

**OPEN CALL FOR TENDERS**  
**No MARE/2014/45**

**Study on the establishment  
of a framework for  
processing maritime  
economic data in Europe**

**ANNEX 3**  
**TENDER FORMS**

**ANNEX 3 TO THE CALL FOR TENDERS No MARE/2014/45**

**STUDY ON THE ESTABLISHMENT OF A FRAMEWORK FOR COLLECTING AND  
PROCESSING MARITIME ECONOMIC DATA IN EUROPE**

**TECHNICAL TENDER FORM**

Company name	Telephone Fax
Address	e-mail

Tenderers should complete their technical tender in accordance with the technical content and objectives stated in the tendering specifications.

Tenderers should include in the technical tender all information deemed necessary to analyse the quality of the tender and the extent to which it meets all the objectives of the call for tenders (see section 3.4 of the Tendering specifications "Award criteria" - "Technical evaluation").

The technical tender should neither include any of the documents referred to under the exclusion or selection criteria nor should it refer to matters already covered by the exclusion and selection criteria.

In particular, CVs of the staff available for the performance of the services will be assessed as part of the selection criteria (technical capacity) and should not be provided again as part of the technical tender as they are not to be re-examined in the award phase. The technical tender must contain all the elements requested under section 3.4 of the tendering specifications.

**Stamp, date and signature of tenderer**

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**FINANCIAL TENDER FORM**

Company name	Telephone Fax
Address	e-mail

Prices must be expressed in **euros**, not including VAT, and amounts must be quoted to **two decimal places**.

The prices must be **fixed amounts, including all costs directly or indirectly linked to the performance of the contract** (like administration, coordination, overheads, consumables etc).

The tender form may not be altered in any way (no modification, comments or additional elements allowed).

Tenderers will quote a **lump sum**

**Stamp, date and signature of tender:**