission. This exception applies only to seconded officials.

(2) +8 promotions from AD9 to AD10

(3) +7 reclassification (Ad8/AD9) - 8 reclassification AD9/AD10

(4) +4 reclassifications AD7/AD8 - 7 reclassifications AD8/AD9

3.2.2 Contract Agents financed from the EU budget contribution

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	96	103	114	123
Function Group III	125	125	134	145
Function Group II	94	93	83	73
Function Group I	4	3	3	2
TOTAL	319	324	334	343

3.2.3 Contract Agents financed from external revenues

In addition to the contract agents financed from the EU budget contribution as set out in the table above, the table below shows the number of contract agents financed with contributions paid by (potential) candidate and third countries as well as from the European Development Fund (EDF)				
Human Resources financed outside the EU budget	Foreseen in 2016	Recruited as of 31/12/2016	Foreseen in 2017	Foreseen 2018
Financed from EDF				
Financed from participation of candidate countries and/or third countries	14	14	14	14

3.2.4 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	16	11	16	19

3.3 Impact of the creation of the Executive Agency on the human resources of the Commission

3.3.1 Freed staff in the parent DG

3.3.1.1 At creation

In accordance with Article 12 § 6c of Council Regulation 58/2003, tasks transferred from Commission services to executive agencies free Commission resources for redeployment to other priorities in the annual allocation of human resources. In accordance with the budgetary procedure and the principle of transparency, the Commission informs the Budgetary Authority on the estimated number of posts that could be freed and redeployed.

Parent DG	Total staff to be freed (as planned at creation)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
DG1	0	0	0	0
DG2	0	0	0	0
Total	0	0	0	0

3.3.1.2 At extension of the mandate of the executive agency

In accordance with Article 12 § 6c of Council Regulation 58/2003, tasks transferred from Commission services to executive agencies free Commission resources for redeployment to other priorities in the annual allocation of human resources. In accordance with the budgetary procedure and the principle of transparency, the Commission informs the Budgetary Authority on the estimated number of posts that could be freed and redeployed.

Parent DG	Total staff to be freed (as planned at extension)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
DGRTD	20	0	5	8

Total				
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3.3.1.3 Following a decrease of the total number of seconded officials to executive agency ('unfrozen' posts)

Parent DG	Number of posts freed, following a decrease of the total number of seconded officials to the Executive agency		
	By end 2016	In 2017	In 2018
DG 1	0	0	0
Total			

3.3.2 Frozen posts in the Commission Establishment Plan

In accordance with Article 18 § 2b of Council Regulation 58/2003 and Article 38.c of the Staff Regulations, a number of posts corresponding to the number of Commission officials seconded to executive agencies is without budgetary coverage in the establishment plan of the Commission and generates a corresponding reduction of administrative appropriations in the Commission Budget (see "Abatement agencies executives" in Draft Budget Working Document II).

This number is subject to fluctuations over time, depending on the stage in the lifetime of the executive agency. Moreover, this number can vary also following the application of Article 38.c of the Staff Regulations: "at the end of every six months, the official concerned may request that his secondment is terminated", and the time span between his/her mobility and his/her replacement.

Parent DG	Number of posts to be frozen (as planned)	Number of posts frozen in 2017	Number of posts frozen in 2018
DG RTD	22	20	20
Total			

4 Financial Resources

4.1 Indicative contribution table

Indicative EU budget contribution to the agency (as foreseen in the financial statement accompanying the mandate extension which received a positive opinion of the CREA on 22 November 2013)	2014	2015	2016	2017	2018	2019	2020
	39,415	39,809	43,013	45,122	46,681	48,926	51,005
Agency contribution as voted by the budgetary Authority							
Initial Budget (EUR-28)	39,415	37,573	40,981	45,122			
Budget after transfers and / or amending budgets (EUR-28)	35,064	37,573	40,981				
Operating budget of the agency							
Initial Budget (EUR-28)	36,397	37,573	40,981	45,122			
Budget after transfers and / or amending budgets (EUR-28)	35,249	37,573	40,981				

4.2 Revenues

REVENUES		2016	2017	2018	VAR 2018/2017 (%)
		Executed Budget	Budget	Draft Budget	
1. EU contribution to the executive agency					
Budget Line	Programme				
08 01 06 01	H2020	42 100 269	45 122 000	46 681 000	3,46%
Sub Total		42 100 269	45 122 000	46 681 000	3,46%
2. EEA/EFTA contribution (excl. Switzerland)					
Budget Line	Programme				
08 01 06 01	H2020 (1)	1 149 338	1 100 977	1 087 667	-1,21%

Sub Total		1 149 338	1 100 977	1 087 667	-1,21%
3. Participation of candidate countries and/or third countries					
Budget Line	Programme				
08 01 06 01	H2020 (2)		727 023	831 333	14,35%
Sub Total			727 023	831 333	14,35%
TOTAL REVENUES		43 249 607	46 950 000	48 600 000	3,51%

(1) EFTA coefficient used: 2,73% for 2016, 2,44% for 2017, 2,33% for 2018.

(2) The credits will be granted at the local line level

4.3 Expenditure

4.3.1 Commitment appropriations

EXPENDITURE	EXPENDITURE			
	Executed Budget 2016	Budget 2017	Draft Budget 2018	VAR 2018/2017 (%)
Title 1 - Staff expenditure	32 635 768	35 870 700	38 337 000	6,88%
Remunerations, Allowances and Charges	30 887 667	34 144 900	36 438 000	6,72%
- <i>Of which establishment plan posts</i>	<i>13 459 729</i>	<i>14 400 000</i>	<i>15 338 000</i>	<i>6,51%</i>
- <i>Of which external personnel</i>	<i>17 427 938</i>	<i>19 744 900</i>	<i>21 100 000</i>	<i>6,86%</i>
Professional Development and Social expenditure	1 748 101	1 725 800	1 899 000	10,04%
Title 2 - Infrastructure and operating expenditure	6 983 145	7 286 800	7 363 000	1,05%
Building expenditure	4 530 000	4 815 000	5 050 000	4,88%
ICT expenditure	2 264 009	2 226 000	2 080 000	-6,56%
Movable Property and Current Operating expenditure	189 136	245 800	233 000	-5,21%
Title 3 - Programme support expenditure	3 248 972	3 792 500	2 900 000	-23,53%
Programme Management expenditure	3 248 972	3 792 500	2 900 000	-23,53%
Common Support Services expenditure				
TOTAL	42 867 885	46 950 000	48 600 000	3,51%

4.3.2 Payment appropriations

EXPENDITURE	EXPENDITURE			
	Executed Budget 2016	Budget 2017	Draft Budget 2018	VAR 2018/2017 (%)
Title 1 - Staff expenditure	32 229 939	35 870 700	38 337 000	6,88%
Remunerations, Allowances and Charges	30 725 640	34 144 900	36 438 000	6,72%
- <i>Of which establishment plan posts</i>	<i>13 459 729</i>	<i>14 400 000</i>	<i>15 338 000</i>	<i>6,51%</i>
- <i>Of which external personnel</i>	<i>17 265 911</i>	<i>19 744 900</i>	<i>21 100 000</i>	<i>6,86%</i>
Professional Development and Social expenditure	1 504 299	1 725 800	1 899 000	10,04%
Title 2 - Infrastructure and operating expenditure	6 198 170	7 286 800	7 363 000	1,05%
Building expenditure	4 016 601	4 815 000	5 050 000	4,88%
ICT expenditure	2 026 947	2 226 000	2 080 000	-6,56%
Movable Property and Current Operating expenditure	154 622	245 800	233 000	-5,21%
Title 3 - Programme support expenditure	1 930 272	3 792 500	2 900 000	-23,53%
Programme Management expenditure	1 930 272	3 792 500	2 900 000	-23,53%
Common Support Services expenditure				

TOTAL	40 358 381	46 950 000	48 600 000	3,51%
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4.4 Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as general revenue): 538.843,93 EUR

5 Justification of needs

5.1 Human Resources

5.1.1 Number of staff requested

By the end of 2018 the ERCEA expects to have 122 temporary agents – 20 seconded TA (TA-S) and 102 external TA, 343 contract agents (CA) and 19 seconded national experts (SNE). These figures are in line with the Specific financial statement accompanying the mandate extension.

5.1.2 Number of contracts agents financed from the participation of candidate countries and/or third countries

No additional CA is expected to be financed from the participation of candidate countries and/or third countries in addition to the 14 CAs recruited in 2015 and 2016.

5.1.3 Salary assumption for calculating salary lines (% applied)

The salary calculation was made on an assumption of a salary adjustment of 2,1% for both 2017 and 2018.

5.1.4 Vacancy rate as of end 2016

An average vacancy rate of 1,8% was taken into account.

5.1.5 Standard abatement('abatement forfaitaire')

It is expected that the 16 additional staff in 2018 are recruited during the first semester. As it has been the case in 2016 and 2017, recruitment preparations start in the previous year so that new staff can enter into service in the first months of the year.

5.2 Financial Resources

5.2.1 Title 1

Title I, with 38,3 million EUR, increases by 6.88% compared to 2017 budget. This increase is not only due to 16 additional recruitments planned for 2018, but also to salary adjustments of 2,1% for 2017 and 2018. In 2016, the budget of Title 1 was not sufficient due to budget cuts and salary increase of 3.3% therefore, it has been increased in the 2016 amending budget, by a compensation of third country contribution.

5.2.2 Title 2

Title II increases by 1.05% corresponding to an increase of 4,88% on buildings due to additional office space, partially compensated by a decrease of -6.56% on IT. The reduction of IT expenses is mainly explained by a decrease in the purchase of hardware equipment. The old equipment is being replaced gradually. The biggest part was purchased in 2016 (55%) and in 2017 (25%).

5.2.3 Title 3

The 23.53% decrease on Title III relates mainly to the ending of the FP7 audit activities in 2018 (-810 000).

6 Other information

6.1 Buildings

6.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Covent Garden (COV2) Place Rogier, 16 BE – 1210 ST JOSSE-TEN-NOODE	
Surface area (in square metres)	13.501	
1. Of which office space	-13.501	
2. Of which non-office space	- 0	
Annual rent (in EUR)	2.990.316,58	
Type and duration of rental contract	Usufruct contract (15 years)	

Host country grant or support	No	
Present value of the building	NA	

6.1.2 Building project in the planning phase

An additional floor in the same building has been progressively occupied by ERCEA staff replacing DG RTD staff moving to another building.

6.1.3 Building projects submitted to the European Parliament and the Council

N/A

6.2 Evaluation

An independent evaluation of the ERCEA's 2012-2015 operations was launched in July 2015 commissioned by DG RTD as parent Directorate-General of the Agency. On 18th March 2016 DG RTD informed the Steering Group that the evaluation exercise was completed and as further steps the final report and annexes were going to be submitted to the European Parliament and the Council by April 2016. The main findings of this evaluation were as follows:

The related final report, published in May 2016, confirmed that the externalisation of certain tasks from the Commission to the ERCEA was justified in terms of cost effectiveness. Indeed, the evaluation on the operation of the European Research Council Executive Agency estimated the actual savings resulting from the delegation of tasks to the ERCEA at EUR 46.5 million over the period 2012-2015. The savings of the executive agency scenario primarily resulted from lower staffing costs and the lower overall number of staff within the Agency. Cost savings of the executive agency option might be lower in subsequent years due to the higher staffing level and increasing average staff costs, but the Agency will continue to be cost-effective.

The evaluation also measured the efficiency in the Agency's operation (defined as the ratio between inputs (staff) and outputs (the budget managed by the Agency). The evaluation used as performance measures the budget 'per head' (million EUR) and the ratio between the administrative and operational budget (%). Thus the evaluation results indicated that the ratio of budget 'per head' oscillated between EUR 4.37 million and EUR 4.91 million in 2012-2014, which means that a single employee of the Agency managed about EUR 4.5-5 million of the operational budget during this period. This actual ratio can be compared to the estimated ratio of EUR 4.39 million for ERCEA and EUR 3.47 million for all executive agencies in 2013. As for the administrative efficiency, the ratio between the administrative and operational budget remained under the 3% (2.4% in 2015). This indicator also points to high efficiency in the performance of the ERCEA compared to the overall limit of 5 % set for the Ideas Specific Programme or the management of other programmes in other executive agencies.

Finally, the surveys of ERCEA's beneficiaries and experts indicate a high level of satisfaction with its performance. A combination of the high satisfaction with the Agency's services, the effective execution of the tasks delegated to the Agency and its low project management costs points to high value for money generated by the Agency's performance in the period 2012-2015.

The evaluation report with all annexes is published on the Europa website:

http://ec.europa.eu/research/evaluations/pdf/archive/other_reports_studies_and_documents/ercea_evaluation_report.pdf#view=fit&pagemode=none

2.2.3.1.4 Research Executive Agency - REA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Commission Decision 2008/46/EC of 14/12/2007	OJ L11 of 15/01/2008	Creation of the Agency managing certain areas of the People, Capacities and Cooperation Specific EU Programmes within the framework of the 7th Framework Programme for RTD (Decision 1982/2006/EC) in application of Council Regulation (EC) No 58/2003.
Commission Decision 2013/778/EU 2013/12/13 establishing Research Executive Agency and repealing Decision 2008/46/EC	JO L 346, 20/12/2013	<p>Establishing the Research Executive Agency and repealing Decision 2008/46/EC.</p> <p>1 The Agency is entrusted within the Specific Programme Implementing Horizon 2020 (H2020), with implementing parts of Part I "Excellent science"; Part II "Industrial leadership"; Part III "Societal challenges"; Part III a "Spreading excellence and widening participation"; Part III b "Science with and for society".</p> <p>2 The Agency is entrusted, within the framework of the Seventh Framework Programme (FP7), with implementing the legacy of parts of: the activities "Research for SMEs" and "Research for SME associations" of the Capacities Specific Programme; the "Space" and "Security" themes of the Cooperation Specific Programme; the People Specific Programme.</p> <p>3 The Agency is responsible for the following tasks related to implementing parts of the above-mentioned programmes:</p> <p>(a) managing some stages of programme implementation and some phases in the lifetime of specific projects on the basis of the relevant work programmes adopted by the Commission, where the Commission has empowered it to do so in the instrument of delegation;</p> <p>(b) adopting the instruments of budget execution for revenue and expenditure and carrying out all the operations necessary for the management of the programme, where empowered by the Commission in the instrument of delegation;</p> <p>(c) providing support in programme implementation where empowered by the Commission in the instrument of delegation</p> <p>4 The Agency is responsible for providing administrative and logistical support services as defined in the instrument of delegation.</p>
Commission Decision C(2015)8754 of 14/12/2007		Amending the instruments of delegation (Decision C(2013)9418)

1.2 Seat

Brussels, Belgium

1.3 Budget Line

08 01 06 02 : Research Executive Agency — Contribution from Horizon 2020

08 01 06 05 : Research Executive Agency — Contribution from Non-Research Programmes

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Temporary Agents (Officials seconded by the Commission)	40	34	42	42
Temporary Agents (recruited by the executive agency)	123	112	125	137
Total Establishment plan posts	163	146	167	179
Contract Agents	486	482	503	551
Seconded National Experts	0		0	
TOTAL STAFF	649	628	670	730

1.5 Financial Resources Overview

1.5.1 Revenues Overview

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
1. EU contribution to the executive agency	62 627 224	65 655 426
2. EEA/EFTA contribution (excl. Switzerland)	1 528 104	1 576 006
3. Participation of candidate countries and/or third countries	1 321 022	2 344 408
TOTAL	65 476 350	69 575 840

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	47 488 400	47 488 400	51 701 805	51 701 805
Title 2 - Infrastructure and operating expenditure	9 715 380	9 715 380	9 831 655	9 831 655
Title 3 - Programme support expenditure	8 272 570	8 272 570	8 042 380	8 042 380
TOTAL EXPENDITURE	65 476 350	65 476 350	69 575 840	69 575 840

2 Information on the functioning

2.1 Lifecycle EU programmes managed

In 2018, the executive agency is in the 10th year (FP7 mandate) and 5th year (H2020 mandate) of its operational lifetime and manages the following programmes

Name of the EU programme	The executive agency is phasing in for this programme	The executive agency is fully operational for this programme	The executive agency is phasing out for this programme
The Seventh Framework Programme of the European Community for research, technological development and demonstration activities (2007 to 2013) FP 7 / "Cooperation" Specific Programme / Space research 02 04 51			X
The Seventh Framework Programme of the European Community for research, technological development and demonstration activities (2007 to 2013) FP 7 / "Cooperation" Specific Programme / Security research 18 05 51			X

The Seventh Framework Programme of the European Community for research, technological development and demonstration activities (2007 to 2013) FP 7 / "People" Specific Programme 15 03 51			X
The Seventh Framework Programme of the European Community for research, technological development and demonstration activities (2007 to 2013) FP 7 / "Capacities" Specific Programme / Capacities - Research for the benefit of small and medium-sized enterprises (SMEs) 08 02 51			X
Horizon 2020 "Excellent science – Strengthening research in FET – Future and emerging technologies"		X	
Horizon 2020 "Excellent science – Marie Skłodowska-Curie actions – Generating new skills and innovation"		X	
Horizon 2020 "Industrial leadership – Leadership in Space"		X	
Horizon 2020 "Societal challenges – Improving food security, developing sustainable agriculture and forestry, marine and maritime and inland water research, and the bioeconomy"		X	
Horizon 2020 "Societal challenges – Europe in a changing world – inclusive, innovative and reflective Societies"		X	
Horizon 2020 "Societal challenges – Secure societies – Protecting freedom and security of Europe and its citizens"		X	
Horizon 2020 "Spreading excellence and widening participation – Exploiting the potential of Europe's talent pool"		X	
Horizon 2020 "Science with and for society"		X	
Horizontal activities of Horizon 2020		X	
Contracting and Paying of Expert Evaluators for all Horizon 2020 and for Other Non-Research Programmes		X	
Horizon 2020 "Societal challenges – Fostering secure societies" – Classified Projects	X		
Third parties' legal validation and the preparation of viability assessment, in response to the obligation of the Single Electronic Data Interchange Area – SEDIA (based on Article 95, §2 of the Financial Regulation)	X		

2.2 Operational appropriations managed

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations (1)	Payment appropriations (1)	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations (1)	Payment appropriations (1)	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Completion of Seventh Framework Programme for research, technological development and demonstration activities						
02 04 50 02 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (prior to 2014)						
Operational Budget	0	119 966	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	0	0				
02 04 51 - Completion of previous research framework programmes — Seventh Framework Programme — EC (2007 to 2013)						
Operational Budget	49 485	83 004 458	p.m.	27 300 000	p.m.	4 624 000
<i>Of which managed by the executive agency</i>	49 485	18 224 570		13 699 883		4 512 540
08 02 50 02 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (prior to 2014)						
Operational Budget	76 383	59 110 272	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	0	3 014 321				
08 02 51 - Completion of previous research framework programme — Seventh framework programme — EC indirect action (2007 to 2013)						
Operational Budget	14 495 462	1 669 147 261	p.m.	1 169 097 029	p.m.	596 808 563
<i>Of which managed by the executive agency</i>	761 404	32 334 996		11 715 063		
15 03 50 02 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (prior to 2014)						
Operational Budget	249 000	14 457 723	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	249 000	14 457 723				
15 03 51 - Completion of previous research framework programme — Seventh Framework Programme (2007 to 2013)						
Operational Budget	465 985	280 584 003	p.m.	90 229 291	p.m.	55 000 000
<i>Of which managed by the executive agency</i>	465 716	278 771 389		90 000 000		55 000 000
18 05 50 02 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (prior to 2014)						
Operational Budget	0	1 007 374	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	0	1 007 374				
18 05 51 - Completion of previous research framework programmes — Seventh framework programme — EC (2007 to 2013)						

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations (1)	Payment appropriations (1)	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Operational Budget	236 221	76 983 757	p.m.	55 468 066	p.m.	19 519 433
<i>Of which managed by the executive agency</i>	236 221	59 718 480		43 916 827		15 000 000
The Framework Programme for Research and Innovation (Horizon 2020)						
02 04 02 01 - Leadership in space						
Operational Budget	153 594 373	147 247 010	167 107 065	160 933 101	173 389 945	155 310 916
<i>Of which managed by the executive agency</i>	97 735 420	100 983 680	76 608 586	77 289 983	138 881 296	91 610 728
02 04 02 03 - Increasing innovation in small and medium-sized enterprises (SMEs)						
Operational Budget	37 550 000	24 039 093	35 426 341	46 810 000	36 937 021	33 405 537
<i>Of which managed by the executive agency</i>	0	0				
02 04 03 01 - Achieving a resource-efficient and climate change resilient economy and a sustainable supply of raw materials						
Operational Budget	71 900 773	60 187 867	77 021 954	50 025 559	63 762 546	80 820 296
<i>Of which managed by the executive agency</i>	0	4 538				
02 04 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	12 427 333	2 161 761	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	5 078 892	1 858 072				
05 09 03 01 - Securing sufficient supplies of safe and high quality food and other bio-based products						
Operational Budget	204 850 799	74 012 085	221 563 529	108 915 289	235 755 857	154 885 244
<i>Of which managed by the executive agency</i>	185 991 125	61 519 364	221 531 044	105 000 000	201 152 141	145 000 000
05 09 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	5 144 172	1 665 412	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	5 142 147	1 665 412				
06 03 03 01 - Achieving a resource-efficient, environmentally-friendly, safe and seamless European transport system						
Operational Budget	99 322 820	100 461 970	86 255 047	88 680 904	53 986 199	105 297 459

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations (1)	Payment appropriations (1)	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
<i>Of which managed by the executive agency</i>	0	26 438				
06 03 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	4 806 736	2 160 688	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	310 000	230 824				
08 02 01 03 - Strengthening European research infrastructures, including e-infrastructures						
Operational Budget	188 925 936	93 854 336	200 959 521	244 123 783	224 169 555	123 645 916
<i>Of which managed by the executive agency</i>	0	0				
08 02 02 01 - Leadership in nanotechnologies, advanced materials, laser technology, biotechnology and advanced manufacturing and processing						
Operational Budget	478 590 601	459 967 749	514 392 377	374 177 307	518 395 125	552 233 871
<i>Of which managed by the executive agency</i>	0	30 300				
08 02 02 02 - Enhancing access to risk finance for investing in research and innovation						
Operational Budget	436 230 145	357 981 378	400 331 277	358 772 793	399 485 523	379 207 648
<i>Of which managed by the executive agency</i>	0	0				
08 02 02 03 - Increasing innovation in small and medium-sized enterprises (SMEs)						
Operational Budget	35 406 658	16 086 230	42 032 876	1 226 502	46 681 093	24 901 508
<i>Of which managed by the executive agency</i>	180 000	215 685	48 671	48 671	146 427	146 427
08 02 03 01 - Improving lifelong health and well-being						
Operational Budget	545 496 852	290 207 230	452 389 733	375 657 554	582 802 183	439 393 124
<i>Of which managed by the executive agency</i>	0	57 195				
08 02 03 02 - Securing sufficient supplies of safe, healthy and high quality food and other bio-based products						
Operational Budget	127 056 013	66 211 903	151 783 756	133 402 096	188 374 001	189 964 342
<i>Of which managed by the executive agency</i>	105 774 900	43 799 233	146 604 624	117 608 170	145 038 878	161 391 047
08 02 03 03 - Making the transition to a reliable, sustainable and competitive energy system						
Operational Budget	327 405 643	284 028 684	297 292 784	204 438 229	330 244 971	323 232 721

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations (1)	Payment appropriations (1)	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
<i>Of which managed by the executive agency</i>	0	19 200				
08 02 03 04 - Achieving a European transport system that is resource-efficient, environmentally friendly, safe and seamless						
Operational Budget	298 747 791	184 110 894	331 267 186	285 072 690	230 777 055	284 091 541
<i>Of which managed by the executive agency</i>	0	60 025				
08 02 03 05 - Achieving a resource-efficient and climate change resilient economy and a sustainable supply of raw materials						
Operational Budget	272 596 573	239 642 649	282 004 309	216 490 591	297 738 618	208 463 550
<i>Of which managed by the executive agency</i>	0	17 400				
08 02 03 06 - Fostering inclusive, innovative and reflective European societies						
Operational Budget	107 678 870	125 732 892	107 587 818	97 646 402	124 102 267	125 202 494
<i>Of which managed by the executive agency</i>	54 600 868	74 015 888	61 715 176	43 174 554	86 396 918	83 516 497
08 02 04 - Spreading excellence and widening participation						
Operational Budget	111 810 922	42 625 598	140 157 850	108 860 005	122 708 877	110 457 866
<i>Of which managed by the executive agency</i>	93 034 556	22 401 500	119 328 000	91 244 828	94 949 766	88 120 073
08 02 05 - Horizontal activities of Horizon 2020						
Operational Budget	97 399 457	67 882 605	114 734 030	104 622 798	111 640 000	109 554 259
<i>Of which managed by the executive agency</i>	40 500 000	33 500 000	56 925 922	56 662 123	55 000 000	56 397 202
08 02 06 - Science with and for society						
Operational Budget	54 957 741	43 249 844	58 457 571	54 171 621	65 082 398	53 314 382
<i>Of which managed by the executive agency</i>	40 288 784	35 694 808	53 202 441	44 709 304	53 263 217	45 794 771
08 02 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	175 132 848	58 844 744	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	7 402 220	6 967 295				
09 04 01 01 - Strengthening research in future and emerging technologies						
Operational Budget	221 291 383	295 276 610	322 099 260	216 700 000	426 837 832	378 998 000

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations (1)	Payment appropriations (1)	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
<i>Of which managed by the executive agency</i>	89 621 017	105 942 799	110 956 050	62 471 820	185 659 898	127 252 957
09 04 01 02 - Strengthening European research infrastructure, including e-infrastructure						
Operational Budget	100 561 638	102 019 054	108 536 406	100 482 000	119 448 719	136 127 000
<i>Of which managed by the executive agency</i>	0	0				
09 04 02 01 - Leadership in information and communications technology						
Operational Budget	699 331 547	854 076 540	731 622 819	787 942 692	722 055 754	793 276 000
<i>Of which managed by the executive agency</i>	0	49 500				
09 04 03 01 - Improving lifelong health and well-being						
Operational Budget	102 370 411	105 468 392	100 213 001	99 345 061	141 434 051	144 191 000
<i>Of which managed by the executive agency</i>	0	0				
09 04 03 02 - Fostering inclusive, innovative and reflective European societies						
Operational Budget	33 922 522	50 149 512	44 285 476	37 428 482	41 482 827	46 634 000
<i>Of which managed by the executive agency</i>	26 214 687	39 975 054	36 162 757	22 029 089	33 728 036	34 251 086
09 04 03 03 - Fostering secure European societies						
Operational Budget	43 175 002	48 113 817	45 163 543	39 612 493	50 098 276	49 783 000
<i>Of which managed by the executive agency</i>	24 960 487	42 546 904	45 001 460	35 568 967	49 018 938	43 988 108
09 04 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	12 118 245	12 064 489	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	2 287 994	1 043 188				
15 03 01 01 - Marie Skłodowska-Curie actions — generating, developing and transferring new skills, knowledge and innovation						
Operational Budget	781 300 977	561 509 836	820 241 594	700 365 833	870 013 019	773 448 568
<i>Of which managed by the executive agency</i>	778 843 329	560 054 714	817 011 594	698 122 000	864 803 788	770 000 000
15 03 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	51 203 699	27 579 762	p.m.	p.m.	p.m.	p.m.

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations (1)	Payment appropriations (1)	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
<i>Of which managed by the executive agency</i>	51 193 919	27 537 462				
18 05 03 01 - Fostering secure European societies						
Operational Budget	130 575 012	115 277 604	139 996 074	138 824 023	156 526 362	145 303 970
<i>Of which managed by the executive agency</i>	52 727 065	73 599 000	86 197 477	86 157 988	124 038 000	103 700 000
18 05 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	3 381 896	1 759 100	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	2 306 986	1 075 000				
32 04 03 01 - Making the transition to a reliable, sustainable and competitive energy system						
Operational Budget	312 418 373	296 244 219	335 329 919	279 814 488	300 984 111	321 356 054
<i>Of which managed by the executive agency</i>	0	30 428				
32 04 50 01 - Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)						
Operational Budget	65 093	839 965	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	0	82 423				
TOTAL operational budget managed by the agency	1 665 956 222	1 642 532 182	1 831 293 802	1 599 419 270	2 032 077 303	1 825 681 436

(1) Operational Budget managed by the executive agency on the budget line 08 02 07 33 in 2016: EUR 407 000 of Commitment and Payment Appropriations

3 Human Resources

3.1 Staffing when created extended

Source: Specific financial statement accompanying the mandate extension which received a positive opinion of the CREA on 22 November 2013, as last amended by the Commission Decision C(2015)8754 of 11 December 2015, plus the mandate extension expected to enter into force in 2018 for two Cost Benefit Analysis (CBA)³⁸.

Staff	2014	2015	2016	2017	2018	2019	2020
Temporary Agents (Officials seconded by the Commission)	28	50	52	55	58	59.5	64
Temporary Agents (recruited by the agency)	117	108	115	116	125	127	132
Executive Agency's total Establishment Plan Posts	145	158	167	171	183	187	196

³⁸ The first CBA concerns the needs for the REA to take over the "Classified projects H2020-SC7" from the European Commission (DG HOME) which resulted in 3 additional staff to be recruited. The second CBA concerns the Single Electronic Data Interchange Area for applicants, candidates and tenderers (SEDIA), as foreseen in the Financial Regulation (Article 95, § 2) which resulted in 30 additional Staff to be recruited.

Contract Agents (*)	435	473	503	513	561	573	603
Seconded National Experts (SNE)	-	-	-	-	-	-	-
Total staff of the Executive Agency	580	630	670	684	744	759	799

(*) Estimated full time equivalent units (FTE) on the basis of average costs

3.2 Detailed situation

3.2.1 Establishment plan posts

Function group and grade	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016 (2)(1)	Authorised under the EU Budget	Draft Budget Request
AD 16				
AD 15				
AD 14	5	5	6	8
AD 13	11	10	11	11
AD 12	6	3	9	12
AD 11	7	5	8	11
AD 10	9	7	12	16
AD 9	15	16	19	25
AD 8	23	20	28	28
AD 7	31	28	33	32
AD 6	31	30	29	28
AD 5	15	12	2	
AD TOTAL	153	136	157	171
AST 11				
AST 10				
AST 9	1		2	3
AST 8	2	2	2	3
AST 7			2	2
AST 6	4	2	2	0
AST 5	2	5	2	0
AST 4	1	1		
AST 3				
AST 2				
AST 1				
AST TOTAL	10	10	10	8
AST/SC 6				
AST/SC 5				
AST/SC 4				
AST/SC 3				
AST/SC 2				
AST/SC 1				
AST/SC TOTAL				
TOTAL	163	146	167	179
Of which Officials seconded by the commission	40	34	42	42

(1) The establishment plan accepts the following "ad personam" appointments: seconded officials may occupy a post in the establishment plan of the executive agency at a higher grade provided that such higher grade corresponds to their own grade at the Commission. This exception applies only to seconded officials.

(2) The delegation of the 2014-2020 programmes to EAs will increase the number of positions of responsibility in the agencies. These positions are as a general rule occupied by Commission officials seconded in the interest of the service. The staff establishment plans of the agencies have been revised to reflect the current grade structure of the seconded officials. The Commission staff that will be seconded on a post of responsibility in the agencies is unknown at this stage. Therefore, the grade structure of the additional seconded officials is based on the average grade structure of the existing middle and senior management at the Commission.

(3) As from 2018, there will be a transformation of 2 AST posts to 2 AD posts.

3.2.2 Contract Agents financed from the EU budget contribution

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	135	154	161	208
Function Group III	196	169	217	228
Function Group II	150	152	120	112
Function Group I	5	7	5	3
TOTAL	486	482	503	551

3.2.3 Contract Agents financed from external revenues

In addition to the contract agents financed from the EU budget contribution as set out in the table above, the table below shows the number of contract agents financed with contributions paid by (potential) candidate and third countries as well as from the European Development Fund (EDF)

Human Resources financed outside the EU budget	Foreseen in 2016	Recruited as of 31/12/2016	Foreseen in 2017	Foreseen 2018
Financed from EDF				
Financed from participation of candidate countries and/or third countries	23	0	27	31

3.2.4 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	0		0	

3.3 Impact of the creation of the Executive Agency on the human resources of the Commission

3.3.1 Freed staff in the parent DG

3.3.1.1 At creation

In accordance with Article 12 § 6c of Council Regulation 58/2003, tasks transferred from Commission services to executive agencies free Commission resources for redeployment to other priorities in the annual allocation of human resources. In accordance with the budgetary procedure and the principle of transparency, the Commission informs the Budgetary Authority on the estimated number of posts that could be freed and redeployed.

Parent DG	Total staff to be freed (as planned at creation)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
All parent DGs (posts)	104	47	19	21
All parent DGs (external personnel)	52.2	24.1	8.8	9.8
Total	156.2	71.1	27.8	30.8

Source: Specific financial statement accompanying the mandate extension which received a positive opinion of the CEA on 22.11.2013

3.3.1.2 At extension of the mandate of the executive agency

In accordance with Article 12 § 6c of Council Regulation 58/2003, tasks transferred from Commission services to executive agencies free Commission resources for redeployment to other priorities in the annual allocation of human resources. In accordance with the budgetary procedure and the principle of transparency, the Commission informs the Budgetary Authority on the estimated number of posts that could be freed and redeployed.

Parent DG	Total staff to be freed (as planned at extension)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
All parent DGs (posts)	4	0	0	4
EACEA (posts)	1			1
All parent DGs (external personnel)	40	0	0	27
EACEA + EASME + INEA (external personnel)	9			5
Total	54	0	0	37

3.3.1.3 Following a decrease of the total number of seconded officials to executive agency ('unfrozen' posts)

Parent DG	Number of posts freed, following a decrease of the total number of seconded officials to the Executive agency		
	By end 2016	In 2017	In 2018
DG 1			
Total			

3.3.2 Frozen posts in the Commission Establishment Plan

In accordance with Article 18 § 2b of Council Regulation 58/2003 and Article 38.c of the Staff Regulations, a number of posts corresponding to the number of Commission officials seconded to executive agencies is without budgetary coverage in the establishment plan of the Commission and generates a corresponding reduction of administrative appropriations in the Commission Budget (see "Abatement agences executives" in Draft Budget Working Document II).

This number is subject to fluctuations over time, depending on the stage in the lifetime of the executive agency. Moreover, this number can vary also following the application of Article 38.c of the Staff Regulations: "() at the end of every six months, the official concerned may request that his secondment is terminated", and the time span between his/her mobility and his/her replacement.

Parent DG	Number of posts to be frozen (as planned)	Number of posts frozen in 2017	Number of posts frozen in 2018
DG RTD	24	19 (*)	19 (*)
DG EAC	5	6	6
DG GROW	4	4	4
DG CNECT	7	10	10
DG AGRI	1	1	1
DG HOME	2	2	2
Total	43	42	42

(*) 1 frozen post loaned by DG RTD to DG AGRI

4 Financial Resources

4.1 Indicative contribution table

Indicative EU budget contribution to the agency (as foreseen in the financial statement accompanying the mandate extension which received a positive opinion of the CREA on 22 November 2013, as last amended by the Commission Decision C(2015)8754 of 11 December 2015), , plus the mandate extension expected to enter into force in 2018 for two Cost Benefit Analysis (CBA) ³⁹	2014	2015	2016	2017	2018	2019	2020
	56,369	60,471	63,514	64,087	66,943	69,325	73,042
Agency contribution as voted by the Budgetary Authority							
Initial Budget (EUR-28)	56,369	57,579	59,972	62,627			
Budget after transfers and / or amending budgets (EUR-28)	49,704	52,763	58,060				
Operating budget of the agency							
Initial Budget (EUR-28)	56,369	57,579	59,972	62,627			
Budget after transfers and / or amending budgets(EUR-28)	49,704	52,763	58,060				

4.2 Revenues

REVENUES		2016	2017	2018	VAR 2018/2017 (%)
		Executed Budget	Budget	Draft Budget	
1. EU contribution to the executive agency					
Budget Line	Programme				
08 01 06 02	H2020	59 696 794	62 627 224	64 590 426	3,13%
08 01 06 05				1 065 000	
Sub Total		59 696 794	62 627 224	65 655 426	4,84%
2. EEA/EFTA contribution (excl.Switzerland)					
Budget Line	Programme				
08 01 06 02	H2020		1 528 104	1 576 006	3,13%
Sub Total			1 528 104	1 576 006	3,13%
3. Participation of candidate countries and/or third countries					
Budget Line	Programme				
08 01 06 02	H2020		1 321 022	2 344 408	77,47%
Sub Total			1 321 022	2 344 408	77,47%
TOTAL REVENUES		59 696 794	65 476 350	69 575 840	6,26%

(1) The Draft Budget 2018 takes into account the ceiling of the Financial Programming 2018-2020 as well as the extensions of the Research Executive Agency's (REA) mandate foreseen by two CBAs related to "Classified projects H2020-SC7" and to the "Single Electronic Data Interchange Area" (SEDIA). The budget for SEDIA will be financed partly by programmes delegated to the REA (budget line 08 01 06 02) and partly (the most significant part) by Heading 5 (budget line 08 01 06 05)

³⁹ The first CBA performed has been done based on the needs for the REA to take over the "Classified projects H2020-SC7" from the European Commission (DG HOME) which resulted in 3 additional staff to be recruited. The second CBA has been done for the Single Electronic Data Interchange Area for applicants, candidates and tenderers (SEDIA), as foreseen in the Financial Regulation (Article 95, § 2) which resulted in 30 additional Staff to be recruited.

4.3 Expenditure

4.3.1 Commitment appropriations

EXPENDITURE	EXPENDITURE			
	Executed Budget 2016	Budget 2017	Draft Budget 2018	VAR 2018/2017 (%)
Title 1 - Staff expenditure	42 585 390	47 488 400	51 701 805	8,87%
Remunerations, Allowances and Charges	40 328 506	45 082 710	49 330 805	9,42%
- <i>Of which establishment plan posts</i>	<i>16 087 060</i>	<i>17 844 000</i>	<i>19 445 000</i>	<i>8,97%</i>
- <i>Of which external personnel</i>	<i>24 241 446</i>	<i>27 238 710</i>	<i>29 885 805</i>	<i>9,72%</i>
Professional Development and Social expenditure	2 256 884	2 405 690	2 371 000	-1,44%
Title 2 - Infrastructure and operating expenditure	9 155 786	9 715 380	9 831 655	1,20%
Building expenditure	6 167 095	6 321 200	6 761 655	6,97%
ICT expenditure	2 630 414	2 826 325	2 547 000	-9,88%
Movable Property and Current Operating expenditure	358 277	567 855	523 000	-7,90%
Title 3 - Programme support expenditure	7 997 991	8 272 570	8 042 380	-2,78%
Programme Management expenditure	1 911 216	1 781 350	1 581 705	-11,21%
Common Support Services expenditure	6 086 775	6 491 220	6 460 675	-0,47%
TOTAL	59 739 167	65 476 350	69 575 840	6,26%

4.3.2 Payment appropriations

EXPENDITURE	EXPENDITURE			
	Executed Budget 2016	Budget 2017	Draft Budget 2018	VAR 2018/2017 (%)
Title 1 - Staff expenditure	41 821 036	47 488 400	51 701 805	8,87%
Remunerations, Allowances and Charges	39 886 188	45 082 710	49 330 805	9,42%
- <i>Of which establishment plan posts</i>	<i>16 087 060</i>	<i>17 844 000</i>	<i>19 445 000</i>	<i>8,97%</i>
- <i>Of which external personnel</i>	<i>23 799 128</i>	<i>27 238 710</i>	<i>29 885 805</i>	<i>9,72%</i>
Professional Development and Social expenditure	1 934 848	2 405 690	2 371 000	-1,44%
Title 2 - Infrastructure and operating expenditure	7 949 205	9 715 380	9 831 655	1,20%
Building expenditure	5 612 939	6 321 200	6 761 655	6,97%
ICT expenditure	2 036 118	2 826 325	2 547 000	-9,88%
Movable Property and Current Operating expenditure	300 148	567 855	523 000	-7,90%
Title 3 - Programme support expenditure	6 772 689	8 272 570	8 042 380	-2,78%
Programme Management expenditure	987 632	1 781 350	1 581 705	-11,21%
Common Support Services expenditure	5 785 057	6 491 220	6 460 675	-0,47%
TOTAL	56 542 930	65 476 350	69 575 840	6,26%

4.4 Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as general revenue): EUR 902 896.32

5 Justification of needs

5.1 Human Resources

5.1.1 Number of staff requested

The total number of staff requested by the Agency for 2018, financed by the EU general budget is 730. This is 19 FTE more than in the plan outlined in the Financial statement accompanying the Commission Implementing Decision establishing the Research Executive Agency (mandate for 2014-2024) (C(2013)8909 of 13 December 2013) which received a positive opinion of the CREA on 22 November 2013, as last amended by the Commission Decision

C(2015)8754 of 11 December 2015 (see table 3.1). However, the operational budget delegated to the Agency has been reduced, which resulted in a decrease of 14 posts. Furthermore, it is expected for the mandate to the Agency to be extended for 2018, which will result in 33 further posts. This is motivated by the results of two CBA exercises.

The first CBA performed has been done based on the needs for the REA to take over the "Classified projects H2020-SC7" from the European Commission (DG HOME) which resulted in 3 additional staff to be recruited. The second CBA has been done for the Single Electronic Data Interchange Area (SEDIA) request, as foreseen in Article 95 (2) of the Financial Regulation, which resulted in 30 additional Staff to be recruited. Consequently the total staff to be recruited by the Agency in 2018 (730 FTE) is 60 FTE in addition to the staffing level of 2017. This consists of 12 externally recruited temporary agents (to reach a total of 137) and 48 contract agents (to reach a total of 551).

5.1.2 Number of contracts agents financed from the participation of candidate countries and/or third countries

The staff expenditure budget 2018 also includes the cost of recruitment of 31 contract agents financed from Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020), i.e. an increase of 4 contract agents between 2017 and 2018. The additional operational budget from "Third Parties" contributions that will be managed by the Agency is estimated at 5% of the European Union's budget delegated to the Agency. Therefore, the REA budgets for 31 additional contract agents who represent 5.0% of the staff planned to manage the EU budget for H2020 delegated to the Agency in 2018 (5.0% of 619 staff related to the management of H2020 out of a total staff of 730).

5.1.3 Salary assumption for calculating salary lines (% applied)

The Agency's budget for 2018 covers a full year salary for temporary and contract staff authorised for 2017. It covers also the additional salaries for 12 additional temporary posts and 48 additional contract agents authorised under the staffing plan of 2018 as well as 4 additional contract agents financed exclusively with Third Parties appropriations. In the first eight months of 2018 the REA will fill the positions provided under the 2018 staff plan. With respect to temporary agents, this will be made possible by 12 recruitments from selections for various profiles to be organised in 2018 for which a sufficient number of candidates will be put on the list. In addition, a 6.6% average vacancy rate has been taken into account. The Agency budgets for salaries on the basis of the average wage costs by function group and grade. An increase in salaries has also been budgeted for selected staff that may benefit from a reclassification to a higher grade, effective as of 1 January 2018; from the "evolution of métiers", changing to a higher function group after successfully passing a selection procedure; and from the automatic advancement to a higher step. A rate of 1.8% has been taken into account for a full year for the salaries adjustments from 2017 to 2018 as well as another 1.8% for the salaries adjustments of the second half of 2018.

5.1.4 Vacancy rate as of end 2016

On 31 December 2016, the vacancy rate of the REA was 4% of the total authorised staff under the 2016 Budget (both temporary and contract staff). This is mainly caused by intensive inter-agency staff mobility, as other agencies grow in line with an increased delegation of programmes by the Commission, as well as delays in recruitment of contract staff due to the launch of a new Contract Agent selection procedure under the control of EPSO.

5.1.5 Standard abatement('abatement forfaitaire')

The occupation rate throughout 2018 is estimated at 93.4% in 2018 (see 5.1.3).

5.2 Financial Resources

5.2.1 Title 1

The increase in the budget for Title 1 by + 8.9% (+ EUR 4 213 405) is mainly due to:

Chapter 11 (+ 9.4% representing an increase by + EUR 4 248 095), and reflects the annual increase in salary expenditure (see 5.1.3.), including a salary adjustment of 1.8% from 2017 to 2018, for the entire year 2017, and for the second half of 2018. For new secondments of Commission officials to posts of responsibility, the grade structure of the additional seconded officials is based on the average grade structure of the existing middle and senior management at the Commission.

Chapter 12 (-1.4% representing a decrease by - EUR 34 690), which is mainly due to the decrease of professional development and social expenditure, and representation costs.

5.2.2 Title 2

The increase in the budget for Title 2 by + 1.2% (+ EUR 116 275) is essentially due to:

Chapter 21 (+ 7% representing an increase by + EUR 440 455) which is mainly due to the increase of the REA usufruct instalment and to the increase of market prices for the building expenses via contractors and via Service-Level Agreements e.g. with OIB and HR.DS. It also includes the additional needs of office space.

In addition there are decreases in Chapter 22 (- 9.9% representing a decrease by - EUR 279 325) results mainly from the decreasing needs as from 2018 for new materials and renewal of older equipment since most of the expenses will be done in 2017.

5.2.3 Title 3

The decrease in the budget for Title 3 by -2.8% (- EUR -230 190) is mostly due to a decrease in budget for Chapter 31 by -11.2% (- EUR 199 645) financing the implementation of the REA Audit Strategy of 2018 where the number of externalised ex-post audits are decreasing in comparison with 2017 since this activity is in phasing out and concerns only risks audits on FP7 activities. Ex-post audit activity for the H2020 programme has been centralised in DG RTD's Common Support Centre, which delivers ex-post audit services to all European Commission services implementing H2020).

6 Other information

6.1 Buildings

6.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Covent Garden building	
Surface area (in square metres)	16 589 m ²	
<ul style="list-style-type: none"> • Of which office space • Of which non-office space 	<ul style="list-style-type: none"> • 15 890 m² • 699 m² 	
Annual rent (in EUR)	3 583 607.35 (for 2017)	
Type and duration of rental contract	Usufruct convention from 24.09.2008 to 23.09.2023	
Host country grant or support	No	
Present value of the building	The Agency does not own the building	

6.1.2 Building project in the planning phase

As of 2014, the European Commission Office for Infrastructure and Logistics (OIB) offers the Agency additional space, not covered by the usufruct contract referred to above, to accommodate staff increases resulting from its extended mandate for the period 2014-2020. As such, the Agency's needs for office space become integrated into the Commission's middle and long term real estate planning. Already in 2015, one additional floor has been given to the REA by the OIB. This additional floor is under the European Commission's Usufruct and the REA pays back its contribution via its Service Level Agreement (SLA) with the OIB. Additional office space needs for 2017 and 2018 is currently under discussion with OIB services and other occupants in the building.

6.1.3 Building projects submitted to the European Parliament and the Council

Not applicable

6.2 Evaluation

An external evaluation of the agency's performance over the period July 2012-July 2015 has been finalised in February 2016 and the results have been presented to the Steering Committee of 23 February 2016. The external evaluation of the REA was undertaken by an external consultant contracted by DG RTD in its capacity as main parent Directorate-General of the Agency.

The main findings of the second REA evaluation available are as follows:

The overall assessment was that REA is performing well. The evaluators concluded that REA has been efficient and effective in managing its mandate. This assessment reassures and confirms the outcome of the first REA evaluation. The REA's mandate was extended and includes a number of additional programmes that the Agency was not entrusted with during FP7, when the first evaluation took place: On top of the legacy of actions it managed under FP7, the Agency was entrusted with the management of the following H2020 actions: 'Excellent Science – Marie Skłodowska-Curie actions (MSCA)', 'Excellent Science – Future and Emerging Technologies (FET Open)', 'Industrial Leadership – Space Research actions', 'Societal challenges 2, 6 and 7' and Specific Objectives 'Spreading excellence and widening participation' and 'Science with and for Society'. Moreover, REA provides administrative and logistical support services.

This includes participant validation to the whole of Horizon 2020 as well as to some other non-research EU programmes (such as justice, education, competitiveness or agricultural promotion) and the management of expert contracting and payments. In 2016, the mandate of the REA has been extended to provide validation services to 3 new DGs (AGRI, HOME and JUST).

The evaluation resulted in an action plan aiming at improving cooperation with parent DGs for call planning, external communication activities, functionality and user-friendliness of IT systems, staff career development, policy feedback loop with parent DGs, workload measurements and optimisation of central support services.

Feedback from key stakeholders and grant beneficiaries is generally positive with regard to the REA's performance. A survey of the REA's beneficiaries indicated a high level of satisfaction with its performance. As many as 82% of respondents were very satisfied or satisfied with the services provided by the Agency.

The main conclusions of the analysis of the “external evaluation of the REA” can be summarised as follows:

The mandate of the REA, which includes programme management and delivery of the central support services, remains highly relevant to the Commission and the Agency's applicants/beneficiaries in the remaining part of the programming period (from mid-2015 to 2020). The initial identification of tasks entrusted to the Agency and the produced savings are still valid for justifying the outsourcing. This judgement was based on the cost-benefit analysis which assessed the issues identified in article 3 of Regulation 58/2003 and indicated significant advantages of the executive agency scenario without finding any major drawbacks of externalisation.

The evaluation also revealed that the delegation of operational tasks to the REA was very successful. The Agency performed in an effective, efficient and cost-effective way in implementing the tasks delegated to the Agency during the period 2012-2015. First, the Agency was effective in achieving the programme objectives and reaching key performance indicators. Second, its performance was efficient during the reference period in terms of the ratio between the administrative and operational budget and budget ‘per head’. Third, the executive agency scenario allowed achieving substantial cost savings to the EU budget.

The surveys of the REA's beneficiaries and experts indicated a high level of satisfaction with its performance. A combination of the high satisfaction with the Agency's services, the effective execution of the tasks delegated to the Agency and its low project management costs points to high value for money generated by the Agency's performance in the period 2012-2015.

Savings resulting from delegating tasks to the REA have been significant as the costs of the executive agency scenario were much lower than the costs of the in-house scenario. In 2012-2015 the actual cost savings of the executive agency scenario constituted 21% compared to the in-house scenario. By comparing the savings initially estimated in the SFS with the actual savings from the delegation of tasks to REA the evaluators found that the actual savings were 24% higher than the initial LFS estimations (€53.4 million compared to the initial estimation of €43.1 million) during the 2012-2015 period. As forecast in the financial statements and ex-ante CBA, the savings of the executive agency scenario primarily resulted from a higher share of CAs employed in the Agency and the lower overall number of staff.

2.2.3.1.5 Executive Agency for Education, Audiovisual and Culture - EACEA

1 Overview

1.1 Creation/modification (legal base)

Decision				Date		Mission/ Tasks / Functions
Commission 14/01/2005	Decision	2005/56/EC	of	OJ L24 27/01/2005	of	Management of EU operational programmes in the field of education, audio-visual and culture
Commission 08/02/2007	Decision	2007/114/EC	of	OJ L49 17/02/2007	of	Extension of mandate: new generation of programmes in the field of education, audio-visual and culture, as well as certain education strands of external programmes
Commission 12/06/2008	Decision	2008/629/EC	of	OJ L205 01/08/2008	of	Extension of mandate to the MEDIA II programmes
Commission 09/10/2008	Decision	2008/785/EC	of	OJ L269 10/10/2008	of	Extension of mandate to the Tempus programmes and ICI projects
Commission 20/04/2009	Decision	2009/336/EC	of	OJ L101 21/04/2009	of	Extension of mandate to the Erasmus Mundus II programme
Commission 2012/797/EU of 18/12/2012	Implementing Decision			OJ L349 19/12/2012	of	Extension of mandate to Media Mundus and adjustment of Youth in Action, Erasmus Mundus, Tempus and e-twinning(LLP)
Commission 2013/776/EU of 18/12/2013	Implementing Decision			OJ L343 19/12/2013	of	Management of EU operational programmes in the field of education, audio-visual and culture

1.2 Seat

Brussels

1.3 Budget Line

15 01 06 01 : Education, Audiovisual and Culture Executive Agency — Contribution from Erasmus+

15 01 06 02 : Education, Audiovisual and Culture Executive Agency — Contribution from Creative Europe

18 01 06 01 : Education, Audiovisual and Culture Executive Agency — Contribution from the programme 'Europe for citizens'

19 01 06 01 : Education, Audiovisual and Culture Executive Agency — Contribution from the Partnership Instrument

21 01 06 01 : Education, Audiovisual and Culture Executive Agency — Contribution from Development Cooperation Instruments (DCIs)

22 01 06 01 : Education, Audiovisual and Culture Executive Agency — Contribution from the Instrument for Pre-accession Assistance

22 01 06 02 : Education, Audiovisual and Culture Executive Agency — Contribution from European Neighbourhood Instrument (ENI)

23 01 06 01 : Education, Audiovisual and Culture Executive Agency — Contribution from EU Aid Volunteers initiative

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Temporary Agents (Officials seconded by the Commission)	34	32	34	34
Temporary Agents (recruited by the executive agency)	76	72	76	75
Total Establishment plan posts	110	104	110	109
Contract Agents	332	314	332	328
Seconded National Experts	0		0	0
TOTAL STAFF	442	418	442	437

1.5 Financial Resources Overview

1.5.1 Revenues Overview

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
1. EU contribution to the executive agency	47 081 000	46 925 084
2. EEA/EFTA contribution (excl. Switzerland)	1 074 377	1 081 316
3. Participation of candidate countries and/or third countries	1 679 343	1 902 600
TOTAL	49 834 720	49 909 000

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	34 937 000	34 937 000	35 967 000	35 967 000
Title 2 - Infrastructure and operating expenditure	9 300 720	9 300 720	8 979 000	8 979 000
Title 3 - Programme support expenditure	5 980 000	5 980 000	5 690 000	5 690 000
TOTAL EXPENDITURE	50 217 720	50 217 720	50 636 000	50 636 000

2 Information on the functioning

2.1 Lifecycle EU programmes managed

In 2018, the executive agency is in the 13th year of its operational lifetime and manages the following programmes:

Name of the EU programme	The executive agency is phasing in for this programme	The executive agency is fully operational for this programme	The executive agency is phasing out for this programme
ERASMUS+		X	
CREATIVE EUROPE		X	
EUROPE FOR CITIZENS		X	
EU AID VOLUNTEERS		X	
PAN-AFRICAN PROGRAMME		X	
WESTERN BALKANS YOUTH WINDOW		X	
TUNISIA YOUTH WINDOW		X	
EASTERN PARTNERSHIP YOUTH WINDOW		X	
MEDIA 2007			X
LIFELONG LEARNING			X
YOUTH IN ACTION			X
EUROPE FOR CITIZENS 2007-2013			X
TEMPUS			X
ERASMUS MUNDUS			X
ICI BILATERAL PROJECTS			X
CULTURE			X

2.2 Operational appropriations managed

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations (1)	Payment appropriations (1)	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Europe for Citizens						
18 04 01 01 - Europe for citizens — Strengthening remembrance and enhancing capacity for civic participation at the Union level						
Operational Budget	22 728 860	22 101 862	23 231 000	22 760 000	24 426 000	25 205 000
<i>Of which managed by the executive agency</i>	22 728 860	22 101 862	23 231 000	22 760 000	24 226 000	25 000 000
Completion of Europe for Citizens						
18 04 51 - Completion of Europe for citizens programme (2007 to 2013)						
Operational Budget	0	1 538 867	p.m.	500 000	p.m.	200 000
<i>Of which managed by the executive agency</i>	0	1 239 098		500 000		200 000
Completion of Culture						
15 04 51 - Completion of programmes/actions in the field of culture and language						
Operational Budget	0	11 832 082	p.m.	2 547 311	p.m.	2 200 000
<i>Of which managed by the executive agency</i>	0	11 825 422		2 547 311		2 200 000
Completion of Development Cooperation Instrument						
21 02 51 02 - Cooperation with developing countries in Latin America						
Operational Budget	0	242 738 905	p.m.	110 000 000	p.m.	50 000 000
<i>Of which managed by the executive agency</i>	0	16 431 812		2 613 088		0
21 02 51 03 - Cooperation with developing countries in Asia, including Central Asia and the Middle East						
Operational Budget	432	619 044 705	p.m.	392 352 245	p.m.	337 765 334
<i>Of which managed by the executive agency</i>		27 835 769		3 654 140		325 678
21 02 51 08 - Geographical cooperation with Africa, Caribbean and Pacific states						
Operational Budget	0	242 767 374	p.m.	260 218 059	p.m.	85 163 000

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations (1)	Payment appropriations (1)	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
<i>Of which managed by the executive agency</i>	0	3 276 191		611 905		0
Completion of European Neighbourhood and Partnership Instrument						
22 04 51 - Completion of actions in the area of European Neighbourhood Policy and relations with Russia (prior to 2014)						
Operational Budget	1 970 567	918 846 532	p.m.	950 000 000	p.m.	580 000 000
<i>Of which managed by the executive agency</i>	0	44 052 009		8 000 000		2 947 822
Completion of Cooperation with industrialised and other high-income countries and territories						
19 05 51 - Completion of actions in the field of relations and cooperation with industrialised third countries (2007 to 2013)						
Operational Budget	0	8 825 596	p.m.	7 045 000	p.m.	4 000 000
<i>Of which managed by the executive agency</i>	0	3 265 118		1 800 000		400 000
Completion of Cooperation with industrialised and other high-income countries and territories						
21 09 51 01 - Asia						
Operational Budget	0	16 402 723	p.m.	10 468 000	p.m.	5 161 244
<i>Of which managed by the executive agency</i>	0	3 295 043		522 803		0
21 09 51 02 - Latin America						
Operational Budget	0	9 666 858	p.m.	13 042 515	p.m.	893 143
<i>Of which managed by the executive agency</i>	0	3 930 869		659 968		0
21 09 51 03 - Africa						
Operational Budget	0	1 431 388	p.m.	1 282 693	p.m.	p.m.
<i>Of which managed by the executive agency</i>	0	1 387 320		279 160		0
Completion of Instrument for Pre-Accession Assistance						
22 02 51 - Completion of former pre-accession assistance (prior to 2014)						
Operational Budget	995 291	374 875 226	p.m.	363 275 973	p.m.	190 000 000

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations (1)	Payment appropriations (1)	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
<i>Of which managed by the executive agency</i>	0	12 731 433		4 000 000		669 471
Completion of Action programme in the field of lifelong learning						
15 02 51 - Completion line for lifelong learning, including multilingualism						
Operational Budget	0	29 918 049	p.m.	6 050 944	p.m.	p.m.
<i>Of which managed by the executive agency</i>	0	25 388 024		6 050 944		
Completion of Support for the European audiovisual sector						
09 05 51 - Completion of former MEDIA programmes						
Operational Budget	0	2 989 917	p.m.	395 416	p.m.	p.m.
<i>Of which managed by the executive agency</i>	0	2 989 917		395 416		
Completion of Youth in Action						
15 02 53 - Completion line for youth and sport						
Operational Budget	0	419 470	p.m.	p.m.	p.m.	p.m.
<i>Of which managed by the executive agency</i>	0	419 470				
Creative Europe Programme						
09 05 01 - MEDIA Sub-programme — Operating transnationally and internationally and promoting transnational circulation and mobility						
Operational Budget	105 440 401	95 021 440	107 118 000	101 000 000	109 145 000	99 000 000
<i>Of which managed by the executive agency</i>	105 440 401	95 021 440	107 118 000	101 000 000	109 145 000	103 537 937
15 04 01 - Strengthening the financial capacity of SMEs and small and very small organisations in the European cultural and creative sectors, and fostering policy development and new business models						
Operational Budget	25 299 869	15 151 720	30 932 000	14 176 893	34 528 000	12 877 727
<i>Of which managed by the executive agency</i>	7 620 338	6 476 388	4 493 674	4 413 663	5 301 955	5 199 828
15 04 02 - Culture sub-programme — Supporting cross-border actions and promoting transnational circulation and mobility						

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations (1)	Payment appropriations (1)	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Operational Budget	55 686 838	44 987 312	55 350 000	44 229 071	68 606 000	52 000 000
<i>Of which managed by the executive agency</i>	48 695 945	39 249 504	48 629 680	38 829 071	57 616 140	51 375 334
Development Cooperation Instrument (DCI)						
21 02 09 - Pan-African programme to support the Joint Africa-European Union Strategy						
Operational Budget	93 468 112	51 074 376	109 203 732	124 670 461	130 820 662	105 041 165
<i>Of which managed by the executive agency</i>	10 000 000	3 036 853		1 533 600		4 973 675
21 02 20 - Erasmus+ — Contribution from the development cooperation instrument (DCI)						
Operational Budget	115 352 483	86 867 447	108 922 928	93 812 842	94 928 673	95 995 100
<i>Of which managed by the executive agency</i>	86 609 346	52 991 129	78 482 532	56 812 842	70 316 973	63 719 717
The Union Programme for Education, Training, Youth and Sport (Erasmus+)						
15 02 01 01 - Promoting excellence and cooperation in the European education and training area and its relevance to the labour market						
Operational Budget	1 655 962 833	1 700 322 315	1 725 463 700	1 579 766 641	1 955 123 300	1 845 127 000
<i>Of which managed by the executive agency</i>	221 560 667	138 851 836	227 636 541	132 000 000	266 745 970	193 538 117
15 02 01 02 - Promoting excellence and cooperation in the European youth area and the participation of young people in European democratic life						
Operational Budget	210 481 931	215 102 372	227 900 000	198 855 087	182 672 916	175 000 000
<i>Of which managed by the executive agency</i>	24 180 830	15 295 348	24 464 838	22 500 000	25 060 000	23 665 257
15 02 02 - Promoting excellence in teaching and research activities in European integration through the Jean Monnet activities worldwide						
Operational Budget	41 211 856	38 116 512	37 505 000	33 741 803	42 000 000	40 734 000
<i>Of which managed by the executive agency</i>	40 892 127	37 768 488	37 055 000	33 422 073	41 550 000	40 508 876
15 02 03 - Developing the European dimension in sport						
Operational Budget	33 272 442	24 495 758	36 000 000	31 169 036	43 000 000	35 000 000
<i>Of which managed by the executive agency</i>	30 288 753	21 534 379	32 300 000	27 653 346	39 633 161	33 548 498

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations (1)	Payment appropriations (1)	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
European Neighbourhood Instrument (ENI)						
22 04 01 01 - Mediterranean countries — Human rights, good governance and mobility						
Operational Budget	123 190 000	52 919 964	173 000 000	68 000 000	119 435 744	65 000 000
<i>Of which managed by the executive agency</i>	0	999 435	0	1 000 000	0	0
22 04 01 02 - Mediterranean countries — Poverty reduction and sustainable development						
Operational Budget	577 000 000	369 274 836	613 835 212	333 300 000	596 250 682	460 000 000
<i>Of which managed by the executive agency</i>				1 000 000		1 318 000
22 04 02 02 - Eastern Partnership — Poverty reduction and sustainable development						
Operational Budget	384 541 827	115 140 870	322 125 583	172 135 000	351 556 726	320 000 000
<i>Of which managed by the executive agency</i>			5 550 000	2 346 000		4 188 000
22 04 20 - Erasmus+ — Contribution from the European Neighbourhood Instrument (ENI)						
Operational Budget	105 264 380	100 790 975	102 415 000	96 647 388	79 733 000	99 263 450
<i>Of which managed by the executive agency</i>	50 485 612	35 986 089	50 951 463	43 000 000	42 619 523	45 173 743
EU Aid Volunteers initiative (EUAV)						
23 04 01 - EU Aid Volunteers initiative — Strengthening the Union's capacity to respond to humanitarian crises						
Operational Budget	8 119 639	6 348 978	20 972 000	22 678 550	19 235 000	15 780 963
<i>Of which managed by the executive agency</i>	7 694 639	5 703 315	20 407 000	4 500 000	18 870 000	15 415 963
Instrument for Pre-accession Assistance (IPA II)						
22 02 04 01 - Multi-country programmes, regional integration and territorial cooperation						
Operational Budget	393 680 460	98 917 104	320 292 285	224 547 358	411 426 000	283 000 000
<i>Of which managed by the executive agency</i>	0	2 435 068	0	1 000 000	3 000 000	2 579 351
22 02 04 02 - Erasmus+ — Contribution from the Instrument for Pre-accession Assistance (IPA)						
Operational Budget	32 963 697	30 812 535	33 061 715	33 087 700	30 271 000	34 352 588

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations (1)	Payment appropriations (1)	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
<i>Of which managed by the executive agency</i>	13 629 169	9 015 035	13 224 686	11 000 000	12 935 123	11 653 953
Partnership instrument for cooperation with third countries (PI)						
19 05 01 - Cooperation with third countries to advance and promote Union and mutual interests						
Operational Budget	108 653 218	36 891 954	112 899 000	84 191 000	126 263 000	70 610 000
<i>Of which managed by the executive agency</i>	4 000 000	2 565 917	0	2 500 000	3 000 000	3 110 000
19 05 20 - Erasmus+ — Contribution from the Partnership Instrument						
Operational Budget	16 115 348	15 821 777	15 600 000	14 628 006	11 520 000	14 646 383
<i>Of which managed by the executive agency</i>	1 068 761	224 150	1 064 201	500 000	902 774	452 100
TOTAL operational budget managed by the agency	674 895 448	647 323 731	674 608 615	539 405 330	720 922 619	635 701 320

(1) The amounts include EUR28, EFTA, R0

3 Human Resources

3.1 Staffing when created extended

Source: Specific financial statement accompanying the mandate extension which received a positive opinion of the CEA on 22 November 2013.

Staff	2014	2015	2016	2017	2018	2019	2020
Temporary Agents (Officials seconded by the Commission)	34	34	34	34	34	34	34
Temporary Agents (recruited by the agency)	74	76	76	76	76	76	76
Executive Agency's total Establishment Plan Posts	108	110	110	110	110	110	110
Contract Agents (*)	328	331	331	331	331	331	332
Seconded National Experts (SNE)							
Total staff of the Executive Agency	436	441	441	441	441	441	442

(*) Estimated full time equivalent units (FTE) on the basis of average costs

3.2 Detailed situation

3.2.1 Establishment plan posts

Function group and grade	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
AD 16				
AD 15				
AD 14	5	2	5	7
AD 13	6	9	8	7
AD 12	7	2	5	5

Function group and grade	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
AD 11	10	11	12	12
AD 10	11	9	11	15
AD 9	16	19	14	12
AD 8	8	8	8	9
AD 7	6	6	8	7
AD 6	9	6	7	5
AD 5	3	3	3	2
AD TOTAL	81	75	81	81
AST 11	1		1	1
AST 10	1	1	2	2
AST 9	1	1		0
AST 8	1	1	1	1
AST 7	3		3	2
AST 6	2	3	5	6
AST 5	10	11	9	11
AST 4	4	9	5	5
AST 3	6	3	3	0
AST 2				
AST 1				
AST TOTAL	29	29	29	28
AST/SC 6				
AST/SC 5				
AST/SC 4				
AST/SC 3				
AST/SC 2				
AST/SC 1				
AST/SC TOTAL				
TOTAL	110	104	110	109
Of which Officials seconded by the commission	34	32	34	34

3.2.2 Contract Agents financed from the EU budget contribution

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	100	83	100	100
Function Group III	155	151	155	154
Function Group II	70	75	70	70
Function Group I	7	5	7	4
TOTAL	332	314	332	328

3.2.3 Contract Agents financed from external revenues

In addition to the contract agents financed from the EU budget contribution as set out in the table above, the table below shows the number of contract agents financed with contributions paid by (potential) candidate and third countries as well as from the European Development Fund

(EDF)				
Human Resources financed outside the EU budget	Foreseen in 2016	Recruited as of 31/12/2016	Foreseen in 2017	Foreseen 2018
Financed from EDF	4	4	4	3
Financed from participation of candidate countries and/or third countries	20	20	20	17

3.2.4 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	0		0	0

3.3 Impact of the creation of the Executive Agency on the human resources of the Commission

3.3.1 Freed staff in the parent DG

3.3.1.1 At creation

In accordance with Article 12 § 6c of Council Regulation 58/2003, tasks transferred from Commission services to executive agencies free Commission resources for redeployment to other priorities in the annual allocation of human resources. In accordance with the budgetary procedure and the principle of transparency, the Commission informs the Budgetary Authority on the estimated number of posts that could be freed and redeployed.

Parent DG	Total staff to be freed (as planned at creation)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
DG EAC (posts)	12	12	0	0
DG EAC (external personnel)	18	18	0	0
Total	30	30	0	0

Source: Legislative financial statement accompanying the Communication to the Commission C(2004)5399 of 21.12.2004

3.3.1.2 At extension of the mandate of the executive agency

In accordance with Article 12 § 6c of Council Regulation 58/2003, tasks transferred from Commission services to executive agencies free Commission resources for redeployment to other priorities in the annual allocation of human resources. In accordance with the budgetary procedure and the principle of transparency, the Commission informs the Budgetary Authority on the estimated number of posts that could be freed and redeployed.

Parent DG	Total staff to be freed (as planned at extension)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
DG EAC (posts)	3	3	0	0
Total	3	3	0	0

Source: Legislative financial statement accompanying the Commission Decision C(2008)5582 of 09.10.2008

Parent DG	Total staff to be freed (as planned at extension)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
DG EAC (posts)	3	3	0	0
DG EAC (external personnel)	3.5	3.5	0	0
DG DEVCO (external personnel)	22	22	0	0
Total	28.5	28.5	0	0

Source: Legislative financial statement accompanying the Commission Implementing Decision C(2012)9474 of 18.12.2012

Parent DG	Total staff to be freed (as planned at extension)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
DG EAC (external personnel)	1	1	0	0
Total	1	1	0	0

Source: Specific financial statement accompanying the mandate extension which received a positive opinion of the CEA on 22.11.2013

Parent DG	Total staff to be freed (as planned at extension)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
DG DEVCO (external personnel)	1	0	1	0
Total	1	0	1	0

Source: Specific financial statement accompanying the Commission Decision C(2016)401 of 01.02.2016

3.3.1.3 Following a decrease of the total number of seconded officials to executive agency ('unfrozen' posts)

Parent DG	Number of posts freed, following a decrease of the total number of seconded officials to the Executive agency		
	By end 2016	In 2017	In 2018
DG EAC	27	0	0
DG CNECT	4	0	0
DG DEVCO	1	0	0
Total	32	0	0

3.3.2 Frozen posts in the Commission Establishment Plan

In accordance with Article 18 § 2b of Council Regulation 58/2003 and Article 38.c of the Staff Regulations, a number of posts corresponding to the number of Commission officials seconded to executive agencies is without budgetary coverage in the establishment plan of the Commission and generates a corresponding reduction of administrative appropriations in the Commission Budget (see "Abatement agencies executives" in Draft Budget Working Document II).

This number is subject to fluctuations over time, depending on the stage in the lifetime of the executive agency. Moreover, this number can vary also following the application of Article 38.c of the Staff Regulations: "() at the end of every six months, the official concerned may request that his secondment is terminated", and the time span between his/her mobility and his/her replacement.

Parent DG	Number of posts to be frozen (as planned)	Number of posts frozen in 2016	Number of posts frozen in 2017
DG EAC	32	30	30
DG CNECT	0	2	2
DG COMM	2	0	0
DG HOME	0	2	2
Total	34	34	34

Source: Specific financial statement accompanying the mandate extension which received a positive opinion of the CEA on 22.11.2013, taking account of the Commission's reorganisation in 2015 and the shift of programmes from DG EAC and DG COMM to DG CNECT and DG HOME, thus becoming parent DGs of EACEA.

4 Financial Resources

4.1 Indicative contribution table

Indicative EU budget contribution to the agency (as foreseen in the financial statement accompanying the mandate extension which received a positive opinion of the CREA on 22 November 2013)	2014	2015	2016	2017	2018	2019	2020
	47,542	47,615	47,933	48,184	48,330	48,468	48,506
Agency contribution as voted by the budgetary Authority							
Initial Budget (EUR-28)	47,542	47,615	47,435	47,081			

Budget after transfers and / or amending budgets (EUR-28)							
Operating budget of the agency							
Initial Budget (EUR-28)	47,542	46,923	47,435	47,081			
Budget after transfers and / or amending budgets (EUR-28)	44,809	44,423					

4.2 Revenues

REVENUES		2016	2017	2018	VAR 2018/2017 (%)
		Executed Budget (2)	Budget (1)	Draft Budget	
1. EU contribution to the executive agency					
Budget Line	Programme				
15 01 06 01	E4A	26 922 790	25 615 000	25 846 084	0,90%
15 01 06 02	CREA	12 790 760	12 176 000	12 177 000	0,01%
18 01 06 01	CIT2020	2 163 000	2 203 000	2 215 000	0,54%
19 01 06 01	PI	230 000	194 000	106 000	-45,36%
21 01 06 01	DCI2020	2 314 080	2 650 000	2 472 000	-6,72%
22 01 06 01	IPA2	798 460	789 000	729 000	-7,60%
22 01 06 02	ENI	2 482 080	2 415 000	2 287 000	-5,30%
23 01 06 01	EUAV	989 000	1 039 000	1 093 000	5,20%
Sub Total		48 690 170	47 081 000	46 925 084	-0,33%
2. EEA/EFTA contribution (excl.Switzerland)					
Budget Line	Programme				
15 01 06 01	E4A		632 690	640 868	1,29%
15 01 06 02	CREA		297 094	299 559	0,83%
21 01 06 01	DCI2020		65 455	66 394	1,43%
22 01 06 01	IPA2		19 488	18 006	-7,60%
22 01 06 02	ENI		59 650	56 489	-5,30%
Sub Total			1 074 377	1 081 316	0,65%
3. Participation of candidate countries and/or third countries					
Budget Line	Programme				
15 01 06 01	E4A		1 129 830	1 600 860	41,69%
15 01 06 02	CREA		298 370	67 960	-77,22%
18 01 06 01	CIT2020		45 643		-100%
21 01 06 01	DCI2020		84 000	110 170	31,15%
22 01 06 01	IPA2		29 600	29 880	0,95%
22 01 06 02	ENI		91 900	93 730	1,99%
Sub Total			1 679 343	1 902 600	13,29%
TOTAL REVENUES		48 690 170	49 834 720	49 909 000	0,15%

(1) EDF contribution is not included (EUR 383 000 in 2017 and EUR 311 000 in 2018)

(2) Amount includes EFTA and R0 for 2016 executed budget

4.3 Expenditure

4.3.1 Commitment appropriations

EXPENDITURE	EXPENDITURE			
	Executed Budget 2016	Budget 2017	Draft Budget 2018	VAR 2018/2017 (%)
Title 1 - Staff expenditure	33 265 348	34 937 000	35 967 000	2,95%
Remunerations, Allowances and Charges	31 675 755	33 295 000	34 295 000	3,00%
- <i>Of which establishment plan posts</i>	<i>11 865 282</i>	<i>13 000 000</i>	<i>13 500 000</i>	<i>3,85%</i>
- <i>Of which external personnel</i>	<i>19 810 473</i>	<i>20 295 000</i>	<i>20 795 000</i>	<i>2,46%</i>
Professional Development and Social expenditure	1 589 593	1 642 000	1 672 000	1,83%
Title 2 - Infrastructure and operating expenditure	9 844 989	9 300 720	8 979 000	-3,46%
Building expenditure	5 972 450	5 966 720	5 605 000	-6,06%
ICT expenditure	3 367 554	3 050 000	3 100 000	1,64%
Movable Property and Current Operating expenditure	504 985	284 000	274 000	-3,52%
Title 3 - Programme support expenditure	4 845 751	5 980 000	5 690 000	-4,85%
Programme Management expenditure	4 845 751	5 980 000	5 690 000	-4,85%
Common Support Services expenditure	0	0	0	◆
TOTAL	47 956 088	50 217 720	50 636 000	0,83%

4.3.2 Payment appropriations

EXPENDITURE	EXPENDITURE			
	Executed Budget 2016 (1)	Budget 2017	Draft Budget 2018	VAR 2018/2017 (%)
Title 1 - Staff expenditure	32 389 941	34 937 000	35 967 000	2,95%
Remunerations, Allowances and Charges	31 061 255	33 295 000	34 295 000	3,00%
- <i>Of which establishment plan posts</i>	<i>11 862 032</i>	<i>13 000 000</i>	<i>13 500 000</i>	<i>3,85%</i>
- <i>Of which external personnel</i>	<i>19 199 223</i>	<i>20 295 000</i>	<i>20 795 000</i>	<i>2,46%</i>
Professional Development and Social expenditure	1 328 686	1 642 000	1 672 000	1,83%
Title 2 - Infrastructure and operating expenditure	7 490 092	9 300 720	8 979 000	-3,46%
Building expenditure	5 090 356	5 966 720	5 605 000	-6,06%
ICT expenditure	2 144 108	3 050 000	3 100 000	1,64%
Movable Property and Current Operating expenditure	255 628	284 000	274 000	-3,52%
Title 3 - Programme support expenditure	2 548 330	5 980 000	5 690 000	-4,85%
Programme Management expenditure	2 548 330	5 980 000	5 690 000	-4,85%
Common Support Services expenditure	0	0	0	-100%
TOTAL	42 428 363	50 217 720	50 636 000	0,83%

(1) Difference between amounts committed in 2016 and not paid in 2016 have been carried over to 2017 and will be paid at the reception of the invoices.

4.4 Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as general revenue): 1.762.623 EUR

5 Justification of needs

5.1 Human Resources

5.1.1 Number of staff requested

The number of staff requested for 2018 is in line with the Financial Statement accompanying the mandate extension – Commission Decision 2013/776/EU which received a positive opinion of the CEA on 22 November 2013. One more

contract agent was allocated later on in order to manage the Pan-African Programme, as agreed in 2015. In addition, following the centralisation of SEDIA, 1 post and 4 contract agents are reduced from 2018, to reflect the decrease of tasks of EACEA.

5.1.2 Number of contracts agents financed from the participation of candidate countries and/or third countries

17 contract agents are financed for 2018 on credits from the participation of candidate countries and/or third countries for the following programmes: Erasmus+ and Creative Europe. In addition, 3 contract agents are financed from the European Development Fund.

5.1.3 Salary assumption for calculating salary lines (% applied)

Salaries for 2018 have been calculated on the basis of 2017 average costs per FTE multiplied by the number of FTE foreseen for 2018. The calculation takes into account the effect of the promotion exercise and a vacancy rate of around 1%, the foreseen end of unpaid leave of 4 contract agents and an indexation rate of around 2% for 2017 and of around 2% for 6 months of 2018.

Number of FTE foreseen for 2018:

- 109 TA: 110 TA authorised under EU28 budget *99% (estimated occupancy rate)
- 349 CA: 332 CA authorised under EU28 budget *99% (estimated occupation rate) + 17 contract agents under R0 budget + 3 CA under EDF budget.

5.1.4 Vacancy rate as of end 2016

On 31 December 2016, the vacancy rate amounted to 5% of the total authorised staff (both for contract and temporary agents). This rate is due to the fact that in 2016 priority was again given to internal mobility in accordance with the staff authorised per programme in the framework of the new mandate.

5.1.5 Standard abatement('abatement forfaitaire')

The calculation takes into account the effect of the promotion exercise as well as an indexation rate of around 2% for 2017 and of around 2% for 6 months in 2018. In addition, it is expected that 4 contract agents who are in unpaid leave in 2017 will reintegrate their posts in 2017. A vacancy rate of 1% is taken into consideration.

5.2 Financial Resources

5.2.1 Title 1

The calculation takes into account the effect of the promotion exercise as well as an indexation rate (around 2% for 2017 and 2% for 6 months in 2017). In addition, it is expected that 4 contract agents who are in unpaid leave in 2017 will reintegrate their posts in 2018. A vacancy rate of 1% is taken into consideration.

5.2.2 Title 2

As the first phase of the move of the Agency took place in 2016 and the second phase will be completed in 2017, the Agency will no longer have to finance a double rent + associated rental expenses for a transitional period.

5.2.3 Title 3

Communication expenditure are decreasing compared to 2017, as the Agency has planned ad hoc activities in 2017. Translation costs are reduced to a level similar to 2015 because the years 2016 and 2017 are atypical (some translations have been postponed from one year to the next). Mission expenses are also decreasing as the agency intends to introduce cost-cutting measures.

6 Other information

6.1 Buildings

6.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	J-59 (Brussels)	
Surface area (in square metres)	8.946	Floors 00 to 08
-Of which office space	-4.832	
-Of which non-office space	-4.114	
Annual rent (in EUR)	1 707 084,22	<u>Subject to annual indexation</u>

Type and duration of rental contract	Commission building put at disposal of EACEA Executive Agency on the basis of an SLA with OIB	
Host country grant or support	No	
Present value of the building	N/A	

	Name, location and type of building	Other Comment
Information to be provided per building:	SPA2 (Brussels)	
Surface area (in square metres)	5.001	
-Of which office space	- 2.873	
-Of which non-office space	- 2.128	
Annual rent (in EUR)	904 413,29	Subject to annual indexation
Type and duration of rental contract	Commission building put at disposal of EACEA Executive Agency on the basis of an SLA with OIB	
Host country grant or support	No	
Present value of the building	N/A	

	Name, location and type of building	Other Comment
Information to be provided per building:	J-70 (Brussels)	OIB allocated to the Agency office space in J-70 00 and 01. However, only the office space in J-70 01 has been made available so far. Most likely, the office space in J-70 00 will finally not be made available.
Surface area (in square metres)	855	In J-70 01
-Of which office space	- 395	
-Of which non-office space	- 460	
Annual rent (in EUR)	585 919	<u>Subject to annual indexation</u> This is the amount communicated by OIB for the space initially allocated in J-70 00 and 01.
Type and duration of rental contract	Commission building put at disposal of EACEA Executive Agency on the basis of an SLA with OIB	
Host country grant or support	No	
Present value of the building	N/A	

	Name, location and type of building	Other Comment
Information to be provided per building:	J-54 (Brussels)	As OIB cannot make available the office space in J-70 00, OIB is making available office space in J-54 temporarily, so that the Agency can abandon BOUR at the end of the rental contract.
Surface area (in square metres)	875	Not yet determined. The figures provided are the current estimates.
-Of which office space	-666	
-Of which non-office space	-209	
Annual rent (in EUR)	Not yet determined	An amount has not yet been communicated by OIB. The amount initially foreseen to cover the rental of J-70 00 should suffice

		to cover the rental of J-54.
Type and duration of rental contract	Commission building put at disposal of EACEA Executive Agency on the basis of an SLA with OIB	Temporary solution, given the unavailability of the space initially foreseen and agreed with OIB (J-70 00)
Host country grant or support	No	
Present value of the building	N/A	

6.1.2 Building project in the planning phase

A first part of EACEA Agency has moved from BOU2 to SPA2, J70 and J59 in September 2016. The second phase of the move from BOUR is taking place in the first quarter of 2017. The current projects include the creation of a collaborative office space in J-59 00 and SPA2 -1, which would allow hosting the unit that should have occupied the space J-70 00. Once this is implemented, hopefully in the coming two or three months, the Agency will abandon J-54.

6.1.3 Building projects submitted to the European Parliament and the Council

N/A

6.2 Evaluation

A recently completed evaluation of the agency is expected to be officially submitted to the European Parliament and the Council by 30/04/2017. The third interim evaluation covers the period 1 January 2012 - 31 December 2014. The main findings of the latest evaluation are available below.

The evaluation revealed that the delegation of operational tasks to the EACEA has been successful. The Agency performed in an effective, moderately efficient and cost-effective way in implementing the tasks delegated to the Agency during the period 2012-2014. First, the Agency was effective in achieving the programme objectives and reaching most of its key performance indicators (with less positive results for the targets of error rates mostly due to the nature of the programmes delegated to the Agency, i.e. small grants awarded to small organisations with limited administrative and accounting capacities). Second, a number of important simplifications were introduced within the EACEA to increase the efficiency of its processes. Third, the executive agency scenario has resulted in substantial cost savings to the EU budget.

The surveys of the EACEA's applicants and beneficiaries revealed a high and somewhat increasing level of satisfaction with its performance. Up to 79.3 % of respondents had a positive opinion on the Agency's performance. A total of 94% of respondents indicated that they would consider applying for EU funding managed by the EACEA in the future.

Overall, the mandate of the EACEA remains highly relevant to the needs of the Commission and the Agency's applicants/beneficiaries in the remaining part of the programming period (from 2015 to 2020). The initial identification of tasks entrusted to the Agency still justifies the outsourcing.

2.2.3.2 Executive Agency of heading 3 - Security and citizenship

2.2.3.2.1 Consumer, Health, Agriculture and Food Executive Agency - CHAFEA

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Commission Implementing Decision 2004/858/EC of 15/12/2004	OJ L369 of 16/12/2004	Implementation of public health programme 2003-2008
Commission Implementing Decision 2008/544/EC of 20/06/2008	OJ L173 of 03/07/2008	Extension of mandate / new name (executive agency for health and consumers): completion of public health programme 2003-2008, public health programme 2008-2013, consumer policy 2007-2013 and food safety training measures.
Commission decision 2012/740/EU of 29/11/2012	OJ L331 of 1/12/2012	Extension of mandate (executive agency for health and consumers): completion of public health programme 2003-2008, public health programme 2008-2013, consumer policy 2007-2013; European standardisation and the food safety training measures.
Commission Decision 2013/770/EU of 17/12/2013	OJ L341 of 18.12.2013	Establishing the Consumers, Health and Food Executive Agency and repealing Decision 2004/858/EC
Commission Decision 2014/927/EU of 17/12/2014	OJ L363 of 18.12.2014	Extension of mandate and transforming the 'Consumers, Health and Food Executive Agency' into the 'Consumers, Health, Agriculture and Food Executive Agency'.

1.2 Seat

Luxembourg, Luxembourg

1.3 Budget Line

05 01 06 01 : Consumer, Health, Agriculture and Food Executive Agency — Contribution from the agricultural promotion programme

17 01 06 02 : Consumers, Health, Agriculture and Food Executive Agency — Contribution from the 'Third programme for the Union's action in the field of health (2014-2020)'

17 01 06 03 : Consumers, Health, Agriculture and Food Executive Agency — Contribution in the field of food and feed safety, animal health, animal welfare and plant health

33 01 06 01 : Consumers, Health, Agriculture and Food Executive Agency — Contribution from the Consumer programme

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Temporary Agents (Officials seconded by the Commission)	8	8	8	8
Temporary Agents (recruited by the executive agency)	7	6	9	10
Total Establishment plan posts	15	14	17	18
Contract Agents	45	45	48	53
Seconded National Experts			0	
TOTAL STAFF	60	59	65	71

1.5 Financial Resources Overview

1.5.1 Revenues Overview

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
1. EU contribution to the executive agency	9 570 000	10 422 900

2. EEA/EFTA contribution (excl. Switzerland)	143 960	150 009
3. Participation of candidate countries and/or third countries		
TOTAL	9 713 960	10 572 909

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	6 003 020	6 003 020	6 578 640	6 578 640
Title 2 - Infrastructure and operating expenditure	1 444 000	1 444 000	1 476 900	1 476 900
Title 3 - Programme support expenditure	2 266 940	2 266 940	2 441 369	2 441 369
TOTAL EXPENDITURE	9 713 960	9 713 960	10 496 909	10 496 909

2 Information on the functioning

2.1 Lifecycle EU programmes managed

In 2018, the executive agency is in the 14th year of its operational lifetime and manages the following programmes:

Name of the EU programme	The executive agency is phasing in for this programme	The executive agency is fully operational for this programme	The executive agency is phasing out for this programme
Consumer Programme 2014-2020		X	
Public Health Programme 2014-2020		X	
Food Safety Training Measures covered by Directive 2000/29/EC and Regulation (EC) N° 882/2004		X	
Consumer Programme 2007-2013			X
Public Health Programme 2008-2013			X
The information provision and promotion measures for agricultural products on the internal market and in third countries		X	

2.2 Operational appropriations managed

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Completion of Public Health						
17 03 51 - Completion of public health programmes						
Operational Budget	0	12 361 311	p.m.	6 000 000	p.m.	2 611 000
<i>Of which managed by the executive agency</i>	0	10 877 607	p.m.	5 000 000	p.m.	2 611 000
17 04 51 - Completion of previous measures in food and feed safety, animal health, animal welfare and plant health						
Operational Budget	0	8 642 429	p.m.	5 000 000	p.m.	4 000 000
<i>Of which managed by the executive agency</i>	0	3 496 700	p.m.	500 000	p.m.	0

	Executed budget 2016		Budget 2017		Draft Budget 2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Consumer Programme						
33 04 01 - Safeguarding consumers' interest and improving their safety and information						
Operational Budget	23 618 306	20 515 963	24 132 000	17 300 000	25 175 000	20 200 000
<i>Of which managed by the executive agency</i>	16 124 805	16 829 202	17 000 000	13 750 000	17 000 000	14 000 000
European Agricultural Guarantee Fund (EAGF)						
05 02 10 02 - Promotion measures — Direct payments by the Union						
Operational Budget	18 480 225	4 133 934	52 500 000	12 037 000	88 600 000	27 396 000
<i>Of which managed by the executive agency</i>	18 480 225	2 670 869	52 500 000	12 037 000	88 600 000	27 396 000
05 02 18 - School schemes						
Operational Budget						
<i>Of which managed by the executive agency</i>	0	0	0	0	0	0
Food and Feed						
17 04 03 - Ensuring effective, efficient and reliable controls						
Operational Budget	50 021 102	43 119 792	53 558 000	49 500 000	57 483 000	53 280 000
<i>Of which managed by the executive agency</i>	15 365 000	10 372 424	15 500 000	13 500 000	15 500 000	11 000 000
Union action in the field of health (Health Programme)						
17 03 01 - Third programme for the Union's action in the field of health (2014-2020)						
Operational Budget	58 174 064	39 197 582	58 820 000	46 000 000	60 467 000	47 389 000
<i>Of which managed by the executive agency</i>	49 712 691	31 235 043	47 500 000	35 000 000	48 500 000	34 000 000
TOTAL operational budget managed by the agency	99 682 721	75 481 845	132 500 000	79 787 000	169 600 000	89 007 000

3 Human Resources

3.1 Staffing when created extended

Source: Specific financial statement accompanying the mandate extension which received a positive opinion of the CREA on 22 November 2013.

Staff	2014	2015	2016	2017	2018	2019	2020
Temporary Agents (Officials seconded by the Commission)	6	7	8	8	8	8	8
Temporary Agents (recruited by the agency)	6	6	7	9	10	12	12
Executive Agency's total Establishment Plan Posts	12	13	15	17	18	20	20
Contract Agents (*)	38	38	45	49	53	56	59
Seconded National Experts (SNE)							
Total staff of the Executive Agency	50	51	60	66	71	76	79

(*) Estimated full time equivalent units (FTE) on the basis of average costs

3.2 Detailed situation

3.2.1 Establishment plan posts

Function group and grade	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
AD 16				
AD 15				
AD 14	1	1	1	1
AD 13	1	1	1	1
AD 12	3	2	3	4
AD 11	2	2	2	1
AD 10				
AD 9				1
AD 8	1	1	1	
AD 7		1	2	3
AD 6	2	1	2	2
AD 5	3	3	3	3
AD TOTAL	13	12	15	16
AST 11				
AST 10				
AST 9				
AST 8				1
AST 7	1	1	1	
AST 6				
AST 5			1	1
AST 4	1	1		
AST 3				
AST 2				
AST 1				
AST TOTAL	2	2	2	2
AST/SC 6				

Function group and grade	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
AST/SC 5				
AST/SC 4				
AST/SC 3				
AST/SC 2				
AST/SC 1				
AST/SC TOTAL				
TOTAL	15	14	17	18
Of which Officials seconded by the commission	8	8	8	8

3.2.2 Contract Agents financed from the EU budget contribution

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	24	27	26	29
Function Group III	12	10	12	14
Function Group II	9	7	10	10
Function Group I	0	1	0	0
TOTAL	45	45	48	53

3.2.3 Contract Agents financed from external revenues

In addition to the contract agents financed from the EU budget contribution as set out in the table above, the table below shows the number of contract agents financed with contributions paid by (potential) candidate and third countries as well as from the European Development Fund (EDF)

Human Resources financed outside the EU budget	Foreseen in 2016	Recruited as of 31/12/2016	Foreseen in 2017	Foreseen 2018
Financed from EDF	0	0	0	0
Financed from participation of candidate countries and/or third countries	0	0	0	0

3.2.4 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL			0	

3.3 Impact of the creation of the Executive Agency on the human resources of the Commission

3.3.1 Freed staff in the parent DG

3.3.1.1 At creation

In accordance with Article 12 § 6c of Council Regulation 58/2003, tasks transferred from Commission services to executive agencies free Commission resources for redeployment to other priorities in the annual allocation of human resources. In accordance with the budgetary procedure and the principle of transparency, the Commission informs the Budgetary Authority on the estimated number of posts that could be freed and redeployed.

Parent DG	Total staff to be freed (as planned at creation)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
DG SANTE	10	10	0	0

DG2				
Total	10	10	0	0

Source: Legislative financial statement accompanying the Communication to the Commission C(2004)4839 of 08 12 2004

3.3.1.2 At extension of the mandate of the executive agency

In accordance with Article 12 § 6c of Council Regulation 58/2003, tasks transferred from Commission services to executive agencies free Commission resources for redeployment to other priorities in the annual allocation of human resources. In accordance with the budgetary procedure and the principle of transparency, the Commission informs the Budgetary Authority on the estimated number of posts that could be freed and redeployed.

Parent DG	Total staff to be freed (as planned at extension)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
DG SANTE	12	12	0	0
Total				

Source: Consolidated data extracted from the Legislative Financial Statement accompanying the Communication to the Commission C(2008)2779 of 13/6/2008, after approval by the Regulatory Committee on Executive Agencies in its meeting of 15 4 2008

Parent DG	Total staff to be freed (as planned at extension)	Staff freed by end 2016	Staff to be freed in 2017	Staff to be freed in 2018
DG AGRI (posts)	6	2	3	1
DG AGRI (external personnel)	3.2	3.2	0	0
Total	9.2	5.2	3	1

Source: Specific financial statement accompanying the mandate extension which received a positive opinion of the Committee on Executive Agencies on 22/11/2013

3.3.1.3 Following a decrease of the total number of seconded officials to executive agency ('unfrozen' posts)

Parent DG	Number of posts freed, following a decrease of the total number of seconded officials to the Executive agency		
	By end 2016	In 2017	In 2018
DG JUST	0	0	0
Total	0	0	0

3.3.2 Frozen posts in the Commission Establishment Plan

In accordance with Article 18 § 2b of Council Regulation 58/2003 and Article 38.c of the Staff Regulations, a number of posts corresponding to the number of Commission officials seconded to executive agencies is without budgetary coverage in the establishment plan of the Commission and generates a corresponding reduction of administrative appropriations in the Commission Budget (see "Abatement agencies executives" in Draft Budget Working Document II).

This number is subject to fluctuations over time, depending on the stage in the lifetime of the executive agency. Moreover, this number can vary also following the application of Article 38.c of the Staff Regulations: "() at the end of every six months, the official concerned may request that his secondment is terminated", and the time span between his/her mobility and his/her replacement.

Parent DG	Number of posts to be frozen (as planned)	Number of posts frozen in 2017	Number of posts frozen in 2018
DG SANTE	6	5	5
DG JUST	0	1	1
DG AGRI	2	2	2
Total	8	8	8

Source: Specific financial statement accompanying the mandate extension which received a positive opinion of the Committee on Executive Agencies on 22/11/2013, taking into account of the Commission reorganisation and the shift of the programme from DG SANTE to DG JUST, thus becoming parent DG for CHAFEA

4 Financial Resources

4.1 Indicative contribution table

Indicative EU budget contribution to the agency (as foreseen in the financial statement accompanying the mandate extension which received a positive opinion of the CREA on 22 November 2013)	2014	2015	2016	2017	2018	2019	2020
	7,303	6,421	7,742	8,466	9,059	9,674	9,958
Agency contribution as voted by the Budgetary Authority							
Initial Budget (EUR-28)	7,247	7,236	8,518	9,570	10 347		
Budget after transfers and / or amending budgets (EUR-28)							
Operating budget of the agency							
Initial Budget (EUR-28)	7,247	7,409	8,693	9,570	10 347		
Budget after transfers and / or amending budgets(EUR-28)							

4.2 Revenues

REVENUES		2016	2017	2018	VAR 2018/2017 (%)
		Executed Budget	Budget	Draft Budget	
1. EU contribution to the executive agency					
Budget Line	Programme				
05 01 06 01	EAGF2020	1 558 376	2 500 000	3 080 000	23,20%
17 01 06 02	HEALTH	4 323 906	4 209 000	4 406 500	4,69%
17 01 06 03	FF2020	1 170 000	1 170 000	1 195 000	2,14%
33 01 06 01	CONS	1 737 164	1 691 000	1 741 400	2,98%
Sub Total		8 789 446	9 570 000	10 422 900	8,91%
2. EEA/EFTA contribution (excl. Switzerland)					
Budget Line	Programme				
17 01 06 02	HEALTH	114 906	102 700	107 519	4,69%
33 01 06 01	CONS	46 164	41 260	42 490	2,98%
Sub Total		161 070	143 960	150 009	4,20%
3. Participation of candidate countries and/or third countries					
Budget Line	Programme				
17 01 06 02	HEALTH				
33 01 06 01	CONS				
Sub Total					
TOTAL REVENUES		8 950 516	9 713 960	10 572 909	8,84%

4.3 Expenditure

4.3.1 Commitment appropriations

EXPENDITURE	EXPENDITURE			
	Executed Budget 2016	Budget 2017	Draft Budget 2018	VAR 2018/2017 (%)
Title 1 - Staff expenditure	4 918 183	6 003 020	6 578 640	9,59%
Remunerations, Allowances and Charges	4 634 483	5 710 240	6 277 140	9,93%
- <i>Of which establishment plan posts</i>	<i>1 699 600</i>	<i>2 260 320</i>	<i>2 406 040</i>	<i>6,45%</i>
- <i>Of which external personnel</i>	<i>2 934 883</i>	<i>3 449 920</i>	<i>3 871 100</i>	<i>12,21%</i>
Professional Development and Social expenditure	283 700	292 780	301 500	2,98%
Title 2 - Infrastructure and operating expenditure	1 401 753	1 444 000	1 476 900	2,28%
Building expenditure	1 006 900	1 040 000	1 060 900	2,01%
ICT expenditure	212 000	230 000	235 000	2,17%
Movable Property and Current Operating expenditure	182 853	174 000	181 000	4,02%
Title 3 - Programme support expenditure	2 469 510	2 266 940	2 441 369	7,69%
Programme Management expenditure	2 469 510	2 266 940	2 441 369	7,69%
Common Support Services expenditure				
TOTAL	8 789 446	9 713 960	10 496 909	8,06%

4.3.2 Payment appropriations

EXPENDITURE	EXPENDITURE			
	Executed Budget 2016	Budget 2017	Draft Budget 2018	VAR 2018/2017 (%)
Title 1 - Staff expenditure	4 918 183	6 003 020	6 578 640	9,59%
Remunerations, Allowances and Charges	4 634 483	5 710 240	6 277 140	9,93%
- <i>Of which establishment plan posts</i>	<i>1 699 600</i>	<i>2 260 320</i>	<i>2 406 040</i>	<i>6,45%</i>
- <i>Of which external personnel</i>	<i>2 934 883</i>	<i>3 449 920</i>	<i>3 871 100</i>	<i>12,21%</i>
Professional Development and Social expenditure	283 700	292 780	301 500	2,98%
Title 2 - Infrastructure and operating expenditure	1 401 753	1 444 000	1 476 900	2,28%
Building expenditure	1 006 900	1 040 000	1 060 900	2,01%
ICT expenditure	212 000	230 000	235 000	2,17%
Movable Property and Current Operating expenditure	182 853	174 000	181 000	4,02%
Title 3 - Programme support expenditure	2 469 510	2 266 940	2 441 369	7,69%
Programme Management expenditure	2 469 510	2 266 940	2 441 369	7,69%
Common Support Services expenditure				
TOTAL	8 789 446	9 713 960	10 496 909	8,06%

4.4 Outturn

First estimate of the 2016 surplus that should be reimbursed to the EU budget (as general revenue): EUR 556 605.

5 Justification of needs

5.1 Human Resources

5.1.1 Number of staff requested

See Commission Decision and Financial Statement of 19.12.2014 submitted to the Committee for Executive Agencies and the Budgetary Authority accompanying the extension of the mandate and duration of the executive agency in the Consumers, Health, Agriculture and Food Executive Agency. Notwithstanding the aforementioned Financial Statement,

to contribute financially to the Common Support Services provided by REA, 1 contract agent position shall not be filled by Chafea in 2017 but only as from 2018.

5.1.2 Number of contracts agents financed from the participation of candidate countries and/or third countries

No such agents requested

5.1.3 Salary assumption for calculating salary lines (% applied)

Salary costs for 2018 were calculated starting from actual salary costs of 2016 by multiplying the total number of posts per staff category times the average actual costs of the respective staff category paid in 2016. According the Financial Statement; in 2018 the staffing of the Agency shall increase (compared to 2017) with 1 temporary agent posts and 5 contract agent posts.

5.1.4 Vacancy rate as of end 2016

There were 2 temporary agent positions open at 31.12.2016, which are filled from 01.02.2017 and 01.03.2017.

5.1.5 Standard abatement('abatement forfaitaire')

In view of the low number of open posts in the Agency observed in the past years as well as the available reserve lists for new recruitments, no abatement was applied.

5.2 Financial Resources

5.2.1 Title 1

Budget appropriations necessary to cover staff costs (salaries and salary related allowances and charges) and professional development & social expenditure. The latter includes recruitment & entering/leaving the service costs, general/specific & language courses, administrative & medical services as well as social service & related expenditure. For 2018, staff costs for one additional temporary agent position and 5 contract agent positions were included. The salary cost calculation is based on the average salary from past periods and planned recruitments. The average increase in the salary vs 2017 is 2.5% for both temporary and contract agents. The number of interim staff is expected to increase as more staff members may need replacement for a short period. It is estimated that 5 FTE will be needed from 2018 instead of 4 FTE.

5.2.2 Title 2

Budget appropriations related to infrastructure and operating expenditure. It concerns mainly renting of premises, Information & Communication Technologies (ICT) and movable property & operating expenditure. The costs include telecommunication costs, office furniture, translation costs, IT services and other expertise (accounting controls and internal control advise). In 2018, renting of offices via the Office for Infrastructure and Logistics – Luxembourg shall represent 71% of expenditure under this Title. The expenditure budgeted under Title 2 takes account of the change in the number of staff members, where applicable (IT, operating services).

5.2.3 Title 3

Budget appropriations in support of the management of the programmes delegated to the Agency. It concerns travel and subsistence costs (reimbursed to external participants attending technical meetings of the programmes, mainly the Health for growth programme), evaluation & review costs of proposals/project deliverables, data collection & programme management specific IT system expenditure, communication/editing/website/conferencing costs and translation of call for proposals/tenders related documents for all programmes. The use of the Horizon 2020 IT Tools is budgeted at a cost of 500.000 EUR as Chafea's contribution to the development and the maintenance of the tools by DG RTD. This amount is an estimate and is expected to decrease when the total EC programme budget will be known by RTD (only the increase in the Chafea programme budget is included in the current estimation).

6 Other information

6.1 Buildings

6.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Drosbach, Wing A, 3rd Floor 12, rue Guillaume Kroll L-1882 Luxembourg Office Building	
Surface area (in square metres)	1.615	The approach considers that the Agency is obliged to rent the entire office space required in the coming years upfront as
1. Of which office space	3. 929	

2. Of which non-office space	4. 686	from 2016 increasing from 60 permanent staff in 2016, to a maximum of 79 permanent staff members in 2020. In 2018 the Agency shall count 71 permanent staff members. Fitting out costs for the new premises were committed upfront in 2015 for the full number of 79 staff members, without impact on 2016 budgets and onwards
Annual rent (in EUR)	970 923 € (actual amount paid in 2016)	The amount estimated for 2018 (EUR 1 050 600 €) includes office space for the additional staff of 2018; the annual price indexation of the rent contract is estimated at 3%
Type and duration of rental contract	Contrat de sous-location via OIL Lifetime of the Agency	
Host country grant or support	None	
Present value of the building	See OIL	

6.1.2 Building project in the planning phase

As provided for by the Commission in its Communication of 18 09 2013 on the delegation of the management of the 2014-2020 programmes to executive agencies, the Agency signed a Service Level Agreement with the Office for Infrastructure and Logistics in Luxembourg to provide for office space in its existing premises as from 2016. The space provides for the number of offices required at full operational capacity of the Agency in 2020, to know 79 permanent staff members (compared to the 66 staff members in 2017).

6.1.3 Building projects submitted to the European Parliament and the Council

None.

6.2 Evaluation

A mid-term evaluation of the agency is planned for 2017. The roadmap is being prepared, and the contract with the external company should be signed in the second semester of 2017. The final report is expected to be received by end of 2018.

PART II – JOINT UNDERTAKINGS AND JOINT TECHNOLOGY INITIATIVES ('PPP')

1 MAIN BUDGETARY TRENDS 2018

This section on 'main budgetary trends' presents the budgetary and staffing highlights for 2018 for the current 2 joint undertakings and 6 joint technology initiatives (Public-Private Partnerships), in text (section 1.1) and tables (section 1.2). Furthermore, this section presents an overview table on Commission budget implementation for joint undertakings and joint technology initiatives ('PPP bodies') in 2016 (section 1.3), which is followed by an overview table on staffing issues (establishment plan posts, contract agents and seconded national experts actually filled by year-end 2016, section 1.4).

1.1 Budgetary and staffing highlights 2018: joint undertakings and joint technology initiatives ('PPP')

Compared to the 2017 budget, the total EU contribution to the joint undertakings and JTIs requested in the 2018 DB increases by 24,1 % to EUR 1 472,4 million. In line with the financial programming for 2018, the most significant nominal increases as compared to the 2017 budget are requested for Clean Sky2, IMI2, ITER-F4E and BBI. The staffing of the joint undertakings and JTIs is kept stable at the level authorised in 2017.

As presented in more detail in the individual budgetary statements (section 2.2), the total staffing of the joint undertakings foreseen for 2018 would be as follows:

<i>Authorised establishment plan (posts)</i>		<i>Contract Agents</i>		<i>Seconded National Experts</i>		<i>Total Staff (FTE)</i>	
2017	2018	2017	2018	2017	2018	2017	2018
322	322	183	181	6	6	511	509

As presented in more detail in the individual budgetary statements (section 2.2), the total staffing of the joint technology initiatives foreseen for 2018 would be as follows:

<i>Authorised establishment plan (posts)</i>		<i>Contract Agents</i>		<i>Seconded National Experts</i>		<i>Total Staff (FTE)</i>	
2017	2018	2017	2018	2017	2018	2017	2018
131	131	59	65	5	9	195	205

1.2 Joint undertaking / joint technology initiative ('PPP') overview table 2018 / 2017

1.2.1 Joint undertakings under Article 208 of the Financial Regulation

(in million EUR)

Name of the Joint Undertaking	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾		Draft budget (DB) 2018			Variation EU contribution
				Total revenues of the Joint Undertaking	Of which EU contribution	Revenues ⁽²⁾ estimated by the Joint Undertaking	Of which Joint Undertaking contribution request	EU contribution (DB 2018)	2018 / 2017
Single European Sky Air Traffic Management Research Joint Undertaking (SESAR)		Brussels	2014						
Single European Sky Air Traffic Management Research (SESAR) Joint Undertaking — Support expenditure	06 03 07 31				3,242		3,251	3,251	0,3%
Single European Sky Air Traffic Management Research 2 (SESAR2) Joint Undertaking	06 03 07 32				96,758		106,749	106,749	10,3%
Total SESAR2				110,389	100,000	118,872	110,000	110,000	10,0%
<i>Authorised establishment plan</i>					39		39	39	0
European Joint Undertaking for ITER - Fusion for Energy (F4E)		Barcelona	2007						
Construction, operation and exploitation of the ITER facilities — European Joint Undertaking for ITER — Fusion for Energy (F4E) — Support expenditure	32 05 01 01				47,547		48,017	48,017	1,0%
Construction, operation and exploitation of the ITER facilities – European Joint Undertaking for ITER — Fusion for Energy (F4E)	32 05 01 02				266,513		321,108	321,108	20,5%
Total F4E				560,973	314,060	696,609	369,125	369,125	17,5%
<i>Authorised establishment plan</i>					283		283	283	0
Total Joint Undertakings				671,362	414,060	815,481	479,125	479,125	15,7%
<i>Authorised establishment plan</i>					322		322	322	0

(1) Budget 2017 includes amending budget 1 and draft amending budgets 2 and 3.

(2) This amount includes the appropriations foreseen in the 2018 DB, the estimated EFTA contribution and contributions from the participating Member States and from the private sector.

1.2.2 Joint technology initiatives under Article 209 of the Financial Regulation

(in million EUR)

Name of the Joint Technology Initiative (JTI)	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾		Draft budget (DB) 2018			Variation EU contribution
				Total revenues of the JTI	Of which EU contribution	Revenues ⁽²⁾ estimated by the JTI	Of which Joint Undertaking contribution request	EU contribution (DB 2018) ⁽³⁾	2018 / 2017
Shift2Rail (S2R) Undertaking		Brussels	2014						
Shift2Rail (S2R) Joint Undertaking — Support expenditure	06 03 07 33				1,580		1,624	1,624	2,8%
Shift2Rail (S2R) Joint Undertaking	06 03 07 34				60,043		75,800	75,800	26,2%
Total S2R				64,455	61,623	80,847	77,424	77,424	25,6%
<i>Establishment plan</i>					5		5	5	0
Innovative Medicines Initiative 2 Joint Undertaking (IMI2)		Brussels	2014						
Innovative Medicines Initiative 2 (IMI2) Joint Undertaking — Support expenditure	08 02 07 31				1,265		5,034	5,034	297,8%
Innovative Medicines Initiative 2 (IMI2) Joint Undertaking	08 02 07 32				173,798		265,617	259,290	49,2%
Total IMI2				187,868	175,063	275,930	270,650	264,324	51,0%
<i>Establishment plan</i>					39		39	39	0
Bio-Based Industries Joint Undertaking (BBI)		Brussels	2014						
Bio-Based Industries (BBI) Joint Undertaking — Support expenditure	08 02 07 33				2,285		2,419	2,224	-2,7%
Bio-Based Industries (BBI) Joint Undertaking	08 02 07 34				78,889		130,263	110,263	39,8%
Total BBI				92,421	81,174	117,910	132,682	112,487	38,6%
<i>Establishment plan</i>					13		13	13	0
Clean Sky 2 Joint Undertaking (Clean Sky 2)		Brussels	2014						
Clean Sky 2 Joint Undertaking — Support expenditure	08 02 07 35				3,038		4,450	4,450	46,5%
Clean Sky 2 Joint Undertaking	08 02 07 36				189,833		278,981	278,981	47,0%
Total Clean Sky 2				201,926	192,871	294,906	283,431	283,431	47,0%
<i>Establishment plan</i>					36		36	36	0
Fuel Cells and Hydrogen 2 Joint Undertaking (FCH2)		Brussels	2014						
Fuel Cells and Hydrogen 2 (FCH 2) Joint Undertaking — Support expenditure	08 02 07 37				0,055		2,289	2,289	4030,6%
Fuel Cells and Hydrogen 2 (FCH 2) Joint Undertaking	08 02 07 38				91,990		73,390	73,390	-20,2%
Total FCH2				125,211	92,046	80,604	75,678	75,678	-17,8%
<i>Establishment plan</i>					24		24	24	0
Electronic Components and Systems for European Leadership Joint Undertaking (ECSEL)		Brussels	2014						
Electronic Components and Systems for European Leadership (ECSEL) Joint Undertaking — Support expenditure	09 04 07 31				1,377		1,962	1,962	42,5%
Electronic Components and Systems for European Leadership	09 04 07 32				168,038		187,427	178,000	5,9%

Part II – Joint Undertakings and Joint technology initiatives ('PPP')

Name of the Joint Technology Initiative (JTI)	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾		Draft budget (DB) 2018			Variation EU contribution 2018 / 2017
				Total revenues of the JTI	Of which EU contribution	Revenues ⁽²⁾ estimated by the JTI	Of which Joint Undertaking contribution request	EU contribution (DB 2018) ⁽³⁾	
(ECSEL) Joint Undertaking									
Total ECSEL				177,338	169,415	187,543	189,389	179,962	6,2%
<i>Establishment plan</i>					<i>14</i>		<i>14</i>	<i>14</i>	<i>0</i>
Total Joint Technology Initiatives				849,218	772,192	1 037,740	1 029,255	993,306	28,6%
<i>Establishment plan</i>					<i>131</i>		<i>131</i>	<i>131</i>	<i>0</i>

(1) Budget 2017 includes amending budget 1 and draft amending budgets 2 and 3.

(2) This amount includes the appropriations foreseen in the 2018 DB, the estimated EFTA contribution and contributions from the participating Member States and from the private sector.

(3) The number of establishment plan posts shown for 2018 corresponds to the staffing foreseen in the legislative financial statements accompanying the Commission proposals for the new generation of JTIs, as proposed in July and December 2013. However, the number of posts foreseen for BBI takes account of the need to align the staff mix of this JTI with other comparable JTIs.

1.2.3 Total of joint undertakings and joint technology initiatives

(in million EUR)

Total of the Joint Undertakings and Joint Technology Initiatives	Budget line	Location	Year of creation	Budget 2017 ⁽¹⁾		Draft budget (DB) 2018			Variation EU contribution 2018 / 2017
				Total revenues of the Joint Undertaking / JTI	Of which EU contribution	Revenues ⁽²⁾ estimated by the Joint Undertaking / JTI	Of which Joint Undertaking contribution request	EU contribution (DB 2018)	
Total Joint Undertakings and Joint Technology Initiatives				1 520,581	1 186,253	1 853,221	1 508,380	1 472,431	24,1%
<i>Establishment plan</i>					<i>453</i>		<i>453</i>	<i>453</i>	<i>0</i>

(1) Budget 2017 includes amending budget 1 and draft amending budgets 2 and 3.

(2) This amount includes the appropriations foreseen in the 2018 DB, the estimated EFTA contribution and contributions from the participating Member States and from the private sector. The EFTA contribution included for 2018 is calculated on the basis of the 2017 contribution, i.e. 2,73%.

1.3 Table Commission budget implementation for joint undertakings and joint technology initiatives ('PPP') 2016

1.3.1 Joint undertakings under Article 208 of the Financial Regulation

(in million EUR)

Name of the Joint Undertaking / PPP	Budget line	Authorised appropriations 2016		Commitments made 2016			Payments made 2016			Carry over to 2017		Appropriations cancelled 2016	
		Commitments	Payments	Total	Of which voted budget	Of which assigned revenues	Total	Of which voted budget	Of which assigned revenues	Commitments	Payments	Commitments	Payments
European Joint Undertaking for ITER – Fusion for Energy (F4E)													
European Joint Undertaking for ITER — Fusion for Energy (F4E) — Expenditure on administrative management	32 05 01 01	46,818	46,818	45,765	44,737	1,028	45,765	44,737	1,028	1,053	1,053		
European Joint Undertaking for ITER — Fusion for Energy (F4E)	32 05 01 02	305,814	211,499	305,794	278,533	27,261	211,479	184,218	27,261	0,021	0,021		
European Joint Undertaking for ITER — Fusion for Energy (F4E)	32 05 51	0,085	338,085				338,085	338,000	0,085			0,085	
Total European Joint Undertaking for ITER – Fusion for Energy (F4E)		352,717	596,402	351,559	323,270	28,289	595,329	566,955	28,374	1,073	1,073	0,085	
SESAR2 Joint Undertaking													
SESAR2 Joint Undertaking – Support	06 03 07 31												
SESAR2 Joint Undertaking	06 03 07 32	61,638	46,002	61,638	60,000	1,638	46,002	44,500	1,502				
Total SESAR2 Joint Undertaking		61,638	46,002	61,638	60,000	1,638	46,002	44,500	1,502				
Total Joint Undertakings		414,355	642,404	413,197	383,270	29,927	641,331	611,455	29,876	1,073	1,073	0,085	

1.3.2 Joint technology initiatives under Article 209 of the Financial Regulation

(in million EUR)

Name of the Joint Technology Initiative (JTI)	Budget line	Authorised appropriations 2016		Commitments made 2016			Payments made 2016			Carry over to 2017		Appropriations cancelled 2016	
		Commitments	Payments	Total	Of which voted budget	Of which assigned revenues	Total	Of which voted budget	Of which assigned revenues	Commitments	Payments	Commitments	Payments
Innovative Medicines Initiative (IMI2) Joint Undertaking													
Cooperation — Health — Innovative Medicines Initiative (IMI2) Joint Undertaking	08 02 07 31	1,200	1,200	1,200	1,167	0,033	1,200	1,167	0,033				
Cooperation — Health — Support expenditure for Innovative Medicines Initiative (IMI2) Joint Undertaking	08 02 07 32	203,187	70,857	203,187	197,787	5,400	70,857	68,974	1,883				
Total Innovative Medicines Initiative Joint Undertaking (IMI2)		204,387	72,057	204,387	198,954	5,432	72,057	70,141	1,916				
Clean Sky 2 Joint Undertaking													

Name of the Joint Technology Initiative (JTI)	Budget line	Authorised appropriations 2016		Commitments made 2016			Payments made 2016			Carry over to 2017		Appropriations cancelled 2016	
		Commitments	Payments	Total	Of which voted budget	Of which assigned revenues	Total	Of which voted budget	Of which assigned revenues	Commitments	Payments	Commitments	Payments
Clean Sky2 Joint Undertaking Support	08 02 07 35	2,697	2,697	2,697	2,626	0,072	2,697	2,626	0,072				
Clean Sky2 Joint Undertaking	08 02 07 36	200,091	182,142	200,091	194,774	5,317	182,142	177,302	4,840				
Total Clean Sky2 Joint Undertaking		202,788	184,840	202,788	197,399	5,389	184,840	179,928	4,912				
Electronic Components and Systems for European Leadership Joint Undertaking (ECSEL)													
Electronic Components and Systems for European Leadership Joint Undertaking (ECSEL) — Support expenditure	09 04 07 31	1,047	1,047	1,047	1,019	0,028	1,047	1,019	0,028				
Electronic Components and Systems for European Leadership Joint Undertaking (ECSEL)	09 04 07 32	157,307	139,000	157,307	153,127	4,180	139,000	135,706	3,294				
Total Electronic Components and Systems for European Leadership Joint Undertaking (ECSEL)		158,354	140,047	158,354	154,146	4,208	140,047	136,725	3,322				
Fuel Cells and Hydrogen 2 Joint Undertaking (FCH2)													
Fuel Cells and Hydrogen 2 Joint Undertaking (FCH2) — Support expenditure	08 02 07 37	0,467	0,467	0,467	0,455	0,012	0,467	0,455	0,012				
Fuel Cells and Hydrogen 2 Joint Undertaking (FCH2)	08 02 07 38	104,955	48,358	104,955	102,166	2,789	48,358	47,066	1,293				
Total FCH Joint Undertaking (FCH2)		105,423	48,826	105,423	102,621	2,802	48,826	47,521	1,305				
Shift2Rail (S2R) Joint Undertaking													
Shift2Rail (S2R) Joint Undertaking — Support expenditure	06 03 07 33	1,621	1,992	1,621	1,578	0,043	1,992	1,949	0,043				
Shift2Rail (S2R) Joint Undertaking	06 03 07 34	45,249	47,092	45,249	44,046	1,202	47,092	46,430	0,661				
Total Shift2Rail (S2R) Joint Undertaking		46,870	49,084	46,870	45,624	1,246	49,083	48,379	0,704				
Bio-Based Industries Joint Undertaking (BBI)													
Bio-Based Industries Joint Undertaking (BBI) - Support	08 02 07 33	1,906	1,906	1,906	1,853	0,053	1,906	1,853	0,053				
Bio-Based Industries Joint Undertaking (BBI)	08 02 07 34	160,399	61,791	160,399	156,136	4,263	61,791	60,149	1,642				
Total Bio-Based Industries Joint Undertaking (BBI)		162,305	63,697	162,305	157,990	4,316	63,697	62,002	1,695				
Total Joint Technology Initiatives		880,127	558,551	880,127	856,734	23,393	558,55	544,696	13,854				

Part II – Joint Undertakings and Joint technology initiatives ('PPP')

1.4 Table joint undertaking / joint technology initiative ('PPP') staffing overview 2016

1.4.1 Joint undertakings under Article 208 of the Financial Regulation

Name of the Joint Undertaking	Year of creation	Establishment Plan Posts		Contract Agents		Seconded National Experts (END)		Total personnel	
		Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Budget 2016	Actually filled 31/12/2016
European Joint Undertaking for ITER – Fusion for Energy (F4E)	2007	283	262	180	167	4	2	467	431
SESAR2 Joint Undertaking	2014	39	38	2	3	3	3	44	44
Total Joint Undertakings		322	300	182	170	7	5	511	475

1.4.2 Joint technology initiatives under Article 209 of the Financial Regulation

Name of the Joint Technology Initiatives (JTI)	Year of creation	Establishment Plan Posts		Contract Agents		Seconded National Experts (END)		Total personnel	
		Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Authorised 2016	Actually filled 31/12/2016	Budget 2016	Actually filled 31/12/2016
Innovative Medicines Initiative Joint Undertaking - IMI2	2014	38	34	9	14	0	0	47	48
Clean Sky 2 Joint Undertaking – CLEAN SKY2	2014	36	35	6	6	2	2	44	43
Electronic Components and Systems for European Leadership Joint Undertaking - ECSEL	2014	14	14	16	16	1	1	31	31
Fuel Cells and Hydrogen Joint Undertaking – FCH2	2014	24	24	2	1	0	0	26	25
Shift 2 rail Joint Undertaking – S2R	2014	4	4	13	13	0	0	17	17
Bio-Based Industries Joint Undertaking - BBI	2014	13	13	9	7	0	0	22	20
Total Joint Technology Initiatives		129	124	55	57	3	3	187	184

2 INDIVIDUAL BUDGETARY FINANCIAL STATEMENTS

2.1 Content of the budgetary financial statements

Similar to the decentralised agency budgetary financial statements, the individual budgetary financial statements include, by joint undertaking, information on the set-up of the joint undertaking, the EU contribution to and the budget of the joint undertaking (revenue and expenditure), the estimated surplus of 2016, the establishment plan, contract agents and Seconded National Experts, buildings, privileges and immunities, and evaluations.

2.2 Individual budgetary financial statements

2.2.1 Joint Undertakings of heading 1A - Competitiveness for growth and jobs

2.2.1.1 SESAR Joint Undertaking - SESAR

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Council Regulation (EC) 219/2007 on the establishment of a Joint Undertaking to develop the new generation European air traffic management system (SESAR) (OJ L 64/1, 2.3.2007)	27/02/2007	Established under Article 171 of the Treaty, the Joint Undertaking's aim is to ensure the modernisation of the European air traffic management system by coordinating and concentrating all relevant research and development efforts in the Union. It shall be responsible for the execution of the ATM Master Plan and in particular for carrying out the following tasks: - organising and coordinating the activities of the development phase of the SESAR project in accordance with the ATM Master Plan, by combining and managing under a single structure public and private sector funding, - ensuring the necessary funding for the activities of the Development phase of the SESAR Project in accordance with the ATM Master Plan, - ensuring the involvement of the stakeholders of the air traffic management sector in Europe, in particular: air navigation service providers, airspace users, professional staff associations, airports, and manufacturing industry; as well as the relevant scientific institutions or the relevant scientific community, - organising the technical work of research and development, validation and study, to be carried out under its authority while avoiding fragmentation of such activities, - ensuring the supervision of activities related to the development of common products duly identified in the ATM Master Plan and if necessary, to organise specific invitations to tender.
Council Regulation (EC) 1361/2008 amending Regulation (EC) No 219/2007 on the establishment of a joint undertaking to develop the new generation European air traffic management system (SESAR) (OJ L 352/12, 31.12.2008)	16/12/2008	The main changes introduced by this regulation concern the alignment of the SESAR Joint Undertaking (SESAR JU) to the new legal model of the other Joint Undertaking. In particular as of 01.01.2009 the SESAR JU is under the Protocol of Privileges and Immunities of the Community; this implies that the SESAR JU will be VAT exempted as of 16.02.2008 with an important positive effect on the resources available for the research programme
Council Regulation Council Regulation (EU) No 721/2014 of 16 June 2014 amending Regulation (EC) No 219/2007 on the establishment of a Joint Undertaking to develop the new generation European air traffic management system (SESAR) as regards the extension of the Joint Undertaking until 2024.	16/06/2014	The Council Regulation 721/2014 extends the SESAR JU to the 2024 and within the EU Framework "Horizon 2020", entrusts it to launch a new programme, the SESAR 2020, to address the remaining elements of Master Plan step 2, those of step 3 and with Exploratory Research to go beyond this timeframe and concept. The proposal (COM (2013) 503) for the extension of the SESAR JU beyond 2016 has been adopted on 16 June 2014.

1.2 Seat

Brussels, Belgium

1.3 Budget line

06 03 07 31 : Single European Sky Air Traffic Management Research (SESAR) Joint Undertaking — Support expenditure

06 03 07 32 : Single European Sky Air Traffic Management Research 2 (SESAR2) Joint Undertaking

06 03 51 : Completion of previous research framework programmes — seventh framework programme — EC (2007 to 2013)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	33	32	33	33

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AST	6	6	6	6
Establishment plan posts : AST/SC				
Total Establishment plan posts	39	38	39	39
Contract Agents	2	3	2	0
Seconded National Experts	3	3	3	3
TOTAL STAFF	44	44	44	42

1.5 Financial Resources Overview

1.5.1 Revenues Overview

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	100 000 000	110 000 000
Other Revenue	10 389 483	8 871 774
TOTAL REVENUES	110 389 483	118 871 774

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	6 165 000	6 165 000	6 103 600	6 103 600
Title 2 - Infrastructure and operating expenditure	3 204 816	3 204 816	3 222 734	3 222 734
Title 3 - Operational expenditure	99 059 560	77 376 354	109 545 440	81 383 256
TOTAL EXPENDITURE	108 429 376	86 746 170	118 871 774	90 709 590

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15						1 (1)		1		1
AD 14		1		1						
AD 13										
AD 12		4		3		4		4		4
AD 11						2		3		3
AD 10		5		4		2		2		2
AD 9				1		3		3		3
AD 8		5		4		6		6		6
AD 7		4		4		5		6		6
AD 6		4		5		9		7		7
AD 5		10		10		1		1		1

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD TOTAL		33		32		33		33		33
AST 11										
AST 10										
AST 9								1		1
AST 8						1				
AST 7		1		1		1		1		1
AST 6										
AST 5		1		1						
AST 4						1		2		2
AST 3		2		2		2		1		1
AST 2										
AST 1		2		2		1		1		1
AST TOTAL		6		6		6		6		6
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		39		38		39		39		39
GRAND TOTAL		39		38		39		39		39

(1) The reclassification of SESAR JU Director to AD15 Ad Personam and the distribution of posts across the grades in 2017 is subject to the approval of the budget authority (DAB3/2017).

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	2	3 (1)	2	0
Function Group III				
Function Group II				
Function Group I				
TOTAL	2	3	2	0

(1) One contractual agent was hired to cover a temporary agent position on long term absence

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	3	3	3	3

3 Financial Resources

3.1 Revenues

REVENUES	Revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	60 500 000	100 000 000	110 000 000	110 000 000	10,00%
- Of which Administrative (Title 1 and Title 2)	0 (1)	3 241 507	3 250 683	3 250 683	0,28%
- Of which Operational (Title 3)	60 500 000	96 758 493	106 749 317	106 749 317	10,33%
- Of which funding of European schools Type 2					
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	1 638 000	2 440 000	2 682 065	2 682 065	9,92%
- Of which EEA/EFTA (excl. Switzerland)	1 638 000 (2)	2 440 000 (2)	2 682 065 (2)	2 682 065	9,92%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	24 379 183	5 989 376	6 189 709	6 189 709	3,34%
5 ADMINISTRATIVE OPERATIONS					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES	3 247 346				
8 INTERESTS GENERATED	100 000				
9 UNUSED APPROPRIATIONS FROM PREVIOUS YEARS	9 209 232	1 960 107			-100%
TOTAL	99 073 761	110 389 483	118 871 774	118 871 774	7,68%

(1) Unused appropriations from EUR 9 209 232 (2015) were used to cover Running Costs for the year 2016

(2) EFTA % used: 2,73% for 2016 and for 2018 (estimated based on 2016) and 2,44% for 2017

3.2 Financial contributions from EU budget and the other partners and in kind contributions

FINANCIAL CONTRIBUTIONS OVERVIEW	2016	2017	2018
	Executed (provisional figures)	Estimated by the joint undertaking	As requested by the joint undertaking
1. FINANCIAL CONTRIBUTION FROM EU*	62.138.000	102.440.000	112.358.014
FP7/TEN-T	0	0	0
H2020	61.638.000	102.440.000	112.358.014
Assigned Revenues - Active Geo-fencing Service (AGS)	500.000		
2. CONTRIBUTIONS FROM INDUSTRY	2.345.919	44.713.406	60.231.601
of which financial contribution	2.345.919	2.646.009	2.646.009
FP7/TEN-T	2.345.919	0	0
H2020		2.646.009	2.646.009
of which contribution in kind	0	42.067.397	57.585.592
FP7/TEN-T			
H2020	0	42.067.397	57.585.592
3 OTHER MEMBERS CONTRIBUTIONS	88.408.747	124.094.830	77.256.393
of which financial contribution	22.033.264	3.343.367	3.867.751
FP7/TEN-T	22.033.264		0

FINANCIAL CONTRIBUTIONS OVERVIEW	2016	2017	2018
	Executed (provisional figures)	Estimated by the joint undertaking	As requested by the joint undertaking
H2020		3.343.367	3.867.751
of which contribution in kind	66.375.483	120.751.463	73.388.642
FP7/TEN-T	66.375.483	49.518.505	0
H2020		71.232.598	73.388.642
TOTAL CONTRIBUTIONS	152.892.666	271.247.876	249.846.008
FP7/TEN-T	90.754.666	49.518.505	0
Horizon 2020	62.138.000	221.729.371	249.846.008

3.3 Expenditure

3.3.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				VAR 2018/2017 (%)
	Executed Budget 2016 (1)	Budget 2017	Draft Budget 2018		
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	6 172 482	6 165 000	6 103 600	6 103 600	-1,00%
Salaries & allowances	5 469 500	5 540 000	5 558 600	5 558 600	0,34%
- Of which establishment plan posts	5 169 500	5 140 000	5 150 600	5 150 600	0,21%
- Of which external personnel	300 000	400 000	408 000	408 000	2,00%
Expenditure relating to Staff recruitment	15 000	55 000	15 000	15 000	-72,73%
Mission expenses	500 000	340 000	300 000	300 000	-11,76%
Socio-medical infrastructure					
Training	85 000	85 000	85 000	85 000	0,00%
External Services	87 000	110 000	110 000	110 000	0,00%
Receptions, events and representation					
Social welfare					
Other Staff related expenditure	15 982	35 000	35 000	35 000	0,00%
Title 2 - Infrastructure and operating expenditure	3 666 908	3 204 816	3 222 734	3 222 734	0,56%
Rental of buildings and associated costs	824 859	824 816	884 234	884 234	7,20%
Information, communication technology and data processing	2 075 000	1 462 000	1 462 000	1 462 000	0,00%
Movable property and associated costs	10 238	50 000	100 000	100 000	100,00%
Current administrative expenditure	265 120	455 000	363 500	363 500	-20,11%
Postage / Telecommunications	94 518	10 000	10 000	10 000	0,00%
Meeting expenses	20 000	50 000	50 000	50 000	0,00%
Running costs in connection with operational activities					
Information and publishing	377 173	353 000	353 000	353 000	0,00%
Studies					

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016 (1)	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	87 274 264	99 059 560	109 545 440	109 545 440	10,59%
Studies/Development conducted by the SJU	87 274 264				
Studies/Development conducted by the Members		99 059 560	109 545 440	109 545 440	10,59%
TOTAL	97 113 654	108 429 376	118 871 774	118 871 774	9,63%

(1) The difference between the Revenue Table (3.1) and the Commitments-Expenditure table (3.1.1) of EUR 1 960 107 is the actual Budget Outturn in terms of Commitments for the year 2016 and re-inscribed in the Budget Revenues 2017 as "Unused appropriations of previous years"

3.3.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	5 018 625	6 165 000	6 103 600	6 103 600	-1,00%
Salaries & allowances	4 677 591	5 540 000	5 558 600	5 558 600	0,34%
- Of which establishment plan posts	4 327 686	5 140 000	5 150 600	5 150 600	0,21%
- Of which external personnel	349 905	400 000	408 000	408 000	2,00%
Expenditure relating to Staff recruitment	1 287	55 000	15 000	15 000	-72,73%
Mission expenses	262 792	340 000	300 000	300 000	-11,76%
Socio-medical infrastructure					
Training	20 456	85 000	85 000	85 000	0,00%
External Services	48 017	110 000	110 000	110 000	0,00%
Receptions, events and representation					
Social welfare					
Other Staff related expenditure	8 482	35 000	35 000	35 000	0,00%
Title 2 - Infrastructure and operating expenditure	2 711 602	3 204 816	3 222 734	3 222 734	0,56%
Rental of buildings and associated costs	844 824	824 816	884 234	884 234	7,20%
Information, communication technology and data processing	1 039 048	1 462 000	1 462 000	1 462 000	0,00%
Movable property and associated costs	12 163	50 000	100 000	100 000	100,00%
Current administrative expenditure	249 666	455 000	363 500	363 500	-20,11%
Postage / Telecommunications	113 163	10 000	10 000	10 000	0,00%
Meeting expenses	2 868	50 000	50 000	50 000	0,00%
Running costs in connection with operational activities					
Information and publishing	449 870	353 000	353 000	353 000	0,00%
Studies					
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	95 243 002	77 376 354	81 383 256	81 383 256	5,18%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Studies/Development conducted by the SJU	37 667 428	23 279 028	21 050 253	21 050 253	-9,57%
Studies/Development conducted by the Members	57 575 574	54 097 326	60 333 003	60 333 003	11,53%
TOTAL	102 973 229	86 746 170	90 709 590	90 709 590	4,57%

3.4 Budget Outturn

First estimate of the 2016 surplus that remains within the joint undertaking: 49 402 728 EUR (52 597 691 EUR gross payment Surplus - 3 194 962 EUR carry Over for Titles 1&2). In terms of commitments the outturn was 1 960 107 EUR.

4 Justification of needs

Commission assessment

Human Resources

With the closure of the 2015-2017 transition period between the two programmes (SESAR 1 and SESAR 2020), the SESAR JU ceases the use of two additional CA FGIV staff, reducing the number of positions from 41 to 39, a number sufficient enough to allow the SJU to perform all its duties in an efficient manner.

Financial Resources

The planned appropriations are adequate to cover the JU's work programme.

4.1 Human Resources - Joint Undertaking Request

4.1.1 Number of staff requested

The SESAR JU Staff Establishment Plan constitutes the document adopted by the Administrative Board defining the total number of positions by grade necessary to ensure the sound operational and financial management of the organization and in order to execute its Work programme.

The number of staff requested for 2018 shall be in line with the level of staff in the Single Programming Document.

Compared to the approved Budget for 2015, the 2016 Budget had foreseen a temporary staff increase of two additional Contract Agents Function Group IV in order to reinforce the resources in the Financial and Legal and the Procurement areas, during the 2016 and 2017 exercises. As indicated already in the previous MSPP, following the decision on the extension of the SJU, an assessment of the resources needed for the coming years especially during the final phase of SESAR1 and the simultaneous phase-in of the SESAR 2020, has been done in the beginning of 2015. It was concluded that a substantial growth of existing administrative, financial and legal tasks will take place during 2016-2017 with the launching of SESAR 2020, which took place in the last quarter of 2015, and a ramp-up phase that will extend over 2016 and 2017. Simultaneously, the closure of SESAR1 will take place during 2016 and 2017 which will entail actions in strict cooperation with the operations to ensure proper and effective projects closing.

Therefore, in order to secure that the technical and budgetary effort done to successfully close SESAR 1 and start SESAR 2020 is not compromised by a lack of sufficient legal and financial expertise, it has been accepted in 2015 by the budgetary authority to have a temporary reinforcement of the SJU capacities in the Financial, the Legal and the Procurement sectors through the exceptional and temporary support of 2 contractual agents (1 with financial background and 1 with legal background) during the 2016, 2017 (and 2018 partly due to complete the authorised period) exercises and within budget. Given that employment started only mid-2016 implies that the two years term expires mid-2018, therefore the table 2.2.1 for the year 2018 has been adjusted accordingly.

The positions requested for 2018 decrease from 41 (39 Temporary Agents plus 2 Contract Agents) to 39 (39 temporary Agents), filled in by personnel recruited under the following types of contracts:

- TAs contracts, for position requesting a long-term duration of the contract within the limit of the existence of the SJU such as for the Chief ATM, the Chief Master Planning as well as some administrative functions such as the Head of Finance and Budget, the Financial Officer, etc.
- CAs contracts for some administrative support functions as explained above, where the TAs recruitment did not prove to be effective or for short term needs,

- Secondments of personnel of the SESAR JU Members to the Joint Undertaking (see below) in accordance with Article 8 of the SJU Statutes, especially where specific highly specialized and technical skills in the SESAR domain are requested for the position.

The Administrative Board authorized 3 SNEs positions where Member States' experience is requested.

The decision of the Administrative Board to adopt specific conditions on the secondment of staff of the members listed under Article 1.2 of the SESAR JU Statutes is motivated by the nature of the SESAR JU as public-private partnership, where public and private resources are put together for the achievement of objectives.

The secondment from the members constitutes a highly flexible mechanism to attract skilled experts, with contracts with specific duration and a low risk scheme. For 2018, it is estimated that the number of secondments from Members will amount to 2 positions.

The above establishment plan takes into consideration the needs for the final phase of SESAR1 and phase in of the SESAR2020.

The SESAR JU will perform a yearly reclassification exercise as previous years (the first exercise took place in 2014).

4.1.2 Vacancy rate as of end 2016

The vacancy rate at the end of 2016 was of 2.6%, consisting of: 1 Temporary Agent still vacant. The selection process is planned to be launched in the course of 2017.

4.1.3 Standard abatement ('abatement forfaitaire') applied

N/A, considering that the SESAR JU financing is established in its constitutive act (Council Regulation (EC) 1361/2008 modifying Council Regulation (EC) 219/2007, as last amended by Council Regulation (EU) No 721/2014 of 16 June 2014).

4.1.4 Salary assumption for calculating salary line (% applied)

The salaries are based on the Budget 2017 salaries and continue to take into account the 2 additional CAs under short term contracts (2 years contract ended in 2017), and assumptions concerning the possible contract change of some staff members due to external mobility as well as an estimated increase related to the costs of life (in particular for the staff seconded from the SESAR JU Members).

4.1.5 Correction coefficient used

N/A

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - joint Undertaking Request

4.2.1 Title 1

In line with the explanations under 4.1.1., small decrease in the staff level compared to 2017 is foreseen and consequently the costs in Title 1 have been maintained practically at the same level as 2017. Any costs for increase of salaries, reclassifications and contract changes are sufficiently covered by the requested budget (demonstrated also by the lower level of the 2016 executed budget). In 2017 and 2018 Title 1 expenditure are exclusively funded by the SESAR2020 programme.

4.2.2 Title 2

All budget lines of Title 2 are kept practically at the same level of 2017. The 2018 budget foresees an increase of EUR 50.000 for works and repair in the SJU premises and the indexation of the rental fees. As from 2017 Title 2 expenditure are exclusively funded by the SESAR2020 programme.

4.2.3 Title 3

This Title includes operational activities directly conducted by the SESAR JU ("Studies/developments conducted by the Sesar JU", i.e. non-Members related operations) and those conducted by its Members ("Studies/developments conducted by the Members", i.e. Members related operations). A further distinction is made for SESAR1 and SESAR2020 due to the obligation to hold separate accounts for each programme. While for SESAR2020 both Commitment and Payment Appropriations are budgeted, SESAR1 shows only the remaining Payment Appropriations necessary for balancing payments to fully close down the SESAR1 programme.

A) Non-Members related operations (Title 3.1)

For this Budget Line there are no commitment appropriations foreseen for 2018 (neither for SESAR1 nor for SESAR2020). Payments appropriations, on the other hand, amount to EUR 21 050 253 for SESAR2020 as follows:

EUR 760 000 for final Payments for the first call Exploratory Research committed in 2014s and Interim Payments for calls and programme support activities outside of the core programme committed in 2016 (EUR 20 290 253 million, including Very Large Demonstration Activities, further calls for Exploratory Research, Industrial Support,...).

B) Members related operations (Title 3.3)

For this line, total 2018 commitment appropriations are EUR 109 545 440 (exclusively SESAR2020 for the final instalment of Wave1 approved in the Multiannual Work Programme for SESAR 2020) and EUR 60 333 003 for payment appropriations is expected for Interim payments of Wave 1 projects.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Avenue de Cortenbergh 100 – 1000 Brussels	
Surface area (in square metres) <ul style="list-style-type: none"> • Of which office space • Of which non-office space 	1828 63	Additionally 28 Car Parking Spaces, not measured in surface area
Annual rent (in EUR)	427 925	
Type and duration of rental contract	9 year lease contract	Started 01.03.2016
Host country grant or support		
Present value of the building	N/A	

5.1.2 Building project in the planning phase

N/A

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 Evaluation

5.3 Privileges and immunities

Joint undertaking privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
VAT exemption as of 16.10.2008, Administrative Agreement with the Belgian Authorities since 30.03.2009	Protocol of Privileges and Immunities applicable to staff with regard to VAT.	

1 Overview**1.1 Creation/modification (legal base)**

Decision	Date	Mission/ Tasks / Functions
Council Regulation No 642/2014 of 16 June 2014 establishing the Shift2Rail Joint Undertaking	16/06/2014	<p>The S2R Joint Undertaking shall have the following as general objectives:</p> <p>(a) to contribute to the implementation of Regulation (EU) No 1291/2013 of the European Parliament and of the Council of 11 December 2013 establishing the Horizon 2020 Framework Programme and in particular part of the Smart, Green and Integrated Transport Challenge under the Societal Challenges pillar of Decision No 743/2013 EU of the Council of 03 December 2013 establishing the Horizon 2020 Specific Programme.</p> <p>(b) to contribute to the achievement of the Single European Railway Area, to a faster and cheaper transition to a more attractive, competitive, efficient and sustainable European rail system, and to a modal shift from road and air to rail, through a comprehensive and co-ordinated approach addressing the research and innovation needs of the rail system and its users. This approach shall cover rolling stock, infrastructure and traffic management for the market segments of freight and of long-distance, regional, local and urban passenger traffic, as well as intermodal links between rail and other modes, providing users with an integrated end-to-end solution for their rail travel and transport needs – from transaction support to en-route assistance.</p> <p>(c) to develop – and ensure the effective and efficient implementation of – a strategic Master Plan (the "S2R Master Plan"), as referred to in clause 1(4) of The Statutes contained in Annex I.</p> <p>(d) to act as a central reference point on rail-related research and innovation actions funded at Union level, ensuring coordination among projects and providing all stakeholders with relevant information.</p> <p>(e) to actively promote the participation and close involvement of all relevant stakeholders from the full rail value chain and from outside the traditional rail industry, in particular: manufacturers of railway equipment (both rolling stock and train control systems) and their supply chain, infrastructure managers, railway operators (both passenger and freight), rail vehicle leasing companies, certifying agencies, professional staff associations, user associations (both passenger and freight), as well as the relevant scientific institutions or the relevant scientific community. The involvement of small and medium sized enterprises (SMEs), as defined in Commission Recommendation 2003/361/EC20, shall be encouraged.</p> <p>2. More specifically, the S2R Joint Undertaking shall seek to develop, integrate, demonstrate and validate innovative technologies and solutions that uphold the strictest safety standards and the value of which can be measured against the following key performance indicators, inter alia:</p> <p>(a) a 50% reduction of the life-cycle cost of the railway transport system, through a reduction of the costs of developing, maintaining, operating and renewing infrastructure and rolling stock, as well as through increased energy efficiency;</p> <p>(b) a 100% increase in the capacity of the railway transport system, to meet increased demand for passenger and freight railway services;</p> <p>(c) a 50% increase in the reliability and punctuality of rail services;</p> <p>(d) the removal of remaining technical obstacles holding back the rail sector in terms of interoperability and efficiency, in particular by endeavouring to close points which remain open in Technical Specifications for Interoperability (TSIs) due to lack of technological solutions and by ensuring that all systems and solutions developed by the S2R Joint Undertaking are fully interoperable;</p> <p>(e) the reduction of negative externalities linked to railway transport, in particular noise, vibrations, emissions and other environmental impacts.</p>

1.2 Seat

Brussels

1.3 Budget line

06 03 07 33 : Shift2Rail (S2R) Joint Undertaking — Support expenditure

06 03 07 34 : Shift2Rail (S2R) Joint Undertaking

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	4	4	5	5
Establishment plan posts : AST				
Establishment plan posts : AST/SC				
Total Establishment plan posts	4	4	5	5
Contract Agents	13	13	16	16
Seconded National Experts		0	2	2
TOTAL STAFF	17	17	23	23

1.5 Financial Resources Overview

1.5.1 Revenues Overview

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	61 623 000	77 424 000
Other Revenue	5 953 988	6 976 267
TOTAL REVENUES	67 576 988	84 400 267

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	2 082 000	2 082 000	2 305 000	2 305 000
Title 2 - Infrastructure and operating expenditure	1 661 000	1 661 000	1 150 000	1 150 000
Title 3 - Operational expenditure	61 508 182	52 039 520	79 707 675	75 923 230
Title 4 - Unused Appropriations not required in current Year	2 325 806	7 470 053	1 237 592	2 691 162
TOTAL EXPENDITURE	67 576 988	63 252 573	84 400 267	82 069 392

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14		1		1		1		1		1
AD 13										
AD 12										
AD 11										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 10										
AD 9		2		1		2		2		2
AD 8								1		1
AD 7				1		1		1		1
AD 6						1				
AD 5		1		1						
AD TOTAL		4		4		5		5		5
AST 11										
AST 10										
AST 9										
AST 8										
AST 7										
AST 6										
AST 5										
AST 4										
AST 3										
AST 2										
AST 1										
AST TOTAL										
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		4		4		5		5		5
GRAND TOTAL		4		4		5		5		5

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	7	8	11	11
Function Group III	3	3	3	3
Function Group II	3	2	2	2
Function Group I				

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	13	13	16	16

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL		0	2	2

3 Financial Resources

3.1 Revenues

REVENUES	Revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	45 624 000	61 623 000	77 424 000	77 424 000	25,64%
- Of which Administrative (Title 1 and Title 2)	1 577 618	1 579 870	1 624 000	1 624 000	2,79%
- Of which Operational (Title 3)	44 046 382	60 043 130	75 800 000	75 800 000	26,24%
- Of which funding of European schools Type 2					
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	1 245 535	1 503 601	1 889 146	1 889 146	25,64%
- Of which EEA/EFTA (excl. Switzerland) (1)	1 245 535	1 503 601	1 889 146	1 889 146	25,64%
- Of which candidate countries					
4 MISCELLANEOUS REVENUE	2 353 105	1 618 419	1 663 626	1 663 626	2,79%
5 ADMINISTRATIVE OPERATIONS					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
8 INTERESTS GENERATED					
9 UNUSED APPROPRIATIONS FROM PREVIOUS YEARS	1 009 328	2 831 968	3 423 495	3 423 495	20,89%
- Of which Administrative	1 009 328	1 683 120	1 365 340	1 365 340	-18,88%
- Of which Operational		1 148 848	2 058 155	2 058 155	79,15%
TOTAL	50 231 968	67 576 988	84 400 267	84 400 267	24,89%

(1) EFTA coefficient used for 2016: 2,73%, for 2017: 2,44%, for 2018: 2,44%

3.2 Financial contributions from EU budget and the other partners and in kind contributions

CONTRIBUTIONS OVERVIEW	2016	2017	2018
CONTRIBUTIONS FROM THE UNION (incl EFTA)	46,869,535	63,126,601	79,313,146
Title 1 and Title 2 (financial)	1,620,687	1,618,419	1,663,626
Title 3 (financial)	45,248,848	61,508,182	77,649,520
CONTRIBUTIONS FROM MEMBERS OTHER THAN THE UNION	81,415,274	53,252,712	69,330,385
Title 1 and Title 2 (financial)	2,353,105	1,618,419	1,663,626
Title 3 (in-kind)	79,062,169	51,634,293	67,666,759
TOTAL CONTRIBUTIONS	128,284,809	116,379,313	148,643,531

3.3 Expenditure

3.3.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	1 278 149	2 082 000	2 305 000	2 305 000	10,71%
Salaries & allowances	1 086 039	1 760 000	1 969 000	1 969 000	11,88%
- Of which establishment plan posts	356 285	750 000	752 000	752 000	0,27%
- Of which external personnel	729 754	1 010 000	1 217 000	1 217 000	20,50%
Expenditure relating to Staff recruitment					
Mission expenses	45 000	50 000	55 000	55 000	10,00%
Socio-medical infrastructure					
Training	16 640	67 000	70 000	70 000	4,48%
External Services					
Receptions, events and representation					
Social welfare					
Other Staff related expenditure	130 470	205 000	211 000	211 000	2,93%
Title 2 - Infrastructure and operating expenditure	1 974 812	1 661 000	1 150 000	1 150 000	-30,76%
Rental of buildings and associated costs	345 000	315 000	302 500	302 500	-3,97%
Information, communication technology and data processing	588 004	165 000	165 000	165 000	0,00%
Movable property and associated costs	25 538	40 000	20 000	20 000	-50,00%
Current administrative expenditure	17 823	61 000	40 000	40 000	-34,43%
Postage / Telecommunications	6 500	30 000	30 000	30 000	0,00%
Meeting expenses	24 031	100 000	40 000	40 000	-60,00%
Running costs in connection with operational activities	500 500 (1)	500 000	85 500	85 500	-82,90%
Information and publishing	272 299	300 000	300 000	300 000	0,00%
Studies					
Other infrastructure and operating expenditure	195 117	150 000	167 000	167 000	11,33%
Title 3 - Operational expenditure	44 100 000	61 508 182	79 707 675	79 707 675	29,59%
Title 4 - Unused Appropriations not required in current Year	2 879 007	2 325 806	1 237 592	1 237 592	-46,79%
- Of which Administrative	1 730 159	1 176 958	1 237 592	1 237 592	5,15%
- Of which Operational	1 148 848	1 148 848			-100%
TOTAL	50 231 968	67 576 988	84 400 267	84 400 267	24,89%

(1) Contracts concluded by REA services on behalf of S2R

3.3.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	1 085 080	2 082 000	2 305 000	2 305 000	10,71%
Salaries & allowances	928 569	1 760 000	1 969 000	1 969 000	11,88%
- Of which establishment plan posts	356 285	750 000	752 000	752 000	0,27%
- Of which external personnel	572 284	1 010 000	1 217 000	1 217 000	20,50%
Expenditure relating to Staff recruitment					
Mission expenses	35 709	50 000	55 000	55 000	10,00%
Socio-medical infrastructure					
Training		67 000	70 000	70 000	4,48%
External Services					
Receptions, events and representation					
Social welfare					
Other Staff related expenditure	120 802	205 000	211 000	211 000	2,93%
Title 2 - Infrastructure and operating expenditure	822 483	1 661 000	1 150 000	1 150 000	-30,76%
Rental of buildings and associated costs	273 154	315 000	302 500	302 500	-3,97%
Information, communication technology and data processing	75 283	165 000	165 000	165 000	0,00%
Movable property and associated costs	49 917	40 000	20 000	20 000	-50,00%
Current administrative expenditure	14 689	61 000	40 000	40 000	-34,43%
Postage / Telecommunications	2 177	30 000	30 000	30 000	0,00%
Meeting expenses	17 692	100 000	40 000	40 000	-60,00%
Running costs in connection with operational activities	193 728 (1)	500 000	85 500	85 500	-82,90%
Information and publishing	185 843	300 000	300 000	300 000	0,00%
Studies					
Other infrastructure and operating expenditure	10 000	150 000	167 000	167 000	11,33%
Title 3 - Operational expenditure	40 798 413	52 039 520	75 923 230	75 923 230	45,90%
Title 4 - Unused Appropriations not required in current Year	9 618 168	7 470 053	2 691 162	2 691 162	-63,97%
- Of which Administrative	3 325 073	1 176 958	2 691 162	2 691 162	128,65%
- Of which Operational	6 293 095	6 293 095 (2)			-100%
TOTAL	52 324 144	63 252 573	82 069 392	82 069 392	29,75%

(1) Payments executed by REA services on behalf of S2R

(2) This amount corresponds to the unused operational appropriations 2016 that S2R JU has to re-enter in its next budget amendment 2017 in accordance with the S2R Financial Rule Art.6§5. This amount is planned to be spent in full in 2017.

3.4 Budget Outturn

First estimate of the 2016 budget outturn of the joint undertaking: 7 593 843 EUR

4 Justification of needs

Commission assessment

Human Resources

The Commission supports the JU request.

Financial Resources

The Commission supports S2R's request both in terms of commitment and payment appropriations.

The Commission supports the proposal put forward related to the frontload request of the S2R JU related to Advanced signalling, automation and communication system + automated freight train operation

This topic is needed to ensure rapid advance of ERTMS and related systems, so that rail can rapidly benefit from transformative technology, both increasing capacity and flexibility and reducing costs. Without it, rail will be increasingly unable to compete with other sectors, leading to reverse modal shift and compromising many of the Commission's strategic objectives – in particular decarbonisation. Digitalisation also has the potential to fundamentally change the way companies interact with customers, both in terms of customer expectations and in terms of companies' ability to provide new services.

The European Union Agency for Railways developed a longer term perspective document which describes the key functionalities needed to keep the system attractive and competitive. These "game changers" include Automatic Train Operation, next generation of communication system and satellite positioning and must be developed to fit seamlessly into ERTMS.

4.1 Human Resources - Joint Undertaking Request

4.1.1 Number of staff requested

S2R requests no change into the number of temporary staff and contractual agent requested.

The current “contract agents” posts are not attracting candidates coming from National Administration with seniority in the overall functioning of the Railway Systems (in particular, Ministries of Transport, connected agencies and related entities, etc). The SNE positions will provide an opportunity for the JU to attract these skills and competencies, especially in a view of accelerating also the market uptake of the innovative solutions it is developing.

The SNE expertise coming from railway related MS administration will allow bringing in S2R a broader system view, in order to ensure a smooth transition from TRL 5 towards TRL 7. In fact, at these levels of TRL operational demonstrations on site will be required and the SNE will be capable to bring in their experience on how to reduce the risks related to legal and administrative barriers.

Consequently, their work will focus, on the one hand, to provide an integrated and system view on the evolution of the Programme activities towards the next steps – market uptake and deployment – and, on the other hand, facilitate the assessment of the needs on the matter of standardization and regulation.

This will be coupled with the expertise specifically coming from ERA on the matter of safety. In terms of Budget impact, S2R will be in the position to reduce the recourse to interim staff and consequently keep as much as possible budget neutral; in any case within the overall ceiling established for the JU in the period up to 2024.

In terms of specific tasks:

- One SNE will be dedicated to the implement the ITD and SPD views in particular to ensure the adequate management of interdependencies between Projects/TDs/ITDs with a view of performing demonstration activities and extend them towards accelerating market uptake. As indicated the MS background and the expected seniority should be contributing to provide a system view that at the moment is more in the knowledge of the Members than the JU.
- One SNE will be dedicated to follow up the standardization aspects and regulation aspects, in particular becoming a permanent interface between the projects and the standardization and regulation bodies. This will allow anticipating the standardization processes with the objective to reduce them from the current 3+ years to 12 to 18 months. The main role will be support the R&I activities in identifying the possible standardization needs, reviewing the documents to enter the pipeline for standardization and reduce the relevant timing. This SNE will be also the contact point with the deployment activities in particular for the ERTMS and its next generations. This expertise is mostly available in MS administration who participate usually at such activities.

Shift2Rail JU is also planning to reduce as possible its use of interim and external support persons from 2018.

4.1.2 Vacancy rate as of end 2016

0%

4.1.3 Standard abatement ('abatement forfaitaire') applied

N/A

4.1.4 Salary assumption for calculating salary line (% applied)

The estimate concerning the fulfilled posts has been calculated based on actual cost. The vacant posts in 2017 onwards have been calculated by using S2R JU estimate on cost as per grade and step in recruitment foreseen.

4.1.5 Correction coefficient used

N/A

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - joint Undertaking Request

4.2.1 Title 1

The estimated expenditure under Title 1 amounts to EUR 2,305,000. This represents 2,73% of the S2R total budget and 66.7% of the S2R Administrative budget for 2018.

A majority of this amount covers the Salaries & allowances of the JU staff. The financial resources are covered through financial contributions divided equally between the Union (including EFTA contribution) and the Other Members.

4.2.2 Title 2

The required budget resources is to cover the costs for the year 2018 on housing, administrative and IT support services, supplies and for meetings and audits supporting the JU operations. The financial resources are covered through financial contributions divided equally between the Union (including EFTA contribution) and the Other Members.

4.2.3 Title 3

Title 3 covers the research and innovation activities conducted by the S2R JU and by its members. The EUR 79 707 675 in terms of commitment appropriations are to be dedicated to the launch of activities under the S2R Annual Work Plan. The request for operational budget, with regard to the financial programming, includes frontload in commitment appropriations towards S2R R&I activities. This frontload will allow S2R to accelerate its R&I activities in order to meet evolving stakeholder expectations – in terms of automation, digital railway and connected systems. The S2R JU – supported by requests from its Members – is convinced that an acceleration in the implementation of R&I activities (and therefore future results) is needed at EU level.

Topic number	Topic name	Specific technical addition explaining the front-load			Indicative part of the 2.561 M€ frontload
		a) Progress in the R&I in line with the global programming (MAAP) and accelerate/prioritize	b) Ensure integration of relevant results achieved by the first wave of projects relating to the first call 2015/2016	c) To contribute to the preparation of R&I beyond the present Programme	
S2R-CFM-IP2-01-2018	Advanced Signalling, Automation and Communication System + Automated Freight Train Operation (IP2 + IP5)	Acceleration to TRL 6 for Freight: - Fully functional demonstrator with TMS interface based on ATO/DAS	New synergies handled promptly in order to allow the prototypes testing: - Development of ATO/DAS connectivity to TMS		M€ 2.561

Supporting explanations:

The S2R Multi-Annual Action is identifying and inserting in a Programmatic approach the research activities that the S2R JU Members committed to achieve in their respective Membership Agreement (MAs) and that answer the ambitions of the Master Plan up to 2022. The S2R JU concretely planned these activities with its Members in annual topics with an indicative programmatic view of the annual commitment and investment, needed to ensure that the Members can actually

and contractually achieve their MAs and the Union can reach its goals set in the S2R Regulation. The S2R JU decided together with all its Members to accelerate and prioritize some activities, without delaying the global commitment/planning, in order to respond to the Union and societal challenges mentioned above.

For the preparation of the final AWP 2018, the JU will therefore confirm with its Member that, the priority is in particular to put more emphasis and indicated real work activities on:

- Signalling activities (IP2) in combination with the Freight system (IP5) with the work prioritised on “Automated Train Operation (ATO)” at higher degree of automation and accelerated anticipating Freight specific demonstration activities;
- Added additional work in the signalling activities (IP2) in “design-by-security” and “cyber security management system”, and focusing as well the activities for the further development of ERTMS/satellite and communications;

The request of payment appropriations towards operational budget will allow S2R to meet its payment obligations. The average 2018 pre-financing rate in S2R Calls under AWP 2018 is estimated to 48.5% (resulting to a total PF of EUR 38.450.080 from the planned topic value). However the final rate to be applied on project level will be defined based on the final amount of the agreements signed. In addition to the pre-financing payments, S2R will need to meet its obligations towards the interim-and final payments resulting from the Annual Work Plans from previous years. Respectively, a provision of EUR 15.882.510 in relation to the S2R Annual Work Plan 2015, EUR 15.691.347 in relation to the S2R Annual Work Plan 2016 and interim payments estimated to EUR 5.569.293 in relation to Annual Work Plan 2017. EUR 330.000 is planned towards the expert fees.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

N/A

5.1.2 Building project in the planning phase

	Name, location and type of building	Other Comment
Information to be provided per building:	White Atrium, Brussels	
Surface area (in square metres)	918 m2	
1. Of which office space		
2. Of which non-office space		
Annual rent (in EUR)	215,651 (1)	
Type and duration of rental contract	Until 2024	
Host country grant or support	No	
Present value of the building	N/A	

(1) Including estimated indexation for 2018

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 Evaluation

5.3 Privileges and immunities

Joint undertaking privileges	Privileges granted to staff
------------------------------	-----------------------------

Joint undertaking privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
The Shift2Rail JU is granted with the benefit of the provisions listed in the Protocol on the Privileges and Immunities of the European Communities	As stated in the article 8 of the Council Regulation setting up the Shift2Rail JU (642/2014 of 16 June 2014), the Protocol on the Privileges and Immunities of the European Union, annexed to the Treaty on European Union the TFEU shall apply to the S2R Joint Undertaking and its staff.	

2.2.1.3 Innovative Medicines Initiative Joint Undertaking - IMI2

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Approval by Council Regulation N° 73/2008 of 20/12/2007 setting up the Joint Undertaking for the implementation of the Joint Technology Initiative on Innovative Medicines(OJ L 30/38)	20/12/207	<p>The IMI Joint Undertaking shall contribute to the implementation of the Seventh Framework Programme and in particular the Theme ‘Health’ of the Specific Programme Cooperation implementing the Seventh Framework Programme. It shall have the objective of significantly improving the efficiency and effectiveness of the drug development process with the long-term aim that the pharmaceutical sector produces more effective and safer innovative medicines. In particular it shall: support ‘pre-competitive pharmaceutical research and development’ in the Member States and countries associated with the Seventh Framework Programme via a coordinated approach to overcome the identified research bottlenecks in the drug development process; support the implementation of the research priorities as set out by the Research Agenda of the Joint Technology Initiative on Innovative Medicines (hereinafter referred to as ‘Research Activities’), notably by awarding grants following competitive calls for proposals;</p> <p>ensure complementarity with other activities of the Seventh Framework Programme; be a public-private partnership aiming at increasing the research investment in the biopharmaceutical sector in the Members States and countries associated to the Seventh Framework Programme by pooling resources and fostering collaboration between the public and private sectors; promote the involvement of small and medium-sized enterprises (SME) in its activities, in line with the objectives of the Seventh Framework Programme.</p>
Council Regulation N° 557/2014 of 6 May 2014 establishing the Innovative Medicines Initiative 2 Joint Undertaking (OJ L 169/54)	06/05/2014	<p>For IMI2 as presented in the Commission proposal:</p> <p>The IMI 2 Joint Undertaking shall have the following objectives:</p> <p>to contribute to the implementation of Regulation (EU) No .../2013/EU the Horizon 2020 Framework Programme, in particular part ... of Decision (EU) No .../2013/EU the Specific Programme implementing the Horizon 2020 Framework Programme, and in particular to improving European citizens' health and wellbeing.</p> <p>to contribute to the objectives of the Joint Technology Initiative on Innovative Medicines, in particular to:</p> <p>i)increase the success rate in clinical trials of priority medicines identified by the World Health Organisation;</p> <p>ii) reduce the time to reach clinical proof of concept in medicine development, such as for immunological, respiratory, neurological and neurodegenerative diseases;</p> <p>iii) develop new therapies for diseases for which there is a high unmet need, such as Alzheimer's disease and limited market incentives, such as antimicrobial resistance;</p> <p>iv) develop diagnostic and treatment biomarkers for diseases clearly linked to clinical relevance and approved by regulators;</p> <p>v) reduce the failure rate of vaccine candidates in phase III clinical trials through new biomarkers for initial efficacy and safety checks;</p> <p>vi)improvethe current drug development process by providing support for the development of tools, standards and approaches to assess efficacy, safety and quality of regulated health products.</p>

1.2 Seat

Brussels, Belgium

1.3 Budget line

08 02 07 31 : Innovative Medicines Initiative 2 (IMI2) Joint Undertaking — Support expenditure

08 02 07 32 : Innovative Medicines Initiative 2 (IMI2) Joint Undertaking

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	32	29	33	33
Establishment plan posts : AST	6	5	6	6
Establishment plan posts : AST/SC				
Total Establishment plan posts	38	34	39	39
Contract Agents	9	14	10	15
Seconded National Experts				2
TOTAL STAFF	47	48	49	56

1.5 Financial Resources Overview

1.5.1 Revenues Overview

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	178 681 536	264 323 678
Other Revenue	9 186 136	11 605 998
TOTAL REVENUES	187 867 672	275 929 676

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	5 702 000	5 702 000	6 015 000	6 015 000
Title 2 - Infrastructure and operating expenditure	4 127 000	4 127 000	4 298 000	4 298 000
Title 3 - Operational expenditure	178 038 671	140 782 634	265 616 676	205 709 649
TOTAL EXPENDITURE	187 867 671	150 611 634	275 929 676	216 022 649

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14		1		1		1		1		1
AD 13										
AD 12		1		2		2		2		2
AD 11		4		2		4		2		2
AD 10										
AD 9		2		3		3		3		3
AD 8		9		7		7		7		7
AD 7		5		4		5		6		6

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 6										
AD 5		10		10		11		12		12
AD TOTAL		32		29		33		33		33
AST 11										
AST 10										
AST 9										
AST 8		1		1		1		1		1
AST 7										
AST 6										
AST 5										
AST 4										
AST 3		5		4		5		4		4
AST 2										
AST 1								1		1
AST TOTAL		6		5		6		6		6
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		38		34		39		39		39
GRAND TOTAL		38		34		39		39		39

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	2	2	2	2
Function Group III	6	11	7	12
Function Group II	1	1	1	1
Function Group I				
TOTAL	9	14	10	15

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL				2

3 Financial Resources

3.1 Revenues

REVENUES	Revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	202 495 111	178 681 536	270 650 354	264 323 678	47,93%
- Of which Administrative (Title 1 and Title 2)	4 708 111	4 883 536	5 033 678	5 033 678	3,07%
- Of which Operational (Title 3)	197 787 000	173 798 000	265 616 676	259 290 000	49,19%
- Of which funding of European schools Type 2					
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	5 431 475	4 271 636	6 449 498	6 449 498	50,98%
- Of which EEA/EFTA (excl. Switzerland) (1)	5 431 475	4 271 636	6 449 498	6 449 498	50,98%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	4 740 000	4 914 500	5 156 500	5 156 500	4,92%
5 ADMINISTRATIVE OPERATIONS					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
8 INTERESTS GENERATED					
9 UNUSED APPROPRIATIONS FROM PREVIOUS YEARS	76 205 895				
TOTAL	288 872 481	187 867 672	282 256 352	275 929 676	46,87%

(1) 1) EU contribution to Title 3 fresh credits: for 2016 EUR 203,186,585; for 2017 EUR 178,038,671; for 2018 EUR 259,290,000. EFTA % for 2016 is 2.73%, for 2017 is 2.44%, for 2018 is 2.44%. An amount of EUR 15 800 000 € was made available in 2013 for the EU contribution to the running costs in CA in 2014-2017. The credits coming from the amount frontloaded in 2013 to cover the running costs of the implementation of IMI1 are in 2014 3 950 000 €, in 2015 3 750 000 € in 2016 3 540 000 € and in 2017 3 614 500 €. 2016 Subsidy from EC to IMI' budget (including EFTA) were EUR 207 926 585 CA and EUR 201 740 000 PA. 2017 Subsidy from EC to IMI' budget (including EFTA) were EUR 182 953 171 CA and EUR 201 697 134 PA.

3.2 Financial contributions from EU budget and the other partners and in kind contributions

FINANCIAL OVERVIEW	CONTRIBUTIONS	2008-2015 executed	2016	2017	2018	TOTAL
FINANCIAL FROM EU	CONTRIBUTIONS	661,063,256	201,740,000	201,697,134	208,512,149	1,273,012,539
FINANCIAL FROM INDUSTRY	CONTRIBUTIONS	17,019,774	3,308,613	4,914,500	5,156,500	30,399,387
FINANCIAL FROM ASSOCIATED PARTNERS AND OTHER MEMBERS	CONTRIBUTIONS	-	2,868,596	2,831,000	2,354,000	8,053,596
MISCELLANEOUS (recoveries of administrative and operational costs, ex post audits)			2,506,404			2,506,404

IN KIND CONTRIBUTIONS FROM INDUSTRY	307,592,590	124,995,484	200,000,000	210,000,000	842,588,074
TOTAL CONTRIBUTIONS	985,675,620	335,419,097	409,442,634	426,022,649	2,156,560,000

3.3 Expenditure

3.3.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	4 707 098	5 702 000	6 015 000	6 015 000	5,49%
Salaries & allowances	4 208 695	5 242 000	5 425 000	5 425 000	3,49%
- Of which establishment plan posts	3 835 849	4 666 000	4 829 000	4 829 000	3,49%
- Of which external personnel	372 846	576 000	596 000	596 000	3,47%
Expenditure relating to Staff recruitment	20 000	20 000	20 000	20 000	0,00%
Mission expenses	99 269	190 000	190 000	190 000	0,00%
Socio-medical infrastructure	364 134	230 000	360 000	360 000	56,52%
Training					
External Services					
Receptions, events and representation	15 000	20 000	20 000	20 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	3 771 006	4 127 000	4 298 000	4 298 000	4,14%
Rental of buildings and associated costs	671 421	679 000	729 000	729 000	7,36%
Information, communication technology and data processing	711 706	592 000	712 000	712 000	20,27%
Movable property and associated costs		153 000	153 000	153 000	0,00%
Current administrative expenditure	119 575	123 000	123 000	123 000	0,00%
Postage / Telecommunications	40 770	68 000	68 000	68 000	0,00%
Meeting expenses	110 000	158 000	158 000	158 000	0,00%
Running costs in connection with operational activities	298 000	300 000	300 000	300 000	0,00%
Information and publishing	443 572	625 000	625 000	625 000	0,00%
Studies	649 962	729 000	730 000	730 000	0,14%
Other infrastructure and operating expenditure	726 000	700 000	700 000	700 000	0,00%
Title 3 - Operational expenditure (1)	280 394 375	178 038 671	265 616 676	265 616 676	49,19%
TOTAL	288 872 479	187 867 671	275 929 676	275 929 676	46,87%

(1) (1 Title 3) The breakdown of 2016 commitment appropriations execution: EUR 66 04 6053 out of EUR 80 971 971 carry overs from 2015 EUR 214 348 322 out of EUR 216 572 115 commitment appropriations of 2016

3.3.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	4 648 748	5 702 000	6 015 000	6 015 000	5,49%
Salaries & allowances	4 208 695	5 242 000	5 425 000	5 425 000	3,49%
- Of which establishment plan posts	3 835 849	4 666 000	4 829 000	4 829 000	3,49%
- Of which external personnel	372 846	576 000	596 000	596 000	3,47%
Expenditure relating to Staff recruitment	14 065	20 000	20 000	20 000	0,00%
Mission expenses	100 831	190 000	190 000	190 000	0,00%
Socio-medical infrastructure	316 231	230 000	360 000	360 000	56,52%
Training					
External Services					
Receptions, events and representation	8 926	20 000	20 000	20 000	0,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	3 507 067	4 127 000	4 298 000	4 298 000	4,14%
Rental of buildings and associated costs	568 505	679 000	729 000	729 000	7,36%
Information, communication technology and data processing	522 740	592 000	712 000	712 000	20,27%
Movable property and associated costs		153 000	153 000	153 000	0,00%
Current administrative expenditure	114 103	123 000	123 000	123 000	0,00%
Postage / Telecommunications	24 211	68 000	68 000	68 000	0,00%
Meeting expenses	81 369	158 000	158 000	158 000	0,00%
Running costs in connection with operational activities	289 102	300 000	300 000	300 000	0,00%
Information and publishing	396 590	625 000	625 000	625 000	0,00%
Studies	777 601	729 000	730 000	730 000	0,14%
Other infrastructure and operating expenditure	732 846	700 000	700 000	700 000	0,00%
Title 3 - Operational expenditure (1)	175 182 726	140 782 634	205 709 649	205 709 649	46,12%
TOTAL	183 338 541	150 611 634	216 022 649	216 022 649	43,43%

(1) (1 Title 3) The breakdown of 2016 payment appropriations execution: EUR 0 out of EUR 50 410 969 carry overs from 2015 EUR 175 182 726 out of EUR 202 054 126 payment appropriations of 2016(2) The amount for 2018 in payment appropriations in Title 3 is split into 203.355.649 EU contribution and 2.354.000 Associated partners contribution. Associated partners are considered as third funding members of IMI2 (EU, EFPIA, AC), this is why their contribution is only for operational costs. (2) The distribution of the PA of EUR 216 022 649 is 97 673 369 for IMI1 operational (FP7), 105 682 280 for IMI2 operational (08.020732), 5 156 500 for IMI2 running costs (08.020731), equivalent 5 156 500 from EFPIA, and the 2 354 000 from Associated partners. Concerning the amount of 5 156 500 of budget line 08.020731, out of the initial appropriation of 5 516 000 a transfer of 369 500 will be made to the Health Programme line (08.020301).

3.4 Budget Outturn

First estimate of the 2016 surplus that remains within the joint undertaking: EUR 78 699 369 in payment appropriations, to be carried over to 2017, with the following breakdown:

- EUR 50 410 970 unused payment appropriations of operational activities carried over from 2015 to 2016;
- EUR 26 871 400 unused payment appropriations of operational activities in 2016;
- EUR 1 417 000 payment appropriations of administrative commitments of 2016 to be carried forward to 2017.

The total of the last two items (EUR 28 288 400) represents the unused payments appropriations of 2016 to be carried over to 2017.

4 Justification of needs

Commission assessment

Human Resources

Financial Resources

4.1 Human Resources - Joint Undertaking Request

4.1.1 Number of staff requested

The staffing needs of IMI2 JU in 2018 will be the same as in 2017. The staffing needs of IMI2 JU have been addressed in line with the growth projection set out in IMI2 JU Legislative Financial Statement, as well as the Governing Board decision amending the Staff Establishment Plan (of 10 November 2016, reference IMI2-GB-DEC-2016-27), which altogether foresee a total staff level of 54 people (39 temporary agents and 15 contract agents) as well as 2 seconded national experts. The IMI staff will be assigned to reinforce project management tasks, given the sharp increase in volume of work, with IMI2 JU project portfolio to grow from 75 to more than 100 projects in 2018. Two seconded national experts will bring specific expertise where there may be a gap and help with a strategy around regional clusters in health innovation in Europe where IMI2 JU may play an important role in future.

4.1.2 Vacancy rate as of end 2016

At the end of 2016, the vacancy rate for the establishment plan posts (TA) was 10.5 % (34 positions filled in out of 38 approved).

4.1.3 Standard abatement ('abatement forfaitaire') applied

Not applicable.

4.1.4 Salary assumption for calculating salary line (% applied)

The following average costs per year are applied by the Joint Undertaking (in EUR):

	2017	2018
TA	119 335	123 512
CA	58 788	60 846

4.1.5 Correction coefficient used

N/A

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - joint Undertaking Request

4.2.1 Title 1

Title 1 will mostly cover salaries of staff, missions and socio-medical structure including training of staff. The budget of staff related expenditure has increased by 5.49% in 2018 compared to 2017, mainly due to increase of social-medical related expenditure. In particular, starting with 2018, the budget will increase with a new expenditure, related to European School, due to the shift of its treatment, from EC directly supporting the cost to Agencies budgets. At the same time, the salaries expenditure increase by 3.5% due to promotion and indexation.

The costs of Title 1 are shared 50/50 between the EC and EFPIA.

4.2.2 Title 2

Title 2 will mostly cover rent, IT, office, communication, workshops, experts, meetings and ex-post audits related expenditure. The budget of Title 2 will increase by 4.14% in 2018 compared to 2017, mainly due to increase in IT costs related to licences and one-time cost of the paperless project. At the same time, the increase in the video conferences and meetings costs will be addressed in an efficient way, by sharing it with other JUs in the building. IMI will continue to execute its budget applying principles of sound financial management; in case some areas will require additional budget, this will be covered by efficiency gains obtained in other areas within Title 2.

The costs of Title 2 are shared 50/50 between EC and EFPIA.

4.2.3 Title 3

The increase in commitment appropriations is in line with the planned budget over the lifetime of IMI2. Key activities in 2018 will comprise the launch of two competitive Calls for proposals implementing the 2018 scientific priorities.

The increase in payment appropriation is due to the increased number of projects and therefore increased number of intermediate/final payments for IMI1 (FP7) projects and pre-financing payments and intermediate payments of the IMI2 (H2020) projects.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	White Atrium, Brussels	
Surface area (in square metres)	1475	
Of which office space	1289	
Of which non-office space	186	
Annual rent (in EUR)	460 000	
Type and duration of rental contract	The same as other JTI occupying the building	
Host country grant or support	none	
Present value of the building	N/A	

The surface area indicated relates to the space currently occupied by the IMI JU office. In addition to the space to be used exclusively by IMI JU office, the IMI JU has access to a total of 733.4 m2 meeting room facilities. These facilities are shared with the other JUs (ESCEL, CleanSky, FCH and BBI) housed in the same building.

5.1.2 Building project in the planning phase

5.1.3 Building projects submitted to the European Parliament and the Council

5.2 Evaluation

5.3 Privileges and immunities

Joint undertaking privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
A host agreement has been signed in 2012	As stated in article 8 of the Council Regulation setting up the IMI JU (73/2008 of 20/12/2007) the Protocol on the Privileges and Immunities of the European Communities shall apply to the IMI JU and its staff	

2.2.1.4 Bio-Based Industries Joint Undertaking - BBI

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Council Regulation No 560/2014 of 6 May 2014 establishing the Bio-Based Industries Joint Undertaking (OJ 169/130)	06/05/2014	This Regulation sets up the Bio-based Industries Joint Undertaking (BBI JU) under Article 187 of the Treaty on the Functioning of the European Union (TFEU) for the implementation of the Joint Technology Initiative on Bio-based Industries (BBI JTI).

1.2 Seat

White atrium

1.3 Budget line

08 02 07 33 : Bio-Based Industries (BBI) Joint Undertaking — Support expenditure

08 02 07 34 : Bio-Based Industries (BBI) Joint Undertaking

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	10	10	10	10
Establishment plan posts : AST	3	3	3	3
Establishment plan posts : AST/SC				
Total Establishment plan posts	13	13	13	13
Contract Agents	9	7	9	9
Seconded National Experts	0	0		0
TOTAL STAFF	22	20	22	22

1.5 Financial Resources Overview

1.5.1 Revenues Overview

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	81 174 465	112 487 038
Other Revenue	11 246 594	5 422 669
TOTAL REVENUES	92 421 059	117 909 707

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	2 868 192	2 868 192	2 785 460	2 785 460
Title 2 - Infrastructure and operating expenditure	2 088 001	2 088 001	2 170 510	2 170 510
Title 3 - Operational expenditure	81 314 209	83 968 599	112 953 737	112 072 251
Title 4 - Re-entered appropriations from previous years	6 150 657	2 028 920	0	
TOTAL EXPENDITURE	92 421 059	90 953 712	117 909 707	117 028 221

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14		1		1		1		1		1
AD 13 (1)		1		0		1		1		1
AD 12										
AD 11		2		2		2		2		2
AD 10 (2)		2		0		2		2		2
AD 9										
AD 8 (3)		2		0		2		2		2
AD 7		2		5		2		2		2
AD 6				2						
AD 5										
AD TOTAL		10		10		10		10		10
AST 11										
AST 10										
AST 9										
AST 8										
AST 7 (4)		3		0		3		3		3 (5)
AST 6										
AST 5										
AST 4				1						
AST 3				1						
AST 2				1						
AST 1										
AST TOTAL		3		3		3		3		3
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		13		13		13		13		13
GRAND TOTAL		13		13		13		13		13

(1) 1 AD 13 post published as AD 7 and filled as AD 7

(2) 2 AD 10 posts published as AD 7 and filled as AD 7

(3) 2 AD 8 posts published as AD 6 and filled as AD 6

(4) 3 AST 7 posts published as AST 2, AST 3 and AST 4 and filled as AST 2, AST 3 and AST 4

(5) BBI JU recently announced that it will submit, during the course of 2017, a request for modifying its Staff Establishment Plan, as of 01/01/18, as follows: an AST7 temporary post would be downgraded to an AST2 temporary post but adding a FG III contract agent. BBI JU indicated this modification would be cost neutral.

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	5	4	5	5
Function Group III	4	3	4	4
Function Group II	0	0		0
Function Group I				
TOTAL	9	7	9	9

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	0	0		0

3 Financial Resources

3.1 Revenues

REVENUES	Revenues				
	Executed Budget 2016 (5)	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	157 989 500	81 174 465	132 682 274	112 487 038	38,57%
- Of which Administrative (Title 1 and Title 2)	1 853 263 (10)	2 285 155	2 418 962	2 223 726	-2,69%
- Of which Operational (Title 3) (4)(7) (4)(7)	156 136 237	78 889 310	130 263 312	110 263 312	39,77%
- Of which funding of European schools Type 2					
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	4 408 652	1 980 657	3 237 447	2 944 684	48,67%
- Of which EEA/EFTA (excl. Switzerland) (12)	4 315 652	1 980 657	3 237 447	2 744 684	38,57%
- Of which candidate countries	93 000 (11)	(8)		200 000 (9)	100%
4 OTHER CONTRIBUTIONS (1)	750 000	500 000			-100%
5 ADMINISTRATIVE OPERATIONS (2)	2 193 315	2 615 280	2 477 985	2 477 985	-5,25%
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
8 INTERESTS GENERATED					
9 UNUSED APPROPRIATIONS FROM PREVIOUS YEARS (3)(6) (3)(6)	28 954 403	6 150 657	0	0	-100,00%
TOTAL	194 295 870	92 421 059	138 397 706	117 909 707	27,58%

(1) For 2016, 2017 and 2018 this is the contribution from the industry partner to BBI JU operational expenditure

(2) For 2016, 2017 and 2018 this is the contribution from the industry partner to BBI JU support expenditure (deemed to be 50/50)

(3) An amendment to the BBI JU adopted budget 2017 will be made for adoption by the BBI JU Governing Board, to make further C2 reactivations of 2014, 2015 and 2016 unused appropriations currently on the BBU JU's account and that have not yet been reactivated in BBI JU adopted budget 2017.

(4) For 2017 the operational commitment appropriations figure takes into account the Commission's backloading to 2020 of its initially planned contribution to BBI JU's operational expenditure by EUR 50 million, following Bio-based industries Consortium not honouring its in-cash contribution to BBI JU's operational expenditure in 2014-2016.

(5) For the Executed Budget 2016: the figures in this table correspond (for the EU incl. EFTA/R0 part) to what has been received from the EU for the operational and administrative costs of the JU. The industry contribution is the total amount received from industry during 2016. The 2016 executed budget also takes into account reactivations of unused appropriations from 2014 and 2015.

(6) The budgetary surplus represented by the unused administrative appropriations from prior years to be reactivated in 2017 are unlikely to be absorbed, even partially, in 2017.

(7) For 2018 the operational commitment appropriations figure takes into account the Commission's backloading to 2020 of its contribution to BBI JU operational expenditure by EUR 20 million, following the Bio-based Industries Consortium not honouring its in-cash contribution to BBI JU operational expenditure in 2014-2016.

(8) For 2017: Third countries contribution (R0 from SC2) will be used for BBI JU experts-evaluators 2017 for an amount of EUR 223,000.

(9) For 2018: This amount is Third Countries Contributions R0 from SC2 that will be transferred to REA.

(10) Voted amount for EU excl EFTA contribution to BBI JU was 1,946,263€.

(11) 93000€ of R0 were transferred to REA for its experts-evaluators 2016.

(12) EFTA % (of 'EU contribution to BBI JU admin & operational expenditure') is as follows: 2.73% for 2016; 2.44 % for 2017; 2.44% (estimate) for 2018.

3.2 Financial contributions from EU budget and the other partners and in kind contributions

FINANCIAL CONTRIBUTIONS OVERVIEW (in €)	2016	2017	2018
	Executed	Estimated by the joint undertaking	As requested by the joint undertaking
1. FINANCIAL CONTRIBUTION FROM EU(1) (2)	162 398 152	83 155 122	135 919 722
2. CONTRIBUTIONS FROM INDUSTRY (BIC)			
of which financial contribution to administration (cash)	2 193 315	2 615 280	2 477 985
of which financial contribution to operational costs	750 000	500 000	
of which contribution (in kind and additional activities)	544 700 000*	396 300 000**	472 600 000***
3 OTHER MEMBERS CONTRIBUTIONS			
TOTAL CONTRIBUTIONS	710 041 467	482 570 402	610 997 707

(1) For 2016: Total available revenue from the EU to the BBI JU for 2016 differs from what is mentioned in table 3.1 (194 295 870 € taking into account EFTA/R0) as total in table 3.1 takes into account the reactivation in 2016 of unused appropriations from 2014 and 2015 for a total of 28 954 403€.

(2) For 2016, 2017, 2018: Financial contribution from the EU includes EFTA as well as, for BBI JU support expenditure, R0 (to be transferred to REA for the payment of its experts-evaluators).

* Estimate based on: IKOP EUR 11 877 078, IKAA EUR 532.8million.

** Estimate based on: IKOP EUR 38 383 572, IKAA EUR 357.9 million.

*** Estimate based on

IKOP 41 744 057€

IKAA 430.9 €mio

For each of the financial years the IKOP and IKAA are calculated on a pro-rata basis by project, taking as a percentage of the total IKOP/IKAA declared in each project the total project days divided by the number of days the project has been running within the respective financial year. For 2016 the IKOP calculation also incorporates a certain number of estimates provided by project consortia (which then replace the BBI pro rata calculation). The IKAA estimate for 2016 has been provided by the Bio-based Industries Consortium.

3.3 Expenditure

3.3.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016 (3)	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	1 807 295	2 868 192	2 785 460	2 785 460	-2,88%
Salaries & allowances	1 555 009	2 544 200	2 419 200	2 419 200	-4,91%
- Of which establishment plan posts	1 555 009	2 544 200	2 419 200	2 419 200	-4,91%
- Of which external personnel					
Expenditure relating to Staff recruitment	114 945	51 200	66 400	66 400	29,69%
Mission expenses	54 593	95 000	80 000	80 000	-15,79%
Socio-medical infrastructure	10 985	97 792	139 860	139 860	43,02%
Training	63 963	70 000	70 000	70 000	0,00%
External Services	0	0	0	0	◆
Receptions, events and representation	7 800	10 000	10 000	10 000	0,00%
Social welfare	0	0	0	0	◆
Other Staff related expenditure	0	0	0	0	◆
Title 2 - Infrastructure and operating expenditure	1 448 619	2 088 001	2 170 510	2 170 510	3,95%
Rental of buildings and associated costs	263 035	307 001	290 000	290 000	-5,54%
Information, communication technology and data processing	150 692	223 100	252 100	252 100	13,00%
Movable property and associated costs	64 218	14 000	5 000	5 000	-64,29%
Current administrative expenditure	8 439	42 000	29 000	29 000	-30,95%
Postage / Telecommunications	15 850	9 000	13 600	13 600	51,11%
Meeting expenses	37 094	115 700	113 000	113 000	-2,33%
Running costs in connection with operational activities (1)	472 740 (4)	668 300 (5)	550 000	550 000 (6)	-17,70%
Information and publishing	366 388	525 000	587 810	587 810	11,96%
Studies	34 140	100 000	100 000	100 000	0,00%
Other infrastructure and operating expenditure	36 023	83 900	230 000	230 000	174,14%
Title 3 - Operational expenditure (2)	185 897 914	81 314 209	133 441 737	112 953 737	38,91%
Previous years' calls					
Addition to call 2015.2					

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016 (3)	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Call 2016	185 897 914				
Call 2017		81 314 209			-100%
Call 2018			133 441 737	112 953 737	100%
Title 4 - Re-entered appropriations from previous years		6 150 657	0	0	-100,00%
Of which administrative		1 700 000 (7)(8) (7)(8)	0	0	-100,00%
Of which operational		4 450 657	0	0	-100,00%
TOTAL	189 153 828	92 421 059	138 397 707	117 909 707	27,58%

(1) For all years shown, EC will transfer to REA part of its contribution to BBI JU admin year N for the management (commitment & payment) of BBI J U experts-evaluators year N. Transfers to REA will contain C1 and R0 credits.

(2) For 2017 and 2018 the operational commitment appropriations figure take into account the Commission's backloading to 2020 of its contribution to BBI JU operational expenditure by EUR 50 million in 2017 and EUR 20 million in 2018.

(3) The difference in the total execution for 2016 with table 3.1 (total revenues) is the total of the unused appropriations for year 2016 to be carried over and reactivated in 2017 (next to reactivating unused ops appropriations of 2015 not reactivated yet in 2016) via a budgetary amendment.

(4) For the evaluations of the BBI JU 2016 call: BBI JU CAs and PAs for the payment of expert evaluators were transferred by the EC on behalf of BBI JU to REA (and netted out of the EC administrative contribution actually transferred to BBI JU), which raised the corresponding commitments and makes the payments.

(5) During the course of 2017, the EC will transfer to REA this indicative amount for the payment of its experts-evaluators 2017.

(6) During the course of 2018, the EC will transfer to REA this indicative amount for the payment of its experts-evaluators 2018.

(7) This amount of 1,700,000€ reflects current reactivations of unused administrative credits from previous years. However an additional amount of 846,249€ unused credits from previous years will be reactivated by BBI JU in a forthcoming amendment to the BBI JU budget 2017.

(8) This amount of 1,700,000€ include 428,175€ of R0 credits remaining at REA level, which correspond to the unused part of the transfer made by the EC in 2015 to REA for BBI JU experts 2015 prior to BBI JU autonomy.

3.3.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	1 747 743	2 868 192	2 785 460	2 785 460	-2,88%
Salaries & allowances	1 549 151	2 544 200	2 419 200	2 419 200	-4,91%
- Of which establishment plan posts	1 549 151	2 544 200	2 419 200	2 419 200	-4,91%
- Of which external personnel					
Expenditure relating to Staff recruitment	95 585	51 200	66 400	66 400	29,69%
Mission expenses	52 501	95 000	80 000	80 000	-15,79%
Socio-medical infrastructure	9 024	97 792	139 860	139 860	43,02%
Training	33 601	70 000	70 000	70 000	0,00%
External Services	0	0	0	0	◆
Receptions, events and representation	7 881	10 000	10 000	10 000	0,00%
Social welfare	0	0	0	0	◆

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Other Staff related expenditure	0	0	0	0	◆
Title 2 - Infrastructure and operating expenditure	1 309 625	2 088 001	2 170 510	2 170 510	3,95%
Rental of buildings and associated costs	263 035	307 001	290 000	290 000	-5,54%
Information, communication technology and data processing	177 599	223 100	252 100	252 100	13,00%
Movable property and associated costs	58 218	14 000	5 000	5 000	-64,29%
Current administrative expenditure	19 773	42 000	29 000	29 000	-30,95%
Postage / Telecommunications	12 831	9 000	13 600	13 600	51,11%
Meeting expenses	37 094	115 700	113 000	113 000	-2,33%
Running costs in connection with operational activities (1)	472 740 (5)	668 300 (6)	550 000 (7)	550 000	-17,70%
Information and publishing	232 312	525 000	587 810	587 810	11,96%
Studies	0	100 000	100 000	100 000	0,00%
Other infrastructure and operating expenditure	36 023	83 900	230 000	230 000	174,14%
Title 3 - Operational expenditure (2)(3) (2)(3)	61 792 021	83 968 599 (4)	112 072 251	112 072 251	33,47%
Previous years' calls		83 968 599	112 072 251	112 072 251	33,47%
Addition to call 2015.2					
Call 2016	61 792 021				
Call 2017					
Call 2018					
Title 4 - Re-entered appropriations from previous years		2 028 920			-100%
Of which administrative		1 700 000 (9)(8) (9)(8)			-100%
Of which operational		328 920			-100%
TOTAL	64 849 389	90 953 712	117 028 221	117 028 221	28,67%

(1) For all years shown, EC will transfer to REA part of its contribution to BBI JU admin year N for the management of BBI J U experts-evaluators year N.

(2) The operational payment forecast for 2018 takes into account the foreseen reactivation of some unused commitment appropriations.

(3) The total execution of operational payment appropriations (61 792 021€) is higher than the voted amended 2016 budget (61 790 837€), due to a credit transfer of PAs from Title 2.

(4) This PA amount for BBI JU operational expenditure 2017 includes the following two points. Firstly, regarding the EU contribution: besides the 66,887,748€ (excl. EFTA) in EU voted general budget 2017 and its related EFTA contribution of 1,632,061€ (2.44%), the additional +14,698,790€ PA 2017 recently made available on EC budget line for BBI JU operational expenditure are also included. Secondly, this PA amount for BBI JU operational expenditure 2017 also takes into account an industry cash contribution in PA to BBI JU budget 2017 of 750,000€ (for 2016 projects).

(5) Cf. related footnote in table 3.3.1.

(6) Cf. related footnote in table 3.3.1.

(7) Cf. related footnote in table 3.3.1.

(8) This amount of 1,700,000€ reflects current reactivations of unused administrative credits from previous years.

(9) This amount of 1,700,000€ include 428,175€ of R0 credits remaining at REA level, which correspond to the unused part of the transfer made by the EC in 2015 to REA for BBI JU experts 2015 prior to BBI JU autonomy.

3.4 Budget Outturn

First estimate of the 2016 surplus that remains within the joint undertaking:

In €	Outturn 2016					
	Commitment appropriations	Committed	% committed	Payment appropriations	Paid	% paid
Title 1 - Staff expenditure	3 357 069	1 807 295	53.84%	3 403 334	1 747 743	51.35%
Title 2 - Other admin. exp. (1)	1 943 753	1 448 619	74.53%	2 002 016	1 309 625	65.42%
Title 3 - Operational costs	188 995 048	185 897 914	98.36%	61 790 837	61 792 021	100.00%
	194 295 870	189 153 828	97.35%	67 196 187	64 849 389	96.51%

(1) Of this total, €472 740 was executed by the REA for the payment of expert evaluators for the BBI JU's calls for proposals.

4 Justification of needs

Commission assessment

Human Resources

The Commission considers that this request is consistent with the JUs' needs to fulfil its activities in 2018.

Financial Resources

The Commission considers that this request is consistent with the JUs' needs to fulfil its activities in 2018, taking into account that BBI JU should come forward with a plan in 2017 to consume its surplus of unused administrative credits in coming years.

4.1 Human Resources - Joint Undertaking Request

4.1.1 Number of staff requested

13 TAs and 9 CAs have been requested and approved.

4.1.2 Vacancy rate as of end 2016

At the end of 2016 13 TAs and 7 CAs were in place out of a total establishment plan of 13 TAs and 9 CAs. An 8th CA joined BBI JU in January 2017. The remaining CA post will be filled in the course of 2017.

4.1.3 Standard abatement ('abatement forfaitaire') applied

N/A

4.1.4 Salary assumption for calculating salary line (% applied)

For the TAs and CAs the computation was made taking into account the respective grade/step of each TA/CA, taking into account possible promotions in 2018. This gives an overall total of 2 134 000€.

4.1.5 Correction coefficient used

N/A

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - joint Undertaking Request

4.2.1 Title 1

The main cost in Title 1 is staff in active employment. The budget for 2018 assumes the full level of BBI staff (all recruitment will be terminated by the end of 2017) as well as a certain number of promotions.

4.2.2 Title 2

The main costs under Title 2 are

- Expert costs based on number of expected proposals and number of experts needed (in working days).

TOTAL COSTS €468 432 increased to 550 000€ to include a buffer in the event of more panels being necessary.

- Building rental and associated charges (2018 estimated costs based on invoices received in early 2017 + indexation)
- Communication costs (several events are foreseen – Info Day, Stakeholder Forum, website costs, PR/brochures etc.)
- Studies (service contracts) to cover potential ex-post audits of beneficiaries by external auditors.

4.2.3 Title 3

Operational expenditure. The requested commitment appropriations will be used for the 2018 call. The requested payment appropriations will be used to pre-finance the call of 2017 (this call will comprise 4.5 mio€ of reactivations from before 2016) as well as to pay the interim payments for the calls of 2014, 2015 (1 and 2) and 2016.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	WHITE ATRIUM	Shared with other Jus, all Jus are under the same contract
Surface area (in square metres)	892.5 m2 (3rd floor) + common meeting rooms to all JUs (1st floor, total for all JUs = 733.4 m ²) + common space in archive rooms (total for all JUs = 116 m ²) + 8 parking spaces	
1. Of which office space		
2. Of which non-office space		
Annual rent (in EUR)	290 000 (incl. provision for charges and some provision for potential works)	
Type and duration of rental contract	Rental, until 2024	
Host country grant or support	BE Vat Exemption	
Present value of the building	N/A	

5.1.2 Building project in the planning phase

N/A

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 Evaluation

5.3 Privileges and immunities

Joint undertaking privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
VAT Exemption	BE	

2.2.1.5 Clean Sky 2 Joint Undertaking - CLEANSKY2

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Approval by Council Regulation N°- 71/2008 of 20/12/2007- setting up the Clean Sky Joint Undertaking (OJ L 30/1, 04/02/2008)	20/12/2007	<p>The Clean Sky Joint Undertaking shall contribute to the implementation of the Seventh Framework Programme and in particular Theme 7, Transport (including Aeronautics) of the Specific Programme Cooperation. The objectives of the Clean Sky Joint Undertaking shall be the following:</p> <ul style="list-style-type: none"> - accelerating in the EU the development, validation and demonstration of clean Air Transport technologies for earliest possible deployment; - ensuring coherent implementation of European research efforts aiming at environmental improvements in the field of Air Transport; - creating a radically innovative Air Transport System based on the integration of advanced technologies and full scale demonstrators, with the target of reducing the environmental impact of air transport through significant reduction of noise and gaseous emissions, and improvement of the fuel economy of aircrafts; - accelerating the generation of new knowledge, innovation and the uptake of research proving the relevant technologies and fully integrated system of systems, in the appropriate operational environment, leading to strengthened industrial competitiveness.
Council Regulation N° 558/2014 of 6 May 2014 establishing the Clean Sky 2 Joint Undertaking (OJ L 169/77)	06/05/2014	<p>The Clean Sky 2 Joint Undertaking shall contribute to the implementation of the Framework Programme for Research and Innovation (2014-2020) ("Horizon 2020") , and in particular the Smart, Green and Integrated Transport Challenge under Part III — Societal Challenges.</p> <p>The Clean Sky 2 Joint Undertaking shall have the following objectives:</p> <ul style="list-style-type: none"> - to contribute to the finalisation of research activities initiated under Regulation (EC) No 71/2008; - to contribute to improving the environmental impact of aeronautical technologies, including those relating to small aviation, as well as to developing a strong and globally competitive aeronautical industry and supply chain in Europe. <p>This can be realised through speeding up the development of cleaner air transport technologies for earliest possible deployment, and in particular the integration, demonstration and validation of technologies capable of:</p> <ul style="list-style-type: none"> - increasing aircraft fuel efficiency, thus reducing CO 2 emissions by 20 to 30 % compared to 'state-of-the-art' aircraft entering into service as from 2014; - reducing aircraft NO x and noise emissions by 20 to 30 % compared to 'state-of-the-art' aircraft entering into service as from 2014.

1.2 Seat

Brussels, Belgium

1.3 Budget line

08 02 07 35 : Clean Sky 2 Joint Undertaking — Support expenditure

08 02 07 36 : Clean Sky 2 Joint Undertaking

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	32	31	32	32
Establishment plan posts : AST	4	4	4	4
Establishment plan posts : AST/SC				
Total Establishment plan posts	36	35	36	36
Contract Agents	6	6	6	6

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Seconded National Experts	2	2	2	2
TOTAL STAFF	44	43	44	44

1.5 Financial Resources Overview

1.5.1 Revenues Overview

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	192 870 699	283 431 068
Other Revenue	9 059 018	11 474 795
TOTAL REVENUES	201 929 717	294 905 863

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	4 615 000	4 615 000	5 110 000	5 110 000
Title 2 - Infrastructure and operating expenditure	2 362 230	2 362 230	4 008 154	4 008 154
Title 3 - Operational expenditure	194 952 487	210 979 844	285 787 709	305 009 293
TOTAL EXPENDITURE	201 929 717	217 957 074	294 905 863	314 127 447

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14		1		1 (1)		1 (1)		1		1
AD 13										
AD 12										
AD 11		1		2		2		2		2
AD 10		4		3		3		3		3
AD 9		8		10		10		10		10
AD 8		3		1		1		3		3
AD 7		3		4		5		3		3
AD 6		10		10		10		10		10
AD 5		2		0				0		0
AD TOTAL		32		31		32		32		32
AST 11										
AST 10										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST 9										
AST 8										
AST 7		1		1		1		1		1
AST 6										
AST 5										
AST 4		3		3		3		3		3
AST 3										
AST 2										
AST 1										
AST TOTAL		4		4		4		4		4
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		36		35		36		36		36
GRAND TOTAL		36		35		36		36		36

(1) Seconded official from European Commission since 16/09/2016

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	1	1	1	1
Function Group III	2	2	2	2
Function Group II	3	3	3 (1)	3
Function Group I				
TOTAL	6	6	6	6

(1) One supplementary CA FGII will be hired for 12 months due to long term sickness of one CA FG II currently in place.

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	2	2	2	2

3 Financial Resources

3.1 Revenues

REVENUES	Revenues
----------	----------

	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	216 134 625	192 870 699	283 431 068	283 431 068	46,95%
- Of which Administrative (Title 1 and Title 2)	3 426 612	3 037 689	4 450 485	4 450 485	46,51%
- Of which Operational (Title 3)	212 708 013	189 833 010 (3)	278 980 583	278 980 583	46,96%
- Of which funding of European schools Type 2					
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	5 900 475	4 706 045	6 915 718	6 915 718	46,95%
- Of which EEA/EFTA (excl. Switzerland) (1)	5 900 475	4 706 045	6 915 718	6 915 718	46,95%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	5 503 309	3 488 615	4 559 077	4 559 077	30,68%
5 ADMINISTRATIVE OPERATIONS					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
8 INTERESTS GENERATED	91 764	4 000			-100%
9 UNUSED APPROPRIATIONS FROM PREVIOUS YEARS	62 108 726	860 358 (2)			-100%
TOTAL	289 738 899	201 929 717	294 905 863	294 905 863	46,04%

(1) EFTA rate used: 2,73% for 2016 and 2,44% for 2017 and 2018 (estimate based on 2017)

(2) In 2013 an amount of EUR 9 514 908 EU contribution was made available for the FP7 related administrative costs covering the period 2014-2017. Out of which EUR 376 806 will be implemented in 2017 for FP7 related administrative expenditure and the remaining amount will be used for operational expenditure.

(3) The Clean Sky 2 JU 2017 commitment appropriations budget - EU Contribution to the operational activities - is reduced by EUR 2.4m as compared to the current financial programming for the line 08 02 07 36. This amount will be returned to the CSJU in subsequent years.

3.2 Financial contributions from EU budget and the other partners and in kind contributions

The total amount of EU contribution (EFTA included) for 2018 is EUR 290.346.786, of which EUR 4.559.077 for administrative expenditures and EUR 285.787.709 for operational expenditures.

The EFTA contribution is calculated with a rate of 2,44% for 2017 and 2018. The Other contributions of EUR 4.559.077 represent the contribution of Members to the administrative budget of the CS2JU. This amount covers 50% of the administrative costs of the CSJU as included in Title 1 and 2 of the 2018 Budget.

FINANCIAL CONTRIBUTIONS OVERVIEW	2016	2017	2018
	Executed	Estimated by the joint undertaking	As requested by the joint undertaking
1. FINANCIAL CONTRIBUTION FROM EU	202.788.445	197.576.744	290.346.786
FP7	0	0	0
H2020	202.788.445	197.576.744	290.346.786
2. CONTRIBUTIONS FROM INDUSTRY	238.766.051	204.519.095	242.447.077
Of which financial contribution (in cash)	3.520.158	3.488.615	4.559.077
FP7	822.689	376.806	0
H2020	2.697.469	3.111.809	4.559.077
Of which contribution in kind (1)	235.245.893	201.030.480	237.888.000
FP7 (2)	35.825.893	0	0
H2020	199.420.000	201.030.480	237.888.000

(1): 2016 data based on members' declarations; 2017-2018 data based on ratio of 1,26 (JU contribution / certified In kind contributions as observed on cumulative figures 2014-2016).

(2): FP7 programme is closing in 2016 with the final period of costs declaration; therefore no in kind contribution will be recognised afterwards.

3.3 Expenditure

3.3.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	4 441 835	4 615 000	5 110 000	5 110 000	10,73%
Salaries & allowances	4 138 314	4 170 000	4 595 000	4 595 000	10,19%
- <i>Of which establishment plan posts</i>	4 030 681	4 070 000	4 515 000	4 515 000	10,93%
- <i>Of which external personnel</i>	107 633	100 000	80 000	80 000	-20,00%
Expenditure relating to Staff recruitment	25 000	30 000	5 000	5 000	-83,33%
Mission expenses	219 063	320 000	340 000	340 000	6,25%
Socio-medical infrastructure	59 458	45 000	100 000	100 000	122,22%
Training					
External Services					
Receptions, events and representation	0	50 000	70 000	70 000	40,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	2 864 323	2 362 230	4 008 154	4 008 154	69,68%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Rental of buildings and associated costs	493 867	510 000	550 000	550 000	7,84%
Information, communication technology and data processing	310 212	355 230	500 000	500 000	40,75%
Movable property and associated costs	1 166	5 000	20 000	20 000	300,00%
Current administrative expenditure	52 000	52 000	60 000	60 000	15,38%
Postage / Telecommunications	40 000	40 000	45 000	45 000	12,50%
Meeting expenses	368 231	320 000	300 000	300 000	-6,25%
Running costs in connection with operational activities	812 000	400 000	983 154	983 154	145,79%
Information and publishing	384 837	400 000	550 000	550 000	37,50%
Studies	402 010	280 000	1 000 000	1 000 000	257,14%
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	295 386 428	194 952 487	285 787 709	285 787 709	46,59%
Clean Sky 1	38 431 392	0	0	0	◆
Clean Sky 2	256 955 036	194 952 487	285 787 709	285 787 709	46,59%
TOTAL	302 692 586	201 929 717	294 905 863	294 905 863	46,04%

3.3.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	4 380 816	4 615 000	5 110 000	5 110 000	10,73%
Salaries & allowances	4 113 913	4 170 000	4 595 000	4 595 000	10,19%
- Of which establishment plan posts	4 008 290	4 070 000	4 515 000	4 515 000	10,93%
- Of which external personnel	105 623	100 000	80 000	80 000	-20,00%
Expenditure relating to Staff recruitment	20 000	30 000	5 000	5 000	-83,33%
Mission expenses	208 934	320 000	340 000	340 000	6,25%
Socio-medical infrastructure	37 969	45 000	100 000	100 000	122,22%
Training					
External Services					
Receptions, events and representation		50 000	70 000	70 000	40,00%
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	3 183 013	2 362 230	4 008 154	4 008 154	69,68%
Rental of buildings and associated costs	493 868	510 000	550 000	550 000	7,84%
Information, communication technology and data processing	331 970	355 230	500 000	500 000	40,75%
Movable property and associated costs	8 192	5 000	20 000	20 000	300,00%
Current administrative expenditure	45 838	52 000	60 000	60 000	15,38%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Postage / Telecommunications	39 097	40 000	45 000	45 000	12,50%
Meeting expenses	319 159	320 000	300 000	300 000	-6,25%
Running costs in connection with operational activities	1 079 937	400 000	983 154	983 154	145,79%
Information and publishing	532 771	400 000	550 000	550 000	37,50%
Studies	332 181	280 000	1 000 000	1 000 000	257,14%
Other infrastructure and operating expenditure					
Title 3 - Operational expenditure	245 294 805	210 979 844	305 009 293	305 009 293	44,57%
Clean Sky 1	53 223 417	28 995 573	0	0	-100,00%
Clean Sky 2	192 071 388	181 984 271	305 009 293	305 009 293	67,60%
TOTAL	252 858 634	217 957 074	314 127 447	314 127 447	44,12%

3.4 Budget Outturn

First estimate of the 2016 balance of the outturn account is: EUR -343.691.

4 Justification of needs

Commission assessment

Human Resources

The Clean Sky JU's staff planning is consistent with the JU's needs to fulfil its activities.

Financial Resources

The appropriations requested are adequate to cover the Clean Sky JU's work programme.

4.1 Human Resources - Joint Undertaking Request

4.1.1 Number of staff requested

No change from 2017 requested staff even though the managed operational budget will significantly increase by 47% (2017: 194,5 M€; 2018: 285,8 M€).

4.1.2 Vacancy rate as of end 2016

2% at the end of 2016. Out of 44 posts authorised for the year 2016, one is not filled in and will be recruited in 2017.

4.1.3 Standard abatement ('abatement forfaitaire') applied

Not applicable.

4.1.4 Salary assumption for calculating salary line (% applied)

1%. The salary envelope for 2018 includes an estimated annual indexation of 1% compared to 2017.

4.1.5 Correction coefficient used

100%.

4.1.6 Exchange rate used (if applicable)

Not applicable.

4.2 Financial Resources - joint Undertaking Request

4.2.1 Title 1

The JU has 42 statutory staff planned in its establishment plan (see section 4.2) and allocated to complete the work plan. The increase of 2018 commitment appropriations compared to 2017 will be used to cover expenses related to staff such as reclassification exercise, schools fees and salary index.

4.2.2 Title 2

Title 2 expenses will increase in 2018 to cover the operational activities of the CS2 programme that will reach its full speed both for grant with Members (GAM) and with Partners (GAP).

The running of the Clean Sky 2 programme at its mature phase during 2018-2019 implies a significant number of new grant agreements to be signed and reporting to be processed from the previous years.

The increase will be used to cover additional expenditures for mid-term evaluation of the JU, first ex post audits of H2020 and communication activities linked to the peak phase of CS2 programme.

4.2.3 Title 3

The Title 3, corresponding to the operational expenditures is subdivided into two categories:

1. Clean Sky Programme operational expenditure:

The technical activities associated to the Clean Sky Programme are planned to be finalised by 31/12/2016. This is valid for the grants with Members (GAM) and with Partners (GAP). For this reason the amount of commitment appropriations is zero in 2017. The JU is not planning to sign any further grants after 2016. In 2017 the payment appropriations amount of EUR 28.995.573 takes into consideration the final payments of the GAM 2016 activities (EUR 21,5 million) as well as the payments of the last final reporting periods for the GAPs (EUR 7,5 million).

2. Clean Sky 2 Programme operational expenditure:

Between end 2015 and end 2016 the JU has been signing the extension of the multi-annual grant agreements with members (Leaders and Core-Partners) that covers technical activities for 2016 and 2017. The last wave of core partners will join the grant with Members (GAM) in 2017.

Considering the latter and the fact that Clean Sky 2 programme will reach its full speed in 2018, the amount of commitment appropriations of EUR 285.787.709 in 2018 will be mainly allocated to the GAM activities (EUR 186,8 million). The remaining amount (EUR 99 million) will be allocated to the calls for Partners with the signatures of projects associated to Call 8 (TTG at Q4 2018) and Call 9 (TTG in Q2 2019).

The amount of EUR 305.009.293 in payment appropriations 2018 will be partly used for the Partners pre-financing payments (Call 6,7 and 8) and interim payments (Calls 1 to 5) for a total budgeted amount of EUR 116,2 million. The pre-financing payment rate is estimated in average at 50% and will depend on the average number of reporting periods per project. In 2018, the JU will pay the Leaders and Core-Partners interim payments for the reporting period 2017 for a budgeted amount of EUR 188,8 million.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	White Atrium, ToisonD'Or 56-60, 1060 Brussels	The building is shared with 5 other JUs (IMI2, FCH2, ECSEL, S2R and BBI)
Surface area (in square metres)	1.624.5 m ²	Office space in the 3rd floor (898.5 m ²) and in the 4th floor (726 m ²).
1. Of which office space		
2. Of which non-office space		
Annual rent (in EUR)	383 000	
Type and duration of rental contract	Until 2024	Currently signed until 2017 with a possible extension till 2024.
Host country grant or support	No	
Present value of the building	No	

5.1.2 Building project in the planning phase

N/A

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 Evaluation

In 2017 the CSJU will be subject to the interim evaluation of Horizon 2020 which includes the final evaluation of FP7 Clean Sky and the interim evaluation of Clean Sky 2 programme.

The kick off meeting occurred in 2016; a final report is expected in June 2017.

A panel of 5 experts will evaluate and assess through a series of questions related to the implementation, effectiveness of implementation and main achievements of the programmes, EU added value, coherence etc. Other tools are desk reviews, interviews and hearings with the members and beneficiaries surveys.

5.3 Privileges and immunities

Joint undertaking privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
The Clean Sky 2 Joint Undertaking signed with the Belgian authorities the host agreement on the 25th of July 2014; therefore the Protocol on the Privileges and Immunities applies directly.	As stated in the article 18 of the Council Regulation setting up the Clean Sky 2 Joint Undertaking (558/2014 of 06/05/2014) the Protocol on the Privileges and Immunities of the European Communities shall apply to the Clean Sky JU and its staff	The European Schools will provide for Clean Sky needs

2.2.1.6 Fuel Cells and Hydrogen Joint Undertaking - FCH2

1 Overview

1.1 Creation/modification (legal base)

Decision	Date	Mission/ Tasks / Functions
Approval by Council Regulation No 521/2008 of 30 May 2008 setting up the FCH Joint Undertaking (OJ L 153/1, 12/06/2008)) and Council regulation 1183/2011 of 14 November 2011 amending Reg521/2008	30/05/2008	<p>The FCH Joint Undertaking shall contribute to the implementation of the Seventh Framework Programme (2007-2013) of the European Union for research, technology development and demonstration and in particular the 'Cooperation' Specific Programme themes for "Energy", "Nanosciences, Nanotechnologies, Materials and New Production Technologies", "Environment (including Climate Change)", and "Transport (including Aeronautics)".</p> <p>It shall, in particular:</p> <ul style="list-style-type: none"> support research, technological development and demonstration (RTD&D) in the Member States and Associated countries in a coordinated manner to overcome the market failure and focus on developing market applications and thereby facilitate additional industrial efforts towards a rapid deployment of fuel cells and hydrogen technologies; support the implementation of the research priorities of the JTI on Fuel Cells and Hydrogen, notably by awarding grants following competitive calls for proposals; aim to encourage increased public and private research investment in fuel cells and hydrogen technologies in the Member States and Associated countries; conclude service and supply contracts necessary for the functioning of the FCH Joint Undertaking; ensure the efficiency and effectiveness of the JTI on Fuel Cells and Hydrogen.
Council Regulation No 559/2014 of 6 May 2014 setting up the FCH 2 Joint Undertaking (OJ L 169/108)	06/05/2014	<p>The FCH Joint Undertaking shall contribute to the objectives of the Joint Technology Initiative on Fuel Cells and Hydrogen, through the development of a strong, sustainable and globally competitive fuel cells and hydrogen sector in the Union.</p> <p>It shall, in particular:</p> <ul style="list-style-type: none"> -reduce the production cost of fuel cell systems to be used in transport applications, while increasing their lifetime to levels competitive with conventional technologies, -increase the electrical efficiency and the durability of the different fuel cells used for power production, while reducing costs, to levels competitive with conventional technologies, -increase the energy efficiency of production of hydrogen from water electrolysis while reducing capital costs, so that the combination of the hydrogen and the fuel cell system is competitive with the alternatives available in the marketplace, and -demonstrate on a large scale the feasibility of using hydrogen to support integration of renewable energy sources into the energy systems, including through its use as a competitive energy storage medium for electricity produced from renewable energy sources.

1.2 Seat

Brussels, Belgium

1.3 Budget line

08 02 07 37 : Fuel Cells and Hydrogen 2 (FCH 2) Joint Undertaking — Support expenditure

08 02 07 38 : Fuel Cells and Hydrogen 2 (FCH 2) Joint Undertaking

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	15	15	15	15
Establishment plan posts : AST	9	9	9	9
Establishment plan posts : AST/SC				
Total Establishment plan posts	24	24	24	24
Contract Agents	2	1	2	3
Seconded National Experts	0	0	0	2
TOTAL STAFF	26	25	26	29

1.5 Financial Resources Overview

1.5.1 Revenues Overview

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	92 045 631	75 678 315
Other Revenue	33 165 494	4 925 691
TOTAL REVENUES	125 211 125	80 604 006

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	3 382 494	3 382 494	3 661 300	3 661 300
Title 2 - Infrastructure and operating expenditure	1 732 594	1 732 594	1 762 281	1 762 281
Title 3 - Operational expenditure	120 096 037	175 111 589	75 180 425	121 084 976
TOTAL EXPENDITURE	125 211 125	180 226 677	80 604 006	126 508 557

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										
AD 14		1		1		1		1		1
AD 13										
AD 12										
AD 11		2		2		2		2		2
AD 10										
AD 9		3		2		4		2		2
AD 8		5		6		4		6		6
AD 7										
AD 6								3		3

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 5		4		4		4		1		1
AD TOTAL		15		15		15		15		15
AST 11										
AST 10										
AST 9										
AST 8		2		1		2		2		2
AST 7				1		1		1		1
AST 6		2		2		1		1		1
AST 5								1		1
AST 4		3		3		3		4		4
AST 3		2		2		2				
AST 2										
AST 1										
AST TOTAL		9		9		9		9		9
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		24		24		24		24		24
GRAND TOTAL		24		24		24		24		24

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	1	0 (1)	1	1
Function Group III	1	1	1	1
Function Group II				1
Function Group I				
TOTAL	2	1	2	3

(1) The vacancy was published in December 2016.

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	0	0	0 (1)	2

(1) In the 2017 voted budget, 2 posts for SNEs are authorised

3 Financial Resources

3.1 Revenues

REVENUES	Revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	102 621 267	92 045 631	75 678 315	75 678 315	-17,78%
- Of which Administrative (Title 1 and Title 2)	454 948	55 406	2 288 599	2 288 599	4030,60%
- Of which Operational (Title 3)	102 166 319	91 990 225	73 389 716	73 389 716	-20,22%
- Of which funding of European schools Type 2					
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	2 801 561	2 245 913	1 846 551	1 846 551	-17,78%
- Of which EEA/EFTA (excl. Switzerland) (3)	2 801 561	2 245 913	1 846 551	1 846 551	-17,78%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	3 513 871 (1)	2 401 268 (7)	2 344 441 (8)	2 344 441	-2,37%
5 ADMINISTRATIVE OPERATIONS					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
8 INTERESTS GENERATED					
9 UNUSED APPROPRIATIONS FROM PREVIOUS YEARS (4)	18 825 599 (2)	28 518 313 (5)	734 699 (6)	734 699	-97,42%
TOTAL	127 762 298	125 211 125	80 604 006	80 604 006	-35,63%

(1) Of which: a) Industry grouping contribution to administrative costs: EUR 2,602,321 b) Research grouping contribution to administrative costs: EUR 432,163 c) Revenues from internal assigned revenues: EUR 479,387

(2) Of which: a) EUR 1 491 547 from unused 2014 appropriations from administrative expenses b) EUR 17 061 432 from unused 2015 appropriations from operational expenses c) EUR 467 368 that became available from the commitment done in 2013 to cover running costs of 2016 under FP7

(3) EFTA rate used: 2.73% for 2016, 2.44% for 2017 and 2018

(4) An amount of EUR 5 543 416 was made available in 2013 for the EU contribution to the administrative costs for 2014-2017, of which EUR 1 713 333 was implemented in 2014 for 2014 running costs related to FP7, EUR 1 812 844 was implemented in 2015 for 2015 running costs related to FP7, EUR 272 620 was implemented in 2016 for the 2016 running costs related to FP7 and EUR 1 744 619 is to be implemented in 2017 for the 2017 running costs related to FP7. These amounts are included in Titles 1 and 2 and also in the total revenues under unused appropriations from previous years

(5) Composed of: a) EUR 1 744 619 which become available from the commitment done in 2013 to cover administrative costs of 2017 under FP7 b) EUR 912 443 which become available from 2015 unused appropriations under administrative costs c) EUR 25 861 251 which become available from 2016 unused appropriations under operational costs

(6) From 2016 unused appropriations under administrative costs

(7) Of which: a) Industry Grouping contribution to administrative costs: EUR 2 058 391 b) Research Grouping contribution to administrative costs: EUR 342 877

(8) Of which: a) Industry Grouping contribution to administrative costs: EUR 2 016 219 b) Research Grouping contribution to administrative costs: EUR 328 222

3.2 Financial contributions from EU budget and the other partners and in kind contributions

FINANCIAL CONTRIBUTIONS	2016	2017	2018
-------------------------	------	------	------

OVERVIEW	Executed	Estimated by the joint undertaking	As requested by the joint undertaking
1 FINANCIAL CONTRIBUTION FROM EU	105,695,448	96,036,163	77,524,865
<i>of which FCH 1 (2007-2013)</i>	272,620	1,744,619	-
<i>of which FCH 2 (2014-2020)</i>	105,422,828	94,291,544	77,524,865
2 CONTRIBUTIONS FROM INDUSTRY	2,602,321	2,058,391	2,016,219
of which financial contribution for administrative costs (in cash)	2,602,321	2,058,391	2,016,219
<i>of which FCH 1 (2007-2013)</i>	2,200,384	2,009,579	-
<i>of which FCH 2 (2014-2020)</i>	401,937	48,812	2,016,219
of which contribution (in kind)	-	-	-
<i>of which FCH 1 (2007-2013)</i>	-	-	-
<i>of which FCH 2 (2014-2020- in kind for operational and additional activities)</i>	p.m.	p.m.	p.m.
3 CONTRIBUTIONS FROM RESEARCH	432,163	342,877	328,222
of which financial contribution (in cash)	432,163	342,877	328,222
<i>of which FCH 1 (2007-2013)</i>	366,731	334,931	-
<i>of which FCH 2 (2014-2020)</i>	65,432	7,946	328,222
of which contribution (in kind)	-	-	-
<i>of which FCH 1 (2007-2013)</i>	-	-	-
<i>of which FCH 2 (2014-2020- in kind for operational and additional activities)</i>	p.m.	p.m.	p.m.
TOTAL CONTRIBUTIONS	108,729,931	98,437,431	79,869,306
<i>of which FCH 1 (2007-2013)</i>	2,839,735	4,089,129	-
<i>of which FCH 2 (2014-2020)</i>	105,890,196	94,348,302	79,869,306

3.3 Expenditure

3.3.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016 (6)	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	2 821 970	3 382 494	3 661 300	3 661 300	8,24%
Salaries & allowances	2 615 011	3 066 600	3 309 000	3 309 000	7,90%
<i>- Of which establishment plan posts</i>	<i>2 512 610</i>	<i>3 000 000</i>	<i>3 165 000</i>	<i>3 165 000</i>	<i>5,50%</i>
<i>- Of which external personnel</i>	<i>102 401</i>	<i>66 600</i>	<i>144 000</i>	<i>144 000</i>	<i>116,22%</i>
Expenditure relating to Staff recruitment	32 650	115 294 (4)	140 000 (5)	140 000	21,43%
Mission expenses	115 000	135 000	137 700	137 700	2,00%
Socio-medical infrastructure	10 488	14 500	17 000	17 000	17,24%
Training	26 185	24 500	30 000	30 000	22,45%
External Services (1)	20 000	21 000	22 000	22 000	4,76%
Receptions, events and representation	2 636	5 600	5 600	5 600	0,00%
Social welfare					
Other Staff related expenditure					

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016 (6)	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 2 - Infrastructure and operating expenditure	1 824 948	1 732 594	1 762 281	1 762 281	1,71%
Rental of buildings and associated costs	300 101	339 000	355 781	355 781	4,95%
Information, communication technology and data processing	281 208	223 100	217 400	217 400	-2,55%
Movable property and associated costs	3 896	10 023	10 300	10 300	2,76%
Current administrative expenditure	11 633	11 471	11 800	11 800	2,87%
Postage / Telecommunications	10 541	15 000	16 000	16 000	6,67%
Meeting expenses	45 287	47 000	48 000	48 000	2,13%
Running costs in connection with operational activities (2)	278 015	269 000	282 000	282 000	4,83%
Information and publishing	296 850	345 000	360 000	360 000	4,35%
Studies	173 725				
Other infrastructure and operating expenditure	423 692 (3)	473 000	461 000	461 000	-2,54%
Title 3 - Operational expenditure	94 648 697	120 096 037	75 180 425	75 180 425	-37,40%
TOTAL	99 295 615	125 211 125	80 604 006	80 604 006	-35,63%

(1) Includes expenses with other consolidated entities and fees for services rendered

(2) Includes audit costs

(3) Includes costs for experts (monitors and evaluators)

(4) Includes allowances paid to 2 Seconded National Experts

(5) Includes allowances paid to 2 Seconded National Experts

(6) Difference between revenues and expenditure due to unused appropriations: EUR 28 466 683 in total. Of which: EUR 25 682 353 are re-entered in the voted 2017 budget to cover for operational expenses, EUR 2 108 756 from operational expenses will be entered in 2017 budget through amendment, EUR 672 058 are the unused appropriations from the administrative expenses that will be re-entered in 2018 to cover for administrative expenses and EUR 3 517 are the cancelled appropriations that will not be used.

3.3.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	2 828 724	3 382 494	3 661 300	3 661 300	8,24%
Salaries & allowances	2 634 570	3 066 600	3 309 000	3 309 000	7,90%
- Of which establishment plan posts	2 507 920	3 000 000	3 165 000	3 165 000	5,50%
- Of which external personnel	126 650	66 600	144 000	144 000	116,22%
Expenditure relating to Staff recruitment	32 050	115 294	140 000	140 000	21,43%
Mission expenses	106 384	135 000	137 700	137 700	2,00%
Socio-medical infrastructure	9 027	14 500	17 000	17 000	17,24%
Training	24 260	24 500	30 000	30 000	22,45%
External Services	19 498	21 000	22 000	22 000	4,76%
Receptions, events and representation	2 935	5 600	5 600	5 600	0,00%
Social welfare					

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 524 710	1 732 594	1 762 281	1 762 281	1,71%
Rental of buildings and associated costs	295 186	339 000	355 781	355 781	4,95%
Information, communication technology and data processing	230 754	223 100	217 400	217 400	-2,55%
Movable property and associated costs	6 082	10 023	10 300	10 300	2,76%
Current administrative expenditure	7 088	11 471	11 800	11 800	2,87%
Postage / Telecommunications	8 172	15 000	16 000	16 000	6,67%
Meeting expenses	32 269	47 000	48 000	48 000	2,13%
Running costs in connection with operational activities	210 626	269 000	282 000	282 000	4,83%
Information and publishing	238 929	345 000	360 000	360 000	4,35%
Studies	57 638	0	0	0	◆
Other infrastructure and operating expenditure	437 966	473 000	461 000	461 000	-2,54%
Title 3 - Operational expenditure	92 568 138 (1)	175 111 589 (2)	121 084 976 (3)	121 084 976	-30,85%
TOTAL	96 921 572	180 226 677	126 508 557	126 508 557	-29,81%

(1) Of which: EUR 44 910 439 for FP7 operational payments EUR 47 657 699 for H2020 operational payments

(2) Of which: EUR 20 364 173 for FP7 operational expenses EUR 154 747 415 for H2020 operational expenses

(3) Of which: EUR 25 686 390 for FP7 operational payments EUR 95 398 586 for H2020 operational payments

3.4 Budget Outturn

First estimate of the 2016 surplus that remains within the joint undertaking: EUR 17.6 M (taking into account the positive balance from year 2015 amounting to EUR 16.3 M)

4 Justification of needs

Commission assessment

Human Resources

Financial Resources

4.1 Human Resources - Joint Undertaking Request

4.1.1 Number of staff requested

The FCH 2 JU staff establishment plan approved for 2017 foresees a total number of 24 Temporary Agents (TA) and 2 Contract Agents (CA). In addition staff resources include 2 Seconded National Experts (SNE).

The JU is requesting 1 additional post for 2018, a Contract Agent (CA) in the Function Group III that will take over as a personal assistant to the Executive Director.

4.1.2 Vacancy rate as of end 2016

0% based on the establishment plan posts (TA only)

The authorised statutory posts in 2016 consisted of 24 TA and 2 CA, of which 1 CA post was vacant at 31/12/2016. The post was published in December 2016 and is expected to be filled in in Q1 2017.

4.1.3 Standard abatement ('abatement forfaitaire') applied

N/A

4.1.4 Salary assumption for calculating salary line (% applied)

The salary assumption was based on detailed computation of each employee step and grade in 2018 taking into account the step advancements, the provision for reclassifications as per the Staff Establishment Plan and applying annual increase rate of 3% to 2017 salary scale figures.

Grades and steps used for TAs and CAs reflect their expected situation in 2018.

4.1.5 Correction coefficient used

N/A

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - joint Undertaking Request

4.2.1 Title 1

The total appropriations for the Title will be increased by 8% compared to 2017. Staff costs are increased due to the additional CA requested and the assumption for a 3% indexation, in line with the historical trends. Expenses related to recruitment, which include the allowances for SNEs, will increase due to the SNEs being employed for the whole year (instead of 9 months as in 2017 assumption). Training costs will also increase reflecting the need for continuous trainings.

The costs of Title 1 are shared 50/50 between the EU and Industry/Research grouping.

4.2.2 Title 2

Appropriations for Title 2 will show an increase by 2% compared to 2017 stemming from:

- i) A 5% increase in rental costs and building related charges reflecting an increase in the office space of FCH 2 JU to accommodate additional staff. Additional offices will be rented as of Q2 2017.
- ii) Service contracts budget line is increased by 5% as it includes a provision that FCH 2 JU will cover the costs of risk-based audits on H2020 grants.
- iii) Most of the other budget lines include an indexation of 2% compared to 2017 costs.
- iv) On the contrary, experts budget line will be decreased by 3% as the costs of experts participating in the Programme Review Days will be paid through the operational budget to JRC.

4.2.3 Title 3

Title 3, corresponds to the operational expenditure with the following breakdown:

FP7 Programme: The payment appropriations are decreased by 20% compared to 2017 initial voted appropriations as less cost claims are expected, reflecting the maturity of the Programme.

H2020 Programme: Commitment appropriations will decrease by 37% and will be used for the call 2018 and the JRC rolling plan for 2018. The requested payment appropriations will be decreased by 33% mainly due to the pre-financing payments foreseen: in 2018, the pre-financings for the call 2018 and a small portion for the call 2017 will be paid. In contrast, in 2017 the pre-financing payment of the entire 2016 call and the biggest part of the 2017 call are anticipated. For 2018 call, the pre-financing rate is assumed at 60%. The payment appropriations will also cover interim payments from calls 2014-2016, final payments from call 2014 as well as the contribution to JRC in line with the annual rolling plan.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	White Atrium, Brussels	The JU moved to its new premises on 13 January 2011
Surface area (in square metres)	1 154.34 m ²	Includes 8 parking places.
1. Of which office space	1 136.36 m ² office space	
2. Of which non-office space	17.98 m ² non-office space	
Annual rent (in EUR)	233 000	

Type and duration of rental contract	Long term lease (end date: 16.11.2025)	Possibility to end the contract on 31.12.2024
Host country grant or support	No	
Present value of the building	N/A	FCH JU is not the owner of the building

5.1.2 Building project in the planning phase

N/A

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 Evaluation

As stated in the article 11 of the Council Regulation setting up Fuel Cells and Hydrogen 2 Joint Undertaking (559/2014 of 06/05/2014), by 30 June 2017 the Commission shall carry out, with the assistance of independent experts, an interim evaluation of the FCH2 Joint Undertaking.

In December 2016 the European Commission launched the public stakeholder consultation for the interim evaluation.

5.3 Privileges and immunities

Joint undertaking privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
The FCH 2 JU signed with the Belgian authorities the host agreement on the 24th of April 2015; therefore the Protocol on the Privileges and Immunities applies directly.	As stated in the article 18 of the Council Regulation setting up the Fuel Cells and Hydrogen 2 Joint Undertaking (559/2014 of 06/05/2014) the Protocol on the Privileges and Immunities of the European Communities shall apply to the Clean Sky JU and its staff	

1 Overview**1.1 Creation/modification (legal base)**

Decision	Date	Mission/ Tasks / Functions
<p>Council Regulation (EC) No. 74/2008 on the establishment of ARTEMIS Joint Undertaking to implement a Joint Technology Initiative in Embedded Computing Systems (OJ L 30/52, 04/02/2008).</p> <p>Council Regulation 72/2008 setting up the ENIAC Joint Undertaking (OJ L 30/21, 04/02/2008)</p>	<p>20/12/2007</p> <p>20/12/2007</p>	<p>The ARTEMIS JTI on Embedded Computing Systems will contribute to the implementation of the Seventh Framework Programme and the Theme "Information and Communication Technologies" of the Specific Programme "Cooperation". In particular, the ARTEMIS JTI will define and implement a "Research Agenda" for the development of key technologies for embedded computing systems across different application areas in order to strengthen European competitiveness and allow the emergence of new markets and societal applications. The ARTEMIS JTI will address the design, development and deployment of ubiquitous, interoperable and cost-effective, powerful, safe and secure electronic and software systems, delivering reference designs and architectures that offer common architectural approaches for given ranges of applications, middleware that allows seamless connectivity and interoperability and integrated system design methods and tools for rapid development and prototyping. The JTI also increases the leverage effect of the EU's contribution on R&D effort (national and private) and provides a more efficient and reliable R&D and innovation framework that removes the budget uncertainty, streamlines procedures and shortens time-to-contract.</p> <p>The ENIAC JTI on Nanoelectronics contributes to the implementation of the Seventh Framework Programme and the Theme "Information and Communication Technologies" of the Specific Programme "Cooperation". In particular, the ENIAC JTI defines and implements a "Research Agenda" for the development of key technologies for nanoelectronics based systems across different application areas in order to strengthen European competitiveness and allow the emergence of new markets and societal applications. The ENIAC JTI addresses the design, development and deployment of nanoelectronics components in key lead markets as well as addresses all supporting technologies, processes, design tools, equipment, materials and manufacturing along the whole food chain to produce and design these components and integrate them in larger systems. The JTI also increases the leverage effect of the EU's contribution on R&D effort (national and private) and provides a more efficient and reliable R&D and innovation framework that removes the budget uncertainty, streamlines procedures and shortens time-to-contract.</p>
<p>Council Regulation 561/2014 of 6 May 2014 setting up the ECSEL Joint Undertaking (OJ L 169/152)</p>	<p>06/05/2014</p>	<p>The ECSEL Joint Undertaking shall have the following objectives:</p> <p>(a) to contribute to the implementation of Regulation (EU) No ... establishing the Horizon 2020 — The Framework Programme for Research and Innovation (2014-2020) and in particular part ... of Decision No .../2013/EU of the Council of ... 2013 establishing the Specific Programme implementing Horizon 2020 (2014-2020);</p> <p>(b) to contribute to the development of a strong and globally competitive electronics components and systems industry in the Union;</p> <p>(c) to ensure the availability of electronic components and systems for key markets and for addressing societal challenges, aiming at keeping Europe at the forefront of technology development, bridging the gap between research and exploitation, strengthening innovation capabilities and creating economic and employment growth in the Union;</p> <p>(d) to align strategies with Member States to attract private investment and contribute to the effectiveness of public support by avoiding unnecessary duplication and fragmentation of efforts, and easing participation for actors involved in research and innovation;</p> <p>(e) to maintain and grow semiconductor and smart system manufacturing capability in Europe, including leadership in manufacturing equipment and materials processing;</p> <p>(f) to secure and strengthen a commanding position in design and systems engineering including embedded technologies;</p> <p>(g) to provide access for all stakeholders to a world-class infrastructure for the design and manufacture of electronic components and embedded/cyber-physical and smart systems;</p>

(h) to build a dynamic ecosystem involving Small and Medium-Sized Enterprises (SMEs), thereby strengthening existing clusters and nurturing the creation of new clusters in promising new areas.

1.2 Seat

Brussels

1.3 Budget line

09 04 07 31 : Electronic Components and Systems for European Leadership (ECSEL) Joint Undertaking — Support expenditure

09 04 07 32 : Electronic Components and Systems for European Leadership (ECSEL) Joint Undertaking

09 04 51 : Completion of the seventh framework programme (2007 to 2013)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	14	14	14	14
Establishment plan posts : AST				
Establishment plan posts : AST/SC				
Total Establishment plan posts	14	14	14	14
Contract Agents	16	16	16	16
Seconded National Experts	1	1	1	1
TOTAL STAFF	31	31	31	31

1.5 Financial Resources Overview

1.5.1 Revenues Overview

REVENUES	2017	2018
	Revenues estimated by the agency	Budget Forecast
EU contribution	169 715 000	179 962 124
Other Revenue	7 622 721	7 581 076
TOTAL REVENUES	177 337 721	187 543 200

1.5.2 Expenditure Overview

Expenditure	2017		2018	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	3 200 000	3 200 000	3 200 000	3 200 000
Title 2 - Infrastructure and operating expenditure	2 000 000	2 000 000	2 000 000	2 000 000
Title 3 - Operational expenditure	172 137 721	282 510 000	182 343 200	230 600 000
TOTAL EXPENDITURE	177 337 721	287 710 000	187 543 200	235 800 000

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 14		1		1		1		1		1
AD 13										
AD 12		1		1		1		1		1
AD 11		3		3		3		3		3
AD 10										
AD 9		3		3		3		4		4
AD 8		6		6		6		5		5
AD 7										
AD 6										
AD 5										
AD TOTAL		14		14		14		14		14
AST 11										
AST 10										
AST 9										
AST 8										
AST 7										
AST 6										
AST 5										
AST 4										
AST 3										
AST 2										
AST 1										
AST TOTAL										
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL		14		14		14		14		14
GRAND TOTAL		14		14		14		14		14

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
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Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
Function Group IV	4	4	4	4
Function Group III	7	7	7	8
Function Group II	5	5	5	4
Function Group I				
TOTAL	16	16	16	16

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	1	1	1	1

3 Financial Resources

3.1 Revenues

REVENUES	Revenues				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	154 696 200	169 715 000	189 388 911	179 962 124	6,04%
- Of which Administrative (Title 1 and Title 2)	1 569 130	1 677 397	1 962 124	1 962 124	16,97%
- Of which Operational (Title 3)	153 127 070	168 037 603	187 426 787	178 000 000	5,93%
- Of which funding of European schools Type 2					
3 THIRD COUNTRIES CONTRIBUTION (incl. EEA/EFTA and candidate countries)	4 208 191	4 133 726	4 621 089	4 391 076	6,23%
- Of which EEA/EFTA (excl. Switzerland)	4 208 191	4 133 726	4 621 089	4 391 076	6,23%
- Of which candidate countries					
4 OTHER CONTRIBUTIONS	10 447 413	3 488 995	3 190 000	3 190 000 (1)	-8,57%
5 ADMINISTRATIVE OPERATIONS					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT					
7 CORRECTION OF BUDGETARY IMBALANCES					
8 INTERESTS GENERATED					
9 UNUSED APPROPRIATIONS FROM PREVIOUS YEARS					
TOTAL	169 351 804	177 337 721	197 200 000	187 543 200	5,75%

(1) Includes EUR 500.000 recommitment

3.2 Financial contributions from EU budget and the other partners and in kind contributions

3.3 Expenditure

3.3.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	3 200 000	3 200 000	3 200 000	3 200 000	0,00%

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Salaries & allowances	2 980 000	2 980 000	2 980 000	2 980 000	0,00%
- Of which establishment plan posts	2 460 000	2 460 000	2 460 000	2 460 000	0,00%
- Of which external personnel	520 000	520 000	520 000	520 000	0,00%
Expenditure relating to Staff recruitment	30 000	30 000	30 000	30 000	0,00%
Mission expenses	155 000	150 000	150 000	150 000	0,00%
Socio-medical infrastructure	35 000	40 000	40 000	40 000	0,00%
Training					
External Services					
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	2 000 000	2 000 000	2 000 000	2 000 000	0,00%
Rental of buildings and associated costs	600 000	620 000	600 000	600 000	-3,23%
Information, communication technology and data processing	210 000	140 000	170 000	170 000	21,43%
Movable property and associated costs	40 000	25 000	20 000	20 000	-20,00%
Current administrative expenditure	25 000	30 000	20 000	20 000	-33,33%
Postage / Telecommunications	40 000	30 000	15 000	15 000	-50,00%
Meeting expenses (1)	669 315	580 000	580 000	580 000	0,00%
Running costs in connection with operational activities (3)	60 000	35 000	35 000	35 000	0,00%
Information and publishing	300 000	440 000	440 000	440 000	0,00%
Studies					
Other infrastructure and operating expenditure (2)	55 685	100 000	120 000	120 000	20,00%
Title 3 - Operational expenditure	164 151 804	172 137 721	192 000 000	182 343 200	5,93%
TOTAL	169 351 804	177 337 721	197 200 000	187 543 200	5,75%

(1) Evaluations and reviews

(2) Audit

(3) Innovation

3.3.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	3 017 006	3 200 000	3 200 000	3 200 000	0,00%
Salaries & allowances	2 866 200	2 980 000	2 980 000	2 980 000	0,00%
- Of which establishment plan posts	2 866 200	2 460 000	2 460 000	2 460 000	0,00%
- Of which external personnel		520 000	520 000	520 000	0,00%
Expenditure relating to Staff recruitment	2 286	30 000	30 000	30 000	0,00%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Mission expenses	124 517	150 000	150 000	150 000	0,00%
Socio-medical infrastructure	24 003	40 000	40 000	40 000	0,00%
Training					
External Services					
Receptions, events and representation					
Social welfare					
Other Staff related expenditure					
Title 2 - Infrastructure and operating expenditure	1 418 427	2 000 000	2 000 000	2 000 000	0,00%
Rental of buildings and associated costs	529 330	620 000	600 000	600 000	-3,23%
Information, communication technology and data processing	128 974	140 000	170 000	170 000	21,43%
Movable property and associated costs	8 942	25 000	20 000	20 000	-20,00%
Current administrative expenditure	4 602	30 000	20 000	20 000	-33,33%
Postage / Telecommunications	4 643	30 000	15 000	15 000	-50,00%
Meeting expenses (1)	549 334	580 000	580 000	580 000	0,00%
Running costs in connection with operational activities (3)	57 160	35 000	35 000	35 000	0,00%
Information and publishing	135 442	440 000	440 000	440 000	0,00%
Studies					
Other infrastructure and operating expenditure (2)	0	100 000	120 000	120 000	20,00%
Title 3 - Operational expenditure	216 369 113	282 510 000	250 000 000	230 600 000 (4)	-18,37%
TOTAL	220 804 546	287 710 000	255 200 000	235 800 000	-18,04%

(1) Evaluations and reviews

(2) Audit

(3) Innovation

(4) This amount includes EUR 49.373.396 for the phasing out of FP7

3.4 Budget Outturn

First estimate of the 2016 surplus that remains within the joint undertaking: 89.752.960 EUR

4 Justification of needs

Commission assessment

Human Resources

Staff number is stable as compared to 2017 levels.

Financial Resources

Appropriations to be granted result from the needs and available credits in accordance with the financial programming.

4.1 Human Resources - Joint Undertaking Request

4.1.1 Number of staff requested

The number of TA remains unchanged compared to 2017 levels.

4.1.2 Vacancy rate as of end 2016

The vacancy rate at the end of 2016 is 6.4% (2 out of 31).

4.1.3 Standard abatement ('abatement forfaitaire') applied

4.1.4 Salary assumption for calculating salary line (% applied)

The estimation of the cost of human resources is based on the actual staff costs at ECSEL JU. The budget appropriations covering staff expenditure for year 2018 are based on the estimate (average Full Time Equivalent on a yearly basis) of 14 temporary agents and 16 contract agents and 1 SNE. Remuneration and social costs are estimated in accordance with the EU staff regulations and rules applicable, including pension rights. The reduction of direct staff costs is due to the mechanical effect of the absence of salaries indexation for years 2011-2014.

4.1.5 Correction coefficient used

4.1.6 Exchange rate used (if applicable)

4.2 Financial Resources - joint Undertaking Request

4.2.1 Title 1

Chapter 11 – Salaries and allowances

This appropriation is intended to cover the cost of remuneration of temporary and contractual staff in accordance with the Staff Regulations. Concerning the remuneration, detailed tables of staff costs per type of agent and per year have been established. Under this chapter are also covered the costs of the employer's social security contributions in accordance with the applicable Staff Regulations.

Chapter 12 – Expenditure relating to staff recruitment

This appropriation is intended to cover the recruitment costs for new staff as well as expenditure foreseen in the relevant provisions of the Staff Regulations, e.g. installation allowances for staff changing residence after taking up duties or when they cease definitively their duties and settle elsewhere and the daily subsistence allowances due to staff able to prove that they were obliged to change their place of residence after taking up duties.

Chapter 13 – Missions expenditure

The missions' appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by the staff in the interest of the service in accordance with the Staff Regulations.

Chapter 14 – Socio-medical infrastructure

This appropriation is intended to cover the costs of the annual medical check-up of staff and associated analyses required, complementary health insurance and schooling allowances. Under this chapter are also covered costs for training of staff.

4.2.2 Title 2

Chapter 20 – Rental of buildings and associated costs

The JU is operating from 2011 in its final premises located in the White Atrium building, 60 avenue de la Toison d'Or in Brussels. This office location is shared with 4 other JUs in order to minimise maintenance costs and share a number of expenses, like security and safety of staff and installations, cleaning and maintenance. Common space shared by JUs in that location will be augmented from the end of year 2014 to offer more possibilities for meetings.

Chapter 21 – Information and communication technology

Information and communication technology: Further to new purchases and applications taking place in years 2011 and 2014, the costs will decrease in 2015 with mainly developments relating to the consolidation of tools for project management, with a view to secure and facilitate data exchange. This chapter also includes the helpdesk function which is externalised.

Chapter 22 – Movable Property

This chapter relates to purchase of furniture, office equipment and archiving facilities with the total costs gradually reduced.

Chapter 23 – Current Administrative expenditures

This chapter relates to legal costs, insurance and stationery, as well as financial costs (e.g. interest due in case of late payments).

Chapter 24 – Postage and Telecommunications

There are also included the costs for internet connexions and telecom equipment as needed (e.g. for replacement).

Chapter 25 – Formal and other meetings

The chapter has been included for financing meetings which are taking place outside of the JU's premises, with the ENIAC JU secretariat having to support/share the costs.

Chapter 26 – R&D support

This chapter contains the costs related to the evaluation, selection and review of projects, including the costs incurred for evaluators and reviewers. The increase for year 2015 is due to the fact that no call was to be launched under the initial budget 2014, and also because the number of reviews of projects launched under FP 7 will continue to increase in 2015.

Chapter 27 – Innovation

In accordance with its mandate, the ENIAC JU will continue to promote SMEs contribution, to support scientific guidance and to liaise with regional activities and worldwide initiatives. This decision is the direct consequence of the entry into force of the new programme H2020

Chapter 28 – Information and Communication

Information and communication: Like in previous years, communication actions will be organised under five headings:

- Conferences, info days and workshops,
- Internal communication,
- Publication and acquisition of information (DB),
- Website developments and consolidation,
- General public relations (PR) and publicity.

Actions will be implemented in accordance with the communication plan and may be coordinated with Industry associations members of ECSEL under a service level agreement to be revised each year.

Chapter 29 – Evaluation and Audits

This provision is for external and internal audits needs, legal assistance and other costs. It will cover actions initiated under FP7 as well as under H2020.

4.2.3 Title 3

Chapter 31 – Selected projects

These are exclusively the costs related to Calls for proposals for R&D projects.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Brussels, White Atrium	
Surface area (in square metres) 1. Of which office space 2. Of which non-office space	1570sqm(+ common space for Meetings shared with other JUs)	Premises shared with other Joint Undertakings
Annual rent (in EUR)	530 000	
Type and duration of rental contract		
Host country grant or support	Headquarters'agreement'ssigned in 2012	
Present value of the building	N/A	

5.1.2 Building project in the planning phase

N/A

5.1.3 Building projects submitted to the European Parliament and the Council

N/A

5.2 Evaluation

5.3 Privileges and immunities

Joint undertaking privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
The ENIAC JU and ARTEMIS JU are granted with the benefit of the provisions listed in the Protocol on the Privileges and Immunities of the European Communities, and have signed with Belgium an Headquarters agreement.	<p>As stated in the article 8 of the Council Regulation setting up the ENIAC (72/2008 of 20/12/2007) and the Artemis JU (74/2008 of 20/12/2007), the Protocol on the Privileges and Immunities of the European Communities applies to the ENIAC JU and the ARTEMIS JU and their staff.</p> <p>On 2 February 2012, an Headquarters agreement has been signed with Belgium, in accordance with the provisions of Article 17 of Council Regulation setting up the ENIAC (72/2008 of 20/12/2007).</p>	NA

1 Overview**1.1 Creation/modification (legal base)**

Decision	Date	Mission/ Tasks / Functions
<p>Council Decision (Euratom) n° 198/2007 establishing the European Joint Undertaking for ITER and the Development of Fusion Energy and conferring advantages upon it (OJ L 90/58, 30.3.2007)</p> <p>Council Conclusions on ITER status and possible way forward (11902/10 RECH 255 ATO 32 BUDGET 45)</p>	27/03/2007	<p>The European Joint Undertaking for ITER and the Development of Fusion Energy (Fusion for Energy) is a Joint Undertaking created under the Euratom Treaty by a decision of the Council of Ministers of the European Union.</p> <p>Fusion for Energy is established for a period of 35 years from 19th April 2007 and is located in Barcelona, Spain.</p> <p>The tasks of the Joint Undertaking are as follows:</p> <p>In relation to ITER:</p> <ul style="list-style-type: none"> (a) to provide the contribution of the European Atomic Energy EU (Euratom) to the ITER International Fusion Energy Organisation; (b) to provide the contribution of Euratom to Broader Approach Activities with Japan for the rapid realisation of fusion energy; (c) to prepare and coordinate a programme of activities in preparation for the construction of a demonstration fusion reactor and related facilities including the International Fusion Materials Irradiation Facility (IFMIF). (d) to oversee preparation of the ITER project site; (e) to provide components, equipment, materials and other resources to the ITER Organisation; (f) to manage procurement arrangements vis-à-vis the ITER Organisation and, in particular, associated quality assurance procedures; (g) to prepare and coordinate Euratom participation in the scientific and technical exploitation of the ITER Project; (h) to coordinate scientific and technological research and development activities in support of Euratom's contribution to the ITER Organisation; (i) to provide Euratom's financial contribution to the ITER Organisation; (j) to arrange to make human resources available for the ITER Organisation; (k) to interface with the ITER Organisation and carry out any other activities in furtherance of the ITER Agreement; <p>In relation to the Broader Approach:</p> <ul style="list-style-type: none"> (l) to provide components, equipment, materials and other resources for Broader Approach Activities; (m) to prepare and coordinate Euratom's participation in the implementation of Broader Approach Activities; (n) to coordinate scientific and technological research and development activities; (o) to provide the Euratom financial contribution to Broader Approach Activities; (p) to arrange to make human resources available for Broader Approach Activities; (q) to carry out any other activities necessary for meeting Euratom obligations in furtherance of the Broader Approach Agreement with Japan. <p>In relation to DEMO:</p> <ul style="list-style-type: none"> (r) to prepare and coordinate a programme of research, development and design activities other than ITER and Broader Approach Activities, in preparation for the construction of a demonstration fusion reactor and related facilities, including the IFMIF;

		Other: (s) to carry out any other activities in furtherance of its overall objectives, including activities to raise public awareness of the Joint Undertaking and its mission.
Council Decision (Euratom) n°791/2013 amending Decision 2007/198/Euratom establishing the European Joint Undertaking for ITER and the development of Fusion for Energy and conferring advantages upon it (OJ L 349/100,21.12.2013	13/12/2013	Mission/tasks/functions were not modified by the amending decision
COUNCIL DECISION (EURATOM) 2015/224 of 10 February 2015 amending Decision 2007/198/Euratom establishing the European Joint Undertaking for ITER and the Development of Fusion Energy and conferring advantages upon it , (OJ, L 37/8, 15/02/2015	15/02/2015	

1.2 Seat

Barcelona, Spain

1.3 Budget line

32 05 01 01 : Construction, operation and exploitation of the ITER facilities — European Joint Undertaking for ITER — Fusion for Energy (F4E) — Support expenditure

32 05 01 02 : Construction, operation and exploitation of the ITER facilities – European Joint Undertaking for ITER — Fusion for Energy (F4E)

32 05 50 01 : Appropriations accruing from contributions from (non-European Economic Area) third parties to research and technological development (2014 to 2020)

32 05 51 : Completion of the European Joint Undertaking for ITER — Fusion for Energy (F4E) (2007 to 2013)

1.4 Human Resources Overview

Human Resources	2016		2017	2018
	Authorised under the EU Budget	Actually filled as of 31/12/2016	Authorised under the EU Budget	Draft Budget Request
Establishment plan posts : AD	241	220	244	243
Establishment plan posts : AST	42	42	39	40
Establishment plan posts : AST/SC				
Total Establishment plan posts	283	262	283	283
Contract Agents	180	167	181	181
Seconded National Experts	4	2	3	3
TOTAL STAFF	467	431	467	467

1.5 Financial Resources Overview

1.5.1 Revenues Overview

REVENUES	2017		2018	
	Revenues estimated by the agency		Budget Forecast	
	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
EU contribution	315 112 997	418 760 708	370 308 018	499 200 000
Other Revenue	245 860 000	129 860 000	326 301 000	134 920 000
TOTAL REVENUES	560 972 997	548 620 708	696 609 018	634 120 000

1.5.2 Expenditure Overview

Expenditure	2017	2018
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	Commitment appropriations	Payment appropriations	Commitment appropriations	Payment appropriations
Title 1 - Staff expenditure	41 840 000	41 840 000	42 285 000	42 285 000
Title 2 - Infrastructure and operating expenditure	6 760 000	6 760 000	6 915 000	6 915 000
Title 3 - Operational expenditure	512 372 997	500 020 708	647 409 018	584 920 000
TOTAL EXPENDITURE	560 972 997	548 620 708	696 609 018	634 120 000

2 Human Resources

2.1 Establishment plan posts

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts (1)	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16										
AD 15		1				1		1		1
AD 14	1			1	1		3	1	3	1
AD 13	14	5	8	3	14	5	14	7	14	7
AD 12	16	8	9	1	17	13	15	17	15	17
AD 11	5	19	6	15	5	21	4	21	4	21
AD 10	3	27	2	22		25		26		26
AD 9	1	20	1	30		29		35		35
AD 8		34	8	43	1	40	1	40	1	40
AD 7		47	2	32		37		28		28
AD 6		40		36		33	1	28	1	28
AD 5			1		2		1		1	
AD TOTAL	40	201	37	183	40	204	39	204	39	204
AST 11	3				4		4		4	
AST 10	3		1		2		2		2	
AST 9	3		1		3		3		3	
AST 8	1		2		1		2	1	2	1
AST 7	3		2		2	1	1	1	1	1
AST 6	1	3	3	1		5		8		8
AST 5	1	13		9		14		12		12
AST 4		11	3	7		7		5		5
AST 3			1	10				1		1
AST 2			2							
AST 1										
AST TOTAL	15	27	15	27	12	27	12	28	12	28
AST/SC 6										
AST/SC 5										
AST/SC 4										
AST/SC 3										

Function group and grade	2016				2017		2018			
	Authorised under the EU Budget		Actually filled as of 31/12/2016		Authorised under the EU Budget		Request of the Agency		Draft Budget Request	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts (1)	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AST/SC 2										
AST/SC 1										
AST/SC TOTAL										
TOTAL	55	228	52	210	52	231	51	232	51	232
GRAND TOTAL	283		262		283		283		283	

(1) A conversion of 1 FO AD13 into 1TA AD 13 will be done in line with Art 50 of the Financial Regulation

2.2 External personnel

2.2.1 Contract Agents

Contract agents	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate (1)
Function Group IV	106	100	107	107
Function Group III	50	48	50	50
Function Group II	24	19	24	24
Function Group I				
TOTAL	180	167	181	181

(1) F4E requested a change of contract of 5 CAs from FGII to FGIII category, i.e. 55 FG III and 19 FG II. However, the Commission does not agree with this upgrade and therefore supports 50 FG III and 24 FG II.

2.2.2 Seconded National Experts

Seconded National Experts	Authorised 2016	Recruited as of 31/12/2016	2017 estimate	Draft Budget 2018 estimate
TOTAL	4	2	3	3

3 Financial Resources

3.1 Revenues

3.1.1 Revenues Commitment Appropriations

REVENUES COMMITMENT APPROPRIATIONS	Revenues Commitment Appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	325 325 834	315 112 997	370 308 019	370 308 018	17,52%
- Of which Administrative (Title 1 and Title 2)	45 765 046	47 547 440	48 016 981	48 016 981	0,99%
- Of which Operational (Title 3)	278 532 742	266 512 997	321 108 019	321 108 018	20,48%
- Of which recovery from previous years administrative	1 028 046	1 052 560	1 183 019	1 183 019	12,39%
- Of which recovery from previous years operational (1)					
3 THIRD PARTIES CONTRIBUTION	134 600 000	149 860 000	146 920 000	146 920 000	-1,96%
- Of which ITER Host State contribution	130 000 000	145 000 000	142 000 000	142 000 000	-2,07%
- Of which Membership contribution	4 600 000	4 860 000	4 920 000	4 920 000	1,23%

REVENUES COMMITMENT APPROPRIATIONS	Revenues Commitment Appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
4 MISCELLANEOUS REVENUE	455 895				
5 ADMINISTRATIVE OPERATIONS					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT	14 983 792				
7 CORRECTION OF BUDGETARY IMBALANCES					
8 INTERESTS GENERATED	3 611				
9 UNUSED APPROPRIATIONS FROM PREVIOUS YEARS	13 460 839	96 000 000	179 381 000	179 381 000	86,86%
TOTAL	488 829 971	560 972 997	696 609 019	696 609 018	24,18%

(1) In order to pay to F4E the surplus of EUR 4.698.321, the Commission will make a technical commitment in 2017 once the Final Accounts are received. However, F4E has already committed this amount in 2016. Therefore, it is not shown in the row of table 3.1.1.

3.1.2 Revenues Payment Appropriations

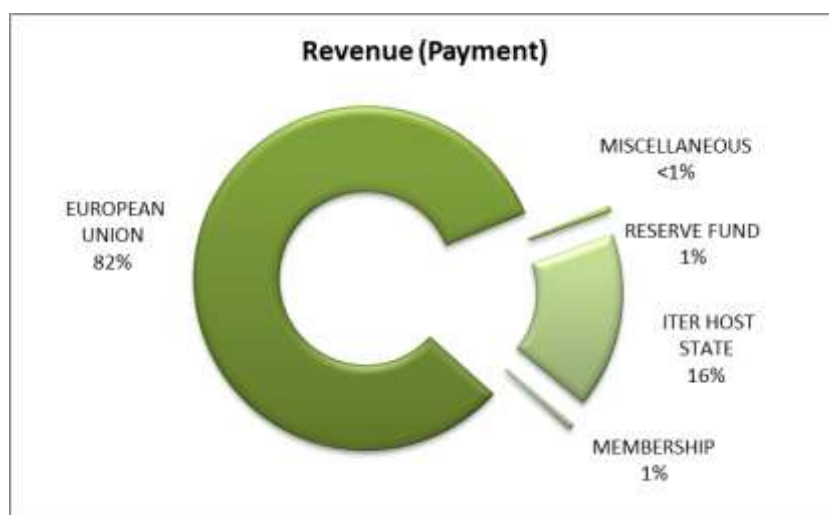
REVENUES PAYMENT APPROPRIATIONS	Revenues Payment Appropriations				
	Executed Budget 2016	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
1 REVENUE FROM FEES AND CHARGES					
2 EU CONTRIBUTION	623 702 446	418 760 708	499 200 000	499 200 000	19,21%
- Of which Administrative (Title 1 and Title 2)	45 765 046	47 547 440	48 016 981	48 016 981	0,99%
- Of which Operational (Title 3)	549 563 508	370 140 000	445 301 679	445 301 679	20,31%
- Of which recovery from previous years administrative	1 028 046	1 052 560	1 183 019	1 183 019	12,39%
- Of which recovery from previous years operational	27 345 846	20 708	4 698 321	4 698 321	22588,43%
3 THIRD PARTIES CONTRIBUTION	124 485 293	129 860 000	134 920 000	134 920 000	3,90%
- Of which ITER Host State contribution	120 000 000	125 000 000	130 000 000	130 000 000	4,00%
- Of which Membership contribution	4 485 293	4 860 000	4 920 000	4 920 000	1,23%
4 MISCELLANEOUS REVENUE	455 895				
5 ADMINISTRATIVE OPERATIONS					
6 REVENUES FROM SERVICES RENDERED AGAINST PAYMENT	4 120 734				
7 CORRECTION OF BUDGETARY IMBALANCES					
8 INTERESTS GENERATED	3 611				
9 UNUSED APPROPRIATIONS FROM PREVIOUS YEARS	24 799				
TOTAL	752 792 778	548 620 708	634 120 000	634 120 000	15,58%

(1) In order to pay to F4E the surplus of EUR 4.698.321, the Commission will make a technical commitment in 2017 once the Final Accounts are received. However, F4E has already committed this amount in 2016. Therefore, it is not shown in the row of table 3.1.1.

3.2 Financial contributions from EU budget and the other partners and in kind contributions

The main contributors to the budget of the Joint Undertaking are Euratom and France. Each member also pays an annual contribution and F4E receives additional contributions for ITER Organisation for the implementation of the changes requested by the project.

The source of revenue is almost constant from one year to the other. For 2016, it was established as follows:



There is no in kind contribution to the F4E Budget, except the premises hosting the Joint Undertaking provided by the Host Country (Spain). The office building used by F4E is free of charge. For the year 2016, this service in-kind amounts to about EUR 3 million.

3.3 Expenditure

3.3.1 Commitment appropriations

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016 (1)	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	42 001 488	41 840 000	42 285 000	42 285 000	1,06%
Salaries & allowances	35 790 534	36 200 000	36 600 000	36 600 000	1,10%
- Of which establishment plan posts	26 763 756	27 100 000	27 400 000	27 400 000	1,11%
- Of which external personnel	9 026 778	9 100 000	9 200 000	9 200 000	1,10%
Expenditure relating to Staff recruitment	1 167 537	820 000	670 000	670 000	-18,29%
Mission expenses	2 245 153	2 000 000	2 100 000	2 100 000	5,00%
Socio-medical infrastructure	486 500	580 000	580 000	580 000	0,00%
Training	705 764	820 000	880 000	880 000	7,32%
External Services					
Receptions, events and representation	10 000	10 000	10 000	10 000	0,00%
Social welfare					
Other Staff related expenditure	1 596 000	1 410 000	1 445 000	1 445 000	2,48%
Title 2 - Infrastructure and operating expenditure	6 611 331	6 760 000	6 915 000	6 915 000	2,29%
Rental of buildings and associated costs	1 375 000	1 359 000	1 360 000	1 360 000	0,07%
Information, communication technology and data processing	2 817 566	2 859 000	2 920 000	2 920 000	2,13%
Movable property and associated costs	198 000	230 000	245 000	245 000	6,52%
Current administrative expenditure	1 282 965	1 300 000	1 345 000	1 345 000	3,46%
Postage / Telecommunications	390 000	387 000	400 000	400 000	3,36%
Meeting expenses	276 000	330 000	350 000	350 000	6,06%
Running costs in connection with operational activities					
Information and publishing	50 300	15 000	15 000	15 000	0,00%
Studies					

EXPENDITURE	Commitment appropriations				
	Executed Budget 2016 (1)	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Other infrastructure and operating expenditure	221 500	280 000	280 000	280 000	0,00%
Title 3 - Operational expenditure	438 434 510	512 372 997	647 409 019	647 409 018	26,36%
ITER construction including site preparation	265 593 481	348 272 997	474 639 019	474 639 018	36,28%
Technology for ITER	6 754 311	7 100 000	16 100 000	16 100 000	126,76%
Technology for Broader approach & DEMO	6 367 221	8 600 000	12 550 000	12 550 000	45,93%
Other Expenditure	2 031 474	3 400 000	2 120 000	2 120 000	-37,65%
ITER construction - from ITER host state contribution	143 439 650	145 000 000	142 000 000	142 000 000	-2,07%
Appropriation accruing from Third Parties to specific item of expenditure	14 248 373				
TOTAL	487 047 329	560 972 997	696 609 019	696 609 018	24,18%

(1) The total of 487 047 329 is the final implementation of the budget and the total on Revenue table was the final budget

3.3.2 Payment appropriations

EXPENDITURE	Payment appropriations				
	Executed Budget 2016 (1)	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Title 1 - Staff expenditure	42 001 488	41 840 000	42 285 000	42 285 000	1,06%
Salaries & allowances	35 790 534	36 200 000	36 600 000	36 600 000	1,10%
- Of which establishment plan posts	26 763 756	27 100 000	27 400 000	27 400 000	1,11%
- Of which external personnel	9 026 778	9 100 000	9 200 000	9 200 000	1,10%
Expenditure relating to Staff recruitment	1 167 537	820 000	670 000	670 000	-18,29%
Mission expenses	2 245 153	2 000 000	2 100 000	2 100 000	5,00%
Socio-medical infrastructure	486 500	580 000	580 000	580 000	0,00%
Training	705 764	820 000	880 000	880 000	7,32%
External Services					
Receptions, events and representation	10 000	10 000	10 000	10 000	0,00%
Social welfare					
Other Staff related expenditure	1 596 000	1 410 000	1 445 000	1 445 000	2,48%
Title 2 - Infrastructure and operating expenditure	6 611 331	6 760 000	6 915 000	6 915 000	2,29%
Rental of buildings and associated costs	1 375 000	1 359 000	1 360 000	1 360 000	0,07%
Information, communication technology and data processing	2 817 566	2 859 000	2 920 000	2 920 000	2,13%
Movable property and associated costs	198 000	230 000	245 000	245 000	6,52%
Current administrative expenditure	1 282 965	1 300 000	1 345 000	1 345 000	3,46%
Postage / Telecommunications	390 000	387 000	400 000	400 000	3,36%
Meeting expenses	276 000	330 000	350 000	350 000	6,06%
Running costs in connection with operational activities					
Information and publishing	50 300	15 000	15 000	15 000	0,00%

EXPENDITURE	Payment appropriations				
	Executed Budget 2016 (1)	Budget 2017	Draft Budget 2018		VAR 2018/2017 (%)
			Joint undertaking request	Budget forecast	
Studies					
Other infrastructure and operating expenditure	221 500	280 000	280 000	280 000	0,00%
Title 3 - Operational expenditure	665 885 922	500 020 708	584 920 000	584 920 000	16,98%
ITER construction including site preparation	530 022 036	329 320 708	436 420 000	436 420 000	32,52%
Technology for ITER	8 575 606	28 000 000	9 000 000	9 000 000	-67,86%
Technology for Broader approach & DEMO	5 861 572	12 700 000	6 500 000	6 500 000	-48,82%
Other Expenditure	2 299 629	5 000 000	3 000 000	3 000 000	-40,00%
ITER construction - from ITER host state contribution	119 127 079	125 000 000	130 000 000	130 000 000	4,00%
Appropriation accruing from Third Parties to specific item of expenditure					
TOTAL	714 498 741	548 620 708	634 120 000	634 120 000	15,58%

(1) The total is the final implementation of the budget and the figure on Revenue table was the final budget

3.4 Budget Outturn

First estimate of the 2016 surplus that remains within the joint undertaking: EUR 5 881 340.71

Of which administrative expenditure: EUR 1 183 019.52

Of which operational expenditure: EUR 4 698 321.19

4 Justification of needs

Commission assessment

Human Resources

The Commission supports the JU's request for human resources. The total number of posts is equivalent to the posts in 2017.

The delay in the recruitment of additional staff on posts allocated to F4E in 2016 is to be understood in the context of the ongoing revision of the ITER project baseline. This revision was launched in 2015 by the new top management of ITER Organization, with the plan to update the project's baseline by the end of 2015. However, the initial proposal for a revised baseline was not approved by ITER Parties in November 2015 and discussions continued, with active participation of the Commission, throughout 2016. It was only in late November 2016 that the ITER Parties agreed on the revised baseline, setting the new schedule and resource estimates for the project. It is therefore only now possible for F4E to responsibly establish the implications of the new project schedule and resource needs for the work programme of F4E and the corresponding additional staffing. Recruitment of additional staff without full knowledge of the actual needs of the joint undertaking could be criticized from the perspective of resource management efficiency and responsible budgetary execution.

As regards the request to upgrade 5 CA posts from FG II to FG III, the Commission does not support this request due to the fact that the justifications for the upgrade were not sufficiently solid.

Financial Resources

The JU's total request for EU contribution is in line with the total contribution foreseen for F4E for 2018 in the multi-annual financial programming.

The Commission supports the JU's request for EU contribution both to the administrative as well as to the operational activities of F4E, taking into account previous years' surpluses.

4.1 Human Resources - Joint Undertaking Request

4.1.1 Number of staff requested

The total number of staff requested for 2018 remains the same as in 2017; however the following internal changes have been included in the request:

- Conversion of an FO AD13 to TA AD13
- 1 TA AD has been converted into 1 TA AST.
- 5 CA FGII posts are being upgraded to FGIII.

It is foreseen to already amend the 2017 establishment plan to convert the FO AD13 into a TA AD13 in line with the procedure of Art 50 of the Financial Regulation.

4.1.2 Vacancy rate as of end 2016

At the end of 2016, 262 establishment plan posts have been occupied in Fusion for Energy, of which 257 staff members in place (52 permanent and 205 temporary posts) and 5 sent (and accepted) Temporary Agent (TA) offer letters. Regarding support staff, 167 Contract Agent posts remained occupied of which 158 in place and 9 accepted offer letters. Finally, 2 SNE posts (Seconded National Experts) remained at the end of 2016.

The vacancy rate of establishment plan posts at the end of 2016 was therefore 7.42% (21/283). The total vacancy rate including Establishment plan positions and Contractual agents was 7.34% (34/463).

However, the vacancy rate without the new 21 short-term TA posts that were added in the EP 2016, remains below 5% (20/442 = 4,52%).

4.1.3 Standard abatement ('abatement forfaitaire') applied

N/A

4.1.4 Salary assumption for calculating salary line (% applied)

Based on the cost of staff from 2009 to 2016 the average annual cost for salaries without additional costs is estimated to be EUR 105 000 for the EU officials and Temporary Agents and EUR 53 000 for the Contractual Agents.

In addition of the salaries cost, 3% of the yearly salaries for EU officials and TA and respectively 4% for CA have to be taken into account for promotions, travel allowances and indexation at the end of the year.

The averages do not take into account indirect costs related to recruitment (selection, medical visit, removal, etc.) and other staff management expenditure.

4.1.5 Correction coefficient used

NA/ the average annual cost for salaries take into account the actual execution

4.1.6 Exchange rate used (if applicable)

N/A

4.2 Financial Resources - joint Undertaking Request

4.2.1 Title 1

The total administrative budget deemed necessary for 2018 is EUR 49.2 million.

In 2016, the total administrative budget executed was EUR 48.612.819 million.

For 2017 the forecast for administrative budget in expenditure is EUR 48.6 million.

It shall be noted that the actual increase of administrative expenditure requested for 2018 is about 1% compared to the budget 2017 itself, representing no increase compared to the execution of the administrative budget 2016.

Within Title I the following assumptions are taken into considerations:

- Salaries: Increase of 1% of the salary cost, identical to the net 2016 increase for Spain. This assumption assumes Spain cost of living will continue to decrease compared to the Brussel based reference, usually about 2%. To be confirmed with the salary adjustment to be adopted by the Council current 2018.

To be noted, no salary increase was foreseen between 2016 and 2017 according to the last information available at the time of establishment of the 2017 budget. This might need to be reviewed during 2017, what would then impact 2018 needs.

Missions: Increase of 5% compared to 2017 but a global decrease of 5% compared to the situation at the end of 2016, due to the increase in the number of manufacturing contracts to be followed-up, in order to take into account the recommendations of F4E's Management Assessors, as endorsed by the Governing Board (i.e. F4E staff should be more present at the manufacturing sites). This trend is set to continue while other type of missions are closely monitored in order to contain the global cost

- Training: Increase of 7% result of a strong policy currently being put in place in particular for the development of management skills at F4E according to the needs of the project.

F4E confirms respect of the total administrative expenditure level for the period 2014-2020 as defined in the financial statement accompanying the Council Decision (Council regulation (EU, Euratom no 1311/2013) laying down the multiannual financial framework for the years 2014-2020 (2 December 2013)) and confirms the understanding that the new short-term TA and CA positions shall be financed without any increase of the current total administrative expenditure as defined at the time of the Council decision.

4.2.2 Title 2

Regarding Title II, it should be noted that the level of expenditure is very low compared to Title I and the proposed increase of 2.29%, amounting to EUR 155 000, is close to the standard inflation rate.

All proposed adjustments emanate from the responsible unit and are filtered and analysed through periodic hearing processes throughout the year in order to contain costs and make any necessary adjustments.

4.2.3 Title 3

As for ITER, 2018 is mostly focused on the following activities:

- Magnets (FP): For the pre-compression rings it is foreseen the start of the series production as well as to proceed with Plan B. Additional contracts will be placed for testing and for inspection services of qualification and manufacturing. All major contracts for production of Toroidal Field Coils have been signed. A specific contract for inspection services will be signed. All major contracts for the Poloidal Field Coils have been signed. Specific contracts for further tests and a further contract for inspection services will be signed in 2017 through 2018 to follow up the manufacturing activities for the project.
- Main Vacuum Vessel (FP): Inspectors task orders will be placed according to the need of the various manufacturing locations. In addition, specific contracts for design analysis, in support of design changes generated by non-conformities or Deviation Requests, will be performed. Additional options will be placed for the measurements in hanging conditions per sector.
- Blanket System (non-FP): the first blanket First Wall (FW) Full Scale Prototype will then be high heat flux (HHF) tested. Three contracts will be placed with each of the potential blanket FW suppliers in view of developing designs of all the main and minor variants and preparing the industrial organization for the series production. If needed, F4E will investigate and validate via analysis, further changes to be included in the final design of the FW panels. Further HHF testing activities are planned in order to qualify either new material grades or new design solutions.
- Divertor (non-FP): for the divertor inner vertical target (IVT), the main activities will be devoted to the follow-up of the on-going manufacture of full-scale prototypes. For the divertor cassette, the main activities will concern the award of Stage I of the contract for the series production of the cassette bodies. All manufacturing activities will need the support of inspectors taken in the frame of the on-going framework contract.
- Remote Handling (partly FP): The procurement of the Remote Handling Systems (RHS) will mainly focus on the continuation of preliminary design activities and starting in some areas the final design activities. For the Divertor RHS (DRHS) and the Cask and Plug RHS (CPRHS), tasks will be mainly performed through specific contracts under the on-going framework contract. A similar situation (i.e. use of specific contracts) will also apply for the Neutral Beam RHS (NBRHS). The activities of In-vessel Viewing System (IVVS) will be carried out by placing specific contracts under on-going framework contracts. Complementary design, control system, prototyping and qualification in various RH technologies will be performed in support of the main operational activities, where needed.
- Cryoplant (FP): The last contracts for installation and test will be placed;
- Vacuum Pumping (FP): The contract for the Front End Cryopump Distribution System will be awarded early 2018. After signing the Procurement Arrangement in 2017, the call for tender for the Primary Leak Detection and Localization System will be launched. In the meantime, the Procurement Arrangement for the second set of Leak Detection and Localization components, specific to the cryostat, will be signed.

- **RF Heating & Current-Drive:** The EC Upper Launcher project is in the final design phase. Additional design work for cooling systems will be performed through specific contracts under an existing framework contract. On prototyping, specific contracts under the framework contract for setup and operation of the EC components test facility (FALCON) are envisaged. A contract will be signed for qualification of waveguide prototypes. The mechanical mock-ups programme will continue with specific contracts for testing under a framework contract. A contract for diagnostics and sensors prototypes will also be signed during 2018. On engineering support, specific contracts for nuclear safety, analysis and engineering verification will be signed. Finally, the first contract for support to procurement and industrial inspection will be also prepared, in view of the first procurement contracts to start in 2019. As for the Electron Cyclotron Control System, the main activities will regard to the procurement of the EC Plant Controller Stage 2 (8 MW). Contracts for hardware procurement and implementation and SAT of Stage 2 plant controller will be signed. In addition, a contract will be launched for support to IO in the EC Plant control system for Stage 2. As for the ICH antenna project, design work will continue in 2018 by means of specific contracts for final design and analysis, as well as necessary support contracts. The R&D will be developed during 2018 by the signature of contracts for manufacturing and testing of Faraday Screen and RF Windows mock-ups, and for testing specific aspects of the window joints.
- **Neutral Beam Heating and Current Drive:** Specific contracts for NBTF I&C, assembly and diagnostics will be signed. At the end of 2018 it is planned to sign with RFX the NBTF Agreement 2019 mainly to cover R&D, modelling and physics activities, project integration, provision of NBTF Host services and support to F4E in the follow-up of procurements contract related to the exploitation of SPIDER and construction and preparation for exploitation of MITICA. Options for procuring the Ion Source Extraction PS (ISEPS) for the ITER NBIs will be released.
- **Diagnostics:** Procurement procedures for manufacturing of several Diagnostic components and systems essential for First Plasma will be signed during 2018. Further design and prototyping (if needed) will continue during 2018 mainly in the form of specific grants under running Framework Partnership Agreements (FPAs), as well as design activities on the diagnostic systems needed after First Plasma. A contract will be signed for design and manufacture of the core-plasma Thomson scattering system, completing the portfolio of all EU Diagnostics major systems. Signature of all remaining Procurement Arrangements will be completed in 2018. A significant number of contracts for engineering analysis, manufacturing and testing of prototypes and production of manufacturing specifications will be signed to support the design of Diagnostics systems.
- **Test Blanket Systems (TBM):** the first specific contracts, linked to three new Framework Contracts (FwC) for the Preliminary Design of the TBM Sets, the Ancillary Systems and the related Safety Analysis will be performed. In addition a specific contract on complementary EUROFER post-irradiation examination is planned.
- **Buildings and Civil Infrastructures:** work is in progress on the site on both the electrical power supplies and the buildings through the existing contracts. The first part of the Electrical Power Supply and Distribution is due for completion and the design of the Emergency Power Supply Distribution buildings and equipment is due to be started for some buildings. The Tokamak Central Pit will be delivered for use to IO. Building Services installation for the Auxiliary Buildings will continue with the remaining RFE milestones. The TB12 contract will be signed covering B34 (NB Power Supply Building), B37 (NB high Voltage Power Supply Building), B71 (Control building – non PIC part), B75 (Fast Discharge Reactor Building – non PIC part). Specific contracts will be signed under ongoing framework services support contracts and under a new framework contract for procurement of services in support to the main activities (technical and contractual). Changes and exercise of options to the ongoing services and construction contracts in relation with PCRs, input data delays, and re-allocation of scope between contracts will be implemented through amendments to the ongoing contracts.

As for Broader Approach, 2017 is mostly focused on the following activities:

- **Satellite Tokamak (JT-60SA):** In 2018, the remaining share of EU contribution will be delivered to the JT-60SA site. The actions will focus on the completion of fabrication, testing, transportation and on-site installation done either by Voluntary Contributors or F4E. The activities under the responsibility of F4E are carried out through task orders of existing/new framework contracts or existing/new supply and service contracts. Cash contribution will be made to the Common Fund for integration and commissioning activities. Reimbursements are also reserved for possible compensation and transport costs to EU VCs according to the provisions of the respective Agreement of Collaborations.
- **IFMIF/EVEDA:** All work will be devoted to the LIPAc (Linear IFMIF Prototype Accelerator) installation and commissioning. Additional contracts will have to be placed for services and hardware to support the SRF Linac assembly, and subsequently to support the continuing installation and commissioning activities. F4E will be continuously supported by experts, and on-site health and safety services to ensure safe operations, funded

respectively by F4E through expert contracts and specific contracts. Cash contributions will be made to maintain project team common expenses (e.g. missions) and common funds (e.g. repairs and spare parts).

- IFERC: The IFERC project comprises two activities, DEMO design and R&D activities, and REC (Remote experimentation Centre). The REC activities are mostly under the financial responsibility of F4E, and are performed under F4E contracts or agreements of collaboration with Eurofusion, to provide software and services. Integrated tests (participation in the operation of a European Tokamak from Rokkasho) will take place in 2018.

5 Other information

5.1 Buildings

5.1.1 Current building(s)

	Name, location and type of building	Other Comment
Information to be provided per building:	Torre DiagonalLitoralB3 - Barcelona	
Surface area (in square metres)	9 000 m2	
1. Of which office space	8 250 m2	
2. Of which non-office space	750 m2	
Annual rent (in EUR)	NA	
Type and duration of rental contract	NA	
Host country grant or support	Rent paid by Spain	
Present value of the building	EUR 3.0 million (annual renting)	

In April 2016, Fusion for Energy received a formal offer from the Spanish Ministry consisting in fixing the F4E permanent premises at its current location.

This offer consisted of a long-term lease agreement for the current premises and an extension of approximately 1 000m2 of additional space. The offer also included that the Kingdom of Spain will cover the refurbishment works of the additional space.

In May 2016, the long term agreement was signed by the Kingdom of Spain and the permanent premises of Fusion for Energy were fixed in the current premises.

5.1.2 Building project in the planning phase

NA

5.1.3 Building projects submitted to the European Parliament and the Council

NA

5.2 Evaluation

Following the request of the Council in 2010, F4E is subject to an annual review by an independent group of experts appointed by the Governing Board. In 2016 the Board invited prof. Albrecht Wagner, who previously led the 2016 ITER IO assessment, to lead the F4E Review as well. The Review Group (RG) performed the assessment in autumn 2016 and the results were presented to the Governing Board in December 2016.

By addressing the Terms of Reference approved by the Governing Board, the RG concluded the following regarding F4E's management of Euratom's contribution to the ITER Project:

- The refocusing on First Plasma has been done consistently, in a rigorous manner, and is compatible with the budget ceiling up to the end 2020. It provides a credible approach to reach FP in December 2025, the earliest possible technically achievable date. The planning is robust for the majority of the projects in F4E. However, the RG noted that schedule risks related to projects on the critical path remain and F4E does not presently have any contingency in schedule.
- Civil construction shows no major technical risks, but it is currently one of the two major components defining the critical path to FP. The mitigation measures so far adopted have already shown visible benefits, but a further effort needs to be made to implement them fully, through an even better Central Team of the ITER International Organisation (IO-CT) and F4E coordination.

- There have been, and continue to be, significant delays in the Vacuum Vessel project. The associated schedule risk is very high, but has to some degree been mitigated by the decision to transfer two of the initial seven sectors from Europe to Korea. But since then addition delays have accumulated at the European manufacturing consortium. F4E must continue to assure highest management attention to this project and take adequate risk mitigation measures to assure a timely manufacturing. The RG endorses the mitigation measures being taken by F4E in order to meet the need dates of the VV as much as possible.
- The coordination between ITER IO-CT and F4E has improved, indeed the integrated project teams and the Executive Project Board have been a significant advance. However, there remains room for further improvement. Specifically, the RG encourages further integration of the projects, including tools, processes, governance, objectives, and roles and enhancement of the collaborative culture to capture synergies, minimise mini silos and encourage internal, cross department and cross project communication.
- The RG notes that F4E measures the performance of each project via a series of Key Performance Indicators (KPIs) covering financial and schedule performance and risks. These are reviewed on a regular basis at the monthly Project Steering Meeting. The RG concurs with F4E that the current set of KPIs provides an accurate overview of the financial and schedule performance of each project.
- In the view of the RG, the F4E financial resources required up to the end of 2020 will remain within the € 6.6bn limit, including the proposed management reserve. There are however certain risks that should be closely monitored. F4E's schedule and resource estimates and the EAC and fund allocation have still to be aligned with the IO-CT long term schedule once it has been approved by IC. If this creates budget pressures F4E should assess whether there are projects that are due for post-FP that can be deferred beyond 2020.
- The RG, after having assessed the detailed cost estimates and projections, believes that the preliminary aggregated F4E cost estimate of until First Plasma is reasonable, with an uncertainty of about 10%, due to possible overall project delays. In order to report more accurately on the required financial resources, it could be appropriate to use higher level EAC estimates with assumed risk factors that will be quicker to update.
- The RG suggest that F4E puts in place a robust system to ensure adequate long term HR planning in line with F4E's mission.
- In view of the fact that most ITER components are "first-of-a-kind", some of which have to satisfy nuclear safety standards, and can efficiently only be procured in negotiated processes, the RG strongly recommends that open procurement procedures should only be applied for standard, off-the shelf purchases.
- The RG recommends that also indicators of safety and quality related to deviations and nonconformities should be used to monitor the performance of the project. They are important KPIs to identify opportunities for improvement of the performance.
- The RG supports the F4E management in its request to implement a more stringent change control and configuration management in close collaboration with IO-CT. The RG recommends that F4E tightens its efforts to assure that the technical requirements based on the safety requirements will be correctly understood and strictly followed by contractors. The RG encourages the F4E management to improve continuously safety culture. One recommendable measure could be to arrange a self-assessment of safety culture within the F4E organization.
- The RG concludes that the contract monitoring is done systematically and uses appropriate tools and procedures.
- The RG is of the opinion that the claims management is done efficiently and follows clear procedures. The RG recommends to F4E's Director to keep claims management under close supervision and control.
- In the view of the RG the IO-CT Reserve Fund and the proposed F4E Management Reserve cover different risk areas and complement each other. The maturity level of the projects in course and the recent detailed bottom up cost at completion update made by F4E, give confidence that costs will stay within the present estimates.
- The RG sees in the creation of the Risk Management a major strengthening of the organisation and encourages the F4E management to help establish a proper "risk culture".
- The RG is of the opinion that the new organisation structure matches the need to strengthen the financial planning, control and management that will be of critical importance for F4E in the period up to FP and the intermediate budget limitation to the end of 2020. Similarly, the successful delivery of the F4E projects will require closer and more effective working practices with the ITER IO. For this reason, the creation of the new Commercial Department and the ITER Programme Department alongside the ITER Delivery, Project Management and Administration departments will enable F4E to deliver on its obligations to ITER and F4E

stakeholders. The RG recommends F4E to ensure that this new organisation will ensure the success of the integrated project teams, BIPS, cryogenics and vacuum vessel.

5.3 Privileges and immunities

Joint undertaking privileges	Privileges granted to staff	
	Protocol of privileges and immunities / diplomatic status	Education / day care
Privileges provided by the Host State and concluded in the seat agreement: - VAT exemptions - Building free of charge	<ul style="list-style-type: none"> - Diplomatic status only for the Director, and the person appointed to replace him in his absence - The PPI applies to all staff - VAT reimbursements during the first year on goods and furniture. - Purchase of one motor vehicle without taxes. - Exemption of import tax registration for vehicles (if done through the Spanish Ministry of Foreign Affairs) 	

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